

Wylie Parks and Recreation 4B Board Regular Meeting

August 24, 2021 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider, and act upon, approval of August 25, 2020 Regular Wylie Parks and Recreation Facilities Development Corporation (4B) meeting minutes.
2. Consider, and act upon, approval of the FY 2021-2022 4B Budget and authorize expenditures for the FY 2021-2022 Community Services Facilities Capital Improvement Plan.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on August 20, 2021 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.072 – Discussing purchase, exchange, lease or value of real property.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.074 – Discussing personnel or to hear complaints against personnel.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.

§ 551.087 – Discussing certain economic development matters.



Wylie City Council

AGENDA REPORT

Department: City Secretary
Prepared By: Stephanie Storm

Account Code: _____

Subject

Consider, and act upon, approval of August 25, 2020 Regular Wylie Parks and Recreation Facilities Development Corporation (4B) meeting minutes.

Recommendation

Motion to approve Item as presented.

Discussion

The minutes are attached for your consideration.

Financial Summary/Strategic Goals

Community Focused Government



Wylie Parks and Recreation Facilities Development Corporation (4B) Minutes

August 25, 2020 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098

CALL TO ORDER THE WYLIE PARKS & RECREATION FACILITIES DEVELOPMENT CORPORATION (4B)

Board member Porter called the Parks & Recreation Facilities Development Corporation (4B) Board to order at 7:05 p.m. The following members were present: Matthew Porter, Timothy T. Wallis, David R. Duke, Emmett Jones, and Scott Hevel. Chair, Dan Chesnut and board member Candy Arrington were absent.

1.(4B) Consider, and act upon, approval of the Minutes from the September 10, 2019 Special Called Meeting of the Wylie Parks and Recreation Facilities Development Corporation (4B). (S. Storm, City Secretary)

Board Action

A motion was made by board member Jones, seconded by board member Wallis, to approve the Minutes from the September 10, 2019 Special Called Meeting of the Wylie Parks and Recreation Facilities Development Corporation (4B). A vote was taken and motion carried 5-0 with Chair, Dan Chesnut and board member Candy Arrington absent.

2.(4B) Consider, and act upon, the appointment and/or reappointment of the Wylie Parks and Recreation Facilities Development Corporation (4B) Officers and appoint a Chair and Vice Chairman from its board members for a term beginning January 1, 2021 and ending December 31, 2022. (S. Storm, City Secretary)

Board Action

A motion was made by board member Wallis, seconded by board member Duke, to appoint Matthew Porter as Chairman and Emmett Jones as Vice Chairman; and Chris Holsted as President; Renae Ollie as Vice-President; Melissa Beard as Treasurer, and Stephanie Storm as Secretary of the Wylie Parks and Recreation Facilities Development Corporation (4B) for a term beginning January 1, 2021 and ending December 31, 2022 (2-year term). A vote was taken and motion carried 5-0 with Chair, Dan Chesnut and board member Candy Arrington absent.

3.(4B) Consider, and act upon, approval of the FY 2020-2021 4B Budget and authorize expenditures for the FY 2020-2021 Community Services Facilities Capital Improvement Plan. (M. Beard, Finance Director)

Staff Comments

Finance Director Beard addressed the board stating as set out in the Articles of Incorporation, the Board has the power to authorize the expenditures of sales tax receipts for projects approved by the City Council. Further, the Bylaws state that "It shall be the duty and obligation of the Board to finance and implement the Community Services Facilities Capital Improvement Plan as adopted by the Wylie City Council." Bylaws further state that "The President shall submit the budget to the City Council for approval prior to submittal to the Board for final adoption."

Beard stated the activities of the 4B Corporation are accounted for in two fund types: 4B Sales Tax Revenue Fund and the 4B Debt Service Fund. The 4B Sales Tax Revenue Fund includes departments for the Brown House, Senior Activities, Recreation Center, Stonehaven House, a portion of Parks, and Combined Services. The proposed revenues for the FY 2020-2021 budget year are \$3,527,187 which includes a 5% decrease in sales tax revenue from FY 2019-2020. Proposed expenditures of \$3,193,517 include one recommended upgrade to the Recreation Building Attendant position and no requests for additional equipment. A very healthy fund balance of \$3,300,909 is projected and the fund balance policy requirement is 25% of budgeted sales tax revenue which is equal to \$742,110. The 4B Debt Service Fund will make bond payments of principal and interest for FY 2020-2021 totaling \$392,250 which

is supported by a transfer from the 4B Sales Tax Revenue Fund. The current outstanding debt for the 4B fund is \$1,805,000 which will be completely paid off in FY 2025.

