



# **Town of Yacolt**

## **Council Meeting Agenda**

**Monday, June 09, 2025**  
**7:00 PM**  
**Town Hall**

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### **Call to Order**

### **Flag Salute**

### **Roll Call**

### **Late Changes to the Agenda**

### **Approve Minutes of Previous Meeting(s)**

- [1.](#) DRAFT Meeting Minutes May 12, 2025
- [2.](#) DRAFT Special Meeting Minutes May 19, 2025

### **Citizen Communication**

***Anyone requesting to speak to the Council regarding items not on the agenda may come forward at this time. Comments are limited to 3 minutes. Thank you.***

### **Unfinished Business**

- [3.](#) Resolution 633 re: Comprehensive Solid Waste Management Plan Approval
- [4.](#) NCLL Fireworks Sales Permit
- [5.](#) Fire Marshal Interlocal Agreement Update
- [6.](#) Public Hearing re: 6-Yr. Transportation Improvement Plan and Adoption of Resolution #634 to Approve Plan
- [7.](#) Update on Questions from the ADU Workshop

### **New Business**

- [8.](#) Radio Frequencies Transfer to North Country Emergency Medical Services
- [9.](#) Liquor License Renewal for PHGI, dba Backroads Pub & Grub and PNW Pizza

[10.](#) W Hoag St. Improvements Bid Acceptance

[11.](#) Selection of Parade Grand Marshal and Citizen of the Year

**Town Clerk's Report**

**Public Works Department Report**

**Attorney's Comments**

**Citizen Communication**

*Anyone requesting to speak to the Council regarding items not on the agenda may come forward at this time. Comments are limited to 3 minutes. Thank you.*

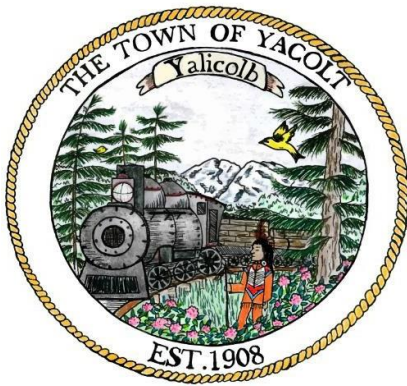
**Council's Comments**

**Mayor's Comments**

**Approve to Pay Bills on Behalf of the Town**

**Executive Session**

**Adjourn**



# Town of Yacolt

## Town Council Meeting Minutes

May 12, 2025

7:00 PM

Town Hall

### Call to Order

7:00 PM

### Flag Salute

### Roll Call

Council Members Present: Craig Carroll, Kandi Peto, Brandon Russell, Marina Viray

Council Member Absent: Jeff Carothers

Also present: Mayor Ian Shealy, Public Works Director Terry Gardner, and Clerk Stephanie Fields

Councilmember Carroll moved to excuse Councilmember Carothers' absence.

**Motion:** Carroll

**2<sup>nd</sup>:** Viray

**Aye:** Carroll, Peto, Russell, Viray

**Nay:** 0

**Absent:** Carothers

**Motion Carried**

### Late Changes to the Agenda

No executive session needed

### Approve Minutes of 4/14/2025 Meeting:

Motion was made to approve the minutes as written.

**Motion:** Peto

**2<sup>nd</sup>:** Carroll

**Aye:** Carothers, Peto, Russell, Viray

**Nay:** 0

**Absent:** Carothers

**Motion Carried**

### Citizen Communication

None

### Unfinished Business

#### **Six-Year Transportation Improvement Plan for 2026-2031**

After Mayor Shealy mentioned that crosswalks and ADA are a couple of the State's priorities on 6-yr. TIPs, he asked Councilmembers to review the most recent update of the Plan in the packet, and then go around Town to see if there are other priorities they'd like to add, bringing those ideas in to the next meeting, when we will have our Public Hearing and adopt the Plan.

#### **Update on Interlocal Agreement with Fire Marshal**

Mayor Shealy reported that Attorney Ridenour was about 80% finished with drafting the Agreement, and he hopes to bring the completed Agreement to the June meeting for approval.

### **Update on NCLL Stadium Lighting Agreement**

Mayor Shealy read the Agenda summary: basically the Agreement got updated per Council decision at the April meeting, it got signed, all conditions were met, so the reimbursement check was handed over to NCLL on May 5<sup>th</sup>. (Ann Van Antwerp asked who would own and replace the lights, and was told the Town would own them, and the lights were lifetime warranted LEDs.)

### **Yacolt Meeting/Tour with Legislative Delegation**

Mayor Shealy spoke with Hanna, our Lobbyist. She will come to meet with him on May 20 or 21 to tour the Town and go over the Town's needs to present to Rep. Abbarno when he comes in mid-June. Those needs should include: Town Hall exterior repairs, parks, streets, and public works facilities. Shealy led a short discussion re: capital funding vs. Grants, and legislative priorities.

### **Schedule Date/Time for Special Meeting re: ADUs**

Mayor Shealy gave a brief background, and Councilmember Carroll expanded on the subject for the attendees' benefit. It was suggested to hold a special meeting on May 19<sup>th</sup> at 6:00 p.m.

**Motion:** Carroll

**2<sup>nd</sup>:** Russell

**Aye:** Carroll, Peto, Russell, Viray

**Nay:** 0

**Absent:** Carothers

**Motion Carried**

### **New Business:**

#### **Street Closure Request for Car Show**

Mayor Shealy read the Agenda Summary, and explained that the car show will be a fundraiser for the Windhaven Ride, which is a local non-profit benefiting injured veterans. Council decided to allow the street closures, not provide the car show with personnel (as several people in attendance committed to volunteer at the event), not charge the car show for use of the road closure signs as it is a charity event, and require that the Town receives a Certificate of Insurance from the show's organizers.

**Motion:** Carroll

**2<sup>nd</sup>:** Peto

**Aye:** Carroll, Peto, Russell, Viray

**Nay:** 0

**Absent:** Carothers

**Motion Carried**

### **Town Clerk's Report**

- The Annual Report is 90% complete; it's due by May 29<sup>th</sup>.
- We hired a new Admin. Asst. and hope to onboard her this week.
- Participating in training for Cloud Permit and using the new check deposit scanner.
- Event wrap-up:

	<u>Revenue</u>	<u>Expense</u>	<u>Net Income (or Loss)</u>
○ Easter Basket Raffle	\$882		\$1218 (\$332)
○ Town Clean-Up	\$3195		\$1316 \$1879 (pays Town's labor costs)
○ Ordered candy and flags for the July 4 <sup>th</sup> Parade; spent roughly the same amount as last year, but got 137# of candy!			
○ Next Events Meeting will be Tuesday May 27 <sup>th</sup> at 5:30 pm.			
○ At the next Events meeting (April 28) we will be discussing Rendezvous Days.			

### **Public Works Department Report**

- RR Advisory Board Meeting: Lee Construction hopes to replace hundreds of new ties between Yacolt and the bridge by the end of June. There's a County hearing regarding the mining overlay tomorrow.

- Park restrooms will open soon, but if too much vandalism, will close back up.
- Seasonal mowing crew has been doing an excellent job.
- Flags should be hung next week; flowers went up last week and 1 basket was already stolen. Should get boom truck back next week so cameras can start being hung.

#### **Attorney's Comments**

None, as he was not present, but he did promise to bring 2 Legal Tidbits to the June meeting.

#### **Citizen's Communication**

Someone suggested prohibiting confetti in the parade.

#### **Council's Comments**

Viray – The Easter Egg Hunt was a great event!

#### **Mayor's Comments**

- Expressed appreciation for our Legislators meeting with him.
- Thanked staff and all who helped with and sponsored/donated to the Easter Egg Hunt and Basket Raffle
- Thanked all who helped out at the Town Clean-Up

#### **Approve to Pay Bills on Behalf of the Town**

Motion was made to pay the bills with two exceptions: The NCLL check needs to be held back until after the Agreement is drafted and signed, and the Invictus check should be held back until we are sure we have the right boxes.

**Motion:** Peto

**2<sup>nd</sup>:** Carroll

**Aye:** Carroll, Peto, Russell, Viray

**Nay:** 0

**Absent:** Carroll

***Motion Carried***

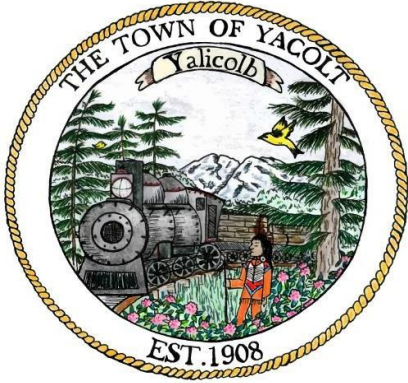
#### **Adjourn**

7:50 pm

\_\_\_\_\_  
Mayor Ian Shealy

\_\_\_\_\_  
Clerk Stephanie Fields

Approved by Council vote on \_\_\_\_\_



**Town of Yacolt**  
**Town Council Special Meeting**  
**Minutes**  
**Monday, May19, 2025**  
**6:00 PM**  
**Town Hall**

**Call to Order**

6:00 PM

**Flag Salute**

**Roll Call**

Council Members Present: Jeff Carothers, Kandi Peto, Craig Carroll, Brandon Russell, Marina Viray

Also present: Mayor Ian Shealy, Attorney David Ridenour, Public Works Director Terry Gardner, and Clerk Stephanie Fields

**New Business:**

Questions discussed were:

1. Does the Town want to adopt an Interim Code to be effective before the Comp Plan becomes effective? (Otherwise, the rules become effective per Statute six months after adoption of the Comp Plan.)
2. Should ADUs be allowed in commercial zones? (Generally no, but what if there is an existing home due to a previous conditional use permit being granted?)
3. Should the Town allow ADUs to be short-term rentals? If so, should this require approval from neighbors? A business license? Councilmembers Peto and Russel were in favor of not prohibiting short-term rentals, and Carroll and Viray didn't like the idea. They want better clarification on what constitutes "short-term" and were curious how other cities handle/regulate short-term rentals.
4. Impact fees for new ADUs: should these be set per the size or type (internal, detached, addition) of the ADU? All Councilmembers were in favor of lower impact fees for ADUs than for primary residences, and had some discussion on how much lower.
5. Council decided it would want to limit the number of ADUs on a property to the state's limit of 2.
6. ADU size: Maximum of 1000 s/f. Undecided on maximum height limit; Attorney Ridenour will look into that.
7. Setbacks: Council discussed that they would like to reduce setback distances overall (not

just for ADUs) but would certainly entertain at least smaller rear setbacks for ADUs than what the Town's Code currently requires.

8. Does the Town want to offer pre-approved plans for expedited approvals?

**Adjourn**

8:27 pm

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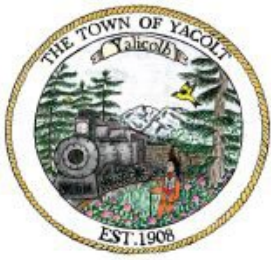
Mayor Ian Shealy

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Clerk Stephanie Fields

Approved by Council vote on \_\_\_\_\_

DRAFT



## Town of Yacolt Request for Council Action

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Name:** Clerk Fields

**Group Name:** Staff

**Address:** PO Box 160/202 W Cushman  
Yacolt, WA 98675

**Phone:** (360) 686-3922

**Email Address:** [clerk@townofyacolt.com](mailto:clerk@townofyacolt.com)

**Alt. Phone:**

### ITEM INFORMATION:

**Item Title:** Resolution 633 re: Approval of Clark County Solid Waste Management Plan

**Proposed Meeting Date:** June 9, 2025

**Action Requested of Council:** Following the presentation made by Sara Schroeder from Clark County, adopt Res. 633, approving the County's Plan for Solid Waste Management through 2030.

**Proposed Motion:** "I move that the Town adopt Resolution #633 as presented (or, with the following changes: \_\_\_\_\_."

**Summary/Background:** At the March 10 Council meeting, representatives from Clark County presented the DRAFT of their proposed Solid Waste Management Plan. After having the plan approved by the Department of Ecology, it is now time for individual jurisdictions to approve the Plan. They will give a presentation tonight of the Plan's progress and final outcome. Soon a link to the Plan will be posted on Clark County's website. Resolution #633 is attached below.

