



**Town of Yacolt**  
**Special Council Meeting Agenda**  
**Monday, February 05, 2024**  
**7:00 PM**  
**Town Hall**

---

**Call to Order**

**Flag Salute**

**Roll Call**

**Late Changes to the Agenda**

**New Business**

- [1.](#) Purchase of Trucks
- [2.](#) ORD 595: Accepting Donation of Truck
- [3.](#) Stormwater Pond Water Testing

**Citizen Communication**

***Anyone requesting to speak to the Council regarding items not on the agenda may come forward at this time. Comments are limited to 3 minutes. Thank you.***

**Adjourn**



## Town of Yacolt Request for Council Action

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Name:** Public Works Director Terry Gardner

**Group Name:** Public Works

**Address:** 202 W. Cushman  
Yacolt, WA 98675

**Phone:** (360) 553-0013

**Email Address:** [pwd@townofyacolt.com](mailto:pwd@townofyacolt.com)

**Alt. Phone:**

### ITEM INFORMATION:

**Item Title:** Purchase of Used Trucks

**Proposed Meeting Date:** February 5, 2024

**Action Requested of Council:** Decide if the Town should accept a price offer from the City of Ridgefield and purchase two used trucks they have for sale.

**Proposed Motion:** "I move that the Town proceeds with (or does not proceed with) the purchase of the 2014 4-door 4-wheel-drive pick-up priced at \$3600.00 and the 2005 basic 2-wheel-drive pick-up priced at \$1400.00 from the Town of Ridgefield."

**Summary/ Background:** The Public Works Department of Ridgefield, Washington notified our Public Works Director that they have a few surplus trucks they are ready to get rid of, for very reasonable prices. Terry Gardner, our Public Works Director, will present the details to Council at this special meeting.

**Additional Staff Contact(s):** Clerk Stephanie Fields  
[clerk@townofyacolt.com](mailto:clerk@townofyacolt.com)

Mayor Ian Shealy  
[mayor@townofyacolt.com](mailto:mayor@townofyacolt.com)  
(360) 686-3922



## Town of Yacolt Request for Council Action

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Name:** Terry Gardner

**Group Name:** Public Works

**Address:** 202 W. Cushman  
Yacolt, WA 98675

**Phone:** (360) 553-0013

**Email Address:** [pwd@townofyacolt.com](mailto:pwd@townofyacolt.com)

**Alt. Phone:**

### ITEM INFORMATION:

**Item Title:** Ordinance 595: Accepting Donation of Pickup

**Proposed Meeting Date:** February 5, 2024

**Action Requested of Council:** Decide if the Town should accept the donation of a used truck with a toolbox, lift gate, and compressor from the City of Ridgefield.

**Proposed Motion:** "I move that we accept the donation of the work truck which the City of Ridgefield has offered to the Town for free, by adopting Ordinance #595."

**Summary/ Background:** The Public Works Department from the City of Ridgefield has offered our Town a free work truck, with a toolbox bed, lift gate, and compressor. The truck probably needs a new transmission. The Town may elect to replace the transmission, or remove the toolbox, lift gate, and compressor to install them on their other trucks. Yacolt's Public Works Director, Terry Gardner, will be present at this special meeting to give more details. A draft of Ordinance #595, which would allow the acceptance of this donated pickup is attached.

**Additional Staff Contact(s):** Clerk Stephanie Fields

[clerk@townofyacolt.com](mailto:clerk@townofyacolt.com)

Mayor Ian Shealy

[mayor@townofyacolt.com](mailto:mayor@townofyacolt.com)

(360) 686-3922

**DRAFT ORDINANCE #595 DRAFT**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YACOLT ACCEPTING THE IN-KIND DONATION OF A PICK-UP TRUCK FROM THE CITY OF RIDGEFIELD**

**Whereas**, the City of Ridgefield has offered to donate a [REDACTED] pick-up truck to the Town of Yacolt, (hereafter “Town” or “Yacolt”);

**Whereas**, the Town is allowed to accept money and property donations by ordinance pursuant to RCW 35.21.100, which states:

Every city and town by ordinance may accept any money or property donated, devised, or bequeathed to it and carry out the terms of the donation, devise, or bequest, if within the powers granted by law. If no terms or conditions are attached to the donation, devise, or bequest, the city or town may expend or use it for any municipal purpose;

**Whereas**, the Town of Yacolt desires to accept the donation for use by the Town’s Public Works Department or any other municipal purpose; and,

**Whereas**, the Town Council of the Town of Yacolt is in special session this 5<sup>th</sup> day of February, 2024, and all members of the Town Council have had notice of the time, place, and purpose of said meeting:

**NOW THEREFORE, be it Ordained by the Town Council of the Town of Yacolt, Washington:**

Section 1 – Acceptance of Donation: The Town Council of Yacolt, Washington hereby accepts and approves of the donation of one [REDACTED] pick-up from the City of Ridgefield. The donation is accepted as a gift, without consideration paid by the Town, and without any other condition imposed upon the Town of Yacolt. The Mayor is hereby authorized to accept the donation.