Board Action

A motion was made by board member Jones, seconded by board member Hevel, to approve FY 2020-2021 4B Budget and authorize expenditures for the FY 2020-2021 Community Services Facilities Capital Improvement Plan. A vote was taken and motion carried 5-0 with Chair, Dan Chesnut and board member Candy Arrington absent.

ADJOURN 4B BOARD

A motion was made by board member Jones, seconded by board member Hevel, to adjourn the 4B Board meeting at 7:12 p.m. A vote was taken and motion carried 5-0 with Chair, Dan Chesnut and board member Candy Arrington absent.

Matthew Porter, Chair**ATTEST:**

Stephanie Storm, City Secretary



Wylie City Council

AGENDA REPORT

Department: Finance
Prepared By: Melissa Beard

Account Code: _____

Subject

Consider, and act upon, approval of the FY 2021-2022 4B Budget and authorize expenditures for the FY 2021-2022 Community Services Facilities Capital Improvement Plan.

Recommendation

Motion to approve Item as presented.

Discussion

The Parks and Recreation Facilities Development Corporation was established in accordance with State law as a result of the January 15, 1994 election approving the ½ cent sales tax for parks and recreation projects. The Board of Directors for the Corporation are:

Councilmember Scott Williams

Councilmember David R. Duke

Councilmember Toby Wallis

Councilmember Matthew Porter

Park Board Member Brian Willeford

Park Board Member Emmett Jones

Park Board Member Scott Hevel

As set out in the Articles of Incorporation, the Board has the power to authorize the expenditures of sales tax receipts for projects approved by the City Council. Further, the Bylaws state that “it shall be the duty and obligation of the Board to finance and implement the Community Services Facilities Capital Improvement Plan as adopted by the Wylie City Council”.

The activities of the 4B Corporation are accounted for in two fund types: 4B Sales Tax Revenue Fund and the 4B Debt Service Fund. The 4B Sales Tax Revenue includes departments for the Brown House, Senior Activities, Recreation Center, Stonehaven House, a portion of Parks and also Combined Services. The proposed revenues for the FY 2021-2022 budget year are \$4,361,416. Proposed expenditures of \$4,114,986 include a reclass of a part-time GSS position to full time, the replacement of Valentine Park Playground, Founders Softball Infield Replacement Fields C and D, Irrigation pump for Founders Softball, a replacement Utility tractor as well as other equipment. \$120,000 is also budgeted for Stonehaven House Phase I. A very healthy fund balance of \$4,814,956 is projected and the fund balance policy requirement is 25% of budgeted sales tax revenue which is equal to \$910,860.

The 4B Debt Service Fund will make bond payments of principal and interest for FY 2021-2022 totaling \$383,625 which is supported by a transfer from the 4B Sales Tax Revenue Fund. The current outstanding principal debt for the 4B fund is \$1,460,000 which will be completely paid off in FY 2025.

Financial Summary/Strategic Goals

CITY OF WYLIE

4B SALES TAX REVENUE FUND

FUND DESCRIPTION

The Wylie Park and Recreation Facilities Development Corporation (the 4B Corporation) was established to promote park and recreational development within the City of Wylie. The activities of the 4B Corporation are accounted for in two fund types. The two funds are titled the 4B Sales Tax Revenue Fund and the 4B Debt Service Fund. The special revenue fund accounts for the use of the 4B Corporation sales tax revenue and is restricted by State legislation to improve the appeal of the City as a place to live, work and visit through the promotion of park and recreational development. Sales taxes are levied in Wylie at 8.25% of goods and services sold within the City's boundaries. Departments in this fund include 4B Brown House, 4B Senior Activities, 4B Parks, 4B Recreation Center, 4B Stonehaven House and 4B Sales Tax Combined Services.

City Of Wylie

Fund Summary

4B Sales Tax Revenue Fund

Audited 4B Sales Tax Revenue Fund Ending Balance 09/30/20	\$ 3,529,938
Projected '21 Revenues	<u>4,232,103</u>
Available Funds	7,762,041
Projected '21 Expenditures	<u>(3,159,265) a)</u>
Estimated Ending Fund Balance 09/30/21	\$ 4,602,776
 Estimated Beginning Fund Balance - 10/01/21	 \$ 4,602,776
Proposed Revenues '22	4,361,416 b)
Proposed Expenditures '22	(4,114,986)
Carryforward Expenditures	<u>(34,250)</u>
Estimated Ending Fund Balance 09/30/22	<u>\$ 4,814,956 c)</u>

a) Carry forward of \$34,250 for Brown House Repairs was taken out of projected 2021 expense and included in 2022 expense.

b) Total includes sales tax revenue and revenue from the Recreation Center.

c) Policy requirement is 25% of budgeted sales tax revenue (\$3,643,440x 25% = \$910,860).