**Staff Contact(s):** Clerk Stephanie Fields  
[clerk@townofyacolt.com](mailto:clerk@townofyacolt.com)

Mayor Ian Shealy  
[mayor@townofyacolt.com](mailto:mayor@townofyacolt.com)  
(360) 686-3922



# Comprehensive Solid Waste Management Plan for years 2025-2030

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Clark County Solid Waste  
2025 updates



# Outline

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- Overview of solid waste management planning
- History of solid waste management planning in Clark County
- Process for updating the plan
- Current status
- Next steps to adoption
- After adoption



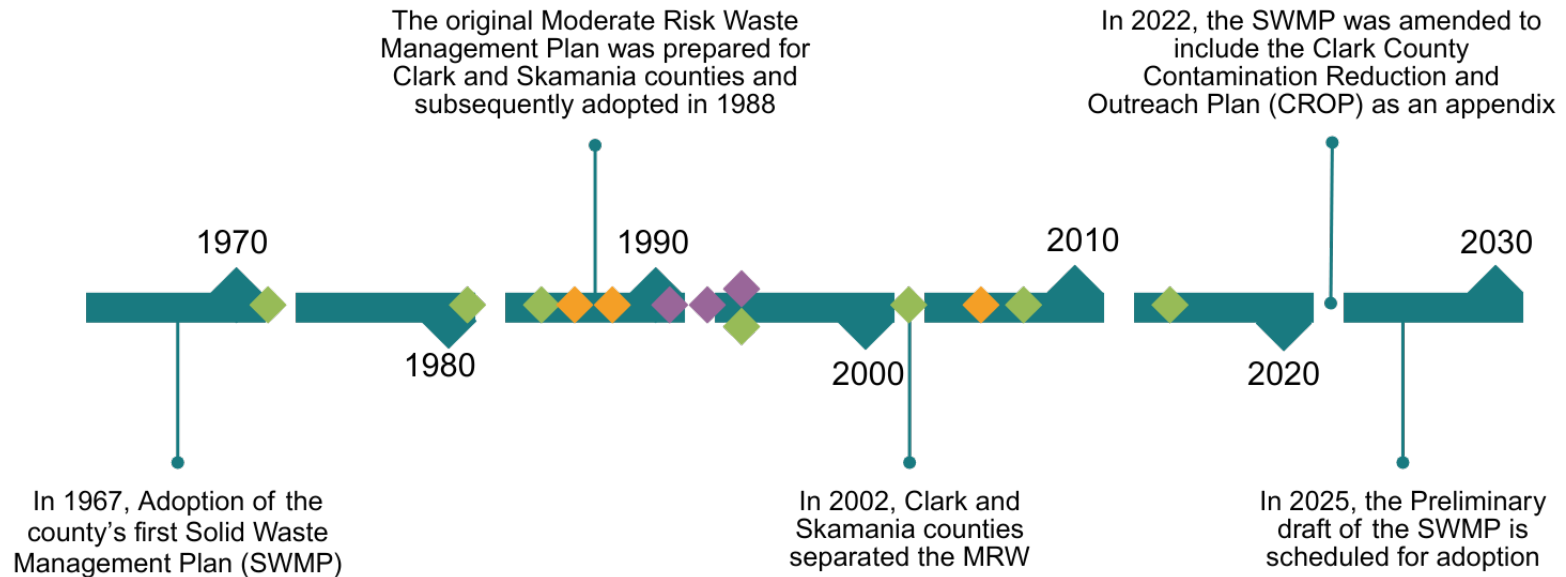
# Overview of solid waste management planning

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- RCW 70A.205.075 requires all counties in the state to prepare a 20-year solid waste management plan
- RCW 70A.300.350 requires all counties in the state to prepare a local hazardous waste plan
- Between full revisions, counties are required to maintain the CSWMP in “current condition”
  - Ecology is working on a checklist requiring the CSWMP to be reviewed annually to ensure “current condition”
- In between revisions, amendments can be made for changes
  - E.g. Legislative updates, new hauling or transfer station contracts



# History of solid waste planning in Clark County

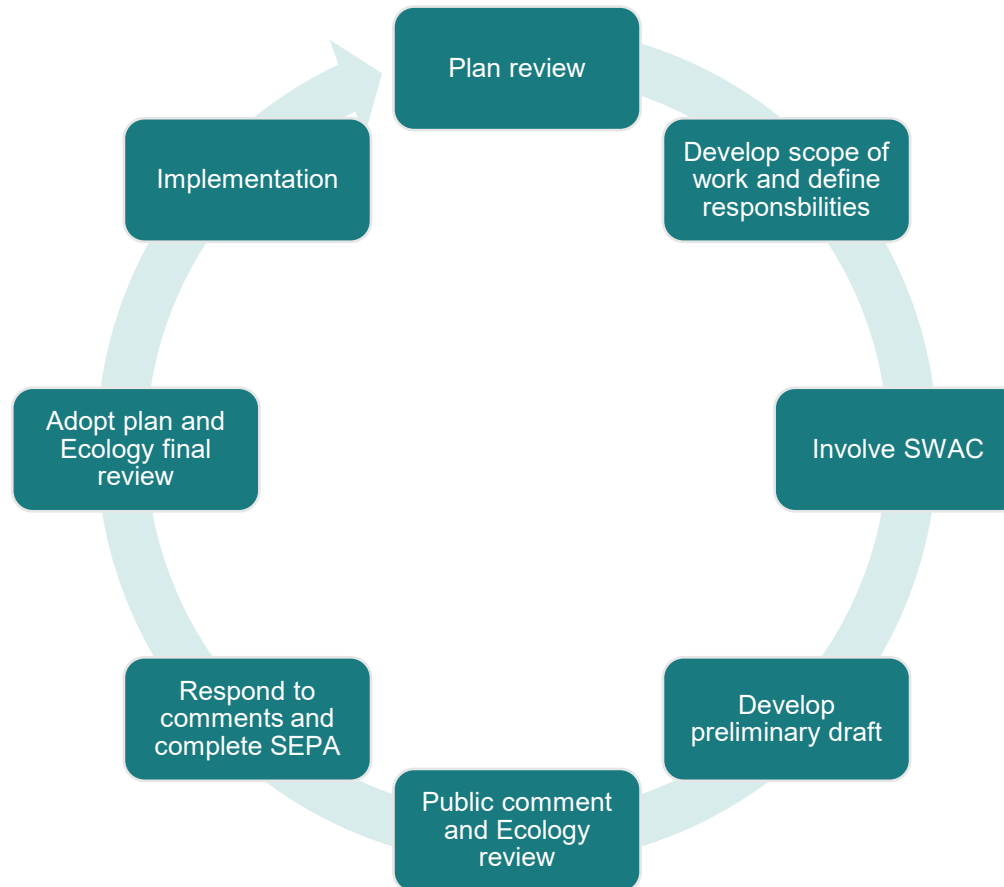


Solid Waste Management Plan	Moderate Risk Waste Management Plan
<ul style="list-style-type: none"> <li>Updated</li> <li>Amended</li> </ul>	<ul style="list-style-type: none"> <li>Amended</li> </ul>



# Process for updating the plan

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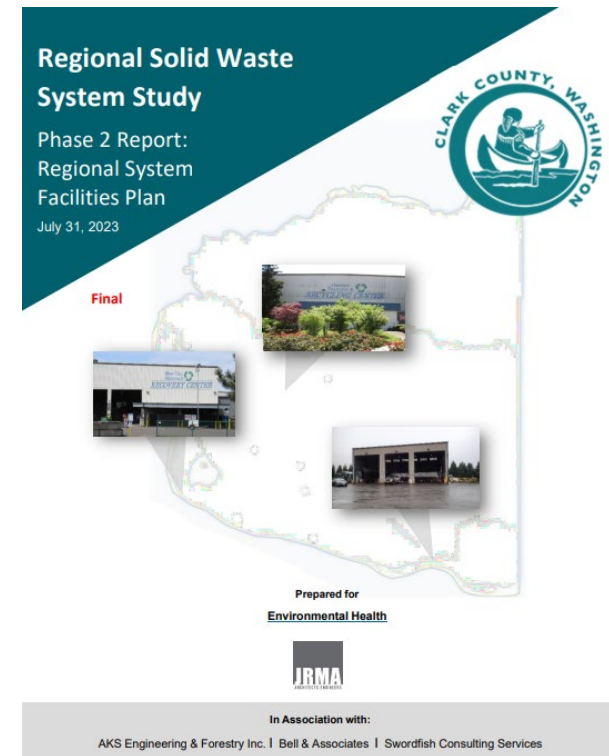


Note: the Department of Ecology's *Guidelines for Development of Local Comprehensive Solid Waste Management Plans and Plan Revisions* are under revision. This is the model outlined in the 2010 version.



# Process for updating the plan

- 2023
  - Completion of the Regional Solid Waste System Study
    - Used to inform the preliminary draft for future needs
    - The contracted firm assisted in initiating updates to the 2015 SWMP
  - ILAs for planning with city, town, and county councils.
    - Identified Clark County Solid Waste Operations as lead planning agency
    - Removed need to update ILAs with each planning cycle
    - Included timeframe to review and adopt or decline plan



# Process for updating the plan

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- 2024
  - Participation in meetings with Ecology to modernize the guidelines
  - Completed updated preliminary draft
  - Submitted and passed SEPA process
  - Submitted and passed WUTC questionnaire and rate review
  - Posted preliminary draft for public comment



# Process for updating the plan

- Public commenting
  - Public comments are open for 30 days with 30 days notice prior to commenting period
  - Advertised using flyers, social media posts, list serves, press release, and on our website
  - Received 162 comments



**Clark County**  
Comprehensive  
Solid Waste  
Management Plan

For Years  
2025-2030

**We want your trash talk!**

Give feedback for the 2025-2030 preliminary plan for solid waste disposal, recycling, and educational outreach programs in Clark County!



Scan the QR code or visit the website below for a digital copy of the plan.

<https://bit.ly/SolidWasteManagementPlan>

Submit your comments August 1 - 30

 CLARK COUNTY WASHINGTON  
PUBLIC HEALTH  
SOLID WASTE AND RECYCLING

For other formats, contact the Clark County ADA Office  
564.397.2322 / 711 or 800.833.6388 / ADA@clark.wa.gov

Created by G.19.2024



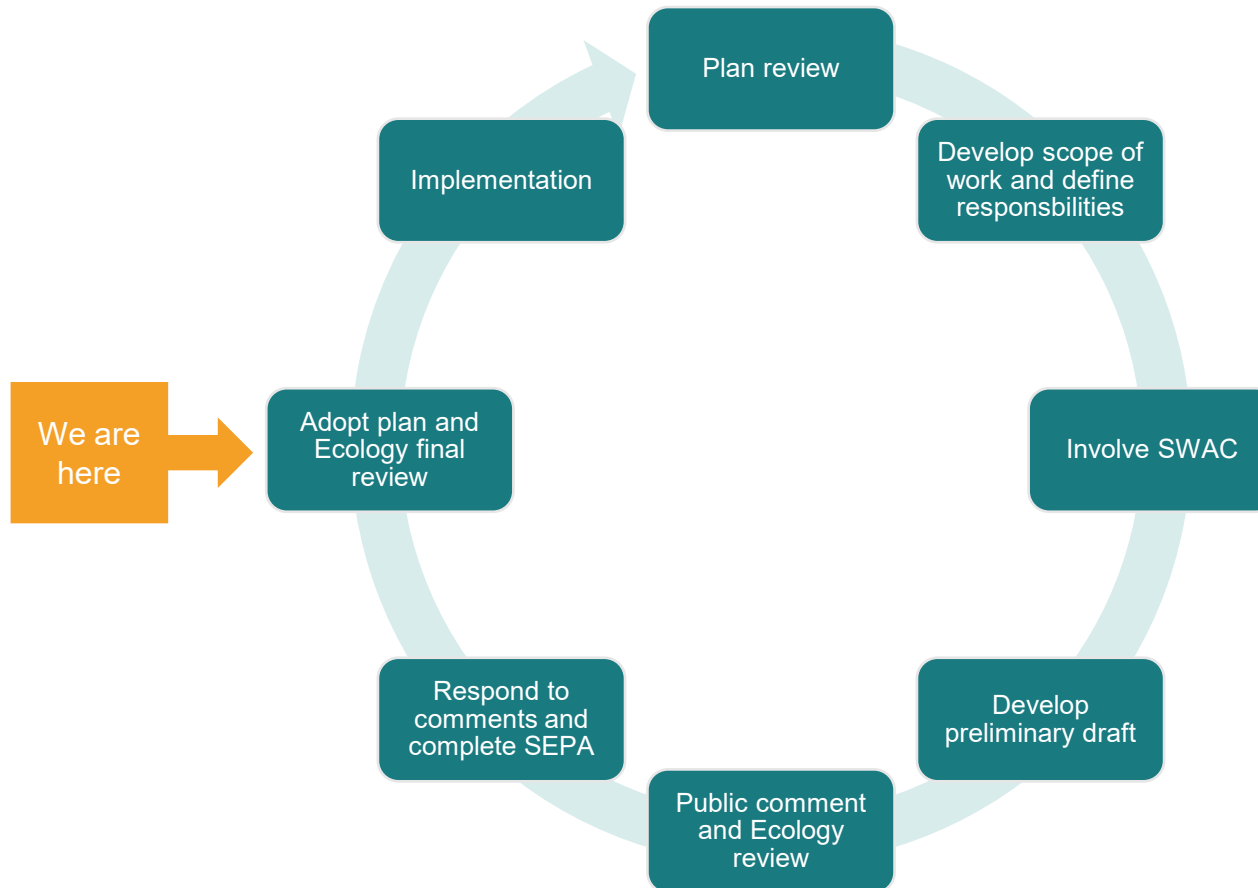
# Process for updating the plan

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- 2024 - 2025
  - Comments received by the public were implemented as edits, put in a “parking lot” for next revision, and/or submitted to SWAC for consideration
  - Comments received by Ecology were categorized as required, recommended best practice (likely to become requirements), and minor edits
    - Ecology required a rewrite for chapter 6 due to updates to the Organics Management Law guidance and chapter 11 due to changes to our transfer station contract with Columbia Resource Company
  - All changes implemented in the draft were brought to SWAC for consideration
    - Received formal SWAC support of the plan April 10



# Current status



Note: the Department of Ecology's *Guidelines for Development of Local Comprehensive Solid Waste Management Plans and Plan Revisions* are under revision. This is the model outlined in the 2010 version.



