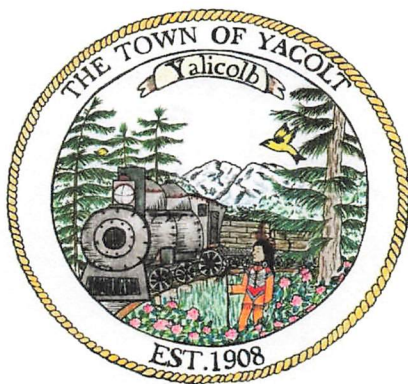




Town of Yacolt

Town Council Meeting Minutes

Monday June 8, 2026

7:00 PM

Town Hall

Call to Order

7:00 PM

Flag Salute

Roll Call

Council Members Present: Jeff Carothers, Kim Glassett, Craig Carroll, Brandon Russell, and Marina Viray
Also present: Mayor Ian Shealy, Attorney Brian Gerst, Public Works Director Terry Gardner, Sr. Planner Paul Dennis from Jackson Civil Engineering, and Clerk Stephanie Fields

Late Changes to the Agenda

None

Approve Minutes of 5/11/2026 Meeting:

Motion was made to approve the minutes as written.

Motion: Russell

2nd: Carroll

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Citizen Communication

Lily Gomulkiewicz presented the idea of getting ADA playground equipment at our parks for disabled kids, especially a swing.

Unfinished Business

Public Hearing re Proposed Code Changes for Comprehensive Plan Update/Implementation

Mayor Shealy closed the regular meeting and opened the Public Hearing at 7:05pm. Paul Dennis, Sr. Planner with Jackson Civil Engineering, shared that Code changes must include accommodating more middle housing, excluding barriers for affordable housing. The new Code adds definitions, opportunities for ADUs, and adds regulations for EV charging units. More Code changes plus adoption of our Updated Comprehensive Plan are to come later this summer. He asked the Council to schedule workshops to discuss development plans, subdivision code, and critical areas, stating that the Town's Code must be in compliance with the state's regulations in order for us to qualify for state grants. Seeing no further questions or discussion, Mayor Shealy closed the Hearing and re-opened the regular meeting at 7:26pm.

A motion was made to have Paul submit the proposed changes to the WA Dept. of Commerce for their 60-day review, after Paul changes the building setbacks on it to be 5 feet on sides and back, and 25 feet on the front.

Motion: Carothers 2nd: Glassett

Aye: Carothers, Glassett, Carroll, Russell, Viray **Nay:** 0

Motion Carried

Public Hearing and Resolution #646 re: 6-Yr. Transportation Improvement Plan

Mayor Shealy closed the regular meeting and opened the Public Hearing at 7:27pm. Paul Dennis and Clerk Fields gave some clarifications regarding Exhibit A. Seeing no questions or discussion, Mayor Shealy closed the hearing and reopened the regular meeting at 7:29pm. A motion was made to approve Resolution #646 as written, thereby adopting the proposed 6-Yr. Transportation Improvement Plan.

Motion: Russell 2nd: Viray

Aye: Carothers, Glassett, Carroll, Russell, Viray **Nay:** 0

Motion Carried

Elevator Service Bids

After the Council discussed differences in rates and service long-term, a motion was made to authorize Mayor Shealy to enter into a contract with Lift You Up Elevator Services for maintenance and repair of the Town's elevator.

Motion: Carothers 2nd: Russell

Aye: Carothers, Glassett, Carroll, Russell, Viray **Nay:** 0

Motion Carried

Update on Community Center

Attorney Gerst said the inspector and appraiser will both be on-site this Friday at 1:00pm. Clerk Fields said Commerce finally reached out to say that they will be putting together packets and sending them out over the next few weeks.

New Business

Annual Update re: Solid Waste and Recycling Programs

A presentation was made by Joelle Loescher, Michelle, and Sara from Clark County. They spoke about capital improvements, the issue of public vs. private ownership of a new transfer station, different recycling and composting programs, and progress of siting a new transfer station.

Urban County Participation Decision

Mayor Shealy introduced the topic, and after some discussion among Council members, a motion was made to authorize Mayor Shealy to send Clark County a letter expressing the Town's intent to continue to participate in the next Urban County Qualification period for 2027-2029.

Motion: Carothers 2nd: Viray

Aye: Carothers, Glassett, Carroll, Russell, Viray **Nay:** 0

Motion Carried

Yacolt Library Refresh

Public Works Director Gardner said he recently replaced the old toilet with a new ADA compliant toilet. Council discussed their desire to preserve the historical look of the building, and said they would not want the steel wall, trim, or bars to be painted over. So a motion was made to allow the library's

proposed refresh, excluding replacement of the toilet and painting the steel components in the building, and the new vanity must be free-standing in order to work right with the sink's plumbing.

Motion: Carothers 2nd: Russell

Aye: Carothers, Glassett, Carroll, Russell, Viray **Nay:** 0

Motion Carried

Approve the Lowest Bidder for the 2026 Chip Seal Project

Council reviewed the bids received, and made a motion to approve the lowest qualified bidder, who was Doolittle Construction, LLC, contingent on TIB approval.

Motion: Russell 2nd: Glassett

Aye: Carothers, Glassett, Carroll, Russell, Viray **Nay:** 0

Motion Carried

Town Clerk's Report

- Addressed emails regarding spreading info about activity on/near Chelatchie Bluff
- Reported on UCPB meeting this morning
- Town sold about \$3k worth of surplus items June 5th
- Will begin training for new ADA compliant Town website after the 4th, with a goal to complete migration this fall

Public Works Department Report

- Reported on RR Advisory Board meeting
- Researched prices on Case 580 backhoe: \$abt. \$3600/month to lease or \$172,500 to purchase; Council asked him to bring price comparisons to next meeting and to let them know when the EV backhoe comes so they can test it out; maybe work it into next year's budget

Attorney's Comments

- Asked how the surplus sale went
- Mentioned a letter he received re: a class action lawsuit; said it's not relevant to this Town

Council's Comments

- Russell- asked about the starting and set-up time for Yacolt Night Out (6pm, 4pm on Aug. 4th)

Mayor's Comments

None

Approve to Pay Bills on Behalf of the Town

Motion: Carothers 2nd: Glassett

Aye: Carothers, Glassett, Carroll, Russell, Viray **Nay:** 0

Motion Carried

Executive Session

Mayor Shealy closed the regular meeting and opened a 20-minute executive session to discuss real estate acquisition and potential litigation at 8:55 pm, to last until 9:15pm. It was announced that there may be Council action afterward. At 9:15pm, he closed the Executive Session and re-opened the regular

meeting. A motion was made to send a settlement offer to Mr. Hood as revised in executive session, and authorize Mayor Shealy to sign the offer and Clerk Fields to make the payment once the agreement is fully executed.

Motion: Carroll

2nd: Glassett

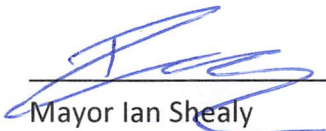
Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Adjourn

9:16 pm



Mayor Ian Shealy



Clerk Stephanie Fields

Approved by Council vote on 7-13-26