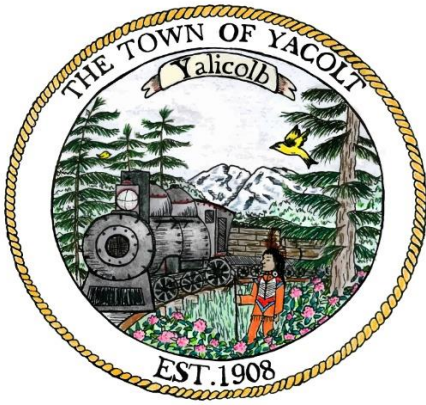




Town of Yacolt

Council Meeting Agenda

Monday, August 17, 2026
6:00 PM
Town Hall

Call to Order

Flag Salute

Roll Call

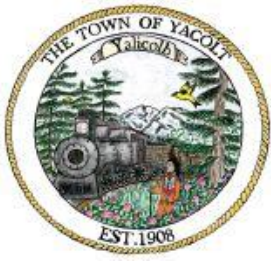
Unfinished Business

- [1.](#) Lift Rental
- [2.](#) Ordinance #609 re: Stormwater Service Fee Increase
- [3.](#) Update on Community Center Funding
- [4.](#) Update on Interlocal Agreement with LaCenter re: Building Inspector Services

New Business

- [5.](#) Budget Workshop

Adjourn



Town of Yacolt Request for Council Action

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name:

Address: 202 W Cushman St.
Yacolt, WA 98675

Phone: (360) 686-3922

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Lift Rental

Proposed Meeting Date: August 17, 2026

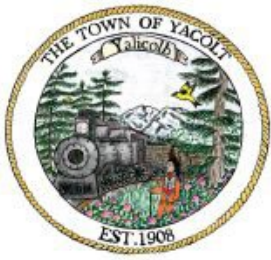
Action Requested of Council: Decide if the Town should rent a high lift from United Rentals for repairs at the top of the Town Christmas Tree

Proposed Motion: "I move that the Town rents the lift from United Rentals at the proposed rate of \$_____ for the period of _____, to be used for repairs to the Town's Christmas Tree."

Summary/Background: The Town's Christmas Tree is roughly 125 feet high, and very healthy. It continues to grow, which means the limbs are filling in around the strings of lights. This makes the lights more and more difficult to see each year. The Town's Public Works Staff can only remedy this if they have a lift which is tall enough to get them up that high. It just so happens that a lift owned by United Rentals is currently available in Town, as it has been getting rented for another private job. If the Town can rent the lift next, while it is still in Town, we will save a couple thousand dollars on delivery and removal fees. This is a rare opportunity for the Town to be able to save on this rental. Public Works Director Terry Gardner will report tonight on what the charge will be for the Town to rent the lift.

Staff Contact(s): Clerk Stephanie Fields
clerk@townofyacolt.com

Mayor Ian Shealy
mayor@townofyacolt.com
(360) 686-3922



Town of Yacolt

Request for Council Action

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name: Staff

Address: 202 W Cushman St.
Yacolt, WA 98675

Phone: (360) 686-3922

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Ordinance #609 re: Stormwater Service Fee Increase

Proposed Meeting Date: August 17, 2026

Action Requested of Council: Review the Ordinance, and decide on a new rate for Stormwater Service Fees; adopt the Ordinance with the new rate.

Proposed Motion: "I move that the Town adopts Ordinance #609, with Stormwater Service Fees to be increased to the new rate of \$_____ per month."

Summary/Background: The current rate (\$6.00/month) for Stormwater Service Fees was set back in 2014, and has not increased since then, although the Town's costs have increased dramatically since then. The balance in that account is far from being able to cover the major maintenance which needs to be done at this time and in the near future. Some of the Town's manholes are in such disrepair they need major overhauls to prevent them from becoming sinkholes. As the Stormwater Fund is an enterprise fund, the fees collected are expected to cover the Fund's expenses. The only revenue coming into this Fund is through Stormwater Maintenance Fees. The Town must increase these fees so that it can make much-needed repairs to its storm drain system.