Section 2 - Yacolt Municipal Code: This Ordinance is a special Ordinance of the Town of Yacolt and therefore shall not result in any amendment to the Yacolt Municipal Code.

Section 3 - Instructions to the Clerk: The Town Clerk is directed to perform the following tasks:

- a). Cause notice of the adoption of this Ordinance to be published forthwith in the Town’s official newspaper pursuant to Section 4 below;
- b). Upon the Effective Date of this Ordinance, the Town Clerk is directed to send a copy hereof to Code Publishing Company of Seattle, Washington; and,
- c). Promptly post a copy of this Ordinance on the Town’s website for public inspection.

Section 4 - Effective Date and Publication of Summary: This Ordinance shall take effect immediately upon adoption and publication according to law. Notice of this Ordinance may be provided by publication of the following summary in the Town’s official newspaper:

**Town of Yacolt - Summary of Ordinance #595**

The Town Council of the Town of Yacolt adopted Ordinance #595 at special meeting of the Town Council held on February 5, 2024. The content of the Ordinance is summarized in its

title as follows: “AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YACOLT ACCEPTING THE IN-KIND DONATION OF A PICK-UP TRUCK FROM THE CITY OF RIDGEFIELD”.

The effective date of the Ordinance is February 14, 2024. A copy of the full text of the Ordinance will be mailed upon request to the undersigned at the Town of Yacolt Town Hall, P.O. Box 160, Yacolt, WA 98675: (360) 686-3922.

Published this 14<sup>th</sup> day of February, 2024.  
Yacolt Town Clerk.

**PASSED** by the Town Council of the Town of Yacolt, Washington, at a special meeting thereof this 5<sup>th</sup> day of February, 2024.

**TOWN OF YACOLT**

\_\_\_\_\_  
Ian Shealy, Mayor

**Attest:**

\_\_\_\_\_  
Stephanie Fields, Town Clerk

Approved as to Form:

\_\_\_\_\_  
David W. Ridenour, Town Attorney

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Abstain: \_\_\_\_\_

### **TOWN CLERK'S CERTIFICATION**

I hereby certify that the foregoing Ordinance is a true and correct copy of Ordinance #595 of the Town of Yacolt, Washington, entitled "AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YACOLT ACCEPTING THE IN-KIND DONATION OF A PICK-UP TRUCK FROM THE CITY OF RIDGEFIELD", as approved according to law by the Yacolt Town Council on the date therein mentioned.

Attest:

---

Stephanie Fields, Town Clerk

Adopted: February 5, 2024  
Published: February 14, 2024  
Effective Date: February 14, 2024  
Ordinance Number: 595



## Town of Yacolt Agenda Request

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Name:** Councilmember Craig Carroll

**Group Name:** Town Council

**Address:** 202 W Cushman St  
Yacolt, WA 98675

**Phone:** (360) 686-3922

**Email Address:** council3@townofyacolt.com

**Alt. Phone:**

### ITEM INFORMATION:

**Item Title:** Stormwater Pond Water Test

**Proposed Meeting Date:** February 5, 2024

**Action Requested of Council:** Decide if the Town should conduct a baseline test on the water in the stormwater pond at the new Railroad Avenue Subdivision before any building begins. Consider a schedule of future testing at specified intervals.

**Proposed Motion:** "I move that the Town conducts (or does not conduct) a baseline test of the water in the stormwater pond at the Railroad Avenue Subdivision as soon as possible, and then re-tests the water at these specified intervals:

\_\_\_\_\_."

**Summary/ Background:** Councilmember Carroll has vast experience with water and water quality. He is concerned that construction at the Railroad Avenue subdivision could affect the water quality passing through the stormwater facility and being distributed out to Yacolt Creek, and he feels that water testing would keep the Town informed if a problem arises.

**Staff Contact(s):** Councilmember Craig Carroll  
[council3@townofyacolt.com](mailto:council3@townofyacolt.com)  
(360) 686-3922

