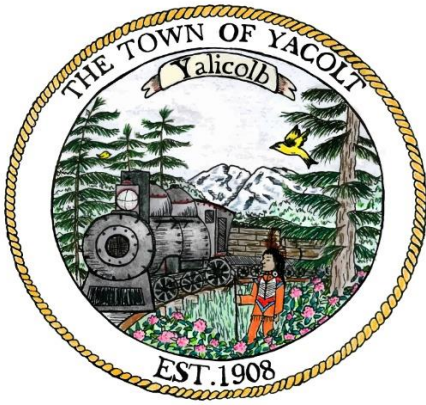




Town of Yacolt

Council Meeting Agenda

Monday, September 14, 2026
7:00 PM
Town Hall

Call to Order

Flag Salute

Roll Call

Late Changes to the Agenda

Approve Minutes of Previous Meeting(s)

- [1.](#) Approve Minutes of Council Meeting 8-10-26
- [2.](#) Approve Minutes of Council Special Meeting 8-17-26
- [3.](#) Approve Minutes of Council Special Meeting 8-27-26

Citizen Communication

Anyone requesting to speak to the Council regarding items not on the agenda may come forward at this time. Comments are limited to 3 minutes. Thank you.

New Business

- [4.](#) Limited Facility Use Agreement for Local Youth Tournament Teams
- [5.](#) Complaint About Chickens

Unfinished Business

- [6.](#) Update on Yacolt's Comprehensive Plan Update
- [7.](#) Update on Building Inspector Services Interlocal Agreement
- [8.](#) Backhoe vs. Tractor
- [9.](#) Street Sweeper Repairs

10. Painting Exterior of Town Hall

Town Clerk's Report

Public Works Department Report

Attorney's Comments

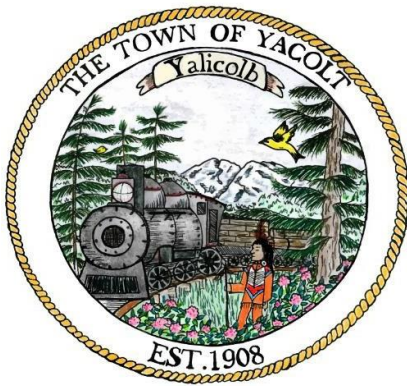
Council's Comments

Mayor's Comments

Approve to Pay Bills on Behalf of the Town

Executive Session

Adjourn



Town of Yacolt

Town Council Meeting Minutes

Monday August 10, 2026

7:00 PM

Town Hall

Call to Order

7:00 PM

Flag Salute

Roll Call

Council Members Present: Jeff Carothers, Kim Glassett, Craig Carroll, Brandon Russell, and Marina Viray
Also present: Mayor Ian Shealy, Public Works Director Terry Gardner, Attorney Brian Gerst, and Clerk Stephanie Fields

Late Changes to the Agenda

Add: Item 13: Town Park bathroom roof repair
Item 14: Town Hall trim replacement
Item 15: Lift rental for repairs to Town Christmas Tree

Approve Minutes of 7/7/2026 Special Meeting:

Motion was made to approve the minutes as written.

Motion: Carothers 2nd: Carroll

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Approve Minutes of 7/13/2026 Council Meeting:

Motion was made to approve the minutes as written.

Motion: Carroll 2nd: Viray

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Approve Minutes of 7/15/2026 Special Meeting:

Motion was made to approve the minutes as written.

Motion: Carroll 2nd: Carothers

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Citizen Communication

- Mike Garrison of the Silver Star Lodge of Freemasons made a presentation regarding planting a

Yacolt Town Council Meeting August 10, 2026

Page 1 of 5

Liberty Tree in Yacolt.

- Tina Cox introduced her idea of having a senior girls travel baseball team using the ballfields. She will bring a full presentation to a future Council meeting.

New Business

Presentation: Clark County Commission on Aging Annual Report

Ellen Rogers and Megan Anderson presented the Annual Report of what the Commission did in 2025 regarding healthy communities and civic involvement. Their focus for 2026 is on housing and mobility. Mayor Shealy suggested looking into a partnership with them for helping seniors in our community at our new Community Center, and Megan said she'd love to get together and chat about that. Councilmember Carothers noted that often the hardest part is finding out who to talk to about what, and the Commission on Aging can help with that. They also said that battlegroundseniorcitizens.com would be a great resource for us.

Petrusewicz Permission to Keep Goats and Ducks in Town

After Mr. Petrusewicz presented his case on keeping his two goats and five ducks in his backyard, a motion was made to allow them to keep up to two goats and five ducks in his yard, and that he must conform to the same standards as the current rules in the Town's Code for keeping chickens in Town.

Motion: Carroll

2nd: Viray

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Ordinance #608 re: Increasing Stormwater Service Fees

Much discussion was had on this, including attendees at the meeting who supported a fee increase to cover the Town's increasing costs. Council agreed that an increase needs to happen, but decided they wanted more time to consider the impacts of a fee increase, and calculate how much of an increase they might want to impose. So they tabled the issue until the next meeting.

Ordinance #609 re: Horses in Town

Mayor Shealy introduced the Ordinance and asked attendees for their input. Quite a bit of discussion took place among all present, and the biggest sticking point seemed to be regulation of the speed of the horses. After going through the speed portion of the Ordinance, it was decided that the top speed allowed should be a trot. A motion was made to adopt the Ordinance, with the Clerk first making the change to reflect the agreed-upon language regarding speed. The Clerk also mentioned that the Ordinance number would need to be changed to 608, in order to maintain the correct Ordinance order, since the Stormwater Ordinance did not get adopted yet.

