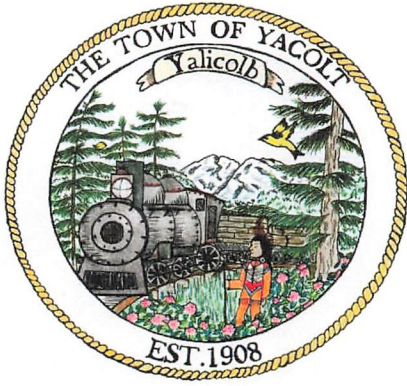




Town of Yacolt
Town Council Special Meeting
Minutes
Thursday August 27, 2026
6:00 PM
Town Hall

Call to Order

6:00 PM

Flag Salute

Roll Call

Council Members Present: Jeff Carothers, Kim Glassett, Craig Carroll, Brandon Russell, Marina Viray
Also present: Mayor Ian Shealy, Public Works Director Terry Gardner, Public Works Maintenance Tech Joe Gomulkiewicz, and Clerk Fields

There was no Executive Session.

New Business

Town Hall Hours

Council discussed several reasons they felt Town Hall's office hours need to be reduced back to Mon-Thurs: 1) Lack of oversight with only one employee present 2) Not all operations can be handled on Fridays, without the Clerk being present and 3) Low traffic via phone, email, and in-person on Fridays. A motion was made to temporarily reduce Town Hall business hours to Monday-Thursday 9am-5pm, with the Clerk authorized to also come in and work outside of those hours from time-to-time as operations require.

Motion: Russell

2nd: Glassett

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Unfinished Business

Authorization for Completion of the Community Center Purchase and Reimbursement

Clerk Fields explained the need to extend the closing date on the PSA, and talked about funding and reimbursement related to the purchase. A motion was made to extend the closing date out to October 15, authorize Mayor Shealy to execute the settlement and closing docs, and then directing the Clerk to arrange for the funds to be paid and then reimbursed, as discussed.

Motion: Carroll

2nd: Carothers

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

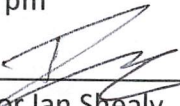
Motion Carried

Budget Workshop

The Mayor, Council, Clerk and Public Works staff continued their discussion from the August 17th Budget Workshop. Public Works brought some prices for some of the higher priority, larger items they will need within the next year or so: a new tractor for \$50,000, a 48" commercial riding mower for \$11,500, and a 72" deck zero-turn mower for \$29,000. With sales tax added, the total will come to nearly \$100,000. They are asking the Council to appropriate those funds in next year's budget, possibly appropriating from multiple funds (ie: the tractor will be used for Stormwater, Parks, and Streets, so the purchase \$\$ could be split between all 3 funds and the mowers could be split between Parks and Cemetery). They also discussed the need to replace the street sweeper, and Mayor Shealy suggested they contact the County to see if they could come out and sweep our streets four times/year. Council then went through some of the Budget Funds line-by-line, completing the Stormwater, School Impact Fees, Transportation Impact Fees, Park Impact Fees, REET, and Cemetery Funds. For the next meeting, the Clerk will update a DRAFT Proposed Budget for Council to continue working on.

Adjourn

8:14 pm



Mayor Ian Shealy



Clerk Stephanie Fields

Approved by Council vote on Sept. 14, 2026