

Town of Yacolt Council Meeting Agenda Monday, August 11, 2025 7:00 PM Town Hall

Call to Order

Flag Salute

Roll Call

Late Changes to the Agenda

Approve Minutes of Previous Meeting(s)

- <u>1.</u> Council Meeting Minutes from June 9, 2025
- 2. Council Meeting Minutes from July 14, 2025

Citizen Communication

Anyone requesting to speak to the Council regarding items not on the agenda may come forward at this time. Comments are limited to 3 minutes. Thank you.

Unfinished Business

3. Code Enforcement Options to Consider

New Business

- 4. Clark County Commission on Aging Annual Report Presentation
- Regional Park Improvement Efforts
- 6. C-Tran Long-Term Plan Through 2045
- 7. Winston Family Request for Permission to Keep Chickens and Ducks
- 8. Yacolt Market Liquor License Renewal
- 9. Pay Request for W Hoag St. Improvements Project

- 10. Rotate Finance Committee
- 11. Rotate Mayor Pro Tempore
- 12. Set Dates and Times for 2026 Budget Workshops

Town Clerk's Report

Public Works Department Report

Attorney's Comments

Citizen Communication

Anyone requesting to speak to the Council regarding items not on the agenda may come forward at this time. Comments are limited to 3 minutes. Thank you.

Council's Comments

Mayor's Comments

Approve to Pay Bills on Behalf of the Town

Executive Session

<u>Adjourn</u>



Town of Yacolt Town Council Meeting Minutes

June 9, 2025 7:00 PM Town Hall

Call to Order

7:00 PM

Flag Salute

Roll Call

Council Members Present: Jeff Carothers, Kandi Peto, Craig Carroll, Brandon Russell, Marina Viray Also present: Mayor Ian Shealy, Attorney David Ridenour, Public Works Director Terry Gardner, and Clerk Stephanie Fields

Late Changes to the Agenda

Item #8 may begin later than planned; depends on Chief Shirley's ability to attend in time. Also, there will be no executive session.

Approve Minutes of 5/12/2025 Meeting:

Motion was made to approve the minutes with one correction on the final vote, to show that Carothers was absent, not Carroll.

Motion: Carroll 2nd: Peto

Aye: Carothers, Peto, Carroll, Russell, Viray Nay: 0

Motion Carried

Approve Minutes of 5/19/2025 Special Meeting:

Motion was made to approve the minutes as written.

Motion: Carothers 2nd: Carroll

Aye: Carothers, Peto, Carroll, Russell, Viray Nay: 0

Motion Carried

Citizen Communication

None

Unfinished Business

Resolution #633 re: Comprehensive Solid Waste Management Plan Approval

Sara Schroeder from Clark County gave a brief update on the process the County has gone through toward completion of the Plan. Motion was made to adopt Res. #633, with the adoption date changed from July to June.

Motion: Peto **2**nd: Viray

Aye: Carothers, Peto, Carroll, Russell, Viray Nay: 0

Motion Carried

Update from Attorney Ridenour on Interlocal Agreement with Fire Marshal

May was a difficult month for him, health-wise and due to other priorities slipping in. So although he has made progress, the draft is still incomplete. He has been working to make this Agreement sustainable so that in the future, the "wheel will not keep having to be re-invented". He hopes to present a draft Agreement to Council at the next meeting or two.

NCLL Fireworks Sales Permit

Chief Shirley arrived at the meeting, and advised that the Fire Dep't. approves of NCLL's fireworks sales as outlined in their plan. Motion was made for the Town to approve NCLL's Fireworks Sales Permit.

Motion: Carroll **2**nd: Carothers

Aye: Carothers, Peto, Carroll, Russell, Viray Nay: 0

Motion Carried

After the motion, Mayor Shealy brought up the idea of an Ordinance authorizing emergency ban on fireworks if conditions (weather/dryness) warrant it. Chief Shirley chimed in, citing such a ban should be based on fuel content, temperatures, moisture index, and all the indices State and Local Fire agencies use, declaring a ban based on the threat level, and following the lead of Fire agencies. CM Russell asked about enforcement and fines. CM Carothers stated that all types of fireworks pose a risk. Shirley suggested to start out less restrictive, with the ability to escalate to more restrictive (complete ban) if warranted. Mayor Shealy stated that this would put the Town in a better legal position if something were to happen. Attorney Ridenour commented that adding an extra legal hurdle such as this for a plaintiff reduces risks to the Town (re: legal and other expenses, plus fire-fighting/emergency resources). Shealy suggested Staff begin to draft language to bring before Council in the future. He then made an announcement: He just got word that there will not be a big fireworks show this year.

Public Hearing re: Res. #634, Adoption of 6-Yr. Transportation Improvement Plan

Mayor Shealy closed the regular meeting and opened the Public Hearing at 7:49 pm. CM Peto pointed out that on Yr. #6, it shows E. Valley Rd.; Rd. should be changed to read, "St." There was some discussion regarding pavement preservation in the NE quadrant of Town; Jackson Civil is planning to aid the Town in applying for a grant to do this. Public Works Director Gardner said after that gets done, he'd like to focus on the west side of Town next (Parcel Ave., hopefully through a grant?). LaCenter Mayor Tom Strobehn said that LaCenter is now requiring all new subdivision HOAs to be responsible for their own street maintenance; the City has access for utility work. Ann Van Antwerp asked about Hubbard Ave between Yacolt Rd and Jones St., and was told that that street is in the plan, during year 3. Seeing no further questions/discussion, Mayor Shealy closed the Public Hearing and reopened the regular meeting at 8:05 pm., opening the meeting for deliberation and vote. Motion was made to approve the Plan by adoption of Resolution #634.

Motion: Peto 2nd: Carroll

Aye: Carothers, Peto, Carroll, Russell, Viray Nay: 0

Motion Carried

Update on Questions From the ADA Workshop

Attorney Ridenour handed out information on short-term rentals, indicating that RCW 64.37.010(9)(a) provides a nice definition. Peto asked about scheduling another Workshop, to narrow things down. Ridenour suggested a draft first, even if it just has a lot of blanks for comments/decisions, and then schedule a special meeting for Council to review that draft.

New Business:

Radio Frequencies Transfer to North Country EMS

Chief Shirley explained the history of why the frequencies are currently licensed in the Town's name, and how transfer of the frequencies to NCEMS would be most beneficial. Motion was made to authorize the transfer of the Town's radio frequencies to NCEMS, once all paperwork has been processed by NCEMS.