Motion: Carroll

2nd: Russell

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Tree Trimming

After going over the bids The Public Works Director got, Council decided to have Arbor Science do the trimming on parts of trees where the Town might be liable due to overhang or broken branches over public areas – at 304 E Yacolt Rd, 105 W Humphrey, and at the Cemetery. A motion was made to do that, and to send letters to other residents whose trees pose a potential hazard.

Motion: Carothers **2nd:** Carroll
Aye: Carothers, Glassett, Carroll, Russell, Viray
Motion Carried

Nay: 0

Schedule Special Meeting(s)

Clerk Fields asked Council to schedule Special Meetings for Budget Workshops and possibly discuss other issues. They decided they would like to discuss the following issues at one or both of the special meetings: 2027 Budget, Building Inspector ILA, Community Center PSA, Lift Rental, and the Stormwater fee Ordinance. They decided on meetings on August 17th and 27th, both at 6pm.

Unfinished Business

Elevator Services Contract Update

Clerk Fields reported that Lift You Up is still reviewing the contract, but is expected to sign it any day now. She is also trying to get some of the funds we paid to Schindler refunded, due to their lack of service, but is doubtful anything will happen with that.

Ratify Mayor's Signature on UCPB Participation Agreement

The Mayor had to sign the 3-year UCPB Participation Agreement before today, as it was due to be turned in to the Dept. of Commerce by today. At the June 8th Council meeting, the Council had agreed to this, but UCPB's contract had not yet been completed, so after Council had a chance to review the final contract, a motion was made to ratify the Mayor's signature.

Motion: Carroll **2nd:** Glassett
Aye: Carothers, Glassett, Carroll, Russell, Viray
Motion Carried

Nay: 0

Resolution #646 re: Purchasing the lot at 206 W. Cushman St.

Council discussed the purchase of the property at 206 W. Cushman, and a motion was made to adopt Resolution #646, thereby authorizing all arrangements for the purchase.

Motion: Carroll **2nd:** Viray
Aye: Carothers, Glassett, Carroll, Russell, Viray
Motion Carried

Nay: 0

EV Backhoe

Council, Public Works, Mayor Shealy, and Attorney Gerst, and meeting attendees continued their discussion regarding leasing an EV backhoe. Attorney Gerst mentioned that the Town still has some wiggle-room, as we have not yet signed a lease agreement. Councilmember Carroll pointed out that a 3-year lease agreement would buy the Town some time to save money to purchase a backhoe. Councilmember Russell wants to look into buying a used diesel unit. With the thought in mind that signing the initial Purchase Agreement did not legally lock us into following through with the whole deal, a motion was made to authorize Mayor Shealy to sign the initial Purchase Agreement, to keep us in the cue for the WAZIP program, as long as all the red-lined items Attorney Gerst was concerned about were corrected in it.

Motion: Carothers **2nd:** Carroll
Aye: Carothers, Glassett, Carroll, Russell, Viray
Motion Carried

Nay: 0

Bathroom Roof Replacement at the Town Park

Councilmembers Carroll and Russell said they could do the work if the Town provided the materials, since they both have construction/roofing backgrounds. Public Works Director Gardner presented the bids he got for materials needed, with the best prices from Woodland Wood Connections for 30-yr. material. Councilmembers Carroll and Russell offered to do the work on August 28-29, at no cost to the Town. A motion was made to go ahead with the above, getting materials from Woodland Wood Connections.

Motion: Carroll

2nd: Viray

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Replacement of Town Hall Trim

Again, the best bid for new trim was from Woodland Wood Connections. A motion was made to purchase the materials for this project from Woodland Wood Connections and have the Public Works staff do the labor. (Mayor Shealy is pretty sure he has a painter who can do the painting at a significantly discounted cost to the Town once the trim has been replaced and caulked.)

Motion: Carothers

2nd: Glassett

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Repair to Top of Town Christmas Tree

Public Works Director Gardner reported that the ring at the top of the Town Christmas Tree needs to be made larger one way or another, as the size of the ring causes the lights to be immersed within the boughs of the tree enough that the upper lights are now hard to see from the ground. This project will require a very tall lift. There is a lift currently being used in Town at the cell tower, and we may be able to get a real deal on that, since it's already in Town. A motion was made to have Terry seek price quotes for a lift rental, up to \$10,000.

Motion: Carothers

2nd: Russell

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Town Clerk's Report

- Mr. Hood's check cleared through our account
- All Treasurer's reports and financials are now up-to-date and posted on the Town's website
- Attended UCPB meeting this morning: they're refining and clarifying grant qualifications, and going forward, CDBG funds may be required to be paid back if a building is sold or its use has changed, or if there is any income from the property's use or its sale.
- Registered for AWC/RMSA conference Oct. 6-8
- Hope to see everyone at Yacolt Night Out, which was re-scheduled to Aug. 18th.

Public Works Department Report

- Reported on RR Advisory Board meeting: next year they want have a booth at the Clark County Fair.
- Will be meeting with Alex from FVRL next Wednesday.
- Ordered: Fall protection gear for high jobs, and the ADA swing for the Town Park.
- Broke down PW hour for the past month. This month, they'll be doing a lot of painting on the

streets (curbs, crosswalks, bumps).

Attorney's Comments

None

Council's Comments

- Carothers – No EMS board meeting now until September. Had his pacemaker battery replaced, and joked that he's good for another ten years.
- Glassett – Asked what time to show up for Yacolt Night Out (5pm).
- Carroll – Said it's good for PW to be taking fall prevention gear seriously, as he knows someone who had a bad fall accident.
- Russell – Quoted: "Diapers and politicians – both need changed often, for the same reasons."
- Viray – Thanked Public Works for taking care of her requests; told everyone about the Bill Douglas Memorial Golf Tournament and BBQ to take place Aug. 28th.

