



# **Town of Yacolt**

## **Yacolt Town Council Meeting Agenda**

**Monday, November 16, 2020**  
**7:00 PM**  
**Town Hall**

---

### **Call to Order**

### **Flag Salute**

### **Roll Call**

### **Late Changes to the Agenda**

### **Approve Minutes of Previous Meeting(s)**

- [1.](#) Draft Meeting Minutes 11/16/2020

### **Unfinished Business**

- [2.](#) Amending Regular Council Meeting Schedule

### **New Business**

3. Amending the 2020 Annual Budget
- [4.](#) 2021 Proposed Budget Hearing
- [5.](#) EMS Levy- Ordinance Resolution 598
- [6.](#) 2021 Revenue Hearing

### **Citizen Communication**

***Anyone requesting to speak to the Council regarding items not on the agenda may come forward at this time. Comments are limited to 3 minutes. Thank you.***

### **Executive Session**

### **Town Clerk's Report**

### **Public Works Department Report**

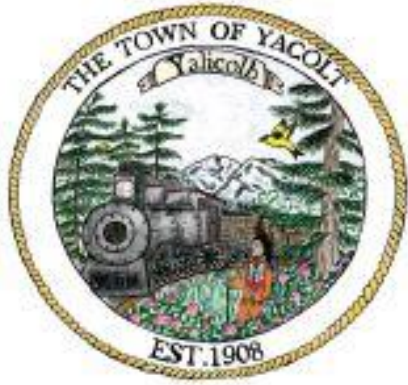
**Attorney's Comments**

**Council's Comments**

**Mayor's Comments**

**Adjourn**

**Approve to Pay Bills on Behalf of the Town**



# **Town of Yacolt**

## **Yacolt Town Council Meeting Minutes**

### **Monday, November 2, 2020**

### **7:00 PM**

### **Town Hall Virtual/ Telephonic**

#### **Call to Order**

Mayor Listek called the meeting to order at 7:00 pm

#### **Flag Salute**

#### **Roll Call**

PRESENT

Mayor: Katelyn Listek

Council Members: Amy Boget, Herb Noble, Malita Moseley, Marina Viray

Public Works: Director Tom Esteb

Town Attorney: David Ridenour

ABSENT

Council Member: Michelle Dawson

#### **Approve Minutes of Previous Meetings**

1. Motion was made to approve minutes of the October 19<sup>th</sup> Council meeting

Motion: Boget

2<sup>nd</sup>: Noble

Yea: Boget, Noble, Moseley, Viray    Nay: 0    Absent: Dawson

Motion passed

2. Motion was made to approve minutes of the October 21<sup>st</sup> Budget workshop

Motion: Noble

2<sup>nd</sup>: Boget

Yea: Boget, Viray, Noble    Nay: 0    Abstain: Mosely    Absent: Dawson

Motion passed

### **Unfinished business**

#### **3. Budget Update**

Councilman Noble wanted to clarify that the General Reserve Fund #002 is not the investment fund, and whether Ordinance #573 allowed for moving money into an emergency fund vs. the general fund. He would like to come in this week to review funds transfers.

### **New Business**

#### **4. Mayor Listek paused the council meeting to begin a public hearing Public Hearing re: Yacolt Community Church – Parcel #279222-000**

Devin Jackson of Jackson Engineering gave a staff report regarding development of this parcel into a church. Based on their preliminary review and the SEPA non-significance determination, he saw no reason for a conditional use permit to not be approved. A couple of town residents called in, in support of the church being built. Councilwoman Boget asked what will be done with the existing church building once the new church is built? Response: that is yet to be determined. Councilman Noble asked if the property has been annexed into the town as a commercial or residential property? Response: Residential. Councilman Noble asked if the property could then be short-platted in the future, and homes built on the back of the property. Response: Possibly in the future, but no current plans. With no further questions asked, Mayor Listek adjourned the public hearing and reopened the regular meeting.

#### **5. Conditional Land Use Approval for Development of 34502 NE Amboy Rd. Parcel #279222-000**

Attorney Ridenour advised the council since this property is currently zoned residential, that in order for a church to be built there, a conditional land use permit must be approved by the council. In making their determination, the council must take into consideration the best use for this property, and should only approve the permit if they determine that the church would not have a detrimental effect on the neighborhood and surrounding community.

Motion was made to approve conditional land use permit, contingent on the engineer's conditions

Motion: Boget

2<sup>nd</sup>: Noble

Yea: Viray, Noble, Boget, Moseley

Nay: 0

Absent: Dawson

Motion passed

#### **6. Citizen Communication**

One citizen called in to say that it appears that people are living in the old Tallman's Saloon again, and possibly the old Tae Kwon Do building as well. She also mentioned

that she has had a hard time calling in to the “Go To Meetings”, and that our website could use updating.

**7. Town Clerk’s Report**

Working on training, hoping to have Treasurer’s reports up-to date by next meeting

**8. Public Works Report**

Been working on keeping leaves picked up off streets and winterizing. With rain coming, will be working on inside projects in Town Hall, Public Works Shop, etc.

**9. Attorney’s Comments**

Excited to see the budget coming along and getting streamlined

**10. Council’s Comments**

Boget: VOTE!!

Viray: Saturday Market is this Saturday at Inspired Learning; she has flyers if anyone would like some.

**11. Approval to pay bills on behalf of the town**

Motion made to pay the bills on behalf of the town

Motion: Boget

2<sup>nd</sup>: Viray

Yea: Noble, Boget, Viray, Moseley

Nay:0

Absent: Dawson

**12. Adjourn**

Mayor Listek adjourned the meeting at 7:55 pm

---

Katelyn J. Listek, Mayor

---

Stephanie Fields, Clerk



## Town of Yacolt Request for Council Action

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Names:** Town Clerk Stephanie Fields      **Group Name:** Staff

**Address:** P.O. Box 160      **Phone:** 360-686-3922  
Yacolt, WA 98675

**Email Address:** clerk@townofyacolt.com      **Alt. Phone:** ---

### ITEM INFORMATION:

**Item Title:** Proposed Ordinance #582 Amending Regular Council Meeting Schedule.

**Proposed Meeting Date:** Monday, November 16, 2020.

**Action Requested of Council:** Approve proposed Ordinance #582.

**Proposed Motion:** "I move that the Council adopt Ordinance #582 as presented."

**Summary/ Background:** Following discussion at its October 19, 2020 meeting, the Town Council directed staff to prepare an Ordinance that would amend the Municipal Code reducing the number of regularly scheduled Council meetings to one meeting per month, to be held on the second Monday of each month at 7:00 p.m. Staff proposes that the Ordinance take effect in January of 2021 because the Town has already scheduled an agenda for a Council meeting on the first Monday of December, 2020 (as required by budget statutes). The Town Attorney has reviewed the proposed Ordinance.

**Staff Contact(s):** Stephanie Fields, Town Clerk.

**Attachments:** Ordinance #582, (proposed).

## ORDINANCE #582

### **AN ORDINANCE OF THE TOWN OF YACOLT, WASHINGTON, AMENDING SECTION 2.05.010 OF THE YACOLT MUNICIPAL CODE (PLACE AND TIME OF TOWN COUNCIL MEETINGS) TO CHANGE THE COUNCIL'S REGULAR MEETING SCHEDULE TO THE SECOND MONDAY OF EACH MONTH BEGINNING JANUARY, 2021; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR SUMMARY PUBLICATION BY TITLE.**

**Whereas**, the Town Council of the Town of Yacolt, ("*Town*" or "*Yacolt*"), has historically held two regular public meetings during each calendar month, on the first and third Mondays of the month;

**Whereas**, RCW 35.27.270 states that the Town Council "shall hold regular meetings at least once each month at such times as may be fixed by ordinance";

**Whereas**, the Town's research has shown that many municipalities within the State of Washington effectively conduct their business with only one regular meeting per month;

**Whereas**, holding one regular meeting per month instead of two would save the Town both in Council stipends and time spent by the Town Clerk performing clerical duties for a second monthly meeting;

**Whereas**, during the regular Town Council meeting on October 19, 2020, the Council concluded that one regular meeting per month would be adequate to thoroughly and effectively conduct the Town's business; and,

**Whereas**, the Town Council is in regular session this 16<sup>th</sup> day of November, 2020, and all members of the Town Council have had notice of the time, place, and purpose of said meeting:

**NOW THEREFORE, be it Ordained by the Town Council of the Town of Yacolt, Washington:**

**Section 1 - Amendment of YMC Section 2.05.010:** Section 2.05.010 of the Yacolt Municipal Code [Place and Time of Meetings] is hereby amended to read as follows:

Regular meetings of the town council shall be held on the second Monday of each month beginning at 7:00 p.m. All meetings of the town council shall be held in the council chambers of Town Hall, located at 202 W. Cushman Street, Yacolt, Washington, or at such other place as may be designated by the town council.

