



Town of Yacolt

Town Council Meeting Agenda

Monday, August 08, 2022
7:00 PM
Town Hall

Call to Order

Flag Salute

Roll Call

Late Changes to the Agenda

Approve Minutes of Previous Meeting(s)

1. Council Meeting Minutes from 7-11-22

Citizen Communication

Anyone requesting to speak to the Council regarding items not on the agenda may come forward at this time. Comments are limited to 3 minutes. Thank you.

Executive Session

2. Executive Session 8-8-22

Unfinished Business

3. BGSD Impact Fee Agreement Update
4. Records Review Update
5. Update on Solid Waste Collection
6. Building Department Resolution

New Business

- [7.](#) Request for Permission to Keep Chickens
- [8.](#) Permit App Review for Approval
- [9.](#) New Broadband Option
- [10.](#) Town Liquor Licenses
- [11.](#) 2022 Budget Amendment Ord. #587
- [12.](#) TIB 5% Match Approval
- [13.](#) C-Tran Board Composition Update

Town Clerk's Report

Public Works Department Report

Attorney's Comments

Citizen Communication

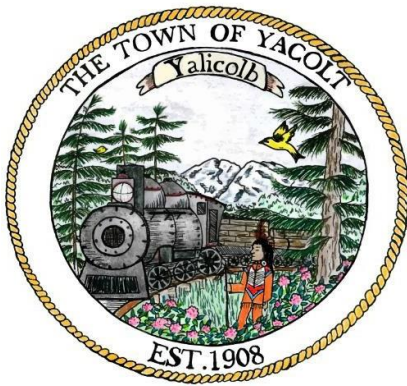
Anyone requesting to speak to the Council regarding items not on the agenda may come forward at this time. Comments are limited to 3 minutes. Thank you.

Council's Comments

Mayor's Comments

Approve to Pay Bills on Behalf of the Town

Adjourn



Town of Yacolt

Town Council Meeting Minutes

Monday, July 11, 2022

7:00 PM

Town Hall

Call to Order

7:00 PM

Flag Salute

Roll Call

Council Members Present: Amy Boget, Michelle Dawson, Joshua Beck, Ronald Homola, Marina Viray
Also present: Town Attorney David Ridenour, Public Works Director Terry Gardner, Clerk Stephanie Fields

*As Mayor Listek was unable to attend, Mayor Pro Tem Ronald Homola Presided over the meeting.

Late Changes to the Agenda

Mayor Pro Tem Homola introduced 4 additions to the agenda:

As item #10: Loaning inflatable slide to Fire EMS for their Safety Fair? (brought up by Clerk Fields on behalf of Mayor Listek)

As item # 11: Discussion of National Night Out (brought up by Council Member Beck)

As item #12: Parade Dress Code (brought up by Council Member/Mayor Pro Tem Homola)

As item #13: Filing a Fidelity Bond Claim (brought up by Attorney Ridenour)

Approve Minutes of 6-13-22 Meeting

Motion to approve minutes from June 13th meeting with language corrections as suggested by Council Member Boget

Motion: Beck **2nd:** Boget

Aye: Boget, Dawson, Beck, Homola, Viray

Nay: 0

Motion Carried

Approve minutes of 6-20-22 Special Meeting

Motion: Boget **2nd:** Beck

Aye: Boget, Beck, Homola

Nay: 0

Abstain: Dawson, Viray

Motion Carried

Citizen Communication

None

Unfinished Business

Battle Ground School District Interlocal Agreement Update

Attorney Ridenour said as he has been reviewing the Agreement as proposed, some questions arose regarding procedures and the SEPA determination. So they are slowing down the schedule and are tentatively scheduling a representative from Battle Ground School District for our August meeting, for which we will have time to post a legal notice for a public hearing.

Records Review Plan Update

Clerk Fields said that she is working on a schedule for the 2 temporary employees to begin the review project, beginning with a training session on July 25th, and then starting the actual work by the first of August.

Building Department Delegation Revisions

Attorney Ridenour reported that he has not drafted a resolution yet, although he said it should not take him too much time to create. He asked for any more input or questions from Council. Council Member Boget was concerned about giving all the authority to the Mayor, and asked about checks and balances. If there is a land use component, she feels that the application should not be approved by just the mayor. Homola was also concerned about checks and balances. He asked about building footprint changes. Ridenour responded that State Building Codes would regulate that. Homola felt that we should not diverge from what our professional consultants determine. Boget said that if there would be any divergence between the Mayor's determination and that of the consultants, or if the Mayor was simply uncomfortable with a consultant's decision, then Council should be the ones to make the final decision. Boget pointed out the need to differentiate between "shall" and "may" in the resolution. Ridenour said that the Mayor's designee will be acting under the orders of the Mayor. Verbiage on the Cost Recovery Agreement might be made to say that the Mayor would have the discretion to lower the fee for a consultant's charge, but not raise it. Ridenour emphasized that we want to treat everyone fairly/equally. He asked Council Members to send him emails if they have more input between now and the next meeting, as he drafts his resolution. Boget suggested a flow chart, for sending application info to one consultant, then the next, and so on. She was concerned about the potential costs to an applicant. Ridenour replied that if an application was super simple, then it wouldn't incur many charges anyway. On the other hand, if it's not simple, then it *should* incur more charges.

New Business

Permit Applications Review for Approval

There were three permit applications presented to Council.

1. The first was for a building permit with a Variance for Justin and Sadie David, at 409 E Clark St. They applied to build a metal garage/shop, but also wanted to build it within the side setback of their property. Sadie David got up and spoke on behalf of their proposed building within the setback. Ridenour explained that setbacks are in place for several reasons: space, visibility, transportation, and height are among them. He also explained that the applicant must be able to

satisfy conditions in YMC 18.45.020 for a variance. Clerk Fields was asked to print out the YMC section and hand it out to attendees for reference. Homola said he is not comfortable making a decision which is counter to our engineer's recommendations. Sadie relayed their plans and some history regarding them. Homola asked if they could just as well benefit from a garage which could be built with no setback issues. Sadie answered that they did not want to build a garage. She felt like their building would not be detrimental to anyone, especially with the wide swale between their property and the street. Beck then raised the question of what if the swale does eventually get developed? Ridenour then pointed out that standards exist so we can maintain consistency. Conditions for variances (in code) are there to guide councils in all future circumstances. Boget asked Ridenour if council were to make a change in the building code regarding setbacks, would this application be affected by that code change? Ridenour explained that development codes are part of our growth management plan, so to change them would require going through the Department of Commerce and other agencies. This would take quite some time, and there are no guarantees that our changes would be accepted. Boget suggested holding over the application for a time when perhaps the code does get changed. She asked where the 15-foot setback distance originated from? If not arbitrary, then the decision is already made for them. Ridenour once again mentioned protecting everyone's rights by treating everyone the same. He explained how/why Jackson Civil Engineering came to their determination to recommend denial of this application. He said Council could still approve the variance despite the engineer's determination, but Council would then be obligated to defend their decision through the code. Boget then reluctantly made a motion for denial of the variance, per the Engineer's memo.

Motion: Boget

2nd: Homola

Aye: Boget, Dawson, Beck, Homola, Viray

Nay: 0

Motion Carried

2. Next was a re-roof application for Edward Kantola at 410 S. Spruce Ave. All submittals had been approved by the building inspector, with one condition. Boget moved that the application be approved, with the condition.

Motion: Boget

2nd: Dawson

Aye: Boget, Dawson, Beck, Homola, Viray

Nay: 0

Motion Carried

3. Last was a building permit for a new single-family home to be built where an old one was just demolished, at 107 W Jones Street. All submittals had been turned in, and we were only waiting for one final Engineering approval, which was expected to arrive within a day or two. Beck moved that the application be approved pending the Engineer's final approval.

Motion: Beck

2nd: Boget

Aye: Boget, Dawson, Beck, Homola, Viray

Motion Carried

C-Tran Update

Mayor Pro Tem Homola read an email sent to Mayor Listek from C-Tran, with a very brief overview of their recent actions.

Rotate Finance Committee:

Council Member Boget nominated Council Member Dawson to serve on the finance committee for the next 6 months.

Motion: Boget

2nd: Viray

Aye: Boget, Dawson, Beck, Homola, Viray

Nay: 0

Yacolt Town Council Meeting July 11, 2022

Motion Carried

Rotate Mayor Pro Tem

Council Member Dawson nominated Council Member Beck to serve as Mayor Pro Tem for the next 6 months.

Motion: Dawson

2nd: Viray

Aye: Boget, Dawson, Beck, Homola, Viray

Nay: 0

Motion Carried

Loan Slide to Fire/Ems for their Safety Fair on June 30th

Clerk Fields said the Fire Chief had asked if they could use our new inflatable slide for their Safety Fair. Mayor Listek thought the question should be posed to Council for a decision. Fields said some of the Mayor's concerns included supervision, a back-up plan if something were to happen to the slide just days before we want to use it for our National Night Out, and that we don't want any other people/entities thinking we are in the slide rental business. After some discussion, Beck volunteered to supervise the slide, and Public Works Director Gardner volunteered to set it up and put it away. Then Beck moved that we go ahead and let the slide be loaned to Fire/EMS for their Safety Fair.

Motion: Beck

2nd: Dawson

Aye: Boget, Dawson, Beck, Homola, Viray

Nay: 0

Motion Carried

National Night Out

Beck led a discussion regarding plans for National Night Out. Fields said she was shopping online and we should be able to get all the "groceries" for under \$1000. She asked if anyone wanted polish dogs or only regular hot dogs, and all agreed that we should offer both. Council discussed needing volunteers, and Council all agreed that Root Beer Floats should also be served.

Dress Code for Parades

Homola said he had been to a parade recently where there were women dancing in scant clothing. He suggested that we should implement some sort of dress code for our parades in the future. Dawson countered that parades are a place for people to freely express themselves, and she would be opposed to dress code regulations. In general, Council felt like in our parades, entrants have always behaved themselves, and so they decided "if it aint broke, don't fix it."

Filing a Fidelity Bond Claim

Ridenour asked Council if they would want him to file a claim against the bond of a former employee in order to help compensate the Town for the cost of the two temporary employees who are going to be doing the records review. He shared some history regarding the records room grant and the associated activities which took place in the past. Then he explained how a bond claim works. Beck made a motion for Ridenour to move forward with the claim.

Motion: Beck

2nd: Dawson

Aye: Dawson, Beck, Homola, Viray

Nay: 0

Abstain: Boget

Motion Carried

Town Clerk's Report

- The Town has received its 2nd and final tranche of the ARPA SLFRF funds, in the amount of \$250,920.
- We have not heard anything back from Richard Boone regarding the Yacolt Ghost Team using Field #2.
- Heads-up: Clerk is planning on being on vacation Aug. 12-21, then beginning Budget Season. The first Budget Workshop is planned for Aug. 29th. (Dawson said she will be out of Town and will not be making that meeting.)
- When Mayor returns to Town, will get her signature on latest Treasurer's report and put that and the YTD financials through June on the Town website.