Motion: Carroll 2nd: Russell

Aye: Carothers, Peto, Carroll, Russell, Viray Nay: 0

Motion Carried

Liquor License Renewal for PHGI, dba Backroads Pub & Grub and PNW Pizza

Motion was made to not contest the renewal of PHGI's liquor license.

Motion: Viray 2nd: Carroll

Aye: Carothers, Peto, Carroll, Russell, Viray Nay: 0

Motion Carried

W. Hoag St. Improvements Bid Acceptance

After a brief discussion regarding the bids and engineering standards, motion was made to accept the bid from Western United Civil Group, which was the lowest responsible bid for the job.

Motion: Russell 2nd: Carothers

Aye: Carothers, Peto, Carroll, Russell, Viray Nay: 0

Motion Carried

Selection of Parade Grand Marshal and Citizen of the Year

After a number of suggestions were made, and some discussion, motions were made.

Grand Marshal: Stellar Luxe

Motion: Peto 2nd: Carroll

Aye: Carothers, Peto, Carroll, Russell, Viray Nay: 0

Motion Carried

Citizen of the Year: Chuck Andrus

Motion: Carroll 2nd: Peto

Aye: Carothers, Peto, Carroll, Russell, Viray Nay: 0

Motion Carried

Town Clerk's Report

- The Annual Report got filed 5-28-25; a copy is on each Council Member's desk, and some are on the front table.
- The new Admin. Asst. started work on June 2nd; lots of training to be done.
- Suggestions for Code Enforcement options from Heritage Law Firm are on the desk; please review them to discuss at the July meeting.

- Rendezvous Days plans are shaping up; we could still use more volunteers. Council should try to show up by about 7 am on the 4th to decorate the truck for the parade.
- Do we want to do the clean-up party again on the 5th? (Consensus was no.)

Public Works Department Report

- Security cameras have been installed at Central Park and up at the Readerboard. Hope to have them installed at the Town Park by Friday, and the Rec Park soon to follow. The camera angles still need to be fine-tuned.
- Vandalism hasn't been too bad over the past month.
- The splash pad is on now, and working well.

Attorney's Comments

- Re: Heritage Law firm taking over, he will convey info to them regarding Council's intentions. He thinks using Battle Ground's code as a template is a good idea, and hopes the Town will end up with a stand-alone Code Enforcement section which will deal with building code violations, nuisances, fireworks, etc. He appreciates how quick and responsive Heritage is.
- His health is failing, making it nearly impossible for him to keep up with the regular workload as
 emergencies arise. Since he is unable to get work done timely, he asked that the Town send all
 new work to Heritage so that he can get caught up.

Citizens' Communication

LaCenter Mayor Strobehn mentioned that the bond between he and Mayor Shealy collaborating on projects helps to get things done. He advised Council Members to continue being inquisitive, exploring new ideas to take steps that make things happen. Be involved and be heard. He thanked Council for allowing the 2 Mayors to work together.

Council's Comments

- Carothers mentioned the newsletter he received from legislators re: grants awarded. Said
 involvement with State, County is essential to getting things done. He thanked Mayor Shealy for
 being engaged.
- Peto asked PW Director Gardner about the gravel in the Rec Park parking lot, and mentioned a problem with the Rec Park restroom door.
- Russell said he won't be at the next Council meeting, as he'll be out of town.
- Carroll said he also may not be at the next meeting or two, as he may need to schedule surgery.

Mayor's Comments

On June 18th, he will tour the Town with Ed Orcutt and a representative from Marie Glusenkamp-Perez's office.

Approve to Pay Bills on Behalf of the Town

Motion: Carroll 2nd: Peto

Aye: Carothers, Peto, Carroll, Russell, Viray Nay: 0

Motion Carried

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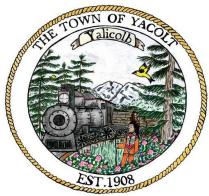
9:06 pm

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Mayor Ian Shealy Clerk Stephanie Fields

Approved by Council vote on _____





Town of Yacolt Town Council Meeting Minutes

Monday July 14, 2025 7:00 PM Town Hall



Town of Yacolt Request for Council Action

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields Group Name: Staff

Address: PO Box 160/202 W Cushman **Phone:** (360) 686-3922

Yacolt, WA 98675

Email Address: clerk@townofyacolt.com Alt. Phone:

ITEM INFORMATION:

Item Title: Code Enforcement Options to Consider

Proposed Meeting Date: August 11, 2025

Action Requested of Council: Review and discuss the options sent over by Heritage; decide if

you still have questions or are ready to make a decision now.

Proposed Motion: TBD

Summary/Background: Council has frequently lamented that the Town's Code Enforcement Policies do not have very tough "teeth", and are lacking in some areas. They decided to have Heritage Corporate & Legacy Advisors tackle the job of making changes in our Code relating to Code Enforcement. Heritage sent the Town a copy of their "Enforcement Reform Memorandum", which was handed out to Council at the last meeting, for Council Members to review and then come back to this meeting to discuss. A copy of that memo is attached below.

Staff Contact(s): Clerk Stephanie Fields Mayor Ian Shealy clerk@townofyacolt.com mayor@townofyacolt.com

(360) 686-3922



11101 NE 14th Street • Vancouver, WA 98684 Phone: 360-450-2372 • *Mat.c@heritagelegaladvisors.com*

May 30, 2025

To: Town of Yacolt

Attn: Ian Shealy, Mayor of Yacolt

From: Mat Cleary, Heritage Corporate & Legacy Advisors

Re: Enforcement Reform Memorandum

The Town of Yacolt (the "Town") requested the assistance of Heritage Corporate & Legacy Advisors with updating the language of the Yacolt Municipal Code ("YMC") regarding land use/building/development permitting violations, particularly those carried out by contractors refusing to comply with stop-work orders or failing to provide the Town with proper documentation prior to beginning construction.

In order to address this concern, I reviewed the existing YMC as well as the relevant state and county statutes incorporated in the YMC at various points which might overlap with these issues. These include: 1. RCW 19.27; 2. RCW 35.27; 3. RCW 35.21; 4. WAC 51-50; and 5. Clark County Code Section 32. I also reviewed relevant sections of the Battle Ground Municipal Code for local examples of similar matters.

The following are a description of my findings and recommendations for accomplishing the goals of the Town in addressing these ongoing issues.

