

Town of Yacolt

Town Council Meeting Minutes

Monday, August 8, 2022

7:00 PM

Town Hall

Call to Order

7:00 PM

Flag Salute

Roll Call

Council Members Present: Michelle Dawson, Joshua Beck, Ronald Homola, Marina Viray

Council Member Absent: Amy Boget

Also present: Town Attorney David Ridenour, Public Works Director Terry Gardner, Clerk Stephanie Fields

Late Changes to the Agenda

None

Approve Minutes of 7-11-22 Meeting

Motion to approve minutes from July 11th meeting

Motion: Viray 2nd: Dawson

Aye: Dawson, Beck, Homola, Viray **Nay:** 0 **Absent:** Boget

Motion Carried

Citizen Communication

None

Executive Session

An executive session was held pursuant to RCW 42.30.110(1)(i), to discuss possible litigation matters. All Council members present attended, along with Mayor Listek, Attorney Ridenour, and Clerk Fields. The session lasted from 7:02pm-7:12pm, at which time the regular meeting was reconvened.

Unfinished Business

Battle Ground School District Interlocal Agreement Update

Mayor Listek read an update regarding the BGSD Interlocal Agreement we were expecting to have presented at tonight's meeting. Questions have arisen since the last meeting, and until those have been resolved, and in order to give time for ample public notice for a public hearing, this item has been tabled until at least the September meeting.

Records Review Plan Update

Clerk Fields reported that the project is in full swing. All of the records which were in the bins to be shredded have been sorted into categorized banker's boxes. The time-consuming portion of the job has now begun, where they are reviewing each record to determine whether it should be destroyed, stored, or archived.

Update on Solid Waste Collection

Mayor Listek read an email from Mollie Mangerich from Clark County Public Health regarding the status of our solid waste collection. In summary:

- The County will extend our current contract for a year, to end on December 31, 2023.
- The roll-out date for every-other-week recycling collection will begin September 12. Waste Connections will send out a notice to all homeowners before that date.
- The County recognizes that the Town has opted for every-other-week recycling collection at no change in rates.

Building Department Resolution

Attorney Ridenour reported that he has not drafted a resolution yet, as he has been heavily engrossed in some other major projects on behalf of the Town. He can have the Resolution ready in time for the August 29th Budget workshop, and asked Council if they would like to change that meeting into a Special Council meeting so they could conduct business, not just discuss. Council agreed, and set the meeting time for 6:30pm on August 29th.

New Business

Request for Permission to Keep Chickens

A resident at 405 E Clark St requested to be able to chickens in her yard. She submitted a basic care plan and a diagram showing that the distance from her coop/run to any neighboring residence would be at least 50 feet. Motion was made to allow her permission to keep up to 8 hens – no roosters - at her residence per her submittals.

Motion: Homola

2nd: Viray

Aye: Dawson, Beck, Homola, Viray

Nay: 0

Absent: Boget

Motion Carried

Permit Application Review for Approval

There was one permit application deemed complete enough to be presented to Council for approval. It was for a gas generator to be permanently installed at a residence at 508 E Jones St. All has been approved by our consultants except for the site plan. We hope to have that approved within a few days. So a motion was made to approve the permit's issuance providing there are no objections from the engineer or attorney with the site plan.

Motion: Beck

2nd: Dawson

Aye: Dawson, Beck, Homola, Viray

Nay: 0

Absent: Boget

Motion Carried

New Broadband Option

Juan Rivera Strandberg presented his plan and showed some pieces of equipment for a new kind of broadband service he can provide in rural areas such as Yacolt. His company is called Zing Broadband. He can provide 100up/20down service, at \$62/month. His system uses very small equipment, and only requires a few poles about the size of a flagpole. Several people asked questions and he left some business cards for people to get ahold of him.

Objection to/Approval of Town Liquor Licenses

Council was asked if anyone had any objections to either the Yacolt Trading Post or Backroads keeping their liquor licenses. Two separate motions were made to not object to the renewal of either business' liquor licenses:

Backroads: **Motion:** Viray **2nd:** Dawson

Aye: Dawson, Beck, Viray **Nay:** 0 **Absent:** Boget **Abstain:** Homola

Motion Carried

Trading Post: **Motion:** Viray **2nd:** Dawson

Aye: Dawson, Beck, Viray **Nay:** 0 **Absent:** Boget **Abstain:** Homola

Motion Carried

Budget Amendment Ordinance #587

Clerk Fields explained the reasons for needing to increase appropriations in our Cemetery Fund. The Fund's balance will easily cover the shortfall in appropriations which were approved as part of our 2022 Budget. Not only were costs for building the road in the Cemetery higher than originally anticipated, but also hours worked in the cemetery and thus benefits charged against the cemetery were higher too. By statutory rule, expenses cannot exceed appropriations, and this Ordinance to amend the 2022 budget will prevent violation of the rule, plus give the accounts within the fund some extra wiggle-room. Motion was made to adopt Ordinance #587, amending the 2022 budget to increase Cemetery Fund appropriations by \$15,000.

