

Wylie Parks and Recreation Board Regular Meeting

July 12, 2021 – 6:30 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon the approval of the meeting Minutes from the June 14, 2021 meeting.
2. Consider and act upon a vendor application for the Wylie ISD Council of PTA's "Back to the Future" back to school event at Olde City Park on September 25, 2021.

WORK SESSION

WS1. Bond update.

WS2. Project Updates.

RECONVENE INTO REGULAR SESSION

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on July 9, 2021 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then

such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.072 – Discussing purchase, exchange, lease or value of real property.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Parks and Recreation Board

Meeting Minutes

Monday, June 14, 2021 – 6:30 p.m.

**Wylie Municipal Complex
300 Country Club Road #100
Wylie, Texas 75098**

CALL TO ORDER

Board Chairperson Robinson called the meeting to order at 6:30 p.m. with Board Member Suarez, , Board Member Allen, Board Member Mullis, and Board Member Stewart in attendance. Board Member Stewart left the meeting early at 7:35 p.m., and Board Member Swendig and Board Member Willeford were both absent from the meeting.

Staff members present were Parks and Recreation Director Robert Diaz, and filling in for Parks and Recreation Board Secretary Janet Hawkes, was Planning and Zoning Administrative Assistant II, Mary Bradley.

CITIZENS PARTICIPATION

No citizens came forward.

REGULAR AGENDA ITEMS

- 1. Consider and act upon the approval of the Minutes from the May 4, 2021 special meeting.**

Board Action:

Board Member Mullis made a motion to approve the Minutes from the May 4, 2021 special meeting. Board Member Stewart seconded the motion, and a vote was taken and passed 5-0.

- 2. Consider and act upon the approval of the Minutes from the May 10, 2021 regular meeting.**

Board Action:

Board Member Stewart made a motion to approve the Minutes from the May 10, 2021 regular meeting. Board Member Suarez seconded the motion, and a vote was taken and passed 5-0.

- 3. Consider and act upon parkland dedication for the Monroe Development.**

Director Diaz reminded the Board that another version of this development had been reviewed and approved at a previous meeting. Due to the previous version being denied by the City

Council a new development is being submitted. Director Diaz advised that the applicant, Capstar Real Estate Advisors, is proposing to satisfy parkland dedication requirements by dedicating parkland and improvements in lieu of funds. Capstar Real Estate Advisor representative John Allums, and Kimley-Horn Consultant Sarah Scott, both attended the meeting to review the dedication request, elaborate on changes that were made from the previous dedication request, and answer any questions from the Board. They both explained that the development is now planned to consist entirely of rental property; 248 units on 17.88 acres of land consisting of what they refer to as single family "California Courtyard Townhomes" and "Country Cottages". 3700 linear feet of an eight foot concrete trail will be included within the development with plans to connect the trail to Kings Bridge Park. 4.8 acres of the 17.88 acres of developed land is floodplain, of which includes an existing four acre lake. The developer proposed to split with the City 50/50, any impending legal expenses associated in changing the ownership of the lake area. The developer requested that the park be named Al Monroe Park in memory of the previous property owner, and that the dedicated parkland be owned and maintained solely by the City.

Board Action:

Board Member Suarez made a motion to approve the parkland dedication for the Monroe Development but to table the naming of the park to a later date. Board Member Mullis seconded the motion, and a vote was taken and passed 5-0.

4. Consider and act upon final design and cost opinion for the updated Founders Park Master Plan.

Director Diaz reviewed with the Board the final design and cost opinion from consultants Halff and Associates. Director Diaz noted to the Board that any future project would again come back to the Board for input, this was just for a final conceptual plan. The Board agreed that the conceptual final design and cost opinion for the updated Founders Park Master Plan should be recommended to City Council as written.

Board Action:

Board Member Suarez made a motion to approve the final design and cost opinion for the updated Founders Park Master Plan. Board Member Mullis seconded the motion, and a vote was taken and passed 5-0.

5. Consider and act upon updating the Parks and Recreation Board Bylaws.

Director Diaz stated that the current Parks and Recreation Board Bylaws needed updating to reflect the 2019 change by City Council setting term limits, wherein a Board Member can only serve up to three, two-year terms.

Board Action:

Board Member Mullis made a motion to approve updating the Parks and Recreation Board Bylaws. Board Member Suarez seconded the motion, and a vote was taken and passed 5-0.

6. Consider and act upon appointing a Board Member to the Comprehensive Master Plan Advisory Committee.

City Council will formally approve the formation of 13 committee members, seven Council appointees and six representatives from organizations and boards within the City, to serve on the Comprehensive Master Plan Advisory Committee. This committee will begin meeting monthly this summer on Thursdays for approximately one year. They will review all aspects of current and future development within the City, to include the most recent (2020) Parks, Recreation, and Open Space Master Plan.

Board Action:

Board Member Stewart made a motion to appoint a Board Member Mullis to the Comprehensive Master Plan Advisory Committee. Board Member Saurez seconded the motion, and a vote was taken and passed 5-0.