Public Works Department Report

- Thanked all the volunteers who helped with Rendezvous Days.
- Seems like they're mowing constantly. Won't have inmates for at least the next two weeks due to a COVID outbreak at Larch.
- We were approved for a TIB grant for about \$56,000 to crack seal all of our roads.

Attorney's Comments

- During the records review work, he will be here often, but not be charging his regular rates because he can do other work and just be here as a consultant for them if need be.
- Building department question: all authority to the Mayor, with discretion over cost recovery? If any issues, then bring to Council for review? Please email him with any thoughts.
- Many projects will be coming to a head in the next couple of weeks.

Citizen Communication

Rod Hazen said the Town looks better than ever. However he complained of the mess left by people's fireworks. His property was made a mess of by others and so was the school parking lot. He said he doesn't want fireworks in Town. He suggested paying someone to patrol around checking for legal fireworks. Gardner mentioned that the county said they'd they would come clean up the school parking lot.

Council's Comments

- Dawson – Said someone tipped her off about some kids who'd done some graffiti on the train and at the park, and they also broke a window on the train. One kid was named Johnny, and the other is Preston.
- Boget – Will be gone for the August 8th meeting as well as National Night Out. She will be in Texas.
- Homola – May be out of Town for the August meeting too, but will join the meeting by phone.

Mayor's Comments

None

Approve to Pay Bills on Behalf of the Town

Motion was made to pay the bills on behalf of the Town

Motion: Boget

2nd: Beck

Aye: Boget, Dawson, Beck, Homola, Viray

Nay: 0

Motion Carried

Adjourn

10:33 pm

Mayor Pro Tem Ronald Homola

Clerk Stephanie Fields

Approved by Council vote on _____



Town of Yacolt Agenda Request

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: David Ridenour

Group Name:

Address:

Phone: (360) 9917659

Email Address: david@davidridenourlaw.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Executive Session

Proposed Meeting Date: August 8, 2022

Action Requested of Council: Discussion

Proposed Motion: None

Summary/ Background: The Council will now hold an executive session to discuss with legal counsel litigation or potential litigation to which the Town is/is likely to become a party. This executive session is authorized by RCW 42.30.110(1)(i)."

Staff Contact(s): Stephanie Fields, Town Clerk
clerk@townofyacolt.com
(360) 686-3922



Town of Yacolt Agenda Request

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name:

Address: 202 W Cushman, Yacolt, WA 98675

Phone: (360) 686-3922

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Battle Ground School District Interlocal Agreement Update

Proposed Meeting Date: August 8, 2022

Action Requested of Council: none; update only

Proposed Motion: none

Summary/ Background: During the June and July Council meetings, we have discussed the lack of existence of an Agreement for the Town to collect and pay impact fees to Battle Ground School District since the creation of our own building department. We were going to have a representative from BGSD present their proposal for such an Agreement at this meeting. However, upon review of the proposed agreement, more questions have come up and it appears we will need to have a public hearing. So we must now postpone the presentation until the September meeting at least, in order to allow for public notice.

Staff Contact(s): Clerk Fields

clerk@townofyacolt.com

(360) 686-3922



Town of Yacolt Request for Council Action

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name:

Address: 202 W. Cushman St.

Phone: (360) 686-3922

Yacolt, WA 98675

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Records Review Update

Proposed Meeting Date: August 8, 2022

Action Requested of Council: none

Proposed Motion: none

Summary/ Background: After a training session on July 27th, our two temporary employees began sorting through the records in 5 large shredding bins. By the end of their shift on August 1st, they had sorted and categorized all of the records into labeled boxes. Beginning August 5th, they began to go through each box to sort through each box one at a time, to determine which records we need to keep, which we need to send to the archives, and which can be destroyed. They are referring to a long list which guides them on if/when records may be destroyed. If records are set aside for destruction, they are carefully listed on a log describing what the record is, when it was eligible for destruction, and how it will be destroyed. If the records are to be stored or archived, they will be labeled as such, and a detailed listing will be made as to what the boxes contain and whether they will be stored on-site or sent to the state records archives. Also on the labeling for records which must be retained for a period and then destroyed, will be marked a destruction date. This will not only streamline on-site storage, but also give us a head-start on destruction when the time comes.

Staff Contact(s): Clerk Stephanie Fields

Mayor Katelyn Listek

clerk@townofyacolt.com

mayorlistek@townofyacolt.com

(360) 686-3922



Town of Yacolt Agenda Request

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name:

Address: 202 W Cushman, Yacolt, WA 98675

Phone: (360) 686-3922

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Update on Solid Waste Collection

Proposed Meeting Date: August 8, 2022

Action Requested of Council: none

Proposed Motion: none

Summary/ Background: During the April, May and June Council meetings, Council discussed options for recycling pick-up offered by Waste Connections through an Interlocal Agreement with Clark County Public Health. At the June meeting, Council decided to go with the every-other-week option for recycling pick-up. Mollie Mangerich from Clark County Public Health sent an update regarding the next steps. A copy of that email is attached.

Staff Contact(s): Clerk Stephanie Fields
clerk@townofyacolt.com
(360) 686-3922

Clerk

From: Mollie Mangerich <Mollie.Mangerich@clark.wa.gov>
Sent: Tuesday, August 2, 2022 6:59 AM
To: pwd
Cc: Clerk; George Sidles
Subject: Recyclables Collection Contract

Hi Terry and Stephanie,

Over the last several months we have visited with you and your Town Council regarding the Recyclables Collection Contract with Waste Management of Washington, Inc. The County has heard you and noted your concerns.

To accommodate these concerns, the County is currently drafting a one-year extension to the current Contract. These changes will include:

- Extending the current Contract one (1) year to a new termination date of December 31, 2023; to allow time for the Town of Yacolt time to evaluate entering into an individual contract with Waste Connections of Washington, Inc. (WCW) or enter into an Interlocal Agreement with the County to utilize the new recycling collection contract for continued service; and
- Pushed the roll-out date of ever-other-week (EOW) recycling to September 12, 2022, to avoid the Labor Day Holiday; and
- The County recognizes the Town of Yacolt has opted to remain at EOW recycling collection at no additional charge.

Prior to September 12, 2022, WCW will send out informational materials to the residents of the Town of Yacolt regarding EOW recycling service and other helpful information.

Please let us know if you have any questions.

Respectfully,

Mollie



Mollie Mangerich
Sr. Environmental Operations Specialist
PUBLIC HEALTH

(360) 601-0619 ext 0619

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Town of Yacolt Agenda Request

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: David Ridenour

Group Name:

Address:

Phone: (360) 991-7659

Email Address: david@davidridenourlaw.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Building Department Resolution – Delegating Authority for Certain Permit Approvals.

Proposed Meeting Date: August 8, 2022

Action Requested of Council: Review the proposed Resolution drafted by Attorney Ridenour to be sure it says everything the Town Council wanted built into it.

Proposed Motion: To be determined

Summary/ Background: During the past few meetings, the Town Council has been considering changes it wanted to be enacted which would delegate authority to the Town's Mayor and staff for building permit approvals under approved conditions. A lot of complexities exist in the Town's Code as well as State laws which regulate this subject, so the Council asked the Town Attorney to research and draft a resolution to address this delegation of authority. The resolution will be a step toward the enacting of a building code. The Town Attorney plans to provide the Draft Resolution to Council for review at this meeting if not before.

Staff Contact(s): David Ridenour
david@davidridenourlaw.com
(360) 991-7659



Town of Yacolt Request for Council Action

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name:

Address: 202 W. Cushman St.

Phone: (360) 686-3922

Yacolt, WA 98675

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Request for Chicken Permission

Proposed Meeting Date: August 8, 2022

Action Requested of Council: Decide on whether or not to approve for the residents at 405 E Clark Street to keep 5 chickens in their yard.

Proposed Motion: "I move that the Town (allow/don't allow) the residents at 405 E. Clark Street to keep 5 (or up to eight) hens in their yard, but no roosters, per their emailed submittals."

Summary/ Background: See attachments for email thread and Yacolt Municipal Code regarding chickens in Town.

Staff Contact(s): Clerk Stephanie Fields

clerk@townofyacolt.com

Mayor Katelyn Listek

mayorlistek@townofyacolt.com

(360) 686-3922

Clerk

From: Cassandra Bullcreek <k.bullcreek@gmail.com>
Sent: Wednesday, July 13, 2022 12:03 PM
To: Clerk
Subject: Re: Fowl permit
Attachments: Screenshot_20220713-114831_01.jpg

Hello Stephani,

Attached is a bird's eye view of our property and our neighbors. We plan on having the coop/run in the purple square and the arrows show the distance from the neighbors homes.

The chickens will be kept in a run. With inside the coop will be deep pine shavings that will be cleaned weekly. The run will be cleaned weekly and the manure will be taken off property to be properly disposed of once a week. Water and feed will be sanitized on a weekly basis and fly traps and repellent will be used to keep insects to a minimum. We will be clipping their wings to prevent escapes into neighboring properties.

I have a history in livestock and currently manage a local equine facility so hygiene and proper management of animals are a passion of mine. With the rising cost of food, and recent supply chain shortages we feel it is in the best interest of our family to have easily accessible eggs as a source of nutrition.

Please let me know if there is anything that needs to be changed.

--Kassandra Bullcreek

On Wed, Jul 13, 2022, 10:47 AM Clerk <clerk@townofyacolt.com> wrote:

Good morning Kassandra,

There is no specific form for this. We'd just need you to submit a narrative explaining what you want to do, along with a site plan (bird's eye view of your property, including measurements) showing where the coop would be located in relation to property lines and other structures on the property. This will need to be turned in to me by a week before the Council Meeting when you'd like it presented. The next Council Meeting will be on August 8th, so I would need your info by August 1st.

Yacolt Municipal Code Ch. 6.10 give guidelines on keeping chickens in Town. Here is what it says:

6.10.020 Keeping of livestock in town.

It is unlawful for any person to keep or maintain any livestock or fowl, as defined herein, within the corporate limits of the town of Yacolt unless previous permission has been granted by the town of Yacolt. [Ord. 415 § 2, 2002.]

6.10.030 Keeping of chickens in town.

It is unlawful for any person to keep or maintain chickens within the town without first securing written permission from the town council of the town of Yacolt, Washington. No more than eight chickens will be allowed per household. Any person in violation of this section shall be notified in writing. If conformity to this section is not reached within 30 days of receipt of the written notification, a civil penalty will be assessed. [Ord. 415 § 3, 2002.]

6.10.040 Chickens – Enclosures and structures.

Chickens shall be kept within an enclosure or structure adequately built and maintained to prevent escape. Chickens shall be reasonably sheltered. Enclosures and structures, which provide confinement and feeding areas for such animals, shall be located not less than 50 feet from any neighboring dwelling and must meet applicable zoning requirements. [Ord. 415 § 4, 2002.]