Motion: Beck **2nd:** Viray

Aye: Dawson, Beck, Homola, Viray **Nay:** 0 **Absent:** Boget

Motion Carried

TIB 5% Match Approval

As part of the application process for a Transportation Improvement Board Grant, the Town will need to commit to paying 5% of the cost of the project. We are applying for a grant for improvements on the north side of W. Hoag Street, to coincide with improvements to be made by Aho Construction in connection with their development of the property they are subdividing at W. Hoag St. and Railroad Ave. Our portion of the cost will come to just over \$18,000. Motion was made for the Town to commit the funds toward this project.

Motion: Homola **2nd:** Beck

Aye: Dawson, Beck, Homola, Viray **Nay:** 0 **Absent:** Boget

Motion Carried

C-Tran Board Composition Update

Council Member Beck shared that he has been attending meetings during which the C-Tran board has been considering redistributing representation for different areas in Clark County on their board. According to C-Tran's legal team, if they were to allocate representation based on population, they would have more representation for Vancouver, and less for the outlying areas.

For example, Yacolt now shares one board representative with 2 other cities. If re-allocated, we would be sharing with 4 other cities.

Town Clerk's Report

- Thanked sponsors of National Night Out: Corwin Beverage, Crave Fresh, Yacolt Trading Post, and Backroads/PNW Pizza.
- With lots of help from Mr. Ridenour (and his wife) we have pretty much wrapped up a huge Public Records Request which has been in the works for almost 2 years.
- Will begin the budgeting process for 2023 over the next few days. Don't forget to mark your calendars for the Special Meeting/Budget Workshop Aug. 29th at 6:30 pm.
- Will be out of Town from Aug. 12-21st. Mayor Listek and PWD Gardner will be available if anyone needs anything.

Public Works Department Report

- The inmates are back after 38 days off because of COVID at Larch. They will be working to catch up on all the mowing, then adding speed bumps and finishing the slide by the Town Square.
- A new mowing volunteer will be able to start next week for just a few hours two days/week.

Attorney's Comments

- The Clerk has been transitioning into becoming a big help to him, saving him a lot of time. She seems to need less and less help from him, and he's glad for that.
- He appreciates that the Mayor and Council are very patient and supportive of him. He is mindful that his charges are a big expense to the Town, and is working to reduce costs.
- He is also working on a couple of major reimbursements for the Town's expenses.

Citizen Communication

David Ries asked what are people supposed to do with their old trash cans now that Waste Connections has distributed out the new ones? Another guest said he'd take them for him.

Council's Comments

- Homola – said he appreciates all of the work that Public Works does, but he was thinking about them when he went over one of the more aggressive speed bumps and spilled his coffee on himself.
- Dawson – said she has thought a lot about it, but that the time has come for her to resign her position on the Council. This Wednesday, August 10th, will be her last day as a Council Member. She will remain active and still volunteer in the community/events.
- Beck gave a huge shout-out to the people who stepped up and filled in for him for the EMS Safety Fair and the National Night Out, especially Nikko, John, and Nick who all helped barbecue.

Mayor's Comments

Thanked those who helped at National Night Out: Stephanie, Terry, and John – the Town Team, Council Members Viray, Dawson, and Homola, Dawson, EMS and other sponsors, volunteers Kelli Parker, Nikko Listek, Julia Heldmann, Valorie Adams, Ben MacGyver, and Lucky Witt, who brought his huge grill station. She enjoyed being able to participate and serve, and loved the inflatable slide and axe-throwing.

Approve to Pay Bills on Behalf of the Town

Motion was made to pay the bills on behalf of the Town

Motion: Dawson

2nd: Beck

Aye: Dawson, Beck, Homola, Viray

Nay: 0

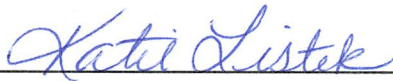
Absent: Boget

Motion Carried

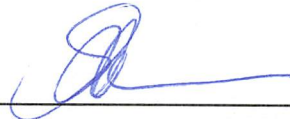
Before adjournment, Council Member Homola reminded Council that they would need to replace Council Member Dawson on the finance committee. Mayor Listek said they would do so at the next regular meeting.

Adjourn

8:07 pm



Mayor Katelyn Listek



Clerk Stephanie Fields

Approved by Council vote on September 12, 2022