WORK SESSION

- **WSI. Bond Committee update.**

The Bond Committee has completed their meetings and will present to City Council during the June 22nd meeting, their priority list of recommended projects for a future bond election. Director Diaz reviewed the survey ranking with the Parks and Recreation Board explaining that Lavon Lake Parks was ranked number one on their priority list. He added that in regards to other potential parks and recreation projects, the Founders Park improvements ranked number 8, the Senior Recreation Center expansion ranked number 12, an aquatic facility ranked number 13, Braddock Park improvements ranked number 17, and Parkside Park improvements ranked number 18. The City Council is set to determine a bond project list and election date this summer.

- **WS2. Project updates.**

The Twin Lakes/Southbrook Trail Connection playground has been ordered and will be installed in late summer of 2021.

The final draft of the Founders Park Master Plan was reviewed and approved during tonight's meeting.

Staff is working on obtaining quotes for the ice storm damage as well as some Phase One improvements to the Brown House, with the intention to use the same contractor for all of the aforementioned work. The Brown House accessible ramp approval from City Council was tabled during their last meeting due to construction questions, but will again be presented as an action item during the next Council meeting scheduled for June 22nd.

The Aquatics Feasibility Study and Lavon Lake Study are both nearing completion. The final reports will be forwarded to the City Council for review.

ADJOURNMENT

There being no further business, a motion to adjourn was made by Board Member Mullis. Board Member Allen seconded the motion, and a vote was taken and passed 4-0. The meeting was adjourned at 7:45 p.m.

ATTEST

Janet Hawkes, Parks Board Secretary

Joni Robinson, Parks Board Chairperson



Parks and Recreation Board

AGENDA REPORT

Meeting Date: July 12, 2021
Department: Parks and Recreation
Prepared By: Robert Diaz
Date Prepared: July 8, 2021

Item Number: _____
(City Secretary's Use Only)
Account Code: _____
Exhibits: 1

Subject

Consider and act upon the approval of a vendor application for the "Back to the Future" back to school event at Olde City Park on September 25, 2021.

Recommendation

Motion to recommend approval as presented.

Discussion

The Back to the Future back to school event will be held on Saturday, September 25, 2021 at Olde City Park. The Wylie ISD Council of PTA's is sponsoring the event to increase community involvement in PTA and celebrate the start of a new school year. The event will have vendors selling items such as concessions and spirit wear. Due to COVID-19 lockdowns the event was not held in 2020. Parks and Recreation staff will coordinate with the group on event logistics and set up.



Parks & Recreation Department
 949 Hensley Lane, Building 200
 972-516-6340 | Parks@wylietexas.gov

Vendor Application

Applicant Information

Name of Organization *

Wylie ISD COUNCIL of PTAs

Website

www.ptawyliecouncil.com

Are you a non profit? *

☒ Yes ☐ No

Please upload 501c3 Documents

W-9 (1).pdf

77.22KB

Contact Information

Primary Contact Name *

Rachel Allen

Event Information

Event Name/Title *

Back the Future

Event Type *

Other

If other, please explain *

Community

Purpose of event *

Increase community involvement in PTA and celebrate the start of a new school year.

Event Location *

Olde City Park

112 S Ballard Avenue

Purposed Event Date *

09/25/2021

Alternative Event Date *

08/21/2021

Start Time *

03:00:00 PM

Include Setup

End Time *

08:00:00 PM

Include Cleanup

Anticipated number of Participating Vendors *

75

Anticipated Event Attendance *

600

Event Target Audience*

Wylie ISD Community at large

Event Details*

This is the annual Wylie ISD Council of PTAs, Back the Future/Back to School Bash! We invite all local PTAs to set up a booth, have games, sell their spirit wear etc. We also invite local businesses to come set up a booth, and support our local community. It's a great way to kick off the school year. There will be food served (via the In and Out burger truck) a pep rally, the drum lines from both schools, the cheerleaders, etc.

Event Announcement and/or Flyers**NOTE:**

If food is prepared on site or off-site and brought to the event location to be offered to the public, free or at cost, the vendor applicant must contact the Collin County Environmental Services Office in McKinney in order to inquire whether a Temporary/Short-Term Event Food Service/Health permit is required prior to the event. It is possible that a health inspector must examine food preparation and storage equipment to assure the health and safety of customers. Please contact the Environmental Services Specialist at 972-548-5528 or 972-548-5585. The Collin County website is www.collincountytx.gov.

Sec. 78-105 of the City Code of Ordinances states: It shall be unlawful for any person to solicit for sale, vend, peddle, sell or offer to sell any cold drinks, cigars, tobacco, cigarettes, fruits, candies, goods, wares or merchandise of any kind or nature whatsoever within the municipal parks or recreation or community center facility; provided, however, that this section shall not apply to any person, organization, firms or corporations, or the agents of any person, or organization, firm or corporation, or employee of any person who are recommended by the Parks and Recreation Board and approved by the City Council to operate a concession or concessions for the sale of specified goods, wares, and merchandise within the municipal parks or recreation or community center facilities of the city.