Mayor's Comments

None

Approve to Pay Bills on Behalf of the Town

Motion: Carroll

2nd: Viray

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Executive Session

Mayor Shealy closed the regular meeting and opened a 15-minute executive session to discuss real estate acquisition and potential litigation at 10:12pm, to last until 10:27pm. It was announced that there may be Council action afterward. At 10:27pm, he closed the Executive Session and re-opened the regular meeting. A motion was made to authorize Mayor Shealy to execute a settlement agreement with Mr. Nylund as discussed in the executive session.

Motion: Carothers

2nd: Carroll

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Adjourn

10:28 pm

Mayor Ian Shealy

Clerk Stephanie Fields

Approved by Council vote on _____



Town of Yacolt

Town Council Special Meeting

Minutes

Thursday August 17, 2026
6:00 PM
Town Hall

Call to Order

6:00 PM

Flag Salute

Roll Call

Council Members Present: Jeff Carothers, Brandon Russell, Marina Viray

Also present: Mayor Ian Shealy, Public Works Director Terry Gardner, and Clerk Fields

A motion was made to excuse the absences of Councilmembers Glassett and Carroll.

Motion: Viray

2nd: Russell

Aye: Carothers, Russell, Viray

Nay: 0

Absent: Glassett, Carroll

Motion Carried

Unfinished Business

Executive Session

An executive session was held to discuss employee performance and litigation or claims. Mayor Shealy closed the regular meeting and convened the executive session at 6:15pm, to run until 6:25pm. He extended it at 6:25pm to 6:40pm. At 6:40pm, he closed the executive session and re-opened the regular meeting.

Lift Rental

Public Works Director Terry Gardner reported on costs he researched to rent a lift for the purpose of improvements to the ring at the top of the Town's 125-foot Christmas Tree. The best price he found was for a lift through United Rentals which is already here in Town, so there would be no charge to the Town for delivery or pickup. That lift rents for \$8,000/month, which is thousands less than the other quotes Gardner got. United did ask that the Town hang a banner advertising their company during the Tree Lighting Event. A motion was made to have Gardner secure that lift for the month of September, for a maximum of \$8,800 including tax.

Motion: Carothers

2nd: Russell

Aye: Carothers, Russell, Viray

Nay: 0

Absent: Glassett, Carroll

Motion Carried

Ordinance #609 re Stormwater Service Fee Increase

The Council, Mayor, Public Works, and Clerk discussed the need and community impacts of raising the fee vs. keeping it the same. Public Works indicate that they really need to replace the Town's street sweeper and backhoe, both of which are on their last leg, and half of that expense should be appropriated out of the Stormwater fund. Current revenue from Stormwater service fees is approximately \$50,000/year, at a rate of \$6/month per household. This doesn't cover much more than payroll. Doubling the fee to \$12/month would increase annual revenue to roughly \$100,000, netting the Town about \$50,000/year to begin saving for the two large pieces of equipment it needs to continue maintaining the Stormwater system. Since this fee has not been increased since 2014, and the Town's costs have significantly increased since then, Council decided this fee increase was necessary. A motion was made to adopt Ordinance #609, thereby increasing the Stormwater service fees to the new rate of \$12/month beginning October 1st. Council also decided they need to address this more often, so that future increases (if any) won't be as drastic.

Motion: Russell

2nd: Carothers

Aye: Carothers, Russell, Viray

Nay: 0

Absent: Glassett, Carroll

Motion Carried

Update re: Community Center

Clerk Fields reported on complications with the Dept. of Commerce re: EO 21-02's requirement to notify Tribes regarding the use of the grant to purchase the Community Center. She was advised by Council to reach out to the Tribes individually to have them confirm in writing that they received the letters she sent to them on July 13th.

Mayor Shealy reported that he has possible leads for painting, re-roofing, and installing flooring as needed in the building. He asked Council to pursue leads for companies which may want to donate their services for improvements such as HVAC, electrical, window replacement, addition of a backup generator, and kitchen updates. He said he wants to be sure to have a "wall of fame" honoring those people and companies who stepped forward to help out with the Community Center.

Update on Interlocal Agreement with LaCenter re: Building Inspector Services

The Mayor and Clerk reported on previous partnership options which did not work out, and it appears that the option to use LaCenter's inspectors is now off the table. So the Clerk suggested she reach out to Kalama and Woodland to see who they're using now, since they had also been using Townzen up to now as well. If this is not productive, she can put an ad out on a website such as Indeed or LinkedIn, and perhaps an RFP.

New Business

Budget Workshop

Mayor Shealy asked the Public Works Director and staff what their priorities were for the upcoming year and a half or so. Their list included:

- Repair or replacement of the street sweeper
- Replacement of the backhoe
- Another (commercial) riding lawnmower
- Possibly buy a boom truck from a local municipality
- Replacement of hand tools and hand power tools
- Community Center electrical, plumbing, and siding repairs

- Upgrade the PW employee clothing allowance
- Certification costs for heavy equipment
- Procuring and installing exercise equipment at the Rec Park
- Replacing fencing around the dog parks
- Bricks around holes in the splash pad at the Town Park
- Terracing alongside the embankment slide

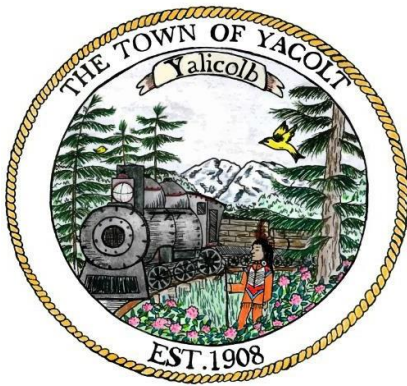
Adjourn

8:27 pm

Mayor Ian Shealy

Clerk Stephanie Fields

Approved by Council vote on _____



Town of Yacolt

Town Council Special Meeting

Minutes

Thursday August 27, 2026
6:00 PM
Town Hall

Call to Order

6:00 PM

Flag Salute

Roll Call

Council Members Present: Jeff Carothers, Kim Glassett, Craig Carroll, Brandon Russell, Marina Viray
Also present: Mayor Ian Shealy, Public Works Director Terry Gardner, Public Works Maintenance Tech Joe Gomulkiewicz, and Clerk Fields

There was no Executive Session.