## Current status

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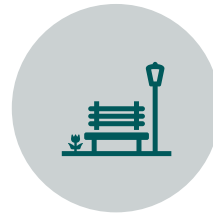
Public and Ecology comments have been processed



SWAC approved the chapters rewritten

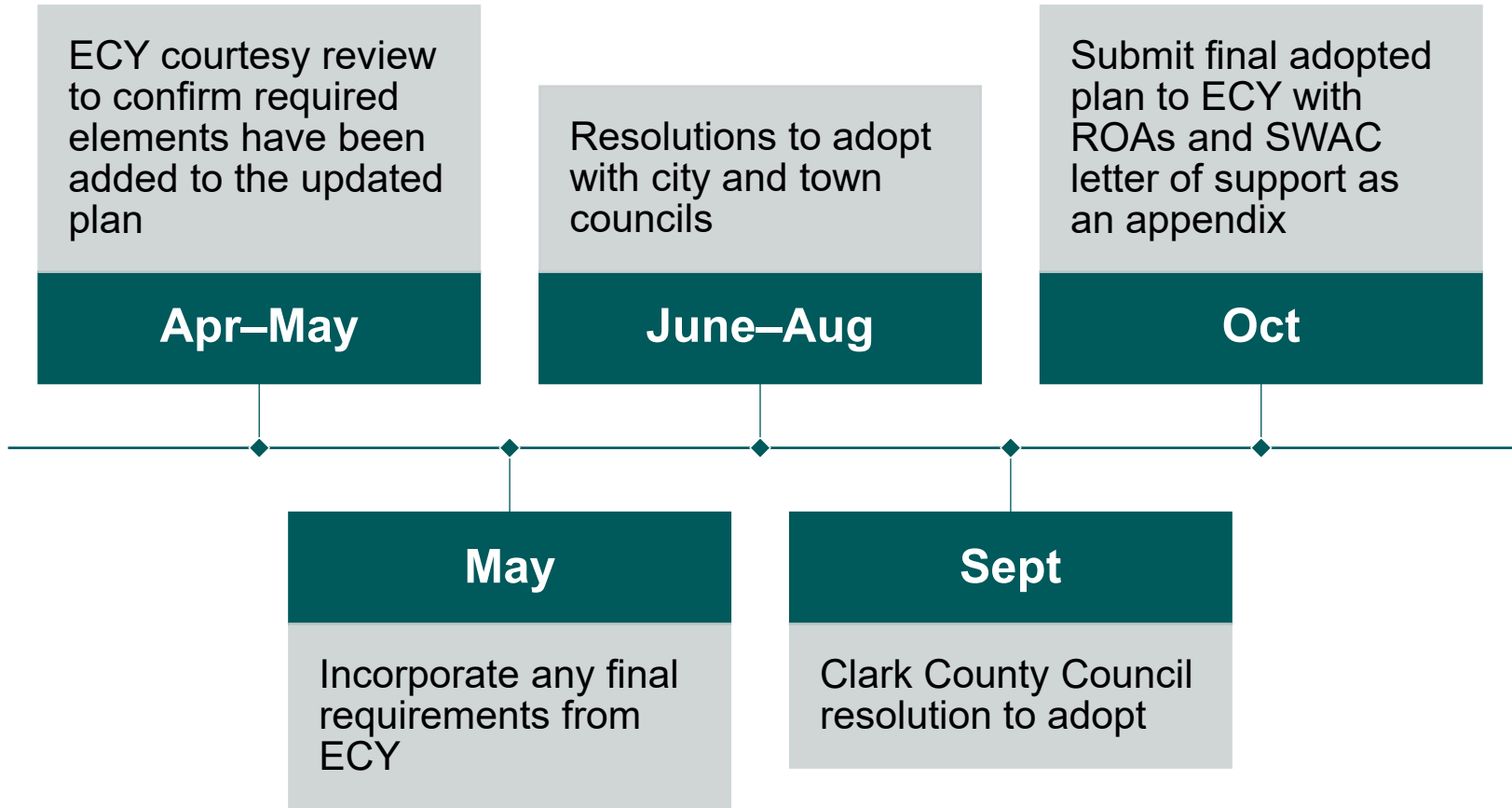


Ecology to complete a courtesy review within the next month



Beginning Resolution of Adoption process with the city, town, and county councils

# Next steps to adoption



## After adoption – Implementing the plan

- Action items outlined in chapter 12 (see example below) have been incorporated into our program workplans

**Table 12.3.1 Summary of recommendations/actions, implementation schedule**

Recommendations/actions		2025	2026	2027	2028	2029	2030	Future
<b>Administration</b>								
<b>A1</b>	Coordinate with the Regional Solid Waste Systems Steering Committee (RSWSSC) to revise bylaws and interlocal agreements related to the potential public ownership of the transfer stations and other regional solid waste issues.	X	X	X	X	X	X	X
<b>A2</b>	Work with Oregon Metro to advance proposals that would mutually benefit both regions; provide for a reciprocal exchange of technical assistance and input for areas of mutual concern; enhance communication; and when appropriate use joint contracts.	X	X	X	X	X	X	X

- LSWFA reporting quarterly for all grant eligible work
- Annual review includes confirming we are progressing toward goals

## After adoption – Keeping plan in current condition

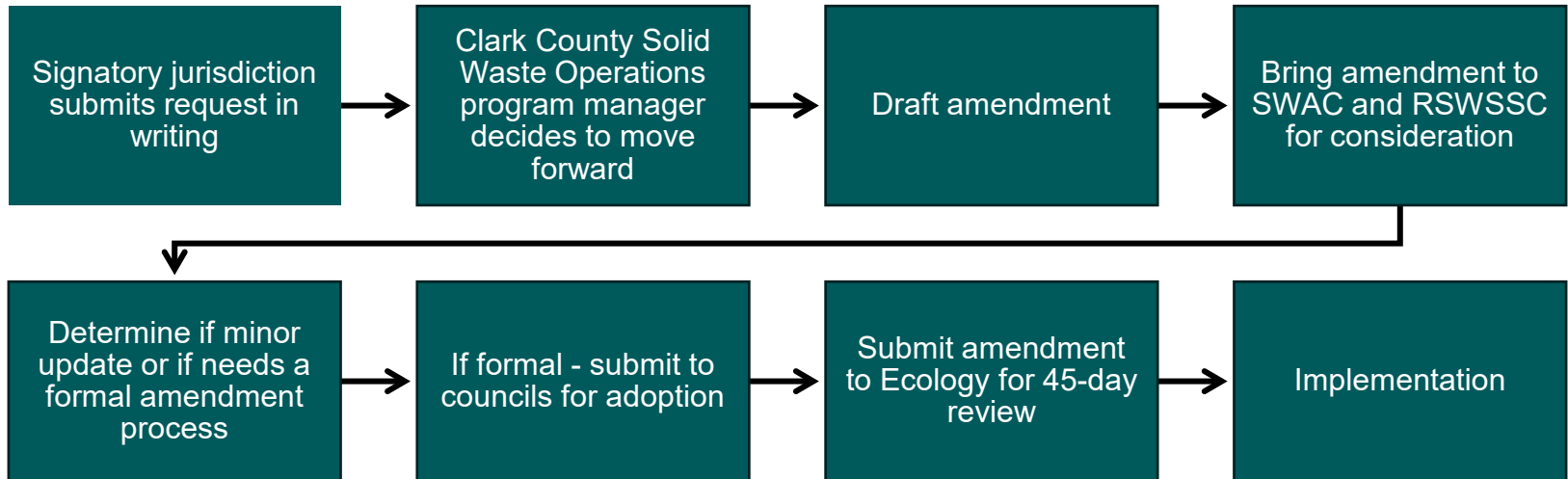
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- Conduct an annual review process at the county to identify
  - Changes to contracts or processes
  - Changes to program vision, mission, or goals
  - Changes to legislation requiring a shift in priorities
  - Changes to the designated recyclables list
  - A new section is required that can be added as an amendment
- Determine if a formal amendment or plan revision is appropriate
- If neither applies, draft a letter to Ecology acknowledging review has been completed and no changes are needed



## After adoption – Amendment process

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## After adoption – Plan revision

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- Full plan revisions occur when
  - There has been substantial changes in regional system
  - There has been substantial changes in legislation that impact multiple chapters
  - Enough time has passed between current plan (5 years)
- For routine plan revisions based on lapsed time, revisions should start a minimum of 2 years prior to the end of the plan's lifespan



# Questions?

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**Resolution No. 633**

**A RESOLUTION ADOPTING THE CLARK COUNTY COMPREHENSIVE SOLID WASTE  
MANAGEMENT PLAN FOR YEARS 2025 TO 2030**

WHEREAS, Chapter 70A.205 RCW requires each city and county within the State to prepare and periodically revise a coordinated and comprehensive Solid Waste Management Plan (CSWMP); and

WHEREAS, the cities and town of Clark County (County) previously resolved to adopt plans in 1973, 1981, 1985 (with amendments to the 1985 plan adopted in 1988 and 1989), 1994, 2003, 2008, and 2015; and

WHEREAS, a need exists to update the 2015 plan as required in RCW 70A.205 and to update the CSWMP for changes that have occurred within the County, as well as changes to state and federal regulations; and

WHEREAS, in 2023 the Cities of Battle Ground, Camas, La Center, Ridgefield, Vancouver, Washougal, and the Town of Yacolt entered into an Interlocal Agreement with the County for the purpose of updating the CSWMP as required by RCW Chapter 70A.205; and

WHEREAS, the cities and town of Clark County have delegated preparation of the CSWMP to the County by Interlocal Agreement; and

WHEREAS, the process for updating the CSWMP as outlined in RCW 70A.205 and the Interlocal Agreement has been fulfilled; and

WHEREAS, the cities and town have been represented throughout the planning process; and

WHEREAS, the CSWMP adopted herein has been recommended by the Solid Waste Advisory Commission and adopted by the Clark County Council; therefore,

BE IT ORDERED AND RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF YACOLT, STATE OF WASHINGTON, that the Town of Yacolt hereby adopts the Clark County Comprehensive Solid Waste Management Plan for the years 2025-2030 which is located at:  
<https://clark.wa.gov/public-health/solid-waste-management-plan>

ADOPTED this 9th day of July, 2025.

**Resolved by the Town Council of the Town of Yacolt, Washington, at a regular meeting thereof this  
9<sup>th</sup> day of June, 2025.**

TOWN OF YACOLT

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Ian Shealy, Mayor

Attest:

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Stephanie Fields, Town Clerk

Approved as to Form:

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David W. Ridenour, Town Attorney

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

### **TOWN CLERK'S CERTIFICATION**

I hereby certify that the foregoing Resolution is a true and correct copy of Resolution #633 of the Town of Yacolt, Washington, entitled "A RESOLUTION ADOPTING THE CLARK COUNTY COMPREHENSIVE SOLID WASTE MANAGEMENT PLAN FOR YEARS 2025 TO 2030" as approved according to law by the Yacolt Town Council on the date therein mentioned.

Attest:

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Stephanie Fields, Town Clerk

Effective Date: June 9, 2025

Resolution Number: 633



## Town of Yacolt Request for Council Action

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Name:** Clerk Fields

**Group Name:** Staff

**Address:** PO Box 160/202 W Cushman  
Yacolt, WA 98675

**Phone:** (360) 686-3922

**Email Address:** clerk@townofyacolt.com

**Alt. Phone:**

### ITEM INFORMATION:

**Item Title:** NCLL Fireworks Permit

**Proposed Meeting Date:** June 9, 2025

**Action Requested of Council:** Approve for North Clark Little League to get a permit to sell fireworks at their stand at the Ballfield as a fundraiser from June 28<sup>th</sup> – July 4<sup>th</sup> once they have final approval from the Fire District 13.

**Proposed Motion:** “I move that the Town permits NCLL to sell fireworks in their stand at the ballfield pursuant to state law and per approval from Fire District 13.”

**Summary/Background:** North Clark Little League (NCLL) is applying for a permit from the Town to sell consumer fireworks at the Ball Park during the Fourth of July season. State law requires that NCLL obtain a permit from the Town to operate their fireworks stand. There is a June 10 deadline to issue the Town’s permit for fireworks sales during the upcoming 4<sup>th</sup> of July season. Staff recommends that the Council approve the permit if approval is recommended by Fire District #13.

Mayor Shealy and staff have been working with NCLL to better comply with State requirements when issuing a permit to allow the retail sale of consumer fireworks. Information provided by NCLL in support of the application is included in the Council’s packet. NCLL has obtained a permit from the State Police and submitted information to the local fire district for its review and approval. NCLL hopes that a Fire District approval will be received by the time of the Council meeting.

The hours during which fireworks may be sold during the Fourth of July is limited by State law to the following:

June 28: Noon to 11 p.m.