Staff Contact(s): Clerk Stephanie Fields
clerk@townofyacolt.com

Mayor Ian Shealy
mayor@townofyacolt.com
(360) 686-3922

ORDINANCE #609

AN ORDINANCE OF THE TOWN COUNCIL OF YACOLT, WASHINGTON, AMENDING CHAPTER 13.10.230 OF THE YACOLT MUNICIPAL CODE SETTING THE RATES FOR STORMWATER SERVICE FEES; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR SUMMARY PUBLICATION

Whereas, the Town has established its Stormwater Fund (#403) as a resource to fund appropriations for liabilities and expenses projected for maintaining its stormwater facilities as needed;

Whereas, pursuant to RCW 35.67 and RCW 35.92, the Town has full authority to impose stormwater fees to fund the construction, operation, and maintenance of stormwater control facilities and runoff management programs including cleaning catch basins, clearing drainage ditches, and inspecting pipes to minimize street flooding;

Whereas, the rates for stormwater fees are codified in the Yacolt Municipal Code (YMC) at Chapter 13.10.230;

Whereas, the Town last increased its stormwater service fee rates in Ordinance #518 on June 11, 2014;

Whereas, the Consumer Price Index indicates that during the years from 2014 through 2026, inflation rates have increased by over 40%, yet the Town has not increased its stormwater fees during that time;

Whereas, the Town's Stormwater Fund is designated as an enterprise fund, with collected fees intended to fully cover the Fund's operating costs, and beginning in 2025 and as projected for 2026 and beyond, the Stormwater Fund's anticipated revenues are no longer expected to be sufficient to cover its operating expenses, including payroll;

Whereas, the Mayor and Town Council evaluated and discussed the foregoing circumstances during a regular public Council meeting held on August 10 and Aug. 17, 2026 and found that an increase in its stormwater fees as described herein is appropriate and necessary for the preservation of the general public health, safety and welfare of the community; to provide revenues sufficient to support expenditures necessary for maintaining essential municipal stormwater services at acceptable levels; and to serve the best interests of the Town and its residents;

Whereas, the Town Council of the Town of Yacolt is in its regular session on this 17th day of August, 2026 and all members of the Town Council have had notice of the time, place, and purpose of this meeting;

NOW THEREFORE, be it ordained by the Town Council of the Town of Yacolt, Washington:

Section 1 – Legislative Findings and Adoption of Recitals: The foregoing Recitals are hereby ratified and confirmed as being true and correct legislative findings of the Town Council and are hereby made a part of this Ordinance upon adoption.

Section 2 - Amendment of YMC 13.10.230: Section 13.10.230 of the Yacolt Municipal Code (Stormwater service fees) is hereby amended as set forth below. *(New Text is shown by underline. Deleted text is shown by strikethrough)*

13.10.230 Stormwater service fees.

A stormwater service fee of ~~\$6.00~~ [REDACTED] per residential home or stormwater service fee of ~~\$6.00~~ [REDACTED] per 3,000 square feet of commercial or institutional impervious surface will be charged monthly to each resident or property owner within the town of Yacolt.

Section 3 - Instructions to the Clerk: The Town Clerk shall:

- a). On or before the effective date of this Ordinance, send a copy hereof to General Code, so that the provisions of this Ordinance may be promptly reflected in the Yacolt Municipal Code.
- b). Cause notice of the adoption of this Ordinance to be published forthwith in the Town's official newspaper.
- c). Promptly post a copy of this Ordinance on the Town's website for public inspection.
- d). Promptly send a copy of the full text of this Ordinance to Clark Public Utilities' Accounting Department for notice of the rate increase to be made directly to those affected customers.

Section 4 – Savings Clause: YMC Chapter 13.10.230, which is being amended by this Ordinance #609, shall remain in full force and effect as amended in 2014, until the effective date of this Ordinance #609.

Section 5 - Severability: The provisions of the Ordinance are declared to be separate and severable. The invalidity of a clause, sentence, paragraph, subdivision, section or portion of this Ordinance, or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of this Ordinance, or the validity of its application to other persons or circumstances.