New Business

Town Hall Hours

Council discussed several reasons they felt Town Hall's office hours need to be reduced back to Mon-Thurs: 1) Lack of oversight with only one employee present 2) Not all operations can be handled on Fridays, without the Clerk being present and 3) Low traffic via phone, email, and in-person on Fridays. A motion was made to temporarily reduce Town Hall business hours to Monday-Thursday 9am-5pm, with the Clerk authorized to also come in and work outside of those hours from time-to-time as operations require.

Motion: Russell

2nd: Glassett

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Unfinished Business

Authorization for Completion of the Community Center Purchase and Reimbursement

Clerk Fields explained the need to extend the closing date on the PSA, and talked about funding and reimbursement related to the purchase. A motion was made to extend the closing date out to October 15, authorize Mayor Shealy to execute the settlement and closing docs, and then directing the Clerk to arrange for the funds to be paid and then reimbursed, as discussed.

Motion: Carroll

2nd: Carothers

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Budget Workshop

The Mayor, Council, Clerk and Public Works staff continued their discussion from the August 17th Budget Workshop. Public Works brought some prices for some of the higher priority, larger items they will need within the next year or so: a new tractor for \$50,000, a 48" commercial riding mower for \$11,500, and a 72" deck zero-turn mower for \$29,000. With sales tax added, the total will come to nearly \$100,000. They are asking the Council to appropriate those funds in next year's budget, possibly appropriating from multiple funds (ie: the tractor will be used for Stormwater, Parks, and Streets, so the purchase \$\$ could be split between all 3 funds and the mowers could be split between Parks and Cemetery). They also discussed the need to replace the street sweeper, and Mayor Shealy suggested they contact the County to see if they could come out and sweep our streets four times/year. Council then went through some of the Budget Funds line-by-line, completing the Stormwater, School Impact Fees, Transportation Impact Fees, Park Impact Fees, REET, and Cemetery Funds. For the next meeting, the Clerk will update a DRAFT Proposed Budget for Council to continue working on.

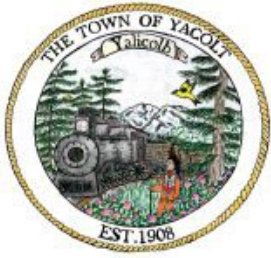
Adjourn

8:14 pm

Mayor Ian Shealy

Clerk Stephanie Fields

Approved by Council vote on _____



Town of Yacolt Request for Council Action

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Tina Cox

Group Name: North Clark Little League Board
Member/ Local Youth Coach

Address: 721 N Amboy Ave.
Yacolt, WA 98675

Phone: (360) 910-3631

Email Address: bee.still1414@gmail.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Limited Facility Use Agreement for Local Youth Tournament Teams

Proposed Meeting Date: September 14, 2026

Action Requested of Council: Decide if the Town should produce a limited facility use agreement with North Clark Little League to develop a location for local youth baseball and softball teams to access designated facilities at the NCLL complex. The intent is to begin with a limited pilot program, potentially for the 2026-2027 fall/winter season. With appropriate requirements for scheduling, insurance, facility care, access control, etc.

Proposed Motion: "I move that the Town of Yacolt begin discussion with North Clark Little League regarding the development of a limited-use agreement for qualifying locally based youth tournament teams, with consideration given a pilot agreement for the 2026-2027 fall/winter season".

Summary/Background: The Yacolt North Clark Little League complex is owned by the Town of Yacolt and has been actively in use for decades. Managed by volunteers, families, and local community figures, such as the late Harry Brown. The ball fields are known for beautiful scenery, hosting many events, and creating lifelong memories. The North Clark Little League Board Members and Local Youth Coach's are proposing/ requesting the following,

"This request asks the Town and NCLL to explore an affordable pathway for local youth baseball and softball players to progress from recreational Little League into higher- level tournament play while remaining rooted in the Yacolt/ North Clark community. The proposed agreement is intentionally narrow. It would not provide unrestricted access to NCLL buildings, equipment, concessions, storage, supplies, or other league-owned property. The attached pages outline the community purpose and proposed pilot framework".

Staff Contact(s): Clerk Stephanie Fields
clerk@townofyacolt.com

Mayor Ian Shealy
mayer@townofyacolt.com

(360) 686-3922

FROM LITTLE LEAGUE TO THE NEXT LEVEL

Creating an affordable pathway for Yacolt's young athletes

Yacolt has been my hometown since I was eight years old.

I grew up here. I played ball at North Clark Little League. Years later, I found myself back on those same fields - this time coaching another generation of kids and serving on the NCLL Board. I love this town, and North Clark Little League is an incredibly important part of this community and of my own story.

I've also had a front-row seat to how much the game has changed. When I was growing up, recreational baseball and softball could take a player a long way. Today, players hoping to compete for a high-school roster are increasingly developing through tournament programs before they ever arrive at a high-school tryout.

A GROWING GAP

Our local players eventually compete for high-school roster spots alongside athletes who may have spent several years in established tournament organizations, with access to year-round practices, private facilities, and substantially more competitive playing time. Softball has somewhat more locally accessible tournament options than baseball, but the same development gap exists.