A. Existing Enforcement Mechanisms

Title 8 of the YMC discusses the Town's Nuisance enforcement mechanisms. Both Mayor Shealy and Town Attorney David Ridenour expressed a belief that the nuisance provisions were the only existing enforcement mechanism available to the Town, leading to a lack of compliance as the penalties in the nuisance section are limited to \$25 per day. As written, these violations are certainly encompassed within the nuisance definition and are subject to those penalties. That being said, I do not believe that is the only existing enforcement option available to the Town.

Title 18 of the YMC covers "Zoning" but additionally houses Chapter 18.100 – Conditions to Be Met Prior to Issuance of Building Permit – as well as Chapter 18.105 – Enforcement and Penalties. My reading of this Title is that it also establishes the requirement for applying for building permits and mentions the exceptions to the need for permitting, such as minor changes and/or emergencies. This language is not limited to zoning applications or conditional uses. Chapter 18.105 further incorporates Clark County Code Section 32 as states they are made "a part of this title."

Enforcement Reform Memorandum – Town of Yacolt May 30, 2025 Page | 2 of 4

Clark County Code Section 32.04.050 details the civil penalties for "any person who violates any land use or public health ordinance." The table included in Section 32.04.050 includes penalties for "Building without permit" of \$250 for first violations and \$500 for subsequent violations, as well as "Nuisance" penalties of \$100 for first violations and \$250 for subsequent violations. It further states that "[e]ach day may constitute a new violation" and "[t]he penalties assessed against the violations are grouped for first and subsequent violations within any five (5) year period."

The primary question I have is whether or not the Town is authorized to enforce this penalty schedule having made Clark County Code Section 32 a part of Title 18 of the YMC. By incorporating this language, the argument could be made that it is, therefore, within the Town's powers. Alternatively, it could be argued that it is simply within the Town's power to refer these violations to Clark County for their enforcement, as which point there could be another question over Clark County's jurisdiction to enforce these penalties over properties that are not in unincorporated Clark County.

B. Proposed Solutions

i. Updating YMC Title 8 Nuisance Code – Various Penalty Levels

A first option for addressing the concern could be to simply add a more robust penalty schedule to Title 8.05.050. A simple way of doing this could be copying the penalty schedule template from the Clark County Code and inserting it directly into YMC 8.05.050(E) and updating the various violations to be directly relevant to the Town's nuisance code.

ii. Incorporate Clark County Code Section 32.04.050 in YMC Title 8

An alternative to option (i) above would be to instead add language to YMC 8.05.050(E) stating violations will also be subject to the penalties listed in Clark County Code Section 32.04.050 if listed therein. This method would allow for some of the smaller nuisance issues to continue on the limited \$25 per day penalty while significantly increasing the penalties for larger violations.

iii. Add Chapter(s) to YMC Title 15

As currently written, Title 15 – Buildings and Construction, is very limited within the YMC. Elsewhere the YMC incorporates and references the relevant state building codes and other requirements, but the YMC does not provide much detail of its own regarding these systems. My reading of the relevant provisions within RCW 19.27, 35.27, and 35.21 suggests that the Town has broad discretion when it comes to enforcement and penalties.

YMC 18.100 discusses requirements prior to obtaining building permits which feels out of place with the existence of Title 15. It might be a simple fix of refocusing all building permit related information to be housed within Title 15 and add new chapters specifically addressing enforcement

Enforcement Reform Memorandum – Town of Yacolt May 30, 2025 Page | 3 of 4

and penalty schedules, at which point I would again recommend pulling from the Clark County Code Section 32.04.050.

iv. Add Title 20 – Enforcement of Development Code

Battle Ground's municipal code ("BGMC") is laid out very similarly to the YMC, however, they have adopted far more robust enforcement mechanisms through their Title 20. Battle Ground has set up their municipal code to house all enforcement and penalties within Title 20 and the various Titles point violations in that direction. For example, Chapter 8.04.030 states that nuisance violations may utilize the provisions of Chapter 20.100. Chapter 20.100.230 of the BGMC lays out the civil penalties based on various factors, including first violation, second separate violation within 3-year period, each subsequent violation, etc. Chapter 20.100.030 also states that these requirements apply to the other relevant titles within the BGMC to make it clear that these penalties can be applied to any violations.

This would be a more involved project as it would likely require updates to other Chapters of the YMC to redirect enforcement and penalties to the new Title 20, however, it would provide a far more comprehensive system for dealing with violations going forward and would position the Town for future growth without the need for revisiting this issue in the coming years if population levels increase.

C. Conclusion; Recommendation.

In conclusion, I believe the Town has multiple options for addressing the immediate and future concerns with enforcement issues within the Town. I have three recommendations depending on the desired course of action from the Town.

First, I believe there is an argument that the Town's current incorporation of the Clark County Code Section 32 would apply to matters relating to building permits and, therefore, carry some weight in implementing existing penalties. As mentioned above, it is unclear whether the Town could directly invoke the penalty schedules in Chapter 32.04.050 in order to impose and collect the penalties or if that would need to be addressed by Clark County. It would likely require someone to challenge an enforcement action by the Town in order to argue it as overreach. Therefore, I consider this option the lowest barrier to entry and the one with the least upfront effort and cost, but it does come with a risk of legal action.

Second, If the Town is looking to quickly address the issue within the YMC and begin enforcement immediately to avoid issues known to be on the horizon, I would recommend option B(i) above to quickly add a more robust penalty schedule within the existing nuisance code. This would require the least amount of drafting and updating allowing it to be executed quickly.

Finally, if the Town would like to commit more time now in order to address this issue indefinitely without the need for updates, I would recommend option B(iv) above. The BGMC appears to clearly address enforcement concerns in such a way as to avoid confusion for all parties involved

in a future dispute. By creating a new Title 20 within the YMC, the Town could address a wide range of future enforcement concerns at the same time.		
	Sincerely,	
	Mat Cleary Managing Attorney	



Town of Yacolt Agenda Request

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Amy Wooten Group Name: Clark County Commission on Aging

Address: Phone: (564) 397-4913

Email Address: amy.wooten@clark.wa.gov Alt. Phone:

ITEM INFORMATION:

Item Title: Clark County Commission on Aging Annual Report Presentation

Proposed Meeting Date: August 11, 2025

Action Requested of Council: Listen to the presentation and get any questions answered

Proposed Motion: None; Presentation only

Summary/ Background: As we have done the last several years, the Commission on Aging is requesting to provide an annual update to Town Council summarizing their 2024 focus on Emergency Preparedness. For reference, here is a link to their 2024 Annual Report. Tonight's presentation will be given by Julie Donovan and Ken Lund. Attached below is a slideshow to accompany their presentation.

