



**Yacolt Town Council- Meeting Minutes
Monday, April 12, 2021
Town Hall Virtual/ Telephonic- 7:00 PM**

Call to Order

Mayor Listek called the meeting to order at 7:00 pm

Flag Salute

Roll Call

PRESENT

Mayor: Katelyn Listek

Council Members: Michelle Dawson, Herb Noble, Marina Viray

Town Attorney: David Ridenour

Public Works Director: Tom Esteb

EXCUSED ABSENCES: Amy Boget, Malita Moseley

Late Changes to the Agenda

Additional Items # 10 and #11:

10: Veterans' Memorial Flag Pole Project

11: Streetlight Maintenance Agreement with Clark Public Utilities

Approve Minutes of Previous Meetings

Motion was made to approve minutes of the March 8, 2021 Council meeting, with the change as read by Mayor Listek.

Motion: Viray **2nd:** Noble

Aye: Dawson, Noble, Viray **Nay:** 0 **Absent:** Boget, Moseley

Motion Passed

Citizen Communication

Mary Rowe asked if anything can be done about the logging trucks using the Town's side roads to access the area being logged north of Town. She fears it is destroying the road surface.

Mayor Listek responded that she will see what can be done to prevent the large trucks' use of the side roads. She will keep us updated.

Unfinished business

Ordinance #585 re: Personnel Policy and Procedures Manual Update, update of YMC 2.10.010 and Repeal of Resolution #571

Motion was made to adopt Ordinance #585 as written.

Motion: Viray **2nd:** Dawson

Aye: Dawson, Noble, Viray **Nay:** 0 **Absent:** Boget, Moseley

Motion Passed

New Business

NCEMS Tax Levy

Mayor Listek introduced Chief Sean Ford of NCEMS, who explained the Levy and the need for it.

Motion was made to approve Resolution #601, allowing the Levy to be put onto the August Ballot for the voters to vote on; and also to approve Resolution #602, which allows for the Levy to be put onto the November Ballot if it does not pass in August.

Motion: Viray **2nd:** Dawson

Aye: Dawson, Noble, Viray **Nay:** 0 **Absent:** Boget, Moseley

Motion Passed

KWRL Field Use Agreement

Motion was made for the Town to enter into the new Field Use Agreement for KWRL/Babe Ruth/Centerfield Baseball League to continue using Field #4 for their games and activities for the next 3 years.

Motion: Noble **2nd:** Viray

Aye: Dawson, Noble, Viray **Nay:** 0 **Absent:** Boget, Moseley

Motion Passed

National Poetry Month Proclamation

Mayor Listek read a Proclamation recognizing April as National Poetry Month in Yacolt.

Resolution #600 re: Selling off Surplus Items

In addition to the items on the Appendix to Resolution #600, Public Works Director Esteb added that he would also like to sell the 2 oldest of the 3 big water pumps at the Public Works Shop, since their need has been all but alleviated. He suggested that they should sell for in the \$250-

300 price range. Mayor Listek asked that we keep the old brown folding chairs with yellow seats, and said that she may want to sell some of the items with prices reduced more.

Motion was made to approve Resolution #600, allowing the sale of the Town's surplus items to the general public at reasonable prices.

Motion: Viray **2nd:** Dawson

Aye: Dawson, Noble, Viray **Nay:** 0 **Absent:** Boget, Moseley

Motion Passed

Selling Excess Fill Dirt

Public Works Director Esteb explained how we can and should get rid of the fill dirt material behind the ball fields. He said there's in the neighborhood of 1200-1500 cubic yards, and we should sell it cheap in order to have it gone quickly. He will reserve what we may need for upcoming projects.

Motion was made to allow for the sale of the excess fill material behind the ball fields for \$1/ cubic yard.

Motion: Noble **2nd:** Viray

Aye: Dawson, Noble, Viray **Nay:** 0 **Absent:** Boget, Moseley

Motion passed

Developing a Park around the Town Tree

Mayor Listek presented her vision for creating a park on the property adjacent to the Town Christmas Tree. The Town already owns the land, and it is rarely used; yet it is in the perfect central location for a Town Square and gathering place, with log benches, an embankment slide and community garden, and perhaps later add some shipping containers with a western-style façade for Market vendors to use. The cost of developing the ground will be minimal and at least the first phase is within this year's budget. The square itself would be an Arts and Culture project, with Townspeople being able to participate by decorating some of the bricks for the square, and a local artist creating the Town Seal in the center. Attorney Ridenour advised that once final costs are determined, we follow reasonable policies regarding costs and procurement by using competitive bidding.

Motion was made to move forward with the Town Tree Park's development.

Motion: Viray **2nd:** Dawson

Aye: Dawson, Noble, Viray **Nay:** 0 **Absent:** Boget, Moseley

Motion Passed

DOC Work Crew Agreement

The contract sent by the Department of Corrections to have the Larch Work Crew work for us throughout the year has been sent to us to approve and sign, to be effective about May 1st.

Motion was made for the Town to execute the DOC Agreement as written.