4B SALES TAX FUND**SUMMARY OF REVENUES AND EXPENDITURES**

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
REVENUES:				
Sales Taxes	3,283,492	2,968,437	3,715,653	3,789,966
Service Fees	207,887	537,500	502,500	552,500
Interest & Misc. Income	17,673	21,250	13,950	18,950
Other Financing Sources	299,447	-	-	-
TOTAL REVENUES	3,808,499	3,527,187	4,232,103	4,361,416
EXPENDITURES:				
Brown House	138,578	147,512	113,262	356,962
Senior Center	411,686	472,224	472,223	532,832
4B Parks	620,678	365,345	365,345	716,133
Recreation Center	1,806,238	1,814,794	1,814,794	1,957,538
Stonehaven House	-	1,000	1,000	121,000
Combined Services	389,050	392,642	392,641	464,771
TOTAL EXPENDITURES	3,366,230	3,193,517	3,159,265	4,149,236



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX 4B SALES TAX REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
40210 SALES TAX	\$3,283,492	\$2,968,437	\$3,715,653	\$3,789,966
TOTAL TAXES	\$3,283,492	\$2,968,437	\$3,715,653	\$3,789,966
44150 RECREATION MEMBERSHIP FEES	\$105,616	\$400,000	\$350,000	\$400,000
44152 RECREATION MERCHANDISE	\$3,444	\$2,500	\$2,500	\$2,500
44156 RECREATION CLASS FEES	\$98,827	\$135,000	\$150,000	\$150,000
TOTAL SERVICE FEES	\$207,887	\$537,500	\$502,500	\$552,500
46110 ALLOCATED INTEREST EARNINGS	\$8,019	\$4,000	\$1,700	\$1,700
TOTAL INTEREST INCOME	\$8,019	\$4,000	\$1,700	\$1,700
48120 COMMUNITY ROOM FEES	\$7,915	\$15,000	\$10,000	\$15,000
48410 MISCELLANEOUS INCOME	\$1,739	\$2,250	\$2,250	\$2,250
TOTAL MISCELLANEOUS INCOME	\$9,654	\$17,250	\$12,250	\$17,250
49600 INSURANCE RECOVERIES	\$299,447	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES	\$299,447	\$0	\$0	\$0
TOTAL 4B SALES TAX REVENUES	\$3,808,499	\$3,527,187	\$4,232,103	\$4,361,416

CITY OF WYLIE

4B BROWN HOUSE

DEPARTMENT DESCRIPTION

Under the Parks and Recreation Department, the Recreation Division manages the Thomas and Mattie Brown House. This division ensures ongoing preservation of Wylie's past by maintaining the historic site. A visit to this establishment serves as a welcome to Wylie's visitors and provides a rare opportunity to glimpse into the City's rich, historical background. The mission of the Brown House is to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Continue Phase 1 of the renovation plan and findings from the feasibility study.

Strategic Goal: Community Focused Government.

Open as a Welcome Center and regain momentum lost due to COVID-19.

Strategic Goal: Community Focused Government.

Continue to support downtown events, e.g. Boo on Ballard, Bluegrass, and Arts Festival.

Strategic Goal: Community Focused Government.

FISCAL YEAR 2021 ACCOMPLISHMENTS

Facility upgrade: Began Phase 1 of renovation plan.

Strategic Goal: Community Focused Government.

Supported downtown Arts Festival.

Strategic Goal: Community Focused Government.

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2018-2019	2019-2020	2020-2021	2021-2022
Rec. Supervisor-Brown House	1.0	1.0	1.0	1.0
Recreation Monitor	1.0	0.5	0.5	2.5
Guest Service Specialist	0.0	0.5	0.5	0.5
TOTAL	2.0	2.0	2.0	4.0