6.10.050 Nuisance.

Should two adjoining neighbors find said keeping of chickens a nuisance, and each provide a written complaint, the town of Yacolt shall have the authority to recall its permission for the keeping of said chickens. The town council reserves the right to rescind its permission for the keeping or maintaining of chickens by written notice to the owner or custodian of the chickens for violation of the terms of any part of this chapter. [Ord. 415 § 5, 2002.]

6.10.060 Livestock, fowl or chickens at large.

It is unlawful for any person being the owner or custodian of any livestock, fowl or chickens to permit such livestock, fowl or chickens to be at large upon any public street, highway, or public place, or upon the private property of another within the town. [Ord. 415 § 6, 2002.]

6.10.070 Youth development or animal husbandry programs.

Participants in a recognized youth development or animal husbandry program such as FFA or 4H may make written request to the town council for the keeping of fowl for a specified time. [Ord. 415 § 7, 2002.]

6.10.090 Violation – Penalty.

Any person in violation of the terms of any part of this chapter shall be assessed a civil penalty of not less than \$50.00 nor more than \$100.00 plus legal fees. [Ord. 415 § 9, 2002.]

Thank you,

Stephanie Fields

Clerk, Town of Yacolt

(360) 686-3922

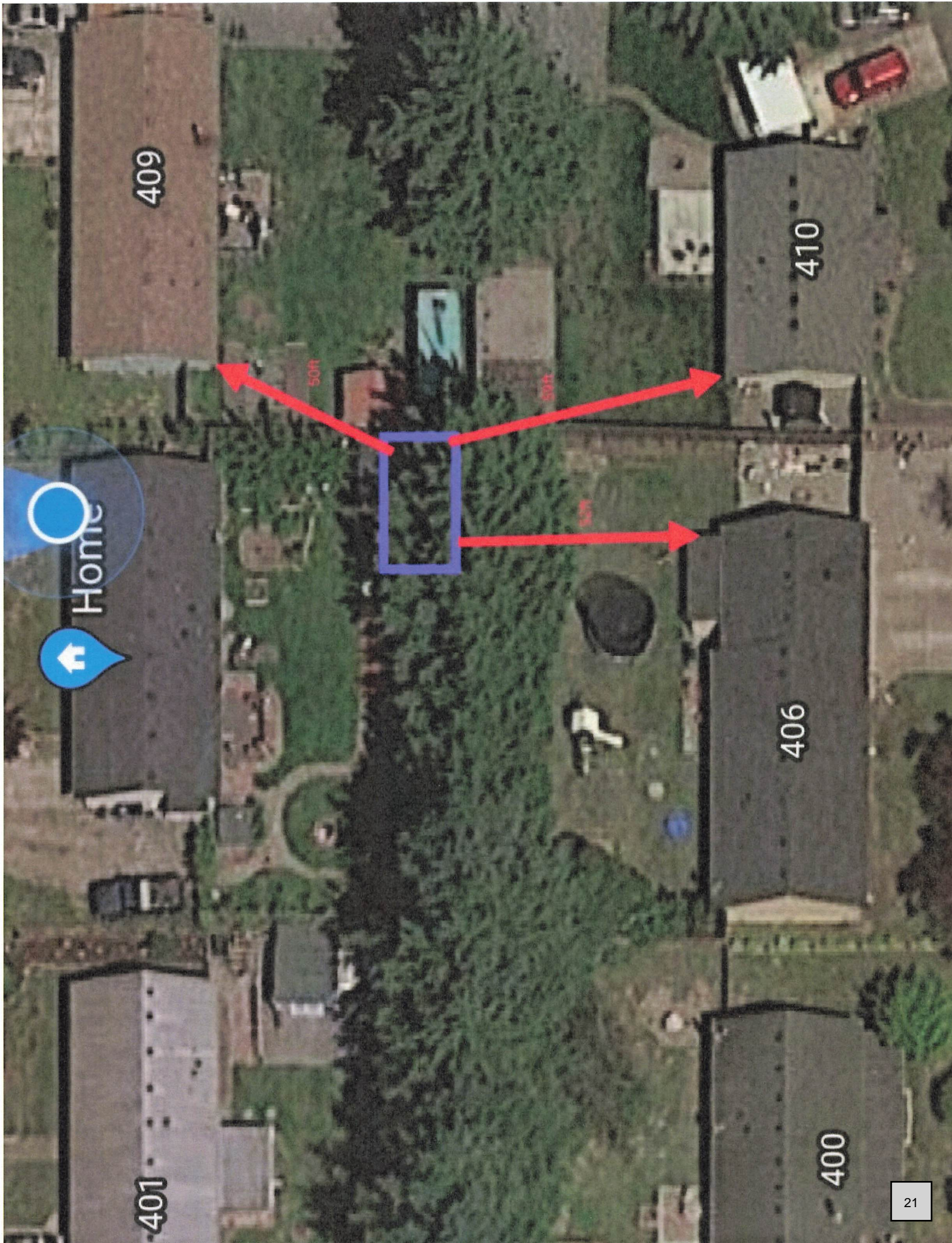
Disclaimer: This email and its attachments may be subject to public disclosure.

From: Cassandra Bullcreek <k.bullcreek@gmail.com>
Sent: Tuesday, July 12, 2022 5:06 PM
To: townofyacolt <townofyacolt@townofyacolt.com>
Subject: Fowl permit

Hello,

I'm looking to get approval from the county to have 5 chickens at our property at 405 E Clark St. Are there any forms I need to fill out?

--Kassandra Bullcreek





Town of Yacolt Request for Council Action

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name:

Address: 202 W. Cushman St.

Phone: (360) 686-3922

Yacolt, WA 98675

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Permit Application to Review for Approval

Proposed Meeting Date: August 8, 2022

Action Requested of Council: Consider approval of the Permit Application for the installation of a permanent gas-powered generator at 508 E Jones Street.

Proposed Motion: "I move that Council approve the permanent installation of the gas generator at 508 E Jones Street, providing no objections have come in from the engineer or attorney."

Summary/ Background: Renaud Electric has applied for a permit to install a gas generator to be permanently hooked up to the existing home at 508 E Jones St. All submittals have been turned in and the building inspector has approved the installation. According to our current process, Council must approve issuance of the permit.

Staff Contact(s): Clerk Stephanie Fields

Mayor Katelyn Listek

clerk@townofyacolt.com

mayorlistek@townofyacolt.com

(360) 686-3922



Town of Yacolt

202 W. Cushman Street - P.O. Box 160
Yacolt, WA 98675

Tel: (360) 686-3922 Fax: (360) 686-3853

Email: townofyacolt@townofyacolt.com
www.townofyacolt.com

Office Use Only

Date Received: _____
Reply Deadline: _____
Permit Name: _____
Permit Number: _____
Issue Date: _____

Master Permit Application

(Attach additional pages if you need more space.)

General Project Description

Please describe the proposed project, including the existing use(s) of the property, proposed use(s) of the property, and all expected land use and construction elements.

Installation of 14KW Generac Generator with Gas Piping to existing propane tank

Land Use Elements: (e.g., subdivision, short plat, variance, conditional use permit, road access, zoning, SEPA, etc.)

Construction Elements: (e.g., new construction/remodel/addition, commercial, single-family home, multi-family, detached garage, accessory building, fence, demolition, re-roof, right-of-way work, etc.)

Estimated Total Cost of the Project, (labor and material): \$ 7500.00

Property Information

Property Street Address: 508 E Jones St

Tax Parcel Number(s): 65120000

Legal Description: _____

Owners' Name(s): Ryan Everett

Owners' Mailing Address: 508 E. Jones St. Yacolt

Owners' Phone Number(s): 702.884.1463

Owners' Cell Phone Number(s): _____

Owners' Email Addresses: _____

Occupants' Name(s): Same as above

Occupants' Phone Number(s): _____

Occupants' Cell Phone Number(s): _____

Occupants' Email Addresses: _____

Other Contact Information

(If not applicable to the Project, please indicate "N/A" below.)

Primary Contact Information

Contact Person: Jennifer Sedgley
Company Name: Renaud Electric
Contact Address: 802 Vandercook Wy Longview, WA 98632
Phone Number(s) (incl. cell): Cell 925-822-8308 / Office 360-423-1420
Contact Email Address: jen@renaudelectric.com

Project Manager / Other Authorized Representative

Company Name: _____
Company Address: _____
Company Phone Number(s): _____
Contact Name: _____
Contact Email Address: _____
Contact Phone, (incl. cell): _____

Contractor Information (Must be provided prior to issuance of permit)

Contractor Company Name: Renaud Electric
Company Address: 802 Vandercook Wy Longview WA 98632
Company Phone Number(s): 360-423-1420
Contact Name: Jennifer Sedgley
Contact Email Address: jen@renaudelectric.com
Contact Phone: 925-822-8308
Contractor's WA State UBI Number: 084 005 803
Contractor's WA L&I License Number: RENAVECH61BA
Contractor's WA State Contractor's License Number: RENAVEC951CQ
Licensing Bond, (company and amount): _____

☐ Attach or enclose a copy of current contractor registration card for verification purposes.

If Construction by Owner: If the project will be constructed or partially-constructed by the property owner, confirm that you have read the contractor licensing requirements? ☐ Yes ☐ No

Cite exemption number in RCW 18.27: _____

OR

If Owner is Contractor: I have read RCW 18.27.010 relating to definitions of general contractors and specialty contractors, and RCW 18.27.110 which prohibits the issuance of permits without proof of registration, and verify that the owner is a contractor.

Signature: _____	Date: _____
Printed Name: _____	Title: _____
Signature: _____	Date: _____
Printed Name: _____	Title: _____

Other Consultant(s) (Civil engineer, architect, sub-contractor, etc.)

Company Name: _____
Company Address: _____
Company Phone Number(s): _____
WA State UBI Number: _____
WA State Licensing Information: _____
Contact Person: _____
Contact Email Address: _____
Contact Phone: _____

Financial Responsibility

Financially Responsible Party/Parties (Application processing fees, processing costs, impact fees, etc.)

Name(s): _____
Company Name: Renaud Electric
Mailing Address: 802 Vandercook Wy Longview, WA 98632
Phone Number(s) (incl. cell): 360.423.1420
Email Address: jen@renaudelectric.com

Construction Financing (Lender information is only required for projects over \$5,000.)

This project is: ☒ Funded Solely by the Owner ☐ Funded by a Lender

Construction Lender (Any lender associated with the project by providing interim construction financing.)

Lender Name: _____
Branch Name: _____
Mailing Address: _____
Phone Number(s): _____

Payment Bond (Any firm associated with the project by providing a payment bond on behalf of the prime contractor for the protection of the owner, if the bond is for an amount not less than fifty percent of the total amount of the construction project.)

