

# Wylie Animal Shelter Advisory Board Regular Meeting

August 13, 2025 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



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## CALL TO ORDER

## INVOCATION

## COMMENTS ON NON-AGENDA ITEMS

*Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.*

## REGULAR AGENDA

1. Consider and act upon an Animal Shelter Advisory Board Chair appointment for a term ending June 2026.
2. Consider and act upon an Animal Shelter Advisory Board Vice Chair appointment for a term ending June 2026.
3. Consider and act upon the Animal Shelter Advisory Board minutes of May 14, 2025.
4. Consider and place on file the 2025 second-quarter statistical information for shelter operations.

## WORK SESSION

WS1. Discuss future board meeting dates for 2025 and 2026.

## ADJOURNMENT

## CERTIFICATION

I certify that this Notice of Meeting was posted on August 7, 2025 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

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*Stephanie Storm, City Secretary*

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*Date Notice Removed*

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



# Animal Shelter Advisory Board

## **AGENDA REPORT**

Department: Animal Services

Account Code: \_\_\_\_\_

Prepared By: Shelia Patton

### Subject

Appointment of Chair

### Recommendation

Consider and act upon an Animal Shelter Advisory Board Chair appointment for a term ending June 2026.

### Discussion



## Animal Shelter Advisory Board

# AGENDA REPORT

Department: Animal Services  
Prepared By: Shelia Patton

Account Code: \_\_\_\_\_

### Subject

Appointment of Vice Chair

### Recommendation

Consider and act upon an Animal Shelter Advisory Board Vice Chair appointment for a term ending June 2026.

### Discussion



## Animal Shelter Advisory Board

# AGENDA REPORT

Department: Animal Services  
Prepared By: Shelia Patton

Account Code: \_\_\_\_\_

### Subject

Consider and act upon the Animal Shelter Advisory Board minutes of May 14, 2025

### Recommendation

Motion to approve Item as presented.

### Discussion

The ASAB met on May 14, 2025. The attached minutes are submitted for approval.



# Animal Shelter Advisory Board

## Minutes

### Regular Meeting

May 14, 2025 – 6:00 pm

Wylie Municipal Complex – Council Chambers

300 Country Club Road, Bldg. 100

Wylie, TX 75098

### CALL TO ORDER

*Announce the presence of a Quorum.*

Amber Porter called to order the Animal Shelter Advisory Board meeting at 6:09 p.m. Board members present Amber Porter, Shelia Patton, Laurie Black, and Dr. Priscilla Muhoho. Jeff Forrester, Susan Cranford, and Joe Webb were absent. Quorum is present.

### INVOCATION

The invocation was given by Shelia Patton.

### CITIZENS COMMENTS ON NON-AGENDA ITEMS

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.*

### REGULAR AGENDA

1. Consider and act upon an Animal Shelter Advisory Board minutes of March 12, 2025. (ASAB Chair)

#### Board Action

A motion was made by Laurie Black to accept the Animal Shelter Advisory Board minutes of March 12, 2025, as presented. Shelia Patton seconded to accept the Animal Shelter Advisory Board minutes of March 12, 2025, as presented. A vote was taken, and the motion passed unanimously.

2. Consider and place on file the 2025 first-quarter statistical information for shelter operations. (ASAB Chair)

#### Board Action

A motion was made by Laurie Black to accept the first-quarter statistical information for shelter operations, as amended. Shelia Patton seconded to accept the first-quarter statistical information for shelter operations, as amended. A vote was taken, and the motion passed unanimously.

## **WORK SESSION**

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### **WS1. Discuss the progress related to facility renovation.**

Shelia Patton stated that we are operational. Our cattery, volunteer, and community service programs are back open. We are in the process of reorganizing the items that were in storage during the renovation. We have had three tours of the facility for WISD students. She also stated that we will get with Susan Cranford about taking photos or videos of the completed renovation because most of the renovated areas are not public access areas, such as the quarantine room. Shelia thinks we should schedule a tour for the board. Shelia asked the board where do we go from here. She stated that the renovation just gets us to where we needed to be, but the shelter is still too small, and we need a bigger facility. Shelia would like the board's advice on how to move forward.

