



Town of Yacolt
Yacolt Town Council Meeting and
Public Hearings Minutes
Monday, December 7, 2020
7:00 PM
Town Hall Virtual/ Telephonic

Call to Order

Mayor Listek called the meeting to order at 7:00 pm

Flag Salute

Roll Call

PRESENT

Mayor: Katelyn Listek

Council Members: Amy Boget, Michelle Dawson, Herb Noble, Malita Moseley, Marina Viray

Public Works: Director Tom Esteb

Town Attorney: David Ridenour

Late Changes to the Agenda

Councilwoman Boget asked if the meeting can be recorded; Mayor Listek declined and said it can be added in as a new business item, in order to allow for discussion by the entire council.

Mayor Listek then announced that the parties involved in the Public Hearing for the Belcorp Short Plat Application have decided to wait until the January 11th meeting to hold this Hearing, so that item is now not going to be part of tonight's agenda.

Approve Minutes of Previous Meetings

Motion was made to approve minutes of the November 16th Council meeting

Motion: Noble 2nd: Dawson

Aye: Boget, Dawson, Noble, Moseley, Viray Nay: 0

Motion passed

Motion was made to approve minutes of the November 30th Budget workshop

Motion: Noble 2nd: Moseley

Aye: Boget, Dawson, Noble, Moseley, Viray Nay: 0

Motion passed

Unfinished business

At 7:05 pm, Mayor Listek closed the regular meeting and opened the Public Budget Hearing. Among discussed items were:

- The need to budget in an amount of \$2000 for tree trimming, to include crane rental
- Additional \$900 needed to be added to the Tree Lighting Event, for lift rental
- Perhaps budgeting in a small amount for re-usable holiday wreaths for on the light poles
- Clarifications regarding beginning balance amounts (esp. the 001, 002 General accounts)
- Correction of a BARS code for the proposed reader boards

With no further comments, Mayor Listek closed the Hearing at 7:19 pm, to return to the regular meeting.

Mayor Listek presented Resolution #599, the Town's formal resolution to allow for 0% increase over this year's tax levy.

Motion was made to approve, then it was voted on.

Motion: Boget

2nd: Noble

Aye: Boget, Dawson, Noble, Moseley, Viray

Nay: 0

Motion Passed

Mayor Listek presented the CDBG Hoag Street Improvement Project Acceptance to the Council, which will serve as the Yacolt's full and final formal acceptance of completion.

Motion was made to accept the project as complete

Motion: Boget 2nd: Viray

Aye: Boget, Dawson, Noble, Moseley, Viray

Nay: 0

Motion Passed

New Business

Councilwoman Boget asked why audio recordings of Council meetings have not been made lately. Boget and Moseley each said they feel like the audio recordings that used to be done have helped them in the past. Mayor Listek stated that while audio recordings are allowed, and have been made in the past, she feels that audio recordings are an unnecessarily redundant record to make; especially since minutes are written and read, modified if need be by council,

and entered as final once approved, which is the record that is required by law. Suggestion was made for council to make a motion and vote on making it an official policy to create audio recordings of Town Council meetings.

Motion: Boget 2nd: Moseley

Aye: Boget, Mosely

Nay: Dawson, Noble, Viray

Motion Failed

Citizen Communication

Josh called in to suggest that the Town do an outreach to the townspeople next year to see if anyone would like to participate in creation of holiday wreaths for on the light poles

Town Clerk's Report

Continuing to work on training, budgets, reconciliations. Should be up-to date on all reconciliations and have at least through October's Treasurer's report up on the Town's website within a week.

Public Works Report

Continuing to keep streets free of leaves and debris including windfall. Organizing and packing away all items that were pulled out for the tree lighting.

Attorney's Comments

- Looking into plans/ strategies to help the Town reduce spending on attorney's fees. Hoping to get a list out in the next council packet of ways to help us save money.
- If Council wishes, he will draft the 2021 Budget Adoption Ordinance, to serve to give them a firm base to work off of in the future
- The RFQ for Town Engineer went out on November 18th by Public Notice in The Reflector. Deadline for responses is December 9th. Negotiations will follow, and hopefully we will have a contract to submit at the next meeting.
- Although the COVID19 Proclamation officially ends today, we are expecting it to be renewed, and that we will be continuing with virtual meetings for the time being.

Council's Comments

No additional comments

Mayor's Comments

No additional comments

Approval to pay bills on behalf of the town

Motion made to pay the bills on behalf of the town

Motion: Noble 2nd: Moseley

Yea: Noble, Moseley, Viray Nay:0 Abstain: Boget, Dawson

Motion Passed

Adjourn

Mayor Listek adjourned the meeting at 7:55 pm

Katelyn J. Listek, Mayor

Stephanie Fields, Clerk