If a regular meeting day falls on a legal holiday designated in RCW 1.16.050 (as amended), such regular meeting shall be held on the next business day at the same hour.

Special meetings of the town council may be called as provided by law.

**Section 2 - Savings Clause:** All terms of YMC 2.05.010 shall remain in full force and effect until the Effective Date of this Ordinance.

**Section 3 - Codification of Ordinance:** Upon the Effective Date of this Ordinance, the Town Clerk is directed to send a copy hereof to Code Publishing Company of Seattle, Washington, so that the provisions of this Ordinance may be promptly reflected in the Yacolt Municipal Code.

**Section 4 - Severability:** If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by a court of competent jurisdiction, or its application to any person or circumstances is held invalid, the remaining portion of this Ordinance shall remain in full force and effect, and the application of the provision to other Persons or circumstances shall not be affected.

**Section 5 - Effective Date:** This Ordinance shall take effect on January 1, 2021, following adoption and publication of the following summary, according to law.

**Town of Yacolt - Summary of Ordinance #582**

The Town Council of the Town of Yacolt adopted Ordinance #582 at its regularly scheduled Town Council meeting held on Monday, November 16, 2020. The content of the Ordinance is summarized in its title as follows:

“AN ORDINANCE OF THE TOWN OF YACOLT, WASHINGTON, AMENDING SECTION 2.05.010 OF THE YACOLT MUNICIPAL CODE (PLACE AND TIME OF TOWN COUNCIL MEETINGS) TO CHANGE THE COUNCIL’S REGULAR MEETING SCHEDULE TO THE SECOND MONDAY OF EACH MONTH BEGINNING JANUARY, 2021; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR SUMMARY PUBLICATION BY TITLE.”

The effective date of the Ordinance is January 1, 2021.

A copy of the full text of the Ordinance will be mailed upon request to the undersigned at the Town of Yacolt Town Hall, P.O. Box 160, Yacolt, WA 98675: (360) 686-3922.

Published this 25<sup>th</sup> day of November, 2020.  
Stephanie Fields, Town Clerk

**PASSED** by the Town Council of the Town of Yacolt, Washington, at a regular meeting thereof this 16<sup>th</sup> day of November, 2020.

**TOWN OF YACOLT**

---

Katelyn J. Listek, Mayor

**Attest:**

---

Stephanie Fields, Town Clerk

///



Approved as to Form:

\_\_\_\_\_  
David W. Ridenour, Town Attorney

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Abstain: \_\_\_\_\_

### **TOWN CLERK'S CERTIFICATION**

I hereby certify that the foregoing Ordinance is a true and correct copy of Ordinance #582 of the Town of Yacolt, Washington, entitled "AN ORDINANCE OF THE TOWN OF YACOLT, WASHINGTON, AMENDING SECTION 2.05.010 OF THE YACOLT MUNICIPAL CODE (PLACE AND TIME OF TOWN COUNCIL MEETINGS) TO CHANGE THE COUNCIL'S REGULAR MEETING SCHEDULE TO THE SECOND MONDAY OF EACH MONTH BEGINNING JANUARY, 2021; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR SUMMARY PUBLICATION BY TITLE" as approved according to law by the Town Council on the date therein mentioned. The Ordinance has been published or posted according to law.

Attest:

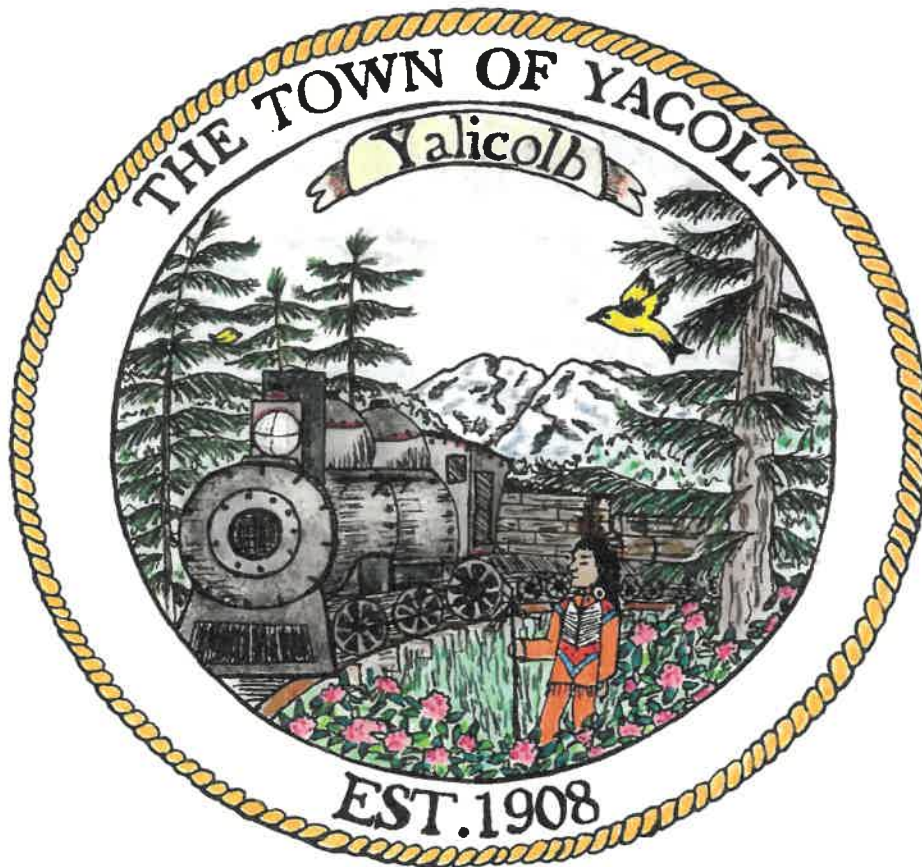
---

Stephanie Fields, Town Clerk

Approved: November 16, 2020  
Published: November 25, 2020  
Effective Date: January 1, 2021  
Ordinance Number: 582

# TOWN OF YACOLT

## 2021 BUDGET



# TOWN OF YACOLT- 2021 BUDGET

## TABLE OF CONTENTS

<b>DIRECTORY OF TOWN OFFICIALS</b>	<b>3</b>
<b>MAYORS MESSAGE</b>	<b>4</b>
<b>TOWN OF YACOLT SALARY SCHEDULE</b>	<b>6</b>
<b>2021 PROPOSED BUDGET</b>	<b>7</b>

## **DIRECTORY OF TOWN OFFICIALS**

### **ELECTED:**

Katelyn Listek	Mayor
Amy Boget	Council Position #1
Michelle Dawson	Council Position #2
Malita Moseley	Council Position #3
Herbert Noble	Council Position #4
Marina Viray	Council Position #5

### **APPOINTED:**

David Ridenour	Town Attorney
Devin Jackson	Town Engineer

### **EMPLOYEES:**

Stephanie Fields	Town Clerk Treasurer
Janie Kirkland	Administrative Assistant
Thomas Esteb	Public Works Director
Terry Gardner	Public Works Maintenance Assistant

## **MAYOR'S MESSAGE**

To the Town Council and Residents of Yacolt,

As Mayor, I am honored and blessed to be able to present the 2021 Budget for the Town of Yacolt. Yacolt is a place that has experienced many ups and downs throughout its history, and I would like to build upon the history that has brought us to where we are today.

While I had hoped to gather for the many occasions that we typically celebrate in our town, we have been challenged to work through some of the strangest obstacles in our lifetime. With that in mind, I would like to focus on bringing more opportunity to enjoy a higher quality of life within our town. I believe in being frugal, but at the same time, I believe that it is important to do the most with the funds we have accumulated.

A budget is not something that is absolute, but we work within the budget to make the best decisions that we are able to for the residents. The 2021 budget reflects investments to improve our street lighting, cemetery access, parks, signs, and storage while also creating a new community room and council chambers in our Town Hall. These changes will provide an overall improvement to the well-being of our town residents and increase the potential for economic growth opportunities in the future.

