

Town of Yacolt

Town Council Meeting Minutes

Monday, November 14, 2022
7:00 PM
Town Hall

Call to Order

7:00 PM

Flag Salute

Roll Call

Council Members Present: Joshua Beck, Ronald Homola, Marina Viray

Also present: Mayor Katelyn Listek, Town Attorney David Ridenour, Public Works Staff Terry Gardner and John Parker, Clerk Stephanie Fields

Late Changes to the Agenda

- As item #10: Silver Star Service Agreement Renewal
- Also, if Council desires, Executive session(s) to discuss qualifications of Council Candidates

Approve Minutes of 10-10-22 Meeting

Motion: Homola **2nd:** Beck

Aye: Beck, Homola, Viray **Nay:** 0

Motion Carried

Citizen Communication

None

Unfinished Business

Records Review Update

Clerk Fields gave a brief update: Again for the last month, the temps haven't had much time available to put into the project, so not a lot of progress was made since the last report. However, they are about done with the financial records, which is probably 60% or more of the records they are reviewing. 5 full boxes of records have been set aside for destruction, and two boxes of records are either not to be destroyed or need further review.

New Business

Interviews for Vacant Council Positions

Four Candidates were present, and were interviewed individually without the other candidates present. Each one was asked the same questions by the three existing Council Members. The Council members then turned in their votes For Council Position #2:

Beck – Ian Shealy
Homola – Kandi Peto
Viray – Kandi Peto

Kandi Peto was then sworn in by the Clerk and took her seat for the remainder of the meeting. Mayor Listek called for a 15-minute Executive Session at 7:43 pm so that the four Council Members could discuss qualifications of the remaining Candidates. When they returned from the Executive Session at 7:58 pm, they voted for Council Position #1:

Peto: Ian Shealy
Beck: Ian Shealy
Homola: Ian Shealy
Viray: Ian Shealy

Ian Shealy was then sworn in by the Clerk and took his seat for the remainder of the meeting.

Termination of Emergency Declaration

Mayor Listek read a Proclamation to end the Emergency Proclamations which were put into place in the spring of 2020 to address the COVID-19 pandemic. Motion was made to approve the new Proclamation.

Motion: Beck 2nd: Homola
Aye: Shealy, Peto, Beck, Homola, Viray **Nay:** 0
Motion Carried

EMS Levy Public Hearing and EMS Resolution #608

Mayor Listek closed the regular meeting and opened up a Public Hearing for the proposed EMS Levy at 8:03 pm. Fire Chief Shaun Ford spoke for a few moments about what the Levy would pay for and how their funding levies work. They are asking for the standard 1% increase, although their costs have increased a lot more than that. With no questions or discussion, the hearing was closed at 8:06pm and the regular meeting reconvened. Motion was made for the Town of Yacolt to adopt Resolution #608, approving the proposed EMS Levy for 2023.

Motion: Homola 2nd: Beck
Aye: Shealy, Peto, Beck, Homola, Viray **Nay:** 0
Motion Carried

2023 Proposed Budget Hearing #1

Mayor Listek closed the regular meeting and opened a Public Hearing regarding the Proposed 2023 Budget at 8:08 pm. The public and Council members were asked for questions, comments, and suggestions. After brief discussion, when no more input was offered, the hearing was closed at 8:12 pm and the regular meeting reconvened.

2023 Revenue Hearing and Yacolt Tax Levy Resolution #609

At 8:14 pm, Mayor Listek closed the regular meeting and opened a Public Hearing regarding Yacolt's proposed 2023 Tax Levy. Clerk Fields spoke about revenue trends over the past five years and how revenues have shown consistent increases, but not at the rate of our expenses. She detailed a few projects which are in the works, but which will take more funds before they can be completed, supporting the need for the Town to ask for a 1% increase in our Tax Levy for 2023. After all questions were addressed, Mayor Listek closed the Public Hearing and reconvened the regular meeting at 8:25 pm. A motion was made to adopt Resolution #609, approving the proposed Tax Levy for 2023.

Motion: Viray **2nd:** Homola
Aye: Shealy, Peto, Beck, Homola, Viray **Nay:** 0
Motion Carried

C-Tran Board Appointee

Mayor Listek reported that she had received a letter from C-Tran asking the Town to either re-affirm Ron Onslow as Yacolt's representative on the C-Tran Board, or nominate someone else, and/ or offer our choice for an alternate for the position, or both. Councilmember Beck said he wouldn't mind being an alternate. The Mayor and Council asked the Clerk to find out more about us nominating Beck as alternate, and we will bring this subject back at the December meeting.

Mosquito Control Board

It's time for us to nominate a representative to the County's Mosquito Control Board. Marina Viray has been our rep for the past couple of years, and says she enjoys it. So a motion was made to have Marina continue as our Mosquito Control Board Rep.

Motion: Homola **2nd:** Beck
Aye: Shealy, Peto, Beck, Homola, Viray **Nay:** 0
Motion Carried

Silver Star Renewal

Clerk Fields explained that the Town's contract with Silver Star for Fiber Internet, Several Trunk Lines, and Email hosting was up for renewal. In the new Service Order, Silver Star will give us twice the internet speed for the same price. Mayor Listek asked the Clerk to have Silver Star clarify what the email hosting charges actually covered, and to see if we can cancel *hosting* of our old email accounts, while still retaining *access* to the old emails, and to report back at the next meeting. Motion was made to have Mayor Listek sign the renewal.

Motion: Homola **2nd:** Beck
Aye: Shealy, Peto, Beck, Homola, Viray **Nay:** 0
Motion Carried

Town Clerk's Report

- Still refining 2023 Budget for final Hearing on December 5th
- Preparing for Christmas Tree Lighting December 3rd:
 - All cookies, hot beverages, and supplies have arrived
 - Santa and the music have been confirmed, as well as Curly the Camel and Friends
 - The Philly Cheese Steak, HummusHummus, and Coffee trucks will be here
 - Several volunteers have been rounded up for the beverage and cookies tent; clerk has an obligation that day that she can't get out of, so will have everything in order for the volunteers to start without her

Public Works Department Report

- Street sweeper has some problems, has been at the repair shop; evaluating the condition
- Stage at the Town Square will be done this week
- Town Square slide is finished, grass is growing well; kids have been enjoying (and destroying) the area

- John has been getting bids on the upstairs Council chambers project; they hope to get going on it this winter
- Leaves have been really bad this week; they'll have inmates' help for that
- Ornaments have arrived for the Tree Lighting

Attorney's Comments

Congratulations to the new Council Members

Citizen Communication

None

Council's Comments

Peto – Offered to help with Tree Lighting

Viray – Will send Mayor and Clerk a list of Market vendors before the 3rd

Mayor's Comments

- Laid out a plan for the Tree Lighting event; where things will go like tents and our new porta-potty
- Met with North County leaders last Monday to work on coordinating schedules of events; gathered contact info and will have promos to support each other
- Welcomed new Council Members and thanked all candidates who applied

Approve to Pay Bills on Behalf of the Town

Motion: Beck 2nd: Viray

Aye: Shealy, Peto, Beck, Homola, Viray

Nay: 0

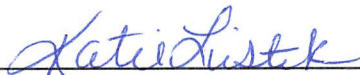
Motion Carried

Executive Session

All Council members, the Mayor, Clerk, and Attorney attended an executive session which lasted from 8:56 to 9:30pm, to discuss potential litigation matters.

Adjourn

9:30pm



Mayor Katelyn Listek



Clerk Stephanie Fields

Approved by Council vote on 12-12-2022