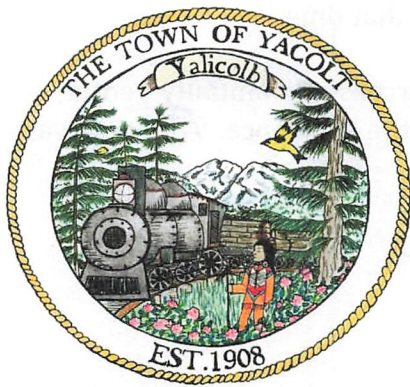




Town of Yacolt

Town Council Meeting Minutes

Monday July 13, 2026

7:00 PM

Town Hall

Call to Order

7:00 PM

Flag Salute

Roll Call

Council Members Present: Jeff Carothers, Kim Glassett, Craig Carroll, Brandon Russell, and Marina Viray
Also present: Mayor Ian Shealy, Public Works Director Terry Gardner, Attorney Brian Gerst, and Clerk Stephanie Fields

Late Changes to the Agenda

Add: Item 8.5: Report on Backhoe

Item 8.75: Roof Replacement at Town Park Bathroom

Item 15: Park Improvements: Splash Pad Options, Benches, Other Upgrades

Approve Minutes of 6/8/2026 Council Meeting:

Motion was made to approve the minutes as written.

Motion: Russell 2nd: Carroll

Aye: Carothers, Glassett, Carroll, Russell, Viray **Nay:** 0

Motion Carried

Approve Minutes of 6/16/2026 Special Meeting:

Motion was made to approve the minutes as written.

Motion: Carroll 2nd: Carothers

Aye: Carothers, Glassett, Carroll, Viray **Nay:** 0 **Abstain:** Russell

Motion Carried

Citizen Communication

Mike Garrison of the Silver Star Lodge of Freemasons made a presentation regarding planting a Liberty Tree in Yacolt.

Unfinished Business

Continuing Discussion re: Comprehensive Plan Update

Paul Dennis of Jackson Civil Engineering was not present, but earlier in the day, he confirmed that the Town's Proposed Update had been turned in to the WA Dept. of Commerce for their required review.

We are waiting until that review is completed, and table discussion until that time.

Ordinance #607 re: Budget Amendment and Acceptance of Grant to Purchase Community Center

Clerk Fields noted that one additional Tax Parcel needed to be added to the Ordinance. A motion was made to adopt the Ordinance, with that correction.

Motion: Carothers

2nd: Carroll

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Christmas Tree Star Repair

Public Works Director Gardner reported that United Rentals already has a 155' boom in Yacolt for another job and that we could likely get a break on the rental cost if we go ahead and use that while it's here. We will need cables, pulleys, and other equipment. Gardner will gather more info and will update Council at the August meeting.

Report on ADA Playground Equipment

Gardner then reported on prices he found for some ADA Playground equipment. A swing with a soft harness costs around \$1500, but one with a hard plastic harness was over \$2700. A motion was made to have him order one with the hard plastic harness providing the cost does not exceed \$3000, and replace one of the existing toddler swings with it.

Motion: Carroll

2nd: Viray

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Update on Nuisance Action

Attorney Gerst reported that a court case has been filed on behalf of the Town, and the papers should be personally served any day now.

Inspection Results for Future Community Center Property

After reviewing the Inspection Report, Councilmembers Carroll and Carothers engaged in a discussion regarding the building. Mayor Shealy encouraged Council to reach out to local contractors to see if they could find any who want to donate some work on the building as a community service donation and possible tax write-off. He already may have a company lined up to donate a re-roofing job. Other jobs which need done include: a kitchen update, wiring update + add a generator, convert the sanctuary into a gymnasium, etc. We should honor all donors with plaques on a wall at the Community Center.

EV Backhoe

Public Works had the backhoe here in Town for a weekend. They tried it out, as did Councilmembers Carroll and Russell. They all seemed to like it, and agreed that having a 3-year lease on it would give the Town time to save to actually purchase a new backhoe. They discussed sending N&S Tractor a Letter of Intent, but then asked the Clerk to send them each a copy of the proposed Contract, and to meet again on July 15th at 5:30 pm to discuss more details on the contract.

Bathroom Roof Replacement at the Town Park

Councilmembers Carroll and Russell said they could do the work if the Town provided the materials, since they both have construction backgrounds. A motion was made to fund this, with the donated labor, to be done on a weekend in August (probably after the Yacolt Night Out).

Motion: Carroll

2nd: Glassett

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

New Business

Pietila Request to Keep Chickens in Town

A motion was made to allow the Pietila family to keep chickens in their yard, as proposed.

Motion: Carroll

2nd: Glassett

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Sharshakov Request to Keep Chickens in Town

A motion was made to allow the Pietila family to keep chickens in their yard, as proposed.

