

# Wylie City Council Regular Meeting

August 27, 2024 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



---

## CALL TO ORDER

## INVOCATION & PLEDGE OF ALLEGIANCE

## PRESENTATIONS & RECOGNITIONS

PR1. Junior Mayor - Parker Day.

PR2. Eagle Scout Award - Matthew Jordan.

PR3. National Payroll Week.

## COMMENTS ON NON-AGENDA ITEMS

*Any member of the public may address Council regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Council requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Council is not allowed to converse, deliberate or take action on any matter presented during citizen participation.*

## CONSENT AGENDA

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Consider, and act upon, approval of August 13, 2024 Regular City Council Meeting minutes.
- B. Consider, and act upon, Resolution No. 2024-22(R) of the City Council of Wylie, Texas, approving a negotiated settlement between the Atmos Cities Steering Committee (“ACSC”) and Atmos Energy Corp., Mid-Tex Division regarding the company’s 2024 Rate Review Mechanism filing; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attachment establishing a benchmark for pensions and retiree medical benefits; requiring the company to reimburse ACSC’s reasonable ratemaking expenses; determining that this Resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this Resolution to the company and the ACSC’s legal counsel.
- C. Consider, and act upon, the acceptance of the resignation of Tim Porter as City Engineer.
- D. Consider, and act upon, Resolution No. 2024-23(R) authorizing the City Manager of the City of Wylie, Texas, to execute an Interlocal Agreement by and between the City of Wylie and the Town of St. Paul for Emergency Medical Services – Medical Transport Services.
- E. Consider, and act upon, Resolution No. 2024-24(R) authorizing the City Manager of the City of Wylie, Texas, to execute an Interlocal Agreement by and between the City of Wylie and Collin County for Emergency Medical Services – Medical Transport Services.

- F. Consider, and act upon, approval of the Non-Profit Park Event Application from the Wylie P.O.L.I.C.E. Club to hold their annual softball tournament at Founders Park on November 2-3, 2024.
- G. Consider, and act upon, approval of the Non-Profit Park Event Application from the Cure Sanfilippo Foundation to hold the 3rd Annual Do it for Declan 5K and Fun Run event at Founders Park on Saturday, December 14, 2024.
- H. Consider, and act upon, approval of the recommendation to amend the Parks and Recreation Board Bylaws.
- I. Consider, and act upon, the City of Wylie Monthly Revenue and Expenditure Report for July 31, 2024.
- J. Consider, and place on file, the City of Wylie Monthly Investment Report for July 31, 2024.
- K. Consider, and place on file, the monthly Revenue and Expenditure Report for the Wylie Economic Development Corporation as of July 31, 2024.
- L. Consider, and act upon, an Interlocal Cooperation Agreement for Jail Services between the City of Wylie and Collin County Sheriff's Office, and authorizing the City Manager to execute any necessary documents.
- M. Consider, and act upon, the award of bid #W2024-49-A for Mowing & Litter Control Services to J. Nichols Construction Inc. in the estimated annual amount of \$450,000.00, and authorizing the City Manager to execute any and all necessary documents.

## **REGULAR AGENDA**

- 1. Hold a Public Hearing, consider, and act upon Ordinance No. 2024-25 adopting a budget for all City funds, including the Wylie Economic Development Corporation (4A) and the Wylie Parks and Recreation Facilities Development Corporation (4B) and appropriating resources for Fiscal Year 2024-25 beginning October 1, 2024 and ending September 30, 2025.
- 2. Consider, and act upon, approving the property tax revenue increase reflected in the budget.
- 3. Hold a Public Hearing on the proposed tax rate of \$0.534301 per \$100 assessed valuation for the fiscal year 2024-2025 and provide all interested persons an opportunity to be heard, either for or against the tax rate.
- 4. Consider, and act upon, Ordinance No. 2024-26 fixing the ad valorem tax rate/levy for the Tax Year 2024 and Budget Year 2024-2025 at \$0.534301 per \$100 assessed valuation.

## **RECESS CITY COUNCIL**

## **CALL TO ORDER THE WYLIE PARKS & RECREATION FACILITIES DEVELOPMENT CORPORATION (4B)**

## **COMMENTS ON NON-AGENDA ITEMS**

*Any member of the public may address the Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. The Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, the Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.*

## **REGULAR AGENDA**

1. Consider, and act upon, approval of August 22, 2023 Regular Wylie Parks and Recreation Facilities Development Corporation (4B) meeting minutes.
2. Consider, and act upon, the appointment and/or reappointment of the Wylie Parks and Recreation Facilities Development Corporation (4B) Officers and appoint a Chair and Vice Chairman from its board members for a term beginning January 1, 2025 and ending December 31, 2026.
3. Consider, and act upon, approval of the Fiscal Year 2024-2025 4B Budget and authorize expenditures for the FY 2024-2025 Community Services Facilities Capital Improvements Plan.

## **ADJOURN 4B BOARD**

## **RECONVENE INTO REGULAR SESSION**

## **WORK SESSION**

WS1. Discuss potential future Charter Amendment Election.

## **RECONVENE INTO REGULAR SESSION**

## **EXECUTIVE SESSION**

### **Sec. 551.074. PERSONNEL MATTERS; CLOSED MEETING.**

(a) This chapter does not require a governmental body to conduct an open meeting:

(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or

(2) to hear a complaint or charge against an officer or employee.

(b) Subsection (a) does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing.

ES1. Discuss the job performance of the City Manager.

## **RECONVENE INTO OPEN SESSION**

*Take any action as a result from Executive Session.*

## **READING OF ORDINANCES**

*Title and caption approved by Council as required by Wylie City Charter, Article III, Section 13-D.*

## **ADJOURNMENT**

## **CERTIFICATION**

I certify that this Notice of Meeting was posted on August 23, 2024 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

---

*Stephanie Storm, City Secretary*

---

*Date Notice Removed*

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the City Council should determine that a closed or executive meeting or session of the City Council or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the City Council at the date, hour and place given in this notice as the City Council may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

- § 551.071 – Private consultation with an attorney for the City.
- § 551.072 – Discussing purchase, exchange, lease or value of real property.
- § 551.074 – Discussing personnel or to hear complaints against personnel.
- § 551.087 – Discussing certain economic development matters.
- § 551.073 – Discussing prospective gift or donation to the City.
- § 551.076 – Discussing deployment of security personnel or devices or security audit.





Wylie City Council

---

**AGENDA REPORT**

Department: City Secretary  
Prepared By: Stephanie Storm

Account Code: \_\_\_\_\_

**Subject**

Consider, and act upon, approval of August 13, 2024 Regular City Council Meeting minutes.

**Recommendation**

Motion to approve the Item as presented.

**Discussion**

The minutes are attached for your consideration.

# Wylie City Council Regular Meeting Minutes

August 13, 2024 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



## CALL TO ORDER

Mayor Matthew Porter called the regular meeting to order at 6:00 p.m. The following City Council members were present: Councilman David R. Duke, Mayor *pro tem* Jeff Forrester, Councilman Sid Hoover, Councilman Scott Williams, and Councilman Gino Mulliqi. Councilman Dave Strang was absent.

Staff present included: City Manager Brent Parker; Deputy City Manager Renae Ollie; Assistant City Manager Lety Yanez; Fire Chief Brandon Blythe; Marketing and Communications Director Craig Kelly; City Secretary Stephanie Storm; Public Works Director Tommy Weir; Police Chief Anthony Henderson; Parks and Recreation Director Carmen Powlen; Library Director Ofilia Barrera; Project Engineer Jenneen Elkhaid; Finance Director Melissa Brown; and various support staff.

## INVOCATION & PLEDGE OF ALLEGIANCE

Mayor *pro tem* Forrester led the invocation and Councilman Williams led the Pledge of Allegiance.

## COMMENTS ON NON-AGENDA ITEMS

*Any member of the public may address Council regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Council requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Council is not allowed to converse, deliberate or take action on any matter presented during citizen participation.*

David Broyles addressed the Council requesting lighting at the dog park so that it can be safely utilized in the evening.

## CONSENT AGENDA

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Consider, and act upon, approval of July 23, 2024 Regular City Council Meeting minutes.
- B. Consider, and act upon, Resolution No. 2024-17(R) authorizing the City Manager to enter into a multiple use agreement with the Texas Department of Transportation allowing the installation and operation of automated license plate recognition cameras in the Texas Department of Transportation right-of-way.
- C. Consider, and act upon, a Final Plat being a Replat of 0.093 acres of abandoned right of way and Lot 2, Block A of Wooded Creek Estates Phase 2, creating Lot 2R, Block A of Wooded Creek Estates Phase 2 on 0.399 acres, located at 2718 Spanish Oak.
- D. Consider, and act upon, Resolution No. 2024-18(R) amending Resolution No. 2023-08(R) approving an Assignment and First Amendment to a Chapter 380 Agreement between the City of Wylie, Agape

**Resource & Assistance Center, Inc. and Jericho Village, LLC., and authorizing the City Manager to execute any necessary documents. Property located at 511 W. Brown Street.**

- E. Consider, and act upon, Ordinance No. 2024-24 amending Ordinance No. 2023-39, which established the budget for fiscal year 2023-2024; providing for repealing, savings and severability clauses; and providing for an effective date of this ordinance.**
- F. Consider, and act upon, the annual renewal of Interlocal Jail Services Agreement No. W2020-86-I with Collin County, Texas for class “C” misdemeanors at the rate of \$127.80 per inmate, per day, and authorizing the City Manager to execute any necessary documents.**
- G. Consider, and act upon, Resolution No. 2024-19(R) authorizing the City Manager of the City of Wylie, Texas, to execute an Interlocal Agreement by and between the City of Wylie and the City of Lavon for Emergency Medical Services – Medical Transport Services.**
- H. Consider, and act upon, Resolution No. 2024-20(R) authorizing the City Manager of the City of Wylie, Texas, to execute an Interlocal Agreement by and between the City of Wylie and the City of Parker for Emergency Medical Services – Medical Transport Services.**

#### **Council Action**

A motion was made by Mayor *pro tem* Forrester, seconded by Councilman Mulliqi, to approve the Consent Agenda as presented. A vote was taken and the motion passed 6-0 with Councilman Strang absent.

#### **REGULAR AGENDA**

##### **1. Tabled from 06-25-2024**

*Remove from table and consider*

#### **Council Action**

A motion was made by Mayor *pro tem* Forrester, seconded by Councilman Williams, to remove Item 1 from the table and consider. A vote was taken and the motion passed 6-0 with Councilman Strang absent.

**Consider, and act upon, an appointment to fill a Board of Review vacancy for a term to begin July 1, 2024 and end June 30, 2026.**

Alternate William Crowe, Alternate Mary Nitschke, and applicant Dipu Harilal were present to be interviewed by the City Council.

#### **Council Action**

A motion was made by Councilman Mulliqi, seconded by Mayor *pro tem* Forrester, to appoint Mary Nitschke to fill a Board of Review vacancy for a term to begin August 13, 2024 and end June 30, 2026, and appoint Dipu Harilal as an alternate to fill the remainder of Ms. Nitschke’s term ending June 2025. A vote was taken and the motion passed 6-0 with Councilman Strang absent.

- 2. Consider, and act upon, Resolution No. 2024-21(R) of the City Council of the City of Wylie, Texas, accepting the proposed property tax rate for the fiscal year 2024-25, accepting the calculation of the no new revenue tax rate and the voter approval tax rate, establishing August 27, 2024 at 6:00 p.m. at the City of Wylie Municipal Complex for a public hearing and vote on the proposed property tax rate, and providing for the publication as provided by the Texas Property Tax Code, Chapter 26.**

#### **Council Action**

A motion was made by Mayor *pro tem* Forrester, seconded by Councilman Williams, to approve Item 2 as presented. A vote was taken and the motion passed 6-0 with Mayor Porter, Mayor *pro tem* Forrester, Councilman Duke, Councilman Williams, Councilman Hoover, and Councilman Mulliqi voting for and Councilman Strang absent.

3. **Establish a date, time and place to hold a Public Hearing on the fiscal year 2024-2025 Proposed Budget so that all interested persons may be heard, either for or against any item in the proposed budget before final approval. The date, time and place for the hearing and the final vote will be published in the City's official newspaper, as provided by the Texas Local Government Code, Section 102.006.**

**Council Action**

A motion was made by Mayor *pro tem* Forrester, seconded by Councilman Mulliqi, establishing August 27, 2024 at 6:00 p.m. in the Council Chambers of the Wylie Municipal Complex, 300 Country Club Road, Wylie, Texas as the date, time, and place at which the public hearing will occur and Council will vote on the final budget. A vote was taken and the motion passed 6-0 with Councilman Strang absent.

4. **Consider, and act upon, the award of contract #W2024-75-I to Fuquay, Inc. for repairs and rehabilitation of 1,700 feet of the 15-inch sewer main, in the estimated amount of \$389,240.00, through a cooperative purchasing contract with Buyboard and authorizing the City Manager to execute any and all necessary documents.**

**Council Action**

A motion was made by Councilman Williams, seconded by Councilman Duke, to approve Item 4 as presented. A vote was taken and the motion passed 6-0 with Councilman Strang absent.

**READING OF ORDINANCES**

*Title and caption approved by Council as required by Wylie City Charter, Article III, Section 13-D.*

City Secretary Storm read the caption of Ordinance No. 2024-24 into the official record.

**ADJOURNMENT**

A motion was made by Councilman Williams, seconded by Councilman Hoover, to adjourn the meeting at 6:38 p.m. A vote was taken and the motion passed 6-0 with Councilman Strang absent.

\_\_\_\_\_  
**Matthew Porter, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Stephanie Storm, City Secretary**



# Wylie City Council

## AGENDA REPORT

**Department:** City Manager

**Prepared By:** Mary Bradley

**Account Code:** \_\_\_\_\_

### Subject

Consider, and act upon, Resolution No. 2024-22(R) of the City Council of Wylie, Texas, approving a negotiated settlement between the Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division regarding the company's 2024 Rate Review Mechanism filing; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attachment establishing a benchmark for pensions and retiree medical benefits; requiring the company to reimburse ACSC's reasonable ratemaking expenses; determining that this Resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this Resolution to the company and the ACSC's legal counsel.

### Recommendation

Motion to approve the Item as presented.

### Discussion

The City, along with 181 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division ("Atmos Mid-Tex" or "Company"), is a member of the Atmos Cities Steering Committee ("ACSC"). In 2007, ACSC and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of an RRM Tariff was reflected in an ordinance adopted by ACSC members in 2018. On or about April 1, 2024, the Company filed a rate request pursuant to the RRM Tariff adopted by ACSC members. The Company claimed that its cost-of-service in a test year ending December 31, 2023, entitled it to additional system-wide revenues of \$196.8 million.

Application of the standards set forth in ACSC's RRM Tariff reduces the Company's request to \$182.5 million, \$132.6 million of which would be applicable to ACSC members. After reviewing the filing and conducting discovery, ACSC's consultants concluded that the system-wide deficiency under the RRM regime should be \$149.6 million instead of the claimed \$182.5 million.

After several settlement meetings, the parties have agreed to settle the case for \$164.7 million. This is a reduction of \$32.1 million to the Company's initial request. This includes payment of ACSC's expenses. The Effective Date for new rates is October 1, 2024. ACSC members should take action approving the Resolution/Ordinance before September 30, 2024.

### RATE TARIFFS

Atmos generated rate tariffs attached to the Resolution/Ordinance will generate \$164.7 million in additional revenues. Atmos also prepared a Proof of Revenues supporting the settlement figures. ACSC consultants have agreed that Atmos' Proof of Revenues is accurate.

**BILL IMPACT**

The impact of the settlement on average residential rates is an increase of \$5.52 on a monthly basis, or 6.84%. The increase for average commercial usage will be \$13.39 or 3.44%. Atmos provided bill impact comparisons containing these figures.

**SUMMARY OF ACSC’S OBJECTION TO THE UTILITIES CODE SECTION 104.301 GRIP PROCESS**

ACSC strongly opposed the GRIP process because it constitutes piecemeal ratemaking by ignoring declining expenses and increasing revenues while rewarding the Company for increasing capital investment on an annual basis. The GRIP process does not allow any review of the reasonableness of capital investment and does not allow cities to participate in the Railroad Commission’s review of annual GRIP filings or allow recovery of Cities’ rate case expenses. The Railroad Commission undertakes a mere administrative review of GRIP filings (instead of a full hearing) and rate increases go into effect without any material adjustments. In ACSC’s view, the GRIP process unfairly raises customers’ rates without any regulatory oversight. In contrast, the RRM process has allowed for a more comprehensive rate review and annual evaluation of expenses and revenues, as well as capital investment.

**RRM SAVINGS OVER GRIP**

While residents outside municipal limits must pay rates governed by GRIP, there are some cities served by Atmos Mid-Tex that chose to remain under GRIP rather than adopt RRM. Additionally, the City of Dallas adopted a variation of RRM which is referred to as DARR. When new rates become effective on October 1, 2024, ACSC residents will maintain an economic monthly advantage over GRIP and DARR rates.

**Comparison to Other Mid-Tex Rates (Residential)**

	Average Bill	Compared to RRM Cities
RRM Cities:	\$48.19	-
DARR:	\$54.30	\$6.11
ATM Cities:	\$49.59	\$1.40
Environs:	\$49.53	\$1.34

Note: ATM Cities and Environs rates are as-filed. Also note that DARR uses a test year ending in September rather than December.

**EXPLANATION OF “BE IT RESOLVED” PARAGRAPHS:**

1. This section approves all findings in the Resolution/Ordinance.
2. This section adopts the RRM rate tariffs and finds the adoption of the new rates to be just, reasonable, and in the public interest.
3. This section makes it clear that Cities may challenge future costs associated with gas leaks.
4. This section finds that existing rates are unreasonable. Such finding is a necessary predicate to establishment of new rates. The new tariffs will permit Atmos Mid-Tex to recover an additional \$164.7 million on a system-wide basis.
5. This section approves an exhibit that establishes a benchmark for pensions and retiree medical benefits to be used in future rate cases or RRM filings.
6. This section requires the Company to reimburse the City for expenses associated with review of the RRM filing, settlement discussions, and adoption of the Resolution/Ordinance approving new rate tariffs.
7. This section repeals any resolution or ordinance that is inconsistent with the Resolution/Ordinance.
8. This section finds that the meeting was conducted in compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.
9. This section is a savings clause, which provides that if any section is later found to be unconstitutional or invalid, that finding shall not affect, impair, or invalidate the remaining provisions of this Resolution/Ordinance. This section further directs that the remaining provisions of the Resolution/Ordinance are to be interpreted as if the offending section or clause never existed.
10. This section provides for an effective date upon passage.
11. This section directs that a copy of the signed Resolution/Ordinance be sent to a representative of the Company and legal counsel for ACSC.

**CONCLUSION**

The Legislature's GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Given Atmos Mid-Tex's claim that its historic cost of service should entitle it to recover \$196.8 million in additional system-wide revenues, the RRM settlement at \$164.7 million for ACSC members reflects substantial savings to ACSC cities. Settlement at \$164.7 million is fair and reasonable. The ACSC Executive Committee consisting of city employees of 18 ACSC members urges all ACSC members to pass the Resolution/Ordinance before September 30, 2024. New rates become effective October 1, 2024.

**RESOLUTION NO. 2024-22(R)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC”) AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY’S 2024 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHMENT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; REQUIRING THE COMPANY TO REIMBURSE ACSC’S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS RESOLUTION WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND THE ACSC’S LEGAL COUNSEL.**

**WHEREAS**, the City of Wylie, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates, charges, and services of Atmos Mid-Tex; and

**WHEREAS**, the City is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of similarly-situated cities served by Atmos Mid-Tex (“ACSC Cities”) that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

**WHEREAS**, ACSC and the Company worked collaboratively to develop a Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program (“GRIP”) process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

**WHEREAS**, the current RRM tariff was adopted by the City in a rate ordinance in 2018; and

**WHEREAS**, on about April 1, 2024, Atmos Mid-Tex filed its 2024 RRM rate request with ACSC Cities based on a test year ending December 31, 2023; and

**WHEREAS**, ACSC coordinated its review of the Atmos Mid-Tex 2024 RRM filing through its Executive Committee, assisted by ACSC’s attorneys and consultants, to resolve issues identified in the Company’s RRM filing; and

**WHEREAS**, the Executive Committee, as well as ACSC’s counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$164.7 million on a system-wide basis with an Effective Date of October 1, 2024; and

**WHEREAS**, ACSC agrees that Atmos’ plant-in-service is reasonable; and



**WHEREAS**, with the exception of approved plant-in-service, ACSC is not foreclosed from future reasonableness evaluation of costs associated with incidents related to gas leaks; and

**WHEREAS**, the attached tariffs (Attachment A) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

**WHEREAS**, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Attachment 2); and

**WHEREAS**, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS:**

**SECTION 1:** That the findings set forth in this Resolution are hereby in all things approved.

**SECTION 2:** That, without prejudice to future litigation of any issue identified by ACSC, the City Council finds that the settled amount of an increase in revenues of \$164.7 million on a system-wide basis represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2024 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

**SECTION 3:** That despite finding Atmos Mid-Tex's plant-in-service to be reasonable, ACSC is not foreclosed in future cases from evaluating the reasonableness of costs associated with incidents involving leaks of natural gas.

**SECTION 4:** That the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Attachment 1, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$164.7 million on a system-wide basis, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

**SECTION 5:** That the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Attachment 2, attached hereto and incorporated herein.

**SECTION 6:** That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2024 RRM filing.

**SECTION 7:** That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Resolution, it is hereby repealed.

**SECTION 8:** That the meeting at which this Resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

**SECTION 9:** That if any one or more sections or clauses of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

**SECTION 10:** That consistent with the City Ordinance that established the RRM process, this Resolution shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2024.

**SECTION 11:** That a copy of this Resolution shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Thomas Brocato, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

**DULY PASSED AND APPROVED** by the City Council of the City of Wylie, Texas on this the 27th day of August, 2024.

\_\_\_\_\_  
Matthew Porter, Mayor

**ATTEST TO:**

\_\_\_\_\_  
Stephanie Storm, City Secretary

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>R – RESIDENTIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 10/01/2024</b>	

**Application**

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Bill	\$ 22.95 per month
Rider CEE Surcharge	\$ 0.05 per month <sup>1</sup>
<b>Total Customer Charge</b>	<b>\$ 23.00 per month</b>
Commodity Charge – All <u>Ccf</u>	\$0.58974 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

<sup>1</sup>Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2024.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>C – COMMERCIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 10/01/2024</b>	

**Application**

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Bill	\$ 81.75 per month
Rider CEE Surcharge	\$ 0.00 per month <sup>1</sup>
<b>Total Customer Charge</b>	<b>\$ 81.75 per month</b>
Commodity Charge – All Ccf	\$ 0.19033 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**Presumption of Plant Protection Level**

For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at [mdtx-div-plantprotection@atmosenergy.com](mailto:mdtx-div-plantprotection@atmosenergy.com).

<sup>1</sup> Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2024.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>I – INDUSTRIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 10/01/2024</b>	

**Application**

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 200 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 200 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Meter	\$ 1,587.75 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.6553 per MMBtu
Next 3,500 MMBtu	\$ 0.4799 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.1029 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Curtailment Overpull Fee**

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

**Replacement Index**

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>I – INDUSTRIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 10/01/2024</b>	

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**Special Conditions**

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**Presumption of Plant Protection Level**

For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at [mdtx-div-plantprotection@atmosenergy.com](mailto:mdtx-div-plantprotection@atmosenergy.com).

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>T – TRANSPORTATION</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 10/01/2024</b>	

**Application**

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Meter	\$ 1,587.75 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.6553 per MMBtu
Next 3,500 MMBtu	\$ 0.4799 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.1029 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Imbalance Fees**

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

**Monthly Imbalance Fees**

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>T – TRANSPORTATION</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 10/01/2024</b>	

**Curtailment Overpull Fee**

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

**Replacement Index**

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**Agreement**

A transportation agreement is required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**Special Conditions**

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.



