

Town of Yacolt

Town Council Meeting Minutes

Monday August 11, 2025
7:00 PM
Town Hall

Call to Order

7:00 PM

Flag Salute

Roll Call

Council Members Present: Jeff Carothers, Kandi Peto, Brandon Russell, Marina Viray

Also present: Mayor Ian Shealy, Attorney David Ridenour, Public Works Director Terry Gardner, and Clerk Stephanie Fields

A motion was made to excuse Councilmember Carroll's absence.

Motion: Carothers 2nd: Peto

Aye: Carothers, Peto, Russell, Viray **Nay:** 0 **Absent:** Carroll

Motion Carried

Late Changes to the Agenda

None

Approve Minutes of 6/9/2025 Meeting:

Motion was made to approve the minutes as written.

Motion: Carothers 2nd: Russell

Aye: Carothers, Peto, Russell, Viray **Nay:** 0 **Absent:** Carroll

Motion Carried

Approve Minutes of 7/14/2025 Meeting:

Motion was made to approve the minutes, with a change noting that the meeting was not adjourned to a new date; the Adjournment Notice stated that the next meeting would be the next regular Council Meeting on August 11th at 7pm.

Motion: Peto 2nd: Viray

Aye: Carothers, Peto, Russell, Viray **Nay:** 0 **Absent:** Carroll

Motion Carried

Citizen Communication

- John Nanney gave an overview of the Windhaven Ride to be held on August 16, 2025, and said they could use more volunteers.
- Tara Spink voiced some complaints regarding the property and apparent residents at 301 N Pine

Ave., citing junk vehicles, probable drug use, violence, possible child endangerment, and even a fire.

Unfinished Business

Code Enforcement Options to be Considered

Attorney Ridenour summarized the Code Enforcement Update memo sent by Attorney Mat Cleary, and the need to draft new Nuisance Code allowing recovery of costs for administrative and legal work, etc. He encouraged Council to work with Cleary toward a comprehensive and sustainable new Code, even if it takes some time to do it right. We need fines to be high enough to actually be a deterrent. After brief discussion, including about habitual offenders, Councilmember Carothers suggested tabling further discussion until Mat could come to a meeting and present his ideas for new Code, and the other Councilmembers agreed.

New Business

Clark County Commission on Aging Annual Report Presentation

Julie Donovan and Ken Lund gave an overview of the COA's work in 2024, where they emphasized emergency preparedness. Lund also offered to help the Town coordinate resources for getting some health care here in Town.

Regional Park Improvement Efforts

Ross Hoover gave a short presentation regarding the three closest County parks: Moulton, Lucia Falls, and Lewisville, stating that the parks are not keeping up with population growth. He invited our Council to appoint a representative and an alternate to serve on a Parks and Nature Task Force to come up with sustainable solutions. Councilmember Carothers volunteered to represent the Town on the Task Force, and Councilmember Peto said she'd like to serve as alternate. Council agreed with those appointments.

C-Tran Long-Term Plans Through 2045

Taylor Eidt from C-Tran presented C-Tran's long-range vision, including more trips to Yacolt (even on weekends), a transit hub in Battle Ground, etc.

Winston Family Request to Keep Chickens and Ducks

After a short discussion, a motion was made to allow the Winstons to be able to keep their 9 chickens and 2 ducks in their backyard.

Motion: Viray **2nd:** Peto
Aye: Carothers, Peto, Russell, Viray **Nay:** 0 **Absent:** Carroll
Motion Carried

Yacolt Market Liquor License Renewal

Motion was made to allow the Yacolt Market to renew their liquor license.

Motion: Carothers **2nd:** Peto
Aye: Carothers, Peto, Russell, Viray **Nay:** 0 **Absent:** Carroll
Motion Carried

Pay Request for W Hoag St. Improvements Project

After Mayor Shealy read the Engineer's memo, Attorney Ridenour suggested sending Glacier NW a Notice of Lien Waiver, and that we verify that Western United Civil Group has filed their Intent to Pay Prevailing Wages. A motion was made to retain WUCG's check until these 2 items are verified.