Bonding Company Name: _____
Mailing Address: _____
Phone Number(s): _____
Bond Number / Detail: _____

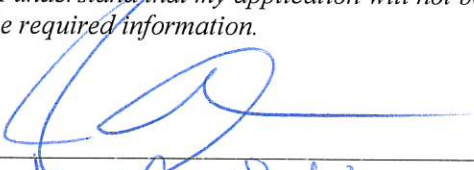
Note: If any information about the construction lender or payment bond is not available at the time this application is submitted, you must so state. The applicant must provide the remaining information as soon as the applicant can reasonably obtain such information.

Acknowledgements

(All property owners, applicants and financially responsible parties must sign and date this Master Permit Application.)

1. I certify that I am the owner of this property or the owner's authorized agent. If acting as an authorized agent, I further certify that I have full power and authority to file this application and to perform, on behalf of the owner, all acts required to enable the jurisdiction to process and review such application. I certify, under penalty of perjury, under the laws of the State of Washington, that the information provided is true and correct.
2. I will comply with all provisions of law and ordinance governing this type of application. I understand that false statements, errors, and/or omissions may be sufficient cause for delay, denial or revocation of the permit. If the scope of work requires a licensed contractor to perform the work, the contractor's information will be provided prior to permit issuance.
3. I authorize employees and agents of the Town of Yacolt to enter onto the property which is the subject of this application at any reasonable time to examine the property, to take photographs, to post public notices, and to perform any other act reasonably necessary to process this application.
4. This Master Permit Application, together with all other submittals as may be required by the Town of Yacolt, constitutes my request and application for a building and/or land use permit. I certify that my submittal package

contains the required information and is accurate. If my application submittal package is not correct and complete, I understand that my application will not be accepted, and that I will be required to re-apply when I have all the required information.

Signature:  Date: 7/29/22
Printed Name: Jennifer Sedgley Title: Proj. Manager

Signature: _____ Date: _____
Printed Name: _____ Title: _____

Signature: _____ Date: _____
Printed Name: _____ Title: _____

Signature: _____ Date: _____
Printed Name: _____ Title: _____



Town of Yacolt

202 W. Cushman Street - P.O. Box 160
Yacolt, WA 98675

Tel: (360) 686-3922 Fax: (360) 686-3853

Email: townofyacolt@townofyacolt.com
www.townofyacolt.com

Notice of Contractor Registration Laws

Potential Risks and Liabilities to Property Owners When Using an Unregistered Contractor

Under state law, the Town of Yacolt is obligated to provide written notice to property owners regarding Washington's contractor registration laws and to advise homeowners of the risks associated with using an unregistered contractor.

Any contractor conducting business in Yacolt must be licensed by the State of Washington Department of Labor and Industries. Some of the requirements are outlined below. Contractor registration laws are set forth in the Revised Codes of Washington at RCW 18.27. You are encouraged to read RCW 18.27 for additional information.

To do business in Yacolt, contractors must also obtain a Town of Yacolt Business License if they meet any of the following criteria:

1. They maintain a place of business in the Town, or
2. Their annual gross receipts in the Town will exceed \$2,000.

[Businesses may obtain a Yacolt business license through the "Business License Service" at the Washington State Department of Revenue. <https://dor.wa.gov/>]

1. What is the purpose of contractor registration? (See RCW 18.27.140.)

Registration under state law affords protection to the public from unreliable, fraudulent, financially irresponsible, or incompetent contractors. Unregistered contractors are a threat to both consumers and legitimate contractors. Unregistered contractors carry no bond or insurance to protect consumers. Consumers can face serious issues if anything goes wrong on a job. In addition, unregistered contractors have an unfair advantage over legitimate contractors when competing with jobs because they skip the expense of protecting their customers.

2. What are the risks associated with using an unregistered contractor?

There are several risks associated with using an unregistered contractor.

- First, a property owner that uses an unlicensed contractor will not be protected by the Contractor's Bond required by RCW 18.27.040. The \$12,000 General Contractor and the \$6,000 Specialty Contractor Bonds are designed to: (1) pay persons performing labor for the contractor, including employee benefits; (2) pay all taxes and contributions due to the State of Washington; (3) pay all persons furnishing labor or material or renting or supplying equipment to the contractor; and (4) pay all amounts that may be adjudged against the contractor by reason of breach of contract including negligent or improper work in the conduct of the contracting business.
- Second, a property owner that uses an unlicensed contractor may not be protected by general liability insurance which is required of all registered contractors.
- Third, the property owner's construction project may be delayed due to enforcement actions of the Department of Labor and Industries or the Town of Yacolt caused by use of an unregistered contractor.
- There may be other risks associated with the use of unregistered contractors.

3. What is a contractor? (See RCW 18.27.010.)

A contractor is any person, firm or corporation that, in the pursuit of an independent business undertakes to, or offers to undertake, or submits a bid to, construct, alter, repair, add to, subtract from, improve, develop, move, wreck, or demolish any building, highway, road, railroad, excavation or other structure, project, development, or improvement attached to real estate or to do any part thereof including the installation of carpeting or other floor covering, the erection of scaffolding or other structures or works in connection therewith, the installation or repair of roofing or siding, performing tree removal services, or cabinet or similar installation; or, who, to do similar work upon his or her own property, employs members of more than one trade upon a single job or project or under a single building permit.

4. What are the registration violations? (See RCW 18.27.200.)

It is a violation for any contractor to:

- Advertise, offer to do work, submit a bid, or perform any work as a contractor without being registered;
- Advertise, offer to do work, submit a bid, or perform any work as a contractor when his or her registration is suspended or revoked;
- Transfer a valid registration to an unregistered contractor or allow an unregistered contractor to work under a registration issued to another contractor; or
- Subcontract to, or use, an unregistered contractor.

Each day that a contractor works without being registered, works while the contractor's registration is suspended or revoked, or works under a registration issued to another contractor is a separate infraction. Each worksite at which a contractor works without being registered, works

while the contractor's registration is suspended or revoked, or works under a registration issued to another contractor is a separate infraction.

5. What are the Town of Yacolt's responsibilities? (See RCW 18.27.110.)

The Town of Yacolt cannot issue a building permit without verifying that the contractor is currently registered as required by law. The Town is responsible for:

- Printing the contractor registration number on the building permit; and,
- Providing a written notice to the building permit applicant about contractor registration laws and the potential risks and liabilities for using an unregistered contractor.
- If an applicant or contractor falsifies building permit information to obtain an exemption provided under RCW 18.27.090, the building permit must be forfeited.

6. Where can I get additional information?

For additional contractor licensing information, please contact the State of Washington Department of Labor and Industries at 1-800-647-0982 or visit their web site at <http://www.lni.wa.gov/>.

If your contract exceeds \$1,000, Washington law requires contractors to have you sign a disclosure statement that provides more information about your rights, responsibilities, and how to protect yourself. You should also request a copy of the disclosure statement for your records. (See RCW 18.27.114.)

7. Acknowledgement:

I have read and have been provided with a copy of this Notice of Contractor Registration Laws. (All applicants and property owners must sign below.)

Signature:  Date: 7/29/22

Printed Name / Title: Jennifer Sedgley / Proj. Manager

Signature: _____ Date: _____

Printed Name / Title: _____

Signature: _____ Date: _____

Printed Name / Title: _____

Signature: _____ Date: _____

Printed Name / Title: _____

Σ

Backyard

Z

Existing
Propane Tank

25'

Generator

Gas line

Regulator
'PROPANE'
"existing"

DEP
DEP
DEP

15' ←

5' →

GARAGE

Front

25' →

Ryan Everett
508. E Jones St.
Yacolt, WA

S

TH

10/14/18 kW

GENERAC®

GUARDIAN® SERIES
Residential Standby Generators
Air-Cooled Gas Engine

10/14/18 kW

1 of 6

INCLUDES:

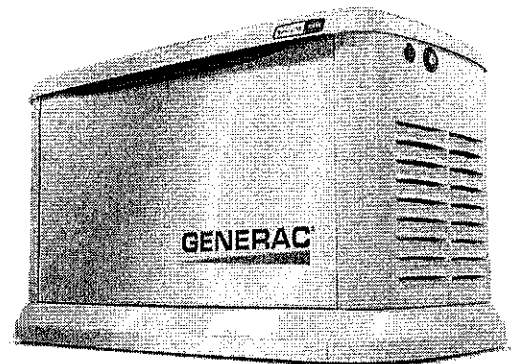
- True Power™ Electrical Technology
- Two-line multilingual digital LCD Evolution™ controller (English/Spanish/French/Portuguese)
- Two transfer switch options available:
100 amp 16 circuit switch or
200 amp service rated smart switch
- Electronic governor
- Standard Wi-Fi® connectivity
- System status & maintenance interval LED indicators
- Sound attenuated enclosure
- Flexible fuel line connector
- Natural gas or LP gas operation
- 5 Year limited warranty
- Listed and labeled by the Southwest Research Institute allowing installation as close as 18 in (457 mm) to a structure.*

*Must be located away from doors, windows, and fresh air intakes and in accordance with local codes.

https://assets.swri.org/library/DirectoryOfListedProducts/ConstructionIndustry/973_DoC_204_13204-01-01_Rev9.pdf

Standby Power Rating

G007171-0, G007172-0 (Aluminum - Bisque) – 10 kW 60 Hz
G007223-0, G007224-0, G007225-0 (Aluminum - Bisque) – 14 kW 60 Hz
G007226-0, G007228-0 (Aluminum - Bisque) – 18 kW 60 Hz



QUIET-TEST™



Note: CETL or CUL certification only applies to unbundled units and units packaged with limited circuit switches. Units packaged with the Smart Switch are ETL or UL certified in the USA only.

FEATURES

- **INNOVATIVE ENGINE DESIGN & RIGOROUS TESTING** are at the heart of Generac's success in providing the most reliable generators possible. Generac's G-Force engine lineup offers added peace of mind and reliability for when you need it the most. The G-Force series engines are purpose built and designed to handle the rigors of extended run times in high temperatures and extreme operating conditions.
- **TRUE POWER™ ELECTRICAL TECHNOLOGY:** Superior harmonics and sine wave form produce less than 5% Total Harmonic Distortion for utility quality power. This allows confident operation of sensitive electronic equipment and micro-chip based appliances, such as variable speed HVAC systems.
- **TEST CRITERIA:**
 - ✓ **PROTOTYPE TESTED**
 - ✓ **SYSTEM TORSIONAL TESTED**
 - ✓ **NEMA MG1-22 EVALUATION**
 - ✓ **MOTOR STARTING ABILITY**
- **SOLID-STATE, FREQUENCY COMPENSATED VOLTAGE REGULATION:** This state-of-the-art power maximizing regulation system is standard on all Generac models. It provides optimized FAST RESPONSE to changing load conditions and MAXIMUM MOTOR STARTING CAPABILITY by electronically torque-matching the surge loads to the engine. Digital voltage regulation at $\pm 1\%$.
- **SINGLE SOURCE SERVICE RESPONSE** from Generac's extensive dealer network provides parts and service know-how for the entire unit, from the engine to the smallest electronic component.
- **GENERAC TRANSFER SWITCHES:** Long life and reliability are synonymous with GENERAC POWER SYSTEMS. One reason for this confidence is the GENERAC product line is offered with its own transfer systems and controls for total system compatibility.
- **MOBILE LINK® WI-FI CONNECTIVITY:** FREE with select Guardian Series home standby generators, Mobile Link Wi-Fi allows users to monitor the status of the generator from anywhere in the world using a smartphone, tablet, or PC. Easily access information such as the current operating status and maintenance alerts. Users can connect an account to an authorized service dealer for fast, friendly, and proactive service. With Mobile Link, users are taken care of before the next power outage.