**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RIDER:</b>	<b>WNA – WEATHER NORMALIZATION ADJUSTMENT</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 10/01/2024</b>	

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

- Where
- $i$  = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification
  - $WNAF_i$  = Weather Normalization Adjustment Factor for the  $i^{th}$  rate schedule or classification expressed in cents per Ccf
  - $R_i$  = Commodity Charge rate of temperature sensitive sales for the  $i^{th}$  schedule or classification.
  - $HSF_i$  = heat sensitive factor for the  $i^{th}$  schedule or classification divided by the average bill count in that class
  - $NDD$  = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.
  - $ADD$  = billing cycle actual heating degree days.
  - $BL_i$  = base load sales for the  $i^{th}$  schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the  $j$ th customer in  $i$ th rate schedule is computed as:

$$WNA_i = WNAF_i \times q_{ij}$$

Where  $q_{ij}$  is the relevant sales quantity for the  $j$ th customer in  $i$ th rate schedule.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RIDER:</b>	<b>WNA – WEATHER NORMALIZATION ADJUSTMENT</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 10/01/2024</b>	

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>
Abilene	9.52	0.1526	88.98	0.7485
Austin	8.87	0.1343	213.30	0.9142
Dallas	12.38	0.2024	185.59	1.0974
Waco	8.71	0.1219	130.62	0.7190
Wichita Falls	10.20	0.1394	117.78	0.6435

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at [atmosenergy.com/mtx-wna](http://atmosenergy.com/mtx-wna), in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

**ATMOS ENERGY CORP., MID-TEX DIVISION  
MID-TEX RATE REVIEW MECHANISM  
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL  
TEST YEAR ENDING DECEMBER 31, 2023**

Line No.	Description	Shared Services		Mid-Tex Direct			Adjustment Total
		Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Post-Employment Benefit Plan	Supplemental Executive Benefit Plan	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Proposed Benefits Benchmark -						
	Fiscal Year 2024 Willis Towers Watson Report as adjusted	\$ 1,402,365	\$ (1,146,665)	\$ 2,186,549	\$ (4,070,086)	\$ 278,107	
2	Allocation Factor	45.93%	45.93%	82.00%	82.00%	100.00%	
3	Proposed Benefits Benchmark Costs Allocated to Mid-Tex (Ln 1 x Ln 2)	\$ 644,172	\$ (526,717)	\$ 1,792,929	\$ (3,337,394)	\$ 278,107	
4	O&M and Capital Allocation Factor	100.00%	100.00%	100.00%	100.00%	100.00%	
5	Proposed Benefits Benchmark Costs to Approve (Ln 3 x Ln 4)	\$ 644,172	\$ (526,717)	\$ 1,792,929	\$ (3,337,394)	\$ 278,107	\$ (1,148,903)
6							
7	O&M Expense Factor (WP_F-2.3, Ln 2)	81.70%	81.70%	38.85%	38.85%	11.24%	
8							
9	Summary of Costs to Approve:						
10	Total Pension Account Plan	\$ 526,315		\$ 696,536			\$ 1,222,851
11	Total Post-Employment Benefit Plan		\$ (430,349)		\$ (1,296,547)		(1,726,896)
12	Total Supplemental Executive Benefit Plan					\$ 31,256	31,256
13	Total (Ln 10 + Ln 11 + Ln 12)	\$ 526,315	\$ (430,349)	\$ 696,536	\$ (1,296,547)	\$ 31,256	\$ (472,789)

**ATMOS ENERGY CORP., MID-TEX DIVISION**  
**MID-TEX RATE REVIEW MECHANISM**  
**AVERAGE BILL COMPARISON - BASE RATES**  
**TEST YEAR ENDING DECEMBER 31, 2023**

Line No.	Description	Current	Proposed	Change	
				Amount	Percent
	(a)	(b)	(c)	(d)	(e)
1	<b><u>Rate R @ 42.8 Ccf</u></b>				
2	Customer charge	\$ 22.25			
3	Consumption charge 42.8 CCF X \$ 0.48567 =	20.79			
4	Rider GCR Part A 42.8 CCF X \$ 0.27958 =	11.97			
5	Rider GCR Part B 42.8 CCF X \$ 0.47494 =	20.33			
6	Subtotal	\$ 75.34			
7	Rider FF & Rider TAX \$ 75.34 X 0.07196 =	5.42			
8	Total	<u>\$ 80.76</u>			
9					
10	Customer charge		\$ 22.95		
11	Consumption charge 42.8 CCF X \$ 0.58974 =		25.24		
12	Rider GCR Part A 42.8 CCF X \$ 0.27958 =		11.97		
13	Rider GCR Part B 42.8 CCF X \$ 0.47494 =		20.33		
14	Subtotal		\$ 80.49		
15	Rider FF & Rider TAX \$ 80.49 X 0.07196 =		5.79		
16	Total		<u>\$ 86.28</u>	\$ 5.52	6.84%
17					

**ATMOS ENERGY CORP., MID-TEX DIVISION**  
**MID-TEX RATE REVIEW MECHANISM**  
**AVERAGE BILL COMPARISON - BASE RATES**  
**TEST YEAR ENDING DECEMBER 31, 2023**

Line No.	Description	Current	Proposed	Change	
				Amount	Percent
	(a)	(b)	(c)	(d)	(e)
18	<b><u>Rate C @ 363.6 Ccf</u></b>				
19	Customer charge	\$ 72.00			
20	Consumption charge 363.6 CCF X \$ 0.18280 =	66.47			
21	Rider GCR Part A 363.6 CCF X \$ 0.27958 =	101.67			
22	Rider GCR Part B 363.6 CCF X \$ 0.33806 =	122.93			
23	Subtotal	\$ 363.07			
24	Rider FF & Rider TAX \$ 363.07 X 0.07196 =	26.13			
25	Total	<u>\$ 389.20</u>			
26					
27	Customer charge		\$ 81.75		
28	Consumption charge 363.6 CCF X \$ 0.19033 =		69.21		
29	Rider GCR Part A 363.6 CCF X \$ 0.27958 =		101.67		
30	Rider GCR Part B 363.6 CCF X \$ 0.33806 =		122.93		
31	Subtotal		\$ 375.56		
32	Rider FF & Rider TAX \$ 375.56 X 0.07196 =		27.03		
33	Total		<u>\$ 402.59</u>	\$ 13.39	3.44%
34					

**ATMOS ENERGY CORP., MID-TEX DIVISION**  
**MID-TEX RATE REVIEW MECHANISM**  
**AVERAGE BILL COMPARISON - BASE RATES**  
**TEST YEAR ENDING DECEMBER 31, 2023**

Line No.	Description	Current	Proposed	Change	
				Amount	Percent
	(a)	(b)	(c)	(d)	(e)
35	<b><u>Rate I @ 1335 MMBTU</u></b>				
36	Customer charge	\$ 1,382.00			
37	Consumption charge 1,335 MMBTU X \$ 0.7484 =	998.94			
38	Consumption charge 0 MMBTU X \$ 0.5963 =	-			
39	Consumption charge 0 MMBTU X \$ 0.2693 =	-			
40	Rider GCR Part A 1,335 MMBTU X \$ 2.7303 =	3,644.33			
41	Rider GCR Part B 1,335 MMBTU X \$ 0.7337 =	979.37			
42	Subtotal	\$ 7,004.64			
43	Rider FF & Rider TAX \$ 7,004.64 X 0.07196 =	504.08			
44	Total	<u>\$ 7,508.72</u>			
45					
46	Customer charge		\$ 1,587.75		
47	Consumption charge 1,335 MMBTU X \$ 0.6553 =		874.67		
48	Consumption charge 0 MMBTU X \$ 0.4799 =		-		
49	Consumption charge 0 MMBTU X \$ 0.1029 =		-		
50	Rider GCR Part A 1,335 MMBTU X \$ 2.7303 =		3,644.33		
51	Rider GCR Part B 1,335 MMBTU X \$ 0.7337 =		979.37		
52	Subtotal		\$ 7,086.12		
53	Rider FF & Rider TAX \$ 7,086.12 X 0.07196 =		509.94		
54	Total		<u>\$ 7,596.06</u>	\$ 87.34	1.16%
55					

**ATMOS ENERGY CORP., MID-TEX DIVISION**  
**MID-TEX RATE REVIEW MECHANISM**  
**AVERAGE BILL COMPARISON - BASE RATES**  
**TEST YEAR ENDING DECEMBER 31, 2023**

Line No.	Description	Current	Proposed	Change	
				Amount	Percent
	(a)	(b)	(c)	(d)	(e)
56	<b><u>Rate T @ 4645 MMBTU</u></b>				
57	Customer charge	\$ 1,382.00			
58	Consumption charge 1,500 MMBTU X \$ 0.5684 =	852.60			
59	Consumption charge 3,145 MMBTU X \$ 0.4163 =	1,309.08			
60	Consumption charge 0 MMBTU X \$ 0.0893 =	-			
61	Rider GCR Part B 4,645 MMBTU X \$ 0.7337 =	3,407.90			
62	Subtotal	\$ 6,951.58			
63	Rider FF & Rider TAX \$ 6,951.58 X 0.07196 =	500.26			
64	Total	<u>\$ 7,451.84</u>			
65					
66	Customer charge		\$ 1,587.75		
67	Consumption charge 1,500 MMBTU X \$ 0.6553 =		982.95		
68	Consumption charge 3,145 MMBTU X \$ 0.4799 =		1,509.08		
69	Consumption charge 0 MMBTU X \$ 0.1029 =		-		
70	Rider GCR Part B 4,645 MMBTU X \$ 0.7337 =		3,407.90		
71	Subtotal		\$ 7,487.68		
72	Rider FF & Rider TAX \$ 7,487.68 X 0.07196 =		538.84		
73	Total		<u>\$ 8,026.52</u>	<u>\$ 574.68</u>	<u>7.71%</u>



# Wylie City Council

## AGENDA REPORT

Department: City Manager  
 Prepared By: Stephanie Storm

Account Code: \_\_\_\_\_

### Subject

Consider, and act upon, the acceptance of the resignation of Tim Porter as City Engineer.

### Recommendation

Motion to approve the Item as presented.

### Discussion

The City Engineer position is appointed, in consultation with the City Manager, by the City Council per Article IV (City Administration), Section 5 (City Engineer) of the City Charter.

- A. *Appointment and Qualifications.* The city council, in consultation with the city manager, shall appoint a competent, duly qualified, registered and practicing professional engineer in the State of Texas who shall serve as city engineer.
- B. *Removal.* The city engineer shall serve at the pleasure of the city council and shall not have a property right to continued employment and may be removed by a vote of the city council.
- C. *Duties.* The city engineer shall be required to serve as engineering advisor to the city council and city manager, and perform such other duties as may be required by the city council or city manager.
- D. *Limitation.* The city council shall have the right to retain special engineering service at any time that it may deem necessary and appropriate.
- E. *Compensation.* The city engineer shall receive compensation as may be determined by the city council.
- F. *Additional Engineers.* The city engineer, with approval of the city council, may select additional engineers to act for him and the city in serving its engineering needs.
- G. *Term City Engineer.* The term "city engineer" may refer to an individual or firm.





# Wylie City Council

## AGENDA REPORT

Department: Fire  
Prepared By: Brandon Blythe

Account Code: \_\_\_\_\_

### Subject

Consider, and act upon, Resolution No. 2024-23(R) authorizing the City Manager of the City of Wylie, Texas, to execute an Interlocal Agreement by and between the City of Wylie and the Town of St. Paul for Emergency Medical Services – Medical Transport Services.

### Recommendation

Motion to approve the Item as presented.

### Discussion

With the termination of the Southeast Collin County Coalition Agreement, the Town of St. Paul has requested the City of Wylie provide EMS Medical Transport Services to the citizens of St. Paul pursuant to the provisions of Chapter 791 of the Texas Government Code (otherwise known as the Interlocal Cooperation Act) and specifically Section 791.006(a) of the Texas Government Code.

**RESOLUTION NO. 2024-23(R)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS, HEREBY AUTHORIZING THE CITY MANAGER OF THE CITY OF WYLIE, TEXAS, TO EXECUTE AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF WYLIE AND THE TOWN OF ST. PAUL FOR EMERGENCY MEDICAL SERVICES – MEDICAL TRANSPORT SERVICES.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS:**

SECTION 1: The City Manager of the City of Wylie, Texas, is hereby authorized to execute, on behalf of the City Council of the City of Wylie, Texas, an Interlocal Agreement by and between the Town of St. Paul, and the City of Wylie, Texas for Emergency Medical Services – Medical Transport Services.

SECTION 2: This Resolution shall take effect immediately upon its passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Wylie, Texas, this 27th day of August, 2024.

\_\_\_\_\_  
Matthew Porter, Mayor

**ATTEST TO:**

\_\_\_\_\_  
Stephanie Storm, City Secretary

**INTERLOCAL COOPERATION AGREEMENT  
BETWEEN THE CITY OF WYLIE, TEXAS  
AND THE TOWN OF SAINT PAUL, TEXAS  
(Emergency Medical Transport Services)**

THIS AGREEMENT ("Agreement") is made and entered into this 12<sup>th</sup> day of August, 2024, by and between the City of Wylie, Texas, a home-rule municipality ("Wylie"), and the Town of Saint Paul, Texas, a Type A General Law municipal corporation ("Saint Paul"). Wylie and Saint Paul are at times each referred to herein as a "party" or collectively the "parties."

WHEREAS, Saint Paul is a Type A General Law municipal corporation, duly organized and operating under the laws of the State of Texas, and engaged in the administration of local government and related services for the benefit of the citizens of Saint Paul; and

WHEREAS, Wylie is a home-rule municipality, duly organized and operating under the laws of the State of Texas, and engaged in the provision of fire protection, emergency medical services ("EMS"), and other related services for the benefit of the citizens of Wylie; and

WHEREAS, Saint Paul has requested that Wylie provide EMS Medical Transport services to the citizens of Saint Paul, and Wylie has agreed to provide such services subject to the terms and conditions of this Agreement and pursuant to the provisions of Chapter 791 of the Texas Government Code (otherwise known as the Interlocal Cooperation Act) and specifically Section 791.006(a) of the Texas Government Code, as amended; and

WHEREAS, the provision of EMS Transport services is a governmental function that serves the public health and welfare and is of mutual concern to the parties; and

WHEREAS, each party is capable of performing the services provided for in this Agreement, and each party paying for the performance of governmental functions or services is making those payments from current revenues available to the paying party. All payments are in an amount that fairly compensates the performing party for the services or functions performed under this Agreement.

NOW, THEREFORE, Wylie and Saint Paul mutually agree to the following:

1. Services Provided. Wylie will provide twenty-four (24) hour EMS transport services within the municipal boundaries of Saint Paul, the area of which is generally depicted in Exhibit A, which is attached hereto and hereinafter made a part of this Agreement (collectively, the "Services"). Services shall include but are not limited to providing Advanced Life Support Emergency Medical Services to persons and property located within the municipal boundaries of Saint Paul and special districts under contract with Saint Paul for fire and emergency medical services. The Services shall include but are not limited to:

- a) Ambulance Transport: The core service provided would be Advanced Life Support Ambulance transport, including emergency and non-emergency transportation.
- b) Emergency Medical Care: Emergency medical care by trained medical personnel, including paramedics and emergency medical technicians (EMTs).

- c) **Ambulance dispatch services:** Coordinate emergency ambulance response through the Wylie public safety communications center to ensure timely deployment of ambulances in emergencies.
- d) **Emergency communications and Emergency Medical Dispatching Services (EMD)** when the caller is transferred to the Wylie Public Safety Communications Center
- e) **EMS advisory, planning, and coordination with Saint Paul for special events** will be separate from this Agreement. Staffing and personnel from Wylie Fire Rescue for special events will also be individual and are not subject to this Agreement.
- f) **Billing and Insurance Services:** Wylie will handle billing and insurance claims related to ambulance services and ensure that costs are appropriately covered and reimbursed.
- g) **Quality assurance and improvement** include monitoring and evaluating ambulance services to ensure quality care delivery and continuous improvement.
- h) **Compliance and Regulatory Support:** This includes assistance with complying with local, state, and federal regulations governing ambulance services and emergency medical care.

2. **Performance of Services.** Services shall not be arbitrarily withheld, but the parties understand that unforeseen circumstances may prevent Wylie from providing Services at a particular time. It is recognized that Wylie has the duty and responsibility of rendering Services to citizens of both Wylie and Saint Paul. In the performance of the Services, Wylie shall have the sole responsibility and discretion to determine the priorities for dispatching and using equipment and personnel. Saint Paul understands that the availability of Wylie Fire Department Fire / EMS units will be subject to the demands within Wylie, which will, in all cases, take priority, as well as other existing interlocal and mutual aid agreements. When units from Wylie are unavailable or have an anticipated delayed response time, Wylie will use its best efforts to contact an alternate or auxiliary service provider to provide services to Saint Paul. In such an event, Saint Paul shall be solely responsible for paying any costs or fees assessed by any alternate or auxiliary service provider.

This Agreement shall not obligate Wylie to construct or keep any facilities, equipment, or personnel within the contracted service area or to designate, reserve, or devote all or part of Wylie's facilities, equipment, or personnel exclusively to or for the use of Saint Paul in carrying out this Agreement.

Saint Paul shall be solely responsible for providing Wylie with a current town map and updating it as necessary to reflect new residents or the addition of new territory. This Agreement may be terminated or renegotiated at Wylie's discretion if Saint Paul annexes additional territory into its corporate limits.

3. **Term.** The term of this Agreement shall commence on October 1, 2024, and end on September 30, 2025 (the "**Primary Term**") unless terminated earlier by this Agreement. Upon the completion of the Primary Term, this Agreement shall automatically renew for four (4) successive 12-month periods (the "**Renewal Terms**") unless terminated earlier by either party by this Agreement.

4. **Payment for Services.**

In consideration of Wylie providing the Services under this Agreement, Saint Paul shall compensate Wylie in an amount to be assessed by using the following formula: (See **Exhibit B**, attached hereto and hereinafter made a part of this Agreement)

- a) Quarterly payments. Saint Paul shall make quarterly payments to Wylie. Saint Paul will process payment for the amounts due to Wylie within thirty (30) calendar days of receipt of each invoice sent by Wylie. Wylie shall be compensated pro rata for all services performed up to and including the termination date.
- b) In January, Wylie will tabulate the total number of ambulance calls for service for the previous year for the entire contracted service area. The total ambulance call volume tabulated will exclude mutual aid calls for assistance.
- c) Wylie will determine the percentage of calls for each agency within the EMS system's contracted service areas, including the City of Wylie, Collin County, the City of Parker, the City of Lavon, and the Town of Saint Paul.
- d) Wylie will determine the total cost of EMS program expenditures for the previous fiscal year. This includes all expenses of EMS personnel, equipment, and supplies.
- e) Wylie will determine the total patient revenue collected from ambulance calls for the previous fiscal year and provide a revenue projection for year one.
- f) Budget estimates for the next fiscal year will be provided to Saint Paul by April 1st of each year.
- g) Wylie will calculate the fee to be assessed on each jurisdiction within the total contracted service area by using the following formula: (See Exhibit B, attached hereto and hereinafter made a part of this Agreement)
  - i.  $\text{Wylie Total Fiscal EMS Budget (minus) Total Patient Billing Revenues} = \text{Total Balance}$
  - ii. Saint Paul calls for Service to determine the percental of calls that occurred in Saint Paul divided by total contracted service area ambulance responses. (For example, if there are 10 total Saint Paul calls and 200 total Wylie calls, the calculation should be  $10/200 = 0.05$  or 5%).
  - iii. Total Balance (times) the percentage of calls in Saint Paul to determine the base cost to Saint Paul
  - iv. Base Cost to Lavon (times) ten percent (10%) Wylie Administrative fee

5. Patient Charges. Nothing in this Agreement shall prohibit or limit Wylie from separately billing and collecting charges and expenses from persons to whom Services are provided under this Agreement ("Patients"). Wylie shall have sole discretion over the amount of any such charges or expenses imposed on Patients. Saint Paul shall have no authority over or responsibility for any Patient billing or collection activities for Services provided by Wylie under this Agreement. The Patient charges and expenses billed and/or collected by Wylie shall be in addition to, and shall not affect, Saint Paul's obligation to pay Wylie the amounts due under this Agreement.

6. **Failure to Pay.** If Saint Paul fails to pay any amounts due to Wylie under this Agreement fully, such failure shall constitute a default ("Default"). In the event of a Default, and in its sole discretion, Wylie is entitled to terminate this Agreement by providing Saint Paul written notice of its intent to terminate. In addition, Wylie may seek all other remedies available to it under the law.

7. **Termination.** Either party may terminate this Agreement by providing the other party written notice of termination at least ninety (90) days before the anticipated date of termination; or upon mutual agreement or termination of the Agreement, executed in writing by both parties, without the requisite ninety (90) days prior written notice. In the event of termination, Wylie shall be compensated pro rata for all Services performed to the termination date. In the event of termination, should Wylie be over-compensated on a pro-rata basis for all Services performed to the termination date, Saint Paul shall be reimbursed on a pro-rata basis for all such over-compensation. Receipt of payment and/or reimbursement shall not constitute a waiver of any claim that may otherwise arise out of this Agreement.

8. **Governmental Immunity.** It is expressly understood and agreed that, in the execution and performance of this Agreement, the parties have not waived, nor shall be deemed hereby to have waived, any immunity, governmental, sovereign, and/or official, or defense that would otherwise be available to them against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the parties do not create any obligations, express or implied, other than those set forth herein.

9. **Indemnity.** Pursuant to Section 791.006(a) of the Texas Government Code, as amended, each party shall be solely responsible for any civil liability arising from furnishing or obtaining the Services contemplated herein as fully and to the same extent as that party would have been responsible for in the absence of this Agreement. The parties understand and agree that if Wylie does not furnish personnel, equipment, or services to Saint Paul after being notified of the need for such Services, Wylie shall not be liable to Saint Paul in damages or otherwise for the failure to furnish the same provided that Wylie used its best efforts to contact an alternate or auxiliary service provider to provide Services to Saint Paul.

Saint Paul agrees that the acts or omissions of any person dispatched by Wylie according to this Agreement, traveling to or from said calls, or in any manner furnishing Services to Saint Paul outside the city limits of Wylie, shall be considered to be the acts and agents of Saint Paul in all respects, notwithstanding that such person may be a regular employee or independent contractor of Wylie.

**TO THE EXTENT ALLOWED BY LAW, SAINT PAUL SHALL DEFEND, RELEASE, INDEMNIFY AND HOLD HARMLESS WYLIE, ITS OFFICERS, AGENTS, SERVANTS, REPRESENTATIVES AND/OR EMPLOYEES OF AND FROM ANY AND ALL CLAIMS, SUITS, ACTIONS, LEGAL PROCEEDINGS, DEMANDS, DAMAGES OR JUDGMENTS, INCLUDING ALL EXPENSES, ATTORNEY FEES, WITNESS FEES, COSTS, AND COSTS AND EXPENSES OF APPEALS THEREFROM, ARISING OUT OF THE PERFORMANCE OF THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, THE INTENTIONAL OR NEGLIGENT ACTS AND/OR OMISSIONS OF SAINT PAUL, ITS OFFICERS, AGENTS, SERVANTS, REPRESENTATIVES AND/OR EMPLOYEES, AND REGARDLESS OF THE JOINT OR CONCURRENT**

**NEGLIGENCE OF WYLIE, ITS OFFICERS, AGENTS, SERVANTS, REPRESENTATIVES AND/OR EMPLOYEES. THIS PARAGRAPH SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.**

10. **Independent Contractor.** Except as otherwise expressly provided herein, Saint Paul and Wylie agree and acknowledge that each entity is not an agent of the other and is responsible for its acts, forbearance, negligence, and deeds and those of its agents or employees in conjunction with the performance of work covered under this Agreement.