For families who can afford those opportunities, there is a pathway. For families who cannot, there is a barrier. I believe Yacolt can help bridge that gap.

**I am not proposing that tournament ball replace or compete with Little League.
I want Little League to be where the pathway begins.**

NCLL can continue to be the place where our kids first learn to throw and hit, find teammates and coaches who believe in them, and fall in love with the game. For kids who eventually want more, locally based tournament teams can provide the next rung on the ladder - without requiring families to leave their community or take on the enormous costs often associated with traditional travel sports.

WHAT I AM ASKING

I am asking the Town and North Clark Little League to explore a narrowly defined facility-use agreement for qualifying locally based youth tournament teams. This is not a request for unrestricted access. It is a request for scheduled use of specific facilities, with clear boundaries, accountability, and reasonable fees or requirements established by the Town and NCLL.

There is an immediate practical need: our current tournament team needs an affordable place to continue practicing through the cold, rainy fall and winter months, and the covered batting cage could provide that opportunity. But I hope what we create can eventually be bigger than one team, and more than just the batting cages at NCLL.

Someday, I would love to see a wave of kids from our little town walk into a high-school tryout so prepared and confident that a coach asks:

"Where did all these kids come from?"

And for the answer to be:

"Yacolt."

That is the opportunity I would like us to start building - carefully, collaboratively, and right here at home.

PROPOSED PILOT FRAMEWORK

Limited facility use - locally based youth tournament teams

PURPOSE	Create a controlled and affordable opportunity for locally based youth baseball and softball tournament teams to use designated facilities while protecting Town property, NCLL property, and NCLL's primary recreational programs.
PILOT TERM	Consider a 2026-2027 fall/winter pilot, followed by review by the Town and NCLL before renewal or expansion.

POTENTIALLY PERMITTED

- ✓ Covered batting cage for practices and player development
- ✓ Designated fields for scheduled practices
- ✓ Limited games or tournament use when specifically approved
- ✓ Restroom access during approved activities
- ✓ Limited clubhouse-door access solely to reach the AED in an emergency

NOT INCLUDED

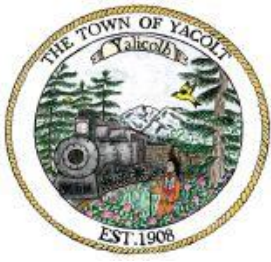
- × NCLL-owned baseball or softball equipment
- × Concessions, inventory, supplies, or administrative areas
- × Equipment or maintenance storage areas
- × Buildings or areas not specifically identified in the agreement
- × Unscheduled or unrestricted use of the complex

NCLL PRIORITY	NCLL practices, games, tournaments, maintenance needs, and league activities receive scheduling priority. Tournament-team use supplements - and does not displace - Little League programming.
LOCAL ELIGIBILITY	The Town and NCLL may define reasonable criteria so access primarily benefits youth from Yacolt and the surrounding North Clark community rather than creating low-cost facility access for outside organizations.
SAFEGUARDS	Possible requirements include liability insurance, responsible adult representatives, advance scheduling, facility rules, cleanup, responsibility for damage, approved-area-only access, and applicable youth-safety/background-check requirements.
COST	This proposal does not necessarily request free use. A pay-per-use, monthly, seasonal, or other cost-sharing structure could offset utilities, maintenance, field preparation, and related expenses while preserving affordability if desired.
ACCESS	Keys, codes, or other access methods may be limited to designated representatives, restricted to approved facilities, prohibited from duplication or sharing, and revoked for misuse.
REVIEW	At the end of the pilot, the Town and NCLL can evaluate facility condition, scheduling, compliance, costs, local participation, concerns, and whether the program should continue, change, expand, or end.

**PROTECT LITTLE
LEAGUE. PROTECT
THE FACILITIES.
EXPAND
OPPORTUNITY FOR
LOCAL KIDS.**

The goal is not broad access. The goal is a small, accountable pathway that allows more Yacolt kids to keep playing, developing, and competing.

Prepared with reference to the Town of Yacolt Agenda Request form and the Town's prior non-exclusive youth baseball facility license framework (Resolution #568).



Town of Yacolt Request for Council Action

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name:

Address: 202 W Cushman St.
Yacolt, WA 98675

Phone: (360) 686-3922

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Complaint Regarding Chickens at 108 S. Pine Dr.

Proposed Meeting Date: September 14, 2026

Action Requested of Council: Decide what action (if any) the Town should take regarding the chickens at 108 S. Pine Dr.

Proposed Motion: TBD

Summary/Background: A resident emailed Town Hall with a complaint regarding the chickens in the yard adjacent to his. He says there's at least 14 chickens (the Town's limit is 12), including a rooster whose crowing makes it difficult to maintain a regular sleep schedule for his kids – from very early in the morning, all throughout the day. The complainant claims that nearby neighbors have experienced similar problems and lodged previous complaints, but the Clerk could find no other formal complaints regarding these chickens from anyone else, going back several years. The Complainant is asking Council to either rescind or modify existing permission to keep the chickens. (Clerk Fields researched and was unable to find permission to keep chickens at this address having ever been granted by Council in the first place.)