June 29 through July 5: 9 a.m. to 11 p.m.

**Staff Contact(s):** Clerk Stephanie Fields  
[clerk@townofyacolt.com](mailto:clerk@townofyacolt.com)

(360) 686-3922

Mayor Ian Shealy  
[mayor@townofyacolt.com](mailto:mayor@townofyacolt.com)





Washington State Patrol Fire Protection Bureau  
Office of the State Fire Marshal

G24893

CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

Stand Number: SN-16316

Licensee Data

Western Fireworks, Inc.  
Post Office Box 426  
Aurora, OR 97002  
License Number: WSPFL-02781  
Phone Number: (503) 678-1419

Operational Data

Wholesaler: Western Fireworks, Inc.  
County of Operation: Clark  
Operates For: MCLL # 2  
Stand Operated By: Ken Pierce

Date of Issue: March 14, 2025

Date of Expiration: January 31, 2026

Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.  
SURRENDER THIS PORTION OF THE LICENSE TO THE FIREWORKS WHOLESALER

3000-420-041 (10/18)



Washington State Patrol Fire Protection Bureau  
Office of the State Fire Marshal

G24893

CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

Stand Number: SN-16316

Licensee Data

Western Fireworks, Inc.  
Post Office Box 426  
Aurora, OR 97002  
License Number: WSPFL-02781  
Phone Number: (503) 678-1419

Operational Data

Wholesaler: Western Fireworks, Inc.  
County of Operation: Clark  
Operates For: MCLL # 2  
Stand Operated By: Ken Pierce

Date of Issue: March 14, 2025

Date of Expiration: January 31, 2026

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This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.  
THIS LICENSE PORTION ACCOMPANIES YOUR LOCAL PERMIT APPLICATION

3000-420-041 (10/18)



Washington State Patrol Fire Protection Bureau  
Office of the State Fire Marshal

G24893

CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

Stand Number: SN-16316

Licensee Data

Western Fireworks, Inc.  
Post Office Box 426  
Aurora, OR 97002  
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THIS PORTION OF THE LICENSE MUST BE POSTED AT THE STAND AT ALL TIMES

3000-420-041 (10/18)

## Retail Fireworks Permit Application

Please only submit pages 4 and 5 with your submittal materials. Pages 1 through 3 are for your reference. Check all boxes and fill in all spaces that apply.

Applicant information

☒ Previous Permit Holder

☐ New Applicant

Name of Group or Organization:

North Clark Little League #2

OR

Name of Permit Holder:

Responsible Party for Organization\*:

Last	First	M.I.	Date of Birth
Pierce	Ken	J	10/30/78
Last	First	M.I.	Date of Birth

\*(Required for a group or organization or if different than the applicant.)

Applicant Mailing Address:

PO Box 732 Yacolt, WA. 98675

Street City State Zip

Phone Number: 503-393-8717

Email: president@northclarkll.com

## Sales and storage information

Site Location (address): 715 NE Amboy Ave. Yacolt, WA 98675

Property Owner: NCLL and the Town of Yacolt

Owner's Written Permission:

☒ Attached if other than applicant

Sales Structure:

☒ Stand

☐ Tent

☐ Other (specify):

Site Plan:

☒ Attached

Interior Plan:

☐ Required for Tents – attached.

☐ Required for Other – attached.

Storage Location

☒ On Site

☐ Off Site

Storage Structure:

☐ Sales Structure

☐ Detached Building

☐ Other (specify below)

Other storage:

20' X 8' - 6 sided metal wells cargo trailer

Size of Sales Structure (Sq. Ft. or Dimensions)

24' X 8" (192)

Storage Address (if off site):

Not Applicable

Name of Property Owner (if off site): Not Applicable

Name of Licensed Wholesaler: Western Fireworks Inc.

Address of Licensed Wholesaler: PO Box 426/14592 Ottaway Rd NE, Aurora, OR. 97002

Street City State Zip

Phone number: 503-678-2378

**Additional materials to include**

- ☒ Application / Permit Fee \$100.00\*
- ☒ Tent Permit Fee \$156.00\*
- ☒ Insurance Certificate (\$1,000,000)
- ☒ Valid Washington State Retail License

\* Make checks payable to Clark County

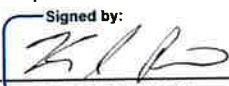
**Stand removal and clean up**

If the stand is not removed and debris cleaned up by 11:59 p.m. July 15, the applicant will be subject to a fine not to exceed \$500.00.

**Certification**

By submitting this application, I certify that I am aware of and agree to comply with the applicable provisions of the laws of the State of Washington and Clark County regulating the retail sale of fireworks. I understand that any permit issued, permission granted or rights obtained by acquiring a permit subsequent to this application are to be used only by the permit holder and shall not be assigned, sublet or otherwise transferred. I also certify that I have not been convicted of a felony that has not been discharged pursuant to RCW 9.94.220 or RCW 13.50.050; nor have I been convicted of a fire/fireworks-related misdemeanor within the last three (3) years.

/s/ \_\_\_\_\_ Date \_\_\_\_\_  
 Signature of Permit Holder  
 (for permits held by individuals)

/s/  Date 12/11/2024  
 Signature of Responsible Party  
 (for permits held by organizations)





**FIRE PROTECTION BUREAU**  
**EDUCATION, ENFORCEMENT, AND ANALYTICS SECTION**  
 PO Box 42642  
 Olympia WA 98504-2642  
 (360) 596-3946 FAX: (360) 596-3934  
 Fireworks@wsp.wa.gov



Date Received

## FIREWORKS RETAILER LICENSING APPLICATION

*This form is used to apply for a single Fireworks Retailer License that will allow for the operation of a single CFRS Facility within the State of Washington.*

A single (1) Fireworks Retailers License costs forty dollars (\$40.00). Include a single application for each license you desire (one per each CFRS facility/stand) with a single check or money order covering them all made out to the Washington State Patrol Fire Protection Bureau (WSP FPB). **DO NOT SEND CASH.**

All applications **MUST BE RECEIVED BY NO LATER THAN** May 1 for annual sales or November 1 for the New Year's sales season. Post mark will suffice, but **do not** count on the mark alone – there are no exceptions allowed by law.

### Licensee Data

*This is who the license will be issued to, normally a person. If the licensee is an entity, such as a non-profit organization, then the member who signs as the applicant must be listed as an organizational member.*

North Clark Little League #2

Fireworks Retailer Licensee – The name of the person or organization being licensed.

( 503 ) 678-23-2378

Business/Trade Name for Licensee (if different)

Business UBI Number

Business Phone Number

Dave Martin/General Manager

dave.martin@westernfireworks.com

Name and Title of Person Completing This Form

E-Mail Address

PO Box 426, Aurora OR 97002

Mailing Address (Complete Including Street, City, State, ZIP Code, and do not use building names)

PO Box 732, Yacolt WA 98675

Street Address (Complete Including Street, City, State, ZIP Code, and do not use building names)

### CFRS Facility Operational Data

*In this section you will provide the specific information used to actually generate and track the license issued.*

Clark

715 NE Amboy Ave, Yacolt WA 98675

County for CFRS Facility

Physical Address (Complete Including Street, City, and ZIP Code)

NCLL

( )

Northclarkll@gmail.com

Person Operating CFRS Facility

Phone Number

E-Mail Address

List Below the Complete Name for Each Wholesaler That Will Supply Your CFRS Facility Fireworks:

Western Fireworks Inc

PO Box 426

503-678-2378

14592 Ottaway Rd NE

Aurora OR 97002

### Licensing Agreement

I, the undersigned, hereby declare under penalties of perjury and/or revocation that I am the applicant or authorized representative of the applicant and attest that all information provided herein is complete, correct, and true to the best of my ability. I have thoroughly read the instructions and provisions of this application, understand them, and as a Fireworks Retailer Licensee will abide by and obey the laws and rules governing this license and the provisions of the local jurisdiction who issues my CFRS Facility's operational permit.

Signed by:

Kenneth Pierce

12/11/2024

Signature of Applicant/Authorized Representative

Printed Name and Title of Signatory

Date of Signature

Signature of Partner or Corporate Officer

Printed Name and Title of Signatory

Date of Signature



**FIRE PROTECTION BUREAU  
FIREWORKS LICENSING PROGRAM**  
PO Box 42600  
Olympia WA 98504-2600  
(360) 596-3914 FAX: (360) 596-3934



## APPLICATION FOR RETAIL FIREWORKS STAND PERMIT

<b>TO</b>	Governing body of city, town, or county in which fireworks stand will be located.	<b>DATE OF APPLICATION</b>	2025
<b>Applicant Name</b> North Clark Little League #2		<b>Address, City, State</b> PO Box 732 Yacolt WA 98675	
<b>Sponsor (If other than applicant)</b>		<b>Address, City, State</b>	
<b>Location of proposed fireworks stand [Enclose drawing of stand location]</b> 715 NE Amboy Ave, Yacolt WA 98675			
<b>Manner and place of storage prior, during, and after sales dates</b> Delivered Directly to Sales Location by Wholesales			
<b>State-Licensed Fireworks Supplier</b> WESTERN FIREWORKS INC. PO Box 426, Aurora OR 97002			

# FIREWORKS STAND PERMIT

For the Fireworks Sales Year of: 2025  
(Must be conspicuously displayed at all times while the stand is open to the public)

By virtue of having been granted a license by the State of Washington and this permit from Clark County Fire Marshal as the local governing authority, the named person, firm or organization is hereby authorized to sell U.N. 0336 1.4G Consumer fireworks at the location designated herein between the following date and times:

**Sales for July 4<sup>th</sup>**

**Sales for December 31<sup>st</sup>**

From: June 28th @ Noon

From: \_\_\_\_\_

To: July 4th @ 11:00 PM

To: \_\_\_\_\_

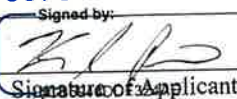
Sponsor \_\_\_\_\_

Location 715 NE Amboy Ave, Yacolt WA 98675

/s/ \_\_\_\_\_

/s/ \_\_\_\_\_

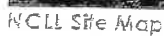
Signature of Official Granting Permit

Signed by:   
Signature of Applicant

Title \_\_\_\_\_ Agency \_\_\_\_\_

Date \_\_\_\_\_ Permit Number \_\_\_\_\_

Licensee Name \_\_\_\_\_ License Number \_\_\_\_\_



PARCEL 64537000

Safety Manual and First Aid Kits  
Each team will be issued a safety manual and first aid kit. The safety manual will contain information on the safe use of the equipment and the first aid kit will contain first aid supplies.

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 837. 838. 839. 840.

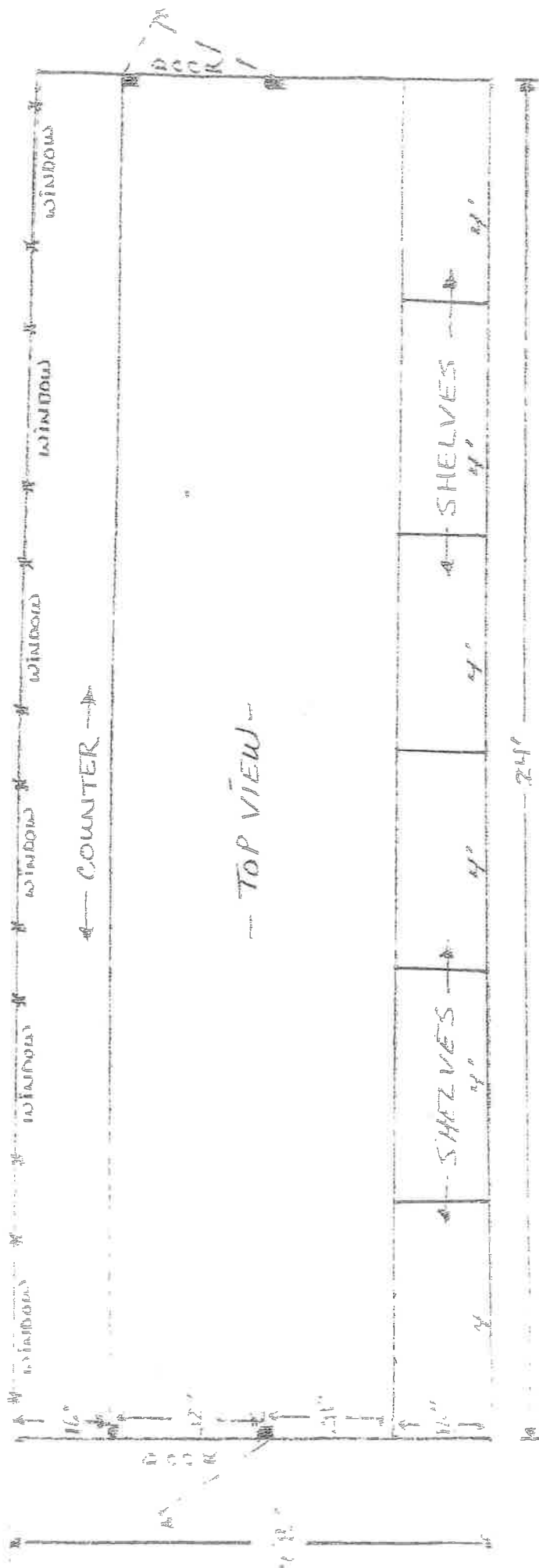
[illegible][illegible]