11. **Venue and Governing Law.** This Agreement and any of its terms or provisions, as well as the rights and duties of the parties hereto, shall be governed by the laws of the State of Texas. This Agreement is performable in Collin County, Texas. Both parties agree that the venue shall be in Collin County, Texas.

12. **Entire Agreement.** This Agreement represents the entire and integrated agreement between Saint Paul and Wylie and supersedes all prior negotiations, representations, and/or written or oral agreements. It may be amended only by a written instrument duly executed by both parties.

13. **Severability.** The provisions of this Agreement are severable. In the event that any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement shall be found to be contrary to the law or contrary to any rule or regulation having the force and effect of the law, such decisions shall not affect the remaining portions of this Agreement. However, upon the occurrence of such an event, either party may terminate this Agreement by giving the other party fifteen (15) days' written notice of its intent to terminate.

14. **Assignment.** This Agreement is not assignable.

15. **Legal Construction.** This is a negotiated agreement; should any part of this Agreement be in dispute, the parties stipulate that the Agreement shall not be construed more favorably for either party.

16. **Notice.** Any notice provided or permitted to be given under this Agreement must be in writing and may be served by depositing the same in the United States Mail, addressed to the party to be notified, postage prepaid and registered or certified with return receipt requested; facsimile, electronic mail, with documentation evidencing the addressee's receipt thereof; or by delivering the same in person to such party via a hand-delivery service, or any courier service that provides a return receipt showing the date of actual delivery of identical to the addressee thereof. Notice given in accordance herewith shall be effective upon receipt at the addressee's address. For purposes of notification, the addresses of the parties shall be as follows:

If to Wylie, address to it at:

City of Wylie, Texas  
 Attention: Brent Parker, City Manager  
 300 Country Club Road, Suite 100  
 Wylie, Texas 75098  
 Telephone: (972) 516-6100  
 Facsimile:  
 Email: [brent.parker@wylietexas.gov](mailto:brent.parker@wylietexas.gov)

With a copy to:

Abernathy, Roeder, Boyd & Hullett, P.C.  
 Attention: Ryan D. Pittman  
 1700 Redbud Blvd., Suite 300  
 McKinney, Texas 75069  
 Telephone: (214) 544-4000  
 Facsimile: (214) 544-4040  
 Email:

If to Saint Paul, addressed to it at:

Town of Saint Paul, Texas  
 Attention: Scott Albert, Town Administrator  
 2505 Butscher's Block  
 Saint Paul, Texas 75098  
 Telephone: 972-442-7212  
 Email: [townhall@stpaultexas.us](mailto:townhall@stpaultexas.us)

With a copy to:

Robert L. Dillard  
 500 N. Akard, Suite 1800  
 Dallas, Texas 75201  
 Telephone: (214) 665-3336  
 Email:

17. **Authority to Execute.** The undersigned officers and/or agents of the parties hereto are the properly authorized officials of the party represented and have the necessary authority to execute this Agreement on behalf of the parties hereto, and each party hereby certifies to the other that any necessary resolutions extending said authority have been duly passed and approved and are now in full force and effect.



18. Waiver. A waiver by either party of any breach of this Agreement, or the failure of either party to enforce any of the provisions of this Agreement at any time, shall not in any way affect, limit, or waive such party's right thereafter to enforce and compel strict compliance.

19. No Third-Party Beneficiaries. Nothing in this Agreement shall be construed to create any right in any third party not a signatory to this Agreement, and the parties do not intend to create any third party beneficiaries by entering into this Agreement.

20. Cooperative Purchasing. This Agreement will allow for a cooperative purchasing program between the parties, allowing each party to purchase goods and services under each other's competitively bid contracts under Subchapter F, Chapter 271 of the TEX. LOC. GOV'T CODE. The City Manager, Mayor, or designee for each party is authorized to act on behalf of the respective party in all matters relating to this cooperative purchasing program. Each party shall make payments directly to the vendor under the contract made under Subchapter F, Chapter 271 of the TEX. LOC. GOV'T CODE. Each party shall be responsible for the respective vendor's compliance with provisions relating to the quality of items and terms of delivery. Either party may terminate this portion of the agreement by providing the other party thirty (30) days prior written notice.

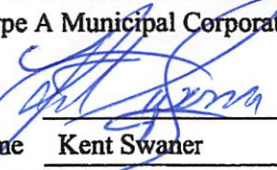
21. Multiple Counterparts. This Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes. An electronic mail and/or facsimile signature will also be deemed to constitute an original if properly executed and delivered to the other party.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their respective undersigned, duly authorized representatives.

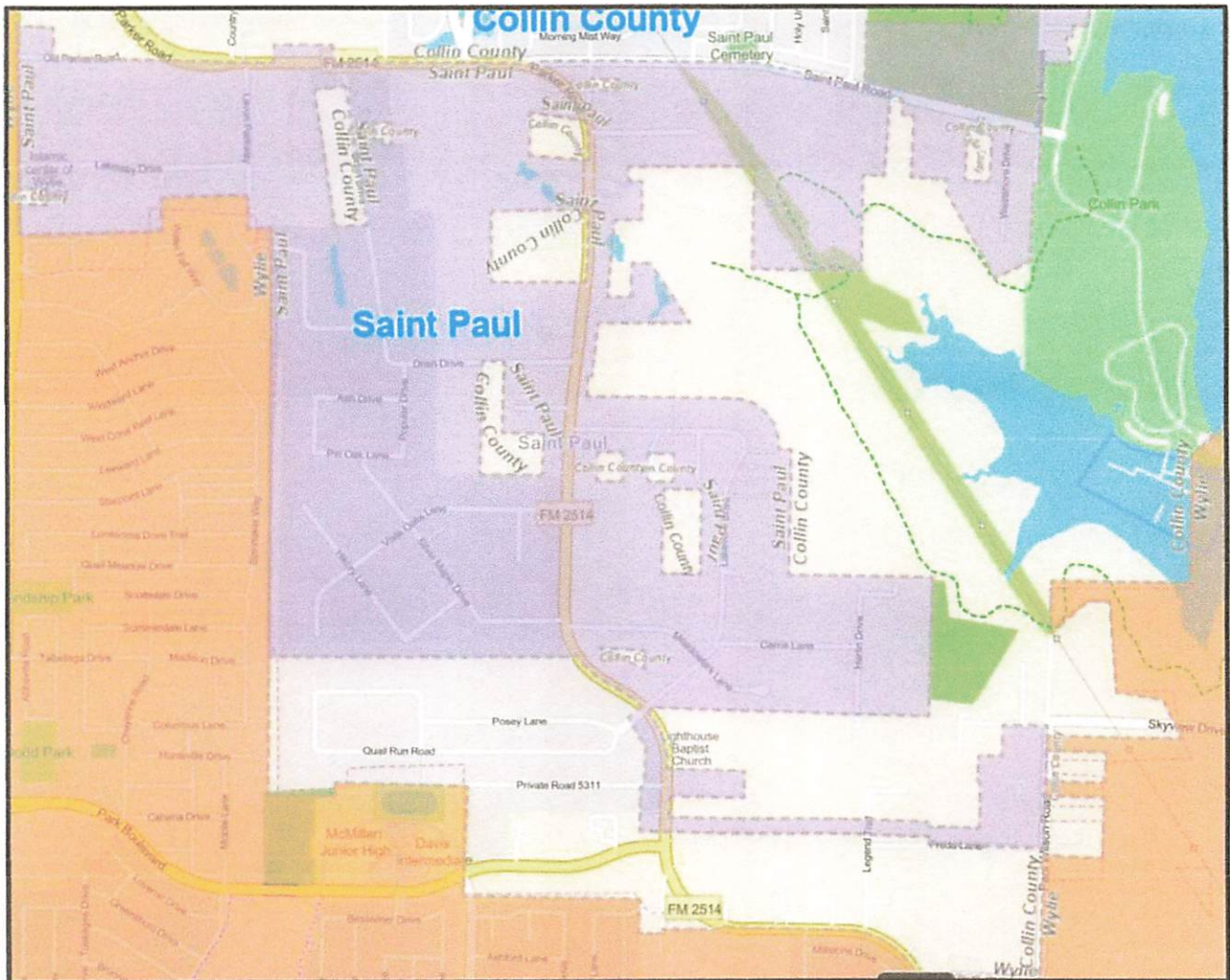
**CITY OF WYLIE, TEXAS,**  
a Home-Rule Municipality

By: \_\_\_\_\_  
Name Brent Parker  
Title: City Manager  
Date: \_\_\_\_\_

**TOWN OF SAINT PAUL, TEXAS,**  
a Type A Municipal Corporation

By:   
Name Kent Swanner  
Title: Mayor  
Date: 8-12-24

## EXHIBIT A - BOUNDARY MAP



**EXHIBIT B**  
**COMPENSATION METHODOLOGY**

**FY2024-2025 FINAL ESTIMATE**  
**EMS AMBULANCE TRANSPORT SERVICES**  
**TOWN OF SAINT PAUL**

**TOWN OF ST. PAUL**

Total WFR Annual EMS Budget	\$2,781,738.88
Total Projected Revenues	\$1,250,000.00
Balance (Expenditures minus Projected Revenue	\$1,531,738.88
Total Wylie EMS System Scene Arrivals (2023)	4,796
Total Calls in St. Paul Jurisdiction	84
Percent of Total Ambulance Scene Arrivals	1.75%
Total Cost (% of Calls x Balance)	\$26,805.43
10% City of Wylie Administrative Fee	10.00%
<b>Total Cost to St. Paul (Amount Due FY24-25)</b>	<b>\$29,485.97</b>



# Wylie City Council

---

## AGENDA REPORT

Department: Fire  
Prepared By: Brandon Blythe

Account Code: \_\_\_\_\_

### Subject

Consider, and act upon, Resolution No. 2024-24(R) authorizing the City Manager of the City of Wylie, Texas, to execute an Interlocal Agreement by and between the City of Wylie and Collin County for Emergency Medical Services – Medical Transport Services.

### Recommendation

Motion to approve the Item as presented.

### Discussion

With the termination of the Southeast Collin County Coalition Agreement, Collin County has requested the City of Wylie provide EMS Medical Transport Services to the citizens of Collin County pursuant to the provisions of Chapter 791 of the Texas Government Code (otherwise known as the Interlocal Cooperation Act) and specifically Section 791.006(a) of the Texas Government Code.



**RESOLUTION NO. 2024-24(R)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS, HEREBY AUTHORIZING THE CITY MANAGER OF THE CITY OF WYLIE, TEXAS, TO EXECUTE AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF WYLIE AND COLLIN COUNTY FOR EMERGENCY MEDICAL SERVICES – MEDICAL TRANSPORT SERVICES.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS:**

SECTION 1: The City Manager of the City of Wylie, Texas, is hereby authorized to execute, on behalf of the City Council of the City of Wylie, Texas, an Interlocal Agreement by and between Collin County and the City of Wylie, Texas for Emergency Medical Services – Medical Transport Services.

SECTION 2: This Resolution shall take effect immediately upon its passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Wylie, Texas, this 27th day of August, 2024.

\_\_\_\_\_  
Matthew Porter, Mayor

**ATTEST TO:**

\_\_\_\_\_  
Stephanie Storm, City Secretary

**INTERLOCAL COOPERATION AGREEMENT  
BETWEEN THE CITY OF WYLIE, TEXAS  
AND THE CITY OF COLLIN COUNTY, TEXAS  
(Emergency Medical Transport Services)**

THIS AGREEMENT ("Agreement") is made and entered into this 5<sup>th</sup> day of AUGUST, 2024, by and between the City of Wylie, Texas, a home-rule municipality ("Wylie"), and Collin County, Texas, a Type A General Law municipal corporation ("Collin County"). Wylie and Collin County are at times each referred to herein as a "party" or collectively the "parties."

WHEREAS, Collin County is a county within the state of Texas, duly organized and operating under the laws of the State of Texas, and engaged in the administration of local government and related services for the benefit of the citizens of Collin County; and

WHEREAS, Wylie is a home-rule municipality, duly organized and operating under the laws of the State of Texas, and engaged in the provision of fire protection, emergency medical services ("EMS"), and other related services for the benefit of the citizens of Wylie; and

WHEREAS, Collin County has requested that Wylie provide EMS Medical Transport services to the citizens of Collin County, and Wylie has agreed to provide such services subject to the terms and conditions of this Agreement and pursuant to the provisions of Chapter 791 of the Texas Government Code (otherwise known as the Interlocal Cooperation Act) and specifically Section 791.006(a) of the Texas Government Code, as amended; and

WHEREAS, the provision of EMS Transport services is a governmental function that serves the public health and welfare and is of mutual concern to the parties; and

WHEREAS, each party is capable of performing the services provided for in this Agreement, and each party paying for the performance of governmental functions or services is making those payments from current revenues available to the paying party. All payments are in an amount that fairly compensates the performing party for the services or functions performed under this Agreement.

NOW, THEREFORE, Wylie and Collin County mutually agree to the following:

1. Services Provided. Wylie will provide twenty-four (24) hour EMS transport services within the municipal boundaries of Collin County, the area of which is generally depicted in Exhibit A, which is attached hereto and hereinafter made a part of this Agreement (collectively, the "Services"). Services shall include but are not limited to providing Advanced Life Support Emergency Medical Services to persons and property located within the municipal boundaries of Collin County and special districts under contract with Collin County for fire and emergency medical services. The Services shall include but are not limited to:

- a) Ambulance Transport: The core service provided would be Advanced Life Support Ambulance transport, including emergency and non-emergency transportation.
- b) Emergency Medical Care: Emergency medical care by trained medical personnel, including paramedics and emergency medical technicians (EMTs).

- c) Ambulance dispatch services: Coordinate emergency ambulance response through the Wylie public safety communications center to ensure timely deployment of ambulances in emergencies.
- d) Emergency communications and Emergency Medical Dispatching Services (EMD) when the caller is transferred to the Wylie Public Safety Communications Center
- e) Medical Equipment and Supplies: Wylie will replenish expended supplies for an emergency patient(s) at Collin County by providing and maintaining medical equipment and supplies necessary for emergency medical care and transport ambulance operations.
- f) EMS advisory, planning, and coordination with Collin County for special events will be separate from this Agreement. Staffing and personnel from Wylie Fire Rescue for special events will also be individual and are not subject to this Agreement.
- g) Billing and Insurance Services: Wylie will handle billing and insurance claims related to ambulance services and ensure that costs are appropriately covered and reimbursed.
- h) Quality assurance and improvement include monitoring and evaluating ambulance services to ensure quality care delivery and continuous improvement.
- i) Compliance and Regulatory Support: This includes assistance with complying with local, state, and federal regulations governing ambulance services and emergency medical care.

2. Performance of Services. Services shall not be arbitrarily withheld, but the parties understand that unforeseen circumstances may prevent Wylie from providing Services at a particular time. It is recognized that Wylie has the duty and responsibility of rendering Services to citizens of both Wylie and Collin County. In the performance of the Services, Wylie shall have the sole responsibility and discretion to determine the priorities for dispatching and using equipment and personnel. Collin County understands that the availability of Wylie Fire Department Fire / EMS units will be subject to the demands within Wylie, which will, in all cases, take priority, as well as other existing interlocal and mutual aid agreements. When units from Wylie are unavailable or have an anticipated delayed response time, Wylie will use its best efforts to contact an alternate or auxiliary service provider to provide services to Collin County. In such an event, Collin County shall be solely responsible for paying any costs or fees assessed by any alternate or auxiliary service provider.

This Agreement shall not obligate Wylie to construct or keep any facilities, equipment, or personnel within the contracted service area or to designate, reserve, or devote all or part of Wylie's facilities, equipment, or personnel exclusively to or for the use of Collin County in carrying out this Agreement.

Collin County shall be solely responsible for providing Wylie with a current county EMS district map and updating it as necessary to reflect new residents or the addition of new territory. This Agreement may be terminated or renegotiated at Wylie's discretion if Collin County annexes additional territory into its corporate limits.

3. Term. The term of this Agreement shall commence on October 1, 2024, and end on September 30, 2025 (the "Primary Term") unless terminated earlier by this Agreement. Upon the completion of the Primary Term, this Agreement shall automatically renew for four (4) successive 12-month periods (the "Renewal Terms") unless terminated earlier by either party by this Agreement.

4. Payment for Services.

In consideration of Wylie providing the Services under this Agreement, Collin County shall compensate Wylie in an amount to be assessed by using the following formula: (See Exhibit B, attached hereto and hereinafter made a part of this Agreement)

- a) Quarterly payments. Collin County shall make quarterly payments to Wylie. Collin County will process payment for the amounts due to Wylie within thirty (30) calendar days of receipt of each invoice sent by Wylie. Wylie shall be compensated pro rata for all services performed up to and including the termination date.
- b) In January, Wylie will tabulate the total number of ambulance calls for service for the previous year for the entire contracted service area. The total ambulance call volume tabulated will exclude mutual aid calls for assistance.
- c) Wylie will determine the percentage of calls for each agency within the EMS system's contracted service areas, including the City of Wylie, Collin County, the City of Parker, the City of Lavon, and the Town of Saint Paul.
- d) Wylie will determine the total cost of EMS program expenditures for the previous fiscal year. This includes all expenses of EMS personnel, equipment, and supplies.
- e) Wylie will determine the total patient revenue collected from ambulance calls for the previous fiscal year and provide a revenue projection for year one.
- f) Budget estimates for the next fiscal year will be provided to Collin County by April 1st of each year.
- g) Wylie will calculate the fee to be assessed on each jurisdiction within the total contracted service area by using the following formula: (See Exhibit B, attached hereto and hereinafter made a part of this Agreement)
  - i.  $\text{Wylie Total Fiscal EMS Budget (minus) Total Patient Billing Revenues} = \text{Total Balance}$
  - ii. Total contracted service area ambulance responses (divided by) Collin County Calls for Service to determine the percentage of calls that occurred in Collin County.
  - iii. Total Balance (times) the percentage of calls in Collin County to determine the base cost to Collin County
  - iv. Base Cost to Collin County (times) ten percent (10%) Wylie Administrative fee

5. Patient Charges. Nothing in this Agreement shall prohibit or limit Wylie from separately billing and collecting charges and expenses from persons to whom Services are provided under this Agreement ("Patients"). Wylie shall have sole discretion over the amount of any such charges or expenses imposed on Patients. Collin County shall have no authority over or responsibility for any Patient billing or collection activities for Services provided by Wylie under this Agreement. The Patient charges and expenses billed and/or collected by Wylie shall be in addition to, and shall not affect, Collin County's obligation to pay Wylie the amounts due under this Agreement.



6. Failure to Pay. If Collin County fails to pay any amounts due to Wylie under this Agreement fully, such failure shall constitute a default ("Default"). In the event of a Default, and in its sole discretion, Wylie is entitled to terminate this Agreement by providing Collin County written notice of its intent to terminate. In addition, Wylie may seek all other remedies available under the law.

7. Termination. Either party may terminate this Agreement by providing the other party written notice of termination at least ninety (90) days before the anticipated date of termination or upon mutual agreement or termination of the Agreement, executed in writing by both parties, without the requisite ninety (90) days prior written notice. In the event of termination, Wylie shall be compensated pro rata for all Services performed to the termination date. In the event of termination, should Wylie be over-compensated on a pro-rata basis for all Services performed to the termination date, Collin County shall be reimbursed on a pro-rata basis for all such over-compensation. Receipt of payment and/or reimbursement shall not constitute a waiver of any claim that may otherwise arise out of this Agreement.

8. Governmental Immunity. It is expressly understood and agreed that, in the execution and performance of this Agreement, the parties have not waived, nor shall be deemed hereby to have waived, any immunity, governmental, sovereign, and/or official, or defense that would otherwise be available to them against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the parties do not create any obligations, express or implied, other than those set forth herein.

9. Indemnity. Pursuant to Section 791.006(a) of the Texas Government Code, as amended, each party shall be solely responsible for any civil liability arising from furnishing or obtaining the Services contemplated herein as fully and to the same extent as that party would have been responsible in the absence of this Agreement. The parties understand and agree that if Wylie does not furnish personnel, equipment, or services to Collin County after being notified of the need for such Services, Wylie shall not be liable to Collin County in damages or otherwise for the failure to furnish the same provided that Wylie used its best efforts to contact an alternate or auxiliary service provider to provide Services to Collin County.

Collin County agrees that the acts or omissions of any person dispatched by Wylie according to this Agreement, traveling to or from said calls, or in any manner furnishing Services to Collin County outside the city limits of Wylie, shall be considered to be the acts and agents of Collin County in all respects, notwithstanding that such person may be a regular employee or independent contractor of Wylie.

**TO THE EXTENT ALLOWED BY LAW, COLLIN COUNTY SHALL DEFEND, RELEASE, INDEMNIFY AND HOLD HARMLESS WYLIE, ITS OFFICERS, AGENTS, SERVANTS, REPRESENTATIVES AND/OR EMPLOYEES OF AND FROM ANY AND ALL CLAIMS, SUITS, ACTIONS, LEGAL PROCEEDINGS, DEMANDS, DAMAGES OR JUDGMENTS, INCLUDING ALL EXPENSES, ATTORNEY FEES, WITNESS FEES, COSTS, AND COSTS AND EXPENSES OF APPEALS THEREFROM, ARISING OUT OF THE PERFORMANCE OF THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, THE INTENTIONAL OR NEGLIGENT ACTS AND/OR OMISSIONS OF COLLIN COUNTY, ITS OFFICERS, AGENTS, SERVANTS, REPRESENTATIVES AND/OR EMPLOYEES, AND REGARDLESS OF THE JOINT OR CONCURRENT NEGLIGENCE OF WYLIE, ITS OFFICERS, AGENTS, SERVANTS,**

REPRESENTATIVES AND/OR EMPLOYEES. **THIS PARAGRAPH SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.**

10. Independent Contractor. Except as otherwise expressly provided herein, Collin County and Wylie agree and acknowledge that each entity is not an agent of the other and is responsible for its acts, forbearance, negligence, and deeds and those of its agents or employees in conjunction with the performance of work covered under this Agreement.

11. Venue and Governing Law. This Agreement and any of its terms or provisions, as well as the rights and duties of the parties hereto, shall be governed by the laws of the State of Texas. This Agreement is performable in Collin County, Texas. Both parties agree that the venue shall be in Collin County, Texas.

12. Entire Agreement. This Agreement represents the entire and integrated agreement between Collin County and Wylie and supersedes all prior negotiations, representations, and/or written or oral agreements. It may be amended only by a written instrument duly executed by both parties.

13. Severability. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement shall be found to be contrary to the law or any rule or regulation having the force and effect of the law, such decisions shall not affect the remaining portions of this Agreement. However, upon such an event, either party may terminate this Agreement by giving the other party fifteen (15) days written notice of its intent to terminate.

14. Assignment. This Agreement is not assignable.

15. Legal Construction. This is a negotiated agreement; should any part of this Agreement be in dispute, the parties stipulate that the Agreement shall not be construed more favorably for either party.

16. Notice. Any notice provided or permitted to be given under this Agreement must be in writing and may be served by depositing the same in the United States Mail, addressed to the party to be notified, postage prepaid and registered or certified with return receipt requested; facsimile, electronic mail, with documentation evidencing the addressee's receipt thereof; or by delivering the same in person to such party via a hand-delivery service, or any courier service that provides a return receipt showing the date of actual delivery of identical to the addressee thereof. Notice given in accordance herewith shall be effective upon receipt at the addressee's address. For purposes of notification, the addresses of the parties shall be as follows:

If to Wylie, address to it at:

City of Wylie, Texas  
 Attention: Brent Parker  
 300 Country Club Road, Suite 100  
 Wylie, Texas 75098  
 Telephone: (972) 516-6100  
 Facsimile:  
 Email: brent.parker@wylietexas.gov

With a copy to:

Abernathy, Roeder, Boyd & Hullett, P.C.  
 Attention: Ryan D. Pittman  
 1700 Redbud Blvd., Suite 300  
 McKinney, Texas 75069  
 Telephone: (214) 544-4000  
 Facsimile: (214) 544-4040  
 Email:

If to Collin County, address to it at:

Collin County, Texas  
 Attention: Yoon Kim, County Administrator  
 2300 Bloomdale Rd  
 McKinney, Texas 75071  
 Telephone: (972) 548-4675  
 Email: adminser@collincountytexas.gov

17. Authority to Execute. The undersigned officers and/or agents of the parties hereto are the properly authorized officials of the party represented and have the necessary authority to execute this Agreement on behalf of the parties hereto, and each party hereby certifies to the other that any necessary resolutions extending said authority have been duly passed and approved and are now in full force and effect.