We will actively seek additional grant funding for community improvements, but I believe that it is important to continue to plan to improve upon our community with the revenues we have already received. The value of locations to enjoy within our town has been made much more evident during this year of uncertainty. With that in mind, we have budgeted to begin creating a trail system that will ultimately link our town to Yacolt Creek Falls and the Chelatchie Prairie Trail System.

During 2020, the Town of Yacolt purchased a street sweeper to help maintain our roadways which greatly reduced the maintenance hours, focused on reorganizing the offices of the Clerk, established an official office space for the Public Works department, and improved the attic space in Town Hall for better storage.

The Public Works office was improved upon by building a wall that allowed for separation and security of the space from general public access. These changes designated an entry way to the Public Works Office, the elevator, and the future Council Chambers entry. The wall will be utilized as a first stop for any agendas or information prior to council meetings that will eventually be held in the new Council Chambers. Storage closets were built for employee clothing which decluttered the office space and made it presentable as well as functional for business meetings. Additional storage was utilized in the attic for storing event items and clearing the future council chambers room which has been used as a large, unorganized, storage space for over a decade.

Other progress throughout town includes replacement/install of road signs, freshly painted curbs, an awning on the front of the library, and completely fencing the ball fields and replacing a section of fencing damaged from a fallen tree to include a pedestrian access gate. The sidewalk and crossing on Hoag Street and Railroad Avenue with grant funding received through the CDBG (Community Development Block Grant) was completed. In addition, the Town will be completing the organization of the Records Room through a records room grant that helped us to create a more functional and organized room. Shelves were built to utilize the high ceilings and provide for additional growth for secure and efficient records retention.

Throughout the year, we have been limited on what we could do. Within those limitations, we have continued to make the best of our situation. In June, we restarted our Annual Town Clean-Up and made it more functional and cost effective. Planning for the next cleanup will be much easier. We also began to schedule Saturday Markets during the Summer months to help with economic opportunities and safe community interactions. We hope to continue to build upon the foundation of these markets in the coming year. Prior to the pandemic, we had started to schedule monthly craft days at the Town Hall and will strive to make those events possible in 2021 because Community is Essential.

The preliminary budget was developed through many hours of planning and discussion with staff aimed at providing an overall improvement to the quality of life for the residents within the town.

Looking forward to the adventure of 2021!

Katelyn Listek

## **TOWN OF YACOLT SALARY SCHEDULE**

(\*= Full Time Employee)

<b>CLASSIFICATION</b>	<b>WAGE/SALARY</b>	<b>AVERAGE HOURS WEEKLY</b>	<b>HOURLY WAGE</b>
Clerk Treasurer*	\$50,700	37.5	\$26.00
Administration Assistant	\$15,600	15	\$20.00
Public Works Director*	\$58,240	40	\$28.00
Public Works Maintenance Assistant*	\$ 45,760	40	\$22.00

**[+ Any needed overtime for Meetings & Town Events]**

<b>TOWN PAID BENEFITS:</b>	90/10
Full Time Employees	Medical, Dental, Vision

### **2021 WAGE DISTRIBUTION & BENEFITS TO MULTIPLE FUNDS:**

Clerk Treasurer	General Fund
Building Department Administrator	General Fund
Public Works Director	Streets, Cemetery, Storm Water Funds
Public Works Maintenance Assistant	Streets, Cemetery, Storm Water Funds



# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 1

001 General Fund		Original	Proposed	Difference	Remarks
Revenues					
308 Beginning Balances					
308 80 00 01	Beginning Balance	870,199.63	870,199.63	0.00	100.0%
308 Beginning Balances					
308	Beginning Balances	870,199.63	870,199.63	0.00	100.0%
310 Taxes					
311 10 00 00	Property Tax Revenue	217,359.59	217,359.59	0.00	100.0%
313 11 00 00	Sales & Use Tax Ce	133,000.00	133,000.00	0.00	100.0%
313 71 00 00	Local Criminal Justice Fund	27,000.00	27,000.00	0.00	100.0%
316 41 00 00	Electricity Taxes	52,000.00	52,000.00	0.00	100.0%
316 47 00 00	Telephone Tax	33,000.00	33,000.00	0.00	100.0%
310 Taxes		462,359.59	462,359.59	0.00	100.0%
320 Licenses & Permits					
321 99 00 00	Business Licenses	5,000.00	5,000.00	0.00	100.0%
321 99 00 01	Business License Renewal	0.00	0.00	0.00	0.0%
321 99 00 02	Peddlers License	0.00	0.00	0.00	0.0%
322 10 00 00	Building Permits	30,000.00	20,000.00	(10,000.00)	66.7%
322 10 00 01	Plan Review Fee	6,400.00	0.00	(6,400.00)	0.0%
322 10 00 02	Fire & Life Safety Plan Review Fe	3,600.00	3,600.00	0.00	100.0%
322 10 00 03	Pre-Application Conference	350.00	350.00	0.00	100.0%
322 10 00 04	State Surcharge Fee	0.00	0.00	0.00	0.0%
322 30 00 00	Animal Licences	450.00	500.00	50.00	111.1%
322 90 00 00	Engineering Pass Thru	5,000.00	5,000.00	0.00	100.0%
322 90 00 01	Legal Pass Thru	0.00	8,000.00	8,000.00	0.0%
320 Licenses & Permits		50,800.00	42,450.00	(8,350.00)	83.6%
330 State Generated Revenues					
334 06 90 00	State Direct/Indirect Grant Record	5,263.00	0.00	(5,263.00)	0.0%
336 00 98 00	City Assistance	45,000.00	45,000.00	0.00	100.0%
336 06 21 00	Criminal Justice- Population	1,000.00	1,200.00	200.00	120.0%
336 06 25 00	Mvet-criminal Justice Funding-prc	2,400.00	2,400.00	0.00	100.0%
336 06 26 00	Criminal Justice- Special Program	1,900.00	1,900.00	0.00	100.0%
336 06 42 00	Marijuana Excise Tax Distribution	1,200.00	1,500.00	300.00	125.0%
336 06 51 00	Dut-cities	250.00	200.00	(50.00)	80.0%

Record room organized  
Based on 2020 revenue  
Based on 2020 revenue  
Based on 2020 revenue

# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 2

## 001 General Fund

Revenues	Original	Proposed	Difference	Remarks
----------	----------	----------	------------	---------

### 330 State Generated Revenues

330 State Generated Revenues	57,013.00	52,200.00	(4,813.00)	91.6%
------------------------------	-----------	-----------	------------	-------

### 340 Charges For Services

341 43 00 01 Collections Fees	0.00	0.00	0.00	0.0%	
343 30 00 01 Utility Reimbursement Fort Vanco	1,250.00	1,600.00	350.00	128.0%	Based on 2020 revenue
343 30 00 02 Utility Reimbursement North Clar	0.00	2,200.00	2,200.00	0.0%	Based on 2020 revenue
346 20 00 00 Wellness	50.00	50.00	0.00	100.0%	
347 30 00 05 Santa Photos	0.00	50.00	50.00	0.0%	Based on prior photo donations
359 90 03 00 Nsf Fee	50.00	50.00	0.00	100.0%	
389 30 00 02 School Impact Fees	15,000.00	15,000.00	0.00	100.0%	
340 Charges For Services	16,350.00	18,950.00	2,600.00	115.9%	

### 350 Fines & Forfeitures

359 00 00 01 Criminal Fines	0.00	0.00	0.00	0.0%	
359 90 00 00 Animal Control Fines	100.00	100.00	0.00	100.0%	

350 Fines & Forfeitures	100.00	100.00	0.00	100.0%
-------------------------	--------	--------	------	--------

### 360 Misc Revenues

341 81 00 01 Notary	25.00	50.00	25.00	200.0%	Based on 2020 revenue
341 81 01 01 Copies/Faxes, Ect.	100.00	50.00	(50.00)	50.0%	Based on 2020 revenue
361 11 00 01 Investment Interest	0.00	2,000.00	2,000.00	0.0%	Based on 2020 revenue
361 40 00 00 Interest Clark County Treasurer	100.00	120.00	20.00	120.0%	Based on 2020 revenue
362 40 00 00 Town Hall Rental Fee	100.00	250.00	150.00	250.0%	Expected expansion of use
362 40 01 00 Park Rental Fees	100.00	100.00	0.00	100.0%	
367 11 00 00 Private Donation/contributi	1,750.00	1,750.00	0.00	100.0%	
367 11 00 01 AWC Grants	3,000.00	3,000.00	0.00	100.0%	
369 10 00 00 Sale Of Surplus Items	50.00	200.00	150.00	400.0%	Items in storage to sell
369 81 00 00 Cashiers Over/under	0.00	0.00	0.00	0.0%	
369 91 00 01 Public Records Requests	0.00	0.00	0.00	0.0%	
369 91 00 02 Misc Revenue	1,000.00	1,000.00	0.00	100.0%	
360 Misc Revenues	6,225.00	8,520.00	2,295.00	136.9%	

# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 3

001 General Fund					
Revenues		Original	Proposed	Difference	Remarks
380 Non Revenues					
362 50 00 00	Library Lease	2,400.00	2,400.00	0.00	100.0%
386 00 00 01	Rental Agreement Deposit	100.00	1,000.00	900.00	***** Expected expansion of use
386 60 00 00	Developer Pass Thru Fees	0.00	0.00	0.00	0.0%
388 10 00 01	Prior Period Adjustment	0.00	0.00	0.00	0.0%
389 90 00 02	Revenues Pending Classification	50.00	0.00	(50.00)	0.0% Not expecting to use
380 Non Revenues		2,550.00	3,400.00	850.00	133.3%
390 Other Revenues					
347 30 00 00	Rendezvous Days	300.00	500.00	200.00	166.7% Expected event expansion
347 30 00 01	Spring Clean Up Fee	6,000.00	3,000.00	(3,000.00)	50.0% Based on 2020 event
347 30 00 02	Big Foot Fun Run	3,000.00	3,000.00	0.00	100.0% Expected based on years prior
347 30 00 03	Egg Hunt	25.00	25.00	0.00	100.0%
347 30 00 04	Parade Entry	0.00	100.00	100.00	0.0% Based on multiple parade entries expected
395 10 00 00	Sale Of Surplus Equipment	0.00	100.00	100.00	0.0% Expected sale of unused equipment
395 20 00 00	Compensation Capitol Loss	0.00	0.00	0.00	0.0%
390 Other Revenues		9,325.00	6,725.00	(2,600.00)	72.1%
397 Interfund Transfers					
397 10 01 00	Transfer-In	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.0%
Fund Revenues:		1,474,922.22	1,464,904.22	(10,018.00)	99.3%
Expenditures		Original	Proposed	Difference	Remarks
511 Legislative					
514 40 41 00	Voter Registration Costs-professio	1,400.00	1,800.00	400.00	128.6% Based on 2020 expense
514 41 41 00	Election Costs-professional Service	3,500.00	1,500.00	(2,000.00)	42.9% Based on 5 year comparison average
511 60 10 00	Council Salary	7,500.00	5,500.00	(2,000.00)	73.3% Based on 2021 meeting changes
511 60 20 00	Legislative Services-personnel Bei	900.00	900.00	0.00	100.0%
010 Administration		8,400.00	6,400.00	(2,000.00)	76.2%
511 30 44 00	Advertising: Newspaper/Media	5,000.00	4,000.00	(1,000.00)	80.0% Based on 5 year comparison

# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 4

001 General Fund					
Expenditures		Original	Proposed	Difference	Remarks
511 Legislative					
030	Official Publication Services	5,000.00	4,000.00	(1,000.00)	80.0%
511 60 43 00	Legislative Travel/Training	1,200.00	1,200.00	0.00	100.0%
040	Training	1,200.00	1,200.00	0.00	100.0%
511	Legislative	19,500.00	14,900.00	(4,600.00)	76.4%
513 Executive					
513 10 10 00	Mayor Salary	8,400.00	8,400.00	0.00	100.0%
513 10 20 00	Mayor Benefits	700.00	700.00	0.00	100.0%
010	Administration	9,100.00	9,100.00	0.00	100.0%
513 10 41 00	AWC Dues	1,000.00	1,021.00	21.00	102.1% 2021 dues
513 10 43 00	Executive Administration-travel	500.00	500.00	0.00	100.0%
040	Training	1,500.00	1,521.00	21.00	101.4%
513	Executive	10,600.00	10,621.00	21.00	100.2%
514 Finance					
514 23 31 02	Post Office Box Rental	180.00	180.00	0.00	100.0%
514 23 31 03	Konica Minolta Lease	1,300.00	1,300.00	0.00	100.0%
514 23 31 04	Copies	1,200.00	0.00	(1,200.00)	0.0% Not planning to use line item
514 23 41 05	Building Permit State Surcharge	0.00	130.00	130.00	0.0% Based on 2020 expense
514 23 47 00	Clerk's Bond	600.00	600.00	0.00	100.0%
514 23 47 01	Clerk Assistant's Bond	600.00	0.00	(600.00)	0.0% No clerk bond needed for admin asst.
514 23 49 00	Dues And Memberships	0.00	0.00	0.00	0.0%
514 23 49 02	Dues National Assoc Of Town Wa	40.00	40.00	0.00	100.0%
514 23 49 03	Dept Of Licensing - Assistant Cler	30.00	30.00	0.00	100.0%
514 23 49 04	Dept Of Licensing - Clerks Notary	200.00	200.00	0.00	100.0%
514 23 49 05	SW WA Regional Transportation C	450.00	475.00	25.00	105.6% Based on 2020 expense
514 23 49 06	WMCA Membership	75.00	75.00	0.00	100.0%
514 23 49 07	MRSC Membership Dues	150.00	150.00	0.00	100.0%
514 23 49 08	Dues SW WA Regional Transporta	0.00	0.00	0.00	0.0%
514 23 49 09	WAPRO Membership	0.00	25.00	25.00	0.0%

# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 5

001 General Fund					
Expenditures	Original	Proposed	Difference	Remarks	
514 Finance					
514 23 49 10 Amazon Prime Membership	0.00	130.00	130.00	0.0%	\$119/year+tax
514 23 49 11 Costco Membership	0.00	120.00	120.00	0.0%	Based on 2021 prices
514 23 49 12 NAGARA Membership	0.00	89.00	89.00	0.0%	Archive and info management
514 23 49 13 Parks Foundation Membership	0.00	120.00	120.00	0.0%	Grant opportunities
514 60 41 00 Records Room Grant	5,263.00	0.00	(5,263.00)	0.0%	No expected need
514 81 48 00 Permits/Licenses: Buildings & Str	0.00	0.00	0.00	0.0%	
514 89 43 00 Travel & Training	2,500.00	1,000.00	(1,500.00)	40.0%	Based on prior years expense
514 89 49 01 Misc, Int, Bank Fees	600.00	400.00	(200.00)	66.7%	Based on average
518 30 47 00 Electric, Water/sewer, Garbage	11,000.00	13,000.00	2,000.00	118.2%	Based on 2020 expense
518 80 35 00 Office Hardware & Equipment	2,000.00	1,000.00	(1,000.00)	50.0%	If needed
542 10 41 01 Cleaning Services: Town Halls	0.00	0.00	0.00	0.0%	
542 10 41 03 Engineering Services	18,000.00	18,000.00	0.00	100.0%	
559 81 48 00 Permits/Licenses: Buildings & Str	200.00	200.00	0.00	100.0%	
589 30 00 00 Impact Fees BG School Dist	5,000.00	5,000.00	0.00	100.0%	
514 23 10 00 Admin. Salary: Town Clerk	54,206.07	50,700.00	(3,506.07)	93.5%	
514 23 10 01 Assistant Clerk Wages	29,952.00	15,600.00	(14,352.00)	52.1%	
514 23 20 00 Admin Benefits: Town Clerk	30,000.00	30,000.00	0.00	100.0%	
514 23 20 01 Admin Benefits: Asst. Clerk Benel	16,000.00	0.00	(16,000.00)	0.0%	Part-time- no benefits
010 Administration					
514 23 31 00 Office & Operating Supplies	130,158.07	96,300.00	(33,858.07)	74.0%	
514 23 31 01 Postage	2,500.00	1,800.00	(700.00)	72.0%	Based on prior expenses
	1,000.00	1,000.00	0.00	100.0%	
020 Financial Services					
	3,500.00	2,800.00	(700.00)	80.0%	
514 23 41 00 Building Inspector Service	18,000.00	18,000.00	0.00	100.0%	
514 23 41 02 Technical Writing/Grants,etc.	400.00	0.00	(400.00)	0.0%	No outside sources needed
514 23 41 03 Professional Services: Budgeting,4	500.00	500.00	0.00	100.0%	
514 23 41 04 Financial & Record Services - Pro	2,000.00	2,000.00	0.00	100.0%	
514 23 48 01 State Auditor Fees	0.00	0.00	0.00	0.0%	
030 Records Services					
	20,900.00	20,500.00	(400.00)	98.1%	
514 23 42 00 Telephone And DSL	4,800.00	4,800.00	0.00	100.0%	
514 23 48 00 Repair & Maint: Town Hall Bldgs.	0.00	0.00	0.00	0.0%	
050 Facilities					
	4,800.00	4,800.00	0.00	100.0%	
514 23 46 00 Insurance	0.00	0.00	0.00	0.0%	

# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 6

## 001 General Fund

### Expenditures

Original	Proposed	Difference	Remarks
----------	----------	------------	---------

### 514 Finance

#### 070 Risk Management

0.00	0.00	0.00	0.0%
------	------	------	------

### 514 Finance

208,746.07	166,664.00	(42,082.07)	79.8%
------------	------------	-------------	-------

### 515 Legal Services

#### 515 31 41 00 Legal Services

48,000.00	80,000.00	32,000.00	166.7%
-----------	-----------	-----------	--------

#### 515 Legal Services

48,000.00	80,000.00	32,000.00	166.7%
-----------	-----------	-----------	--------

### 517 Employee Benefit Programs

#### 517 90 20 00 Wellness Program

100.00	100.00	0.00	100.0%
--------	--------	------	--------

#### 517 Employee Benefit Programs

100.00	100.00	0.00	100.0%
--------	--------	------	--------

### 518 Central Services

#### 518 30 40 00 Insurance - General Liability Polic

34,000.00	37,388.00	3,388.00	110.0%	AWC RMSA- projected
-----------	-----------	----------	--------	---------------------

#### 518 30 48 02 Town Hall Cleaning Services

3,840.00	3,840.00	0.00	100.0%
----------	----------	------	--------

#### 518 30 48 03 Schindler Elevator Maintenance C

1,200.00	1,200.00	0.00	100.0%
----------	----------	------	--------

#### 518 30 48 04 Council Chambers, Comm Room

0.00	0.00	0.00	0.0%
------	------	------	------

#### 518 80 41 00 Central Services - Professional Sei

700.00	700.00	0.00	100.0%
--------	--------	------	--------

#### 518 80 41 01 BIAS Annual Dues

4,900.00	5,470.00	570.00	111.6%	Dues- purchased by Springbrook Software
----------	----------	--------	--------	---

#### 518 80 41 02 Information Technology Muni Me

2,200.00	2,400.00	200.00	109.1%	Based on 2020 + tax
----------	----------	--------	--------	---------------------

#### 518 80 41 03 Information Technology- Web Pub

1,800.00	1,800.00	0.00	100.0%
----------	----------	------	--------

#### 518 80 41 04 Information Technology- Compute

4,000.00	1,000.00	(3,000.00)	25.0%	As needed
----------	----------	------------	-------	-----------

#### 518 80 41 05 Sotware - Adobe

350.00	350.00	0.00	100.0%	2021 Dues
--------	--------	------	--------	-----------

#### 518 80 41 06 SWCAA- Southwest Clean Air Ag

908.95	956.65	47.70	105.2%	2021 Dues
--------	--------	-------	--------	-----------

#### 518 80 41 07 Software - Office Subscription For

864.00	864.00	0.00	100.0%
--------	--------	------	--------

#### 518 80 41 08 Email Archiving And Data Loss Pr

5,000.00	5,000.00	0.00	100.0%	Contract with Silverstar- email backup
----------	----------	------	--------	--

#### 518 80 41 09 Information Technology-Code Pub

0.00	925.00	925.00	0.0%	Based on 2020 expense
------	--------	--------	------	-----------------------

### 518 Central Services

59,762.95	61,893.65	2,130.70	103.6%
-----------	-----------	----------	--------

### 519 General Government Services

#### 514 23 42 04 Communication Services

1,900.00	1,935.00	35.00	101.8%	Based on 2021 dues- population
----------	----------	-------	--------	--------------------------------

#### 514 23 49 01 Other GGS Misc.: Community, Etc

1,500.00	1,500.00	0.00	100.0%
----------	----------	------	--------

# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 7

## 001 General Fund

### Expenditures

Original	Proposed	Difference	Remarks
----------	----------	------------	---------

### 519 General Government Services

514 23 53 03 Other GGS:External Taxes & Oper	1,300.00	1,300.00	0.00 100.0%
514 81 41 00 Animal Control: Professional Serv	1,500.00	3,400.00	1,900.00 226.7% Based on 2020 expense
518 30 48 01 Repair & Maintenance- Town Hall	3,000.00	4,000.00	1,000.00 133.3% Council Chambers Improvements- drywall

519 General Government Services	9,200.00	12,135.00	2,935.00 131.9%
---------------------------------	----------	-----------	-----------------

### 521 Law Enforcement

521 20 41 00 Law Enforcement Services	47,251.00	47,251.00	0.00 100.0%
521 Law Enforcement	47,251.00	47,251.00	0.00 100.0%

### 524 Protective Inspections

524 20 48 00 Inspections/Permits - Backflow Te	129.00	129.00	0.00 100.0%
524 Protective Inspections	129.00	129.00	0.00 100.0%

### 525 Emergency Services

525 10 36 00 Covid 19 Computer Software And	0.00	0.00	0.00 0.0%
525 10 41 00 Covid-19 Attorney Fees	0.00	0.00	0.00 0.0%
525 10 42 00 Covid-19 Office Productivity Soft	0.00	0.00	0.00 0.0%
525 10 42 01 Covid-19 Legal Ad Costs	0.00	0.00	0.00 0.0%
525 10 45 00 COVID-19 Misc Expenses	0.00	0.00	0.00 0.0%
525 20 00 00 COVID-19 Sick Pay	0.00	0.00	0.00 0.0%

525 Emergency Services	0.00	0.00	0.00 0.0%
------------------------	------	------	-----------

### 542 Streets - Maintenance

542 10 41 04 Roads/Streets Ordinary Maintenan	0.00	0.00	0.00 0.0%
542 Streets - Maintenance	0.00	0.00	0.00 0.0%

### 551 Welfare

557 20 49 00 Welfare Services-Intergovernment:	0.00	8,000.00	8,000.00 0.0% 2 readerboards for communication with residents
551 Welfare	0.00	8,000.00	8,000.00 0.0%

# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 8

Expenditures		Original	Proposed	Difference	Remarks
001 General Fund					
559 Housing & Community Develop					
559 30 10 00	Property Development- Town Hall	0.00	0.00	0.00	0.0%
050 Facilities		0.00	0.00	0.00	0.0%
559	Housing & Community Develop	0.00	0.00	0.00	0.0%
566 Substance Abuse					
566 00 51 00	Alcoholism-intergovernmental Pro	250.00	250.00	0.00	100.0%
566	Substance Abuse	250.00	250.00	0.00	100.0%
573 Spectator & Community Events					
573 90 31 00	Event: Rendezvous	6,500.00	5,000.00	(1,500.00)	76.9% Shorter fireworks show, allocated to other event items
573 90 31 01	Event: Christmas Tree Lighting	500.00	1,000.00	500.00	200.0% Expected event expansion
573 90 31 02	Event - Events Decorations	250.00	1,200.00	950.00	480.0% All events- need expanded
573 90 31 03	Event - National Night Out	950.00	1,000.00	50.00	105.3% Based on population increase
573 90 31 04	Event - Spring Clean-up Day	6,000.00	3,000.00	(3,000.00)	50.0% Based on 2020 expense
573 90 31 06	Big Foot Fun Run	3,200.00	3,200.00	0.00	100.0%
573 90 31 07	Event Easter Egg Hunt	500.00	500.00	0.00	100.0%
573 90 31 08	Arts And Culture	1,500.00	3,000.00	1,500.00	200.0% Stormdrain paintins, wood carvings, wood benches
573	Spectator & Community Events	19,400.00	17,900.00	(1,500.00)	92.3%
576 Park Facilities					
576 67 49 01	Parks/Grant Parks Foundation	500.00	500.00	0.00	100.0%
576 80 31 00	Parks Supplies	1,000.00	1,000.00	0.00	100.0%
576 80 47 00	Parks Utility Services	2,300.00	2,300.00	0.00	100.0%
576 80 48 00	Insurance	0.00	0.00	0.00	0.0%
576 80 48 01	Park : Repair & Maintenance	6,600.00	6,600.00	0.00	100.0% Paint new pickleball lines
576 80 48 02	Larch Corrections Crew	7,000.00	7,000.00	0.00	100.0%
576 80 48 03	Temp Staff	11,000.00	7,500.00	(3,500.00)	68.2% Decrease
594 76 64 01	Parks: Capital Expense Equipment	3,000.00	7,000.00	4,000.00	233.3% Potential purchase of wing blade mower
576	Park Facilities	31,400.00	31,900.00	500.00	101.6%
580 Non Expenditures					



# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 9

001 General Fund		Original	Proposed	Difference	Remarks
Expenditures					
580 Non Expenditures					
589 90 00 01	Public Records Requests	0.00	0.00	0.00	0.0%
589 99 00 99	Payroll Clearing	0.00	0.00	0.00	0.0%
580 Non Expenditures		0.00	0.00	0.00	0.0%
594 Capital Expenditures					
594 14 63 00	Capital Expenditures/Expenses - C	7,000.00	7,000.00	0.00	100.0%
594 Capital Expenditures		7,000.00	7,000.00	0.00	100.0%
597 Interfund Transfers					
597 00 00 02	Reserve/Contingency Fund/Transf	0.00	0.00	0.00	0.0%
597 00 01 00	Transfers-Out - Depreciation/Arno	0.00	0.00	0.00	0.0%
597 00 01 01	Transfers-Out - Streets	116,383.57	116,383.57	0.00	100.0%
597 00 01 05	Transfer Out To REET	0.00	0.00	0.00	0.0%
597 00 01 14	Transfer Out To Park Impact	0.00	0.00	0.00	0.0%
597 00 01 15	Transfer Out To Transportation	0.00	0.00	0.00	0.0%
597 Interfund Transfers		116,383.57	116,383.57	0.00	100.0%
999 Ending Balance					
508 00 01 00	Ending Balance	870,199.63	870,199.63	0.00	100.0%
999 Ending Balance		870,199.63	870,199.63	0.00	100.0%
Fund Expenditures:		1,447,922.22	1,445,326.85	(2,595.37)	99.8%
Fund Excess/(Deficit):		27,000.00	19,577.37		

# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 10

002 General Fund Reserves					
Revenues	Original	Proposed	Difference	Remarks	
308 Beginning Balances					
308 80 00 02 Beginning Balance	123,022.05	123,022.05	0.00	100.0%	
308 Beginning Balances	123,022.05	123,022.05	0.00	100.0%	
360 Misc Revenues					
361 11 00 02 Investment Interest	0.00	0.00	0.00	0.0%	
360 Misc Revenues	0.00	0.00	0.00	0.0%	
397 Interfund Transfers					
397 00 00 02 Transfer In /current Expense	0.00	0.00	0.00	0.0%	
397 00 04 01 Transfer In From Water	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
<b>Fund Revenues:</b>	<b>123,022.05</b>	<b>123,022.05</b>	<b>0.00</b>	<b>100.0%</b>	
Expenditures	Original	Proposed	Difference	Remarks	
591 Debt Service					
590 00 01 00 Investment	0.00	0.00	0.00	0.0%	
591 Debt Service	0.00	0.00	0.00	0.0%	
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>123,022.05</b>	<b>123,022.05</b>			

# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 11

101 Streets	Original	Proposed	Difference	Remarks
Revenues				
308 Beginning Balances				
308 80 01 01 Beginning Net Cash & Investment	12,819.43	12,819.43	0.00	100.0%
308 Beginning Balances	12,819.43	12,819.43	0.00	100.0%
310 Taxes				
311 10 01 01 Real & Personal Property Tax	0.00	0.00	0.00	0.0%
310 Taxes	0.00	0.00	0.00	0.0%
330 State Generated Revenues				
333 14 00 00 CDBG-Hoag Street Indirect HUD	110,100.00	0.00	(110,100.00)	0.0% Hoag st project completed
336 00 71 00 Multimodal Transp. City	2,400.00	2,400.00	0.00	100.0%
336 00 87 00 Motor Vehicle Fuel Tax - City Stre	36,000.00	28,000.00	(8,000.00)	77.8% Havent received 4th quarter revenues
336 06 94 00 Liquor Excise Tax	9,000.00	7,500.00	(1,500.00)	83.3%
336 06 95 00 Liquor Profits	14,000.00	15,000.00	1,000.00	107.1% Based on 2020 revenue
330 State Generated Revenues	171,500.00	52,900.00	(118,600.00)	30.8%
340 Charges For Services				
345 85 00 03 Impact Fees	2,750.00	0.00	(2,750.00)	0.0% Based on 2020 revenue
340 Charges For Services	2,750.00	0.00	(2,750.00)	0.0%
360 Misc Revenues				
344 10 00 01 Misc.: Street Repair Income	0.00	0.00	0.00	0.0% Based on 5 year comparison
361 11 01 01 Investment Interest	0.00	0.00	0.00	0.0%
361 11 02 01 Bank Rebates	0.00	0.00	0.00	0.0%
360 Misc Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 00 00 Transfer In From General	116,383.57	116,383.57	0.00	100.0%
397 00 00 01 Transfer In From REET For Street	0.00	0.00	0.00	0.0%
397 Interfund Transfers	116,383.57	116,383.57	0.00	100.0%

# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 12

101 Streets					
Revenues	Original	Proposed	Difference		Remarks
<b>Fund Revenues:</b>	<b>303,453.00</b>	<b>182,103.00</b>	<b>(121,350.00)</b>	<b>60.0%</b>	
Expenditures	Original	Proposed	Difference		Remarks
514 Finance					
514 23 41 01 Financial & Record Services - Pro	0.00	0.00	0.00	0.0%	
030 Records Services	0.00	0.00	0.00	0.0%	
514 Finance	0.00	0.00	0.00	0.0%	
535 Sewer					
535 80 49 00 Septic: Reporting Fees: Clk. City. &	0.00	0.00	0.00	0.0%	
535 Sewer	0.00	0.00	0.00	0.0%	
542 Streets - Maintenance					
542 30 10 01 PWMA Road & Street Maint Salari	16,751.00	16,751.00	0.00	100.0%	
542 30 20 01 PWMA Road & Street Maint : Ber	7,334.00	7,334.00	0.00	100.0%	
542 70 10 01 PWMA Roadside:Salary	14,000.00	14,000.00	0.00	100.0%	
542 70 20 01 PWMA Roadside: Benefits	7,334.00	7,334.00	0.00	100.0%	
542 30 10 00 PWD Road & Street Maint Salary	23,000.00	23,000.00	0.00	100.0%	
542 30 20 00 PWD Road & Street Maint : Bene	11,667.00	11,667.00	0.00	100.0%	
542 30 31 01 Safety Equipment	500.00	500.00	0.00	100.0%	
542 30 41 00 Roadway:Professional Services	2,000.00	2,000.00	0.00	100.0%	
542 30 48 00 Road & Street Maintenance	20,000.00	20,000.00	0.00	100.0%	
542 30 49 00 Roadway:Misc.	0.00	0.00	0.00	0.0%	
030 Roadway	57,167.00	57,167.00	0.00	100.0%	
542 61 48 00 Sidewalks:Repairs & Maintenance	6,500.00	6,500.00	0.00	100.0%	
542 64 31 00 Traffic Control Devices:Office & (	400.00	100.00	(300.00)	25.0%	If needed
542 64 41 00 Traffic Control Devices:Professior	300.00	0.00	(300.00)	0.0%	Based on need
542 64 48 00 Traffic Control Devices:Repairs &	1,800.00	1,800.00	0.00	100.0%	
060 Traffic & Pedestrian Services	9,000.00	8,400.00	(600.00)	93.3%	
542 70 10 00 PWD Roadside:Salary	20,000.00	20,000.00	0.00	100.0%	
542 70 20 00 PWD Roadside: Benefits	11,667.00	11,667.00	0.00	100.0%	

# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 13

101 Streets		Original	Proposed	Difference	Remarks
Expenditures					
542 Streets - Maintenance					
542 70 35 00	Roadside-Small Tools & Minor Ec	2,500.00	2,500.00	0.00	100.0%
543 30 31 00	Roadside:Office & Operating Supj	600.00	250.00	(350.00)	41.7% Based on prior years
070 Roadside		34,767.00	34,417.00	(350.00)	99.0%
542 Streets - Maintenance		146,353.00	145,403.00	(950.00)	99.4%
543 Streets Admin & Overhead					
543 30 31 03	Shop Supplies	0.00	2,000.00	2,000.00	0.0% Based on 2020 expense
543 30 31 01	P/W:Office & Supplies	600.00	200.00	(400.00)	33.3% Based on need
543 30 31 02	P/W:Clothing Allowance	800.00	400.00	(400.00)	50.0% Based on need
543 30 43 05	P/W:Travel & Training	2,000.00	1,200.00	(800.00)	60.0% Decrease based on online trainings
543 30 46 00	General Services-insurance	0.00	0.00	0.00	0.0%
543 30 49 00	P/W: Licenses & Permits	0.00	0.00	0.00	0.0%
030 General Services		3,400.00	1,800.00	(1,600.00)	52.9%
543 Streets Admin & Overhead		3,400.00	3,800.00	400.00	111.8%
548 Municipal Vehicles/Equipment					
542 30 32 01	Fuel Consumed: Diesel	2,500.00	2,000.00	(500.00)	80.0% Based on 2020 expense
542 30 32 02	Reimburse:Sales Tax On Fuel To P	300.00	300.00	0.00	100.0%
050 Fuel Consumed		2,800.00	2,300.00	(500.00)	82.1%
542 30 32 00	Fuel Consumed: Regular	3,000.00	2,500.00	(500.00)	83.3% Based on 2020 expense
543 50 48 00	Repair & Maint.: Vehicles & Equip	5,000.00	5,000.00	0.00	100.0%
543 50 48 01	Equipment Maintenance	4,500.00	4,500.00	0.00	100.0%
070 Equipment Repair		12,500.00	12,000.00	(500.00)	96.0%
548 Municipal Vehicles/Equipment		15,300.00	14,300.00	(1,000.00)	93.5%
594 Capital Expenditures					
594 44 60 00	Capital Expenditure - Equipment &	0.00	0.00	0.00	0.0%
594 48 00 00	Capital Expenditures:Machinery &	0.00	0.00	0.00	0.0%

## 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 14

101 Streets		Original	Proposed	Difference	Remarks
<b>Expenditures</b>					
<b>594 Capital Expenditures</b>					
595 30 63 06	Roadway Improvements: Right-of-	0.00	0.00	0.00	0.0%
595 30 63 07	Roadway: Right-of-way	0.00	0.00	0.00	0.0%
595 30 63 08	Roads/Streets Const. & Other Infr	4,500.00	3,000.00	(1,500.00)	66.7% Decrease
595 90 63 00	CDBG Hoag St	110,100.00	0.00	(110,100.00)	0.0% Project completed
595 90 63 01	CDBG Hoag St Design And Engin	35,000.00	0.00	(35,000.00)	0.0% Project completed
594 Capital Expenditures		149,600.00	3,000.00	(146,600.00)	2.0%
<b>597 Interfund Transfers</b>					
597 00 01 02	Transfers-Out - Streets	0.00	0.00	0.00	0.0%
597 10 01 00	Transfers-Out - Depreciation/Amo	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.0%
<b>999 Ending Balance</b>					
508 00 01 01	Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance		0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>		<b>314,653.00</b>	<b>166,503.00</b>	<b>(148,150.00)</b>	<b>52.9%</b>
<b>Fund Excess/(Deficit):</b>		<b>(11,200.00)</b>	<b>15,600.00</b>		

# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 15

Revenues	Original	Proposed	Difference	Remarks
103 Cemetery				
308 Beginning Balances				
308 80 01 03 Beginning Net Cash & Investment	47,319.72	47,319.72	0.00	100.0%
308 Beginning Balances	47,319.72	47,319.72	0.00	100.0%
330 State Generated Revenues				
335 00 91 00 Pud Privilege Tax	7,500.00	7,500.00	0.00	100.0%
330 State Generated Revenues	7,500.00	7,500.00	0.00	100.0%
340 Charges For Services				
343 60 00 00 Cemetery Services/Plot Sales	500.00	1,000.00	500.00	200.0% Based on 2020 revenue
340 Charges For Services	500.00	1,000.00	500.00	200.0%
<b>Fund Revenues:</b>	<b>55,319.72</b>	<b>55,819.72</b>	<b>500.00</b>	<b>100.9%</b>
Expenditures	Original	Proposed	Difference	Remarks
536 Cemetery				
536 00 41 00 Cemetery - Professional Services	0.00	0.00	0.00	0.0%
536 10 49 00 Cemetery Archive Costs	0.00	0.00	0.00	0.0%
536 20 10 00 PWD Cemetery : Salary	4,000.00	4,000.00	0.00	100.0%
536 20 10 01 PWMMA Cemetery : Salary	0.00	0.00	0.00	0.0%
536 20 20 00 PWD Cemetery: Benefits	1,950.00	1,950.00	0.00	100.0%
536 20 20 01 PWMMA Cemetery: Benefits	0.00	0.00	0.00	0.0%
536 20 31 00 Office & Operating Supplies	250.00	250.00	0.00	100.0%
536 20 46 00 Cemetery Services-insurance	0.00	0.00	0.00	0.0%
536 20 47 00 Utility Services: Electric/Water	0.00	0.00	0.00	0.0%
536 Cemetery	6,200.00	6,200.00	0.00	100.0%

## 001 Public Works

536 Cemetery				
536 20 31 03 Operations/Maint./Ground Improv	1,800.00	7,500.00	5,700.00	416.7% Begin work on road and sidewalk plans

## 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 16

103 Cemetery				
Expenditures	Original	Proposed	Difference	Remarks
536 Cemetery				
536 Cemetery	1,800.00	7,500.00	5,700.00	416.7%
001 Public Works	1,800.00	7,500.00	5,700.00	416.7%
Fund Expenditures:	8,000.00	13,700.00	5,700.00	171.3%
Fund Excess/(Deficit):	47,319.72	42,119.72		



# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 17

## 105 REET/Real Estate Excise Tax

Revenues	Original	Proposed	Difference	Remarks
----------	----------	----------	------------	---------

### 308 Beginning Balances

308 10 01 05 Beginning Balance	0.00	0.00	0.00	0.0%
308 80 01 05 Beginning Balance	171,365.85	171,365.85	0.00	100.0%
308 Beginning Balances	171,365.85	171,365.85	0.00	100.0%

### 310 Taxes

318 34 01 05 REET	37,000.00	37,000.00	0.00	100.0%
310 Taxes	37,000.00	37,000.00	0.00	100.0%

### 397 Interfund Transfers

397 00 01 05 Transfer In For REET	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

**Fund Revenues: 208,365.85 208,365.85 0.00 100.0%**

Expenditures	Original	Proposed	Difference	Remarks
--------------	----------	----------	------------	---------

### 541 Road & Street Preservation

541 61 63 05 Roads & Streets Preservation Acti	17,000.00	17,000.00	0.00	100.0%
541 Road & Street Preservation	17,000.00	17,000.00	0.00	100.0%

### 542 Streets - Maintenance

542 63 47 00 Street Lighting	8,800.00	59,200.00	50,400.00	672.7% Update street lighting, light posts along main roads
060 Traffic & Pedestrian Services	8,800.00	59,200.00	50,400.00	672.7%
542 Streets - Maintenance	8,800.00	59,200.00	50,400.00	672.7%

**Fund Expenditures: 25,800.00 76,200.00 50,400.00 295.3%**

**Fund Excess/(Deficit): 182,565.85 132,165.85**

## 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 18

114 Park Impact Fees					
Revenues		Original	Proposed	Difference	Remarks
308 Beginning Balances					
308 80 00 14 Beginning Balance		69,323.47	69,323.47	0.00	100.0%
308 Beginning Balances		69,323.47	69,323.47	0.00	100.0%
340 Charges For Services					
345 85 01 14 Park Impact Fees		2,300.00	200.00	(2,100.00)	8.7% Based on 2020 revenue
340 Charges For Services		2,300.00	200.00	(2,100.00)	8.7%
397 Interfund Transfers					
397 00 01 14 Transfer In For Park Impact Fees		0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>		<b>71,623.47</b>	<b>69,523.47</b>	<b>(2,100.00)</b>	<b>97.1%</b>
Expenditures		Original	Proposed	Difference	Remarks
594 Capital Expenditures					
594 76 63 14 Capital Expenditures/Expenses		0.00	4,500.00	4,500.00	0.0% Beginning phase of PW shop
594 Capital Expenditures		0.00	4,500.00	4,500.00	0.0%
<b>Fund Expenditures:</b>		<b>0.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>		<b>71,623.47</b>	<b>65,023.47</b>		