$\frac{d}{dt} \left( \frac{\partial L}{\partial \dot{x}} \right) = \frac{\partial L}{\partial x}$ ,  $\frac{d}{dt} \left( \frac{\partial L}{\partial \dot{y}} \right) = \frac{\partial L}{\partial y}$ ,  $\frac{d}{dt} \left( \frac{\partial L}{\partial \dot{z}} \right) = \frac{\partial L}{\partial z}$



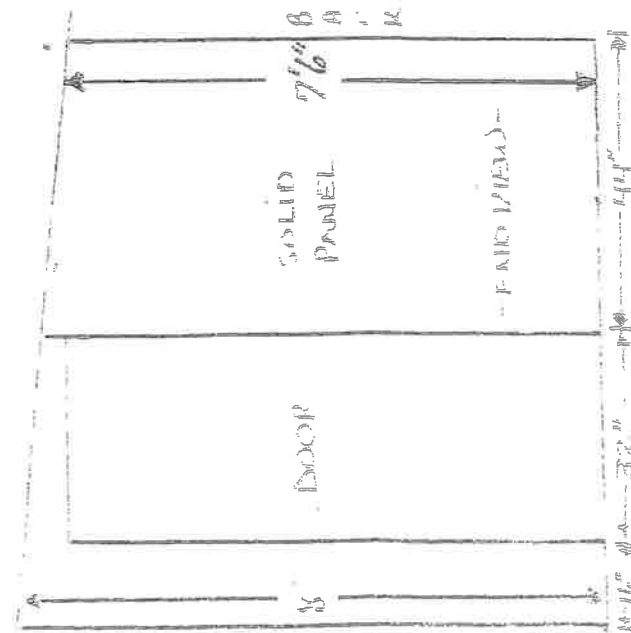


# FRONT



3/8" = 1' SCALE

24' x 8' STAND  
INSIDE DIAGRAM







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|  |   |                                    |
|--|---|------------------------------------|
| <b>PRODUCER</b><br>Acisire Great Lakes Partners Insurance Services<br>223 West Grand River Ave #1<br>Howell MI 48843 | <b>CONTACT NAME:</b>                      |                                    |
|  | <b>PHONE (A/C, No, Ext):</b> 216-658-7100 | <b>FAX (A/C, No):</b> 216-658-7101 |
|  | <b>E-MAIL ADDRESS:</b>                    |                                    |
|  | <b>INSURER(S) AFFORDING COVERAGE</b>      |                                    |
|  | <b>INSURER A:</b> Arch Speciality Ins Co  |                                    |
|  | <b>INSURER B:</b> Lexington Ins Co        |                                    |
| <b>INSURED</b><br>Western Fireworks, Inc.<br>P.O. Box 426<br>Aurora OR 97002   | <b>INSURER C:</b>                         |                                    |
|  | <b>INSURER D:</b>                         |                                    |
|  | <b>INSURER E:</b>                         |                                    |
|  | <b>INSURER F:</b>                         |                                    |
|  |   |                                    |
|  |   |                                    |

**COVERAGES****CERTIFICATE NUMBER:** 2011507654**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|---|
| B        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC<br><input type="checkbox"/> OTHER: |           |          | 052115105     | 2/15/2025               | 2/15/2026               | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000<br>MED EXP (Any one person) \$<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br>\$<br>COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$ |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY<br><input type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS ONLY   |           |          |               |                         |                         |   |
| A        | <input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$  |           |          | UXP1037038-05 | 2/15/2025               | 2/15/2026               | EACH OCCURRENCE \$ 1,000,000<br>AGGREGATE \$ 1,000,000<br>\$  |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below<br>Y/N <input type="checkbox"/> N/A   |           |          |               |                         |                         | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$  |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.  
Location: NCLL Ball Fields @ 721 N. Amboy Road Yacolt, WA 98675. Additional Insured: North Clark Little League, its owners, officers, members, employees, agents & employees; NCLL Ball Fields, its owners, officers, trustees, tenants, agents & employees; Clark County WA. its elected and appointed officials, agents & employees; Town of Yacolt, its elected and appointed officials, agents & employees.

**CERTIFICATE HOLDER**

North Clark Little League #2  
PO Box 732  
721 N. Amboy Road  
Yacolt WA 98675

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**PROPERTY OWNER AUTHORIZATION**

I, Ken Pierce, DO HEREBY CERTIFY THAT I AM THE OWNER, OR HAVE POWER OF ATTORNEY FOR THE OWNER FOR THE PROPERTY LOCATED AT:

North Clark Little League Ball Fields

721 N Amboy Rd

Yacolt, WA 98675

AND THAT I HEREBY GRANT PERMISSION TO **WESTERN FIREWORKS, INC AND THEIR FIREWORKS SALES OPERATORS**

TO USE THE ABOVE STATED PROPERTY FOR THE EXPRESS PURPOSE OF THE RETAIL SALES OF FIREWORKS AS DEFINED BY WASHINGTON LAW.

OWNER AUTHORIZATIONS IS FOR THE **Fourth of July** SEASON **2025, 2026.**

NAME: Ken Pierce, President

SIGNATURE:

Signed by:   
445EB92D13674A5...

ADDRESS: 721 N Amboy Rd

CITY, STATE, ZIP: Yacolt, WA 98675

PHONE NUMBER: 503-593-8717

DATE: 2/17/2025

WA STATE AUTHORIZED FIREWORK SUPPLIER

WESTERN FIREWORKS INC.

P.O. BOX 426

AURORA, OR 97002

503-678-2378 - OFFICE PHONE

503-678-1419 – FAX

CONTACT:

DAVE MARTIN

GENERAL MANAGER

DAVE.MARTIN@WESTERNFIREWORKS.COM





# COMMUNITY DEVELOPMENT

Step 1: Select Payments

Step 2: Review and Submit

Step 3: Confirmation and Receipt

## Step 3: Confirmation and Receipt

**Result: Payment Authorized**  
**Confirmation Number: 175782932**

Your payment has been authorized successfully and payment will be processed.

Clark County Permit Center thanks you for your payment. For questions about your account, please call 564-397-2375. Credit card payments will show up as Clark Co Permit Center. E-check payments will show up as PNP BILLPAYMENT 8888916064. Thank you for using our bill payment services.

Please save or print a copy of this receipt for record keeping purposes.

### My Bills

| Description   | Payment Amount |
|---|----------------|
| Web Payments payment of \$100.00 on Payment Attempt ID 75008643 | \$100.00       |

### Customer Information

First Name: DAVE  
Last Name: MARTIN  
Address Line 1: PO Box 426  
Address Line 2:  
City: Aurora  
State: Oregon  
Zip Code: 97002  
Phone Number: (360) 773-7047  
Email Address: dave.martin@westernfireworks.com

### Payment Information

Payment Date: 05/07/2025  
Card Type: Visa  
Card Number: \*\*\*\*\*5010



## Town of Yacolt Request for Council Action

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Name:** Clerk Fields

**Group Name:** Staff

**Address:** PO Box 160/202 W Cushman  
Yacolt, WA 98675

**Phone:** (360) 686-3922

**Email Address:** [clerk@townofyacolt.com](mailto:clerk@townofyacolt.com)

**Alt. Phone:**

### ITEM INFORMATION:

**Item Title:** Fire Marshal Interlocal Agreement Update

**Proposed Meeting Date:** June 9, 2025

**Action Requested of Council:** Hear the update on the Agreement; if appropriate, vote to approve it.

**Proposed Motion:** TBD

**Summary/Background:** Attorney Ridenour has been working with the Clark County Fire Marshal and drafting an Agreement for them to provide services to the Town such as plan reviews. This has required a lot of research, so it has been in the works for several months. As of the May 12<sup>th</sup> Council meeting, it was at approximately 80% completion, with Ridenour hoping to present the Agreement to Council for approval at this meeting.

**Staff Contact(s):** Clerk Stephanie Fields  
[clerk@townofyacolt.com](mailto:clerk@townofyacolt.com)

Mayor Ian Shealy  
[mayor@townofyacolt.com](mailto:mayor@townofyacolt.com)  
(360) 686-3922



## Town of Yacolt Agenda Request

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Name:** Mayor Shealy

**Group Name:**

**Address:** PO Box 160, Yacolt, WA 98675

**Phone:** (360) 686-3922

**Email Address:** mayor@townofyacolt.com

**Alt. Phone:**

### ITEM INFORMATION:

**Item Title:** Resolution #634 re: 6-yr. Transportation Improvement Plan

**Proposed Meeting Date:** June 9, 2025

**Action Requested of Council:** Following the Public Hearing for the TIP, approve Resolution #634 adopting the Plan, which is attached as "Exhibit A", with or without specific changes.

**Proposed Motion:** "I move that the Council pass Resolution #634, to adopt the proposed 6-year Transportation Improvement Plan (as written, or with the following changes: \_\_\_\_\_)".

**Summary/ Background:** The Six-Year Transportation Improvement Plan describes and prioritizes street improvement projects within the Town during the upcoming six years. Every year by July 1st, pursuant to RCW 35.77\*, the Town must submit its updated 6-Year Transportation Improvement Plan to the Washington Department of Transportation, following a public hearing and Council's formal adoption of the plan.

\*Other noteworthy elements of RCW 35.77 are listed below:

1. The Town's Six-Year Transportation Plan must be consistent with the Comprehensive Plan. (RCW 35.77.010(1)).
2. The Plan must include any new or enhanced bicycle or pedestrian facilities identified pursuant to 36.70A.070(6) or other applicable changes that promote nonmotorized transit. (RCW 35.77.010(1)).
3. The Six-Year Plan must specifically set forth projects and programs of regional significance. (RCW 35.77.010(1)).

4. The Six-Year Plan must contain information as to how the Town will expend its moneys, including funds made available for nonmotorized transportation purposes. (RCW 35.77.010(2) and RCW 47.30).
5. The Six-Year Plan must contain information as to how the Town will preserve railroad right-of-way in the event the railroad ceases to operate in the Town's jurisdiction. (RCW 35.77.010(3)).
6. Each annual revision to the Six-Year Plan must include consideration of, and, where practicable, provisions for bicycle routes. However, the Town is not required to provide for bicycle routes where the cost of establishing them would be excessively disproportionate to the need or probable use. (RCW 35.77.015).
7. The Town is allowed to enter into agreements with the County to perform road construction and maintenance services. Such agreements must be approved by Town ordinance. (RCW 35.77.020, 030, and 040).

**Staff Contact(s):** Ian Shealy, Mayor  
Stephanie Fields, Clerk  
(360) 686-3922

Devin Jackson  
Jackson Civil Engineering  
(360) 723-0381

## **Resolution #634**

### **A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YACOLT, WASHINGTON, ADOPTING THE TOWN'S REVISED COMPREHENSIVE SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN FOR 2026-2031, AND REPEALING ALL CONFLICTING ORDINANCES AND RESOLUTIONS**

**Whereas**, the Town of Yacolt, (hereafter “*Town*” or “*Yacolt*”), is required by RCW 35.77 to review and revise annually its Six-Year Transportation Improvement Plan, consisting of street-related improvement projects in priority order, proposed to be completed within the next six years;

**Whereas**, the purpose of the revised and extended plan is to ensure that the Town will have plans available in advance for use as a guide in carrying out a coordinated street construction program, and as a program and schedule for the financing of anticipated public improvements;

**Whereas**, notice of the time and place for a public hearing on the revised and extended plan was published in the Town’s official newspaper on May 27, 2025, with said public hearing being scheduled for June 9, 2025, during a regular public meeting of the Town Council;

**Whereas**, the scheduled public hearing was held on June 9, 2025, at which the Council accepted testimony from the general public on the revised and extended plan, and discussion was had as to the improvements of various streets and related transportation facilities within the Town, together with the specific priority of each project, as required by RCW 35.77.010;

**Whereas**, the revised and extended plan provides a logical and necessary means to implement in a coordinated and financially feasible manner elements of the Town’s Comprehensive Plan; to coordinate the Town’s plans with other government agencies; and to qualify the Town for various tax and grant funding opportunities;

**Whereas**, the Town Council makes the following findings with respect to the revised and extended plan:

- 1). The revised and extended plan is consistent with Yacolt’s Growth Management Plan;
- 2). The revised and extended plan addresses pedestrian and bicycle facilities adequately;
- 3). The cost of providing significant bicycle routes would be excessively disproportionate to the need or probable use of such facilities at this time versus the need for street maintenance and construction;
- 4). The revised and extended plan is exempt from the expenditure requirements for non-motorized traffic facilities described in RCW 47.30.050 pursuant to the terms of that statute; and,
- 5). The revised and extended plan described in this Resolution is in the best interest of the public and the residents of the Town of Yacolt;

**Whereas**, the Town has satisfied applicable public hearing and notice requirements prior to adoption of this Resolution;

**Whereas**, the Yacolt Town Council desires to adopt the revised and extended plan attached to this Resolution as Exhibit A; and,

**Whereas**, the Town Council of the Town of Yacolt is in regular session this 9<sup>th</sup> day of June, 2025, and all members of the Town Council have had notice of the time, place, and purpose of said meeting:

**NOW THEREFORE, be it Resolved by the Town Council of the Town of Yacolt, Washington, as follows:**

Section 1 - Adoption of Plan. The Town of Yacolt's Comprehensive Six-Year Transportation Improvement Plan for 2026-2031, attached hereto as Exhibit "A", is hereby adopted as the current transportation improvement plan for the Town of Yacolt.