18. Waiver. A waiver by either party of any breach of this Agreement, or the failure of either party to enforce any of the provisions of this Agreement at any time, shall not in any way affect, limit, or waive such party's right thereafter to enforce and compel strict compliance.

19. No Third-Party Beneficiaries. Nothing in this Agreement shall be construed to create any right in any third party not a signatory to this Agreement, and the parties do not intend to create any third party beneficiaries by entering into this Agreement.


20. Cooperative Purchasing. This Agreement will allow for a cooperative purchasing program between the parties, allowing each party to purchase goods and services under each other's competitively bid contracts under Subchapter F, Chapter 271 of the TEX. LOC. GOV'T CODE. The City

Manager or designee for each party is authorized to act on behalf of the respective party in all matters relating to this cooperative purchasing program. Each party shall make payments directly to the vendor under the contract made under Subchapter F, Chapter 271 of the TEX. LOC. GOV'T CODE. Each party shall be responsible for the respective vendor's compliance with provisions relating to the quality of items and terms of delivery. Either party may terminate this portion of the agreement by providing the other party thirty (30) days prior written notice.


21. Multiple Counterparts. This Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes. An electronic mail and/or facsimile signature will also be deemed to constitute an original if properly executed and delivered to the other party.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed by their respective undersigned, duly authorized representatives.

**CITY OF WYLIE, TEXAS,**  
a Home-Rule Municipality

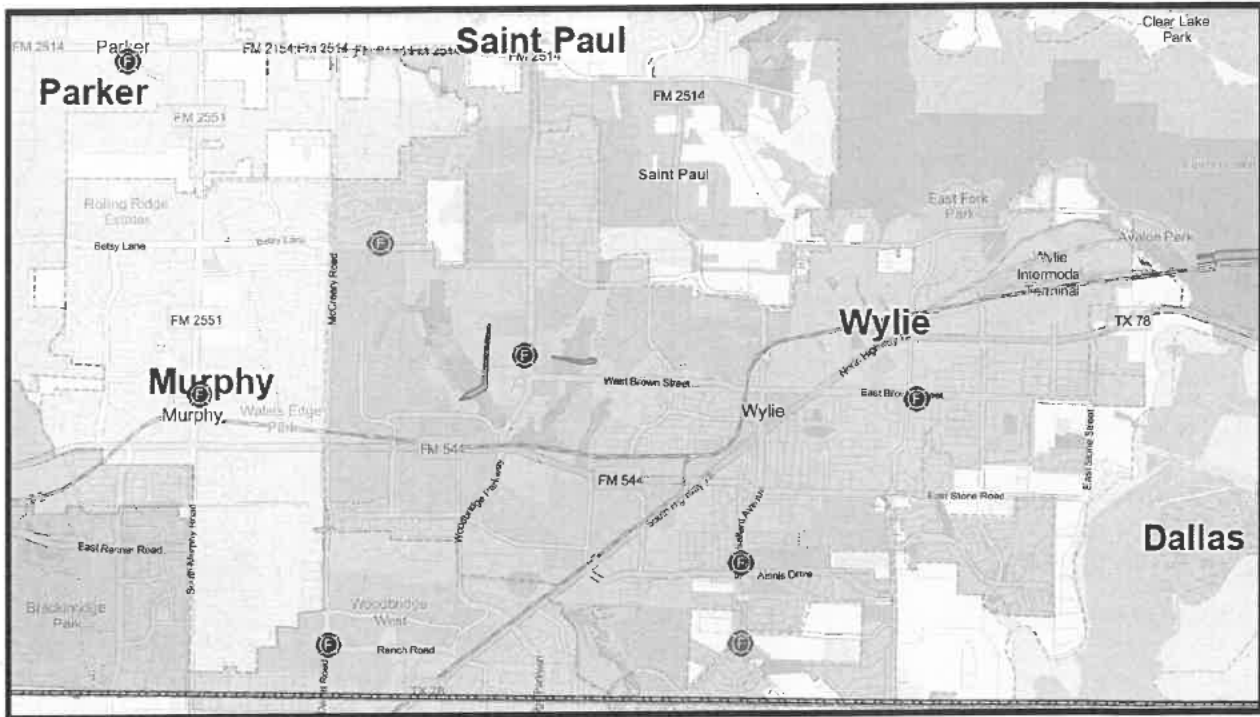
By:   
Name Brent Parker  
Title: City Manager  
Date: 7/23/24

**COLLIN COUNTY, TEXAS,**

By:   
Name Chris Hill  
Title: County Judge  
Date: 8/9/24

# **EXHIBIT A** **BOUNDARIES OF COLLIN COUNTY RESPONSE AREA**

**AREAS OF WHITE INDICATE COLLIN COUNTY AREAS OF COVERAGE**



**EXHIBIT B**  
**COMPENSATION METHODOLOGY**

FY2024-2025

**COLLIN COUNTY**

Total WFR Annual EMS Budget	\$2,781,738.88
Total Projected Revenues	\$1,250,000.00
Balance (Expenditures minus Projected Revenue)	\$1,531,738.88
Total Wylie EMS System Scene Arrivals (2023)	4,796
Total Calls in Collin County Jurisdiction	219
Percent of Total Ambulance Scene Arrivals	4.57%
Total Cost (% of Calls x Balance)	\$70,000.47
10% City of Wylie Administrative Fee	10.00%
<b>Total Cost to Collin County (Amount Due FY24-25)</b>	<b>\$77,000.51</b>



# Wylie City Council

## AGENDA REPORT

Department: Parks and Recreation  
 Prepared By: Janet Pieper

Account Code: \_\_\_\_\_

### Subject

Consider, and act upon, approval of the Non-Profit Park Event Application from the Wylie P.O.L.I.C.E. Club to hold their annual softball tournament at Founders Park on November 2-3, 2024.

### Recommendation

Motion to approve the Item as presented.

### Discussion

This is a repeat event hosted by the Wylie P.O.L.I.C.E. Club, a non-profit organization, at Founders Park on Saturday, November 2<sup>nd</sup> and Sunday, November 3<sup>rd</sup>, 2024, from 8:00 am to 10:00 pm. The organization gives students a better understanding of the law enforcement profession from the local to the federal level. The organization also teaches students the importance of good leadership and character traits. Wylie ISD Resource Officer Jose Serrato noted on his application that in addition to the team participation fees, they plan to sell prepackaged food and drink items during their event. 16 teams are expected to participate in this co-ed slow pitch softball tournament with spectators attending from the surrounding communities.

Staff will work with the applicant on event support as needed if approved by PARB and City Council.



**Parks & Recreation Department**  
 300 Country Club Rd, Building 100  
 Wylie, TX 75098  
 972-516-6340 | Parks@wylietexas.gov

## Non-Profit Park Event Application

**Please note that this application is NOT required in order to reserve a pavilion or gazebo for typical private group parties, meetings, reunions, or family events. It is also NOT required to reserve an athletic field for practices or pick up games; instead click on the following link to make a reservation: <https://anc.apm.activecommunities.com/wylie>**

Submission of this Non-Profit Park Event Application is required for special public non-profit events, 5K/fun runs, fundraisers, events with food and/or merchandise vendors, and all events wherein items will be sold. This form is reviewed by staff for approval prior to the requested event and must be submitted a minimum of twelve weeks in advance, and no sooner than 6 months prior to the event date being requested.

After City staff reviews the application, a Non-Profit Park Event Application may be considered for recommendation of approval by the Wylie Parks and Recreation Board, with the final review for approval completed by Wylie City Council if staff finds that:

- Priority use is given to City Events and private rentals;
- All fees have been paid;
- The event does not:
  - a. Conflict or compete with another approved non-City event, in consideration of event size, location, expected attendance, etc., as determined by staff;
  - b. Conflict or compete with City events and programs, as determined by staff (no car shows permitted 30 days prior to or 14 days after the City-sponsored Bluegrass on Ballard event);
  - c. Present an unreasonable danger to health or safety;
  - d. Cause loss or damage to City property;
  - e. Interfere with or place a burden on Public Safety services;
  - f. Interrupt the safe and orderly movement of pedestrians and vehicles.
- For events including food items, applicant provides documentation from the Collin County Environmental Services indicating whether or not a Food Service/Health permit is required for the event. This includes all food items: sold, free, food trucks, catering, homemade, prepackaged, etc.;
  - a. Please contact the Environmental Services Specialist at 972-548-5528 or 972-548-5585. The Collin County website is [www.collincountytx.gov](http://www.collincountytx.gov) for further information.
  - b. If permit is required by Environmental Services, provide staff with a list of all planned food vendors and a copy of their current Collin County Food Service/Health permit, or intent to receive a Temporary/Short-Term Event Food Service/Health Permit.
- There will be adequate sanitation available in or adjacent to the event, in addition to the City facilities as deemed necessary, such as port-a-lets, wash stations, and other required health facilities.
- The event is not being conducted for unlawful or discriminatory purposes. The event is in adherence to all Parks and Recreation rules and City Ordinances.

Please call the Parks and Recreation Department at 972-516-6340, prompt 1, if you have any questions pertaining to the Park Event Application.

### Applicant Information



**Name of Organization \***

Wylie POLICE Club

**Website**[https://www.wylietexas.gov/community2/youth\\_programs/police\\_club.php](https://www.wylietexas.gov/community2/youth_programs/police_club.php)**Are you a non profit? \***☒ Yes ☐ No**Please upload 501c3 Documents****Contact Information****Primary Contact Name \***

Jose Serrato

**Event Information****Event Name/Title \***

Co-ed Softball Tournament

**Event Type \***

Fundraiser

**Purpose of event \***

Money raised for this event gets used throughout the year for community events.

**Event Location \***

Founders Park

851 Hensley Lane

**Proposed Event Date \***

11/02/2024

**Alternative Event Date \***

11/09/2024

**Start Time \***

08:00:00 AM

☐ Include Setup**End Time \***

10:00:00 PM

☐ Include Cleanup**Do you plan to sell items of any kind?**

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☒ Yes ☐ No**Please specify all items you plan to sell**

Individually Packaged Food and Drinks

**Will there be food items provided?**☒ Yes ☐ No**Please specify the types of food items to be provided**

Individually Packaged Food and Drinks

**Who is providing the food?**☒ Applicant☐ Food Vendor☐ Other

**Anticipated number of Participating Vendors \***

1

**Anticipated Event Attendance \***

500

**Event Target Audience \***

Wylie Community

**Event Details \***

This event is a 16 team Co-Ed Slow pitch softball tournament meant for kids and the community to come together and enjoy a day of fun.

**Event Announcement and/or Flyers**

**Signature**



**Date \***

08/01/2024



**Texas School Safety Center Spotlight Award**  
***Student/Peer-Led Groups and/or Programs Winner (2nd Quarter - FY2019)***

The Wylie ISD P.O.L.I.C.E. (Practice of Leadership Integrity and Character Education) Club has been recognized by Texas State's Texas School Safety Center's Spotlight Program. This award recognizes individuals, schools and districts that foster education and learning through safe and secure campuses. Quarterly recipients will be considered for their annual overall awards presented at the Texas School Safety Conference in June 2019. Wylie ISD and Wylie PD won for Student/Peer-Led Groups and Programs. Officer Michael Stewart and Officer Mike Hashimoto run the program.

**Sponsor/Donation Opportunities**

The Wylie P.O.L.I.C.E. Club holds several events throughout the school year to raise money for worthy causes and people in the community in need of assistance. These events include but are certainly not limited to the following:

- The annual Parents Night Out/Toy Drive to benefit families at Christmas
- The annual Slow Pitch Softball Tournament
- Fundraisers for Fallen Officers
- Fundraisers for the Collin County Child Advocacy Center
- AND LOTS MORE

If you or your company are interested in sponsoring an event or need help with an upcoming event please contact Officer Stewart (<mailto:michael.stewart@wylietetexas.gov>).

If you would like to make a general donation to the Wylie P.O.L.I.C.E. Club to assist with its continuing efforts to support our community please contact Officer Stewart (<mailto:michael.stewart@wylietetexas.gov>) to learn how.

**Wylie Citizens Police Academy Alumni Association Scholarship**

In 2013, the Wylie P.O.L.I.C.E. Club was established and is sponsored by the Wylie Police Department's School Resource Officers. This club is an organization at the high school level available to Wylie ISD students in ninth through 12th grade. These students give up countless hours to work community events and fundraisers throughout the school year in an effort to make our community better. The Wylie Citizens Police Academy Alumni Association has established a scholarship to recognize a Wylie P.O.L.I.C.E. Club member who has gone above and beyond in their efforts to help other people. The Wylie ISD senior selected to receive this award has shown to be a shining example of character, leadership, intelligence, and hard work.

## YOUTH PROGRAMS (COMMUNITY2/YOUTH\_PROGRAMS/INDEX.PHP)

### P.O.L.I.C.E. Club

The P.O.L.I.C.E. (Practice of Leadership Integrity and Character Education) Club is an organization at the high school level available to Wylie ISD students in ninth through 12th grade. The club is sponsored by the Wylie Police Department's School Resource Officers. The organization gives students a better understanding of the law enforcement profession from the local to the federal level. The organization also teaches students the importance of good leadership and character traits. If your child is interested in joining the P.O.L.I.C.E. Club [email SRO Michael Stewart](mailto:michael.stewart@wylietexas.gov) (<mailto:michael.stewart@wylietexas.gov>).



The main purpose of the organization is to build better student leaders in our schools. This is done by educating the students on what it takes to be a good leader and how they as students have a major role in shaping the atmosphere of their school campus. This organization increases student involvement in their schools and in the community. It allows students to make a difference and change their community and schools for the better.



The P.O.L.I.C.E. Club is a great opportunity for students to learn about important issues that are affecting their lives today and will in the future. It gives the students a voice in dealing with issues in their schools that the students see as problems. It allows the students to form a positive relationship with their School Resource Officers, which in turn, makes for a better and safer school environment for both students and staff members.



(<https://www.facebook.com/WyliePoliceClub/>)





# Wylie City Council

---

## AGENDA REPORT

Department: Parks and Recreation  
Prepared By: Janet Pieper

Account Code: \_\_\_\_\_

### Subject

Consider, and act upon, approval of the Non-Profit Park Event Application from the Cure Sanfilippo Foundation to hold the 3<sup>rd</sup> Annual Do it for Declan 5K and Fun Run event at Founders Park on Saturday, December 14, 2024.

### Recommendation

Motion to approve the Item as presented.

### Discussion

This is a repeat event hosted by the Cure Sanfilippo Foundation, a non-profit organization, at Founders Park on Saturday, December 14, 2024, from 5:00 am to 12:00 pm. Representative Katharine Sink advised the organization plans to sell registrations and Cure Sanfilippo Foundation merchandise, schedule food vendor trucks, and set up sponsor booths. All proceeds go to the Cure Sanfilippo Foundation to fund critical research for treatments and a cure for Sanfilippo.



**Parks & Recreation Department**  
 300 Country Club Rd, Building 100  
 Wylie, TX 75098  
 972-516-6340 | Parks@wylietexas.gov

## Non-Profit Park Event Application

**Please note that this application is NOT required in order to reserve a pavilion or gazebo for typical private group parties, meetings, reunions, or family events. It is also NOT required to reserve an athletic field for practices or pick up games; instead click on the following link to make a reservation: <https://anc.apm.activecommunities.com/wylie>**

Submission of this Non-Profit Park Event Application is required for special public non-profit events, 5K/fun runs, fundraisers, events with food and/or merchandise vendors, and all events wherein items will be sold. This form is reviewed by staff for approval prior to the requested event and must be submitted a minimum of twelve weeks in advance, and no sooner than 6 months prior to the event date being requested.

After City staff reviews the application, a Non-Profit Park Event Application may be considered for recommendation of approval by the Wylie Parks and Recreation Board, with the final review for approval completed by Wylie City Council if staff finds that:

- Priority use is given to City Events and private rentals;
- All fees have been paid;
- The event does not:
  - a. Conflict or compete with another approved non-City event, in consideration of event size, location, expected attendance, etc., as determined by staff;
  - b. Conflict or compete with City events and programs, as determined by staff (no car shows permitted 30 days prior to or 14 days after the City-sponsored Bluegrass on Ballard event);
  - c. Present an unreasonable danger to health or safety;
  - d. Cause loss or damage to City property;
  - e. Interfere with or place a burden on Public Safety services;
  - f. Interrupt the safe and orderly movement of pedestrians and vehicles.
- For events including food items, applicant provides documentation from the Collin County Environmental Services indicating whether or not a Food Service/Health permit is required for the event. This includes all food items: sold, free, food trucks, catering, homemade, prepackaged, etc.;
  - a. Please contact the Environmental Services Specialist at 972-548-5528 or 972-548-5585. The Collin County website is [www.collincountytx.gov](http://www.collincountytx.gov) for further information.
  - b. If permit is required by Environmental Services, provide staff with a list of all planned food vendors and a copy of their current Collin County Food Service/Health permit, or intent to receive a Temporary/Short-Term Event Food Service/Health Permit.
- There will be adequate sanitation available in or adjacent to the event, in addition to the City facilities as deemed necessary, such as port-a-lets, wash stations, and other required health facilities.
- The event is not being conducted for unlawful or discriminatory purposes. The event is in adherence to all Parks and Recreation rules and City Ordinances.

Please call the Parks and Recreation Department at 972-516-6340, prompt 1, if you have any questions pertaining to the Park Event Application.

### Applicant Information



**Name of Organization \***

Cure Sanfilippo Foundation

**Website**<https://curesanfilippofoundation.org/>**Are you a non profit? \***☒ Yes ☐ No**Please upload 501c3 Documents****Contact Information****Primary Contact Name \***

Katharine Sink

**Event Information****Event Name/Title \***

3rd Annual Do it for Declan 5K and Fun Run

**Event Type \***

5k/Walk

**Purpose of event \***

Raise funds for the Cure Sanfilippo Foundation

**Event Location \***

Founders Park

851 Hensley Lane

**Proposed Event Date \***

12/14/2024

**Alternative Event Date \***

12/21/2024

**Start Time \***

05:00:00 AM

☐ Include Setup**End Time \***

12:00:00 PM

☐ Include Cleanup**Do you plan to sell items of any kind?**

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☒ Yes ☐ No**Please specify all items you plan to sell**

T-shirts, CureSFF merchandise

**Will there be food items provided?**☒ Yes ☐ No**Please specify the types of food items to be provided**

Coffee, donuts, power bars, popsicles, bagels

**Who is providing the food?**☐ Applicant☐ Food Vendor☒ Other Applicant and potential vendors**Anticipated number of Participating Vendors \***

2

**Anticipated Event Attendance \***

150

Event Target Audience\*

Ages 0 - 99

Event Details\*

The event will be a one mile fun run followed by a 5K. There will be one or two food trucks, booths set up by sponsors (10 x 10 tent). All proceeds will go to the Cure Sanfilippo Foundation.

Event Announcement and/or Flyers

Flyer 2024.pdf	197.48KB
Do it For Declan 5K Sponsor 2024.pdf	312.19KB

Signature



Date\*

06/22/2024





# Wylie City Council

---

## AGENDA REPORT

Department: Parks and Recreation

Account Code: \_\_\_\_\_

Prepared By: Janet Pieper

### Subject

Consider, and act upon, approval of the recommendation to amend the Parks and Recreation Board Bylaws.

### Recommendation

Motion to approve the item as presented.

### Discussion

Staff is recommending to remove the Bylaw requirement for Board approval of the annual meeting calendar. Meetings will continue to be scheduled on the second Monday of each month unless this coincides with a City holiday, WISD's Spring Break, there are no agenda items, or it is necessary for a special meeting to be called. In these cases, staff will issue a meeting cancellation notice. An updated annual calendar will continue to be provided to Board Members for their convenience.



# City of Wylie

## Parks and Recreation Board Bylaws

---

### ARTICLE I. Name

As authorized by the City Charter, City of Wylie, and City Ordinance No. 78-18. This body shall be known as the Parks and Recreation Board.

### ARTICLE II. Meetings

- A. The regular meeting of the Parks and Recreation Board shall be held monthly in the Municipal Complex Council Chambers unless staff determines otherwise.
- B. Special meetings may be called by the Chairperson or at the call of any two members of the Board, provided that notice thereof be given to all Board Members.
- C. A majority of the members shall constitute a quorum at all meetings of the Board.
- D. All agenda items presented for a vote of the Parks and Recreation Board shall be decided by a simple majority of the quorum, including the vote of the Chairperson.
- E. Any member of the Board who misses three consecutive meetings without good cause shall be deemed to have resigned, and the Board will recommend to City Council that a replacement be appointed for the balance of the unexpired term.
- F. The most current edition of Robert's Rules of Order will guide the parliamentary procedure of the Board. The Board is not strictly bound to comply with Robert's Rules of Order.
- G. The Chairperson may request agenda items at least one week before the meeting. Agenda items requested by any member must be submitted and approved by the Chairperson before being submitted to the staff liaison. Any two Board Members (not including the Chairperson) may submit an item to the staff liaison to be placed on the Board Agenda at least one week before the meeting. Agenda items submitted must be made in writing to the staff liaison.

### ARTICLE III. Officers

- A. The officers of the Board shall be a Chairperson, Vice-Chairperson, and Secretary (a City Staff member will serve as Secretary).

- B. Officers shall be elected and take office at the first regular meeting after the new Board Members have been appointed and sworn in.
- C. Vacancies shall be handled as follows:
  - a. In the event of the resignation or incapacity of the Chairperson, the Vice-Chairperson shall become the Chairperson for the unexpired portion of the term.
  - b. Vacancies in officers other than the Chairperson shall be filled for the unexpired term by election from the remaining Parks and Recreation Board Members.
- D. The duties of the officers shall be as follows:
  - a. Chairperson:
    - i. Preside at all meetings.
    - ii. Represent the Parks and Recreation Board at public functions.
    - iii. Appoint special committees.
    - iv. Assist Parks and Recreation staff in establishing the agenda for each meeting, as needed.
  - b. Vice-Chairperson:
    - i. Assist the Chairperson in directing the affairs of the Board and act in the Chairperson's absence.
  - c. Secretary:
    - i. The City Secretary's office will record and maintain the minutes. This "Secretary position" will be occupied by a City Staff member, not an official Board position.
    - ii. The Staff Liaison will be responsible for producing the agenda and distributing the agenda and minutes to the Parks and Recreation Board and City Manager. An official record of attendance will be kept in the minutes. ~~The Board will approve a yearly calendar of monthly meetings by the regular December meeting.~~

#### **ARTICLE IV. Board Members**

- A. The City Council appoints Board Members.
- B. No member shall serve on the board for more than three consecutive, two-year terms or six consecutive years, whichever is less, unless extended by the affirmative vote of at least three-fourths of the full membership of the City Council. Except for a board member whose tenure has been extended by the City Council as provided in subsection (b) of this section, a board member who has served three consecutive, two-year terms or six consecutive years, whichever is less, on the board may be reappointed to serve on the board after being off the board for at least one year, and upon reappointment, the board member is eligible to serve another three consecutive terms or six consecutive years, whichever is less. Such board member is eligible, however, for appointment to a different board or commission without waiting. (Per Chapter 78 Section 78-23)

## **ARTICLE V. Committees**

- A. Committees may be appointed for particular purposes by the Chairperson and with the consent of the majority of the Board. All committees will have at least one Parks and Recreation Board member serving on them. These committees are automatically dissolved upon completion of the assignment.
- B. Progress reports and a final report on completion of assignments will be given at each Board Meeting.