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX BROWN HOUSE

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$50,389	\$51,809	\$51,809	\$52,187
51112 SALARIES - PART TIME	\$5,764	\$97	\$97	\$75,459
51130 OVERTIME	\$150	\$1,015	\$1,015	\$1,000
51140 LONGEVITY PAY	\$236	\$288	\$288	\$332
51220 PHONE ALLOWANCE	\$1,341	\$0	\$0	\$0
51310 TMRS	\$7,672	\$12,314	\$12,314	\$12,389
51410 HOSPITAL AND LIFE INSURANCE	\$12,415	\$12,197	\$12,197	\$12,876
51420 LONG-TERM DISABILITY	\$224	\$289	\$289	\$298
51440 FICA	\$3,304	\$4,927	\$4,927	\$7,997
51450 MEDICARE	\$773	\$1,153	\$1,153	\$1,870
51470 WORKERS COMP PREMIUM	\$295	\$360	\$360	\$162
51480 UNEMPLOYMENT COMP (TWC)	\$201	\$540	\$540	\$540
TOTAL PERSONNEL SERVICES	\$82,764	\$84,989	\$84,989	\$165,110
52010 OFFICE SUPPLIES	\$299	\$354	\$354	\$1,008
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$4,365	\$1,475	\$1,475	\$19,955
52210 JANITORIAL SUPPLIES	\$270	\$1,061	\$1,061	\$2,621
52250 MEDICAL AND SURGICAL	\$0	\$180	\$180	\$360
52610 RECREATIONAL SUPPLIES	\$0	\$0	\$0	\$410
52650 RECREATION MERCHANDISE	\$0	\$0	\$0	\$8,675
52710 WEARING APPAREL AND UNIFORMS	\$0	\$0	\$0	\$450
52810 FOOD SUPPLIES	\$185	\$225	\$225	\$525
TOTAL SUPPLIES	\$5,118	\$3,295	\$3,295	\$34,004
54910 BUILDINGS	\$14,880	\$34,300	\$50	\$106,050
TOTAL MATERIALS FOR MAINTENANCE	\$14,880	\$34,300	\$50	\$106,050
56040 SPECIAL SERVICES	\$25,598	\$16,278	\$16,278	\$32,953
56080 ADVERTISING	\$1,475	\$0	\$0	\$5,960
56110 COMMUNICATIONS	\$1,145	\$1,140	\$1,140	\$1,140
56140 REC CLASS EXPENSES	\$0	\$0	\$0	\$2,900
56180 RENTAL	\$3,025	\$1,900	\$1,900	\$1,900
56210 TRAVEL AND TRAINING	\$1,946	\$3,100	\$3,100	\$3,250
56250 DUES AND SUBSCRIPTIONS	\$2,626	\$2,510	\$2,510	\$3,695
TOTAL CONTRACTURAL SERVICES	\$35,815	\$24,928	\$24,928	\$51,798
TOTAL BROWN HOUSE	\$138,578	\$147,512	\$113,262	\$356,962

CITY OF WYLIE

4B SENIOR CENTER

DEPARTMENT DESCRIPTION

Under the Parks and Recreation Department, the Recreation Division manages the City of Wylie's Recreation offerings at Wylie Senior Recreation Center. The Wylie Senior Recreation Center supports the well-being of Wylie citizens, ages 55 years and older by providing recreational and educational programs. The division ensures the ongoing operations, participation, and marketing of the recreation programs provided by the City of Wylie at the Senior Recreation Center. The mission is to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Reopen and regain program momentum lost due to COVID-19, and continue to meet increasing and evolving program needs.
Strategic Goal: Community Focused Government.

Continue to respond to customer needs in regards to equipment and spaces.
Strategic Goal: Health, Safety, and Well-Being.

FISCAL YEAR 2021 ACCOMPLISHMENTS

Introduced Drive-By Events due to COVID with 125 guests on average at each event. Classes filled up upon reopening in April. Expanded virtual offerings, virtual kits, and online content.
Strategic Goal: Health, Safety and Well-Being.

Reopened the facility in November for fitness-only appointments and outdoor classes. Facility reopened with Open Fitness, reduced-capacity activities, Game Table Reservations and reduced hours in April.
Strategic Goal: Health, Safety and Well-Being

Added a broader variety of fitness equipment with a larger emphasis on health and fitness, glass block walls removed and glass panel windows installed.
Strategic Goal: Health, Safety, and Well-Being.

Provided EOC Logistic Support through vehicles and staffing during Covid-19 and Ice Storm 2021. Hosted a vaccine clinic for 80 seniors and provided personnel for EOC vaccine operations.
Strategic Goals: Health, Safety, and Well-Being, Community Focused Government

Provided a facility and staffing for Census Bureau training and Elections.
Strategic Goal: Community Focused Government.