Motion: Russell **2nd:** Carothers
Aye: Carothers, Peto, Russell, Viray **Nay:** 0 **Absent:** Carroll

Motion Carried

Rotate Finance Committee

Councilmember Peto volunteered to serve on the Finance Committee through January.
Motion was made to appoint Peto.

Motion: Carothers **2nd:** Russell

Aye: Carothers, Peto, Russell, Viray **Nay:** 0 **Absent:** Carroll

Motion Carried

Rotate Mayor Pro Tempore

Councilmember Carothers was nominated to serve as Mayor Pro Tem.

Motion: Peto **2nd:** Viray

Aye: Carothers, Peto, Russell, Viray **Nay:** 0 **Absent:** Carroll

Motion Carried

Set Dates and Times for 2026 Budget Workshops

The following dates and times were agreed upon by the Council: Wed. Aug. 20th at 5:10 pm, and Wed. Sept. 3rd at 5:10 pm.

Town Clerk's Report

- National Night Out was a huge success; we spent well under what was budgeted and fed more people.
- Other Events coming up: Windhaven Ride Aug. 16, Yacolt Mutt Strut Aug. 23, Harvest Market/Oktoberfest/Pumpkin Decorating Contest Oct. 4.
- Began preliminary work on the 2026 Budget, and will be focusing on that over the next couple months, with a goal to hold the final Budget Hearing in November, and adopt the Budget at the Dec. 8th Council Meeting.
- Registered both Clerk and Admin. Assistant for AWC Member Expo Oct. 7-9 in Chelan, so will need Sean (and/or Terry?) to man the front desk those days.
- A lady dropped off a packet for the Mayor and Councilmembers to read through; informational only.

Public Works Department Report

- Lots of Events in the past month.
- Current project: painting crosswalks and speed bumps.
- Reported on RR Advisory Committee meeting.
- BYCX has published new schedule for 2025.

Attorney's Comments

- Has been battling 1 remodeling permit for the past couple of months; seeing light at end of the tunnel.
- LaCenter building permit portal is still up in the air, for various reasons; trying to make sure everything is in compliance.
- New potential litigation matters have popped up.
- Met with Mat Cleary and Patricia Barnes for building department training.
- Fire Marshal Interlocal Agreement nearing the top of the pile.

- Legal tidbit: A Workshop is considered a Special Meeting, requiring notice, and no action may be taken at a Workshop.

Citizen's Communication

None

Council's Comments

Carothers – Reported on EMS Board meeting in July. Responded to Denise Novak's email, and reached out to her several times, but she never replied.

Viray – Contacted WA Civil War Association, and they want to be in our 2026 Parade. Will attend Mosquito Control Board meeting tomorrow.

Mayor's Comments

Will be meeting with Peter Abbarno tomorrow morning.

Will be attending the C-Tran Board Composition meeting tomorrow evening.

Need to iron out details for Oktoberfest.

Working to form a Citizens Committee at the next Events meeting.

Approve to Pay Bills from 7-14-25 on Behalf of the Town

Motion: Peto **2nd:** Russell

Aye: Carothers, Peto, Homola, Viray

Nay: 0

Absent: Carroll

Motion Carried

Approve to Pay Bills from 8-11-25 on Behalf of the Town

Motion: Peto **2nd:** Carothers

Aye: Carothers, Peto, Homola, Viray

Nay: 0

Absent: Carroll


Motion Carried

Executive Session

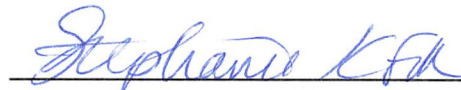
An Executive Session to discuss potential litigation and real estate acquisition was held from 9:15 pm until 9:50 pm.

Adjourn

9:51 pm



Mayor Ian Shealy



Clerk Stephanie Fields

Approved by Council vote on 9-8-2025