## **ARTICLE VI. Powers and Duties of Board Members**

- A. Abide by applicable ordinances of the City of Wylie.
- B. Act in an advisory capacity to the City Council, City Manager, and Parks and Recreation Staff.
- C. Make ordinance and bylaw recommendations.
- D. Assist in planning and guiding the improvement of parks and recreation facilities.
- E. Assist in interpreting the ordinances and functions of the Parks and Recreation Department to the public. Encourage the development and advancement of the Parks and Recreation Department in every possible way.
- F. Provide an opinion on dedications and donations.
- G. Recommend ordinance variance regarding fundraising events.
- H. Advocate the benefits of Parks and Recreation by:
  - a. volunteering assistance at Parks and Recreation Department events.
  - b. participating in public education and information engagements as needed.

## **ARTICLE VII. Amendments**

- A. These by-laws may be amended by a majority vote at any regular meeting, provided all members have been notified of the proposed amendments at least three days before such meeting. Such an amendment would then be subject to approval by the City Council.



# Wylie City Council

---

## AGENDA REPORT

Department: Finance

Account Code: \_\_\_\_\_

Prepared By: Melissa Brown

### Subject

Consider, and act upon, the City of Wylie Monthly Revenue and Expenditure Report for July 31, 2024.

### Recommendation

Motion to approve the Item as submitted.

### Discussion

The Finance Department has prepared the attached reports for the City Council as required by the City Charter.

## CITY OF WYLIE

## MONTHLY FINANCIAL REPORT

July 31, 2024

ACCOUNT DESCRIPTION	ANNUAL BUDGET 2023-2024	CURRENT MONTH ACTUAL 2023-2024	YTD ACTUAL 2023-2024	YTD ACTUAL AS A PERCENT OF BUDGET	Benchmark 83.33%
<b>GENERAL FUND REVENUE SUMMARY</b>					
TAXES	39,807,333	866,358	36,931,132	92.77%	A
FRANCHISE FEES	2,953,146	2,384	2,441,060	82.66%	
LICENSES AND PERMITS	1,275,000	113,072	845,229	66.29%	B
INTERGOVERNMENTAL REV.	2,615,790	-1,965	2,070,686	79.16%	
SERVICE FEES	4,343,203	363,807	3,744,866	86.22%	C
COURT FEES	340,000	32,911	284,886	83.79%	
INTEREST INCOME	1,526,221	121,641	1,243,519	81.48%	D
MISCELLANEOUS INCOME	278,974	3,017	134,220	48.11%	
OTHER FINANCING SOURCES	2,646,411	17,091	2,715,963	102.63%	E
<b>REVENUES</b>	<b>55,786,078</b>	<b>1,518,315</b>	<b>50,411,560</b>	<b>90.37%</b>	
USE OF FUND BALANCE	0	0	0	0.00%	
USE OF CARRY-FORWARD FUNDS	1,914,392	NA	NA	NA	F
<b>TOTAL REVENUES</b>	<b>57,700,470</b>	<b>1,518,315</b>	<b>50,411,560</b>	<b>87.37%</b>	
<b>GENERAL FUND EXPENDITURE SUMMARY</b>					
CITY COUNCIL	96,263	5,064	43,785	45.49%	
CITY MANAGER	1,406,865	114,332	1,076,180	76.49%	
CITY SECRETARY	472,576	26,721	366,833	77.62%	
CITY ATTORNEY	320,000	43,427	172,227	53.82%	G
FINANCE	1,461,966	78,808	1,198,007	81.94%	
FACILITIES	1,086,915	80,235	815,525	75.03%	
MUNICIPAL COURT	668,277	54,792	510,077	76.33%	
HUMAN RESOURCES	956,765	74,068	774,030	80.90%	
PURCHASING	364,756	24,065	288,834	79.19%	
INFORMATION TECHNOLOGY	2,286,028	111,764	1,843,058	80.62%	
POLICE	14,659,064	1,975,205	11,889,531	81.11%	
FIRE	16,943,368	1,465,474	12,511,337	73.84%	
EMERGENCY COMMUNICATIONS	2,657,616	144,566	1,745,072	65.66%	
ANIMAL CONTROL	1,608,848	49,042	515,616	32.05%	H
PLANNING	396,749	30,192	291,205	73.40%	
BUILDING INSPECTION	581,030	39,043	419,289	72.16%	
CODE ENFORCEMENT	233,061	16,033	156,742	67.25%	
STREETS	4,278,544	334,422	2,685,788	62.77%	
PARKS	2,854,219	249,852	2,031,500	71.18%	
LIBRARY	2,425,153	188,828	1,894,506	78.12%	
COMBINED SERVICES	6,669,169	131,916	3,707,801	55.60%	
<b>TOTAL EXPENDITURES</b>	<b>62,427,233</b>	<b>5,237,850</b>	<b>44,936,941</b>	<b>71.98%</b>	
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>-4,726,762</b>	<b>-3,719,534</b>	<b>5,474,620</b>	<b>15.38%</b>	
<p>A. Property Tax Collections for FY23-24 as of July 31, 2024 are 99.58%, in comparison to FY22-23 for the same time period of 99.36%. Sales tax is on a 2 month lag and only eight months have been received. Sales Tax is up 6.72% compared to same time period in previous year.</p> <p>B. Building Permits are down 27% from FY 2023-24. Permits fluctuate monthly. Commercial permit fees are down due to a decrease in the size of the new commercial buildings.</p> <p>C. Service Fees: Trash fees are on a one month lag and only nine months have been received. The remaining fees are from other seasonal fees.</p> <p>D. Interest Rates have remained relatively flat over the last year. Fund Balance has decreased due to large transfers to capital funds.</p> <p>E. Yearly transfer from Utility Fund and insurance recoveries.</p> <p>F. Largest Carry Forward items: \$150,000 for PW/Community Services Software, \$288,000 for police and streets vehicles, \$338,840 for ambulance, \$119,102 for APX Mobile Radios, \$600,000 for Woodbridge/Hensley Traffic Signal.</p> <p>G. Expected attorney fees have not been expensed yet.</p> <p>H. \$800,000 remodel has not been started</p>					

## CITY OF WYLIE

## MONTHLY FINANCIAL REPORT

July 31, 2024

ACCOUNT DESCRIPTION	ANNUAL BUDGET 2023-2024	CURRENT MONTH ACTUAL 2023-2024	YTD ACTUAL 2023-2024	YTD ACTUAL AS A PERCENT OF BUDGET	Benchmark 83.33%
<b>UTILITY FUND REVENUES SUMMARY</b>					
SERVICE FEES	29,434,997	2,773,537	21,145,102	71.84%	I
INTEREST INCOME	719,896	109,174	1,043,585	144.96%	J
MISCELLANEOUS INCOME	70,000	1,845	130,355	186.22%	
OTHER FINANCING SOURCES				0.00%	
<b>REVENUES</b>	<b>30,224,893</b>	<b>2,884,556</b>	<b>22,319,042</b>	<b>73.84%</b>	
USE OF FUND BALANCE	0	NA	0	0	
USE OF CARRY-FORWARD FUNDS	1,449,523	NA	NA	NA	K
<b>TOTAL REVENUES</b>	<b>31,674,416</b>	<b>NA</b>	<b>22,319,042</b>	<b>70.46%</b>	
<b>UTILITY FUND EXPENDITURE SUMMARY</b>					
UTILITY ADMINISTRATION	674,435	21,851	429,853	63.74%	
UTILITIES - WATER	4,100,675	181,021	2,434,880	59.38%	
CITY ENGINEER	1,413,585	74,863	887,456	62.78%	
UTILITIES - SEWER	1,652,186	128,502	1,117,036	67.61%	
UTILITY BILLING	1,558,604	98,326	987,515	63.36%	
COMBINED SERVICES	20,218,615	4,824	16,355,379	80.89%	
<b>TOTAL EXPENDITURES</b>	<b>29,618,100</b>	<b>509,387</b>	<b>22,212,118</b>	<b>75.00%</b>	
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>2,056,315</b>	<b>2,375,169</b>	<b>106,923</b>	<b>-4.53%</b>	
I. Most Utility Fund Revenue is on a one month lag and only nine months have been received. J. Interest Rates have remained relatively flat over the last year. Fund Balance has increased. K. Largest Carry Forward items: PW/Community Services Software \$135,730, Lead and Copper Revision \$150,964, Water Pump Station Backup Generators \$736,937 and Dogwood Drive Waterline Replacement \$100,000.					



# Wylie City Council

---

## AGENDA REPORT

Department: Finance

Account Code: \_\_\_\_\_

Prepared By: Melissa Brown

### Subject

Consider, and place on file, the City of Wylie Monthly Investment Report for July 31, 2024.

### Recommendation

Motion to approve the Item as submitted.

### Discussion

The Finance Department has prepared the attached reports for the City Council as required by the City Charter.



# City Of Wylie

## 2023-2024 Investment Report July 31, 2024

Money Market Accounts:  
Certificates of Deposit:  
Treasury Bills:  
Treasury Notes:  
Government Agency Notes:

MMA
CCD
T-Bills
T-Notes
AN

Invest. Number	Principal Amount	Type Of Security	Interest Rate	Issuer	Purchase Date	Maturity Date
1	\$16,966,325.60	MMA	5.3173%	Texpool	12/31/2006	NA
2	\$17,555,738.00	MMA	5.3131%	TexStar	3/15/2011	NA
	\$34,522,063.60					

Total

Weighted Average Coupon:  
Weighted Average Maturity (Days):

5.3152%
1.00

Money Markets:  
Certificates of Deposits:

\$34,522,063.60
\$0.00
\$34,522,063.60



*Melina Brown* 8-20-24  
Finance Director/Investment Officer



# Wylie City Council

---

## AGENDA REPORT

Department: WEDC  
Prepared By: Jason Greiner

Account Code: \_\_\_\_\_

### Subject

Consider, and place on file, the monthly Revenue and Expenditure Report for the Wylie Economic Development Corporation as of July 31, 2024.

### Recommendation

Motion to approve the Item as presented.

### Discussion

The Wylie Economic Development Corporation (WEDC) Board of Directors approved the attached financials on August 21, 2024.

# July Rev/Exp Report

## Account Summary

For Fiscal: 2023-2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 111 - WYLIE ECONOMIC DEVEL CORP</b>							
<b>Revenue</b>							
<b>Category: 400 - Taxes</b>							
<a href="#">111-4000-40210</a>	SALES TAX	4,536,561.00	4,536,561.00	374,225.19	3,154,111.46	-1,382,449.54	30.47 %
<b>Category: 400 - Taxes Total:</b>		<b>4,536,561.00</b>	<b>4,536,561.00</b>	<b>374,225.19</b>	<b>3,154,111.46</b>	<b>-1,382,449.54</b>	<b>30.47%</b>
<b>Category: 460 - Interest Income</b>							
<a href="#">111-4000-46110</a>	ALLOCATED INTEREST EARNINGS	112,000.00	112,000.00	45,750.43	439,693.50	327,693.50	392.58 %
<b>Category: 460 - Interest Income Total:</b>		<b>112,000.00</b>	<b>112,000.00</b>	<b>45,750.43</b>	<b>439,693.50</b>	<b>327,693.50</b>	<b>292.58%</b>
<b>Category: 480 - Miscellaneous Income</b>							
<a href="#">111-4000-48110</a>	RENTAL INCOME	48,600.00	48,600.00	400.00	30,380.65	-18,219.35	37.49 %
<a href="#">111-4000-48410</a>	MISCELLANEOUS INCOME	0.00	1,250.00	0.00	1,947.08	697.08	155.77 %
<a href="#">111-4000-48430</a>	GAIN/(LOSS) SALE OF CAP ASSETS	2,655,970.00	2,655,970.00	0.00	-223,384.36	-2,879,354.36	108.41 %
<b>Category: 480 - Miscellaneous Income Total:</b>		<b>2,704,570.00</b>	<b>2,705,820.00</b>	<b>400.00</b>	<b>-191,056.63</b>	<b>-2,896,876.63</b>	<b>107.06%</b>
<b>Revenue Total:</b>		<b>7,353,131.00</b>	<b>7,354,381.00</b>	<b>420,375.62</b>	<b>3,402,748.33</b>	<b>-3,951,632.67</b>	<b>53.73%</b>
<b>Expense</b>							
<b>Category: 510 - Personnel Services</b>							
<a href="#">111-5611-51110</a>	SALARIES	440,500.00	460,570.00	33,505.99	328,361.77	132,208.23	28.71 %
<a href="#">111-5611-51130</a>	OVERTIME	0.00	0.00	0.00	871.40	-871.40	0.00 %
<a href="#">111-5611-51140</a>	LONGEVITY PAY	1,200.00	1,200.00	0.00	1,092.00	108.00	9.00 %
<a href="#">111-5611-51310</a>	TMRS	68,500.00	71,611.00	4,883.43	47,899.90	23,711.10	33.11 %
<a href="#">111-5611-51410</a>	HOSPITAL & LIFE INSURANCE	81,000.00	81,169.00	5,023.41	50,117.29	31,051.71	38.26 %
<a href="#">111-5611-51420</a>	LONG-TERM DISABILITY	1,600.00	1,714.00	62.47	538.41	1,175.59	68.59 %
<a href="#">111-5611-51440</a>	FICA	27,000.00	28,245.00	1,909.17	18,991.93	9,253.07	32.76 %
<a href="#">111-5611-51450</a>	MEDICARE	6,400.00	6,691.00	446.50	4,441.68	2,249.32	33.62 %
<a href="#">111-5611-51470</a>	WORKERS COMP PREMIUM	2,100.00	2,100.00	0.00	1,137.35	962.65	45.84 %
<a href="#">111-5611-51480</a>	UNEMPLOYMENT COMP (TWC)	1,600.00	1,600.00	13.75	617.47	982.53	61.41 %
<b>Category: 510 - Personnel Services Total:</b>		<b>629,900.00</b>	<b>654,900.00</b>	<b>45,844.72</b>	<b>454,069.20</b>	<b>200,830.80</b>	<b>30.67%</b>
<b>Category: 520 - Supplies</b>							
<a href="#">111-5611-52010</a>	OFFICE SUPPLIES	5,000.00	5,000.00	632.38	3,538.17	1,461.83	29.24 %
<a href="#">111-5611-52040</a>	POSTAGE & FREIGHT	300.00	300.00	0.00	194.70	105.30	35.10 %
<a href="#">111-5611-52810</a>	FOOD SUPPLIES	3,000.00	3,000.00	362.28	2,624.39	375.61	12.52 %
<b>Category: 520 - Supplies Total:</b>		<b>8,300.00</b>	<b>8,300.00</b>	<b>994.66</b>	<b>6,357.26</b>	<b>1,942.74</b>	<b>23.41%</b>
<b>Category: 540 - Materials for Maintenance</b>							
<a href="#">111-5611-54610</a>	FURNITURE & FIXTURES	2,500.00	2,500.00	0.00	325.80	2,174.20	86.97 %
<a href="#">111-5611-54810</a>	COMPUTER HARD/SOFTWARE	7,650.00	7,650.00	0.00	2,299.98	5,350.02	69.93 %
<b>Category: 540 - Materials for Maintenance Total:</b>		<b>10,150.00</b>	<b>10,150.00</b>	<b>0.00</b>	<b>2,625.78</b>	<b>7,524.22</b>	<b>74.13%</b>
<b>Category: 560 - Contractual Services</b>							
<a href="#">111-5611-56030</a>	INCENTIVES	1,929,250.00	1,929,250.00	43,000.00	1,111,000.00	818,250.00	42.41 %
<a href="#">111-5611-56040</a>	SPECIAL SERVICES	37,270.00	37,270.00	8,907.50	25,612.50	11,657.50	31.28 %
<a href="#">111-5611-56041</a>	SPECIAL SERVICES-REAL ESTATE	234,500.00	234,500.00	95,289.48	223,298.94	11,201.06	4.78 %
<a href="#">111-5611-56042</a>	SPECIAL SERVICES-INFRASTRUCTUR	10,324,000.00	10,324,000.00	218,989.82	225,091.18	10,098,908.82	97.82 %
<a href="#">111-5611-56080</a>	ADVERTISING	226,125.00	196,125.00	5,067.00	98,631.91	97,493.09	49.71 %
<a href="#">111-5611-56090</a>	COMMUNITY DEVELOPMENT	64,950.00	66,200.00	5,650.77	41,007.47	25,192.53	38.06 %
<a href="#">111-5611-56110</a>	COMMUNICATIONS	7,900.00	7,900.00	735.41	4,370.34	3,529.66	44.68 %
<a href="#">111-5611-56180</a>	RENTAL	27,000.00	27,000.00	0.00	20,250.00	6,750.00	25.00 %
<a href="#">111-5611-56210</a>	TRAVEL & TRAINING	73,000.00	73,000.00	1,978.19	53,512.29	19,487.71	26.70 %
<a href="#">111-5611-56250</a>	DUES & SUBSCRIPTIONS	60,733.00	60,733.00	1,391.08	59,244.19	1,488.81	2.45 %
<a href="#">111-5611-56310</a>	INSURANCE	6,800.00	6,800.00	0.00	5,653.11	1,146.89	16.87 %
<a href="#">111-5611-56510</a>	AUDIT & LEGAL SERVICES	23,000.00	53,000.00	4,674.60	31,183.93	21,816.07	41.16 %
<a href="#">111-5611-56570</a>	ENGINEERING/ARCHITECTURAL	530,175.00	530,175.00	40,095.90	412,779.82	117,395.18	22.14 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">111-5611-56610</a> UTILITIES-ELECTRIC	2,400.00	2,400.00	221.89	1,752.15	647.85	26.99 %
Category: 560 - Contractual Services Total:	13,547,103.00	13,548,353.00	426,001.64	2,313,387.83	11,234,965.17	82.92%
Category: 570 - Debt Service & Capital Replacement						
<a href="#">111-5611-57410</a> PRINCIPAL PAYMENT	600,096.00	600,096.00	50,606.75	498,361.21	101,734.79	16.95 %
<a href="#">111-5611-57415</a> INTEREST EXPENSE	631,902.00	631,902.00	52,059.72	528,303.49	103,598.51	16.39 %
Category: 570 - Debt Service & Capital Replacement Total:	1,231,998.00	1,231,998.00	102,666.47	1,026,664.70	205,333.30	16.67%
Category: 580 - Capital Outlay						
<a href="#">111-5611-58110</a> LAND-PURCHASE PRICE	1,000,000.00	1,000,000.00	0.00	7,079.00	992,921.00	99.29 %
<a href="#">111-5611-58995</a> CONTRA CAPITAL OUTLAY	0.00	0.00	0.00	-7,079.00	7,079.00	0.00 %
Category: 580 - Capital Outlay Total:	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	100.00%
Expense Total:	16,427,451.00	16,453,701.00	575,507.49	3,803,104.77	12,650,596.23	76.89%
Fund: 111 - WYLIE ECONOMIC DEVEL CORP Surplus (Deficit):	-9,074,320.00	-9,099,320.00	-155,131.87	-400,356.44	8,698,963.56	95.60%
Report Surplus (Deficit):	-9,074,320.00	-9,099,320.00	-155,131.87	-400,356.44	8,698,963.56	95.60%

Budget Report

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Group Summary

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 111 - WYLIE ECONOMIC DEVEL CORP						
Revenue						
400 - Taxes	4,536,561.00	4,536,561.00	374,225.19	3,154,111.46	-1,382,449.54	30.47%
460 - Interest Income	112,000.00	112,000.00	45,750.43	439,693.50	327,693.50	292.58%
480 - Miscellaneous Income	2,704,570.00	2,705,820.00	400.00	-191,056.63	-2,896,876.63	107.06%
Revenue Total:	7,353,131.00	7,354,381.00	420,375.62	3,402,748.33	-3,951,632.67	53.73%
Expense						
510 - Personnel Services	629,900.00	654,900.00	45,844.72	454,069.20	200,830.80	30.67%
520 - Supplies	8,300.00	8,300.00	994.66	6,357.26	1,942.74	23.41%
540 - Materials for Maintenance	10,150.00	10,150.00	0.00	2,625.78	7,524.22	74.13%
560 - Contractual Services	13,547,103.00	13,548,353.00	426,001.64	2,313,387.83	11,234,965.17	82.92%
570 - Debt Service & Capital Replacement	1,231,998.00	1,231,998.00	102,666.47	1,026,664.70	205,333.30	16.67%
580 - Capital Outlay	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	100.00%
Expense Total:	16,427,451.00	16,453,701.00	575,507.49	3,803,104.77	12,650,596.23	76.89%
Fund: 111 - WYLIE ECONOMIC DEVEL CORP Surplus (Deficit):	-9,074,320.00	-9,099,320.00	-155,131.87	-400,356.44	8,698,963.56	95.60%
Report Surplus (Deficit):	-9,074,320.00	-9,099,320.00	-155,131.87	-400,356.44	8,698,963.56	95.60%

Budget Report

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
111 - WYLIE ECONOMIC DEVEL CORP	-9,074,320.00	-9,099,320.00	-155,131.87	-400,356.44	8,698,963.56
Report Surplus (Deficit):	-9,074,320.00	-9,099,320.00	-155,131.87	-400,356.44	8,698,963.56

Wylie Economic Development Corporation  
Statement of Net Position  
As of July 31, 2024

**Assets**

Cash and cash equivalents	\$ 13,662,637.59	
Receivables	\$ 717,000.00	Note 1
Inventories	\$ 14,645,353.88	
Prepaid Items	\$ -	
<b>Total Assets</b>	<b>\$ 29,024,991.47</b>	

**Deferred Outflows of Resources**

Pensions	\$ 114,336.55	
<b>Total deferred outflows of resources</b>	<b>\$ 114,336.55</b>	

**Liabilities**

Accounts Payable and other current liabilities	\$ 21,066.87	
Unearned Revenue	\$ 1,200.00	Note 2
Non current liabilities:		
Due within one year	\$ 162,849.79	Note 3
Due in more than one year	\$ 15,136,816.48	
<b>Total Liabilities</b>	<b>\$ 15,321,933.14</b>	

**Deferred Inflows of Resources**

Pensions	\$ (8,336.41)	
<b>Total deferred inflows of resources</b>	<b>\$ (8,336.41)</b>	

**Net Position**

Net investment in capital assets	\$ -	
Unrestricted	\$ 13,809,058.47	
<b>Total Net Position</b>	<b>\$ 13,809,058.47</b>	

*Note 1: Includes incentives in the form of forgivable loans for \$67,000 (Glen Echo), \$450,000 (Phoenix Ascending), and \$200,000 (MLKJ)*

*Note 2: Deposits from rental property*

*Note 3: Liabilities due within one year includes compensated absences of \$32,301*

