

Town of Yacolt

Yacolt Town Council Meeting Agenda

Monday, January 10, 2022
7:00 PM
Town Hall

Call to Order

Flag Salute

Roll Call

Late Changes to the Agenda

Approve Minutes of Previous Meeting(s)

- [1.](#) Minutes from 12-13-21 Council Meeting

Unfinished Business

- [2.](#) Revision of YMC Ch. 12.05
- [3.](#) Embankment Slide Purchase

Citizen Communication

Anyone requesting to speak to the Council regarding items not on the agenda may come forward at this time. Comments are limited to 3 minutes. Thank you.

New Business

Town Clerk's Report

Public Works Department Report

Attorney's Comments

Citizen Communication

Anyone requesting to speak to the Council regarding items not on the agenda may come forward at this time. Comments are limited to 3 minutes. Thank you.

Council's Comments

Mayor's Comments

Approve to Pay Bills on Behalf of the Town

Adjourn



Town of Yacolt

Town Council Meeting Minutes

Monday, December 13, 2021

7:00 PM

Town Hall / Virtual / Telephonic

Call to Order

7:00 PM

Flag Salute

Roll Call

Council Members Present: Amy Boget (joined meeting late due to technical issues), Michelle Dawson, Joshua Beck, Ronald Homola, Marina Viray

Also present: Mayor Katelyn Listek, Public Works Director Terry Gardner, Clerk Stephanie Fields

Late Changes to the Agenda

None

Approve Minutes of 10-11-21 Meeting

Motion to approve minutes from November 8th meeting

Motion: Homola 2nd: Dawson

Ayes: Dawson, Beck, Homola, Viray

Nay: 0

Absent: Boget

Motion Carried

Citizen Communication

None

Unfinished Business

YMC Ch. 12.05 Revision

Discussion regarding what changes need to be made to the Code. Suggestions included raising fines for vandalism/other crimes, requiring violators to do community service, and possibly giving the option of paying off fines by performing community service. Councilmember Beck suggested a \$100 fine for the first offense, and higher for subsequent offenses. Perhaps the *extent* of the damage could dictate the severity of the punishment (ie: costly damage should require higher fines and more hours of community service than easy-and-cheap-to-repair damages.) He also would like to see these rules apply to all Town-owned properties, not just the Town Park. A guest asked if we'd looked into what neighboring cities did as far as rules/punishments, and Mayor Listek said we will. This subject will be continued at the next Council Meeting. (*Discussion only*)

NCEMS Board Representative

At the November meeting, Ronald Homola said he would fill the NCEMS Board position which Michelle Dawson had to resign from. So motion was made to appoint Ronald as the official Yacolt Rep for the Board.

Motion: Beck **2nd:** Dawson

Aye: Dawson, Beck, Homola, Viray

Nay: 0

Absent: Boget

Motion Carried

(Councilmember Boget was then able to join the meeting.)

New Business

Organized Run

Karissa and Rod Schoene introduced themselves as organizers for all sorts of Runs, from 5Ks to Ultra-Marathons. They have 15 years' experience producing racing events, and have worked with several cities in Clark and neighboring counties, under the business name Bivouac Racing. They are planning a marathon in the Bells Mountain/Tarbell trail system on Sunday July 3rd and would like to use Yacolt Rec Park as their base camp, for their runners to set up tents the night before. They are also willing to incorporate the Rendezvous Days' Bigfoot Fun Run into their plan. They expect around 100 participants in their big race. They have already gotten permitted by DNR, and they will provide emergency medical staff, lots of volunteers (although they may need more), insurance, timers, and so on. They don't expect it will cost the Town much for them to integrate the Bigfoot Run in with their marathon. They would like to work with the Town to come up with a workable plan. After some discussion, a motion was made to integrate this run into our Rendezvous Days events, with Bivouac Racing as the organizers.

Motion: Beck **2nd:** Viray

Aye: Boget, Dawson, Beck, Homola, Viray

Nay: 0

Motion Carried

Swearing in Council Members

In the November 3rd General Election, Michelle Dawson was re-elected to Council Position #2, and Joshua Beck was re-elected to Council Position #3. Per the Clark County Auditor, both were required to be sworn in anew. So the Town Clerk had each of them come forward and renew their oaths of office.

Ordinance 586: 2022 Budget Adoption

Clerk Fields explained one minor change to the proposed budget as presented, and then a motion was made to approve Ordinance #586, thereby adopting the 2022 Budget with the small change included.

Motion: Homola **2nd:** Beck

Aye: Dawson, Beck, Homola, Viray

Nay: Boget

Motion Carried

Town Clerk's Report

- The audit is complete! Online Exit Conference is this Friday afternoon, and council members are all welcome to attend
- Sigh of relief as budget season comes to a close; appreciates everyone's input and the time they put in through all 3 budget workshops and 2 public hearings
- Thank you to Councilmember Homola for being a hero at the Tree Lighting
- Merry Christmas/Happy Holidays to all!

Public Works Department Report

- Still cleaning up leaves around Town with the inmates; should be done soon as there are no more leaves to fall
- Thanks to all who helped with the Tree Lighting, including the inmates who helped string lights on the big tree
- Thanked Public Works and office staff, Council and Mayor for all they've done for the Town this year
- Merry Christmas!

Attorney's Comments

Attorney Ridenour was not present, and did not send in any comments.

Citizen Communication

None

Council's Comments

Dawson -

- Thank yous to: Inmates for their help preparing for the Tree Lighting,
- Councilmember Viray for all her help with the Outdoor Markets throughout the year
- Council for an amazing year.
- Merry Christmas!