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2018-2019	2019-2020	2020-2021	2021-2022
Recreation Supervisor	1.0	1.0	1.0	1.0
Rec. Programmer-Senior Activities	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Guest Services Specialist	0.5	0.5	0.5	0.5
Recreation Monitor	2.0	2.0	2.0	2.0
TOTAL	5.5	5.5	5.5	5.5



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX SENIOR CENTER

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$135,588	\$133,683	\$133,683	\$134,430
51112 SALARIES - PART TIME	\$109,146	\$114,468	\$114,468	\$146,271
51130 OVERTIME	\$1,379	\$2,791	\$2,791	\$2,750
51140 LONGEVITY PAY	\$668	\$816	\$816	\$948
51220 PHONE ALLOWANCE	\$3,740	\$0	\$0	\$0
51310 TMRS	\$24,746	\$28,293	\$28,293	\$27,531
51410 HOSPITAL AND LIFE INSURANCE	\$27,550	\$27,045	\$27,045	\$31,840
51420 LONG-TERM DISABILITY	\$583	\$750	\$750	\$766
51440 FICA	\$14,964	\$18,972	\$18,972	\$17,633
51450 MEDICARE	\$3,500	\$4,437	\$4,437	\$4,127
51470 WORKERS COMP PREMIUM	\$1,637	\$2,030	\$2,030	\$1,812
51480 UNEMPLOYMENT COMP (TWC)	\$1,823	\$2,160	\$2,160	\$2,160
TOTAL PERSONNEL SERVICES	\$325,324	\$335,446	\$335,445	\$370,268
52010 OFFICE SUPPLIES	\$1,368	\$2,110	\$2,110	\$2,110
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$9,997	\$12,250	\$12,250	\$10,500
52210 JANITORIAL SUPPLIES	\$982	\$3,435	\$3,435	\$3,535
52250 MEDICAL AND SURGICAL	\$705	\$1,000	\$1,000	\$1,000
52310 FUEL AND LUBRICANTS	\$1,782	\$2,600	\$2,600	\$3,180
52610 RECREATIONAL SUPPLIES	\$15,501	\$30,050	\$30,050	\$40,350
52650 RECREATION MERCHANDISE	\$360	\$4,012	\$4,012	\$4,012
52710 WEARING APPAREL AND UNIFORMS	\$12	\$1,280	\$1,280	\$1,280
52810 FOOD SUPPLIES	\$440	\$525	\$525	\$525
TOTAL SUPPLIES	\$31,147	\$57,262	\$57,262	\$66,492
54530 HEAVY EQUIPMENT	\$2,189	\$8,000	\$8,000	\$13,900
54910 BUILDINGS	\$5,034	\$18,900	\$18,900	\$7,900
TOTAL MATERIALS FOR MAINTENANCE	\$7,223	\$26,900	\$26,900	\$21,800
56040 SPECIAL SERVICES	\$7,899	\$12,535	\$12,535	\$16,885
56080 ADVERTISING	\$4,807	\$8,659	\$8,659	\$8,659
56110 COMMUNICATIONS	\$1,725	\$2,172	\$2,172	\$4,344
56140 REC CLASS EXPENSES	\$14,869	\$7,000	\$7,000	\$19,000
56180 RENTAL	\$4,534	\$5,748	\$5,748	\$5,748
56210 TRAVEL AND TRAINING	\$10,090	\$9,150	\$9,150	\$12,150
56250 DUES AND SUBSCRIPTIONS	\$3,221	\$4,052	\$4,052	\$4,186
56360 ACTIVENET ADMINISTRATIVE FEES	\$846	\$3,300	\$3,300	\$3,300
TOTAL CONTRACTURAL SERVICES	\$47,993	\$52,616	\$52,616	\$74,272
TOTAL SENIOR CENTER	\$411,686	\$472,224	\$472,223	\$532,832

CITY OF WYLIE

4B PARKS

DEPARTMENT DESCRIPTION

The 4B Parks Division is responsible for the development and maintenance of parks throughout the City. It is a division of the Parks and Recreation Department. The 4B Sales Tax Revenue Fund, 4B Parks, is a supplemental cost-center to the General Fund Parks Department. The sales tax revenue is restricted by State legislation to improve the appeal of the City as a place to live, work, and visit while promoting economic development.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Identify new development opportunities at existing parks and dedicated park land.

Strategic Goal: Planning Management

Continue providing quality maintenance of parks and open spaces.

Strategic Goal: Health, Safety, and Well-Being

Expand and improve maintenance practices and efficiency.

Strategic Goal: Health, Safety, and Well-Being

FISCAL YEAR 2021 ACCOMPLISHMENTS

Continued quality maintenance to the City's parks, open spaces, playgrounds, athletic fields, and public buildings.