Amber Porter stated that we could get started in 2026 after the elections.

Shelia Patton stated that she wants to start the process of getting a bond for a new shelter. She does have a presentation for the city council, but she wants to talk with Renae Ollie about either showing the presentation to the board first or the council.

Amber Porter stated that we need to provide animal services with the resources and facilities they need to do their job. Everyone who has seen the shelter knows that it is too small for the size of the city. She knows that the renovation was a band-aid, and she agrees that we need to move forward with getting a new shelter.

## **ADJOURNMENT**

Motion was made by Laurie Black and seconded by Shelia Patton to adjourn the meeting. With no further business before the board, the board's consensus was to adjourn at 6:48 p.m.

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**ASAB Chair**

**ATTEST:**

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**Shelia Patton, ASAB member**



# Animal Shelter Advisory Board

## AGENDA REPORT

Department: Animal Services

Account Code: \_\_\_\_\_

Prepared By: Shelia Patton

### Subject

2025 second-quarter statistical information for shelter operations

### Recommendation

Motion to approve as presented..

### Discussion

The statistical information report consists of three data groups within the specified reportable timeframe: impounded animals, disposition method of animals, and euthanasia reasons. Four columns within data groups reflect three species: dogs, cats, and others. The fourth column, the total, includes the sum of all species.

The TNR program report reflects services performed by WAS through caretaker requests during the specified report timeframe.

The provided TNR district map depicts all animals WAS serviced through caretaker requests during this program's inception in September 2022. District numbers are adjusted quarterly to reflect feral felines completing the TNR program vetting requirements through WAS and returned to the caretaker, as well as reports from caretakers of deceased feral felines who have completed the TNR program through WAS.



# Animal Shelter Advisory Board Report

April thru June 2025

	Dogs	Cats	Others	Total
Impounds	96	52	94	242
Owner Surrender	1	1	0	2
Stray	71	28	18	117
Quarantine	14	3	2	19
Safe Keeping	2	0	0	2
DOA	8	14	49	71
Trapped by resident	0	6	25	31
Born at Shelter	0	0	0	0

Dispositions	Dogs	Cats	Others	Total
Return to Owner	64	4	0	68
Adopted	19	25	0	44
Rescued	1	0	3	4
Euthanized	4	3	17	24
Other	0	4	25	29