## 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 19

115 Transportation Impact Fees					
Revenues	Original	Proposed	Difference	Remarks	
308 Beginning Balances					
308 80 00 15 Estimated Beginning Balance	81,411.49	81,411.49	0.00	100.0%	
308 Beginning Balances	81,411.49	81,411.49	0.00	100.0%	
340 Charges For Services					
345 85 01 15 Traffic Impact Fees	2,750.00	200.00	(2,550.00)	7.3%	Based on 2020 revenue
340 Charges For Services	2,750.00	200.00	(2,550.00)	7.3%	
397 Interfund Transfers					
397 00 01 15 Transfer In For Transportation	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
<b>Fund Revenues:</b>	<b>84,161.49</b>	<b>81,611.49</b>	<b>(2,550.00)</b>	<b>97.0%</b>	
Expenditures	Original	Proposed	Difference	Remarks	
594 Capital Expenditures					
594 41 63 15 Capital Expenditures/Expenses	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	0.00	0.00	0.00	0.0%	
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>84,161.49</b>	<b>81,611.49</b>			

# 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 20

403 Storm Water					
Revenues	Original	Proposed	Difference		Remarks
308 Beginning Balances					
308 80 04 03 Beginning Net Cash & Investment	76,456.46	76,456.46	0.00	100.0%	
308 Beginning Balances	76,456.46	76,456.46	0.00	100.0%	
340 Charges For Services					
343 10 00 00 Storm Drainage Fees/Collected	50,000.00	45,000.00	(5,000.00)	90.0%	Based on 2020 revenue
340 Charges For Services	50,000.00	45,000.00	(5,000.00)	90.0%	
397 Interfund Transfers					
397 40 03 00 Transfer-In	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
<b>Fund Revenues:</b>	<b>126,456.46</b>	<b>121,456.46</b>	<b>(5,000.00)</b>	<b>96.0%</b>	
Expenditures	Original	Proposed	Difference		Remarks
514 Finance					
514 23 40 05 Financial & Record Services - Oth	0.00	0.00	0.00	0.0%	
050 Facilities	0.00	0.00	0.00	0.0%	
514 Finance	0.00	0.00	0.00	0.0%	
531 Natural Resources					
531 38 10 01 PWMA Storm Drainage - Salary	11,249.00	11,249.00	0.00	100.0%	
531 38 20 01 PWMA Storm Drainage- Benefits	7,334.00	7,334.00	0.00	100.0%	
531 Natural Resources	18,583.00	18,583.00	0.00	100.0%	
538 Other Utilities/Activities					
531 38 10 00 PWD Storm Drainage: Salary	17,000.00	17,000.00	0.00	100.0%	Salary pulling from one account, needs updated
531 38 20 00 PWD Storm Drainage- Benefits	11,667.00	11,667.00	0.00	100.0%	Pulling from one account
531 38 46 00 Storm Drainage-insurance	0.00	0.00	0.00	0.0%	

## 2021 PROPOSED BUDGET CHANGES

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020  
Page: 21

403 Storm Water					
Expenditures	Original	Proposed	Difference	Remarks	
538 Other Utilities/Activities					
531 38 48 00 Storm Drainage-repairs & Maint.	2,500.00	2,500.00	0.00	100.0%	
531 38 49 00 Storm Drainage-miscellaneous	250.00	250.00	0.00	100.0%	
531 91 47 00 Storm Drainage Fees	0.00	0.00	0.00	0.0%	
538 38 31 00 Storm Drainage-Office & Operatir	0.00	0.00	0.00	0.0%	
538 Other Utilities/Activities	31,417.00	31,417.00	0.00	100.0%	
594 Capital Expenditures					
594 04 03 00 Capital Expenditures	0.00	0.00	0.00	0.0%	
594 38 64 00 Capital Expenditures-storm Drainage	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	0.00	0.00	0.00	0.0%	
597 Interfund Transfers					
597 40 03 00 Transfers-Out - Stormwater	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
<b>Fund Expenditures:</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>76,456.46</b>	<b>71,456.46</b>			

# 2021 PROPOSED BUDGET CHANGES

## Fund Totals

Town Of Yacolt  
MCAG #: 0254

Time: 14:18:54 Date: 10/30/2020

Page: 22

Fund	Revenues			Expenditures		
	Original	Proposed	Difference	Original	Proposed	Difference
001 General Fund	1,474,922.22	1,464,904.22	(10,018.00)	1,447,922.22	1,445,326.85	(2,595.37)
002 General Fund Reserves	123,022.05	123,022.05	0.00	0.00	0.00	0.00%
101 Streets	303,453.00	182,103.00	(121,350.00)	314,653.00	166,503.00	(148,150.00)
103 Cemetery	55,319.72	55,819.72	500.00	8,000.00	13,700.00	5,700.00
105 REET/Real Estate Excise Tax	208,365.85	208,365.85	0.00	25,800.00	76,200.00	50,400.00
114 Park Impact Fees	71,623.47	69,523.47	(2,100.00)	0.00	4,500.00	4,500.00
115 Transportation Impact Fees	84,161.49	81,611.49	(2,550.00)	0.00	0.00	0.00
403 Storm Water	126,456.46	121,456.46	(5,000.00)	50,000.00	50,000.00	0.00
<b>Excess/(Deficit):</b>	<b>2,447,324.26</b>	<b>2,306,806.26</b>	<b>(140,518.00)</b>	<b>1,846,375.22</b>	<b>1,756,229.85</b>	<b>(90,145.37)</b>
			<b>94.3%</b>			<b>95.1%</b>



## Town of Yacolt Request for Council Action

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Names:**

Kim Pitts

**Group Name:**

North Country  
EMS

**Address:**

**Phone:**

**Email Address:**

**Alt. Phone:**

### ITEM INFORMATION:

**Item Title:** EMS Levy Resolution #598

**Proposed Meeting Date:** 11/16/2020

**Action Requested of Council:** Approve  
EMS Levy Resolution #598

**Proposed Motion:** I make a motion that  
EMS Levy Resolution #598 be approved

**Summary/ Background:** Yearly EMS  
Tax Levy approval

**Staff Contact(s):** Stephanie Fields

**Attachments:** Copy of Resolution #598  
(proposed)

**Ordinance / Resolution No. 598**  
**RCW 84.55.120**

**WHEREAS**, the \_\_\_\_\_ Council \_\_\_\_\_ of \_\_\_\_\_ Town of Yacolt EMS \_\_\_\_\_ has met and considered  
(Governing body of the taxing district) (Name of the taxing district)  
its budget for the calendar year \_\_\_\_\_ 2021 \_\_\_\_\_; and,

**WHEREAS**, the districts actual levy amount from the previous year was \$ \_\_\_\_\_ 71,127.93 \_\_\_\_\_; and,  
(Previous year's levy amount)

**WHEREAS**, the population of this district is ☐ more than or ☒ less than 10,000; and now, therefore,  
(Check one)

**BE IT RESOLVED** by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the \_\_\_\_\_ 2021 \_\_\_\_\_ tax year.  
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ \_\_\_\_\_ 711.28 \_\_\_\_\_  
which is a percentage increase of \_\_\_\_\_ 1 \_\_\_\_\_ % from the previous year. This increase is exclusive of  
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this \_\_\_\_\_ 16 \_\_\_\_\_ day of \_\_\_\_\_ November \_\_\_\_\_, \_\_\_\_\_ 2020 \_\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**If additional signatures are necessary, please attach additional page.**

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30<sup>th</sup>. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

To ask about the availability of this publication in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.





## Town of Yacolt Request for Council Action

### CONTACT INFORMATION FOR PERSON/GROUP/DEPARTMENT REQUESTING COUNCIL ACTION:

**Names:** Clerk

**Group  
Name:**

**Address:** 202 W Cushman St

**Phone:** 360-686-3922

**Email Address:**

**Alt. Phone:**

Clerk@townofyacolt.com

### ITEM INFORMATION:

**Item Title:**

- 2021 Revenue Hearing

**Proposed Meeting Date:**

- November 16, 2020

**Action Requested of Council:**

- none

**Proposed Motion:** none

- Public Hearing Re: Revenue

**Staff Contact(s):**

- Mayor Listek
- Stephanie Fields- Clerk