

Town of Yacolt Town Council Meeting Minutes

Monday August 12, 2024 7:00 PM Town Hall

Call to Order 7:00 PM

Flag Salute

Appoint Clerk Pro Tem: Mayor Shealy announced that the Town Clerk was unable to attend the meeting. The Mayor appointed Councilmember Jeff Carothers to act as Clerk *pro tem* during the meeting and to be responsible for taking the minutes of the meeting. (RCW 35.27.280)

Roll Call

Council Members Present: Jeff Carothers, Kandi Peto, Marina Viray

Council Members Absent: Craig Carroll, Ronald Homola

Also present: Mayor Ian Shealy, Attorney David Ridenour, and Public Works Director Terry Gardner. Town Clerk Stephanie Fields was absent.

Motion to Excuse Council Absences of Carroll and Homola

Motion: Peto2nd: VirayAye: Carothers, Peto, VirayNay: 0Motion Carried

Absent: Caroll, Homola

Late Changes to the Agenda

None

Motion: Carothers	2 nd : Peto	
Aye: Carothers, Peto, Viray Motion Carried	Nay: 0	Absent: Carroll, Homola
Approve Minutes 08-5-24 Meeting		
Approve Minutes 08-5-24 Meeting Motion: Peto	2 nd : Viray	

Citizen Communication

Josh Beck, River Rats have opportunity to pre-purchase fireworks for 2025, would like Town Council to approve fireworks purchase by Town for 2025. Asking for the cost of fireworks (this past year was \$6500). Council to discuss during Budget Workshops.

Carman DeLeone shared her concerns for Clark County, land purchases, expansions, and immigration.

Unfinished Business

Update on Security Camera Consultant

Identifying consultants who can offer security expertise to Town Council and recommend solutions. Talked to 7 local consultants, all wanted to bid. Three more still in discussion, looking for others. Must forgo bid to work as consultant; Town Attorney will continue to work and reach out and more info will be presented at the next Council meeting.

Update on Retaining Additional Legal Firm

Mayor has spoken with several firms to assist with smaller projects to allow Attorney Ridenour to focus on larger projects and lessen workload. Down to three firms, one looking very favorable.

ORD 600 Town Hall Business Hours

Council discussed expanding the business hours at Town Hall to include Fridays from 9:00am to 5:00pm, effective immediately, with the caveat that the Assistant Clerk should have a sufficient fidelity bond in place before being allowed to handle any financial transactions on her own. Councilmember Peto MOVED to approve Ordinance #600 as presented.

Motion: Peto	2nd: Viray	
Aye: Carothers, Peto, Viray	Nay: 0	Absent: Carroll, Homola
Motion Carried		

ORD 601 Increasing Annual Cap on Council Compensation

Following discussion by the Council and staff on the proposal, Councilmember Carothers MOVED to approve Ordinance #601 as presented. After further discussion, Councilmember Carothers amended his Motion to approve Ordinance #601 with one change to the proposed text, being to increase the new annual cap set for Section 2 of the Ordinance to \$6000.00. The Motion was seconded by Councilmember Peto. Amendment to Council member compensation (YMC 2.20.020)

Motion: Carothers	2 nd : Peto	
Aye: Carothers, Peto, Viray	Nay: 0	Absent: Carroll, Homola
Motion Carried		

Deadline for Moving out of Public Works Shop

Discussed interlocal agreement from 2007 for Public Works Annex into Fire District 13 building. Town Clerk checking records, Fire District 13 checking records for paperwork indicating term of agreement. Interlocal Agreement points to May 9, 2032 as the final date we need to be out of the facility we are currently using. Town will continue working on acquiring land to move Public Works building.

New Business

Solid Waste Management Presentation

Guest speakers did not appear; will be tabled to future meeting.

Yacolt Market Liquor License Renewal

Following discussion by the Council, motion was made to approve the request by the Yacolt Market to renew its liquor license.

Motion: Peto	2 ^{no} : Viray		
Aye: Carothers, Peto, Viray		Nay: 0	Absent: Carroll, Homola
Motion Carried			

Assigning an Address to Tax Parcel #64885000

Town needs to assign an address for new single-family residence permitted to be constructed on a vacant lot on E Yacolt Rd. Town has been discussing for months on how to assign. Tabled discussion until the next council meeting to allow notice to citizens and property owners to attend and comment.

RMSA Report on Increase in Town's Properties' Values

No property value had been assigned to the ballpark or improvements for insurance purposes. Now valued, insurance value and rates will change. Council and Public Works asked for additional information on how this will affect our insurance rates.

Set Budget Workshop Dates/Times

Set first meeting for Monday August 19th at 6pm. Mayor will reach out to council members for September dates.

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Town Clerk's Report

Read by Mayor Shealy on behalf of the Town Clerk:

- Last Building Permit for Railroad Avenue Subdivision has been issued
- SAO Audit begins Sept 9th, Town Clerk working on list of items for audit
- Focusing on Right of Way access agreements for sidewalks and driveways in Railroad Ave subdivision

Public Works Department Report

Public Works Director Terry Gardner reporting:

- Striping all crosswalks
- Mowing and weed eating
- Attended Railroad Advisory Meeting
 - o Train Robbery event went well, not sure how much longer will run this season
 - o Chelatchie Railroad spent a lot of money rebuilding the RR cars; seeking new revenue sources
 - o Open meetings for railroad dates not set yet
 - o Repairs on hold, materials for railroad ties are hard to get
- National Night Out went well
- Focusing on Rec Park fences next week

Attorney's Comments

- Public Records Request Report are priority to finish, busy updating and improving how it is updated and made publicly available on our website
- Quick Q&A session re: filling vacancies, and voting issues when key officials are absent

Citizen's Communication

None

Council's Comments

• National Night Out was great, good feedback

Mayor's Comments

Thanked people for showing up for events and meetings

Approve to Pay Bills on Behalf of the Town

Tabled for the next meeting, bills were not prepared for review by the Finance Committee or approval by the Council prior to the meeting due to the Town Clerk's absence. The Council tabled the matter and scheduled it for review during the special meeting scheduled for Monday, August 19, 2024 at 6pm.

Executive Session

Mayor Shealy closed the public meeting at 8:41pm and adjourned to an executive session for 10 minutes to discuss real estate purchase and potential litigation involving the Town with the Town's Attorney. The Public Works Director also attended the executive session, along with all present elected officials and the Attorney. At 8:51 pm, Mayor Shealy closed the executive session and reconvened the regular meeting.

Adjourn:

8:51 pm

Mayor Ian Shealy

Clerk Pro-Tem Jeff Carothers

Approved by Council vote on <u>September 9, 2024</u>

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