Motion: Dawson **2nd:** Viray

Aye: Dawson, Noble, Viray **Nay:** 0 **Absent:** Boget, Moseley

Motion Passed

Veterans' Memorial Flag Pole Project

Vince Myers presented a project that the VFW would like to sponsor: They will pay for the materials to have 2 new 20-foot flag poles installed at the Veterans' Memorial by the Town Tree. One of the poles would add a Space Force Flag, and the other would fly either a state flag or one with the Yacolt seal on it. The project will enable a Boy Scout to earn his Eagle Scout status.

Motion was made to allow the VFW/Eagle Scout flag pole project to take place, as proposed.

Motion: Noble **2nd:** Viray

Aye: Dawson, Noble, Viray **Nay:** 0 **Absent:** Boget, Moseley

Motion Passed

Clark Public Utilities Streetlight Maintenance

Clark Public Utilities has agreed to resume maintenance of Town-owned streetlights, after they initially said they were discontinuing that service. Before they will create a service contract, we need to send them notice that we want to enter into that agreement. We must notify them by April 15th.

Motion was made to notify Clark Public Utilities of our intent, and to enter into a new streetlight service agreement with them.

Motion: Viray **2nd:** Noble

Aye: Dawson, Noble, Viray **Nay:** 0 **Absent:** Boget, Moseley

Motion Passed

Town Clerk's Report

- In addition to normal daily activities, has been helping prepare for the Easter Egg Hunt, Surplus Sale/ Community Yard Sale, and Town Cleanup events.
- Starting classes next week for the Annual Report, which is due to the State Auditor's Office before the end of May.

Approval to Pay Bills on Behalf of the Town

Motion was made to pay bills on behalf of the Town.

Motion: Viray **2nd:** Dawson

Aye: Dawson, Noble, Viray **Nay:** 0 **Absent:** Boget, Moseley

Motion Passed

Public Works Report

- Tom Esteb said it was fantastic how much was accomplished at tonight's meeting.
- They should be able to start on the new Tree Park this week, and shortly thereafter, begin work on the Cemetery.
- Great news: Terry was able to mow the entire Rec Park with the new wing-mower in 3-4 hours today. In the past, it used to take more like 24-32 man-hours to get that done!

Attorney's Comments

- The Town can put weight restrictions on its streets by ordinance if they so desire. (With exemptions for firetrucks and the like.) The signage can be expensive, but it must be in place before any restrictions may be enforced.
- In regard to relaxing COVID rules on meetings, he advised that although Governor Inslee initially established the restrictions, they have since been authorized by state legislature to continue.

Citizens' Communication

- Ron Homola mentioned that when he goes to the Rec Park, he notices a lot of dog poop all over. He wishes people would clean up after their dogs.
- Mary Rowe referred once again to the log trucks on Town roads, asking if they might possibly break water lines? Also, regarding the Town Tree Park, can people buy bricks to possibly help fund the park? Mayor Listek explained that we will be re-purposing bricks which were "rescued" from vandalism at the Rec park, and that they will be used as an art project in the new Tree park.
- Kim Shealy wanted to let everyone know that she will be on the map for the Community Yard Sale, and that her restrooms will be open to the public during this event and all Market events.
- Vince Myers wanted to tease all geocachers by saying that there is a hidden geocache at the Veterans' Memorial.
- Josh Beck said he noticed the 5th-wheel travel trailer has re-appeared at Tallman's. Mayor Listek said she will be sending a letter to the owners of Tallman's.

Council's Comments

Noble:

- Noted that in the past, log trucks have broken water mains on streets in Town.
- Thanks to Vince for the Veterans' Memorial project.

Made a motion to excuse the absences of Council Members Boget and Moseley

2nd: Viray **Ayes:** Dawson, Noble, Viray **Nays:** 0 **Absent:** Boget, Moseley

Motion Passed

Viray:

- Thanked the Mayor, Clerk, and Public Works for all their work on the Easter Egg Hunt.
- Saturday Market went well; thanks to the vendors and the community for their support.
- Next Market will be May 1 from 10-2. Still looking for produce and plant vendors.

Dawson:

- Has had people approach her re: vaccinations. Can we protect the rights of people who cannot wear a mask or get vaccinated? Can we protect businesses who choose not to require masks? (Attorney Ridenour responded that there is little we can do to overturn or supersede the COVID regulations by any sort of ordinance.)
- Perhaps we can lure some vendors from Saturday Markets in other areas? (Mayor Listek will supply her with Market fliers.)

Mayor's Comments

- Thanks to all who helped with the Easter Egg Hunt; it was a great success, but she realized that we really need a megaphone for events. Thanks to all who donated, namely Sam Fox who donated 21 (!) baskets, Council Member Amy Boget who donated a gorgeous basket, and Betsy who donated 2 great baskets. The Market and Kids' Craft were very successful as well.
- She has created separate binders for each Town event, which will facilitate better organization not only this year, but for the years to come.
- Benches for the new park will be made out of some big logs.
- Additional light poles are in the plans for this year, for the darker locations along Yacolt, Amboy, and Railroad
- Condensing seasonal items and storing them in the attic
- Preparing for the Sale on April 24 and Town Clean Up and Market on May 1.
- If you see any vandalism, please call the police. Because of citizens calling in and documentation, we have had some success catching vandals recently.

Adjourn

Meeting was adjourned at 8:28pm

Katelyn J. Listek, Mayor

Stephanie Fields, Clerk