THE GENERAC
PROMISE



*Assembled in the USA using domestic and foreign parts.

10/14/18 kW**Features and Benefits****Engine**

- Generac G-Force design
Maximizes engine "breathing" for increased fuel efficiency. Plateau honed cylinder walls and plasma moly rings help the engine run cooler, reducing oil consumption and resulting in longer engine life.
- "Spiny-lok" cast iron cylinder walls
Rigid construction and added durability provide long engine life.
- Electronic ignition/spark advance
These features combine to assure smooth, quick starting every time.
- Full pressure lubrication system
Pressurized lubrication to all vital bearings means better performance, less maintenance, and longer engine life. Now featuring up to a 2 year/200 hour oil change interval.
- Low oil pressure shutdown system
Shutdown protection prevents catastrophic engine damage due to low oil.
- High temperature shutdown
Prevents damage due to overheating.

Generator

- Revolving field
Allows for a smaller, light weight unit that operates 25% more efficiently than a revolving armature generator.
- Skewed stator
Produces a smooth output waveform for compatibility with electronic equipment.
- Displaced phase excitation
Maximizes motor starting capability.
- Automatic voltage regulation
Regulating output voltage to $\pm 1\%$ prevents damaging voltage spikes.
- UL 2200 listed
For your safety.

Transfer Switch (if applicable)

- Fully automatic
Transfers vital electrical loads to the energized source of power.
- NEMA 3R
Can be installed inside or outside for maximum flexibility.
- Remote mounting
Mounts near an existing distribution panel for simple, low-cost installation.

Evolution™ Controls

- AUTO/MANUAL/OFF illuminated buttons
Select the operating mode and provide easy, at-a-glance status indication in any condition.
- Two-line multilingual LCD
Provides homeowners easily visible logs of history, maintenance, and events up to 50 occurrences.
- Sealed, raised buttons
Smooth, weather-resistant user interface for programming and operations.
- Utility voltage sensing
Constantly monitors utility voltage, setpoints 65% dropout, 80% pick-up, of standard voltage.
- Generator voltage sensing
Constantly monitors generator voltage to verify the cleanest power is delivered to the home.
- Utility interrupt delay
Prevents nuisance startups of the engine, adjustable 2–1500 seconds from the factory default setting of 5 seconds by a qualified dealer.
- Engine warm-up
Verifies engine is ready to assume the load. Setpoint approximately 5 seconds.
- Engine cool-down
Allows engine to cool prior to shutdown. Setpoint approximately 1 minute.
- Programmable exercise
Operates engine to prevent oil seal drying and damage between power outages by running the generator for 5 minutes every other week. Offers a selectable setting for weekly or monthly operation, providing flexibility and potentially lower fuel costs to the owner.
- Smart battery charger
Delivers charge to the battery only when needed at varying rates depending on outdoor air temperature. Compatible with lead acid and AGM-style batteries.
- Main line circuit breaker
Protects generator from overload.
- Electronic governor
Maintains constant 60 Hz frequency.

Unit

- SAE weather protective enclosure
Sound attenuated enclosures ensure quiet operation and protection against mother nature, withstanding winds up to 150 mph (241 km/h). Hinged key locking roof panel for security. Lift-out front for easy access to all routine maintenance items. Electrostatically applied textured epoxy paint for added durability.
- Enclosed critical grade muffler
Quiet, critical grade muffler is mounted inside the unit to prevent injuries.
- Small, compact, attractive
Makes for an easy, eye appealing installation, as close as 18 in (457 mm) away from a structure.

10/14/18 kW

Features and Benefits

Installation System

- | | |
|---|---|
| <ul style="list-style-type: none">● 14 in (35.6 cm) flexible fuel line connector● Integral sediment trap | <p>Listed ANSI Z21.75/CSA 6.27 outdoor appliance connector for the required connection to the gas supply piping.</p> <p>Meets IFGC and NFPA 54 installation requirements.</p> |
|---|---|

Connectivity

- | | |
|---|--|
| <ul style="list-style-type: none">● Ability to view generator status● Ability to view generator Exercise/Run and Total Hours● Ability to view generator maintenance information● Monthly report with previous month's activity● Ability to view generator battery information● Weather information | <p>Monitor your generator with a smartphone, tablet, or computer at any time via the Mobile Link application for complete peace of mind.</p> <p>Review the generator's complete protection profile for exercise hours and total hours.</p> <p>Provides maintenance information for your specific model generator when scheduled maintenance is due.</p> <p>Detailed monthly reports provide historical generator information.</p> <p>Built in battery diagnostics displaying current state of the battery.</p> <p>Provides detailed local ambient weather conditions for generator location.</p> |
|---|--|

Specifications

Generator Model		G007171-0, G007172-0 (10 kW)	G007223-0, G007224-0, G007225-0 (14 kW)	G007226-0, G007228-0 (18 kW)
Rated maximum continuous power capacity (LP)		10,000 Watts*	14,000 Watts*	18,000 Watts*
Rated maximum continuous power capacity (NG)		9,000 Watts*	14,000 Watts*	17,000 Watts*
Rated voltage			240	
Rated maximum continuous load current – 240 volts (LP/NG)		41.7 / 37.5	58.3 / 58.3	75.0 / 70.8
Total Harmonic Distortion			Less than 5%	
Main line circuit breaker		45 Amp	60 Amp	80 Amp
Phase			1	
Number of rotor poles			2	
Rated AC frequency			60 Hz	
Power factor			1.0	
Battery requirement (not included)		12 Volts; Group 26R 540 CCA Minimum or Group 35AGM 650 CCA Minimum		
Unit weight (lb/kg)		338/153	385/175	420/191
Dimensions (L x W x H) in / cm			48 x 25 x 20 / 121.9 x 63.5 x 73.7	
Sound output in dB(A) at 23 ft (7 m) with generator operating at normal load**		61	65	65
Sound output in dB(A) at 23 ft (7 m) with generator in Quiet-Test™ low-speed exercise mode**		57	55	55
Exercise duration			5 min	
Engine				
Engine type		GENERAC G-Force 400 Series		GENERAC G-Force 800 Series
Number of cylinders		1		2
Displacement		460 cc		816 cc
Cylinder block				Aluminum w/ cast iron sleeve
Valve arrangement				Overhead valve
Lifter type		Solid		Hydraulic
Ignition system				Solid-state w/ magneto
Governor system				Electronic
Compression ratio				9.5:1
Starter				12 VDC
Oil capacity including filter		Approx. 1.1 qt / 1.0 L		Approx. 2.2 qt / 2.1 L
Operating rpm				3,600
Fuel consumption				
Natural Gas		ft ³ /hr (m ³ /hr)		
		1/2 Load	101 (2.86)	195 (5.52)
		Full Load	127 (3.60)	256 (7.25)
Liquid Propane		ft ³ /hr (gal/hr) (L/hr)		
		1/2 Load	36 (0.97) [3.66]	65 (1.81) [6.87]
		Full Load	54 (1.48) [5.62]	112 (3.07) [11.61]
				62 (1.70) [6.45]
				110 (3.02) [11.44]

Note: Fuel pipe must be sized for full load. Required fuel pressure to generator fuel inlet at all load ranges = 3.5–7.0 in water column (0.87–1.74 kPa) for NG, 10–12 in water column (2.49–2.99 kPa) for LP gas. For BTU content, multiply ft³/hr x 2,500 (LP) or ft³/hr x 1,000 (NG). For Megajoule content, multiply m³/hr x 93.15 (LP) or m³/hr x 37.26 (NG).

Controls

Two-line plain text multilingual LCD	Simple user interface for ease of operation.
Mode buttons: AUTO	Automatic start on utility failure. Weekly, Bi-Weekly, or Monthly selectable exerciser.
MANUAL	Start with starter control, unit stays on. If utility fails, transfer to load takes place.
OFF	Stops unit. Power is removed. Control and charger still operate.
Ready to Run/Maintenance messages	Standard
Engine run hours indication	Standard
Programmable start delay between 2–1,500 seconds	Standard (programmable by dealer only)
Utility voltage loss/Return to utility adjustable (brownout setting)	From 140–171 V / 190–216 V
Future settable exerciser/Exercise set point warning	Standard
Run/Alarm/Maintenance logs	50 events each
Engine start sequence	Cycle cranking: 16 sec on, 7 sec rest (90 sec maximum duration).
Starter lock-out	Starter cannot re-engage until 5 sec after engine has stopped.
Smart Battery Charger	Standard
Charger Fault/Missing AC Warning	Standard
Low Battery/Battery Problem Protection and Battery Condition Indication	Standard
Automatic Voltage Regulation with Over and Under Voltage Protection	Standard
Under-Frequency/Overload/Stopper Overcurrent Protection	Standard
Safety Fused/Fuse Problem Protection	Standard
Automatic Low Oil Pressure/High Oil Temperature Shutdown	Standard
Overcrank/Overspeed (@ 72 Hz/rpm Sense Loss Shutdown)	Standard
High Engine Temperature Shutdown	Standard
Internal Fault/Incorrect Wiring Protection	Standard
Common External Fault Capability	Standard
Field Upgradable Firmware	Standard

Rating definitions – Optional Standby: Applicable for supplying backup power for the duration of the utility power outage with correct maintenance performed. No overload capability is available for this rating. (All ratings in accordance with BS5514, ISO3046, UL2200, and DIN6271).

* Maximum kilovolt amps and current are subject to and limited by such factors as fuel BTU/Megajoule content, ambient temperature, altitude, engine power and condition, etc. Maximum power decreases approximately 3.5% for each 1,000 ft (304.8 m) above sea level and approximately 1% for each 10 °F (6 °C) above 60 °F (16 °C). ** Sound levels are taken from the front of the generator. Sound levels taken from other sides of the generator may be higher depending on installation parameters.

10/14/18 kW

Switch Options

Limited Circuits Switch Features

- 16 space, 24 circuit. Breakers not included.
- Electrically operated, mechanically-held contacts for fast, positive connections.
- Rated for all classes of load, 100% equipment rated, both inductive and resistive.
- 2-pole, 250 VAC contactors.
- 30 millisecond transfer time.
- Dual coil design.
- Rated for both copper and aluminum conductors.
- Main contacts are silver plated or silver alloy to resist welding and sticking.
- NEMA/UL 3R aluminum outdoor enclosure allows for indoor or outdoor mounting flexibility.
- Multi listed for use with 1 in standard, tandem, GFCI, and AFCI breakers from Siemens, Murray, Eaton, and Square D for the most flexible and cost effective install.