# Balance Sheet

## Account Summary

As Of 07/31/2024

Account	Name	Balance
<b>Fund: 111 - WYLIE ECONOMIC DEVEL CORP</b>		
<b>Assets</b>		
<a href="#">111-1000-10110</a>	CLAIM ON CASH AND CASH EQUIV.	13,660,637.59
<a href="#">111-1000-10115</a>	CASH - WEDC - INWOOD	0.00
<a href="#">111-1000-10135</a>	ESCROW	0.00
<a href="#">111-1000-10180</a>	DEPOSITS	2,000.00
<a href="#">111-1000-10198</a>	OTHER - MISC CLEARING	0.00
<a href="#">111-1000-10341</a>	TEXPOOL	0.00
<a href="#">111-1000-10343</a>	LOGIC	0.00
<a href="#">111-1000-10481</a>	INTEREST RECEIVABLE	0.00
<a href="#">111-1000-11511</a>	ACCTS REC - MISC	0.00
<a href="#">111-1000-11517</a>	ACCTS REC - SALES TAX	0.00
<a href="#">111-1000-12810</a>	LEASE PAYMENTS RECEIVABLE	0.00
<a href="#">111-1000-12950</a>	LOAN PROCEEDS RECEIVABLE	0.00
<a href="#">111-1000-12996</a>	LOAN RECEIVABLE	0.00
<a href="#">111-1000-12997</a>	ACCTS REC - JTM TECH	0.00
<a href="#">111-1000-12998</a>	ACCTS REC - FORGIVEABLE LOANS	717,000.00
<a href="#">111-1000-14112</a>	INVENTORY - MATERIAL/ SUPPLY	0.00
<a href="#">111-1000-14116</a>	INVENTORY - LAND & BUILDINGS	14,645,353.88
<a href="#">111-1000-14118</a>	INVENTORY - BAYCO/ SANDEN BLVD	0.00
<a href="#">111-1000-14310</a>	PREPAID EXPENSES - MISC	0.00
<a href="#">111-1000-14410</a>	DEFERRED OUTFLOWS	1,110,500.00
<b>Total Assets:</b>		<b>30,135,491.47</b>
		<b>30,135,491.47</b>
<b>Liability</b>		
<a href="#">111-2000-20110</a>	FEDERAL INCOME TAX PAYABLE	0.00
<a href="#">111-2000-20111</a>	MEDICARE PAYABLE	0.00
<a href="#">111-2000-20112</a>	CHILD SUPPORT PAYABLE	0.00
<a href="#">111-2000-20113</a>	CREDIT UNION PAYABLE	0.00
<a href="#">111-2000-20114</a>	IRS LEVY PAYABLE	0.00
<a href="#">111-2000-20115</a>	NATIONWIDE DEFERRED COMP	0.00
<a href="#">111-2000-20116</a>	HEALTH INSUR PAY-EMPLOYEE	4,072.49
<a href="#">111-2000-20117</a>	TMRS PAYABLE	7,088.84
<a href="#">111-2000-20118</a>	ROTH IRA PAYABLE	0.00
<a href="#">111-2000-20119</a>	WORKERS COMP PAYABLE	0.00
<a href="#">111-2000-20120</a>	FICA PAYABLE	0.00
<a href="#">111-2000-20121</a>	TEC PAYABLE	0.00
<a href="#">111-2000-20122</a>	STUDENT LOAN LEVY PAYABLE	0.00
<a href="#">111-2000-20123</a>	ALIMONY PAYABLE	0.00
<a href="#">111-2000-20124</a>	BANKRUPTCY PAYABLE	0.00
<a href="#">111-2000-20125</a>	VALIC DEFERRED COMP	0.00
<a href="#">111-2000-20126</a>	ICMA PAYABLE	0.00
<a href="#">111-2000-20127</a>	EMP. LEGAL SERVICES PAYABLE	0.00
<a href="#">111-2000-20130</a>	FLEXIBLE SPENDING ACCOUNT	8,462.30
<a href="#">111-2000-20131</a>	EDWARD JONES DEFERRED COMP	0.00
<a href="#">111-2000-20132</a>	EMP CARE FLITE	12.00
<a href="#">111-2000-20133</a>	Unemployment Comp Payable	27.45
<a href="#">111-2000-20151</a>	ACCRUED WAGES PAYABLE	0.00
<a href="#">111-2000-20180</a>	ADDIT EMPLOYEE INSUR PAY	92.32
<a href="#">111-2000-20199</a>	MISC PAYROLL PAYABLE	0.00
<a href="#">111-2000-20201</a>	AP PENDING	1,311.47
<a href="#">111-2000-20210</a>	ACCOUNTS PAYABLE	0.00
<a href="#">111-2000-20530</a>	PROPERTY TAXES PAYABLE	0.00
<a href="#">111-2000-20540</a>	NOTES PAYABLE	1,110,500.00
<a href="#">111-2000-20810</a>	DUE TO GENERAL FUND	0.00



Balance Sheet

As Of 07/31/2024

Account	Name	Balance
<a href="#">111-2000-22270</a>	DEFERRED INFLOW	0.00
<a href="#">111-2000-22275</a>	DEF INFLOW - LEASE PRINCIPAL	0.00
<a href="#">111-2000-22280</a>	DEFERRED INFLOW - LEASE INT	0.00
<a href="#">111-2000-22915</a>	RENTAL DEPOSITS	1,200.00
	<b>Total Liability:</b>	<b>1,132,766.87</b>
<b>Equity</b>		
<a href="#">111-3000-34110</a>	FUND BALANCE - RESERVED	0.00
<a href="#">111-3000-34590</a>	FUND BALANCE-UNRESERV/UNDESIG	29,403,081.04
	<b>Total Beginning Equity:</b>	<b>29,403,081.04</b>
Total Revenue		3,402,748.33
Total Expense		3,803,104.77
Revenues Over/Under Expenses		-400,356.44
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>29,002,724.60</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b>30,135,491.47</b>

Balance Sheet

As Of 07/31/2024

Account	Name	Balance
Fund: 922 - GEN LONG TERM DEBT (WEDC)		
Assets		
	Total Assets:	0.00
		0.00
Liability		
<a href="#">922-2000-28248</a>	GOVCAP LOAN/SERIES 2022	7,556,077.29
	Total Liability:	7,556,077.29
	Total Equity and Current Surplus (Deficit):	0.00
	Total Liabilities, Equity and Current Surplus (Deficit):	7,556,077.29
	*** FUND 922 OUT OF BALANCE ***	-7,556,077.29

\*\*\*Warning: Account Authorization is turned on. Please run the Unauthorized Account Listing Report to see if you are out of balance due to missing

## Wylie Economic Development Corporation

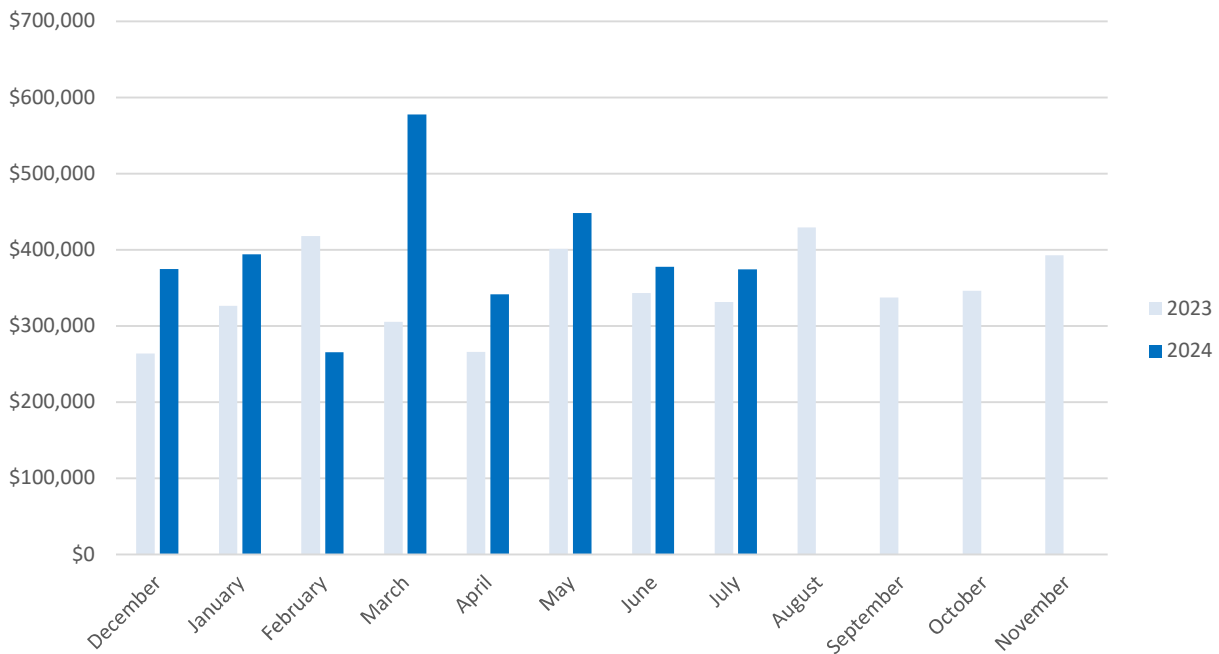
## SALES TAX REPORT

July 31, 2024

## BUDGETED YEAR

MONTH	FY 2021	FY 2022	FY 2023	FY 2024	DIFF 23 vs. 24	% DIFF 23 vs. 24
DECEMBER	\$ 235,381.33	\$ 263,577.66	\$ 338,726.54	\$ 374,686.38	\$ 35,959.83	10.62%
JANUARY	\$ 262,263.52	\$ 326,207.92	\$ 368,377.73	\$ 393,994.39	\$ 25,616.67	6.95%
FEBRUARY	\$ 456,571.35	\$ 417,896.79	\$ 480,381.11	\$ 265,491.94	\$ (214,889.17)	-44.73%
MARCH	\$ 257,187.91	\$ 305,605.50	\$ 313,686.17	\$ 577,757.71	\$ 264,071.54	84.18%
APRIL	\$ 221,881.55	\$ 265,773.80	\$ 310,050.94	\$ 341,335.06	\$ 31,284.12	10.09%
MAY	\$ 400,371.70	\$ 401,180.20	\$ 434,878.33	\$ 448,671.55	\$ 13,793.21	3.17%
JUNE	\$ 290,586.92	\$ 343,371.26	\$ 330,236.89	\$ 377,949.25	\$ 47,712.37	14.45%
JULY	\$ 314,559.10	\$ 331,432.86	\$ 379,162.00	\$ 374,225.20	\$ (4,936.80)	-1.30%
AUGUST	\$ 390,790.76	\$ 429,696.16	\$ 448,253.70	\$ -		
SEPTEMBER	\$ 307,681.15	\$ 337,512.61	\$ 371,880.65	\$ -		
OCTOBER	\$ 326,382.38	\$ 346,236.36	\$ 377,466.67	\$ -		
NOVEMBER	\$ 411,813.32	\$ 392,790.84	\$ 458,694.91	\$ -		
<b>Sub-Total</b>	<b>\$ 3,875,470.98</b>	<b>\$ 4,161,281.96</b>	<b>\$ 4,611,795.64</b>	<b>\$ 3,154,111.47</b>	<b>\$ 198,611.76</b>	<b>10.43%</b>
<b>Total</b>	<b>\$ 3,875,470.98</b>	<b>\$ 4,161,281.96</b>	<b>\$ 4,611,795.64</b>	<b>\$ 3,154,111.47</b>	<b>\$ 198,611.76</b>	<b>10.43%</b>

## WEDC Sales Tax Analysis



\*\*\* Sales Tax collections typically take 2 months to be reflected as Revenue. SlsTx receipts are then accrued back 2 months.  
 Example: July SlsTx Revenue is actually May SlsTx and is therefore the 7th allocation in FY24.

# Wylie Economic Development Corporation

## PERFORMANCE AGREEMENT REPORT

July 31, 2024

PERFORMANCE AGREEMENTS	TOTAL INCENTIVE	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	REMAINING AFTER CURRENT FY	PREVIOUS FY PAYMENTS	TOTAL INCENTIVE	
LUV-ROS	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	A
AMERICAN ENTITLEMENTS II	\$ 35,000.00	\$ 23,000.00	\$ 12,000.00	\$ -	\$ -	\$ -	\$ 12,000.00	\$ -	\$ 35,000.00	
NORTH DALLAS WYLIE LAND	\$ 120,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 120,000.00	
AXL	\$ 65,000.00	\$ 9,250.00	\$ 9,250.00	\$ -	\$ -	\$ -	\$ 9,250.00	\$ 46,500.00	\$ 65,000.00	
GLEN ECHO BREWING	\$ 100,000.00	\$ 50,000.00	\$ 30,000.00	\$ 20,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 100,000.00	B
MLKJ	\$ 80,000.00	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ 80,000.00	\$ -	\$ 80,000.00	C
CLF II LI WYLIE (LOVETT)	\$ 1,300,000.00	\$ 650,000.00	\$ 650,000.00	\$ -	\$ -	\$ -	\$ 650,000.00	\$ -	\$ 1,300,000.00	
DEANAN/DANK	\$ 30,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 30,000.00	
FIREWATER	\$ 300,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	\$ 300,000.00	
PHOENIX ASCENDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	D
SANDEN INTERNATIONAL	\$ 500,000.00	\$ 300,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	\$ 200,000.00	\$ -	\$ 500,000.00	
	<b>\$ 2,540,000.00</b>	<b>\$ 1,167,250.00</b>	<b>\$ 941,250.00</b>	<b>\$ 60,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,001,250.00</b>	<b>\$ 371,500.00</b>	<b>\$ 2,540,000.00</b>	
Deferred Out Flow							\$ 1,110,500.00			

A. Performance Agreement (\$10,000) and Forgiveable Land Grant (\$60,000 forgiven over 3 years). \$20,000/year in 2022, 2023, & 2024.

B. Performance Agreement (\$100,000) and Forgiveable Land Grant (\$100,000 forgiven over 3 years). \$33,000 CO, \$33,000 in 2025, and \$34,000 in 2026.

C. Performance Agreement (\$80,000) and Forgiveable Land Grant (\$200,000 forgiven over 3 years). \$50,000 CO & \$50,000/year in 2025, 2026, & 2027.

D. Forgiveable Land Grant (\$450,000 forgiven over 4 years). \$112,500 CO & \$112,500/year in 2026, 2027, & 2028.



# Wylie City Council

## AGENDA REPORT

Department: Police  
 Prepared By: Anthony Henderson

Account Code: \_\_\_\_\_

### Subject

Consider, and act upon, an Interlocal Cooperation Agreement for Jail Services between the City of Wylie and Collin County Sheriff's Office, and authorizing the City Manager to execute any necessary documents.

### Recommendation

Motion to approve the Item as presented.

### Discussion

The purpose of this ILA is to establish an agreement with the Collin County Sheriff's Office for the City of Wylie Detention to provide jail services. The Collin County Sheriff's Office has agreed to transport detainees from the Wylie Police Department Detention Center to Collin County Sheriff's Office Detention Center as outlined in the ILA.

## **Interlocal Cooperation Agreement for Jail Services**

This Interlocal Cooperation Agreement (“Agreement”) is entered into by and between Collin County, on behalf of the Sheriff’s Office (“Agency”), and the City of Wylie, Texas, a home-rule municipality (“Wylie”). Wylie and Agency are at times each referred to herein as a “party” or collectively as the “parties.”

### **RECITALS:**

1. Wylie has established a detainee lockup or holding facility known as the Wylie Jail, located at 2000 North Highway 78, Wylie, TX 75098 (“Wylie Jail”), for the handling, processing, housing, and detention of persons (detainees) arrested by authorized law enforcement agencies.
2. Agency desires to obtain jail services from Wylie at the Wylie Jail for the handling, processing, housing, and detention of persons arrested by Agency and for office space as provided by Wylie for use by Agency employees in preparing briefings, reports, and other approved activities, and Wylie has agreed to provide such access and use under the terms and conditions of this Agreement and pursuant to the provisions of Chapter 791 of the Texas Government Code (known as the Interlocal Cooperation Act), as amended.
3. Agency has agreed to transport detainees held at the Wylie Jail to the Collin County Jail.
4. The provision of such services is a governmental function that serves public health, safety, and welfare and is of mutual concern to the parties.
5. The parties deem it to be in the best interest of both parties to enter into this Agreement.
6. The consideration for the performance of governmental functions or services pursuant to this Agreement is in an amount that fairly compensates the performing party for the services or functions performed under this Agreement.

NOW, THEREFORE, in consideration of the foregoing and on the terms and conditions hereinafter set forth, and for other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

### **Section 1: Definitions**

As used in this Agreement, the following terms have the meanings set forth in this section:

The term “Jail Services” means all services legally necessary to provide for the confinement in the Wylie Jail of persons (detainees) accused or convicted of an offense.

### **Section 2: Term**

#### **2.01 Term**

The term of this Agreement shall begin on the Effective Date of this Agreement and end on September 30, 2025, unless terminated earlier by a party in accordance with the terms of this Agreement. The term of this Agreement shall be extended for successive terms of one (1) year each on the same terms and conditions

provided that a party has not provided to the other party a written notice of non-extension, which is ineffective unless received by the other party at least thirty (30) days before the end of the then-current term.

## 2.02 Termination

Either party may terminate this Agreement at any time and for any reason by giving the other party at least thirty (30) days prior written notice thereof.

## Section 3: Jail Fees

There will be no jail fees charged under this Agreement. In lieu of jail fees, agency agrees to transport as described in section 4.05.

## Section 4: Jail Services

### 4.01

Wylie agrees to the Jail Services, subject to the availability of space at the Wylie jail at the time the Agency requests Jail Services. Space will be unavailable when the Wylie Jail is filled to 100% of its capacity and unable to accept additional detainees. The Jail Manager is authorized to determine when the Wylie Jail is filled to 100% capacity and unable to accept additional detainees. Agency shall be notified when space unavailability is imminent.

### 4.02

The Wylie Jail shall provide the following Jail Services in accordance with the Wylie Jail policies and procedures, as they exist as of the Effective Date of this Agreement and as they are amended or modified from time to time in Wylie's sole discretion:

- (a) Intake of detainees brought to the Wylie Jail for Class C arrests if the detainee is presented by a Peace Officer with a valid and original warrant, a certified or facsimile copy of a valid arrest warrant, a teletype confirmation or an email confirmation of the warrant or a Probable Cause affidavit.
- (b) Intake of detainees brought to the Wylie Jail for Class B and above arrests if the detainee is presented by a Peace Officer with a valid CCSO Custody Sheet, Probable Cause Affidavit or warrant or TTY confirmation, Transfer of Custody Sheet, Bail Request Form, respective city custody sheet and any additional required documentation as per then-current Wylie Jail policy.
- (c) Intake of detainees brought to the Wylie Jail with a completed inventory and storage of Agency detainee property and/or monies. Acceptance of bulk property will be limited.
- (d) Intake of detainees brought to the Wylie Jail with a completed medical questionnaire and a Screening Form for Suicide and Medical/Mental/Developmental Impairments (EIMI Form).

- (e) Photograph and fingerprint each Agency detainee.
- (f) Feed and clothe each detainee according to the Wylie Jail's then-current policy.
- (g) Handle, process, and detain each Agency detainee in the Wylie Jail until such detainee is transferred to another jail facility or released on bond or by other lawful means.
- (h) Operate and maintain the Wylie Jail in accordance with applicable federal, state, and local laws.
- (i) Provide magistrate services according to federal and state law and the Wylie Jail's then-current policy.
- (j) If the magistrate in Wylie orders electronic monitoring or global positioning monitoring as a bond or other condition of pretrial release for a specific defendant, for example under article 17.43, 17.44, or 17.49, Code of Criminal Procedure, and the defendant reasonably appears able to post bail or security and qualify for release under art. 17.29, then Wylie will notify the Agency so that the Agency may promptly transport the person to the county jail for outfitting with an electronic or GPS monitor.
- (k) For all detainees transferred to the county jail, Wylie Jail will contemporaneously provide all relevant paperwork, including jail records, health or medical records, including all records related to article 16.22, Code of Criminal Procedure (*e.g.*, EIMI and fit-for-confinement forms), and magistrations documents, to the county jail.

"Magistrations documents" means all documents produced in connection with the post-arrest procedures under articles 15.17–15.19 and chapter 17, Code of Criminal Procedure, including

- a peace officer's probable-cause affidavit and any related report,
- an officer's statement or form with information relevant to setting the amount of bail (art. 17.15(a)(3) ("circumstances under which the offense was committed")),
- a document of a magistrate's probable-cause determination (art. 17.033),
- a public safety report (art. 17.022),
- a detainee's forms related to a request for indigent defense counsel, a financial ability form, and bail forms (arts. 17.028(f) & (g), 1.051)
- a record of a bail decision (art. 17.028), including a bail form with conditions of bail (CCP art. 17.51; Gov't Code, § 72.038) and a commitment (art. 17.27),
- an emergency protective order (17.292), and
- a commitment (art. 17.27).



- (l) Follow the Wylie Jail's release policy upon acceptance of the appropriate fines and/or bonds posted.
- (m) The Wylie Jail will make reasonable efforts to notify the county jail of inmates who will likely transfer to the county jail and who likely will need medical care quickly, including but not limited to, a person who (a) needs dialysis, (b) is currently on a prescribed course of medication-assisted treatment (MAT) for any type of addiction, (c) appears or self-reports to be a regular user of drugs or alcohol and may, thus, need withdrawal management or MAT, (d) needs medication for epilepsy more than once per week, (e) is pregnant, or (f) requires scheduled medications of any kind. The Agency may elect to transfer such a person to the county jail sooner than the schedule set out in section 4.05. The Wylie Jail will use reasonable efforts to determine an inmate's healthcare providers, including prescribing physician, pharmacy, or name of treatment program.

#### 4.03

If an Agency's detainee arrives at the Wylie Jail with a medical or other emergency that requires the detainee to be transferred to the emergency room or other facility prior to booking in Wylie's sole discretion, Agency agrees that the arresting agency's officer will be responsible for accompanying the detainee to the emergency room or other facility.

#### 4.04

Wylie reserves the right to refuse the intake or booking of Agency's detainee when, in the Wylie Detention Officer's sole discretion, such detainee possesses a safety threat to himself/herself or others.4.05

The Wylie Jail may notify the Agency when detainees are ready for transport from the Wylie Jail to the county jail. After notice, the Agency will transport detainees Monday through Friday, and the Agency will select the days for transport (not to exceed three days a week). The Agency will not transport detainees on Collin County holidays, although Wylie may transport detainees on such holidays. The Agency will reasonably confer with Wylie about the transport schedule, and the Agency will use reasonable efforts to transport detainees promptly after notice.

Because the City of Wylie is located in Collin, Dallas, and Rockwall Counties, Wylie will use reasonable efforts to transport persons who have a charge from Dallas or Rockwall County, and no charge from Collin County, to the county jail in those counties.

As of this contract's outset in June 2024, the Wylie Jail has typically released about 76% of arrested persons after magistration and transported about 24% to the county jail. The Wylie Jail has typically transported about 2–3 persons to the county jail per week, although the figure has been as high as 7–8 persons. If, in the Agency's judgment, this section's transportation duties grow too burdensome in relation to its benefits under this Agreement, the parties will renegotiate this Agreement.

Also as of June 2024, the Sheriff's Office has typically arrested \_5–7 persons a week in the patrol district in which the Wylie Jail is located. If, in the Wylie Jail's judgment, its jailing duties grow too burdensome in relation to its benefits under this Agreement, the parties will renegotiate this Agreement.

## Section 5: Medical and Transport Services

### 5.01

Wylie may in its sole discretion refuse to accept for intake into the Wylie Jail any Agency detainee that appears in need of medical treatment or medical services.

### 5.02

The Wylie Fire Department will provide medical, emergency, and ambulance transport service for Agency detainees held in the Wylie Jail; provided, however, all costs incurred by Wylie for providing such services shall be charged to the Agency detainee, in accordance with the then-current Wylie policy and procedures. Agency detainees held in the Wylie Jail shall be responsible for their own medical bills and such medical, emergency, and ambulance transport service charges.

### 5.03

The Agency will not consent to medical treatment for, nor admit an Agency arrestee or detainee into a hospital, on Wylie's behalf.

### 5.04

Agency detainees detained for class C misdemeanor offenses may be released from the Wylie Jail if the Agency cannot provide transport services for an Agency detainee under the following conditions:

- (a) Reactivation of the warrant(s) for which the detained is being held;
- (b) Charges are filed at large; or
- (c) Charges are not filed.

### 5.05

**Emergency Medical Services.** Under section 5.02, the Wylie Jail will call for, or provide, emergency transport for an Agency detainee who needs emergency medical services, and the Agency will be responsible for costs. The Wylie Jail will inform the Agency's detention facility about any Agency detainees who receive emergency medical services as soon as practicable but no later than one business day after emergency services are provided.

**Routine Health Services.** The Wylie Jail will provide Agency detainees with the same health services as all other detainees in the Wylie Jail.

**Off-Site Health Services.** The Wylie Jail will inform the Agency's detention facility about any Agency detainee who needs non-emergency, off-site medical services *before* the provision of such services. Wylie will reasonably assist the Agency to monitor use of off-site services by providing information about the course of the detainee's care and treatment. The Agency may elect to assume physical custody of such a detainee to manage costs (other than as necessary for the provision of emergency services). In appropriate circumstances, the Agency may arrange for the release of a detainee who does not need emergency medical care.