Staff Contact(s): Clerk Fields

clerk@townofyacolt.com

(360) 686-3922

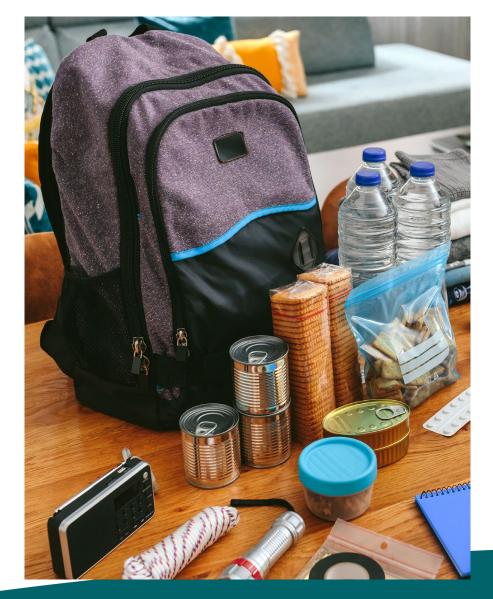


Annual Presentation to Clark County Council



2024 Focus on Emergency Preparedness

Agenda



- Commission on Aging (COA)
- Aging Readiness Plan (ARP)
- 2024 Emergency Preparedness Focus
- Silver Citizen Awards
- Other achievements



Background and 2024 Annual Report



- Nine-member volunteer commission.
- Provide leadership in addressing the special needs of the aging population
- Manage and assist with implementation of the Aging Readiness Plan (ARP)
- Update the ARP as needs change





Aging Readiness Plan (ARP)

- ARP updated in 2023
- Significant outreach and engagement
 - What makes an age friendly place
 - What improvements can be made





Aging Readiness Plan (ARP)

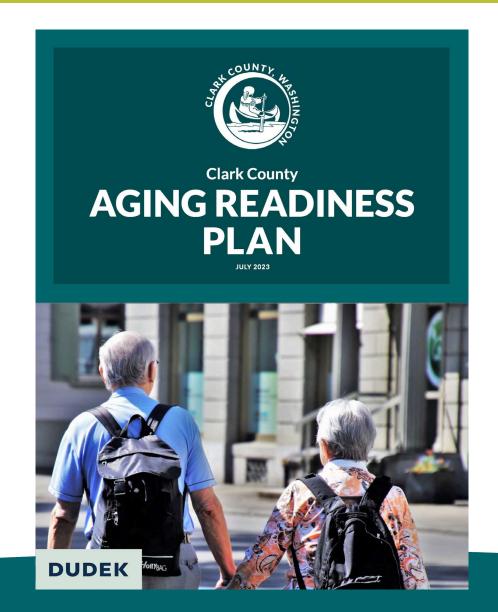


- ARP updated in 2023
- Significant outreach
- Governor's Smart Communities Award



Aging Readiness Plan (ARP) Chapters

- ARP Chapters:
 - Healthy communities
 - Housing
 - Transportation and mobility,
 - Civic involvement
 - Emergency preparedness





Aging Readiness Plan (ARP) Implementation

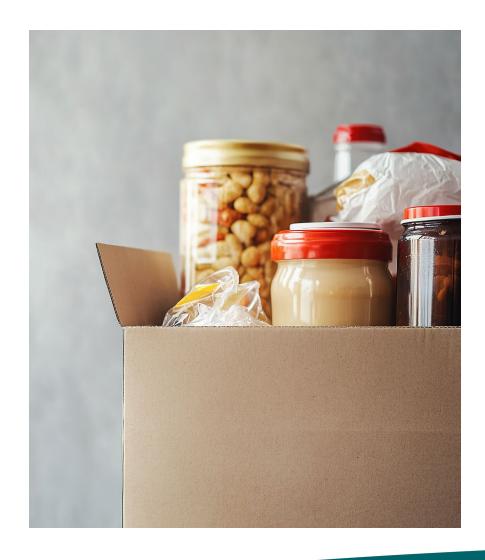
Emergency preparedness

- Natural and human-caused hazards
- Improve health and safety
- Focus for 2024
 - Develop older adult communication channels
 - Encourage neighborhood associations and homeowner's associations to work with CRESA





Aging Readiness Plan (ARP) Implementation



- Emergency preparedness
 - Increase awareness
 - Partnership with CRESA
- Monthly meetings
 - Emergency kits
 - Crating a plan
 - Supplies
 - Neighborhood
 - Community
 - Alert and Warnings



- Issues covered/Lessons learned
 - Preparation / go-bags
 - Communication networks
 - Need for self-support







- Issues covered/Lessons learned
 - Pre-planning is key
 - Individualized plans
 - Problem-solving difficult issues





Preparedness Tips for Seniors

CRESA has been pleased to partner with the <u>Commission on Aging</u> this year on emergency preparedness. Here are some lessons learned from that collaboration.

Emergencies and disasters can happen quickly. Sometimes we have warning, such as with winter weather, other times, it may come from nowhere, such as with an earthquake or wildfire. Being prepared for all types of emergency situations can help reduce fear and anxiety and minimize potential loss



Silver Citizen Award

- 2024 Co-Winners
- Bev Jones Battle Ground resident
- Larry Smith –
 Vancouver resident





Additional Commission Work

- Community presentations
- Letters of Support
- Proclamations





Thank you!

More information:

Commission on Aging

Webpage: https://clark.wa.gov/aging

Email: Cnty.Comm-aging@clark.wa.gov

Phone: 564-397-4913 or 564-397-4516

Staff: Susan Ellinger & Amy Wooten

Resources for older adults & caregivers:

Aging & Disability Resource Center (ADRC)

Webpage: https://www.helpingelders.org/

Email: clarkadrc@dshs.wa.gov

Phone: 360-694-8144





Town of Yacolt Agenda Request

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Ross Hoover Group Name: Clark County Parks & Nature

Address: 202 W Cushman St **Phone:** (564) 397-1676

Yacolt, WA 98675

Email Address: ross.hoover@clark.wa.gov Alt. Phone:

ITEM INFORMATION:

Item Title: Regional Park Improvement Efforts

Proposed Meeting Date: July 14, 2025

Action Requested of Council: Listen to the presentation given by Ross Hoover; get answers to any

questions which may arrive.