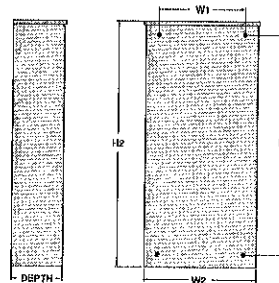
Dimensions

	Height		Width		Depth
	H1	H2	W1	W2	
in	26.75	30.1	10.5	13.5	6.91
cm	67.94	76.43	26.67	34.18	17.54

Wire Ranges		
Conductor Lug	Neutral Lug	Ground Lug
2/0 - #14	2/0 - #14	2/0 - #14

Model	G007172-0 (10 kW)	G007224-0 (14 kW)
No. of poles	2	
Current rating (amps)	100	
Voltage rating (VAC)	120/240, 1Ø	
Utility voltage monitor (fixed)*		
-Pick-up	80%	
-Dropout	65%	
Return to utility*	Approx. 15 sec	
Exercises bi-weekly for 5 minutes*	Standard	
ETL or UL Listed	Standard	
Total circuits available	24	
Tandem breaker capabilities	8 tandems	
Circuit breaker protected		
Available RMS Symmetrical	10,000	
Fault Current @ 250 Volts		

*Function of Evolution controller
Exercise can be set to weekly or monthly



Service Rated Smart Switch Features

- Includes Smart A/C Management (SACM) module standard.
- Intelligently manages up to four air conditioner loads with no additional hardware.
- Up to eight large (240 VAC) loads can be managed with Smart Management Modules (SMMs).
- Electrically operated, mechanically-held contacts for fast, clean connections.
- Rated for all classes of load, 100% equipment rated, both inductive and resistive.
- 2-pole, 250 VAC contactors.
- Service equipment rated, dual coil design.
- Rated for both aluminum and copper conductors.
- Main contacts are silver plated or silver alloy to resist welding and sticking.
- NEMA/UL 3R aluminum outdoor enclosure allows for indoor or outdoor mounting flexibility.

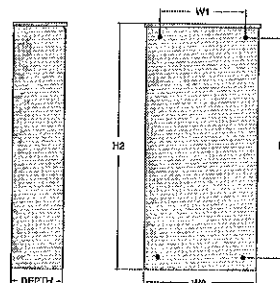
Dimensions

	200 Amps 120/240, 1Ø Open Transition Service Rated				
	Height		Width		Depth
	H1	H2	W1	W2	
in	26.75	30.1	10.5	13.5	6.3
cm	67.94	76.45	26.67	34.3	16.01

Wire Ranges		
Conductor Lug	Neutral Lug	Ground Lug
400 MCM - #4	350 MCM - #6	2/0 - #14

Model	G007225-0 (14 kW)	G007228-0 (18 kW)
No. of poles	2	
Current rating (amps)	200	
Voltage rating (VAC)	120/240, 1Ø	
Utility voltage monitor (fixed)*		
-Pick-up	80%	
-Dropout	65%	
Return to utility*	15 sec	
Exercises bi-weekly for 5 minutes*	Standard	
ETL or UL Listed	Standard	
Enclosure type	NEMA/UL 3R	
Circuit breaker protected	22,000	
Lug range	250 MCM - #6	

*Function of Evolution Controller
Exercise can be set to weekly or monthly

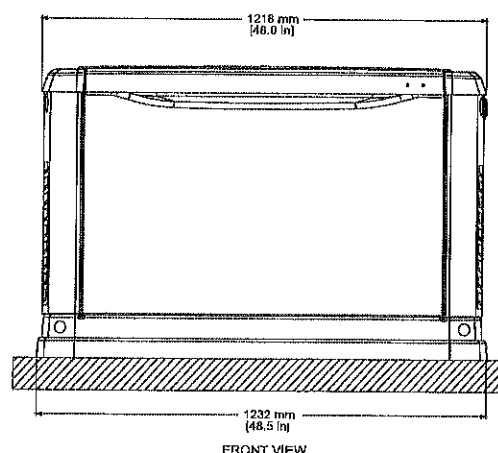
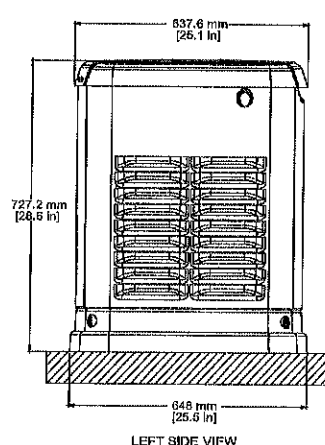


10/14/18 kW**Available Accessories**

Model #	Product	Description
G005819-0	26R Wet Cell Battery	Every standby generator requires a battery to start the system. Generac offers the recommended 26R wet cell battery for use with all air-cooled standby product (excluding PowerPact®).
G007101-0	Battery Pad Warmer	The pad warmer rests under the battery. Recommended for use if the temperature regularly falls below 0 °F (-18 °C). (Not necessary for use with AGM-style batteries).
G007102-0	Oil Warmer	Oil warmer slips directly over the oil filter. Recommended for use if the temperature regularly falls below 0 °F (-18 °C).
G007103-1	Breather Warmer	The breather warmer is for use in extreme cold weather applications. For use with Evolution controllers only in climates where heavy icing occurs.
G005621-0	Auxiliary Transfer Switch Contact Kit	The auxiliary transfer switch contact kit allows the transfer switch to lock out a single large electrical load you may not need. Not compatible with 50 amp pre-wired switches.
G007027-0 - Bisque	Fascia Base Wrap Kit	The fascia base wrap snaps together around the bottom of the new air cooled generators. This offers a sleek, contoured appearance as well as offering protection from rodents and insects by covering the lifting holes located in the base.
G005703-0 - Bisque	Touch-Up Paint Kit	If the generator enclosure is scratched or damaged, it is important to touch up the paint to protect from future corrosion. The touch-up paint kit includes the necessary paint to correctly maintain or touch up a generator enclosure.
G006482-0 - 10 kW G007216-0 - 14 / 18 kW	Scheduled Maintenance Kit	Generac's scheduled maintenance kits provide all the items necessary to perform complete routine maintenance on a Generac automatic standby generator (oil not included).
G007005-0	Wi-Fi LP Fuel Level Monitor	The Wi-Fi enabled LP fuel level monitor provides constant monitoring of the connected LP fuel tank. Monitoring the LP tank's fuel level is an important step in verifying the generator is ready to run during an unexpected power failure. Status alerts are available through a free application to notify users when the LP tank is in need of a refill.
G007000-0 (50 amps) G007006-0 (100 amps)	Smart Management Module	Smart Management Modules (SMM) are used to optimize the performance of a standby generator. It manages large electrical loads upon startup and sheds them to aid in recovery when overloaded. In many cases, using SMM's can reduce the overall size and cost of the system.
G007169-0 (4G LTE) G007170-0 (Wi-Fi/Ethernet)	Mobile Link® Cellular Accessories	The Mobile Link family of Cellular Accessories allow users to monitor the status of the generator from anywhere in the world, using a smartphone, tablet, or PC. Easily access information such as the current operating status and maintenance alerts. Users can connect an account with an authorized service dealer for fast, friendly, and proactive service. With Mobile Link, users are taken care of before the next power outage.

Dimensions & UPCs

Model	UPC
G007171-0	696471074680
G007172-0	696471074673
G007223-0	696471082548
G007224-0	696471082555
G007225-0	696471082562
G007226-0	696471082579
G007228-0	696471082586



Dimensions shown are approximate. See installation manual for exact dimensions. DO NOT USE THESE DIMENSIONS FOR INSTALLATION PURPOSES.



Town of Yacolt Agenda Request

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Juan Rivera-Strandberg

Group Name:

Address:

Phone: 406.607.9325

Email Address: jariverastrandberg@gmail.com

Alt. Phone:

ITEM INFORMATION:

Item Title: New Broadband Option

Proposed Meeting Date: Aug. 8, 2022

Action Requested of Council: none

Proposed Motion: none

Summary/ Background: While looking for homes, it became very clear Yacolt is a town that is starving for internet much in the same way other towns I have provided services to in the past. I would like to set up a demo tower intown (the size of a flagpole) and show residents how my network solution can benefit the town of Yacolt. I believe most homes could have service within the first 90 days at speeds provided by cable Internet at half the cost. I am not looking for financial support, simply want to raise awareness of an alternative local provider.

Staff Contact(s): Clerk Stephanie Fields
clerk@townofyacolt.com
(360) 686-3922



Town of Yacolt Request for Council Action

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name:

Address: 202 W. Cushman St.

Phone: (360) 686-3922

Yacolt, WA 98675

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Objection to / Approval of Town Liquor Licenses

Proposed Meeting Date: August 8, 2022

Action Requested of Council: Consider whether or not to object to the Liquor License renewals for Backroads Food & Spirits and Yacolt Trading Post

Proposed Motion:

1. "I move that we (do/do not) object to the Liquor License Renewal for Backroads Food & Spirits."
2. "I move that we (do/do not) object to the Liquor License renewal for Yacolt Trading Post."

Summary/ Background: Every year the Liquor and Cannabis Board offers an opportunity for municipalities to object to renewal of any liquor licenses they have issued. If any objections are raised, the selling establishment's license is placed on hold, pending hearings. Objections must be received by the Board by the beginning of September for the two establishments in Yacolt.

Staff Contact(s): Clerk Stephanie Fields

Mayor Katelyn Listek

clerk@townofyacolt.com

mayorlistek@townofyacolt.com

(360) 686-3922



**Washington State
Liquor and Cannabis Board**
PO Box 43098

, Olympia WA 98504-3098, (360) 664-1600
www.liq.wa.gov Fax #: (360) 753-2710

July 06, 2022

Dear Local Authority:

RE: Liquor License Renewal Applications in Your Jurisdiction - Your Objection Opportunity

Enclosed please find a list of liquor-licensed premises in your jurisdiction whose liquor licenses will expire in about 90 days. This is your opportunity to object to these license renewal requests as authorized by RCW 66.24.010 (8).

1) Objection to License Renewal

To object to a liquor license renewal: fax or mail a letter to the Washington State Liquor and Cannabis Board (WS-LCB) Licensing Division. This letter must:

- o Detail the reason(s) for your objection, including a statement of all the facts upon which your objection or objections are based. You may include attachments and supporting documents which contain or confirm the facts upon which your objections are based.
- o Please note that whether a hearing will be granted or not is within the Board's discretion per RCW 66.24.010 (8)(d).

Your letter or fax of objection must be received by the Board's Licensing Division at least 30 days prior to the license expiration date. If you need additional time you must request that in writing. Please be aware, however, that it is within the Board's discretion to grant or deny any requests for extension of time to submit objections. Your request for extension will be granted or denied in writing. If objections are not timely received, they will not be considered as part of the renewal process.

A copy of your objection and any attachments and supporting materials will be made available to the licensee, therefore, it is the Local Authority's responsibility to redact any confidential or non-disclosable information (see RCW 42.56) prior to submission to the WSLCB.