Projects and timeframes identified in the Six-Year Transportation Improvement Program are estimates only, and may change due to a variety of circumstances. The projects and timeframes are not intended by the Town to be relied upon by property owners or developers in making development decisions.

In the event a railroad ceases to use any railroad right-of-way within the Town, the Town will utilize all reasonable options available under state or federal law to preserve the right-of-way for future rail purposes pursuant to RCW 35.77.010(3).

Section 2 - Instructions to the Clerk. The Town Clerk shall:

- a). Transmit a copy of this Resolution, (with the attached revised and extended Comprehensive Six-Year Transportation Improvement Plan for 2026-2031), to the Secretary of Transportation for the Washington State Department of Transportation. The Town Clerk is directed to file these documents with the Washington State Department of Transportation within thirty (30) days of the adoption of this Resolution, or by July 1, 2025, whichever date is earliest;
- b). Cause notice of the adoption of this Resolution to be published forthwith in the Town's official newspaper pursuant to Section 6 below;
- c). Promptly forward copies of this Resolution to the Washington Transportation Improvement Board, (TIB), the appropriate department of the Public Services Department of Clark County, Washington, and such other offices as may be required; and,
- d). Promptly post a copy of this Resolution on the Town's website for public inspection.

Section 3 - Repealer. All ordinances, resolutions, and/or parts of ordinances and resolutions of the Town of Yacolt in conflict herewith, are hereby repealed.

Section 4 - Severability. If any section, sentence, clause or phrase of this Resolution shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Resolution.

Section 5 - Adoption of Recitals. The foregoing Recitals are hereby ratified and confirmed as being true and correct and are hereby made a part of this Resolution upon adoption hereof.

Section 6 - Effective Date. This Resolution shall be effective upon passage, approval and signatures hereon in accordance with law. The Town Clerk may publish the following summary of this Resolution:

**Town of Yacolt - Summary of Resolution #634**

The Town Council of the Town of Yacolt adopted Resolution #634 at its regularly scheduled Town Council meeting held on June 9, 2025. The content of the Resolution is summarized in its title as follows: “A Resolution of the Town Council of the Town of Yacolt, Washington, Adopting the Town’s Revised Comprehensive Six-Year Transportation Improvement Plan for 2026-2031, and Repealing All Conflicting Ordinances and Resolutions”.

The effective date of the Resolution is June 9, 2025. A copy of the full text of the Resolution will be mailed upon request to the undersigned at the Town of Yacolt Town Hall, P.O. Box 160, Yacolt, WA 98675: (360) 686-3922.

Published this 18<sup>th</sup> day of June, 2025.  
Yacolt Town Clerk.

**Resolved by the Town Council of the Town of Yacolt, Washington, at a regular meeting thereof this 9<sup>th</sup> day of June, 2025.**

TOWN OF YACOLT

\_\_\_\_\_  
Ian Shealy, Mayor

Attest:

\_\_\_\_\_  
Stephanie Fields, Town Clerk

Approved as to Form:

\_\_\_\_\_  
David W. Ridenour, Town Attorney

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Abstain: \_\_\_\_\_

### **TOWN CLERK'S CERTIFICATION**

I hereby certify that the foregoing Resolution is a true and correct copy of Resolution #634 of the Town of Yacolt, Washington, entitled "A Resolution of the Town Council of the Town of Yacolt, Washington, Adopting the Town's Revised Comprehensive Six-Year Transportation Improvement Plan for 2026-2031, and Repealing All Conflicting Ordinances and Resolutions" as approved according to law by the Yacolt Town Council on the date therein mentioned.

Attest:

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Stephanie Fields, Town Clerk

Published: June 18, 2025

Effective Date: June 9, 2025

Resolution Number: 634



# Town of Yacolt, Clark County, Washington

## Six Year Transportation Improvement Plan

From 2026 to 2031

Public Hearing: June 9, 2025

Adopted June 9, 2025 : Resolution #634

| Project Description  | Priority | Financing   | 2026       | 2027       | 2028      | 2029      | 2030      | 2031      |
|--|----------|---|------------|------------|-----------|-----------|-----------|-----------|
| <b>General Planning Evaluation</b> Engineering review and planning evaluation of the Town's streets, sidewalks, curbs, gutters, drainage, bicycle and pedestrian elements, ADA transition planning, and/or railroad crossing structures. | 1        | State Funds: \$30,000 Local Funds: \$36,000 Total Funds: \$66,000               | \$ 36,000  | \$ 36,000  | \$ 36,000 | \$ 36,000 | \$ 36,000 | \$ 36,000 |
| <b>N. Amboy &amp; E. Yacolt Rd.</b> Curb & ADA Retrofit with Bicycle lane N Amboy Rd south to Yacolt Rd, then east to Library  | 1        | State Funds: \$288,373 (TIB Grant) Local Funds: \$15,178 Total Funds: \$303,551 | \$ 303,551 | \$ -       | \$ -      | \$ -      | \$ -      | \$ -      |
| <b>General Maintenance</b> Striping, crack-sealing, patching As needed throughout Town   | 1        | State Funds: \$150,000 Local Funds: \$7,500 Total Funds: \$157,500              | \$ 157,500 | \$ -       | \$ -      | \$ -      | \$ -      | \$ -      |
| <b>East Yacolt Rd</b> N Ankeny Ave to N Pine Ave Striping, crack-sealing, patching As needed throughout Town   | 1        | State Funds: \$100,000 (TIB Grant) Local Funds: \$5,000 Total Funds: \$105,000  | \$ 105,000 | \$ -       | \$ -      | \$ -      | \$ -      | \$ -      |
| <b>E. Farrer Street</b> N. Hubbard to N. Pine Ave. Pavement preservation   | 1        | State Funds : \$ 50,000 Local Funds: \$0 Total Funds: \$50,000                  | \$ 50,000  | \$ -       | \$ -      | \$ -      | \$ -      | \$ -      |
| <b>N. Pine Street</b> E. Yacolt Rd. to Dead End Pavement preservation  | 1        | State Funds: \$100,000 Local Funds: \$5,000 Total Funds: \$105,000              | \$ 105,000 | \$ -       | \$ -      | \$ -      | \$ -      | \$ -      |
| <b>N. Hubbard Road</b> E. Yacolt Rd. to N. Dead End Pavement preservation  | 1        | State Funds: \$71,250 Local Funds: \$3,750 Total Funds: \$75,000                | \$ 75,000  | \$ -       | \$ -      | \$ -      | \$ -      | \$ -      |
| <b>N. Cedar Avenue</b> E. Yacolt Road to Dead End Pavement preservation  | 1        | State Funds: \$100,000 Local Funds: \$5,000 Total Funds: \$105,000              | \$ 105,000 | \$ -       | \$ -      | \$ -      | \$ -      | \$ -      |
| <b>N Ankeny Ave</b> E. Yacolt Road to Dead End Pavement preservation   | 1        | State Funds: \$30,000 Local Funds: \$1,500 Total Funds: \$31,500                | \$ 31,500  | \$ -       | \$ -      | \$ -      | \$ -      | \$ -      |
| <b>E. Clark Street</b> N. Ankeny to N. Pine Ave. Pavement preservation   | 1        | State Funds : \$ 66,500 Local Funds: \$3,500 Total Funds: \$70,000              | \$ 70,000  | \$ -       | \$ -      | \$ -      | \$ -      | \$ -      |
| <b>E Twin Falls Street</b> N. Ankeny to N. Pine Ave. Pavement preservation   | 1        | State Funds : \$ 66,500 Local Funds: \$3,500 Total Funds: \$70,000              | \$ 70,000  | \$ -       | \$ -      | \$ -      | \$ -      | \$ -      |
| <b>E Alexander Street</b> N. Ankeny to N. Pine Ave. Pavement preservation  | 1        | State Funds : \$47,500 Local Funds: \$3,500 Total Funds: \$50,000               | \$ 50,000  | \$ -       | \$ -      | \$ -      | \$ -      | \$ -      |
| <b>E. Hoag Street</b> NE Railroad Ave to terminus Pavement preservation  | 2        | State Funds: \$150,000 Local Funds: \$7,500 Total Funds: \$157,500              | \$ -       | \$ 157,500 | \$ -      | \$ -      | \$ -      | \$ -      |
| <b>South Hubbard</b> E Jones to E Hoag St  | 2        | State Funds: \$100,000 Local Funds: \$5,000                                     | \$ -       | \$ 105,000 | \$ -      | \$ -      | \$ -      | \$ -      |

|   |   |                          |      |            |            |      |      |      |
|---|---|--------------------------|------|------------|------------|------|------|------|
| Pavement preservation                       |   | Total Funds: \$105,000   |      |            |            |      |      |      |
| <b>Parcel Ave #2</b>                        |   | Federal Funds: \$285,625 |      |            |            |      |      |      |
| W Humphrey St to South Town Limits          | 2 | (CDBG)                   | \$ - | \$ 310,625 | \$ -       | \$ - | \$ - | \$ - |
| New pavement                                |   | Local Funds: \$25,000    |      |            |            |      |      |      |
|   |   | Total Funds: \$310,625   |      |            |            |      |      |      |
| <b>Parcel Ave #1</b>                        |   | State Funds: \$513,395   |      |            |            |      |      |      |
| W Yacolt Rd to W Humphrey St                | 2 | TIB                      | \$ - | \$ 588,395 | \$ -       | \$ - | \$ - | \$ - |
| New pavement, curbs and widening            |   | Local Funds: \$75,000    |      |            |            |      |      |      |
|   |   | Total Funds: \$588,395   |      |            |            |      |      |      |
| <b>East Yacolt Rd</b>                       |   | State Funds: \$732,650   |      |            |            |      |      |      |
| N Railroad Ave to E Town Limits             | 2 | (RSTP)                   | \$ - | \$ 739,650 | \$ -       | \$ - | \$ - | \$ - |
| New pavement, curbs and drainage            |   | Local Funds: \$7,000     |      |            |            |      |      |      |
|   |   | Total Funds: 739,650     |      |            |            |      |      |      |
|   |   |                          |      |            |            |      |      |      |
| <b>W. Cushman Street</b>                    |   | State Funds: \$148,675   |      |            |            |      |      |      |
| ADA crossing at Cushman across RR Ave       | 3 | Local Funds: \$7,825     | \$ - | \$ -       | \$ 156,500 | \$ - | \$ - | \$ - |
| Curbs, sidewalks                            |   | Total Funds: \$156,500   |      |            |            |      |      |      |
| <b>West Yacolt Rd</b>                       |   | State funds \$ 120,000   |      |            |            |      |      |      |
| Pavement preservation 1900 lin. ft.         | 3 | (RSTP)                   | \$ - | \$ -       | \$ 126,000 | \$ - | \$ - | \$ - |
| Pavement preservation                       |   | Local Funds: \$6,000     |      |            |            |      |      |      |
|   |   | Total Funds: \$126,000   |      |            |            |      |      |      |
| <b>N. Amboy Road</b>                        |   | Fed. Funds : \$418,000   |      |            |            |      |      |      |
| W. Jones St. to W. Yacolt Road              | 3 | (TIB)                    | \$ - | \$ -       | \$ 425,350 | \$ - | \$ - | \$ - |
| New pavement, curbs, sidewalks and drainage |   | Local Funds: \$7,350     |      |            |            |      |      |      |
|   |   | Total Funds: \$425,350   |      |            |            |      |      |      |
| <b>Johnson Avenue</b>                       |   | Fed Funds : \$ 539,500   |      |            |            |      |      |      |