Signature**Date***

06/24/2021



Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation
Prepared By: Robert Diaz

Account Code: _____

Subject

Bond Committee update.

Recommendation

N/a

Discussion

Below are the Bond Committee recommendations to the City Council for consideration at their June 22, 2021 meeting.

Staff will answer any questions or concerns regarding the recommendations.

RANK (1)	NAME	COST	TOTAL	TAX RATE (2)	ESTIMATED YEARLY TAX INCREASE					
					150,000	200,000	250,000	300,000	350,000	400,000
1	Lavon Lake Parks	\$ 15,000,000	\$ 15,000,000	0.02143	\$ 32.14	\$ 42.86	\$ 53.57	\$ 64.29	\$ 75.00	\$ 85.71
2	McMillen Drive	\$ 20,600,000	\$ 35,600,000	0.05086	\$ 76.29	\$ 101.71	\$ 127.14	\$ 152.57	\$ 178.00	\$ 203.43
3	Park Blvd	\$ 10,000,000	\$ 45,600,000	0.06514	\$ 97.71	\$ 130.29	\$ 162.86	\$ 195.43	\$ 228.00	\$ 260.57
4	Culvert/Bridge Repair	\$ 2,000,000	\$ 47,600,000	0.06800	\$ 102.00	\$ 136.00	\$ 170.00	\$ 204.00	\$ 238.00	\$ 272.00
5	Intersection/Signal Imp	\$ 3,400,000	\$ 51,000,000	0.07286	\$ 109.29	\$ 145.71	\$ 182.14	\$ 218.57	\$ 255.00	\$ 291.43
6	Street/Alley Replacement	\$ 5,000,000	\$ 56,000,000	0.08000	\$ 120.00	\$ 160.00	\$ 200.00	\$ 240.00	\$ 280.00	\$ 320.00
7	Downtown Improvements	\$ 2,000,000	\$ 58,000,000	0.08286	\$ 124.29	\$ 165.71	\$ 207.14	\$ 248.57	\$ 290.00	\$ 331.43
8	Founders Park	\$ 10,000,000	\$ 68,000,000	0.09714	\$ 145.71	\$ 194.29	\$ 242.86	\$ 291.43	\$ 340.00	\$ 388.57
9	Stone Road	\$ 10,750,000	\$ 78,750,000	0.11250	\$ 168.75	\$ 225.00	\$ 281.25	\$ 337.50	\$ 393.75	\$ 450.00
10	Station 2 Reloc	\$ 15,500,000	\$ 94,250,000	0.13464	\$ 201.96	\$ 269.29	\$ 336.61	\$ 403.93	\$ 471.25	\$ 538.57
11	Municipal Complex Imp.	\$ 6,700,000	\$ 85,450,000	0.12207	\$ 183.11	\$ 244.14	\$ 305.18	\$ 366.21	\$ 427.25	\$ 488.29
12	Senior Center Exp.	\$ 5,000,000	\$ 90,450,000	0.12921	\$ 193.82	\$ 258.43	\$ 323.04	\$ 387.64	\$ 452.25	\$ 516.86
13	Aquatics (Indoor+Outdoor)	\$ 28,000,000	\$ 118,450,000	0.16921	\$ 253.82	\$ 338.43	\$ 423.04	\$ 507.64	\$ 592.25	\$ 676.86
14	Sachse Road	\$ 3,000,000	\$ 121,450,000	0.17350	\$ 260.25	\$ 347.00	\$ 433.75	\$ 520.50	\$ 607.25	\$ 694.00
15	Station 5 Const	\$ 14,400,000	\$ 135,850,000	0.19407	\$ 291.11	\$ 388.14	\$ 485.18	\$ 582.21	\$ 679.25	\$ 776.29
16	Animal Shelter	\$ 2,500,000	\$ 138,350,000	0.19764	\$ 296.46	\$ 395.29	\$ 494.11	\$ 592.93	\$ 691.75	\$ 790.57
17	Braddock Park	\$ 5,000,000	\$ 143,350,000	0.20479	\$ 307.18	\$ 409.57	\$ 511.96	\$ 614.36	\$ 716.75	\$ 819.14
18	Parkside Park	\$ 3,500,000	\$ 146,850,000	0.20979	\$ 314.68	\$ 419.57	\$ 524.46	\$ 629.36	\$ 734.25	\$ 839.14
(1) 13 Survey responses received at time ranking										
(2) Assumes Total Assessed Value of \$4,900,000,000, and a cost of \$70,000/million financed										

Project	Update	Completion Date	Park Zone	Budget	Funded From
Twin Lakes/Southbrook Trail Connection	Playground installation late summer 2021.	Summer 2021	Central	\$62,000	A/I
Brown House Improvements	Staff is working on quotes for ice storm and for some Phase 1 improvements.	Summer 2021		\$175,000.00	Hotel/Motel