



Town of Yacolt Town Council Meeting Minutes

Monday, July 11, 2022
7:00 PM
Town Hall

Call to Order

7:00 PM

Flag Salute

Roll Call

Council Members Present: Amy Boget, Michelle Dawson, Joshua Beck, Ronald Homola, Marina Viray
Also present: Town Attorney David Ridenour, Public Works Director Terry Gardner, Clerk Stephanie Fields

*As Mayor Listek was unable to attend, Mayor Pro Tem Ronald Homola Presided over the meeting.

Late Changes to the Agenda

Mayor Pro Tem Homola introduced 4 additions to the agenda:

As item #10: Loaning inflatable slide to Fire EMS for their Safety Fair? (brought up by Clerk Fields on behalf of Mayor Listek)

As item # 11: Discussion of National Night Out (brought up by Council Member Beck)

As item #12: Parade Dress Code (brought up by Council Member/Mayor Pro Tem Homola)

As item #13: Filing a Fidelity Bond Claim (brought up by Attorney Ridenour)

Approve Minutes of 6-13-22 Meeting

Motion to approve minutes from June 13th meeting with language corrections as suggested by Council Member Boget

Motion: Beck 2nd: Boget

Aye: Boget, Dawson, Beck, Homola, Viray **Nay:** 0

Motion Carried

Approve minutes of 6-20-22 Special Meeting

Motion: Boget 2nd: Beck

Aye: Boget, Beck, Homola **Nay:** 0 **Abstain:** Dawson, Viray

Motion Carried

Citizen Communication

None

Unfinished Business

Battle Ground School District Interlocal Agreement Update

Attorney Ridenour said as he has been reviewing the Agreement as proposed, some questions arose regarding procedures and the SEPA determination. So they are slowing down the schedule and are tentatively scheduling a representative from Battle Ground School District for our August meeting, for which we will have time to post a legal notice for a public hearing.

Records Review Plan Update

Clerk Fields said that she is working on a schedule for the 2 temporary employees to begin the review project, beginning with a training session on July 25th, and then starting the actual work by the first of August.

Building Department Delegation Revisions

Attorney Ridenour reported that he has not drafted a resolution yet, although he said it should not take him too much time to create. He asked for any more input or questions from Council. Council Member Boget was concerned about giving all the authority to the Mayor, and asked about checks and balances. If there is a land use component, she feels that the application should not be approved by just the mayor. Homola was also concerned about checks and balances. He asked about building footprint changes. Ridenour responded that State Building Codes would regulate that. Homola felt that we should not diverge from what our professional consultants determine. Boget said that if there would be any divergence between the Mayor's determination and that of the consultants, or if the Mayor was simply uncomfortable with a consultant's decision, then Council should be the ones to make the final decision. Boget pointed out the need to differentiate between "shall" and "may" in the resolution. Ridenour said that the Mayor's designee will be acting under the orders of the Mayor. Verbiage on the Cost Recovery Agreement might be made to say that the Mayor would have the discretion to lower the fee for a consultant's charge, but not raise it. Ridenour emphasized that we want to treat everyone fairly/equally. He asked Council Members to send him emails if they have more input between now and the next meeting, as he drafts his resolution. Boget suggested a flow chart, for sending application info to one consultant, then the next, and so on. She was concerned about the potential costs to an applicant. Ridenour replied that if an application was super simple, then it wouldn't incur many charges anyway. On the other hand, if it's not simple, then it *should* incur more charges.

New Business

Permit Applications Review for Approval

There were three permit applications presented to Council.

1. The first was for a building permit with a Variance for Justin and Sadie David, at 409 E Clark St. They applied to build a metal garage/shop, but also wanted to build it within the side setback of their property. Sadie David got up and spoke on behalf of their proposed building within the setback. Ridenour explained that setbacks are in place for several reasons: space, visibility, transportation, and height are among them. He also explained that the applicant must be able to

Town Clerk's Report

- The Town has received its 2nd and final tranche of the ARPA SLFRF funds, in the amount of \$250,920.
- We have not heard anything back from Richard Boone regarding the Yacolt Ghost Team using Field #2.
- Heads-up: Clerk is planning on being on vacation Aug. 12-21, then beginning Budget Season. The first Budget Workshop is planned for Aug. 29th. (Dawson said she will be out of Town and will not be making that meeting.)
- When Mayor returns to Town, will get her signature on latest Treasurer's report and put that and the YTD financials through June on the Town website.

Public Works Department Report

- Thanked all the volunteers who helped with Rendezvous Days.
- Seems like they're mowing constantly. Won't have inmates for at least the next two weeks due to a COVID outbreak at Larch.
- We were approved for a TIB grant for about \$56,000 to crack seal all of our roads.

Attorney's Comments

- During the records review work, he will be here often, but not be charging his regular rates because he can do other work and just be here as a consultant for them if need be.
- Building department question: all authority to the Mayor, with discretion over cost recovery? If any issues, then bring to Council for review? Please email him with any thoughts.
- Many projects will be coming to a head in the next couple of weeks.

Citizen Communication

Rod Hazen said the Town looks better than ever. However he complained of the mess left by people's fireworks. His property was made a mess of by others and so was the school parking lot. He said he doesn't want fireworks in Town. He suggested paying someone to patrol around checking for legal fireworks. Gardner mentioned that the county said they'd they would come clean up the school parking lot.

Council's Comments

- Dawson – Said someone tipped her off about some kids who'd done some graffiti on the train and at the park, and they also broke a window on the train. One kid was named Johnny, and the other is Preston.
- Boget – Will be gone for the August 8th meeting as well as National Night Out. She will be in Texas.
- Homola – May be out of Town for the August meeting too, but will join the meeting by phone.

Mayor's Comments

None

Approve to Pay Bills on Behalf of the Town

Motion was made to pay the bills on behalf of the Town

Motion: Boget

2nd: Beck

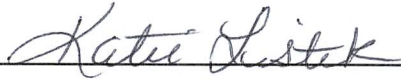
Aye: Boget, Dawson, Beck, Homola, Viray

Nay: 0

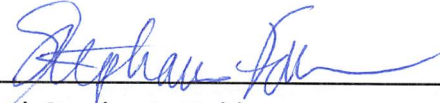
Motion Carried

Adjourn

10:33 pm



Mayor Katelyn Listek



Clerk Stephanie Fields

Approved by Council vote on 8-8-2022