Staff Contact(s): Clerk Stephanie Fields
clerk@townofyacolt.com

Mayor Ian Shealy
mayor@townofyacolt.com
(360) 686-3922



Town of Yacolt Agenda Request

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name: Staff

Address: 202 W Cushman St
Yacolt, WA 98675

Phone: (360) 686-3922

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Update on Yacolt's Comprehensive Plan Update

Proposed Meeting Date: September 14, 2026

Action Requested of Council: None; update only

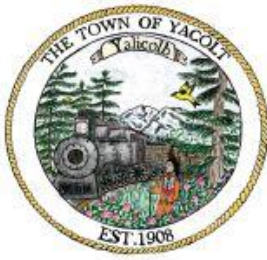
Proposed Motion: TBD

Summary/ Background: Jackson Civil Engineering (JCE) has been working on the Town's Comprehensive Plan Update, due in 2025. The comprehensive plan's Climate Element, the town's development regulations periodic update, and Critical Areas Ordinance have been submitted to the WA Department of Commerce for their review. Commerce comments on the drafts are anticipated at the end of September, 2026. Tonight, staff from JCE will present an updated comprehensive plan periodic update work plan, the current status of the town's periodic update and review and seek relevant input.

Staff Contact(s): Clerk Fields

clerk@townofyacolt.com

(360) 686-3922



Town of Yacolt Agenda Request

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name: Staff

Address: 202 W Cushman St
Yacolt, WA 98675

Phone: (360) 686-3922

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Update on Building Inspection and Plan Review Interlocal Agreement

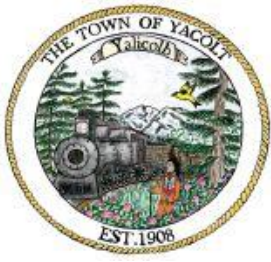
Proposed Meeting Date: September 14, 2026

Action Requested of Council: N/A; update only

Proposed Motion: N/A; update only

Summary/ Background: Townzen and Associates notified the Town in April that they were going to be shutting down their business and we would need to find someone else to provide the plan reviews and building inspections they've been performing for the Town since 2019. The Town began its search immediately, and tonight Clerk Fields will give you an update on the status of that search.

Staff Contact(s): Clerk Fields
clerk@townofyacolt.com
(360) 686-3922



Town of Yacolt Request for Council Action

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name:

Address: 202 W Cushman St.
Yacolt, WA 98675

Phone: (360) 686-3922

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Discussion: Backhoe vs. Tractor

Proposed Meeting Date: September 14, 2026

Action Requested of Council: Decide once and for all whether you wish to pursue lease of a backhoe or purchase of a tractor for the Town's Public Works Dept's. needs.

Proposed Motion: "I move that the Town relinquishes the idea of leasing the EV Backhoe from N&S Tractor and moves forward with purchasing a tractor which will more appropriately match the Town's actual needs." (Or, vice-versa, if Council so decides.)

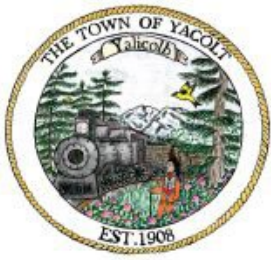
Summary/Background: N&S Tractor presented the Town with the opportunity to take advantage of a WAZIP program which would allow the Town to lease an EV Backhoe for three years, with total lease payments amounting to just over \$18,000. Attorney Gerst cautioned the Town regarding some of the language in the contracts, and worked with N&S to amend the language. However, the actual Lease Agreement would be through CNH Industrial Capital, and N&S has no control over the language in CNH's contract. As the work to overcome language sticking points was being done, Public Works staff was also looking into alternatives. Realizing that the backhoe is actually overkill for what the Town's *needs* are, they suggested the idea of purchasing a smaller tractor instead, which would do everything the Town needs, for only about \$50,000 brand new, from a reputable local dealer who is nearby for servicing when needed. This alternative was discussed during the Budget Workshop on August 27th, and was received favorably by Council.

As the Town continues to draft its 2027 Budget, Council needs to decide which route they want to go so that the funds can be properly appropriated. We also need to notify the tractor dealer and N&S of the Town's decision so that they may move forward accordingly.

Staff Contact(s): Clerk Stephanie Fields
clerk@townofyacolt.com

Mayor Ian Shealy
mayor@townofyacolt.com

(360) 686-3922



Town of Yacolt

Request for Council Action

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name:

Address: 202 W Cushman St.
Yacolt, WA 98675

Phone: (360) 686-3922

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Street Sweeper Repairs

Proposed Meeting Date: September 14, 2026

Action Requested of Council: Discuss repairs that the Town's street sweeper needs, and the attached quote with the cost to make these repairs. If Council decides to go ahead with these repairs, decide whether to do so this year or next.

Proposed Motion: TBD

Summary/Background: The Town's Tymco 600 street sweeper has been limping along almost since we bought it. PacWest Machinery is the local(ish) company who services Tymco street sweepers. We have previously bought parts from them, and had them do a complete inspection in 2023, but we did not get the recommended work done at that time. The repairs are now critical for proper operation of the machine, so the time has come to either have the repairs done, buy another street sweeper, or come up with another alternative.

Staff Contact(s): Clerk Stephanie Fields
clerk@townofyacolt.com

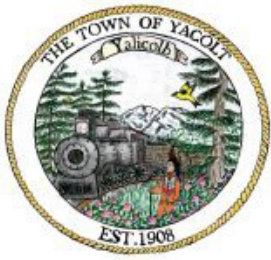
Mayor Ian Shealy
mayor@townofyacolt.com
(360) 686-3922

