

Town of Yacolt

Town Council Meeting Minutes

May 12, 2025

7:00 PM

Town Hall

Call to Order

7:00 PM

Flag Salute

Roll Call

Council Members Present: Kandi Peto, Craig Carroll, Brandon Russell, Marina Viray

Council Member Absent: Jeff Carothers

Also present: Mayor Ian Shealy, Public Works Director Terry Gardner, and Clerk Stephanie Fields

Councilmember Carroll moved to excuse Councilmember Carothers' absence.

Motion: Carroll 2nd: Viray

Aye: Peto, Carroll, Russell, Viray

Nay: 0

Absent: Carothers

Motion Carried

Late Changes to the Agenda

No executive session needed

Approve Minutes of 4/14/2025 Meeting:

Motion was made to approve the minutes as written.

Motion: Peto 2nd: Carroll

Aye: Peto, Carroll, Russell, Viray

Nay: 0

Absent: Carothers

Motion Carried

Citizen Communication

None

Unfinished Business

Six-Year Transportation Improvement Plan for 2026-2031

After Mayor Shealy mentioned that crosswalks and ADA are a couple of the State's priorities on 6-yr. TIPs, he asked Councilmembers to review the most recent update of the Plan in the packet, and then go around Town to see if there are other priorities they'd like to add, bringing those ideas in to the next meeting, when we will have our Public Hearing and adopt the Plan.

Update on Interlocal Agreement with Fire Marshal

Mayor Shealy reported that Attorney Ridenour was about 80% finished with drafting the Agreement, and he hopes to bring the completed Agreement to the June meeting for approval.

Update on NCLL Stadium Lighting Agreement

Mayor Shealy read the Agenda summary: basically the Agreement got updated per Council decision at the April meeting, it got signed, all conditions were met, so the reimbursement check was handed over to NCLL on May 5th. (Ann Van Antwerp asked who would own and replace the lights, and was told the Town would own them, and the lights were lifetime warranted LEDs.)

Yacolt Meeting/Tour with Legislative Delegation

Mayor Shealy spoke with Hanna, our Lobbyist. She will come to meet with him on May 20 or 21 to tour the Town and go over the Town's needs to present to Rep. Abbarno when he comes in mid-June. Those needs should include: Town Hall exterior repairs, parks, streets, and public works facilities. Shealy led a short discussion re: capital funding vs. Grants, and legislative priorities.

Schedule Date/Time for Special Meeting re: ADUs

Mayor Shealy gave a brief background, and Councilmember Carroll expanded on the subject for the attendees' benefit. It was suggested to hold a special meeting on May 19th at 6:00 p.m.

Motion: Carroll 2nd: Russell

Aye: Carroll, Peto, Russell, Viray

Nay: 0

Absent: Carothers

Motion Carried

New Business:

Street Closure Request for Car Show

Mayor Shealy read the Agenda Summary, and explained that the car show will be a fundraiser for the Windhaven Ride, which is a local non-profit benefiting injured veterans. Council decided to allow the street closures, not provide the car show with personnel (as several people in attendance committed to volunteer at the event), not charge the car show for use of the road closure signs as it is a charity event, and require that the Town receives a Certificate of Insurance from the show's organizers.

Motion: Carroll 2nd: Peto

Aye: Carroll, Peto, Russell, Viray

Nay: 0

Absent: Carothers

Motion Carried

Town Clerk's Report

- The Annual Report is 90% complete; it's due by May 29th.
- We hired a new Admin. Asst. and hope to onboard her this week.
- Participating in training for Cloud Permit and using the new check deposit scanner.
- Event wrap-up:

<u>Revenue</u>	<u>Expense</u>	<u>Net Income (or Loss)</u>
○ Easter Basket Raffle	\$882	\$1218 (\$332)
○ Town Clean-Up	\$3195	\$1316 \$1879 (pays Town's labor costs)
○ Ordered candy and flags for the July 4 th Parade; spent roughly the same amount as last year, but got 137# of candy!		
○ Next Events Meeting will be Tuesday May 27 th at 5:30 pm.		
○ At the next Events meeting (April 28) we will be discussing Rendezvous Days.		

Public Works Department Report

- RR Advisory Board Meeting: Lee Construction hopes to replace hundreds of new ties between Yacolt and the bridge by the end of June. There's a County hearing regarding the mining overlay tomorrow.

- Park restrooms will open soon, but if too much vandalism, will close back up.
- Seasonal mowing crew has been doing an excellent job.
- Flags should be hung next week; flowers went up last week and 1 basket was already stolen. Should get boom truck back next week so cameras can start being hung.

Attorney's Comments

None, as he was not present, but he did promise to bring 2 Legal Tidbits to the June meeting.

Citizen's Communication

Someone suggested prohibiting confetti in the parade.

Council's Comments

Viray – The Easter Egg Hunt was a great event!

Mayor's Comments

- Expressed appreciation for our Legislators meeting with him.
- Thanked staff and all who helped with and sponsored/donated to the Easter Egg Hunt and Basket Raffle
- Thanked all who helped out at the Town Clean-Up

Approve to Pay Bills on Behalf of the Town

Motion was made to pay the bills with two exceptions: The NCLL check needs to be held back until after the Agreement is drafted and signed, and the Invictus check should be held back until we are sure we have the right boxes.

Motion: Peto **2nd:** Carroll

Aye: Carroll, Peto, Russell, Viray


Nay: 0

Absent: Carothers


Motion Carried

Adjourn

7:50 pm



Mayor Ian Shealy



Clerk Stephanie Fields

Approved by Council vote on June 9, 2025