2) Status of License While Objection Pending

During the time an objection to a renewal is pending, the permanent liquor license is placed on hold. However, temporary licenses are regularly issued to the licensee until a final decision is made by the Board.

3) Procedure Following Licensing Division Receipt of Objection

After we receive your objection, our licensing staff will prepare a report for review by the Licensing Director. The report will include your letter of objection, as well as any attachments and supporting documents you send. The Licensing Director will then decide to renew the liquor license, or to proceed with non-renewal.

4) Procedure if Board Does Not Renew License

If the Board decides not to renew a license, we will notify the licensee in writing, stating the reason for this decision. The licensee also has the right to request a hearing to contest non-renewal of their liquor license. RCW 66.24.010 (8)(d). If the licensee makes a timely request for a hearing, we will notify you.

The Board's Licensing Division will be required to present evidence at the hearing before an administrative law judge to support the non-renewal recommendation. You may present evidence in support of your objection or objections. The administrative law judge will consider all of the evidence and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

5) Procedure if Board Renews License Over Your Objection

If the Board decides to renew the license over your objection, you will be notified in writing. At that time, you may be given an opportunity to request a hearing. An opportunity for a hearing is offered at the Board's discretion. If a hearing is held, you will be responsible for presenting evidence before an Administrative Law Judge in support of your objection to license renewal. The Board's Licensing Division will present evidence in support of license renewal. The Licensee may also participate and present evidence if the licensee desires. The administrative law judge will consider all of the evidence, and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

For questions about this process, contact the WSLCB Licensing Division at (360) 664-1600 or email us at wsLCB@liq.wa.gov.

Sincerely,

Rebecca Smith

Rebecca Smith, Director,
Licensing and Regulation Division

LIQ 864 07/10

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 07/06/2022

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF YACOLT
(BY ZIP CODE) FOR EXPIRATION DATE OF 20221031

	LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1 .	YACOLT MARKET LLC	YACOLT MARKET 315 N AMBOY RD YACOLT WA 98675 0000	361261	SPIRITS RETAILER SPIRITS RETAILER
2 .	BACKROADS FOOD AND SPIRITS LLC	BACKROADS FOOD AND SPIRITS 303 N AMBOY YACOLT WA 98675 5442	353849	SPIRITS/BR/WN REST LOUNGE -



Washington State
Liquor and Cannabis Board
PO Box 43098,

, Olympia WA 98504-3098, (360) 664-1600

MAYOR OF YACOLT
PO BOX 160
YACOLT, WA 98675-0160



Town of Yacolt Request for Council Action

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name:

Address: 202 W. Cushman St.

Phone: (360) 686-3922

Yacolt, WA 98675

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Budget Amendment

Proposed Meeting Date: August 8, 2022

Action Requested of Council: Adopt Ordinance #587, an Amendment to the 2022 Budget

Proposed Motion: "I move that we adopt Ordinance #587, amending the 2022 Budget to increase appropriations in the Cemetery Fund by \$15,000."

Summary/ Background: For multiple reasons, as of the end of June, the Clerk is anticipating that we will expend well over the amount appropriated in our 2022 Budget's Cemetery Fund. The fund started out with around \$61,000 at the beginning of this year, and has increased by about \$8500, for total aggregate resources of almost \$70,000. In the 2022 Budget, only \$22,000 was appropriated for expenditures. This amount is going to fall short of anticipated expenditures for the remainder of this year. Pursuant to RCW 35.33.125, the Town is not allowed to expend more than what has been budgeted. Therefore, the Town must amend the Budget by Ordinance before expenditures exceed appropriations. By the Clerk's calculations, that excess will occur this month.

Staff Contact(s): Clerk Stephanie Fields

clerk@townofyacolt.com

Mayor Katelyn Listek

mayorlistek@townofyacolt.com

(360) 686-3922

ORDINANCE #587

AN ORDINANCE OF THE TOWN OF YACOLT, WASHINGTON, AMENDING ORDINANCE #586 (ADOPTING THE TOWN'S 2022 ANNUAL BUDGET), BY INCREASING APPROPRIATIONS IN THE CEMETERY FUND (#103); AUTHORIZING THE MAYOR AND TOWN CLERK TO MAKE NECESSARY ADJUSTMENTS TO ACCOUNTS; APPROVING PRIOR EXPENDITURES; AND PROVIDING FOR SUMMARY PUBLICATION

Whereas, the Town Council of the Town of Yacolt, (hereafter “Town” or “Yacolt”), adopted its 2022 Annual Budget by reference in Ordinance #586 on December 13, 2022, entitled “AN ORDINANCE FOR THE TOWN OF YACOLT, WASHINGTON, ADOPTING THE FINAL ANNUAL BUDGET FOR THE TOWN OF YACOLT FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022; ESTABLISHING EMPLOYMENT POSITIONS AND SALARY/BENEFITS SCHEDULES; AND PROVIDING FOR SUMMARY PUBLICATION”

Whereas, the Town has established a Cemetery Fund (#103) as a resource to fund appropriations for liabilities and expenses projected for the Town’s Cemetery as needed;

Whereas, pursuant to RCW 35.33.121(2) and RCW 35.33.151, the Town Council may appropriate unexpended balances of a preceding budget in special funds such as the Town’s Cemetery Fund (#103);

Whereas, the Town Council from time to time reevaluates the available resources and the projected expenditures in its budgets in order to effectively utilize and manage the Town’s financial resources;

Whereas, the Town Council finds that current expenditures for the Town differ from forecasts used to create the 2022 budget enacted by Ordinance #586, and further finds that such differences justify and require that adjustments be made to address obligations, liabilities and expenditures currently projected for fiscal year 2022;

Whereas, in particular, 2022 expenditures for the Cemetery Fund (#103) are projected to exceed appropriations for reasons that were unforeseen when the 2022 budget was originally adopted, including (without limitation):

1. Increased wages due to increased hours by the Public Works staff specifically attributed to work on the Town Cemetery.
2. Options exercised for increased insurance coverage by Public Works staff.
3. Increased cost for phase 1 of the Cemetery road project.

Whereas, pursuant to RCW 35.33.125, the Town may not incur liabilities in excess of budgeted appropriations for an individual fund;

Whereas, in order to comply with state law and to provide sufficient resources and appropriations for the Town’s Fund accounts, the Town Council desires to adjust the appropriations for Fund #103;

Whereas, the Council desires to budget additional appropriations within the Cemetery Fund (#103) for expenditures which were not contemplated at the time the Council adopted the original 2022 fiscal year budget;

Whereas, the Town's Cemetery Fund (#103) contains sufficient funds to address the anticipated shortfall in appropriated expenses through the end of fiscal year 2022;

Whereas, the Town Council finds that the amendment to the Town's 2022 budget as described herein is appropriate and necessary for the preservation of the general public health, safety and welfare of the community; reflects revenues and expenditures that are intended to ensure the provision of vital municipal services at acceptable levels; and are in the best interests of the Town and its residents;

Whereas, the Mayor, Finance Committee, and Town Council have evaluated the circumstances surrounding the Town's 2022 Annual Budget, and have discussed the same during a regular public Council meeting on August 8, 2022;

Whereas, the Town Council now desires to amend the Town's budget for fiscal year 2022 by increasing appropriations for expenditures in the Cemetery Fund (#103) for all approved purposes; and,

Whereas, the Town Council is in regular session this 8th day of August, 2022, and all members of the Town Council have had notice of the time, place, and purpose of said meeting:

NOW THEREFORE, be it Ordained by the Town Council of the Town of Yacolt, Washington:

Section 1 – Legislative Findings and Adoption of Recitals: Each and every recital set forth above is adopted as a true and correct legislative finding of the Town Council for purposes of this Ordinance.

Section 2 - Use of Resources Authorized: The budget amendment described in Section 3 of this Ordinance authorizes the appropriation of certain resources from the Town's Cemetery Fund (#103). The Town Council finds that the use of the funds as described in this Ordinance is consistent with the specified purpose or purposes of the fund, and complies with the Town's Financial Policy approved November 4, 2019. The Town Council's decision to apply the funds is supported by the Council's findings as described herein.

Section 3 – Amendment to the 2022 Budget: The 2022 budget for the Town of Yacolt, adopted at the fund level in Ordinance #586, is hereby amended to increase appropriations in the amount and to the fund described below:

Section 3.1 – Increase of Appropriations in the Cemetery Fund, (#103): The budgeted expenditures and appropriations for the Cemetery Fund (#103) are hereby increased from \$22,000.00 by \$15,000.00, resulting in new total aggregate appropriations for the Cemetery Fund of \$37,000.00.

Section 3.2 – Summary of Budget Amendments: Following the adjustments described herein, the Town's 2022 fund-level aggregate resources and appropriations for all funds are as shown in the table below:

Fund #	Fund Name	Estimated Beginning Fund Balance	Estimated Revenues (Including Interfund Activity)	Aggregate Total Fund Resources	Total Appropriations (Including Interfund Activity)	Estimated Ending Fund Balance
001	General Fund	\$ 1,164,578	\$1,023,623	\$2,188,201	\$750,423	\$1,437,778
002	General Reserve Fund	\$ 353,022	\$0	\$353,022	\$0	\$353,022
101	Street Fund	\$ 151,650	\$91,000	\$242,650	\$204,700	\$37,950
103	Cemetery Fund	\$ 58,000	\$12,000	\$70,000	\$37,000	\$33,000
105	REET Fund	\$ 160,000	\$50,000	\$210,000	\$150,000	\$60,000
114	Park Impact Fees	\$ 80,000	\$34,500	\$114,500	\$54,500	\$60,000
115	Transportation Impact Fees	\$ 111,500	\$40,500	\$152,000	\$63,000	\$89,000
403	Stormwater Fees	\$ 87,000	\$50,000	\$137,000	\$57,000	\$80,000
	Totals	\$ 2,165,750	\$1,301,623	\$3,467,373	\$1,316,623	\$2,150,750

Section 4 - Duties of the Mayor and Town Clerk: The Mayor and Town Clerk are hereby authorized and instructed to make the necessary changes to the 2022 budget consistent with the provisions of this Ordinance. The Mayor and Town Clerk are directed to make all necessary and appropriate line-item entries to assign the increased appropriations to sub-accounts of the Cemetery Fund (#103) as needed to satisfy the liabilities and expenses of the Town payable from such sub-accounts, as such liabilities and expenses may be approved for payment from time to time by the Town Council.

Section 5 - Ratification and Confirmation of Prior Acts: All acts taken by Town officers and staff prior to the enactment of this Ordinance that are consistent with and in furtherance of the purpose or intent of this Ordinance are hereby ratified, approved and confirmed by the Town Council. Any expenditure of monies from the Cemetery Fund (#103) during fiscal year 2022 and prior to the effective date of this Ordinance is hereby ratified, approved and confirmed.