| W. Yacolt Road to W. Humphrey St.<br>New pavement, curbs,<br>sidewalks & drainage                                  | 3        | (CDBG)<br>Local Funds: \$33,000<br>Total Funds: \$575,500                          | \$ - | \$ - | \$ 572,500 | \$ -       | \$ -       | \$ -       |
|--|----------|--|------|------|------------|------------|------------|------------|
| <b>N Hubbard Ave</b><br>E Jones St to E Yacolt Rd<br>New pavement, curbs, sidewalks                                | 3        | State Funds: \$725,325<br>Local Funds: \$38,175<br>Total Funds: \$763,500          | \$ - | \$ - | \$ 763,500 | \$ -       | \$ -       | \$ -       |
| Project Description  | Priority | Financing  | 2025 | 2026 | 2027       | 2028       | 2029       | 2030       |
| <b>S. Williams</b><br>E. Jones St. to E. Humphrey St.<br>New pavement, sidewalks,<br>curbs & drainage              | 4        | Fed. Funds: \$220,950<br>(CDBG)<br>State Funds: \$17,600<br>Total Funds: \$238,550 | \$ - | \$ - | \$ -       | \$ 238,550 | \$ -       | \$ -       |
| <b>E. Humphrey Street</b><br>S. Williams Ave. to S. Hubbard Ave.<br>New pavement, curbs,<br>sidewalks and drainage | 4        | State Funds : \$254,330<br>Local Funds: \$0<br>Total Funds: \$254,330              | \$ - | \$ - | \$ -       | \$ 254,330 | \$ -       | \$ -       |
| <b>W. Christy Street</b><br>N. Amboy Road to Dead End at Park<br>New pavement and sidewalks                        | 4        | State Funds: \$385,000<br>Local Funds: \$17,250<br>Total Funds: \$402,250          | \$ - | \$ - | \$ -       | \$ 402,250 | \$ -       | \$ -       |
| <b>Ranck Avenue</b><br>W. Cushman St. to W. Wilson St.<br>New pavement, curbs & drainage                           | 5        | State Funds: \$417,170<br>Local Funds: \$0<br>Total Funds: \$417,170               | \$ - | \$ - | \$ -       | \$ -       | \$ 417,170 | \$ -       |
| <b>W. Wilson Street</b><br>S. Railroad Avenue to Dead End<br>New pavement and curbs                                | 5        | State Funds: \$664,400<br>Local Funds: \$110,840<br>Total Funds: \$775,240.        | \$ - | \$ - | \$ -       | \$ -       | \$ 775,240 | \$ -       |
| <b>W. Humphrey St.</b><br>S. Railroad Ave. to W. Town Limits<br>New pavement, curbs, and<br>drainage               | 5        | State Funds : \$781,665<br>Local Funds: \$172,700<br>Total Funds: \$954,365        | \$ - | \$ - | \$ -       | \$ -       | \$ 954,365 | \$ -       |
| <b>Blackmore Avenue</b><br>W. Humphrey St. to W. Jones<br>Pavement preservation                                    | 6        | Local Funds: \$30,000<br>State Funds: \$1,500<br>Total Funds: \$31,500             | \$ - | \$ - | \$ -       | \$ -       | \$ -       | \$ 31,500  |
| <b>E. Valley Road</b><br>S. Hubbard to Dead End<br>Pavement preservation   | 6        | State Funds: \$45,000<br>Local Funds: \$2,250<br>Total Funds: \$47,250             | \$ - | \$ - | \$ -       | \$ -       | \$ -       | \$ 47,250  |
| <b>E. Wilson</b><br>S. Hubbard to Dead End<br>Pavement preservation  | 6        | State Funds: \$55,000<br>Local Funds: \$2,750<br>Total Funds: \$57,750             | \$ - | \$ - | \$ -       | \$ -       | \$ -       | \$ 57,750  |
| <b>W. Christy Street</b><br>N. Amboy Road to Dead End<br>Pavement preservation                                     | 6        | State Funds: \$100,000<br>Local Funds: \$5,000<br>Total Funds: \$105,000           | \$ - | \$ - | \$ -       | \$ -       | \$ -       | \$ 105,000 |
| <b>W. Jones Street</b><br>W. Town Limits to Railroad Avenue<br>Pavement preservation                               | 6        | State Funds: \$125,000<br>Local Funds: \$6,250<br>Total Funds: \$131,250           | \$ - | \$ - | \$ -       | \$ -       | \$ -       | \$ 131,250 |
| <b>N. Pine Avenue</b><br>E. Jones to Dead End<br>Curbs, sidewalks, drainage  | 6        | State Funds: \$250,000<br>Local Funds: \$12,500<br>Total Funds: \$262,500          | \$ - | \$ - | \$ -       | \$ -       | \$ -       | \$ 262,500 |
| <b>W. Bumpski Street</b><br>S. Parcel to Dead End<br>New pavement, sidewalks,<br>curbs and drainage                | 6        | Fed. Funds: \$143,000<br>(CDBG)<br>State Funds: \$23,550<br>Total Funds: \$166,550 | \$ - | \$ - | \$ -       | \$ -       | \$ -       | \$ 166,550 |



## Town of Yacolt Agenda Request

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Name:** Clerk Fields

**Group Name:** Staff

**Address:** 202 W Cushman St  
Yacolt, WA 98675

**Phone:** (360) 686-3922

**Email Address:** clerk@townofyacolt.com

**Alt. Phone:**

### ITEM INFORMATION:

**Item Title:** Update on Questions from the ADU Workshop

**Proposed Meeting Date:** June 9, 2025

**Action Requested of Council:** Consider the information presented

**Proposed Motion:** None; update only

**Summary/ Background:** At the May 19<sup>th</sup> ADU Workshop, some questions were raised which Attorney Ridenour said he'd do some research on and come back to this meeting with information.

**Staff Contact(s):** Clerk Fields

[clerk@townofyacolt.com](mailto:clerk@townofyacolt.com)

(360) 686-3922



## Town of Yacolt Request for Council Action

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Name:** Chief Bryce Shirley

**Group Name:** NCEMS

**Address:** PO Box 172  
Yacolt, WA 98675

**Phone:** (360) 686-3271

**Email Address:** b.shirley@northcountryems.org

**Alt. Phone:**

### ITEM INFORMATION:

**Item Title:** Transfer Radio Frequencies to NCEMS

**Proposed Meeting Date:** June 9, 2025

**Action Requested of Council:** Authorize Mayor Shealy to sign a letter or form stating that the Town is willing to release the radio frequencies licensed by the FCC to the Town to North Country Emergency Medical Services for their use going forward.

**Proposed Motion:** "I move that Mayor Shealy be authorized to sign a release for the radio frequencies which the FCC originally assigned to the Town of Yacolt be re-assigned to North Country EMS for their emergency use once all the appropriate paperwork has been processed."

**Summary/Background:** Back when Tom McDowell first established emergency services in the Town of Yacolt, he had the FCC assign licensed radio frequencies to the Town for emergency use. Since NCEMS became its own entity, the Town no longer uses these frequencies for radio communication, so NCEMS would like those channels to be re-assigned to them. Chief Shirley will be present to further explain and to answer questions, as he is working on NCEMS' behalf on this, with a target completion date at the end of this summer.

**Staff Contact(s):** Clerk Stephanie Fields  
[clerk@townofyacolt.com](mailto:clerk@townofyacolt.com)

Mayor Ian Shealy  
[mayor@townofyacolt.com](mailto:mayor@townofyacolt.com)  
(360) 686-3922



## Town of Yacolt Request for Council Action

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Name:** Clerk Fields

**Group Name:** Staff

**Address:** PO Box 160/202 W Cushman  
Yacolt, WA 98675

**Phone:** (360) 686-3922

**Email Address:** clerk@townofyacolt.com

**Alt. Phone:**

### ITEM INFORMATION:

**Item Title:** PHGI Liquor License Renewal

**Proposed Meeting Date:** June 9, 2025

**Action Requested of Council:** Decide if you wish to object to or approve this year's renewal of the Liquor License for PHGI, dba PWN Pizza and Backroads Pub and Grub. (Their license expires on August 31, 2025 if not renewed.)

**Proposed Motion:** "I move that the Town approves (or objects to the approval of) renewal of PHGI's liquor license."

**Summary/Background:**

State law ([RCW 66.24.010](#), [RCW 69.50.331](#)), requires the Liquor and Cannabis Board (LCB) to notify local government jurisdictions of all licenses expiring at least 90 days in advance, to allow them to contest the renewals in writing.

[WAC 314-09-015](#) and [WAC 314-55-165](#) require a written letter contesting the renewal be received by LCB at least 30 days before the license expires. LCB will consider a governmental jurisdiction's objection to a liquor or cannabis license renewal located within its jurisdiction.

Based on the jurisdiction's written input and other information about the license in its LCB file, the LCB will decide to either renew the license, or to pursue nonrenewal. The LCB will notify the jurisdiction in writing of its decision.

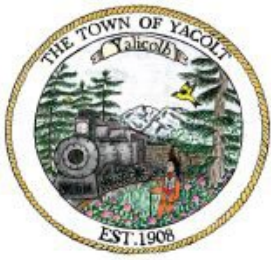
Written objections may be sent to this email address: [licensingappeals@lcb.wa.gov](mailto:licensingappeals@lcb.wa.gov).

Or by mail to:

WSLCB  
Licensing Division  
PO Box 43098  
Olympia, WA 98504-3098

**Staff Contact(s):** Clerk Stephanie Fields  
[clerk@townofyacolt.com](mailto:clerk@townofyacolt.com)

Mayor Ian Shealy  
[mayor@townofyacolt.com](mailto:mayor@townofyacolt.com)  
(360) 686-3922



## Town of Yacolt Request for Council Action

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Name:** Devin Jackson

**Group Name:** Staff

**Address:** 704 E Main St., Ste. 103  
Battle Ground, WA 98604

**Phone:** (360) 723-0381

**Email Address:** [devin@jacksoncivil.com](mailto:devin@jacksoncivil.com)

**Alt. Phone:**

### ITEM INFORMATION:

**Item Title:** Bid Acceptance re: Hoag Street Improvements Project

**Proposed Meeting Date:** June 9, 2025

**Action Requested of Council:** Accept the bid from Western United Civil Group LLC as the lowest qualified bidder for the West Hoag Street Improvements Project, for which the Town was awarded a grant of up to \$360,240.00 from the Washington Transportation Improvement Board. The Town's portion of the cost for this project is estimated at approximately \$24,707.00.

**Proposed Motion:** "I move that the Town accepts the bid of \$196,877.40 from Western United Civil Group LLC for the W. Hoag St. Improvement Project."

**Summary/Background:** After receiving notification of an Award granted from TIB, the Town placed Requests for Proposals in the Reflector and in the Daily Journal of Commerce, on May 2nd, 7th, and 14<sup>th</sup>. Eight companies responded with sealed bids, which were unsealed and read publicly at 2:00 pm on May 29th. Jackson Civil Engineering verified all submitted bids, and determined that the lowest bid received was a qualified bid. A checklist showing all of the bids is attached below, along with the lowest bid, which was from Western United Civil Group LLC.

**Staff Contact(s):** Clerk Stephanie Fields  
[clerk@townofyacolt.com](mailto:clerk@townofyacolt.com)

Mayor Ian Shealy  
[mayor@townofyacolt.com](mailto:mayor@townofyacolt.com)

(360) 686-3922



June 10<sup>th</sup>, 2025  
Western United Civil Group  
ATTN: Josiah Thomas  
22414 NE St Helens View Rd  
Yacolt, WA 98675

**RE: Town of Yacolt Notice of Award**

Josiah,

This memo serves as your Notice of Award for the City of Town of Yacolt's Hoag Street Improvements project. Your proposal with a contract price of **\$196,877.40** was reviewed by Jackson Civil staff and approved by Town Council at their regularly scheduled meeting on June 9<sup>th</sup>, 2025.

In accordance with Special provision 1-03.3 please submit the below items within 10 calendar days.

- Signed Contracting Agency-prepare contract (2 copies)
- Satisfactory Bonds
- Certificate of Insurance

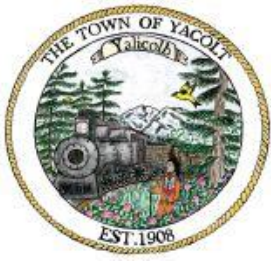
The City will execute the contract and provide notice to proceed when we receive the signed contract documents. Per section 1-08.5, contract time begins the first working day following the Notice to Proceed date. Contractor shall not mobilize onto the project without approval from the City.