Section 6 - Ratification and Confirmation of Prior Acts: All acts taken by Town officers and staff prior to the enactment of this Ordinance that are consistent with and in furtherance of the purpose or intent of this Ordinance are hereby ratified, approved and confirmed by the Town Council.

Section 7 - Effective Date and Publication of Summary:

Ordinance #609 shall take effect on October 1, 2026, and after publication according to law. Notice of this Ordinance may be provided by publication of the following summary in the Town's official newspaper:

Town of Yacolt - Summary of Ordinance #609

The Town Council of the Town of Yacolt adopted Ordinance #609 at its regularly scheduled Town Council meeting held on August 17, 2026. The content of the Ordinance is summarized in its title as follows:

AN ORDINANCE OF THE TOWN COUNCIL OF YACOLT, WASHINGTON, AMENDING CHAPTER 13.10.230 OF THE YACOLT MUNICIPAL CODE SETTING THE RATES FOR STORMWATER SERVICE FEES; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR SUMMARY PUBLICATION

The effective date of the Ordinance is October 1, 2026.

A copy of the full text of the Ordinance will be mailed upon request to the undersigned at the Town of Yacolt Town Hall, PO Box 160, Yacolt, WA 98675; (360) 686-3922.

Published this 26th Day of August, 2026
Stephanie Fields, Town Clerk

PASSED by the Town Council of the Town of Yacolt, Washington at a council meeting thereof this 17th day of August, 2026.

TOWN OF YACOLT

Ian Shealy, Mayor

Attest:

Stephanie Fields, Town Clerk

Approved as to form:

Brian Gerst, Town Attorney

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

TOWN CLERK'S CERTIFICATION

I hereby certify that the foregoing is a true and correct copy of Ordinance #609 of the Town of Yacolt, Washington, entitled "AN ORDINANCE OF THE TOWN COUNCIL OF YACOLT, WASHINGTON, AMENDING CHAPTER 13.10.230 OF THE YACOLT MUNICIPAL CODE SETTING THE RATES FOR STORMWATER SERVICE FEES; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR SUMMARY PUBLICATION" as approved according to law by the Town Council on the date therein mentioned. The Ordinance has been published or posted according to law.

Attest:

Stephanie Fields, Town Clerk

Approved: August 17, 2026
Published: August 26, 2026
Effective Date: October 1, 2026
Ordinance Number: 609



Town of Yacolt Agenda Request

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name: Staff

Address: 202 W Cushman St
Yacolt, WA 98675

Phone: (360) 686-3922

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Update re: Community Center

Proposed Meeting Date: August 17, 2026

Action Requested of Council: TBD

Proposed Motion: TBD

Summary/ Background: Clerk Fields will give the latest update on the status of the WA Dept. of Commerce's Contract with the Town regarding funding for the Community Center.

Staff Contact(s): Clerk Fields
clerk@townofyacolt.com
(360) 686-3922



Town of Yacolt Agenda Request

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Yacolt, WA 98675

Phone: (360) 686-3922

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Update on Interlocal Agreement with LaCenter re: Building Inspector Services

Proposed Meeting Date: August 17, 2026

Action Requested of Council: After getting the update from Clerk Fields, decide on next steps

Proposed Motion: TBD

Summary/ Background: Since April, the Town has been working to replace Townzen and Associates as the Town's Building Inspector. Attorney Brian Gerst has been working lately with LaCenter's Attorney to iron out final wrinkles. Clerk Fields will give a progress report tonight.

Staff Contact(s): Clerk Fields

clerk@townofyacolt.com

(360) 686-3922



Town of Yacolt Agenda Request

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Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Budget Workshop

Proposed Meeting Date: August 17, 2026

Action Requested of Council: None; discussion only

Proposed Motion: None; discussion only

Summary/ Background: This is the first Budget Workshop of the year, to discuss the 2027 Budget. (A second Workshop has already been scheduled, for August 27th, at 6pm.) The Town Clerk has sent the Mayor, Councilmembers, and Public Works Director copies of 2026 Financial Reports – basically the detailed YTD reports through June of this year - which will be used as worksheets at these first two meetings.

Staff Contact(s): Clerk Fields
clerk@townofyacolt.com
(360) 686-3922