

Town of Yacolt

Town Council Meeting Minutes

Monday, May 9, 2022

7:00 PM

Town Hall / Virtual / Telephonic

Call to Order

7:00 PM

Flag Salute

Roll Call

Council Members Present: Amy Boget, Michelle Dawson, Joshua Beck, Ronald Homola, Marina Viray

Council Member Absent: Amy Boget

Also present: Mayor Katelyn Listek, Town Attorney David Ridenour, Public Works Director Terry Gardner, Clerk Stephanie Fields

Late Changes to the Agenda

Discussion of Clark County Recycling Contract

Approve Minutes of 4-11-22 Meeting

Motion to approve minutes from April 11th meeting with minor corrections as discussed

Motion: Homola **2nd:** Boget

Aye: Boget, Dawson, Beck, Homola, Viray **Nay:** 0

Motion Carried

Citizen Communication

None

Unfinished Business

Clark County Recycling Contract

This topic was carried over from last month's council meeting, since so many questions remained unanswered at that meeting. Council discussed Waste Connections' proposal for bi-weekly recycling pickups vs. a rate increase. Their concerns include the likelihood of pick-up postponements due to inclement weather, and that the decision they make needs to be in the best interest of their constituents. Attorney Ridenour reminded Council that some of Waste Connections' decisions and proposal may have been in response to state-level requirements going forward. Council still felt like they needed to speak face-to-face with representatives from Clark County Public Health and Waste Connections. The clerk said she would invite reps to come for a Q & A session at the June meeting.

Hardin Property Update

The court did approve the sale of the property for \$115,000. The sale is scheduled to close on May 16th, and payment will be made to the Town shortly thereafter. This closes a decades-old nuisance case, and results in a positive financial outcome for the Town.

Alternative to National Night Out

Council once again discussed the possibility of joining with the Fire Station/EMS in their July 30th Safety Fair as an alternative to National Night Out. There was some discussion, and the consensus was that we should still do the National Night Out on Tuesday, August 2nd. Since July 31st is the Town's official birthday, Mayor Listek suggested that we participate in the Safety Fair by celebrating the Town's birthday, handing out birthday cupcakes. Then we should also ask the Fire Dep't./EMS if they will still bring their rigs to our National Night Out on Aug. 2. Council all agreed that this was a good plan.

New Business

Rotate Finance Committee

Councilmember Boget was nominated to be on the finance committee through the October meeting.

Motion: Viray **2nd:** Homola
Aye: Boget, Dawson, Beck, Homola, Viray **Nay:** 0
Motion Carried

Library Lease Renewal

Mayor Listek mentioned that the Library is planning to make some building and drainage/septic repairs at their own expense, and that they have donated a shipping container to the Town. Public Works Director Gardner said that the library has really been taking good care of the building and property. After brief discussion, motion was made to extend the Library's Lease Agreement with no changes.

Motion: Homola **2nd:** Boget
Aye: Boget, Dawson, Beck, Homola, Viray **Nay:** 0
Motion Carried

Building Permit Forms Update/ Administrative Decisions on Certain Permits

Ridenour stated that there has been and will continue to be a growing number of inquiries in permits. The Clerk, Engineer, Inspector, and he have been working as a team to create new forms which incorporate all the elements that are statutorily required. He explained the new forms and the Cost Recovery concept, and how the new forms and permits in general are designed to protect both homeowners and the Town. After giving some history on past cleanup of old code and mentioning that we still have a lot of work to do cleaning up even more of the existing code, he spoke about the possibility of changing our code so that some minor permits might be able to be approved administratively (after due diligence by the Town's consultants) rather than having to wait to be approved at monthly Council meetings. While agreeing that they would always need to see/approve land use decisions, Council then discussed where they might draw the line on allowing for administrative decisions if a new ordinance was written to change code. Ridenour said that our Town Engineer and Building Inspector would be consulted, to incorporate their thoughts into the drafting of a new ordinance on this.

6-Year Transportation Improvement Plan Update

Gardner said that he, John, and Devin Jackson (Town Engineer) went over every street in Town. They decided that what is in the existing TIP remains our current priorities for 2023-2028, and the plan will be presented to Council for approval at the June Council meeting.

Town Clerk's Report

- ARPA Report was submitted on April 27th and the Annual Report is Due to the State Auditor by May 27th.
- Took a preliminary Hazard Mitigation class and will be compiling a complex set of reports for CRESA's Hazard Mitigation Planning project.
- Will soon begin working on a Data Request from the State Auditor's Office as a prep for the 2021-2023 Audit.
- Has been getting a lot of complaint calls, many on nuisance-type properties, and a complaint that people are once again living in the motorhome at the old Tallman's property. Wants to start putting together some "Nuisance" letters.

Public Works Department Report

- Thanked all the volunteers at the Town CleanUp: Ronald, Ben, Nick, Nikko, and Josh.
- Will be meeting tomorrow morning again with Sheriff Deputies re: tagging and towing abandoned cars from our streets.

Attorney's Comments

Wanted to be sure everyone knows that we will not be *required* to have virtual meetings after June 1st, although we still *can*. Homola then asked if we should perhaps retain the ability to have virtual meetings, just in case, and Clerk Fields answered that we have GoToMeetings paid for through next February.

Motion was made to cease virtual meetings as of June 1st.

Motion: Boget 2nd: Beck

Aye: Boget, Dawson, Beck, Homola, Viray **Nay:** 0

Motion Carried

Citizen Communication

David Reis thanked the Town CleanUp volunteers who helped him and his wife out.

Council's Comments

- Boget – Thanked Gardner and Mayor Listek and all who have donated their time for the Town. She will be gone in August, so will miss the August Council meeting and National Night Out.
- Homola – Enjoyed working with Gardner, Beck, and other volunteers at the Town CleanUp.
- Viray- Thanked the vendors who braved the weather at the first Outdoor Market.

Mayor's Comments

- Thanked the volunteers, Impact Automotive for hosting the Pot-A-Plant-For-Mom event, and Amboy Market for facilitating the paint recycling at Town CleanUp.
- Plugged the upcoming circus on May 23rd. Tickets are available at Impact Automotive and the Learning Center
- Wants to get together with business, church, and activity leaders in Town to plan events way ahead of time in an effort to prevent scheduling conflicts.

Approve to Pay Bills on Behalf of the Town

Motion was made to pay the bills on behalf of the Town

Motion: Homola

2nd: Boget

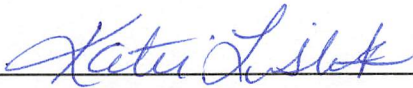
Aye: Boget, Dawson, Beck, Homola, Viray

Nay: 0

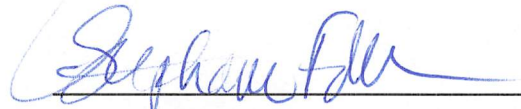
Motion Carried

Adjourn

9:06 pm



Mayor Katelyn Listek



Clerk Stephanie Fields

Approved by Council vote on

June 13, 2022