

Town of Yacolt

Town Council Meeting Minutes

Monday February 9, 2026
7:00 PM
Town Hall

Call to Order

7:00 PM

Flag Salute

Roll Call

Council Members Present: Jeff Carothers, Kim Glassett, Craig Carroll, Brandon Russell

Also present: Mayor Ian Shealy, Attorneys David Ridenour and Brian Gerst, and Public Works Director Terry Gardner, and Sr. Planner Paul Dennis from Jackson Civil Engineering

Absent: Councilmember Marina Viray and Clerk Stephanie Fields

Councilmember Glassett was appointed by Mayor Shealy to act as Clerk Pro Tem and to take minutes, as the Clerk was absent due to illness.

Late Changes to the Agenda

Add Update on C-Tran situation as item # 6.5.

Approve Minutes of 1/12/2026 Meeting:

Motion was made to approve the minutes as written.

Motion: Carothers 2nd: Russell

Aye: Carothers, Glassett, Carroll, Russell

Nay: 0

Absent: Viray

Motion Carried

Citizen Communication

None

Unfinished Business

Resolution #643 re: Climate Resilience Element of Comprehensive Plan Update

Paul Dennis, Sr. Planner with Jackson Civil Engineering, and who has been most involved with the Town's Comprehensive Plan Update, gave a summary of the Resolution. Motion was made to adopt the Resolution.

Motion: Russell 2nd: Carroll

Aye: Carothers, Glassett, Carroll, Russell

Nay: 0

Absent: Viray

Motion Carried

RFP Draft for Elevator Service and Maintenance

Motion was made to advertise the RFP.

Motion: Carroll

2nd: Carothers

Aye: Carothers, Glassett, Carroll, Russell

Nay: 0

Absent: Viray

Motion Carried

Proposed Changes to Personnel Policies and Procedures Manual

After discussion re: drug testing, probation periods, clothing allowance, holidays, etc., Council asked for copies of a memo written by Attorney Ridenour, and said they'd like to discuss this further at the March Council meeting.

Update on Response from One Way Trigger

Attorney Brian Gerst reported that the time frame for OWT to respond has come and gone, with no response, so he expects that we should be getting a default judgement soon.

Update on Plumbing Repairs at the Library

Three companies came out and met with Public Works Director Gardner this morning, to view the site and see more of what the job will entail.

Update on C-Tran Situation

Attorney Ridenour and Mayor Shealy gave a broad overview of the legal battle between C-Tran and the WA Dept. of Transportation and how that could affect C-Tran service in the area and even involve light rail. They also explained how this may affect taxpayers in the affected communities.

New Business

Update on Recycling Contracts with Clark County

Bethany and Camille from Clark County gave a presentation regarding solid waste collection. There will be no changes in 2026, but in 2027, there will no longer be battery pickup with garbage service. (Batteries may be dropped off at Amboy Hardware.) By 2030 and beyond, they expect recycling costs to remain the same or be reduced.

Clark PUD Water Project

John Ross of Clark PUD explained the project where they will be bringing a 12" water pipe down from Kelly Hill. The project is fully funded by a grant, and will not result in rate increases. They expect to begin construction in 2026 or 2027.

Arts Commission Representative

Representatives from the Clark County Arts Commission presented what kinds of things they do, and after a brief Q&A session, Council decided they would not want to appoint a Council member to the commission, but they would like to advertise the position on the readerboard.

Parade Grand Marshal, Citizen of the Year Nominations

Julia Heldman was selected to be Grand Marshal, and Council decided to wait until the next Council meeting to nominate Citizen of the Year.

Purchase/Replacement of Town Equipment

Mayor Shealy listed vehicles and equipment which the Town either needs to purchase or replace. Council discussed the possibility of tapping GEM Agreements/ Interlocal Agreements vs. contracting privately, future budgeting for purchasing equipment, etc. Public Works Director Gardner mentioned that the top ring on the Town Christmas Tree needs to be repaired, and that's an estimated \$7000 repair, when all is said and done (including equipment rental).

Town Clerk's Report (read by Mayor Shealy)

- Library Plumbing RFP was published 2/4; bids due 2/23; Council can pick contractor at the 3/9 meeting
- Trophies are here for this year's parade; toys and candy for Easter Egg Hunt will be ordered this week, then we need to have egg-stuffing "parties". Town Clean-up is set for April 25th. Next Events meeting is Feb. 23rd at 6pm
- Already started ARPA Report and Annual Report for State Auditor
- Encouraged people to sign letter on front table regarding PW Assistance Account funding

Public Works Department Report

- Keeping leaves picked up and filling potholes, maintaining equipment
- Attended RR meeting remotely, but due to poor connection, has nothing to report on that

Attorney's Comments

- Gerst: No Comments
- Ridenour: Health continues to decline; is so thankful for Brian Gerst stepping in

Citizen's Communication

None

Council's Comments

Carothers: Thanked PW for handling citizens' complaints and concerns so well

Glassett: Asked if Council or Town votes on Citizen of the Year, and was told Council

Carroll: Thanked other Council members for helping while he's been ill

Russell: Has a group of kids ready to clean up the ballfields

Mayor's Comments

- Town Park bathroom roof was damaged and needs to be repaired; will bring list of needs to the next meeting. Carroll said he could donate tools if needed.
- Per GTH, the Yacolt Community Center is still on target for Legislative Budget; should be getting an update in a couple of weeks.

Approve to Pay Bills on Behalf of the Town

Motion: Carothers 2nd: Glassett

Aye: Carothers, Glassett, Carroll, Russell **Nay:** 0 **Absent:** Viray

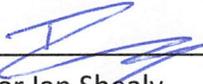
Motion Carried

Executive Session

Mayor Shealy closed the regular meeting and opened a 30-minute executive session to discuss real estate acquisition and potential litigation at 8:37 pm, to last until 9:07 pm. At 9:07 pm, he closed the Executive Session and re-opened the regular meeting.

Adjourn

9:07 pm



Mayor Ian Shealy



Clerk Pro-Tem Kim Glassett

Approved by Council vote on 3/9/2020