If you have any questions please contact Devin Jackson at (360) 723-0381 or by email at [devin@jacksoncivil.com](mailto:devin@jacksoncivil.com)

**JACKSON CIVIL ENGINEERING, LLC**

**Devin Jackson, PE**  
**Principal**

| BIDDER<br>BIDDER ADDRESS                     |  |          |      | ENGINEER'S ESTIMATE |              | Western United Civil Group LLC<br>22414 NE St Helens View Rd<br>Yacolt, WA 98675<br>604-721-623<br>WESTUEC799PR<br>5% BID BOND |              | NW Construction General Contracting, Inc.<br>22317 NE 72nd Ave<br>Battle Ground, WA 98604<br>601-336-956<br>NWCNGC9840A<br>5% BID BOND |              | Halmi Excavating, Inc<br>22514 NE 72nd Ave<br>Battle Ground, WA 98604<br>602-071-706<br>HALMEI991BJ<br>5% BID BOND |              | Odyssey Contracting, LLC<br>12302 NE 117TH Ave<br>Vancouver, WA 98662<br>604-150-480<br>ODYNSC8350F<br>5% BID BOND |              | Clark and Son Excavating Inc.<br>7601 NE 289th St.<br>Battle Ground, WA 98604<br>602-928-290<br>CLARKSN851QJ<br>5% BID BOND |              | Grade Werks Excavating LLC<br>PO BOX 1349<br>Battle Ground, WA 98604<br>604-504-955<br>GRADEWES1004<br>5% BID BOND |              | Lee Contractors LLC<br>5900 NE 152nd Ave #11260<br>Vancouver, WA 98682<br>603-182-392<br>LEECC1884C1<br>5% BID BOND |              | Nutter Corporation<br>7211 NE 43rd Ave<br>Vancouver, WA 98661<br>601-407-344<br>NUTTEU088FE<br>5% BID BOND |              |
|--|--|----------|------|---------------------|--------------|--|--------------|--|--------------|--|--------------|--|--------------|---|--------------|--|--------------|---|--------------|--|--------------|
| NO.  | ITEM   | QUANTITY | UNIT | UNIT PRICE          | AMOUNT       | UNIT PRICE   | AMOUNT       | UNIT PRICE   | AMOUNT       | UNIT PRICE   | AMOUNT       | UNIT PRICE   | AMOUNT       | UNIT PRICE  | AMOUNT       | UNIT PRICE   | AMOUNT       | UNIT PRICE  | AMOUNT       | UNIT PRICE   | AMOUNT       |
| 001  | SPCC Plan (SS 1-07.15(1))  | 1        | LS   | \$1,000.00          | \$1,000.00   | \$450.00   | \$450.00     | \$300.00   | \$300.00     | \$1,000.00   | \$1,000.00   | \$305.00   | \$305.00     | \$350.00  | \$350.00     | \$650.00   | \$650.00     | \$500.00  | \$500.00     | \$5,000.00   | \$5,000.00   |
| 002  | Mobilization, Cleanup, and Demobilization (SP 1-09.7)                    | 1        | LS   | \$25,000.00         | \$25,000.00  | \$18,000.00  | \$18,000.00  | \$18,000.00  | \$18,000.00  | \$18,000.00  | \$18,000.00  | \$16,000.00  | \$16,000.00  | \$20,000.00   | \$20,000.00  | \$18,500.00  | \$18,500.00  | \$14,850.00   | \$14,850.00  | \$28,000.00  | \$28,000.00  |
| 003  | Project Temporary Traffic Control (SP 1-10.5)                            | 1        | LS   | \$25,000.00         | \$25,000.00  | \$4,000.00   | \$4,000.00   | \$10,000.00  | \$10,000.00  | \$16,000.00  | \$16,000.00  | \$13,500.00  | \$13,500.00  | \$6,200.00  | \$6,200.00   | \$10,000.00  | \$10,000.00  | \$5,000.00  | \$5,000.00   | \$18,000.00  | \$18,000.00  |
| 004  | Removal of Structures and Obstructions (SP 2-02.5)                       | 1        | LS   | \$20,000.00         | \$20,000.00  | \$5,000.00   | \$5,000.00   | \$5,500.00   | \$5,500.00   | \$20,000.00  | \$20,000.00  | \$6,000.00   | \$6,000.00   | \$9,000.00  | \$9,000.00   | \$3,500.00   | \$3,500.00   | \$14,950.00   | \$14,950.00  | \$31,000.00  | \$31,000.00  |
| 005  | Excavation, Embankment, and Grading, Incl. Haul (SP 2-03.5)              | 240      | CY   | \$110.00            | \$26,400.00  | \$38.00  | \$9,120.00   | \$68.00  | \$16,320.00  | \$104.00   | \$24,960.00  | \$73.00  | \$17,520.00  | \$70.00   | \$16,800.00  | \$95.00  | \$22,800.00  | \$75.00   | \$18,000.00  | \$35.00  | \$8,400.00   |
| 006  | Locate Existing Utilities (SP 2-09.5)                                    | 1        | LS   | \$5,000.00          | \$5,000.00   | \$1,000.00   | \$1,000.00   | \$500.00   | \$500.00     | \$1,000.00   | \$1,000.00   | \$3,115.00   | \$3,115.00   | \$1,200.00  | \$1,200.00   | \$150.00   | \$150.00     | \$1,000.00  | \$1,000.00   | \$5,000.00   | \$5,000.00   |
| 007  | HMA CI 3/8", PG 58H-22 (0.3 TO < 3 ESAL) (SP 5-04.5)                     | 406.76   | TN   | \$180.00            | \$73,216.80  | \$180.00   | \$73,216.80  | \$155.00   | \$63,047.80  | \$145.00   | \$58,980.20  | \$184.00   | \$74,843.84  | \$149.00  | \$60,607.24  | \$170.00   | \$69,149.20  | \$180.00  | \$73,216.80  | \$17,000   | \$69,149.20  |
| 008  | HMA for Driveway Repair CI 3/8", PG 58H-22 (0.3 TO < 3 ESAL) (SP 5-04.5) | 24.22    | TN   | \$200.00            | \$4,844.00   | \$180.00   | \$4,359.60   | \$155.00   | \$3,754.10   | \$145.00   | \$3,511.90   | \$184.00   | \$4,456.48   | \$225.00  | \$5,449.50   | \$155.00   | \$3,754.10   | \$300.00  | \$7,266.00   | \$17,000   | \$4,117.40   |
| 009  | HMA for Speed Bump CI 3/8", PG 58H-22 (0.3 TO < 3 ESAL) (SS 5-04.5)      | 2.20     | TN   | \$220.00            | \$484.00     | \$180.00   | \$396.00     | \$1,250.00   | \$2,750.00   | \$500.00   | \$1,100.00   | \$184.00   | \$404.80     | \$800.00  | \$1,760.00   | \$430.00   | \$946.00     | \$500.00  | \$1,100.00   | \$1,500.00   | \$3,300.00   |
| 010  | Shoulder Finishing (SS 4-04.5)   | 0.15     | MI   | \$10,000.00         | \$1,500.00   | \$20,000.00  | \$3,000.00   | \$15,000.00  | \$2,250.00   | \$7,500.00   | \$1,125.00   | \$28,700.00  | \$4,305.00   | \$53,373.00   | \$8,005.95   | \$24,500.00  | \$3,675.00   | \$10,000.00   | \$1,500.00   | \$65,000.00  | \$9,750.00   |
| 011  | Street Cleaning (SS 8-01.5(2))   | 20       | HR   | \$200.00            | \$4,000.00   | \$150.00   | \$3,000.00   | \$150.00   | \$3,000.00   | \$100.00   | \$2,000.00   | \$345.00   | \$6,900.00   | \$260.00  | \$5,200.00   | \$55.00  | \$1,100.00   | \$140.00  | \$2,800.00   | \$200.00   | \$4,000.00   |
| 012  | Erosion/Water Pollution Control (SP 8-01.5(1))                           | 1        | LS   | \$10,000.00         | \$10,000.00  | \$1,000.00   | \$1,000.00   | \$1,500.00   | \$1,500.00   | \$5,000.00   | \$5,000.00   | \$2,500.00   | \$2,500.00   | \$1,500.00  | \$1,500.00   | \$1,250.00   | \$1,250.00   | \$6,000.00  | \$6,000.00   | \$7,000.00   | \$7,000.00   |
| 013  | Topsoil, Type A (SP 8-02.3(4))   | 3        | SY   | \$200.00            | \$600.00     | \$568.00   | \$1,704.00   | \$150.00   | \$450.00     | \$25.00  | \$75.00      | \$975.00   | \$2,925.00   | \$162.00  | \$486.00     | \$350.00   | \$1,050.00   | \$150.00  | \$450.00     | \$700.00   | \$2,100.00   |
| 014  | Seeding and Fertilizing (SP 8-02.3(5))                                   | 3        | SY   | \$200.00            | \$600.00     | \$435.00   | \$1,305.00   | \$150.00   | \$450.00     | \$25.00  | \$75.00      | \$610.00   | \$1,830.00   | \$300.00  | \$900.00     | \$385.00   | \$1,155.00   | \$15.00   | \$45.00      | \$500.00   | \$1,500.00   |
| 015  | Cement Conc. Sidewalk (SP 8-14.5)  | 489      | SY   | \$150.00            | \$73,350.00  | \$90.00  | \$44,010.00  | \$120.00   | \$58,680.00  | \$85.00  | \$41,565.00  | \$97.00  | \$47,433.00  | \$141.00  | \$68,949.00  | \$135.00   | \$66,015.00  | \$140.00  | \$68,460.00  | \$150.00   | \$48,900.00  |
| 016  | Cement Conc. Driveway Entrance Type 3 (SS 8-06.5)                        | 131      | SY   | \$150.00            | \$19,650.00  | \$133.00   | \$17,423.00  | \$150.00   | \$19,650.00  | \$120.00   | \$15,720.00  | \$99.00  | \$12,969.00  | \$141.00  | \$18,471.00  | \$165.00   | \$21,615.00  | \$150.00  | \$19,650.00  | \$150.00   | \$19,650.00  |
| 017  | Detectable Warning Surface (SS 8-14.5)                                   | 20       | SF   | \$50.00             | \$1,000.00   | \$44.00  | \$880.00     | \$40.00  | \$800.00     | \$36.00  | \$720.00     | \$36.00  | \$720.00     | \$30.00   | \$600.00     | \$35.00  | \$700.00     | \$40.00   | \$800.00     | \$40.00  | \$800.00     |
| 018  | Paint Crosswalk (SS 8-22.5)  | 160      | SF   | \$3.15              | \$504.00     | \$15.00  | \$2,400.00   | \$28.75  | \$4,600.00   | \$12.00  | \$1,920.00   | \$8.00   | \$1,280.00   | \$9.00  | \$1,440.00   | \$13.00  | \$2,080.00   | \$25.00   | \$4,000.00   | \$30.00  | \$4,800.00   |
| 019  | Paint Stop Line (SS 8-22.5)  | 22       | LF   | \$13.00             | \$286.00     | \$30.00  | \$660.00     | \$34.75  | \$764.50     | \$20.00  | \$440.00     | \$56.00  | \$1,232.00   | \$40.00   | \$880.00     | \$26.00  | \$572.00     | \$25.00   | \$550.00     | \$40.00  | \$880.00     |
| 020  | Plastic Speed Bump Symbol (SS 8-22.5)                                    | 2        | EA   | \$250.00            | \$500.00     | \$1,000.00   | \$2,000.00   | \$1,165.00   | \$2,330.00   | \$650.00   | \$1,300.00   | \$710.00   | \$1,420.00   | \$1,200.00  | \$2,400.00   | \$1,350.00   | \$2,700.00   | \$400.00  | \$800.00     | \$1,300.00   | \$2,600.00   |
| 021  | Plastic Speed Bump Arrow (SP 8-22.5)                                     | 2        | EA   | \$250.00            | \$500.00     | \$1,000.00   | \$2,000.00   | \$352.00   | \$704.00     | \$700.00   | \$1,400.00   | \$710.00   | \$1,420.00   | \$700.00  | \$1,400.00   | \$850.00   | \$1,700.00   | \$400.00  | \$800.00     | \$400.00   | \$800.00     |
| 022  | Paint Line (SS 8-22.5)   | 1085     | LF   | \$2.50              | \$2,712.50   | \$1.80   | \$1,953.00   | \$1.95   | \$2,115.75   | \$2.00   | \$2,170.00   | \$4.00   | \$4,340.00   | \$3.00  | \$3,255.00   | \$1.75   | \$1,898.75   | \$3.00  | \$3,255.00   | \$2.00   | \$2,170.00   |
| Subtotal:                                    |  |          |      |                     | \$296,147.30 |  | \$196,877.40 |  | \$217,466.15 |  | \$218,062.10 |  | \$225,419.12 |   | \$234,853.69 |  | \$234,960.05 |   | \$244,992.80 |  | \$276,916.60 |
| Sales Tax @ 0% Per W.S. Revenue Rule No. 171 |  |          |      |                     | \$0.00       |  | \$0.00       |  | \$0.00       |  | \$0.00       |  | \$0.00       |   | \$0.00       |  | \$0.00       |   | \$0.00       |  | \$0.00       |
| SCHEDULE A CONSTRUCTION COST                 |  |          |      |                     | \$296,147.30 |  | \$196,877.40 |  | \$217,466.15 |  | \$218,062.10 |  | \$225,419.12 |   | \$234,853.69 |  | \$234,960.05 |   | \$244,992.80 |  | \$276,916.60 |



## Town of Yacolt Request for Council Action

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Name:** Mayor Shealy

**Group Name:** Mayor

**Address:** PO Box 160/202 W Cushman  
Yacolt, WA 98675

**Phone:** (360) 686-3922

**Email Address:** [mayor@townofyacolt.com](mailto:mayor@townofyacolt.com)

**Alt. Phone:**

### ITEM INFORMATION:

**Item Title:** 2025 Parade Grand Marshal and Citizen of the Year Selection

**Proposed Meeting Date:** June 9, 2025

**Action Requested of Council:** Select a Grand Marshal for Yacolt's 4<sup>th</sup> of July Parade and a Yacolt Citizen of the Year

### Proposed Motions:

1. "I move that we name \_\_\_\_\_ as Grand Marshal for the Town of Yacolt's 2025 4<sup>th</sup> of July Parade."
2. "I move that we name \_\_\_\_\_ as the Town of Yacolt's 2025 Citizen of the Year."

**Summary/Background:** These honors have traditionally been bestowed upon very deserving citizens and/or businesses who go above and beyond for the benefit of the Town and its people. Decisions on who to name need to happen at this meeting, as the Town Clerk needs to order plaques tomorrow so that they arrive before July 4<sup>th</sup>.

**Staff Contact(s):** Clerk Stephanie Fields  
[clerk@townofyacolt.com](mailto:clerk@townofyacolt.com)

Mayor Ian Shealy  
[mayor@townofyacolt.com](mailto:mayor@townofyacolt.com)  
(360) 686-3922