- (a) Wylie will arrange to transport a detainee to an appropriate facility.
- (b) Wylie will provide officers to escort and provide security for the transport of the detainee to a facility, and the Agency will use its best efforts to send relief officers to provide security within these times, beginning at the initial dispatch time, depending on the facility:
  - (i) Hunt Regional Medical Center, 4215 Joe Ramsey Blvd. E, Greenville, TX 75401 – 90 minutes,
  - (ii) Medical City Plano, 3901 W. 15th Street, Plano, TX 75075 – 90 minutes,
  - (iii) Baylor University Medical Center, 3500 Gaston Ave., Dallas, TX 75246 – 2.5 hours, and
  - (iv) Parkland Health, 5200 Harry Hines Blvd., Dallas, TX 75235 – 2.5 hours.
- (c) Wylie will notify the Agency within five minutes of dispatching a detainee escort, and the Agency will communicate on the progress of relief officers with Wylie's dispatch center.

After notifying and conferring with the Agency, a Wylie Jail supervisor has the authority to arrange for an off-site provider to bill the Agency for the costs of medical services or hospitalization for any Agency detainee. If a provider is unable to bill the Agency directly, the Agency will reimburse Wylie for all such costs paid by Wylie.

As between Wylie and the Agency, the Agency will be responsible for the costs of off-site health services and emergency medical services.

## **Section 6: Civil Liability**

Each party will remain the employer of its own employees, principal to its own agents, and owner of its own property. The parties are not agreeing to act as co-employers by virtue of this agreement. Section 791.006, Government Code, notwithstanding, each party will be responsible for its own defense and liability—and for those of its officials, officers, reserve deputies, reserve detention officers, and employees—in the event of any claim, dispute, or lawsuit related to a performance under this agreement.

This Agreement does not create any form of personal liability on the part of any official, officer, employee, or agent who is an individual of the Agency or the Wylie. Neither party will sue or try to hold an official, officer, employee, or individual agent of the other party personally liable for any personal injuries or property damage.

It is expressly understood and agreed that, in the execution and performance of this Agreement, the parties have not waived, nor shall be deemed hereby to have waived, any immunity, governmental, sovereign and/or official, or defense that would otherwise be available to them against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the parties do not create any obligations, express or implied, other than those set forth herein. The parties do not intend to create or right for, or in favor of, a person who is not a party to this Agreement.

**With regard to the provision of a defense under this paragraph, the parties shall cooperate with the one another in defending a claim or suit, including providing reasonable access to, and copies of, documents, electronic or magnetic data, and access to witnesses or other persons with discoverable knowledge such as detention officers, employees, or other persons under the parties' supervision or control.**

## **Section 7: Amendment**

This agreement will not be amended or modified other than in a written agreement signed by the parties. No party will try to enforce a purported amendment that is not written and properly approved by each party's governing body under Section 791.011(d) of the Government Code.

## **Section 8: Controlling Law; Venue**

This Agreement and any of its terms or provisions, as well as the rights and duties of the parties hereto, shall be governed by the laws of the State of Texas, and both parties agree that venue shall be in Collin County, Texas.

## **Section 9: Contingency Plan**

In the event that the Wylie Jail is damaged due to a natural disaster or man-made disaster that renders it unusable, as determined by Wylie in its sole discretion, Wylie will notify Agency that Wylie can no longer receive detainees under this Agreement. If Agency has detainees in custody at the time of any natural or man-made disaster, Wylie will continue custody until authorization for release is received or such detainees are transferred to the Collin County Jail.

## **Section 10: Notices**

### **10.01: Notice**

(a) Any notice provided or permitted to be given under this Agreement must be in writing and may be served by depositing same in the United States mail, addressed to the party to be notified, postage pre-paid and registered or certified with return receipt requested, or be delivered the same in person to such party via a hand-delivery service, Federal Express or any courier service that provides a return receipt showing the date of actual delivery of same to the addressee thereof. Notice given in accordance herewith shall be effective upon receipt at the address of the addressee. For purposes of notification, the addresses of the parties shall be as follows:

if to Wylie, to:  
Brent Parker, City Manager  
Wylie Municipal Complex  
300 Country Club Rd., Building 100, 1<sup>st</sup> floor  
Wylie, TX 75098

with a copy to:  
Chief Anthony Henderson  
Wylie Police Department  
2000 N. Hwy 78  
Wylie, TX 75098

if to Agency, to:  
Yoon Kim, County Administrator  
Collin County  
2300 Bloomdale Road  
McKinney, TX 75071

with a copy to:  
William Armstrong, Asst. Chief Deputy  
Collin County Sheriff's Office  
4300 Community Ave.  
McKinney, TX 75071

## **Section 11: Captions**

The headings to the various sections of this Agreement have been inserted for convenient reference only and shall not modify, define, limit or expand the express provision of this Agreement. This Agreement shall be deemed to have been drafted equally by all parties hereto. The language of all parts of this Agreement shall be constructed as a whole according to its fair and common meaning, and any presumption or principle that the language herein is to be construed against any party shall not apply.

## **Section 12: Counterparts**

This Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes. An electronic mail and/or facsimile signature will also be deemed to constitute an original if properly executed and delivered to the other party.

## **Section 13: Obligations of Condition**

All obligations of each party under this Agreement are conditions to further performance of the other party's continued performance of its obligation under this Agreement.

## **Section 14: Exclusive Right to Enforce this Agreement**

Wylie and the Agency have the exclusive right to bring suit to enforce this Agreement, and no other party may bring suit, as a third-party beneficiary or otherwise, to enforce this Agreement. Waiver by either party of any breach of this Agreement, or the failure of either party to enforce any of the provisions of this Agreement, at any time, shall not in any way affect, limit or waive such party's right thereafter to enforce and compel strict compliance.

## **Section 15: Prior Agreements Superseded**

This Agreement represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations and/or agreements, either written or oral. This Agreement may be amended only by a written instrument signed by both parties. This Agreement is not assignable.

## **Section 16: No Partnership or Agency**

The parties hereto have not created a partnership and nothing contained in this Agreement shall in any manner whatsoever constitute any party the partner, agent or legal representative of the other party, nor create any fiduciary relationship between them for any purpose whatsoever. No party shall have any authority to act for, or to assume any obligations or responsibility on behalf of, the other party except as may be, from time to time, agreed upon in writing between the parties or as otherwise expressly provided in this Agreement.

## **Section 17: Severability**

The provisions of this Agreement are severable. In the event that any paragraph, section, subdivision, sentence, clause or phrase of this Agreement shall be found to be contrary to the law, or contrary to any rule or regulation having the force and effect of the law, such decisions shall not affect the remaining portions of

this Agreement. However, upon the occurrence of such event, either party may terminate this Agreement by giving the other party fifteen (15) days written notice of its intent to terminate.

*[Signature page follows.]*

IN WITNESS WHEREOF, the parties have executed this Agreement and caused this Agreement to be effective when all the parties have signed it. The date this Agreement is signed by the last party to sign it (as indicated by the date associated with that party's signature below) will be deemed the effective date of this Agreement ("Effective Date").

City of Wylie, Texas

By: \_\_\_\_\_  
Brent Parker, City Manager

Date: \_\_\_\_\_

Agency:

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_



# Wylie City Council

## AGENDA REPORT

**Department:** Parks      **Account Code:** 100-5511-56040  
**Prepared By:** Christopher Rodriguez

### Subject

Consider, and act upon, the award of bid #W2024-49-A for Mowing & Litter Control Services to J. Nichols Construction Inc. in the estimated annual amount of \$450,000.00, and authorizing the City Manager to execute any and all necessary documents.

### Recommendation

Motion to approve the Item as presented.

### Discussion

The Parks and Recreation Department maintains approximately 376.9 acres of parkland, public rights-of-way, and other public spaces. To ensure these areas are properly maintained, the City requires professional mowing services. The approved FY 2024-2025 budget for this contract is \$450,000.00. The annual budget is based on an average mowing season with approximately 19-21 mowing cycles (mowing every two weeks), and the City is invoiced only for completed mowing cycles.

Staff issued a competitive sealed bid, and received four (4) bids. The bids were evaluated to determine the overall best value to the City based on pricing, work history, longevity of business, employees, and equipment. Staff recommends the award of an annual contract with renewals to J. Nichols Construction, Inc. in the estimated annual amount of \$450,000.00 as providing the best overall value to the City.





# Wylie City Council

## AGENDA REPORT

Department: Finance Account Code: \_\_\_\_\_  
 Prepared By: Melissa Brown

### Subject

Hold a Public Hearing, consider, and act upon, Ordinance No. 2024-25 adopting a budget for all City funds, including the Wylie Economic Development Corporation (4A) and the Wylie Parks and Recreation Facilities Development Corporation (4B) and appropriating resources for Fiscal Year 2024-25 beginning October 1, 2024 and ending September 30, 2025.

### Recommendation

Motion to approve the Item as presented.

### Discussion

The tax rate proposed for the FY 2024-2025 budget is .534301 per \$100 assessed valuation which is the voter approval rate.

The Fund Summary included in the packet shows appropriable funds of \$187,830,623 which represents all operating funds, debt service funds, and capital funds. This total also includes the budgets for the Wylie Economic Development Corporation (4A) and the Wylie Parks and Recreation Facilities Development Corporation (4B).

The City has met the requirements of Local Government Code Chapter 102 which requires us to hold a public hearing after providing notice. The Proposed Budget Summary and Notice of Public Hearing was published in the Wylie News on August 21st. The vote to adopt the budget must be a record vote. The adoption of the FY 2024-2025 tax rate is presented as a separate item.

## ORDINANCE NO. 2024-25

**AN ORDINANCE OF THE CITY OF WYLIE, TEXAS, ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR FISCAL YEAR 2024-2025, BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Manager and staff have prepared and filed with the City Secretary a proposed budget for operation of the City during Fiscal Year 2024-2025; and

**WHEREAS**, the proposed budget appears to be in form and substance which fully complies with all applicable provisions of the City Charter and State law; and

**WHEREAS**, the proposed budget has been available for public inspection and review; and

**WHEREAS**, the City Council on August 27, 2024, conducted a public hearing to receive input from the citizens of the City concerning the content of the budget; and

**WHEREAS**, the Council having considered the proposed budget at length, and having provided input into its preparation, has determined that the proposed budget and the revenues and expenditures contained therein is in the best interest of the City and therefore desires to adopt the same by formal action;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS:**

**Section 1.** That the proposed budget of the revenues of the City and the expenses of conducting the affairs thereof, as summarized in the attached Exhibit A and fully incorporated herein by reference, be, and the same hereby is, completely adopted and approved as the Budget for the City for Fiscal Year 2024-2025.

**Section 2.** That the sum of one hundred eighty-seven million, eight hundred thirty thousand, six hundred twenty-three dollars, \$187,830,623 is hereby appropriated for the City's FY 2024-2025 Budget. These funds are payment of operating, capital, and debt service expenses associated with the operation and administration of the City according to the various purposes and intents described in the FY 2024-2025 budget document.

**Section 3.** The specific authority is hereby given to the City Manager to transfer appropriations budgeted from an account classification or activity to another within any individual department or activity; and to transfer appropriations from designated appropriations to any individual department or activity as provided in the City Charter.

**Section 4.** Should any paragraph, sentence, sub-division, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

**Section 5.** This ordinance shall be in full force and effect from and after its adoption by the City Council pursuant to the law and the City Charter.

**Section 6.** That all other ordinances and code provisions in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency.

**DULY PASSED AND APPROVED** by the City Council of the City of Wylie, Texas, on this the 27<sup>th</sup> day of August, 2024.

---

Matthew Porter, Mayor

ATTEST:

---

Stephanie Storm, City Secretary

## FY2025 PROPOSED BUDGET NOTICE FOR THE CITY OF WYLIE

This budget will raise more total property taxes than last year's budget by \$3,108,597 or 8.14%, and of that amount, \$1,151,646 is tax revenue to be raised from new property added to the tax roll this year.

### NOTICE OF PUBLIC HEARING AND BUDGET SUMMARY FOR FY2025 CITY OF WYLIE

NOTICE IS HEREBY GIVEN, pursuant to Article VII Section 3 of the City of Wylie City Charter, that the Wylie City Council will conduct a public hearing on the proposed City Budget for Fiscal Year 2025 on the 27th day of August 2024, at 6:00 p.m. in the Council Chambers of the Wylie Municipal Complex, 300 Country Club Rd, Wylie, TX. Copies of the proposed budget are available for inspection by the public at the Rita and Truett Smith Public Library, the City Secretary's Office and the City Manager's Office during regular business hours, and can be viewed online at [www.wylietexas.gov/departments/finance/budget.php](http://www.wylietexas.gov/departments/finance/budget.php).

The following is a General Summary of the budget which has been proposed.

### SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

#### ALL OPERATING AND CAPITAL FUNDS

#### FISCAL YEAR 2024-2025 BUDGET

			<u>DEBT SERVICE FUNDS</u>		<u>CAPITAL PROJECTS FUNDS</u>	<u>PROPRIETARY FUND</u>	
	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUNDS</u>	<u>G O DEBT SERVICE</u>	<u>4B DEBT SERVICE</u>		<u>UTILITY FUND</u>	<u>TOTAL ALL FUNDS</u>
<b>ESTIMATED BEGINNING BALANCES</b>	\$ 25,982,232	\$ 17,907,448	\$ 882,531	\$ 13,653	\$ 62,277,906	\$ 34,850,784	141,914,554
<b>REVENUES:</b>							
Ad Valorem Taxes	35,230,839	-	9,889,057	-	-	-	45,119,896
Non-Property Taxes	10,063,234	10,220,434	-	-	-	-	20,283,668
Franchise Fees	2,955,800	-	-	-	-	-	2,955,800
Licenses & Permits	1,046,000	40,000	-	-	-	-	1,086,000
Intergovernmental	5,049,926	-	-	-	1,378,554	-	6,428,480
Service Fees	6,459,688	1,273,000	-	-	1,610,000	31,210,578	40,553,266
Court Fees	350,750	25,500	-	-	-	-	376,250
Interest & Misc. Income	1,760,500	4,708,769	90,000	9,000	2,226,766	1,040,000	9,835,035
<b>TOTAL REVENUES</b>	62,916,737	16,267,703	9,979,057	9,000	5,215,320	32,250,578	126,638,395
Transfers from Other Funds	2,719,410	36,000	-	390,775	-	-	3,146,185
Issuance of Long Term Debt	-	-	-	-	-	-	-
<b>TOTAL AVAILABLE RESOURCES</b>	91,618,379	34,211,151	10,861,588	413,428	67,493,226	67,101,362	271,699,134
<b>EXPENDITURES:</b>							
General Government	16,174,849	17,250	-	-	-	-	16,192,099
Public Safety	41,415,118	576,001	-	-	-	-	41,991,119
Development Services	1,475,299	-	-	-	-	-	1,475,299
Streets	5,840,022	-	-	-	-	-	5,840,022
Community Services	5,143,517	9,259,767	-	-	-	-	14,403,284
Utilities	-	-	-	-	-	28,731,273	28,731,273
Debt Service	-	-	10,548,987	390,775	-	1,432,467	12,372,229
Capital Projects	-	-	-	-	46,828,089	1,573,368	48,401,457
Economic Development	-	15,277,656	-	-	-	-	15,277,656
<b>TOTAL EXPENDITURES</b>	70,048,805	25,130,674	10,548,987	390,775	46,828,089	31,737,108	184,684,438
Transfers to Other Funds	-	426,775	-	-	-	2,719,410	3,146,185
<b>ENDING FUND BALANCE</b>	\$ 21,569,574	\$ 8,653,702	\$ 312,601	\$ 22,653	\$ 20,665,137	\$ 32,644,844	\$ 83,868,511

TOTAL REVENUES \$ 129,784,580

NET DECREASE (INCREASE) IN FUND BALANCE 58,046,043

TOTAL APPROPRIABLE FUNDS \$ 187,830,623



# PROPOSED BUDGET

City of Wylie  
Texas

FY 2024-2025



**City of Wylie**  
**Fiscal Year 2024-2025**  
**Budget Cover Page**

This budget will raise more revenue from property taxes than last year's budget by an amount of \$3,108,597 which is a 8.14 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,151,646.



## OUR MISSION

Honoring our past  
Embracing our present  
Planning our future



## OUR VISION

**Past:**  
Building on our heritage

**Present:**  
Celebrating our  
home town character

**Future:**  
Creating opportunities  
for our growth



## OUR VALUES

**Integrity:**  
Ethical,  
honest and responsible

**Stewardship:**  
Fiscally accountable

**Respect:**  
Value diversity

**Our Community Deserves Nothing Less**

## Table of contents



### CITY SUMMARY

Letter to Mayor and City Council	8
FY 2024 Departmental Staffing Summary	18



### FINANCIAL SUMMARY

Summary of Revenues, Expenditures & Changes in Fund Balance	20
Property Tax Distribution Calculations	22



### GENERAL FUND

Fund Narrative	24
Fund Summary	25
Summary of General Fund Revenues & Expenditures	26
General Fund Revenue	27
5111 - City Council	29
5112 - City Manager	31
5113 - City Secretary	35
5114 - City Attorney	38
5131 - Finance	40
5132 - Facilities	44
5152 - Municipal Court	46
5153 - Human Resources	49
5154 - Purchasing	52
5155 - Information Technology	54
5211 - Police	56
5231 - Fire	60
5261 - Emergency Medical Services	65
5241 - Emergency Communications	68
5251 - Animal Control	71
5311 - Planning	74
5312 - Building Inspections	77
5313 - Code Enforcement	79
5411 - Streets	82
5511 - Parks	87
5551 - Library	89
5181 - General Fund Combined Services	92



### ENTERPRISE FUNDS

#### Utility Fund

Fund Narrative	96
Fund Summary	97
Summary of Utility Fund Revenues & Expenditures	98
Utility Fund Revenue	99
5711 - Utility Administration	100
5712 - Utilities - Water	102
5713 - Engineering	107
5714 - Utilities - Wastewater	110
5715 - Utility Billing	114
5719 - Utility Fund Combined Services	117



# Table of contents

## **Sewer Repair and Replacement Fund**

Fund Narrative	119
Fund Summary	120
Sewer Repair and Replacement Revenue and Expenditures	121

## ◆ **SPECIAL REVENUE/OTHER FUNDS**

### **Wylie Economic Development Corporation**

Fund Narrative	124
Fund Summary	125
Wylie Economic Development Corporation Revenue	126
5611 - Economic Development Corporation	127

### **4B Sales Tax Revenue Fund**

Fund Narrative	128
Fund Summary	129
Summary of 4B Sales Tax Fund Revenues & Expenditures	130
4B Sales Tax Fund Revenues	131
5612 - 4B Brown House	132
5613 - 4B Senior Activities	134
5614 - 4B Parks	136
5625 - 4B Recreation Center	139
5627 - 4B Stonehaven House	142
5000 - 4B Sales Tax Combined Services	144

### **Park Acquisition and Improvement Fund**

Fund Narrative	146
Fund Summary	147
Park Acquisition and Improvement Fund Revenues	148
5621 - West Zone	149
5622 - Central Zone	150
5623 - East Zone	151

### **Fire Training Center Fund**

Fund Narrative	152
Fund Summary	153
Fire Training Center Fund Revenues and Expenditures	154

### **Fire Development Fund**

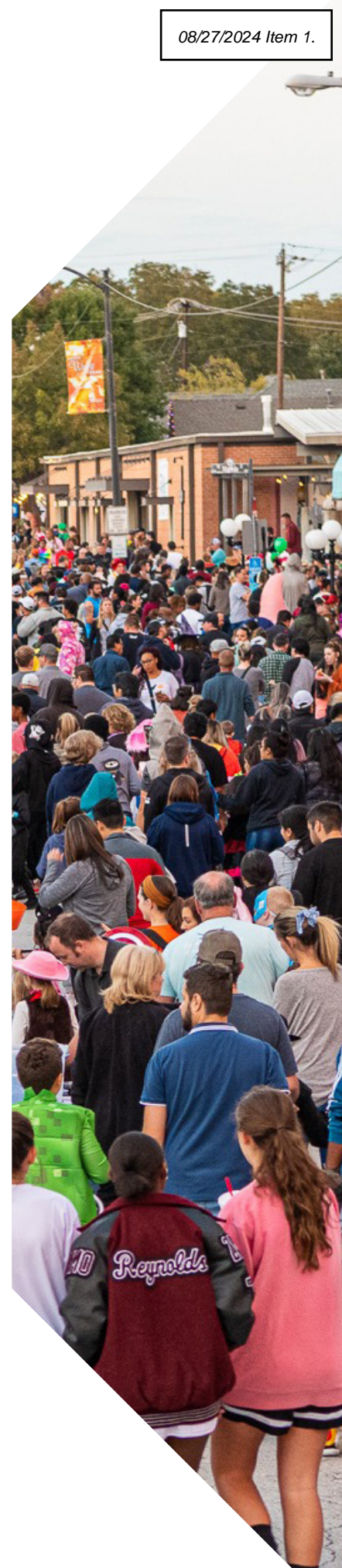
Fund Narrative	155
Fund Summary	156
Fire Development Fund Revenues and Expenditures	157

### **Municipal Court Technology Fund**

Fund Narrative	158
Fund Summary	159
Municipal Court Technology Fund Revenues and Expenditures	160

### **Municipal Court Building Security Fund**

Fund Narrative	161
Fund Summary	162
Municipal Court Building Security Fund Revenues and Expenditures	163



## Table of contents

### **Municipal Court Judicial Efficiency Fund**

Fund Narrative	164
Fund Summary	165
Municipal Court Judicial Efficiency Fund Revenues and Expenditures	166

### **Truancy Court Fund**

Fund Narrative	167
Fund Summary	168
Truancy Court Fund Revenues and Expenditures	169

### **Municipal Jury Fund**

Fund Narrative	170
Fund Summary	171
Municipal Jury Fund Revenues and Expenditures	172

### **Hotel Occupancy Tax Fund**

Fund Narrative	173
Fund Summary	174
Hotel Occupancy Tax Fund Revenues and Expenditures	175

### **Public Arts Fund**

Fund Narrative	176
Fund Summary	177
Public Arts Fund Revenues and Expenditures	178



### **DEBT SERVICE FUNDS**

General Obligation Debt Service Fund Summary	180
General Obligation Debt Service Fund Revenues and Expenditures	181
4B Debt Service Funds Summary	182
4B Debt Service Fund 2013 Revenues and Expenditures	183
City of Wylie Debt Service Schedules For Fiscal Year 2024-2025	184



### **CAPITAL IMPROVEMENT PROGRAM**

Capital Program Five Year Schedule for Fiscal Years 2025-2029	192
---	-----







# City Summary

FISCAL YEAR  
2024-2025

**Our Mission...**

...to be responsible stewards of the public trust,  
to strive for excellence in public service  
and to enhance the quality of life for all.

August 5, 2024

To the Honorable Mayor and City Council,

On behalf of the City of Wylie staff, and in accordance with the City of Wylie's Charter, Article VII, Section 2, I am pleased to submit the Fiscal Year 24-25 Budget. The proposed tax rate for the Fiscal Year 24-25 budget is \$0.534301 which is the voter approval rate including unused increment.

Council and staff began developing the FY 24-25 budget in April. Budget worksessions with Council were held in June and July to discuss the proposed budget and the needs of the departments to maintain a high level of service to the citizens. The following pages provide an overview of the factors affecting the budget and summaries of the major individual funds, including their purpose, revenue sources and proposed expenditures.

This document would not be possible without the hard work of City Council, city staff, and more specifically the work by Finance Director Melissa Brown, Assistant Finance Director Ron Arp, and Budget Manager Debbie Przyby.