Proposed Motion: N/A; update only

Summary/ Background: Parks within Clark County are highly valued and frequently used by community members, youth, and families. As parks age, they need more upkeep and maintenance to keep them safe and useable for current and future generations. Additionally, as our community grows, we'll see more visitors in our parks. Collectively, cities are exploring methods to meet our current and future park needs and ways to fund our parks systems. County staff will share information about this shared regional effort.

Staff Contact(s): Clerk Fields

clerk@townofyacolt.com

(360) 686-3922



Town of Yacolt Agenda Request

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Ronda Peck Group Name: C-Tran

Address: Phone: (360) 906-7316

Email Address: ronda.peck@c-tran.org Alt. Phone:

ITEM INFORMATION:

Item Title: C-Tran's Long Range Plan

Proposed Meeting Date: August 11, 2025

Action Requested of Council: Hear the presentation and get any questions you may have answered

Proposed Motion: None; update only

Summary/ Background: C-Tran has been working on a long-range plan to direct them through the next 20 years. This presentation will be an overview of that plan and how it involves the Town of Yacolt and neighboring areas.

A copy of their Power Point presentation is attached.

Staff Contact(s): Clerk Fields

clerk@townofyacolt.com

(360) 686-3922

C-TRAN

C-TRAN | 2045 – Plan Update

Town of Yacolt August 11, 2025



C-TRAN's Long-Range Transit Plan (LRTP) is a planning tool that guides C-TRAN over the next 20 years.

Improving service

Introducing new transit options

Identifying Capital Project Needs

Ensuring transit equity

Maintaining financial sustainability



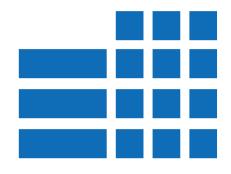
Public Engagement Activities



Summer 2024

Define Needs

Identify community transit needs and preferences to develop draft plan



Fall 2024

Understand Priorities

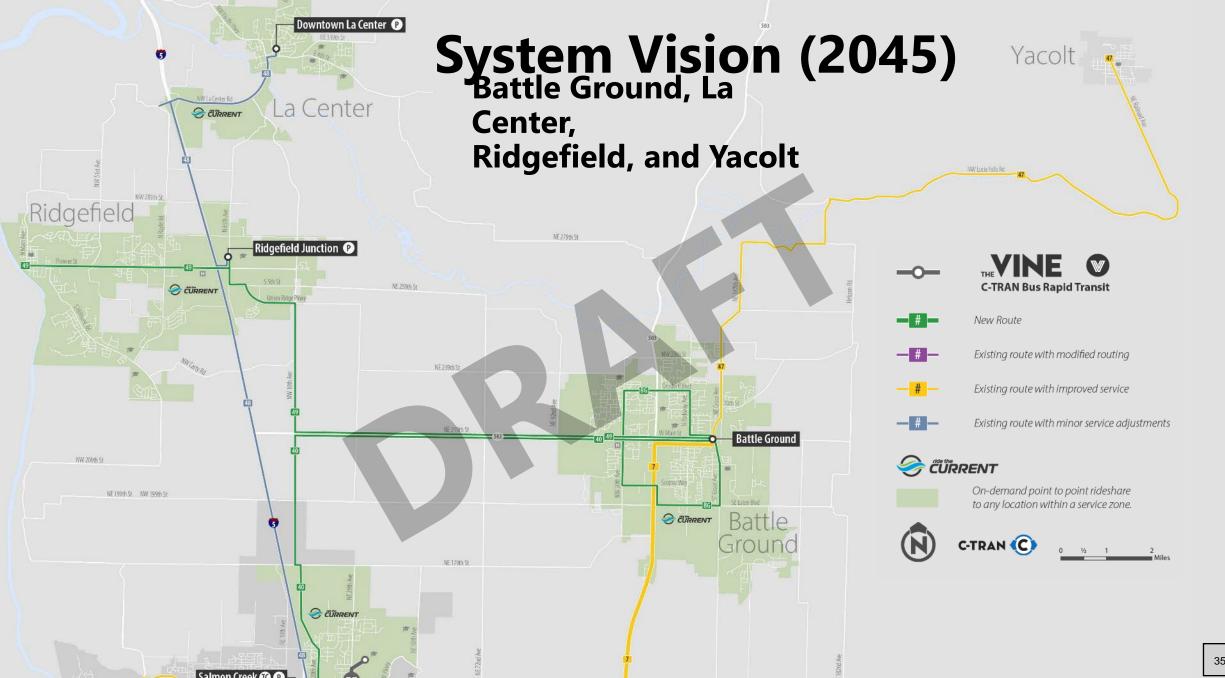
Identify community transit priorities for final plan development



Summer 2025

Concept Feedback

Comment on concepts, scenarios, and draft plan



Capital Projects

What we heard

- Bus stop improvement program for accessibility, safety, and comfort.
- Speed and reliability improvements throughout the system to help make buses more competitive.
- Technology improvements to enhance the overall rider experience.
- Operations facilities to support service expansion.

Project Areas

- Service Quality Improvements
- Facilities, Fleet, and Technology
- Programs & Policy

Route & Stop Facilities

Essential Infrastructure

Improvements to achieve systemwide ADA compliance

Passenger Amenities

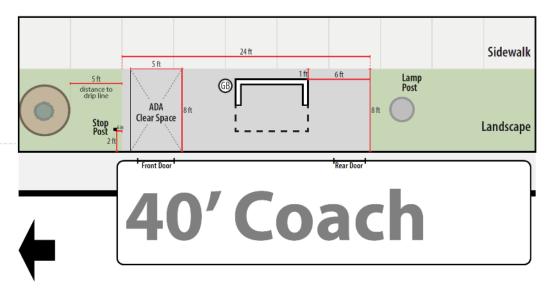
 Lighting, shelters, real-time displays, seating, wayfinding, restrooms, etc.

Spot Improvements

 Improvements to transit performance utilizing roadway treatments, transit signal priority, etc.