PACWEST MACHINERY

Stock#	Make	Model	Serial #	Hours
	TYM	600	9042SNL66534	
Estimate # 9820269042SNL66534				
Date: 9/8/26				
Work Order # 137256				
Customer Name: Town Of Yacolt				
Acct Number: 19824096				
Description of work		Parts	Labor	
Injection Pump replacement		\$2,545.23	\$950.00	
Pony Engine service		\$344.54	\$285.00	
Hydraulic Service		\$810.50	\$190.00	
Chassis service		\$425.00	\$285.00	
Replace draglink mounts		\$1,262.23	\$475.00	
replace blower belt		\$717.78	\$95.00	
replace hopper drain hose and mount		\$375.55	\$142.50	
repair hopper door		\$300.00	\$760.00	
LPB Door cable replacement		\$151.11	\$190.00	
Replace water pump		\$472.12	\$190.00	
LH Broom install & Adjustment		\$237.45	\$190.00	
MISC Diag time for door repair, inop lights, & PUH Cylinder LEAK		\$1,164.44	\$760.00	
Round trip hauling		\$0.00	\$1,700.00	
This is an estimate based upon our inspection and does not cover any additional parts or labor which may be required after the work starts. Occasionally worn or damaged parts are discovered which may not be evident upon the first inspection. Because of this, the prices on this estimate are not guaranteed. Freight is also not included on this estimate.				
SubTotal		\$8,568.50	\$6,022.50	
Shop Supplies			\$749.80	
Environmental Fee			\$449.88	
Travel Charge			\$405.00	
Mileage			\$336.00	
Current W/O Amount			\$1,016.94	
Total		\$8,568.50	\$8,980.12	
		Grand Total	\$17,548.62	

PacWest Machinery: _____

Customer: _____



Town of Yacolt

Request for Council Action

CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

Name: Clerk Fields

Group Name:

Address: 202 W Cushman St.
Yacolt, WA 98675

Phone: (360) 686-3922

Email Address: clerk@townofyacolt.com

Alt. Phone:

ITEM INFORMATION:

Item Title: Painting Town Hall Exterior

Proposed Meeting Date: September 14, 2026

Action Requested of Council: Review the attached bids and decide who to select to paint Town Hall; decide on a color scheme.

Proposed Motion: "I move that we hire _____ to paint the exterior of Town Hall, and that we paint the main body _____ and the trim around the windows _____."

Summary/Background: The Town's Public Works staff have been replacing rotten trim on the outside of Town Hall and re-caulking it. The next step will be to paint it, and it will need to be done before the weather gets too bad. Attached are bids from four different painting contractors. Council will need to decide on who should do the painting, as well as what color(s) to go with. Also attached are some suggestions for color schemes.

Staff Contact(s): Clerk Stephanie Fields
clerk@townofyacolt.com

Mayor Ian Shealy
mayor@townofyacolt.com
(360) 686-3922

SENT ON:
Sep 02, 2026

RECIPIENT:

Yacolt Town Hall
202 West Cushman Street
Yacolt, Washington 98675



Product/Service	Description	Total
Pressure wash		\$649.00
Super Paint Exterior		\$3,439.60
Super Paint Exterior Trim		\$343.96
Sherwin-Williams WoodScapes Rain Refresh Solid Color		\$1,597.35
12 In masking paper		\$20.94
1in sleeve Blue tape		\$27.09
1in sleeve Contractors Tape		\$27.38
Tape & Drape		\$106.74
1 Box Plastic Masking		\$25.29
4in roller nap		\$31.78
Stain Pad		\$29.98
Painter's Rags 8lb		\$29.79
3M dust mask box		\$30.98
Labor costs		\$7,800.00

SENT ON:
Sep 02, 2026

Subtotal	\$14,159.88
98675 (8.0%)	\$1,132.79
Total	\$15,292.67

This bid excludes metal deck & railing.

This quote is valid for the next 30 days, after which values may be subject to change.

Signature: _____ Date: _____



QUOTE

9/7/2026

Kurt Marttila, Owner/Manager
TMC Contractors LLC
PO Box 92
Battle Ground, WA 98604
(360) 600-9078
kurt@tmcontractorsllc.com
Contractor Lic. #: TMCCOCL778LF
Oregon CCB #: 259503
www.tmccontractorsllc.com

TO:	Stephanie Fields Yacolt Town Clerk
PROJECT:	Yacolt Town Hall Exterior Painting

Description	UOM	Qty	Rate/Price	Total
Exterior Painting Complete	LS	1	\$ 26,598.50	\$ 26,598.50

BASE BID: \$ 26,598.50

Includes

Exterior Painting Complete	The scope of the bid includes: A full exterior paint of the building including, Paint Stain Supplies (ie: masking paper, tape, rollers/brushes, rags, dust masks, etc.) Labor costs
-----------------------------------	---

Note:

This project is bid as a prevailing wage project and it includes all applicable fees.
Our availability is looking like the end of September will work, depending on the weather.



PO Box 565
Brush Prairie, WA 98606
(360) 518-6023

QUOTE

Date	Quote No.
9/9/2026	391

justin@prime4us.com WA License # PRIMECI901CZ

Name / Address	
Town Of Yacolt 202 W Cushman St Yacolt, WA	
	clerk@townofyacolt.com

Job Address	
Town Of Yacolt 202 W Cushman St Yacolt, WA	
Project	Town Hall

Scope of Work	Total
Exterior Painting of Yacolt Town hall - 2 story building with Approximate footprint of 37'6"x65' - This proposal includes Prep, Supplies, Materials, Paint and all labor costs. This includes - 2 coats of super paint - Work shall commence within 2 weeks and completion within 5-7 business days	29,650.00T

Signature of
Acceptance _____

Date Signed _____

Terms:

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. All agreements contingent upon weather, accidents or delays beyond our control.

Make all checks payable to Prime Contractors, Inc. 3.5% charge for credit card transactions

Subtotal	\$29,650.00
Sales Tax (8.7%)	\$2,579.55
Total	\$32,229.55

THANK YOU FOR YOUR BUSINESS



BID PROPOSAL
9/10/2026 9:38 AM

TO: Town of Yacolt
ATTN: Stephanie Fields
PROJECT: Town Hall Exterior Paint
ADDRESS: 202 W Cushman St. Yacolt, WA

Bid Date: 9/10/26
Addendum:
Plan date: None
Prevailing Wage: Included

M&C Construction will provide and install materials for this project under the conditions of this proposal.

