



**Town of Yacolt**  
**Yacolt Town Council Meeting Agenda**  
**Monday, August 09, 2021**  
**7:00 PM**  
**Town Hall**

---

**Call to Order**

**Flag Salute**

**Roll Call**

**Late Changes to the Agenda**

**Approve Minutes of Previous Meeting(s)**

- [1.](#) Draft Minutes from July 12th Council Meeting

**Citizen Communication**

***Anyone requesting to speak to the Council regarding items not on the agenda may come forward at this time. Comments are limited to 3 minutes. Thank you.***

**Unfinished Business**

**New Business**

- [2.](#) Liquor Licenses
- [3.](#) ARPA LFRF Funds

**Town Clerk's Report**

**Public Works Department Report**

**Attorney's Comments**

**Citizen Communication**

***Anyone requesting to speak to the Council regarding items not on the agenda may come forward at this time. Comments are limited to 3 minutes. Thank you.***

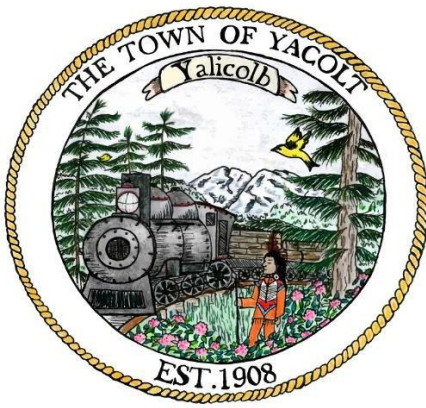
**Council's Comments**

**Mayor's Comments**

**Approve to Pay Bills on Behalf of the Town**

**Executive Session**

**Adjourn**



**Town of Yacolt**  
**Yacolt Town Council Meeting**  
**Minutes**  
**Monday, July 12, 2021**  
**7:00 PM**  
**Town Hall / Virtual / Telephonic**

---

**Call to Order**

7:00 PM

**Flag Salute**

**Roll Call**

Present:

Mayor Listek, Council Members Amy Boget, Michelle Dawson, Ronald Homola, and Marina Viray, and Town Attorney David Ridenour

Absent: None

**Late Changes to the Agenda**

Finance Committee Rotation

**Approve Minutes of Previous Meetings**

**Motion was made to approve the minutes from the meeting June 14, 2021, with one minor change to be made**

**Motion:** Boget            2<sup>nd</sup>: Dawson

**Aye:** Boget, Dawson, Homola, Viray            **Nay:** 0

***Motion Carried***

**Motion was made to approve the minutes from the Special Meeting July 6, 2021**

**Motion:** Boget            2<sup>nd</sup>: Dawson

**Aye:** Boget, Dawson, Homola, Viray            **Nay:** 0

***Motion Carried***

**Citizen Communication**

Mary Rowe called in to ask about the addresses for the homes at the east end of Jones Street appearing as if those residents live within Yacolt Town limits, and allowing them to vote as Yacolt residents vs. County residents. Mayor Listek and Councilmember Boget confirmed that those particular residents are recognized as being outside the Town limits by the County, and vote on County, not Town issues.

## Unfinished Business

### **6-Year Transportation Improvement Plan Public Hearing**

Mayor Listek closed the regular meeting and opened the public hearing at 7:08 pm.

She introduced the proposed plan, stating that this year's project is the Railroad Ave. Chip-seal project, which was mostly financed through a grant. Town Engineer Devin Jackson explained that the proposed plan basically repeats what was already planned for on past 6-Year plans and adds a few road maintenance project suggestions for 2027. Passing Resolution #603 would adopt the proposed 6-Yr. Plan. When the Mayor asked for questions or comments from both the Council and the Public, none were offered. The Public Hearing was therefore closed at 7:10 pm and the regular meeting was re-opened for possible discussion and vote.

**Motion was made to adopt the proposed 6-Yr. Transportation Improvement Plan by passing Resolution #603 as presented**

**Motion:** Dawson                      2<sup>nd</sup>: Boget

**Aye:** Boget, Dawson, Homola, Viray                      **Nay:** 0

***Motion Carried***

## New Business

### **Council Candidate Interview**

Council Members interviewed Joshua Beck, the only candidate to turn in an application for the vacancy at Council Position #3.

**Motion was made to appoint Joshua Beck to fill the vacancy at Council Position #3 for the remainder of the term, which expires in November of this year**

**Motion:** Boget                      2<sup>nd</sup>: Viray

**Aye:** Boget, Dawson, Homola, Viray                      **Nay:** 0

***Motion Carried***

Joshua Beck was then sworn in as Yacolt Town Council Member Position #3.

### **Board Appointments**

Mayor Listek asked if any Council Members would like to serve on either of the boards Malita Moseley had served on as a Council Member. Marina Viray offered to serve on the Urban County Policy Board, and Michelle Dawson offered to serve on the North Country Emergency Medical Services Board.

### **Rotate Finance Committee**

Mayor Listek asked for nominations for the 6-month rotation on the Finance Committee.

**Motion was made to rotate Ronald Homola onto the Finance Committee for 6 months**

**Motion:** Dawson                      2<sup>nd</sup>: Viray

**Aye:** Boget, Dawson, Beck, Homola, Viray                      **Nay:** 0

***Motion Carried***

## Town Clerk's Report

- Helped with arrangements for Rendezvous Days; likened it to planning a 2-day wedding with multiple brides and grooms: lots of stress, but it all turned out great
- There has been a lot of interest in cemetery plots lately; 2 plots sold in the last month, and two more are slated to be sold tomorrow.
- Still working on re-vamp of the building permit process. We have used the new format on a few jobs. It's still a bit cumbersome, so we are working to streamline the process.