Service Changes

 Stop construction and modification for service changes (2025-2045)





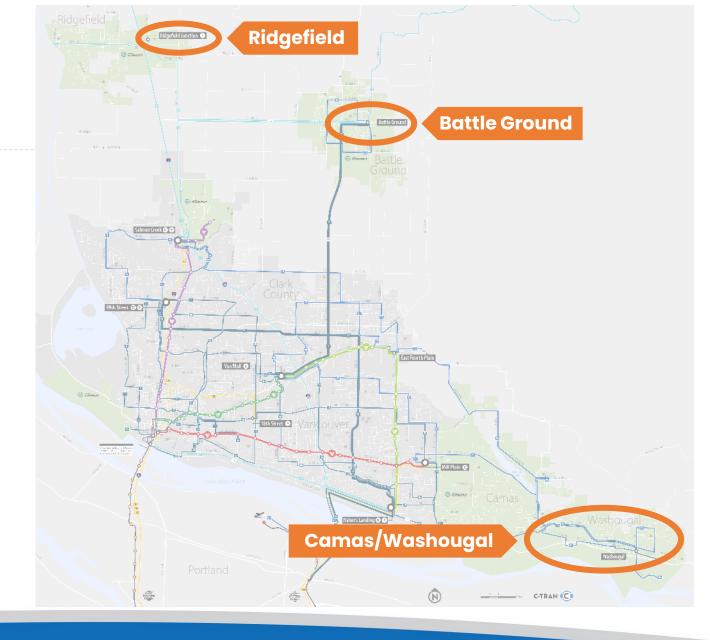


Community Hubs

Planning, design, and construction of new transfer facilities

Improved transfers, increased operational flexibility, expanded network growth

- Battle Ground
- 2. Camas/Washougal
- 3. Ridgefield Junction Park & Ride



Next Steps

C-TRAN is listening to community voices to plan safe, reliable, and effective transit solutions. The planning process is full of opportunities to comment on the future of C-TRAN service. Help us shape public transportation in Clark County.

Fall 2023	Summer 2024	Fall/Winter 2024	Summer/Fall 2025	Winter 2025		
\ ANALYZE \	ENGAGE	DEVELOP	ENGAGE	ADOPT		
• Existing & future • conditions analysis	Rider need and preferences engagement	Service concept And capital project And capita	Community and planning partner preference engagement	Community Priorities Hengagement Plan development and adoption		

Visit our online virtual open house at www.c-tran.com/c-tran2045

E-mail: 2045@c-tran.com

C-TRAN Thank you!

Taylor Eidt
Deputy Director, Capital Projects & Planning
taylor.eidt@c-tran.org







Cross-River Service

Regional

Route 65

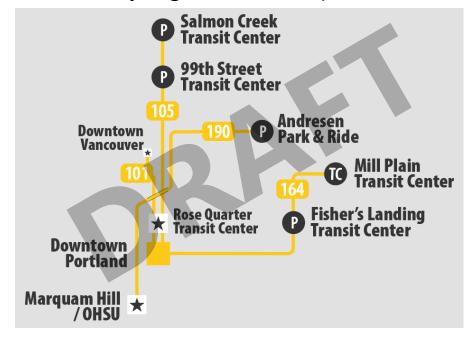
 Frequent cross-river service, connecting to TriMet and TriMet MAX

Route 67

- Airport connection
- Improve to hourly service operating 7 days a week

Express

All-day regional service patterns





CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields Group Name: Staff

Address: PO Box 160/202 W Cushman **Phone:** (360) 686-3922

Yacolt, WA 98675

Email Address: clerk@townofyacolt.com Alt. Phone:

ITEM INFORMATION:

Item Title: Winston Family Request to Keep Chickens

Proposed Meeting Date: August 11, 2025

Action Requested of Council: Approve for the Winstons to keep their chickens – and two ducks

- in their backyard.

Proposed Motion: "I move that the Town approves for the Winstons to be able to keep their chickens and ducks as per their request, and per the Town's Municipal Code."

Summary/Background: Yacolt Municipal Code at Ch. 6.10 allows for keeping of chickens and ducks in Town after having obtained permission from the Town and sets guidelines for keeping them from being a nuisance to surrounding neighbors. Please see the attached narrative, site map, and coop details.

Staff Contact(s): Clerk Stephanie Fields

clerk@townofyacolt.com ma

mayor@townofyacolt.com

Mayor Ian Shealy

To whom it may concern,

Greetings from the Winston family! We recently closed and are slowly moving into our home on Hoag Street. Dur family is coming from our smaller home in Battle Ground wire four small children, a dog, a cat, and hopefully 9 chickens and 2 drakes. The later two are what we bring to you today. We didn't realize Yacolt has a process to keeping chickens and we sincerely apologize this letter is coming later than what we consider a respectful time frame. My husband and I grew up in Battle bround and we mistakenly didn't think twice about our ability to bring chickens and ducks into Yacolt.

We started tur backy and flock five years ago. This last year, as part of our nomeschooling, we insubated some eggs to add to our pre-existing flock. It was a wonderful and suspenseful experience we are glad to have provided our children but are not keen to repeat. We ended up adding a few more than we planned to the flock due to small children falling in love with their birds and a lot a bit of chicken math!" As a result, my husband built us the Taj Mahal of chicken coops. It is a 8'x14' coop/run combo. Using Google Earth, we mapped out where our coop would go represented by a buse rectangle, we also included So' radius from each corner of the blue rectangle (see next page). The blue rectangle's dimensions are 12'x20' as to give us some wiggle room for correct placement with consideration to landscaping and security for the ladies.

Our coop is lined with 12" hardware cloth, uterines an urder ground predator apron, is roofed, vented, has perches, toys, a swing, and enough room to keep the ladies entertained. Our chickens are very well cared for and loved. As beginner Chicken-tenders, we quickly learned about rodents they attract and are very diligent about food storage and disbursement; We've also researched and executed successful ways to keep smell and noise down as to not disrupt the neighbors.

We love our girls, their eggs and sharing what makes as happy with the Community and would appreciate the apportunity to keep our flock. Again, we apologize for this letter reaching you late, we do have temporary living arrangements until we hear back from you. Thank you for your consideration.

The Winsten Family: Nothan, Rachel, Abigail, Gideon, Zelda, and Jonathan

504 E Hoag St Yacolt, WA

Rachel · 360 · 773 · 6468 Northan · 360 · 798 · 7372

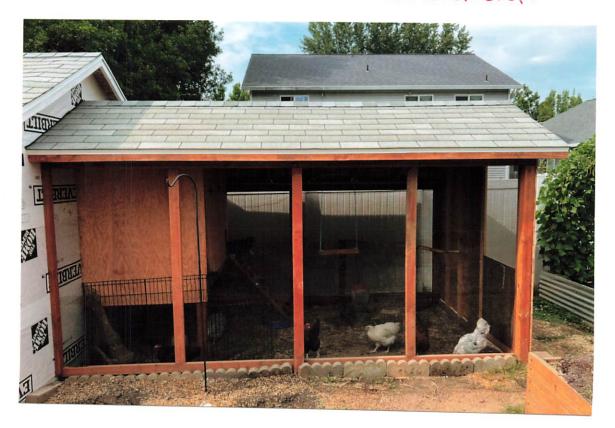




Our coop and run is 14'x 8'. Currently it is connected to our garden sneed, but when it is moved to our Yacolt home it will not be.

