



**Town of Yacolt**  
**Yacolt Town Council Meeting**  
**Minutes**  
**Monday, June 14, 2021**  
**7:00 PM**  
**Town Hall / Virtual / Telephonic**

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**Call to Order**

7:00 PM

**Flag Salute**

**Roll Call**

Present:

Mayor Listek, Town Attorney David Ridenour, and Council Members Michelle Dawson, Marina Viray

Absent: Council Members Amy Boget and Malita Moseley (both unexcused)

Mayor Listek asked Attorney Ridenour if we must now adjourn the meeting due to no quorum. He responded that with Council Member Noble having resigned from his position as of June 4<sup>th</sup>, the council now only has 4 members. Therefore, the two council members present constitute 50%, but he would take a few minutes to research whether or not the meeting could be officially held or if it must be adjourned until at least tomorrow. He said the meeting could go on as is, but that if he finds that we need one more council member, the meeting would be null and void. So Mayor Listek continued the meeting until she heard otherwise. Attorney Ridenour then found that we indeed did need one more council member in order for the meeting to be valid; Mayor Listek immediately adjourned the meeting, to re-schedule for tomorrow. As soon as she did so, Council Member Boget was able to join the meeting.

So the meeting was started anew, with Mayor Listek calling to order at 7:31pm.

**Flag Salute**

**Roll Call**

Present: Mayor Listek, Attorney Ridenour, Council Members Amy Boget, Michelle Dawson, Marina Viray

Absent: Malita Mosely (excused)

**Late Changes to the Agenda**

Mosquito Board Position Appointment

### **Approve Minutes of Previous Meeting**

**Motion was made to approve the Minutes from the meeting May 10, 2021**

**Motion:** Boget                    **2<sup>nd</sup>:** Viray

**Aye:** Boget, Dawson, Viray                    **Nay:** 0                    **Absent:** Moseley

***Motion Carried***

### **Citizen Communication**

None

### **Unfinished Business**

#### **Chip Seal Bid Acceptance**

Only one bid was turned in, from Sierra Santa Fe, and it was for \$49, 985. With the current cost estimate now at \$54,575, we are asking the TIB to cover \$50,897, and Yacolt would be responsible for \$2678 of the cost. We now need to decide if we will accept the bid from Sierra Santa Fe, to award them the contract for this project.

**Motion was made to accept the bid from Sierra Santa Fe for the Railroad Avenue Chip Seal Project and authorize the Mayor to execute the contract with them to commence the project.**

**Motion:** Viray                    **2<sup>nd</sup>:** Boget

**Aye:** Boget, Dawson, Viray                    **Nay:** 0                    **Absent:** Moseley

***Motion Carried***

### **New Business**

#### **Council Member's Resignation**

Mayor Listek announced that Herb Noble resigned his Council Position as of June 4<sup>th</sup> as he has moved away. She and others wished him well in his new home and thanked him for his many years of service to this Town. He was logged in to the meeting, and he thanked everyone, and said he hopes his replacement takes the position seriously and always puts the best interests of the Town first. Mayor Listek brought up filling Herb's position, and council decided to have a special meeting in a couple of weeks so that they could come up with questions to ask applicants for the position. Council members will be notified of the meeting date, and it will be posted on the website, Town Hall, and readerboards. The position must be filled within 90 days. In the meantime, Attorney Ridenour will research to see if there are any new updates to the rules for filling vacant council seats.

#### **Mosquito Board Position**

Herb Noble has served on the Mosquito Board for several years. With him leaving, there is a vacancy on the Board. Mayor Listek asked if any of the Council Members would like to serve on the Board, and Marina Viray volunteered.

### **Town Clerk's Report**

- The Annual Report was completed and turned in on May 19<sup>th</sup>.
- Helping with planning and preps for Rendezvous Days; much info is up on the Town's website now. Will continue updating event info on the website as planning progresses.
- We're still taking in applications for the part-time seasonal help job.
- Bank statement just came in today's mail; will get reconciled and Treasurer's Report posted

within a few days.

- Helping to gather bids for embankment slide.
- Taking in a number of new building permit applications. We're transitioning to the new "cost recovery" system which council approved some time back; working out bugs.

### **Approve to Pay Bills on Behalf of the Town**

**Motion was made to approve paying the bills on behalf of the Town**

**Motion:** Boget            **2<sup>nd</sup>:** Viray

**Aye:** Boget, Dawson, Viray            **Nay:** 0            **Absent:** Moseley

***Motion Carried***

### **Public Works Department Report**

- Continuing to work on beautifying the Town, although very short-handed
- Will be removing sand and rocks from back of Rec Park

### **Attorney's Comments**

None

### **Citizen Communication**

- Herb Noble said it's sunny and beautiful in North Carolina and he could use some more golf partners!
- Terry Gardner said he'll be back to work soon

### **Council's Comments**

- Dawson- Thank you to all who have been helping with Town events; suggested more council members get involved
- Viray- Thank you to all the Market vendors and other helpers who braved the rain on June 5<sup>th</sup>; eagerly looking forward to the 2-day Market during Rendezvous days.

### **Mayor's Comments**

- Thank you Marina Viray for all of her help coordinating and running the Markets, and thank you vendors for participating.
- Herb Noble will be missed.
- Rendezvous events are now posted on the Town website. Please register for events, help out, be a part. Celebrate!
- Thank you Town employees for all your hard work.

Meeting was adjourned at 8:01 p.m.

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Mayor Katelyn Listek

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Clerk Stephanie Fields