Strategic Goals: Health, Safety, and Well-Being

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2018-2019	2019-2020	2020-2021	2021-2022
Field Supervisor	1.0	1.0	1.0	1.0
Equipment Operator	0.0	1.0	1.0	1.0
Maintenance Worker	3.0	3.0	3.0	3.0
TOTAL	4.0	5.0	5.0	5.0



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX

4B PARKS

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$211,410	\$217,637	\$217,637	\$217,880
51130 OVERTIME	\$6,203	\$8,120	\$8,120	\$8,000
51140 LONGEVITY PAY	\$1,928	\$1,515	\$1,515	\$2,419
51220 PHONE ALLOWANCE	\$1,875	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$3,240	\$0	\$0	\$0
51310 TMRS	\$33,679	\$35,227	\$35,227	\$35,386
51410 HOSPITAL AND LIFE INSURANCE	\$43,122	\$45,045	\$45,045	\$47,513
51420 LONG-TERM DISABILITY	\$934	\$1,227	\$1,227	\$1,243
51440 FICA	\$13,723	\$14,091	\$14,091	\$14,155
51450 MEDICARE	\$3,210	\$3,295	\$3,295	\$3,310
51470 WORKERS COMP PREMIUM	\$1,699	\$2,518	\$2,518	\$2,557
51480 UNEMPLOYMENT COMP (TWC)	\$720	\$1,350	\$1,350	\$1,350
TOTAL PERSONNEL SERVICES	\$321,743	\$330,025	\$330,025	\$333,813
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$456	\$0	\$0	\$13,000
52710 WEARING APPAREL AND UNIFORMS	\$0	\$4,320	\$4,320	\$4,320
TOTAL SUPPLIES	\$456	\$4,320	\$4,320	\$17,320
56040 SPECIAL SERVICES	\$0	\$1,000	\$1,000	\$14,000
56250 DUES AND SUBSCRIPTIONS	\$340	\$0	\$0	\$0
56570 ENGINEERING/ARCHITECTURAL	\$114,431	\$10,000	\$10,000	\$50,000
TOTAL CONTRACTURAL SERVICES	\$114,771	\$11,000	\$11,000	\$64,000
58150 LAND-BETTERMENTS	\$146,936	\$20,000	\$20,000	\$185,000
58850 MAJOR TOOLS AND EQUIPMENT	\$36,772	\$0	\$0	\$116,000
TOTAL CAPITAL OUTLAY	\$183,708	\$20,000	\$20,000	\$301,000
TOTAL 4B PARKS	\$620,678	\$365,345	\$365,345	\$716,133

CITY OF WYLIE

4B RECREATION CENTER

DEPARTMENT DESCRIPTION

Within the Parks and Recreation Department, the Recreation Division manages the City's recreational offerings at Wylie Recreation Center. The Wylie Recreation Center supports the well-being of Wylie citizens by providing access to recreational and educational programs. The division ensures the ongoing operations, participation, and marketing of recreational programs at Wylie Recreation Center. This division provides support and supervisory assistance to all recreation programs.

Connection moves us because it moves you. It is the mission of Wylie Parks and Recreation to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Meet increasing and evolving program needs.
Strategic Goal: Health, Safety, and Well-Being.

Continue to upgrade fitness equipment.
Strategic Goal: Health, Safety, and Well-Being.

Continue to respond to customer needs in regards to current equipment and spaces.
Strategic Goal: Health, Safety, and Well-Being.

FISCAL YEAR 2021 ACCOMPLISHMENTS

Continued to upgrade fitness equipment.
Strategic Goal: Health, Safety, and Well-Being.

Developed and implemented a virtual activity program, including online and take-home recreation opportunities for all ages.
Strategic Goal: Health, Safety, and Well-Being.

North Region TRAPS Part-time Employee of the Year award to Wylie Recreation Center's Guest Services Specialist - Fitness.
Strategic Goal: Workforce.

Provided EOC Logistic Support through vehicles and staffing during Covid-19 and Ice Storm 2021.
Strategic Goal: Health, Safety, and Well-Being.

Made Park Pavilion and Ballfield reservations available online.
Strategic Goal: Community Focused Government.

	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
STAFFING				
Recreation Manager	1.0	1.0	1.0	1.0
Recreation Supervisor	1.0	1.0	1.0	1.0
Rec. Programmer-Fitness	1.0	1.0	1.0	1.0
Rec. Programmer-Facilities	1.0	1.0	1.0	1.0
Rec. Programmer-Guest Services	1.0	1.0	1.0	1.0
Building Attendant	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Guest Services Specialist	4.5	4.5	4.5	5.0
Recreation Monitor	10.0	10.0	10.0	10.0
TOTAL	21.5	21.5	21.5	22.0