We use sand in our run to minimize smell, and give our girls lots of room and entertainment to keep noise levels down.

all chicken wire covered areas is actually black hardware cloth (42"). We also use a predator apron around the coop and will utilize rocks and landscaping to ensure their sarety and continement.





CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields Group Name: Staff

Address: PO Box 160/202 W Cushman **Phone:** (360) 686-3922

Yacolt, WA 98675

Email Address: clerk@townofyacolt.com Alt. Phone:

ITEM INFORMATION:

Item Title: Liquor License Renewal for Yacolt Market

Proposed Meeting Date: August 11, 2025

Action Requested of Council: Approve or disapprove the renewal of the Liquor Sales License for Yacolt Market aka The Trading Post.

Proposed Motion: "I move that the Town approves (or disapproves for the following reason(s):_______")
the Liquor License renewal for Yacolt Trading Post."

Summary/Background: State law (RCW 66.24.010, RCW 69.50.331), requires the Liquor and Cannabis Board (LCB) to notify local government jurisdictions of all licenses expiring at least 90 days in advance, to allow them to contest the renewals in writing. WAC 314-09-015 and WAC 314-55-165 require a written letter contesting the renewal be received by LCB at least 30 days before the

license expires. LCB will consider a governmental jurisdiction's objection to a liquor or cannabis license renewal located within its jurisdiction. Based on the jurisdiction's written input and other information about the license in its LCB file, the LCB will decide to either renew the license, or to pursue nonrenewal. The LCB will notify the jurisdiction in writing of its decision. Written objections may be sent to this email address: licensingappeals@lcb.wa.gov. Or by mail to: WSLCB Licensing Division PO Box 43098 Olympia, WA 98504-3098

Staff Contact(s):Clerk Stephanie FieldsMayor Ian Shealyclerk@townofyacolt.commayor@townofyacolt.com



CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields Group Name: Staff

Address: PO Box 160/202 W Cushman **Phone:** (360) 686-3922

Yacolt, WA 98675

Email Address: clerk@townofyacolt.com Alt. Phone:

ITEM INFORMATION:

Item Title: West Hoag St. Improvements Pay Request from Western United Civil Group

Proposed Meeting Date: August 11, 2025

Action Requested of Council: Approve payment of the invoice from Western United Civil Group, who has just about completed the W. Hoag St. Improvements project, including re-pavement of the street and re-doing the sidewalks/curbs.

Proposed Motion: "I move that the Town pays the Invoice from Western United Civil Group for the work so far on the West Hoag Street Improvement Project."

Summary/Background: The Town of Yacolt was awarded a grant from Washington's Transportation Improvement Board (TIB), to reimburse the majority of the costs for engineering and work to improve West Hoag Street and the sidewalks on that street's north side. The majority of the work has now been completed, and the company who did the work has submitted its invoice for payment for the work done thus far. The Town is to pay for the work and submit an invoice to TIB for reimbursement.

Staff Contact(s):Clerk Stephanie FieldsMayor Ian Shealyclerk@townofyacolt.commayor@townofyacolt.com

Project: Hoag Street Improvements
Contractor: Western United Civil Group

Customer: Town of Yacolt

Estimate No: 1 - JULY

Thomas N.	Idam Dasmindian	Otro Est	TI-:4	II-i-	D-1:	A	Previous	Previous	Qty this	Amount this	Total Qty to	Total Amount to	Amount
Item No	Item Description	Qty Est	Unit	Unit Price	Price	Amount	Quantity	Amount	Estimate	Estimate	Date	Date	Remaining
1	SPCC Plan (SS 1-07.15(1))	1	LS	\$ 4	450.00	\$ 450.00	0.00		1.00	,	1.00	,	\$ -
2	Mobilization, Cleanup, and Demobilization (SP 1-09.7)	1	LS	\$ 19,0	00.00	\$ 19,000.00	0.00	\$ -	1.00	\$ 19,000.00	1.00	\$ 19,000.00	\$ -
3	Project Temporary Traffic Control (SP 1-10.5)	1	LS	\$ 4,0	00.00	\$ 4,000.00	0.00	\$ -	0.50	\$ 2,000.00	0.50	\$ 2,000.00	\$ 2,000.00
4	Removal of Structures and Obstructions (SP 2-02.5)	1	LS	\$ 5,0	00.00	\$ 5,000.00	0.00	\$ -	1.00	\$ 5,000.00	1.00	\$ 5,000.00	\$ -
5	Excavation, Embankment, and Grading, Incl. Haul (SP 2-03.5)	240	CY	\$	38.00	\$ 9,120.00	0.00	\$ -	240.00	\$ 9,120.00	240.00	\$ 9,120.00	\$ -
6	Locate Existing Utilities (SP 2-09.5)	1	LS	\$ 1,0	00.00	\$ 1,000.00	0.00	\$ -	1.00	\$ 1,000.00	1.00	\$ 1,000.00	\$ -
7	HMA Cl 3/8", PG 58H -22 (0.3 - 3 ESAL) (SP 5-04.5)	406.76	TON	\$ 1	180.00	\$ 73,216.80	0.00	\$ -	464.77	\$ 83,658.60	464.77	\$ 83,658.60	\$ (10,441.80)
8	HMA for Driveway Repair Cl 3/8", PG 58H -22 (0.3 - 3 ESAL) (SP 5-04.5)	24.22	TON	\$ 1	180.00	\$ 4,359.60	0.00	\$ -	39.46	\$ 7,102.80	39.46	\$ 7,102.80	\$ (2,743.20)
9	HMA for Speed Bump Cl 3/8", PG 58H -22 (0.3 - 3 ESAL) (SP 5-04.5	2.2	TON	\$ 1	180.00	\$ 396.00	0.00	\$ -	5.10	\$ 918.00	5.10	\$ 918.00	\$ (522.00)
10	Shoulder Finishing (SS 4-04.5)	0.15	MI	\$ 20,0	00.00	\$ 3,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 3,000.00
11	Street Cleaning (SS 8-01.5 (2))	20	HR	\$ 1	150.00	\$ 3,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 3,000.00
12	Erosion/Water Pollution Control (SP 8-01.5(1))	1	LS	\$ 1,0	00.00	\$ 1,000.00	0.00	\$ -	0.75	\$ 750.00	0.75	\$ 750.00	\$ 250.00
13	Topsoil, Type A (SP 8-02.3(4))	3	SY	\$ 5	568.00	\$ 1,704.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,704.00
14	Seeding and Fertilizing (SP 8-02.3(5))	3	SY	\$ 4	435.00	\$ 1,305.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,305.00
15	Cement Conc. Sidewalk (SP 8-14.5)	489	SY	\$	90.00	\$ 44,010.00	0.00	\$ -	508.00	\$ 45,720.00	508.00	\$ 45,720.00	\$ (1,710.00)
16	Cement Conc. Driveway Entrance Type 3 (SS 8-06.5)	131	SY	\$ 1	133.00	\$ 17,423.00	0.00	\$ -	123.00	\$ 16,359.00	123.00	\$ 16,359.00	\$ 1,064.00
17	Detectable Warning Surface (SS 8 14.5)	20	SF	\$	44.00	\$ 880.00	0.00	\$ -	24.00	\$ 1,056.00	24.00	\$ 1,056.00	\$ (176.00)
18	Paint Crosswalk (SS 8-22.5)	160	SF	\$	15.00	\$ 2,400.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,400.00
19	Paint Stop Line (SS 8-22.5)	22	LF	\$	30.00	\$ 660.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 660.00
20	Plastic Speed Bump Symbol (SS 8 22.5)	2	EA	\$ 1,0	00.00	\$ 2,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,000.00
21	Plastic Speed Bump Arrow (SP 8-22.5)	2	EA	\$ 1,0	00.00	\$ 2,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,000.00
22	Paint Line (SS 8-22.5)	1085	LF	\$	1.80	\$ 1,953.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,953.00
	Total Work					\$ 197,877.40		\$ -		\$ 192,134.40		\$ 192,134.40	\$ 5,743.00
	Sales Tax 0.0%					\$ -		\$ -		\$ -		\$ -	\$ -
	Total Amount Earned		1			\$ 197,877.40		\$ -		\$ 192,134.40		\$ 192,134.40	\$ 5,743.00
			1										