### **Public Works Department Report**

- Continuing to keep up with mowing, tidying, and vandalism; we have two more good part-time guys working for us now, so getting caught up
- Helping to complete the new Town Square
- Going to be repairing a degraded portion of the sidewalk on W. Christy St. soon

### **Attorney's Comments**

Thank you to Malita Moseley for the time she served on Town Council

### **Citizen Communication**

A gentleman asked how much the cemetery plots are now selling for; the Clerk answered \$500.00. Another citizen said "Thank you" to the workers on the Town Square.

### **Council's Comments**

- Dawson- Thank you to the gentleman volunteering on the Town Square, and to all who helped with Rendezvous Days. Also, welcome Ronald and Joshua.
- Viray- Ditto, plus thank you to Mayor Listek, the Clerk, and all the Town's helpers.
- Homola- Appreciates the welcome; still have a lot to learn, so thanks for your patience as I learn.

### **Mayor's Comments**

- Thank you to Malita for all the years she has served on Town Council. It's not an easy job.
- Thank you to all who helped with Rendezvous Days, and congratulations to all the winners.
- We have been taking notes for next year and would love feedback from the public.
- Looking forward to the next event, National Night Out on August 3<sup>rd</sup>.
- Welcome to the 2 new Councilmembers.

### **Approve to Pay Bills on Behalf of the Town**

**Motion was made to approve paying the bills on behalf of the Town**

**Motion:** Boget            **2<sup>nd</sup>:** Viray

**Aye:** Boget, Dawson, Beck, Homola, Viray            **Nay:** 0

***Motion Carried***

### **Adjourn**

Meeting was adjourned at 7:36 p.m.

---

Mayor Katelyn Listek

---

Clerk Stephanie Fields



## Town of Yacolt Request for Council Action

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Name:** Mayor Listek

**Group Name:**

**Address:** 202 W. Cushman  
Yacolt, WA 98675

**Phone:** 360-686-3922

**Email Address:** mayorlistek@townofyacolt.com

**Alt. Phone:**

### ITEM INFORMATION:

**Item Title:** Objection to / Approval of Town Liquor Licenses

**Proposed Meeting Date:** August 9, 2021

**Action Requested of Council:** Consider whether or not to object to the Liquor License renewals for Backroads Food & Spirits and Yacolt Trading Post

#### Proposed Motions:

1. "I move that we (do/do not) object to the Liquor License Renewal for Backroads Food & Spirits."
2. "I move that we (do/do not) object to the Liquor License renewal for Yacolt Trading Post."

**Summary/ Background:** Every year the Liquor and Cannabis Board offers an opportunity for municipalities to object to renewal of any liquor licenses they have issued. If any objections are raised, the selling establishment's license is placed on hold, pending hearings. Objections must be received by the Board by the beginning of September for the two establishments in Yacolt.

**Staff Contact(s):** Clerk Stephanie Fields

[clerk@townofyacolt.com](mailto:clerk@townofyacolt.com)

Mayor Katelyn Listek

[mayorlistek@townofyacolt.com](mailto:mayorlistek@townofyacolt.com)

(360) 686-3922





## Town of Yacolt Agenda Request

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Name:** Stephanie Fields, Town Clerk

**Group Name:**

**Address:** 202 W. Cushman St. / PO Box 160  
Yacolt, WA 98675

**Phone:** (360) 686-3922

**Email Address:** clerk@townofyacolt.com

**Alt. Phone:**

### ITEM INFORMATION:

**Item Title:** ARPA LFRF Funding

**Proposed Meeting Date:** August 9, 2021

**Action Requested of Council:** Review the included information regarding Yacolt's allotment of the ARPA funds and what the spending limitations are. Discuss and suggest uses for the funds, based on the Town's needs and COVID impacts, within the US Treasury's guidelines.

**Proposed Motion:** None at this time

**Summary/ Background:** Yacolt has received its first tranche of the American Rescue Plan Act's Local Fiscal Recovery Funds, in the amount of \$250,675, which means our total funding should be \$501,350. (The second and final payment will be distributed to us about July of next year.) The US Treasury has specific rules on how these funds may be spent. The funds *MUST* be *obligated* by Dec. 31, 2024 and must be *expended* by Dec. 31, 2026. Unused funds are to be returned to the US Treasury.

**Staff Contact(s):** Stephanie Fields, Town Clerk  
Katelyn Listek, Mayor  
(360) 686-3922



## Coronavirus State and Local Fiscal Recovery Funds Guidance on Recipient Compliance and Reporting Responsibilities

### B. Statutory Eligible Uses

As a recipient of an SLFRF award, your organization has substantial discretion to use the award funds in the ways that best suit the needs of your constituents – as long as such use fits into one of the following four statutory categories:

1. To respond to the COVID-19 public health emergency or its negative economic impacts;
2. To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to such eligible workers of the recipient, or by providing grants to eligible employers that have eligible workers who performed essential work;
3. For the provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID–19 public health emergency, relative to revenues collected in the most recent full fiscal year of the recipient prior to the emergency; and
4. To make necessary investments in water, sewer, or broadband infrastructure.