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX RECREATION CENTER

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$342,921	\$344,151	\$344,151	\$374,566
51112 SALARIES - PART TIME	\$458,276	\$471,217	\$471,217	\$505,176
51130 OVERTIME	\$3,837	\$6,090	\$6,090	\$7,000
51140 LONGEVITY PAY	\$1,852	\$2,112	\$2,112	\$2,423
51220 PHONE ALLOWANCE	\$8,400	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$720	\$0	\$0	\$0
51270 REC INSTRUCTOR PAY	\$0	\$0	\$0	\$35,000
51310 TMRS	\$75,381	\$76,867	\$76,867	\$78,238
51410 HOSPITAL AND LIFE INSURANCE	\$77,781	\$76,964	\$76,964	\$98,118
51420 LONG-TERM DISABILITY	\$1,487	\$1,922	\$1,922	\$2,134
51440 FICA	\$49,079	\$54,738	\$54,738	\$57,236
51450 MEDICARE	\$11,478	\$12,801	\$12,801	\$13,385
51470 WORKERS COMP PREMIUM	\$3,062	\$9,669	\$9,669	\$10,273
51480 UNEMPLOYMENT COMP (TWC)	\$6,011	\$4,590	\$4,590	\$5,400
TOTAL PERSONNEL SERVICES	\$1,040,284	\$1,061,121	\$1,061,121	\$1,188,949
52010 OFFICE SUPPLIES	\$3,731	\$5,702	\$5,702	\$5,852
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$16,092	\$20,920	\$20,920	\$20,370
52210 JANITORIAL SUPPLIES	\$8,159	\$28,479	\$28,479	\$28,479
52250 MEDICAL AND SURGICAL	\$2,784	\$4,420	\$4,420	\$4,420
52310 FUEL AND LUBRICANTS	\$865	\$3,990	\$3,990	\$3,990
52610 RECREATIONAL SUPPLIES	\$64,842	\$90,875	\$90,875	\$99,035
52650 RECREATION MERCHANDISE	\$503	\$6,875	\$6,875	\$7,475
52710 WEARING APPAREL AND UNIFORMS	\$0	\$6,470	\$6,470	\$7,470
52810 FOOD SUPPLIES	\$1,143	\$1,200	\$1,200	\$1,200
TOTAL SUPPLIES	\$98,119	\$168,931	\$168,931	\$178,291
54530 HEAVY EQUIPMENT	\$4,586	\$16,690	\$16,690	\$21,090
54910 BUILDINGS	\$115,395	\$32,420	\$32,420	\$45,920
TOTAL MATERIALS FOR MAINTENANCE	\$119,981	\$49,110	\$49,110	\$67,010
56040 SPECIAL SERVICES	\$67,296	\$90,650	\$90,650	\$91,370
56080 ADVERTISING	\$86,549	\$99,977	\$99,977	\$99,977
56110 COMMUNICATIONS	\$1,058	\$1,800	\$1,800	\$1,800
56140 REC CLASS EXPENSES	\$73,015	\$110,300	\$110,300	\$76,300
56180 RENTAL	\$637	\$3,300	\$3,300	\$3,300



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX RECREATION CENTER

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
56210 TRAVEL AND TRAINING	\$16,188	\$25,600	\$25,600	\$25,600
56250 DUES AND SUBSCRIPTIONS	\$5,484	\$10,035	\$10,035	\$12,071
56310 INSURANCE	\$26,386	\$30,000	\$30,000	\$35,300
56360 ACTIVENET ADMINISTRATIVE FEES	\$25,131	\$45,000	\$45,000	\$58,600
56610 UTILITIES-ELECTRIC	\$73,962	\$98,970	\$98,970	\$98,970
56630 UTILITIES-WATER	\$18,840	\$20,000	\$20,000	\$20,000
TOTAL CONTRACTURAL SERVICES	\$394,545	\$535,632	\$535,632	\$523,288
58910 BUILDINGS	\$153,308	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$153,308	\$0	\$0	\$0
TOTAL RECREATION CENTER	\$1,806,238	\$1,814,794	\$1,814,794	\$1,957,538

CITY OF WYLIE	
4B STONEHAVEN HOUSE	
DEPARTMENT DESCRIPTION	
Under the Parks and Recreation Department, the Recreation Division manages the maintenance of Stonehaven House. This division ensures ongoing preservation of Wylie's past by maintaining the historic site. Similar to the Brown House, a visit to the Stonehaven House provides another rare opportunity to glimpse into the City's rich, historical background.	
FISCAL YEAR 2022 GOALS AND OBJECTIVES	
Discussion with Wylie Historical Society regarding possible shared use of the Stonehaven House and house improvement plan. Strategic Goals: Planning Management	
FISCAL YEAR 2021 ACCOMPLISHMENTS	
None	



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX STONEHAVEN HOUSE

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
54910 BUILDINGS	\$0	\$1,000	\$1,000	\$121,000
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$1,000	\$1,000	\$121,000
TOTAL STONEHAVEN HOUSE	\$0	\$1,000	\$1,000	\$121,000

CITY OF WYLIE**4B SALES TAX REVENUE COMBINED SERVICES****DEPARTMENT DESCRIPTION**

This department reflects expenditures incurred by the City's 4B Sales Tax Revenue Fund, as a single entity, in the conduct of its operations. These expenditures include debt service payments, etc.