CONTACT INFORMATION FOR PERSON/GROU	UP/DEPARTMENT REQUESTING COUNCIL ACTION:
Name: Stephanie Fields, Town Clerk	Group Name:
Address: 202 W Cushman St.	Phone: 360-686-3922
Yacolt, WA 98675	
Email Address: clerk@townofyacolt.com	Alt. Phone:
ITEM INFORMATION:	
Item Title: Rotate Finance Committee Membe	er
Proposed Meeting Date: August 11, 2025	
Action Requested of Council: Select a new co	uncil member to serve on the finance
committee through	
January, 2026	
Proposed Motion: "I move that we select	? to serve on the Finance
Committee through January, 2026"	
or,	
	_ to serve on the Finance Committee through
October of this year, and?	to serve on the Finance Committee through
January. 2026"	

Summary/ Background: The Yacolt Town Council Finance Committee consists of at least two council members. The members of this committee are to look over the Town's monthly finances, to be sure that all revenues and expenditures are accounted for. Every 3 months we rotate one council member on the finance committee, with each member serving for 6 months. In April, when the rotation was supposed to take place, the rotation was missed. Then the July meeting was adjourned due to a lack of quorum, so no business took place then. At this point, Brandon Russell has served on the finance committee for 7 months, but Craig Carroll has served on it for 10 months. So certainly Craig Carroll needs to be rotated off the committee. If Brandon Russell is willing to continue his tenure on the committee for another 2 months, we will be back to the proper rotation in 2 months' time. If Russell is either unable or unwilling to continue to serve on the Finance Committee through October, Council will need to appoint 2 new Finance Committee

members at this time: 1 to serve through October, and 1 to serve through January. This will put us back into the proper rotation by January. Councilmembers available for the position are: Jeff Carothers (Pos. #1), Kandi Peto (Pos. #2), and Marina Viray (Pos. #5).

Staff Contact(s): Clerk Stephanie Fields Mayor Ian Shealy

clerk@townofyacolt.com

mayor@townofyacolt.com



CONTACT INFORMATION FOR PERSON	/GROUP	DEPARTMENT REC	DUESTING COUNCIL	ACTION:
	,			

Name: Mayor Shealy Group Name: Staff

Address: 202 W. Cushman St. **Phone:** (360)686-3922

Yacolt, WA 98675

Email Address: mayor@townofyacolt.com Alt. Phone:

ITEM INFORMATION:

Item Title: Rotate Mayor Pro Tempore

Proposed Meeting Date: August 11, 2025

Action Requested of Council: Replace Councilmember Peto with a new Mayor Pro Tempore

Proposed Motion: "I move we appoint ______ as Mayor Pro Tem of the Town of

Yacolt for the next 6-month term, ending in January, 2025."

Summary/ Background: Yacolt's Mayor Pro Tem is appointed from and by the Town Council to act as Mayor in the event of the Mayor's absence. Every 6 months, the position rotates to another Council Member. Because last month's meeting had to be adjourned due to a lack of quorum, so business took place, Councilmember Peto has now served as Mayor Pro Tem for the past 7 months, so it is time for her to rotate out of the position. Council Members currently available for this position are Jeff Carothers (Position #1), Craig Carroll (Position #2), and Marina Viray (Position #5), providing that person has not just been appointed to serve on the finance committee.

Staff Contact(s): Mayor Ian Shealy

mayor@townofyacolt.com



CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields Group Name: Staff

Address: PO Box 160/202 W Cushman **Phone:** (360) 686-3922

Yacolt, WA 98675

Email Address: clerk@townofyacolt.com Alt. Phone:

ITEM INFORMATION:

Item Title: Set Dates for 2026 Budget Workshops

Proposed Meeting Date: August 11, 2025

Action Requested of Council: Discuss and hopefully set dates and times for budget workshops

beginning in August

Proposed Motion: TBD

Staff Contact(s): Clerk Stephanie Fields Mayor Ian Shealy

clerk@townofyacolt.com mayor@townofyacolt.com