Homola-

- Update from the NCEMS meeting: They will be adding Juneteenth to their paid holidays schedule, they will be buying 2 new snowmobiles and will surplus the 2 old ones, Jerry Olson will be resigning as Chair, so they are looking for someone to replace him, Kim Pitts is retiring, and they are going to build a new building at the Fargher Lake station – the current one lacks a lot. Calls are up, and 75% of patients are COVID-positive. And last, they are working within their budget.

- Homola also attended AWC's Elected Officials Essentials training, which was very informative, and there are more classes coming Jan. 26.27.

- Merry Christmas!

Beck -

- Found someone ATF-certified in pyrotechnics for the 4th of July

Viray –

- Thank you to all who came out for the Christmas Tree Lighting despite the bad weather

Mayor's Comments

- Read a long list of Thank-yous to all who helped and contributed to the Tree Lighting Event: Town Staff (Terry , John, Stephanie), “MacGyver”, Nikko Listek, Tevin Parker, Brie and Ian Shealy, Marina Viray (market coordinator), Ronald Homola, Santa (David Young – he really played the part well!), Darcy Schmidt and the Battle Ground High School Choir and Yacolt Community Church members (esp. Danielle Fox, Noah Miller, and Josh Beck) for providing music, Valerie from YCC for staying at the Craft Table all evening, Clark County Sheriff’s Office and NCEMS for being a friendly presence and delivering Santa, Impact Automotive for donating the propane for our heaters, Jennifer Withee, Casey Ellison, Lucky Witt, Star Rentals, The Larch inmate crew, all the vendors who braved the weather, and of course, Jeff Siebert with Curly the Camel and friends for making this a magical event. We are blessed by everyone’s dedication to this event! 88 “Santa Photos” got taken, and a plaque was dedicated to Dan Wagner, who made the star on top of the big tree.
- Update from the November 16th C-Tran Board meeting: @022 Budget was presented, to be voted on at the December meeting; CEO is hoping to have a temporary 35-45% fare reduction approved in December; the new Micro-transit program called “Ride the Current” is scheduled to begin in January.
 - Outdoor Markets will return in April
 - The next Newsletter should be going out later in January, once our schedule is ready to be distributed
 - Thank you, Council, for a great 2021
 - Merry Christmas!

Approve to Pay Bills on Behalf of the Town

Motion was made to pay the bills on behalf of the Town

Motion: Viray

2nd: Homola

Aye: Boget, Dawson, Beck, Homola, Viray

Nay: 0

Motion Carried

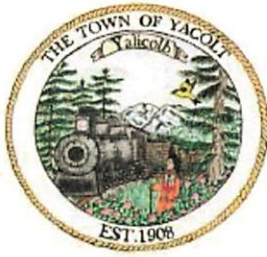
Adjourn

8:03pm

Mayor Katelyn Listek

Clerk Stephanie Fields

Approved by Council vote on _____



Town of Yacolt Agenda Request

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Stephanie Fields, Town Clerk

Group Name:

Address: 202 W. Cushman St.
Yacolt, WA 98675

Phone: (360) 686-3922

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: YMC 12.05 Revision

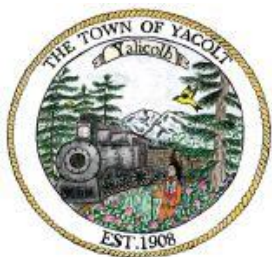
Proposed Meeting Date: January 10, 2021

Action Requested of Council: Present input toward revising Yacolt Municipal Code Ch. 12.05 "Yacolt Town Park"

Proposed Motion: (to be determined)

Summary/ Background: At the November 8, 2021 Council meeting, Joshua Beck raised discussion of YMC Ch. 12.05, especially in regard to the fact that it only names one of Yacolt's properties. At that meeting and the next (December 13, 2021), Councilmembers, the Mayor, and the Public discussed not only covering more of the Town's own properties by this Chapter, but also increasing the fines/punishment for vandalism/violations. Council decided to do more research and come back to the table at this meeting for further discussion and perhaps decisions.

Staff Contact(s): Stephanie Fields, Town Clerk
Katelyn Listek, Mayor
(360) 686-3922



Town of Yacolt

Request for Council Action

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Mayor Listek

Group Name:

Address: 202 W. Cushman
Yacolt, WA 98675

Phone: 360-686-3922

Email Address: mayorlistek@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Slide Purchase

Proposed Meeting Date: January 10, 2022

Action Requested of Council: Approve purchase of the embankment slide

Proposed Motion: "I move that we purchase the embankment slide offered to us by Summit USA for \$8500."

Summary/ Background: At the Council meeting on May 10, 2021, Council approved for Mayor Listek to shop for an embankment slide for the Town Square park, with a target price of \$12,000. The purchase of the slide is part of a public works project for Park Improvements. The total cost of this public works project is far below the amounts that trigger formal competitive bidding procedures under the statutes. So the Town invited competitive bids on an informal basis, and worked with a number of slide manufacturers over a period of several months to encourage the most competitive bids possible for equipment that satisfied the Town's specifications for the slide. In November, Mayor Listek got a call from Summit USA, saying they had a slide that they had custom made for an order, but the order didn't go through. So they have a slide all ready to go, in the size, shape, and color we had hoped for, and they are discounting it for us by almost \$5000, for a final price of \$8500. Our 2021 Budget allowed for this purchase, and the invoice for the slide is included with the final bills for 2021. This is a very unique opportunity for the Town to be able to purchase this slide at such a low price.

Staff Contact(s): Clerk Stephanie Fields

Mayor Katelyn Listek

clerk@townofyacolt.com

mayorlistek@townofyacolt.com

(360) 686-3922