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX 4B COMBINED SERVICES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
56040 SPECIAL SERVICES	\$0	\$391	\$391	\$81,146
56310 INSURANCE	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$0	\$391	\$391	\$81,146
59125 TRANSFER TO RECREATION FUND	\$0	\$0	\$0	\$0
59132 TRANSFER TO 4B DEBT SERVICE	\$389,050	\$392,250	\$392,250	\$383,625
59430 TRANSFER TO CAPITAL PROJ FUND	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING (USES)	\$389,050	\$392,250	\$392,250	\$383,625
TOTAL 4B COMBINED SERVICES	\$389,050	\$392,641	\$392,641	\$464,771

CITY OF WYLIE

PARKS ACQUISITION & IMPROVEMENT FUND

FUND DESCRIPTION

The Park Acquisition and Improvement Fund resources are derived from the payment of fees obtained as part of the development process. Fees are accepted in lieu of parkland dedications to the City. For administrative purposes, the City is divided into three park zones: West, Central, and East. The accumulated funds are available for the acquisition, development and improvement of park land within the zones from which they are collected.

The Park Acquisition and Improvement Fund is utilized by the Parks Division with input from the Parks and Recreation Board for the betterment of parks and open spaces throughout the City. Funds are utilized for the purposes of land acquisition for future park development and for the continual improvement of existing parks and open space facilities and amenities. Funds can also be used as matching requirements for available County and State grant opportunities for park acquisition and improvement.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

West Zone 5621: None

Central Zone 5622:

Complete the parking lot lighting for Community Park and the Senior Recreation Center.
Strategic Goal: Infrastructure

East Zone 5623: None

FISCAL YEAR 2021 ACCOMPLISHMENTS

West Zone 5621:

Completed aquatics feasibility study for property on the Municipal Complex.
Strategic Goal: Planning Management

Completed the trail connection from Collin College to the Municipal Complex Trail.
Strategic Goal: Infrastructure

Central Zone 5622:

No projects were assigned last fiscal year.

East Zone 5623:

Completed construction of a perimeter fence for Avalon Park.
Strategic Goals: Infrastructure

Completed feasibility study of the Lavon Lake Parks.
Strategic Goal: Planning Management

Completed Fees Study for Parks and Recreation.
Strategic Goal: Planning Management

City Of Wylie

Fund Summary

4B Debt Service Funds

Audited 4B Debt Service Funds Ending Balance 09/30/20	\$ 215,081
Projected '21 Revenues	392,250
Available Funds	<u>607,331</u>
Projected '21 Expenditures	<u>(392,250)</u>
Estimated Ending Fund Balance 09/30/21	\$ 215,081
 Estimated Beginning Fund Balance - 10/01/21	 \$ 215,081
Proposed Revenues '22	383,625
Proposed Expenditures '22	<u>(383,625)</u>
Estimated Ending Fund Balance 09/30/22	<u><u>\$ 215,081</u></u>



PROPOSED BUDGET FY 2021-2022

313-4B DEBT SERVICE FUND 2013

4B DEBT SERVICE REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
46110 ALLOCATED INTEREST EARNINGS	\$973	\$0	\$0	\$0
TOTAL INTEREST INCOME	\$973	\$0	\$0	\$0
49132 TRANSFER FROM 4B REVENUE	\$389,050	\$392,250	\$392,250	\$383,625
TOTAL OTHER FINANCING SOURCES	\$389,050	\$392,250	\$392,250	\$383,625
TOTAL 4B DEBT SERVICE REVENUES	\$390,023	\$392,250	\$392,250	\$383,625

313-4B DEBT SERVICE FUND 2013

4B DEBT SERVICE EXPENDITURES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
57110 DEBT SERVICE	\$335,000	\$345,000	\$345,000	\$345,000
57210 DEBT SERVICE-INTEREST	\$54,050	\$47,250	\$47,250	\$38,625
TOTAL DEBT SERVICE AND CAP. REPL	\$389,050	\$392,250	\$392,250	\$383,625
TOTAL 4B DEBT SERVICE EXPENDITURES	\$389,050	\$392,250	\$392,250	\$383,625