Motion: Carroll

2nd: Carothers

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Public Hearing re: Shealy Conditional Use Permit

After introducing the subject, Mayor Shealy recused himself, as the Applicant is a family member.

Mayor Pro Tem Russell then closed the meeting and opened the hearing, at 8:12 pm. After he read the Hearing summary and outlined the procedure, Councilmember Carroll recused himself, as he had a conflict of interest. Kim Shealy then spoke about the Inspired Learning Center, describing her non-profit business and how it helps to give kids more confidence to succeed. She meets kids at the school bus, and tutors one-on-one. After some comments from the public, Mayor Pro Tem Russell closed the Hearing and reopened the regular meeting, at 8:25 pm. A motion was then made to approve the Conditional Use Permit.

Motion: Carothers

2nd: Glassett

Aye: Carothers, Glassett, Viray

Nay: 0

Abstain: Russell

Absent: Carroll

Motion Carried

Civic Plus Agenda and Meeting Software Migration New Contract

Clerk Fields described the migration to the new meeting software, explaining why the price is higher than the old software, from the same company: this software will put us in compliance with new ADA website and publishing regulations which go into effect next spring. Councilmember Glassett noted that the price is actually a great deal, based on her experience with similar software. A motion was made to accept the quote and authorize Mayor Shealy to sign the Agreement.

Motion: Carroll

2nd: Russell

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Rotate Mayor Pro Tempore

Councilmember Carroll nominated himself to serve as the next Mayor Pro Tempore.

Motion: Carroll

2nd: Russell

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Rotate Finance Committee

Councilmember Carroll nominated Councilmember Russell to serve on the Finance Committee.

Motion: Carroll

2nd: Russell

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Park Upgrades

Councilmember Viray brought up three points:

1. Adding a splashpad dump-bucket and replacing the benches in the Town Park
(Council discussed this and asked if Public Works could strip one bench and repaint it this fall, to see if that would be cost-effective. They discussed what it might take to add a dump-bucket to the splash pad, or create a separate dump-bucket, and will discuss more in Budget meetings.)
2. Add a play structure at the ballfield
(Council decided that if NCLL would donate the play structure, this would be a “go”; otherwise not. Councilmember Carothers reminded everyone that when a survey was sent out to Town residents, their priority for park improvements was to add exercise equipment at the Rec Park.)
3. Replacement of the ramp between the sidewalk and poured rubber surface at the Town Park
(Public Works said they can replace the wood ramp with an asphalt one.)

Town Clerk’s Report

- Working to finalize some language on the Interlocal Agreement with LaCenter for Building Inspector services.
- Received notice that we can begin ARPA Funding Report Closeout, since the funds have all been spent and reported.
- So far, Rendezvous Days net expenses were at \$8131.59, including fireworks, inflatables, coins, parade candy, etc.
- Already ordered supplies for Yacolt Night Out which will be on Aug. 4th, and already received donations toward it.
- Oktoberfest date was set for October 3rd.

Public Works Department Report

- Reported on RR Advisory Board meeting: they discussed recent event participation.
- Public Works staff has been working mostly on mowing, tree trimming, and swale cleaning.

Attorney's Comments

Attended the Regional Solid Waste Steering Committee meeting; the County is looking to replace their law firm who recently resigned.

Council's Comments

- Carothers – A lot of citizens have been asking him about the red, white and blue stripes on the road. Mayor Shealy responded that the stripes are to be returned to normal by All Seal at no cost to the Town.

Mayor's Comments

Public Works hours on just the green space along RR Ave amounted to roughly 200 hours, or around \$5000 cost to the Town last year. Also explained that Public Works is splitting up staff on different projects.

Approve to Pay Bills on Behalf of the Town

Motion: Carothers

2nd: Carroll

Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Executive Session

Mayor Shealy closed the regular meeting and opened a 10-minute executive session to discuss real estate acquisition and potential litigation at 9:28 pm, to last until 9:38pm. It was announced that there may be Council action afterward. At 9:38, he extended the executive session to 9:44pm. At 9:44pm, he closed the Executive Session and re-opened the regular meeting. A motion was made authorizing Attorney Gerst to negotiate a settlement as discussed in executive session.

Motion: Carothers

2nd: Carroll

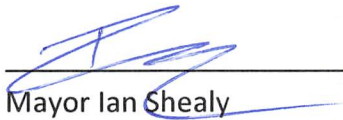
Aye: Carothers, Glassett, Carroll, Russell, Viray

Nay: 0

Motion Carried

Adjourn

9:45 pm



Mayor Ian Shealy



Clerk Stephanie Fields

Approved by Council vote on 8-10-26