Section 6 – Severability: If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by a court of competent jurisdiction, or its application to any person or circumstances is held invalid, the remaining portion of this Ordinance shall remain in full force and effect, and the application of the provision to other persons or circumstances shall not be affected.

Section 7 – Transmittal to AWC: The Town Clerk is hereby directed to transmit this supplemental budget Ordinance as adopted to the Association of Washington Cities.

Section 8 – Yacolt Municipal Code: This Ordinance #587 is a special Ordinance of the Town of Yacolt involving the Town’s 2022 budget. Being applicable for only a specific and limited period of time, this Ordinance #587 shall not result in any amendment to the Yacolt Municipal Code.

Section 9 – Savings Clause: Except as provided herein and in any prior amendments, all provisions of Ordinance #586 shall remain in full force and effect.

Section 10 - Effective Date and Publication of Summary: This Ordinance shall take effect immediately upon adoption and publication according to law. Notice of this Ordinance shall be provided by publication of the following summary in the Town’s official newspaper:

Town of Yacolt - Summary of Ordinance #587

The Town Council of the Town of Yacolt adopted Ordinance #587 at its regularly scheduled Town Council meeting held on August 8, 2022. The content of the Ordinance is summarized in its title as follows:

“AN ORDINANCE OF THE TOWN OF YACOLT, WASHINGTON, AMENDING ORDINANCE #586 (ADOPTING THE TOWN’S 2022 ANNUAL BUDGET), (AS AMENDED), BY INCREASING APPROPRIATIONS IN THE CEMETERY FUND (#103); AUTHORIZING THE MAYOR AND TOWN CLERK TO MAKE NECESSARY ADJUSTMENTS TO ACCOUNTS; APPROVING PRIOR EXPENDITURES; AND PROVIDING FOR SUMMARY PUBLICATION”

The effective date of the Ordinance is August 17, 2022.

A copy of the full text of the Ordinance will be mailed upon request to the undersigned at the Town of Yacolt Town Hall, P.O. Box 160, Yacolt, WA 98675: (360) 686-3922.

Published this 17th day of August, 2022.
Stephanie Fields, Town Clerk

PASSED by the Town Council of the Town of Yacolt, Washington, at a regular meeting thereof this 8th day of August, 2022.

TOWN OF YACOLT

Katelyn J. Listek, Mayor

Attest:

Stephanie Fields, Town Clerk

Approved as to Form:

David W. Ridenour, Town Attorney

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

DRAFT

TOWN CLERK'S CERTIFICATION

I hereby certify that the foregoing Ordinance is a true and correct copy of Ordinance #587 of the Town of Yacolt, Washington, entitled "AN ORDINANCE OF THE TOWN OF YACOLT, WASHINGTON, AMENDING ORDINANCE #586 (ADOPTING THE TOWN'S 2022 ANNUAL BUDGET), BY INCREASING APPROPRIATIONS IN THE CEMETERY FUND (#103); AUTHORIZING THE MAYOR AND TOWN CLERK TO MAKE NECESSARY ADJUSTMENTS TO ACCOUNTS; APPROVING PRIOR EXPENDITURES; AND PROVIDING FOR SUMMARY PUBLICATION" as approved according to law by the Town Council on the date therein mentioned. The Ordinance has been published or posted according to law.

Attest:

Stephanie Fields, Town Clerk

Approved: August 8, 2022

Published: August 17, 2022

Effective Date: August 17, 2022

Ordinance Number: 587



Town of Yacolt Request for Council Action

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name:

Address: 202 W. Cushman St.
Yacolt, WA 98675

Phone: (360) 686-3922

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: TIB 5% Match Approval

Proposed Meeting Date: August 8, 2022

Action Requested of Council: Decide on whether or not the Town will pay 5% of the funds required to have a grant pay for improvements on W. Hoag Street.

Proposed Motion: "I move that the Town be approved to pay the 5% financial match against the funds we are requesting on a grant to make improvements on the north side of W. Hoag Street, per the Town Engineer's recommendations."

Summary/ Background: Jackson Civil Engineering has been assembling a package of technical and financial data to turn into the Transportation Improvement Board, in an effort to have the Town of Yacolt awarded a grant. The grant will be used to make pavement and sidewalk improvements on the north side of West Hoag Street. This improvement will be planned to coincide with the re-pavement of the south side of W. Hoag St., when the new Aho subdivision at W. Hoag and N. Railroad Ave. is done. The total cost is estimated to come to just over \$360,000. So our match amount would be in the neighborhood of \$18,000. This project is part of our Transportation Improvement Plan for 2023-2028, which was approved by council in June of this year. It was originally planned for completion in 2027, as the largest project on the TIP. However, this grant is available for us to apply for this year, so we want to get a head start on the process and take advantage of the grant funds. If we are awarded this grant, the Town stands to save well over \$300,000 on the project.

Staff Contact(s): Clerk Stephanie Fields

clerk@townofyacolt.com

Mayor Katelyn Listek

mayorlistek@townofyacolt.com

August 1, 2022

Washington State Transportation Improvement Board
SCAP Application Review Committee
P.O. Box 40901
Olympia, WA 98504-0901

RE: Town of Yacolt Small City Arterial Program Local Match

Dear Review Committee,

The Town of Yacolt is seeking funding assistance through the Washington State Transportation Improvement Board's (TIB) Small City Arterial Program (SCAP).

I am committing the Town of Yacolt to provide a match of **\$18,008** which is five [5] percent of the submitted Engineer's estimate of **\$360,152** for a total project cost.

Very truly yours,

Katelyn Listek

Mayor, Town of Yacolt

TIB APPLICATION

Bid No.	Bid Item	Bid Quantity	Unit Bid Price	Bid Amount
001	SPCC Plan	1 LS	\$ 500.00	\$ 500.00
002	Mobilization, Cleanup, and Demobilization	1 LS	\$ 25,000.00	\$ 25,000.00
003	Project Temporary Traffic Control	1 LS	\$ 16,000.00	\$ 16,000.00
004	Clearing and Grubbing	1 LS	\$ 5,500.00	\$ 5,500.00
005	Removal of Structures and Obstructions	1 LS	\$ 16,000.00	\$ 16,000.00
006	Excavation, Embankment, and Grading, Incl. Haul	350 CY	\$ 110.00	\$ 38,500.00
007	Unsuitable Foundation Excavation, Incl. Haul	50 CY	\$ 100.00	\$ 5,000.00
008	Locate Existing Utilities	1 LS	\$ 3,000.00	\$ 3,000.00
009	Crushed Surfacing Base Course	720 TN	\$ 65.00	\$ 46,800.00
010	HMA CI 3/8", PG 58H -22 (0.3 - 3 ESAL)	240 TN	\$ 175.00	\$ 42,000.00
011	Street Cleaning	20 HR	\$ 200.00	\$ 4,000.00
012	Erosion/Water Pollution Control	1 LS	\$ 7,500.00	\$ 7,500.00
013	Topsoil, Type A	70 CY	\$ 130.00	\$ 9,100.00
014	Seeding and Fertilizing	430 SY	\$ 60.00	\$ 25,800.00
015	Cement Conc. Sidewalk	170 SY	\$ 125.00	\$ 21,250.00
016	Cement Conc. Driveway Entrance, Type 1	80 SY	\$ 150.00	\$ 12,000.00
017	Cement Conc. Curb Ramp	2 EA	\$ 3,500.00	\$ 7,000.00
018	Paint Crosswalk	50 SF	\$ 2.50	\$ 125.00
019	Paint Stop Line	11 LF	\$ 7.00	\$ 77.00

\$ 285,152.00

Engineering \$ 45,000.00

Construction \$ 30,000.00

Total \$ 360,152.00

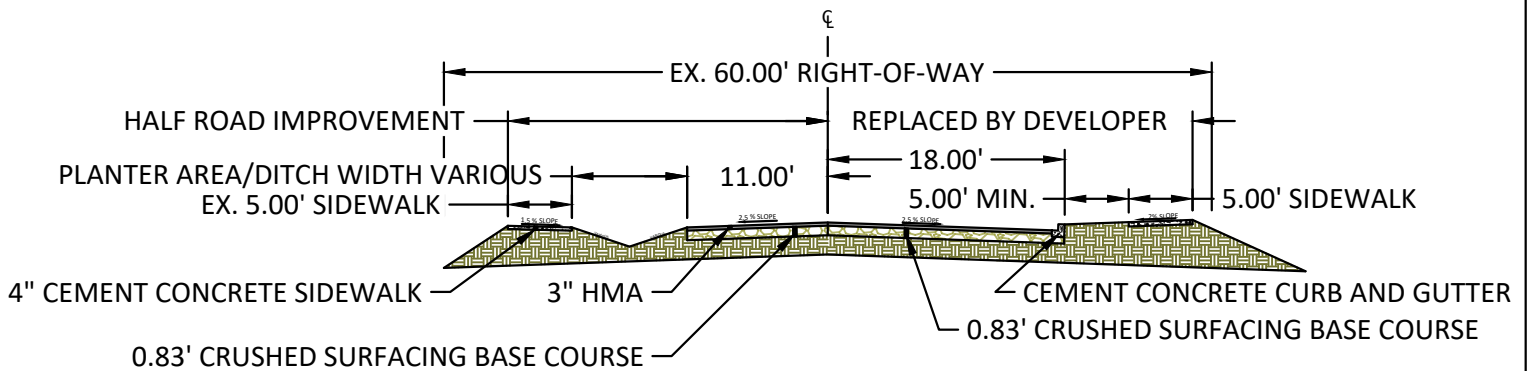
Engineer's Signature

Date



VICINITY MAP

NTS



CROSS SECTION - W HOAG ST HALFSTREET RECONSTRUCTION AND SIDEWALK IMPROVEMENT

NTS

QUANTITY ESTIMATE

HMA LENGTH: 1150 LF

HMA: 240 TN

CRUSHED SURFACING BASE COURSE: 720 TN

TOWN OF YACOLT WEST HOAG STREET RECONSTRUCTION AND SIDEWALK IMPROVEMENT

JACKSONCIVIL

704 E MAIN, STE 103
PO BOX 1748
BATTLE GROUND, WA
98604-4687

P: (360) 723 - 0381
WWW.JACKSONCIVIL.COM

DATE: 07/19/2022



C000 53



Town of Yacolt Agenda Request

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Joshua Beck

Group Name:

Address:

Phone: (360) 686-3922

Email Address: joshua.beck@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: C-Tran Board Composition Update

Proposed Meeting Date: August 8, 2022

Action Requested of Council: Discussion

Proposed Motion: none

Summary/ Background: C-Tran has been meeting with local representatives to discuss board members, what cities/towns get to sit on the board, and the number of board seats. If C-Tran's legal team's advice is followed, then the City of Vancouver would hold 4 seats. Unincorporated Clark County would hold 3, and the remaining 2 chairs would be divided between Camas, Washougal, Battle Ground, Ridgefield, LaCenter, and Yacolt.

Staff Contact(s): Joshua Beck
joshua.beck@townofyacolt.com