

Town of Yacolt

Town Council Meeting Minutes

Monday, September 12, 2022
7:00 PM
Town Hall

Call to Order

7:00 PM

Flag Salute

Roll Call

Council Members Present: Amy Boget, Joshua Beck, Ronald Homola, Marina Viray

Also present: Town Attorney David Ridenour, Public Works Director Terry Gardner, Clerk Stephanie Fields

Late Changes to the Agenda

Town Park Improvements added as item #7.5

Approve Minutes of 8-8-22 Meeting

Motion: Beck 2nd: Homola

Aye: Boget, Beck, Homola, Viray **Nay:** 0

Motion Carried

Approve Minutes of 8-29-22 Meeting

Motion: Homola 2nd: Beck

Aye: Boget, Beck, Homola, Viray **Nay:** 0

Motion Carried

Citizen Communication

None

Unfinished Business

Public Hearing for Battle Ground School Dist. Capital Facilities Plan and Proposed New School Impact Fees

Mayor Listek closed the regular meeting and opened up the Public Hearing at 7:05pm. She then invited LeeAnne Bremer, BGSD Attorney, Michelle Scott, BGSD CFO, and Kevin Jolma, BGSD Director of Facilities, to present a slideshow and explanations of their Capital Facilities Plan and Impact Fee calculation. Bremer mentioned that BGSD's last CFP was in 2014; due to COVID they were slightly

behind schedule for this new one. She said Clark County has passed it on to their board of County Councilors, and the City of Battle Ground will be going over the plan next month. The new Impact Fee amounts they have determined are \$10,760 for single family homes, and \$3,845 per residence for multi-family homes. At the end of their presentation, they took questions. Resident Kandi Peto asked how much of the Impact Fees would be directed specifically to Yacolt's school. Scott answered that not much would – perhaps we'd get a new portable or two. Councilmember Beck asked if the funds are required to be directed to brick and mortar buildings. Jolma answered that the funds can be used also for portables and land acquisition, in order to expand capacity. Councilmember Boget pointed out that Impact fees cannot be used to correct deficiencies in current buildings; they can only be used to add additional classrooms etc., to accommodate forecasted growth. Mayor Listek asked what Yacolt's growth rate is, but Jolma did not know. Councilmember Homola said it seems like school growth is self-regulated. Listek asked if there is any limit to the number of portables a school may have before a new brick and mortar school building is required and the answer was no. When no more questions were posed, Mayor Listek closed the public hearing at 7:50 pm and reopened the regular meeting.

Battle Ground School District Interlocal Agreement Update

Attorney Ridenour is still continuing progress on the Interlocal Agreement and will bring it to a future meeting for a final vote. Boget clarified that the School District may not collect their own Impact Fees. Ridenour also pointed out that the Agreement he is working on will be an enduring agreement and will provide good guidance down the road.

Building Department Resolution #607 Interim Regulations Delegating Authority for Certain Permit Approvals

Attorney Ridenour explained the changes he made to the proposed Resolution following Council's input at the previous meeting, which were mostly clarifications. All permits will be considered building permits unless exempt, and will be complete upon issuance of an Approval Certificate, if not Occupancy Certificate. After a short review, motion was made to adopt the Resolution as it is now written.

Motion: Boget **2nd:** Beck

Aye: Boget, Beck, Homola, Viray **Nay:** 0

Motion Carried

Vacancy at Council Position #2

Mayor Listek announced that we are still accepting applications through September 30th, and brought up the need to immediately fill the Finance Committee position which was also now vacant. Councilmember Viray nominated Councilmember Homola to serve on the Finance Committee.

Motion: Viray **2nd:** Boget

Aye: Boget, Beck, Homola, Viray **Nay:** 0

Motion Carried

Records Review Update

Clerk Fields reported that the initial sorting of the records is done, but now comes the real reviewing. So far, there is one full box of records which must be retained here, and another box of records which needs further scrutiny before a decision can be made on whether they must be kept, archived, or destroyed.

New Business

Park Improvements

Mayor Listek asked Council to consider her proposal for poured rubber to be laid around the playground equipment to improve safety by mitigating fall hazards. While Council discussed the idea, along with ideas for additions to the splash pad, Homola asked if a new proposal could be put together which would combine the 3 areas in the original proposal into one big area, eliminating a sizable portion of curbing. Fields offered to get another estimate from the Town Engineer and present that at an upcoming meeting.

Permit Application Review

There was one Permit Application to be reviewed by Council, for a solar power system to be installed on a roof. All elements of the application were complete, and the Building Inspector had given his stamp of approval. Motion was made to approve the permit's issuance.

Motion: Homola 2nd: Beck

Aye: Boget, Beck, Homola, Viray **Nay:** 0

Motion Carried

Cemetery Plot Sell-back

Clerk Fields presented that a resident wished to sell back their cemetery plot, which had been purchased for \$250.00 back in 2005. Buy-back of a cemetery plot must be at the price the purchaser paid for it, and requires Council's permission. Motion was made to buy back the plot.

Motion: Homola 2nd: Viray

Aye: Boget, Beck, Homola, Viray **Nay:** 0

Motion Carried

Town Clerk's Report

- Working on 2023 Preliminary Proposed Budget; next Monday is the next Budget Meeting
- Working on another PRR; Councilmembers who have not had their laptops searched for responsive records for the Hood PRR are asked to come in this week so that can be completed.
- It's almost time to start planning for the Christmas Tree lighting, which will be Saturday, Dec.3rd
- Recognized Councilmember Boget for having earned her Certificate of Municipal Leadership

Public Works Department Report

- The embankment slide is done, but will need daily watering for 30 days to ensure that the grass seed will grow well.
- The storm drains are scheduled to be vacuumed out starting in about two weeks.
- Other upcoming projects are patching leaking manholes, painting stripes, and washing signs.

Attorney's Comments

None

Citizen Communication

Ann Van Antwerp pointed out that in the Pledge of Allegiance, there is no pause between “one nation” and “under God”. Philip Van Antwerp stated that people continue to not stop at the intersection of Hubbard and Jones – they simply go around the speedbumps.

Council's Comments

Councilmember Boget asked if the bathrooms at the Town Park could be permanently closed, as the repairs and replacements due to vandalism continue to cost the Town so much. Perhaps at least until the cameras get installed? This opened up a discussion with all Councilmembers about vandalism at all the Town’s parks.

Mayor's Comments

Thanked Gardner and the crew for making the slide a reality, and also thanked everyone who helped with the Market.

Approve to Pay Bills on Behalf of the Town

Motion: Boget 2nd: Beck

Aye: Boget, Beck, Homola, Viray **Nay:** 0

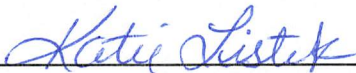
Motion Carried

Executive Session

At 8:52pm, Mayor Listek closed the regular meeting and called for an Executive Session regarding potential litigation. The session was attended by the Mayor and all Councilmembers, as well as the Town Attorney and Town Clerk. It lasted until 9:02, and then the regular meeting was re-convened.

Adjourn

9:02 pm



Mayor Katelyn Listek



Clerk Stephanie Fields

Approved by Council vote on October 10, 2022