## Euthanasia Reason

Behavioral	2	0	0	2
Medical	1	3	15	19
Policy- H.R.R.C	1	0	2	3
Wild Animal	0	0	0	0

Euthanasia for dogs 4.12%

Euthanasia for cats 7.32%

Euthanasia for dogs & cats total 5.07%

Dogs at facility at end of report: 9

Dogs at facility at beginning of report: 9

Cats at facility at end of report: 5

Cats at facility at beginning of report: 3

Euthanasia Rate for Facility April 1, 2025 thru June 30, 2025: 5.07%

Euthanasia Rate for Facility January 1, 2025 thru June 30, 2025: 8.22%

# Animal Shelter Advisory Board Report TNR

**April thru June 2025**

## Impounds

Trapped	29
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## Dispositions

Euthanized	14	* Adopted
Released	9	
Other	6	
<b>Total</b>	<b>29</b>	

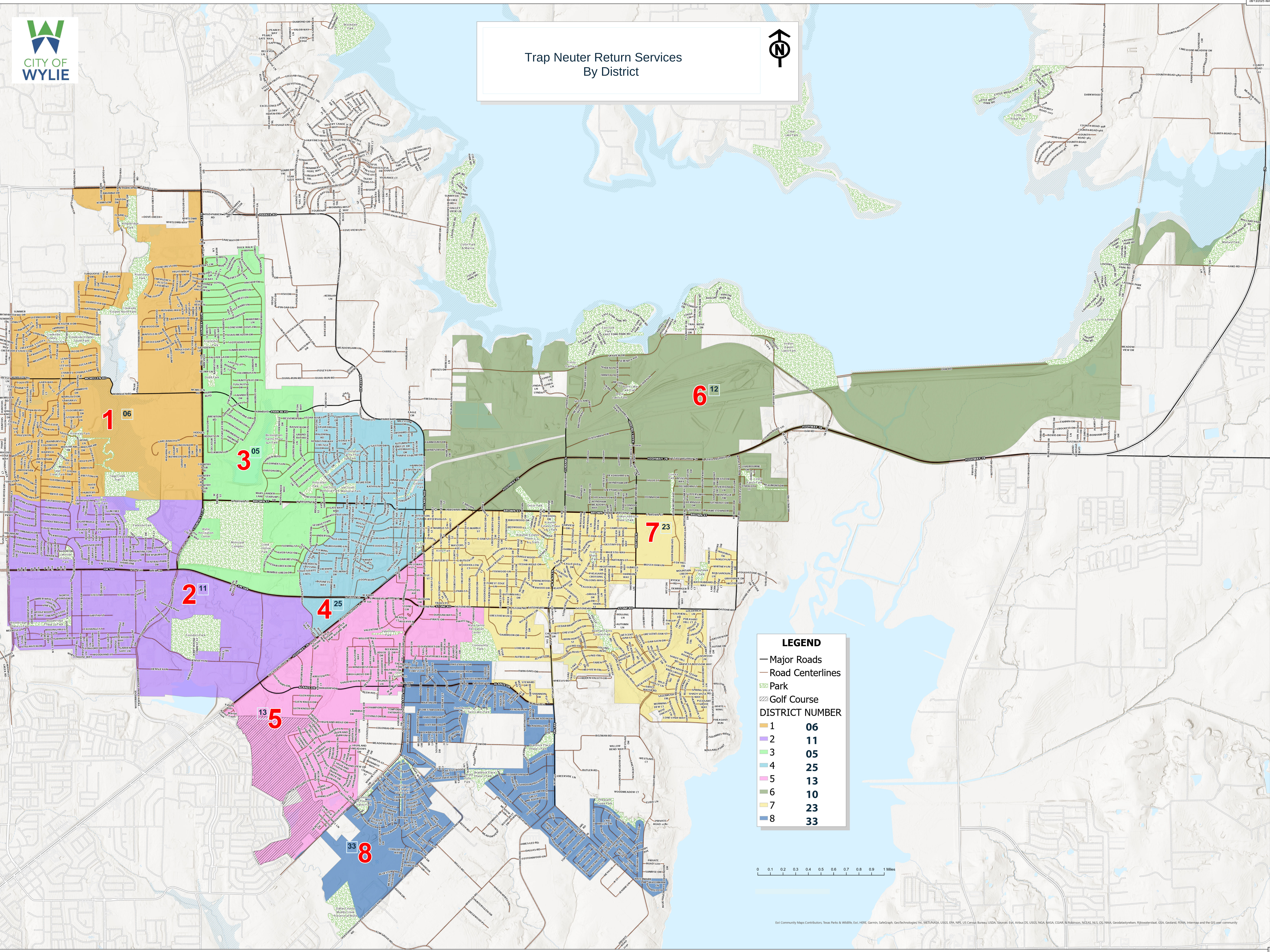
## Euthanasia Reason

Behavioral	0
Medical	12
Policy- H.R.R.C	2
Wild Animal	0
FeLV	0





# Trap Neuter Return Services By District

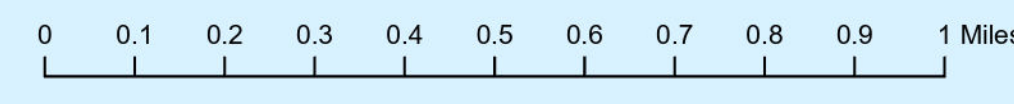


**LEGEND**

- Major Roads
- Road Centerlines
- Park
- Golf Course

**DISTRICT NUMBER**

1	06
2	11
3	05
4	25
5	13
6	10
7	23
8	33



Eri Community Maps Contributors, Texas Parks & Wildlife, Esri, HERE, Garmin, SafeGraph, GeoTechnology, Inc., XETIANASA, USGS, EPA, NPS, US Census Bureau, USDA, Sources: Esri, Airbus DS, USGS, NOAA, NASA, CGAR, Robinson, NEAS, NCS, NOAA, Geodatasystem, Rijkswaterstaat, GSA, Gaillard, FEMA, Intermap and the GIS user community