- Power wash building.
- Supply and install all materials needed to complete the exterior paint project.
- Stain existing wood timbers to match existing color.
- Protect items that do not get paint from overspray and drips.
- Material to be Sherwin Williams A100. Color to be determined.
- All clean up and removal of trash.

Total: \$17,550.00
Wa State Sales tax \$1,526.85

Kevin Lindberg | M&C Construction, LLC
Office (360) 702-6233 | Cell (360) 624-8483
1418 SE 14th Place, Building B, Battle Ground, WA 98604
kevin@mandcconstructionllc.com | WA# MCCONCL854B6 | CCB 205810

Exclusions: All Wood - Project Bonding - Temporary Power - Temporary Partitions – Plaster - Temporary Heat
Dust Protection - Fire Caulking - Patching for Other Trades - Engineering & Shop Drawings - Special Inspection - Sales Tax

Conditions:

1. We shall not be responsible for delays that are occasioned (but not limited to) delays and or defaults of the Architect, Engineer, Owner, Contractor, Subcontractors or third parties, civil disorders, labor disruptions caused by other and acts of God. We shall be entitled to equitable adjustments in the subcontract amount and time allowed us for completion, for delays caused by an act of negligence of Architect, Engineer, Owner, or Contractor.
2. Nothing in any contract shall be construed to require us to continue performance of our work if we do not receive timely payment for suitably performed work and or suitably stored material and equipment.
3. We warrant our work against defects in labor or material for the period of one year, from the date of substantial completion of the project or from the date the work, or portion thereof, is placed in service whichever is earlier, unless the bid documents require longer.
4. Our price for any additional work authorized prior to an agreed price will be our cost plus 13% overhead and 3% profit.
5. The protection of our completed work is not our responsibility, and the contractor will pay to repair any damage to our work.
6. Liquidated damages will not be accepted unless we are directly responsible for the delay.
7. Back charges will not be accepted without written consent 24 hours prior to each potential occurrence.
8. If any portion of this bid is accepted, this proposal shall become part of the contract documents.
9. All floor surfaces will be left in a scraped and broom swept condition.
10. Retention, if any, will not exceed the original bid documents of 5%, whichever is greater.
11. This proposal will expire, if not accepted, thirty (30) days from the bid date.
12. **FORCE MAJEURE**
Any failure or delay by Contractor in the performance of its obligations under this Agreement is not a default or breach of the Agreement to the extent the failure or delay is due to elements of nature or Acts of God, acts of war, terrorism, material or equipment unavailability, riots, revolutions, pandemics, medical emergencies that have resulted in a local, state or federal state of emergency, COVID-19 or similar viruses or illnesses requiring quarantine, strikes or other factors beyond the reasonable control of the Contractor (each, a "Force Majeure Event"). The Contractor agrees to give notice to the Customer which describes the Force Majeure Event and includes a good faith estimate as to the impact of the Force Majeure Event upon its responsibilities under this Agreement, including, but not limited to, any scheduling changes. However, should any failure to perform or delay in performance due to a Force Majeure Event last longer than thirty (30) days, or should three (3) Force Majeure Events apply to the performance of Contractor during any calendar.
13. **PRICE ACCELERATION PROVISION**
If there is an increase in the actual cost of the labor or materials charged to the Contractor more than 5% subsequent to making this Agreement, the price set forth in this Agreement shall be increased without the need for a written change order or amendment to the contract to reflect the price increase and additional direct cost to the Contractor. Contractor will submit written documentation of the increased charges to the Prime Contractor/Owner upon request. As an additional remedy, if the actual cost of any line item increases more than 10% after the making of this Agreement, Contractor, at its sole discretion, may terminate the contract for convenience year, Contractor may terminate the Agreement for convenience as described herein.
14. **MATERIAL AVAILABILITY PROVISION**
Due to material shortages, customers may experience delays related to the inability to timely obtain materials for this project. In the event of such a delay, Contractor shall notify Customer, and Customer agrees to provide Contractor with an extension of time for any delay attributable to the temporary inability to obtain materials.
15. **PAYMENT TERMS**
Terms of payment to M&C Construction, LLC and/or M&C Exteriors, LLC is due within (10) days of pay when paid or (30) days from payment application by M&C Construction, LLC and/or M&C Exteriors, LLC. to the contractor, whichever is shorter in time. In the event M&C Construction, LLC and/or M&C Exteriors, LLC. does not receive payment of all undisputed amounts within thirty (30) days after submission of an application for payment, then upon seven (7) days' written notice to Contractor, Subcontractor may suspend work until all undisputed amounts are paid. For purposes of this paragraph only, an "undisputed amount" means any amount or portion thereof specified in Subcontractor's application for payment, including any payment items, changes, and claims therein, to which Contractor has not provided specific written objection. The subcontract time and price shall be equitably adjusted to reflect any shutdown, delay, and start-up pursuant to this paragraph. All past due payments will be charged 5% interest per month until paid in full.



OPTION 5: LIGHT TAUPE



OPTION 6: WARM SAND



OPTION 7: LIGHT CEDAR BROWN

OPTION 7: LIGHT CEDAR BROWN

A warm, inviting cedar tone that brings out the richness of the wood accents while keeping the building bright and welcoming.

This color offers a natural, timeless look that blends beautifully with the stone and surrounding landscape.

Colors may vary slightly based on lighting and screen settings. Consider testing a sample on the building.



OPTION 1: WARM CREAM



OPTION 2: LIGHT SAGE GREEN



OPTION 3: SOFT GRAY



OPTION 4: LIGHT BLUE

Colors may vary slightly based on lighting and screen settings. Consider testing a sample on the building.