Respectfully Submitted,

Brent Parker  
City Manager

## Factors Affecting The Budget

**Expanded Levels of Service** Each year, department directors submit a proposed budget that consists of an updated base budget intended to provide for the status quo of service delivery and staffing and also to identify cost increases that maintain the current level of service. In addition, requests for new personnel, new equipment, vehicle replacements and new software are submitted for consideration individually. The requests that are recommended for inclusion in the Fiscal Year (FY) 24-25 Budget are listed within each fund category. Any listed personnel request assumes the total cost of salary, benefits and all associated costs such as uniforms, vehicles and equipment are recommended for funding.

**Strategic Goals** The City's Mission, Vision and Values Statements and eight Strategic Goals continue to provide the direction for our operations, service delivery and long term planning. Each Department's FY 24-25 objectives align with these identified strategies and our success will be measured in our effectiveness in carrying out these goals.

**Compensation** Included in the FY 24-25 budget is a 3% average merit increase for general pay plan employees effective January 2025 and a 4% step increase for public safety employees. A 5% pay plan adjustment at mid-year for public safety employees is also part of the proposed budget to maintain competitive salaries, a primary goal of the council.

**Insurance** A 10 percent increase in healthcare costs is included. In an attempt to keep health insurance costs to a minimum, a second plan option, which includes an HSA with a higher deductible, will be available to employees in FY 24-25.

**Debt Service** The adopted tax rate is the voter approval rate which is a 3.5% increase on maintenance and operation revenue plus a previously banked 2.8 cent unused incremental rate. The incremental rate is foregone revenue from the prior 3 years, demonstrating that the city previously has adopted less than the voter approval rate. No new debt has been issued since the previous tax year. The city's debt rate is .117057, 22% of the total rate.

## General Fund

The General Fund is the largest of the operating funds within the City of Wylie's budget. The primary source of revenue for the General Fund is from property taxes, followed by sales tax and various fees and permits. Because of this, considerable thought is given each year in developing annual projections for these revenue sources that are informed, logical and conservative. The General Fund accounts for resources traditionally associated with government functions that are not required to be accounted for in a separate enterprise or special revenue fund. Operations funded within the General Fund include basic services such as public safety, parks, development services, streets and administration. The FY 24-25 budget for the General Fund was based on a 5 Year Financial Plan that was requested by the city council.

The General Fund revenues and expenditures were presented to Council at the June 25<sup>th</sup> work session with estimated revenue of \$65,573,508 and proposed base budget expenditures of \$64,041,605. The assumptions affecting the budget included additional ad valorem revenue based on a new construction value of \$212 million and a voter approval rate estimated at .580111. A 10% increase over the current



year budgeted sales tax was also included. The General Fund expenditure assumptions included funding for mid-year pay plan adjustments for public safety employees, a 3% merit increase for non-public safety employees, a 4% step increase for public safety and a 10% increase in healthcare costs. \$1,531,904 of new department requests were recommended at that time. The budget was balanced with revenues equal to expenses. Use of fund balance in the amount of \$2,432,100 was planned for one time expenses including various department vehicles and equipment, as well as an ambulance replacement.

The same General Fund revenues and expenditures were presented again at the July 9<sup>th</sup> meeting. The 4B Sales Tax Fund and Utility Fund were also reviewed. No direction was given at that time.

On July 23<sup>rd</sup>, the water and sewer rates for FY 24-25 were approved, based on the Water/Sewer Rate Study completed in 2022. This study incorporated a five year plan for rates required to generate the necessary revenue to support the City's Water/Sewer System. FY 24-25 rates for water will increase 5% and sewer rates will increase 5.5%.

The proposed revenues and recommended department requests were reviewed again at the July 23<sup>rd</sup> work session for General Fund, 4B Fund and Utility Fund. The only change was the addition of \$160,000 for repairing the municipal complex entry doors and inclusion of the carryforward items, which are approved items in the current budget that will not be completed by year end. The council was unanimously in support of the budget as presented.

The certified totals were received from Collin, Rockwall and Dallas counties indicating a taxable value of \$7.7 billion which is a 9.4% increase from the FY 23-24 taxable value. Final values were \$500 million higher than the certified estimate received in April which lowered the expected voter approval rate that was presented to council in June. The new construction was valued at \$216 million. On July 29<sup>th</sup>, the Collin County Tax Assessors Office provided the no new revenue rate and voter approval tax rate calculations at \$0.507537 and \$0.534301 respectively. The adopted tax rate is \$0.534301 based on the voter approval rate, using the full amount of unused increment.

The recommended General Fund personnel and non personnel requests total \$4,124,003 as shown below:

### Recommended General Fund Personnel and Recurring Requests

Department	Description	\$ Amount
Facilities	Operations Support Technician	72,018
Police	Crossing Guard	19,523
Police	Records Clerk	63,245
Emergency Communications	Public Safety Data Analyst	83,104
Code Enforcement	Code Compliance Officer	76,634
Streets	Equipment Operator II (Traffic)	78,023
Streets	Equipment OperatorII (Streets)	78,107
Total Personnel		\$ 470,653

## New/Replacement Equipment (One-Time Uses)

Department	Description	\$ Amount
Facilities	Building Automation System Controls	125,000
Facilities	Municipal Complex Door Repairs For Ada Compliance	160,000
Police	Advanced Body Scan	58,200
Police	Replacement Vehicles	216,000
Police	Camera Replacement	300,000
Fire	Replacement Holmatro Extrication Tools	45,000
Code Enforcement	Code Compliance Officer	52,920
Streets	2023 Hsip Call For Projects - Fm 544 Street Lighting And Signal Coordination	250,000
Various	Computers/Phones etc for new personnel	14,130
Total Requests New/Replacement Equipment		\$ 1,221,250

## Use of Fund Balance - General Fund

Department	Description	\$ Amount
Police	Armored Vehicle	170,000
Police	Veh. Equipment Fy 23/24	662,000
Fire	Replace Fleet Unit #276	140,000
Fire	Replacement Fleet #285 - Support	110,000
Emergency Medical Services	Replacement Ambulance	450,000
Emergency Medical Services	Automated CPR Devices X 5	120,000
Animal Control	Animal Services Vehicle Replacement	91,100
Code Enforcement	Two Code Enforcement Vehicle Replacements	74,000
Streets	15K Lb 2 Post Lift (Fleet)	16,000
Streets	Flashing Pedestrian Crossing At Hensley And Cornerstone	20,000
Streets	Ptz Camera (Stormwater)	60,000
Streets	Utility Truck (Traffic)	72,000
Streets	Skid Loader / Trailer (Stormwater)	75,000
Streets	6 Yard Dump Truck & Sander (Stormwater)	172,000
Streets	EECBG Street Light Retrofits	200,000
Total Use of Fund Balance		\$ 2,432,100
Total Requests		\$ 4,124,003

Every budget year, there are certain projects or purchases that are not able to be completed prior to the end of the budget year. Staff is asked to identify those items that need to be carried forward to the new budget year. This year the General Fund carry forward amount is \$1,980,558.

See below for a list of the items over \$25,000.

### Recommended Carry Forward Requests

Department	Description	\$ Amount
Animal Services	Animal Shelter Remodel	800,000
Fire	Horton Model 623 Ambulance	467,344
Fire	Two Ambulance Chassis only	148,243
Fire	Rebuild of Motor for Unit 302	25,000
Emer Comm	Annual Radio Replacement	126,900
Streets	Sachse Road and Creek Crossing Signal Design	25,850
Streets	Stormwater General Permit Renewal 2024	37,404
Streets	Brown Street Railroad Project	124,630
Streets	3 Year Agreement for Pavement Condition Index	100,000
Various	Items under \$25,000	125,187
Total General Fund		1,980,558

### General Fund Summary

Beginning Fund Balance 10/1/24	25,982,232
Budgeted Revenues FY 24-25	65,636,147
Budgeted Expenditures FY 24-25	(65,636,147)
Use of Fund Balance	(2,432,100)
Carry-Forward of Funds	(1,980,558)
Estimated Ending Fund Balance 9/30/25	21,569,574 <sup>(a)</sup>

a) Policy requirement is 25% of budgeted expenditures. This Ending Fund Balance is 32.9% which is above the 30% recommended by the City's Financial Advisors.

### Utility Fund

The City's water and wastewater utilities are financed and operated in a manner similar to private business enterprises, where costs of providing services to the public are financed primarily through user charges. Departments in this fund include Utility Administration, Water, Wastewater, Engineering and Utility Billing.

A water and wastewater rate study update was conducted which evaluated wholesale cost increases from the North Texas Municipal Water District, operating costs for the City and future capital projects. The rate increases that were recommended as a part of the adopted rate structure are 5.0% increase for water and 5.5% increase for sewer and are factored into the revenue estimates for FY 24-25. A new rate study will be conducted for the Fiscal Year 2025-26 budget.



The recommended Utility Fund personnel and non personnel requests total \$3,125,154 as shown below:

### Recommended Utility Fund Personnel Request

Department	Description	\$ Amount
Utility Administration	Training Coordinator	87,542
Utilities - Water	Gis Analyst	93,646
Utilities - Sewer	Fleet Maintenance Technician	72,370
Utility Billing	Utility Technician	83,026
<b>Total Personnel</b>		<b>\$ 336,584</b>

### Recommended Utility Fund Equipment

Department	Description	\$ Amount
Utility Administration	Training Coordinator	5,420
Utilities - Water	Air Compressor	80,000
Utilities - Water	Chlorine Analyzers	60,000
Utilities - Water	Concrete Saw	65,000
Utilities - Water	Dogwood Drive Waterline Replacement	1,500,000
Utilities - Water	Excavator Replacement	150,000
Utilities - Water	Gis Analyst	1,770
Utilities - Water	Hilltop Lane Waterline Replacement Design	100,000
Utilities - Water	On Call Replacement	72,500
Utilities - Water	Skid Steer Replacement	75,000
Utilities - Water	Water Quality Vehicle	66,000
Utilities - Water	Water Valve Exercise Trailer	130,000
Utilities - Sewer	315 Replacement	67,000
Utilities - Sewer	Bypass Pumping Infrastructure	200,000
Utilities - Sewer	Concrete Saw / Trailer	80,000
Utilities - Sewer	Fleet Maintenance Technician	620
Utilities - Sewer	Skid Steer Replacement	75,000
Utility Billing	Utility Technician	60,260
<b>Total Equipment and One Time Uses</b>		<b>\$ 2,788,570</b>
<b>Total Requests</b>		<b>\$ 3,125,154</b>

As with the General Fund, every budget year there are certain projects or purchases that are not able to be completed prior to the end of the budget year. Staff is asked to identify those items that need to be carried forward to the new budget year. The total amount of carry forward items is \$341,718. See below for the items over \$25,000.

## Recommended Utility Fund Carry Forward Requests

Department	Description	\$ Amount
Engineering	Dogwood Drive Waterline Replacement Design	61,545
Water	4X2 Dump Truck	121,760
Water	Lead and Copper Revision	72,820
Water	Scada Upgrades	49,934
Various	Items under 25,000	35,659
Total Utility Fund		\$ 341,718

## Utility Fund Summary

Beginning Fund Balance 10/1/24	31,581,483
Budgeted Revenues FY 24-25	31,712,578
Budgeted Expenditures FY 24-25	(32,541,432)
Carry-Forward of Funds	(341,718)
Estimated Ending Fund Balance 9/30/25	30,410,911 <sup>(a)</sup>

a) Policy requirement is 90 days of operating expenditures, which is \$8,023,915.

## 4B Sales Tax Revenue Fund

The Wylie Parks and Recreation Facilities Development Corporation (the 4B Corporation) was established to promote park and recreational development within the City. This special revenue fund accounts for the use of the 4B half cent sales tax authorized by State Law and by the Wylie voters in 1994. Departments in this fund include the Brown House, Stonehaven House, Wylie Senior Recreation Center, the Recreation Center, and a portion of the Parks function.

The 4B Corporation Board meets annually to authorize the expenditure of sales tax funds for projects approved by the City Council. The Board is composed of four Councilmembers and three citizen members, one of which is required to be appointed from the Park Board.

Sales tax revenue is projected to increase 10% from projected FY 23-24 for the FY 24-25 budget. The total revenue estimate for this fund also includes the projected revenue generated by Recreation Center operations, including membership and activity fees. Around \$750,000 of personnel expense was moved from the General Fund to 4B in the FY 24-25 budget. A healthy fund balance is projected to be earmarked for future park and recreation projects.

## Recommended 4B Fund Personnel and Equipment Requests

Department	Description	\$ Amount
4B Senior Activities	UPGRADE - Part-Time GSS to Full-Time - CPC	39,867
4B Parks	NEW - Equipment Operator I - Irrigation	69,918
4B Recreation Center	UPGRADE - Part-Time GSS to Full-Time (A)	39,886
4B Recreation Center	UPGRADE - Part-Time GSS to Full-Time (B)	39,886
Total Personnel		\$ 189,557

4B Senior Activities	New - Ford Transit - Cpc	75,000
4B Senior Activities	Upgrade - Part-Time Gss To Full-Time - Cpc	750
4B Parks	Plans - Parking - Community Park	120,000
4B Parks	Construction - Parking - Community Park / South	300,000
4B Parks	New - Equipment Operator I - Irrigation	2,240
4B Parks	New - Playground Shade - Founders Park / Pirate Cove	200,000
4B Parks	New - Ride On Broadcaster - Parks / Athletics	20,000
4B Parks	Parks And Public Works Master Plan	75,000
4B Parks	Plans - Conceptual Drawings - Braddock Park	44,000
4B Parks	Plans - Parking - Founders Park/Pirate Cove	145,000
4B Parks	Renovation - South Field Drainage And Irrigation - Founders Park / South Field	1,000,000
4B Parks	Replace - Playground - Sage Creek Park	60,000
4B Parks	Replace - Front Loader Tractor - Parks / Athletics	40,000
4B Parks	Replace - One-Ton Unit #278 - Parks / Athletics	70,000
4B Parks	Replace - Playground - Riverway Park	70,000
4B Recreation Center	Upgrade - Part-Time Gss To Full-Time (A)	750
4B Recreation Center	Upgrade - Part-Time Gss To Full-Time (B)	750
Total Equipment and One Time Uses		\$ 2,223,490
Total Requests		\$ 2,413,047

## Recommended 4B Fund Carry Forward Requests

Department	Description	\$ Amount
Brown House	Brown House Exterior Repairs	93,000
4B Parks	Brown House Restrooms	300,000
4B Parks	Brown House Design	26,000
4B Parks	Parks Unit 339 Replacement	65,851
4B Parks	Splashpad and Dog Park Design	4,645
Total 4B Sales Tax Fund		\$ 489,496

## 4B Sales Tax Fund Summary

Beginning Fund Balance 10/1/24	5,243,743
Budgeted Revenues FY 24-25	6,214,492
Budgeted Expenditures FY 24-25	(8,730,050)
Carry-Forward of Funds	(489,496)
Estimated Ending Fund Balance 9/30/25	2,238,689 <sup>(a)</sup>

a) Policy requirement is 25% of the budgeted sales tax revenue ( $\$4,990,217 \times .25\% = \$1,247,554$ ).

## Parks Acquisition and Improvement Fund

The Parks Acquisition and Improvement (A&I) Fund is supported through Parkland Dedication Fees paid during the development process. The City is divided into three geographical zones and the accumulated fees are available for projects within those areas. The projected revenues for the A&I Funds in FY 24-25 are \$208,000.

There are no projects in the FY 24-25 budget. There is one carry forward item for the scoreboards at Community Parks in the amount of \$45,000. Although policy does not require a fund balance, the FY 24-25 ending fund balance is projected to be \$1,098,046.

## Sewer Repair and Replacement Fund

The Sewer Repair and Replacement Fund is supported by a \$2.00 per month charge on utility bills. The purpose of the fund is to allow revenue to accrue in order to pay for large sewer repair and maintenance projects. The beginning fund balance is \$3,269,301 with projected revenue for FY 24-25 of \$538,000. A four-phase comprehensive sewer system assessment which included inspections, flow monitoring, and smoke testing was completed in FY 20-21. In FY 24-25, \$1,573,368 was carried forward for the repairs. The FY 24-25 ending fund balance is projected to be \$2,233,933.

## Hotel/Motel Fund

The Hotel Occupancy Tax is levied on a person who pays for a room or space in a hotel costing \$15.00 or more each day. This fund is utilized to support the activities that will draw people to Wylie from other areas and follows the "heads in beds" funding criteria required by State Law. These funds are to be spent on the promotion of the arts, historic preservation, advertising to promote the community, convention and visitor centers, and convention registration. State Law also sets out that a minimum 1/7 of the revenue be utilized for advertising to promote the area, a maximum of 15% for the promotion of the arts, and a maximum of 50% for projects related to historic preservation or restoration.

Proposed revenues for the Hotel/Motel Occupancy Tax Fund are \$271,200. A transfer of \$36,000 to the Public Arts Fund will provide funding for arts projects throughout the city. The Hotel/Motel Fund also includes an allocation of \$38,000 for advertising and promotion. The infrastructure for the Arts Festival and Bluegrass on Ballard are funded through this fund. Although policy does not require a fund balance, the remaining fund balance is approximately \$868,324.

### Public Art Fund

Revenues for the Public Art Fund primarily come from three sources: transfers from the Hotel/Motel Fund, revenues generated from special events such as the Arts Festival and Bluegrass on Ballard and a 1% allocation for art from certain Capital Improvement Project (CIP) budgets. The revenues are utilized to maintain existing public art and to purchase new art that meets the criteria of the adopted Public Arts Program. The FY 24-25 Budget includes a carry forward of \$134,100 for Municipal Complex trail sculptures. The FY 24-25 ending fund balance is projected to be \$488,435 although none is required by adopted policy.

### Fire Training Center Fund

The Fire Training Center Fund was established in FY00-01. The majority of the revenue is from response fees into the county for emergency services rendered. Expenditures are related to training, as well as upkeep and maintenance of the facilities behind Fire Station #2. Revenue is budgeted to be \$52,000 with an ending fund balance of \$157,027. The expense for the New Fire Training Center is being carried forward in the amount of \$496,001.

### Fire Development Fund

The Fire Development Fund receives revenue from fire development fees established by ordinance in 2007. The fund is to be utilized solely for needs directly associated with new growth and development. The ending fund balance is projected to be \$1,374,082.

#### Recommended Fire Development Carry-Forward Requests

Department	Description	\$ Amount
Fire Development	Emergency Services Consultant	55,000

### Municipal Court Technology Fund

State law requires the assessment and collection of a Municipal Court Technology Fee, and further requires that those fees be kept in a separate fund. Revenues are estimated to be \$9,140. The ending fund balance will be \$34,548.

### Municipal Court Building Security Fund

A building security fee is collected on each Class C misdemeanor violation issued for the purpose of implementing, improving, and enhancing court security. Permitted expenditures include training and equipment purchases related to court security. Revenues are estimated to be \$11,200 with an ending fund balance of \$33,308.

## FY 2025 Departmental Staffing Summary

### (All Positions Shown As Full-Time Equivalent)

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
<b>General Fund</b>				
City Council	-	-	-	-
City Manager	7.50	7.50	7.50	6.50
City Secretary	3.00	3.00	3.00	3.00
City Attorney	-	-	-	-
Finance	8.00	8.00	8.00	8.00
Facilities	4.00	4.00	6.00	7.00
Municipal Court	5.00	5.00	5.00	5.00
Human Resources	6.00	6.00	6.00	6.00
Purchasing	3.00	3.00	3.00	3.00
Information Technology	6.00	6.00	7.00	8.00
Police	91.00	94.50	101.50	103.00
Fire	71.50	77.50	98.50	78.50
Emergency Communications	16.00	16.00	16.00	17.00
Animal Control	7.50	7.50	7.50	7.50
Emergency Medical Services	-	-	-	20.00
Planning	3.00	3.00	3.00	3.00
Building Inspections	6.00	6.00	5.00	5.00
Code Enforcement	3.00	3.00	2.00	3.00
Streets	21.00	21.00	22.00	24.00
Parks	17.75	17.75	17.75	7.00
Library	27.00	26.50	26.50	26.50
<b>Total General Fund</b>	<b>306.25</b>	<b>315.25</b>	<b>345.25</b>	<b>341.00</b>
<b>Utility Fund</b>				
Utilities Administration	2.00	2.00	2.00	3.00
Utilities - Water	16.00	16.00	17.00	18.00
Utilities - Engineering	6.00	6.00	6.00	6.00
Utilities - Wastewater	12.00	12.00	12.00	13.00
Utility Billing	9.00	9.00	10.00	11.00
<b>Total Utility Fund</b>	<b>45.00</b>	<b>45.00</b>	<b>47.00</b>	<b>51.00</b>
<b>Wylie Economic Development</b>	3.00	4.00	5.50	5.00
<b>Total IFEDC</b>	<b>3.00</b>	<b>4.00</b>	<b>5.50</b>	<b>5.00</b>
<b>4B Sales Tax Fund</b>				
Brown House	4.00	6.50	6.50	4.50
Senior Activities	9.50	9.50	9.50	10.00
Parks	5.00	6.00	7.00	17.75
Recreation Center	27.00	27.00	29.00	30.00
<b>Total 4B Sales Tax Fund</b>	<b>45.50</b>	<b>49.00</b>	<b>52.00</b>	<b>62.25</b>
<b>Hotel Occupancy Tax Fund</b>	-	-	1.00	1.00
<b>Total All Funds</b>	<b>399.75</b>	<b>413.25</b>	<b>450.75</b>	<b>460.25</b>





## Financial Summary

FISCAL YEAR  
2024-2025

## City of Wylie Financial Summary

### Summary of Revenues, Expenditures, and Changes in Fund Balance All Operating and Capital Funds Fiscal Year 2024-2025 Budget

	General Fund	Special Revenue Funds	Debt Service Funds	
			G O Debt Service	4B Debt Service
<b>Estimated Beginning Balances</b>	\$ 25,982,232	\$ 17,907,448	\$ 882,531	\$ 13,653
<b>Revenues:</b>				
Ad Valorem Taxes	35,230,839	-	9,889,057	-
Non-Property Taxes	10,063,234	10,220,434	-	-
Franchise Fees	2,955,800	-	-	-
Licenses & Permits	1,046,000	40,000	-	-
Intergovernmental	5,049,926	-	-	-
Service Fees	6,459,688	1,273,000	-	-
Court Fees	350,750	25,500	-	-
Interest & Misc. Income	1,760,500	4,708,769	90,000	9,000
<b>Total Revenues</b>	62,916,737	16,267,703	9,979,057	9,000
Transfers from Other Funds	2,719,410	36,000	-	390,775
TXDOT Proceeds	-	-	-	-
<b>Total Available</b>	91,618,379	34,211,151	10,861,588	413,428
<b>Expenditures:</b>				
General Government	16,174,849	17,250	-	-
Public Safety	41,415,118	576,001	-	-
Development Services	1,475,299	-	-	-
Streets	5,840,022	-	-	-
Community Services	5,143,517	9,259,767	-	-
Utilities	-	-	-	-
Debt Service	-	-	10,548,987	390,775
Capital Projects	-	-	-	-
Economic Development	-	15,277,656	-	-
<b>Total Expenditures</b>	70,048,805	25,130,674	10,548,987	390,775
Transfers to Other Funds	-	426,775	-	-
<b>Ending Fund Balance</b>	\$ 21,569,574	\$ 8,653,702	\$ 312,601	\$ 22,653



City of Wylie Financial Summary

Summary of Revenues, Expenditures, and Changes in Fund Balance

All Operating and Capital Funds

Fiscal Year 2024-2025 Budget

	Capital Projects Funds	Proprietary Fund Utility Fund	Total All Funds
Estimated Beginning Balances	\$ 62,277,906	\$ 34,850,784	\$ 141,914,554
Revenues:			
Ad Valorem Taxes	-	-	45,119,896
Non-Property Taxes	-	-	20,283,668
Franchise Fees	-	-	2,955,800
Licenses & Permits	-	-	1,086,000
Intergovernmental	1,378,554	-	6,428,480
Service Fees	1,610,000	31,210,578	40,553,266
Court Fees	-	-	376,250
Interest & Misc. Income	2,226,766	1,040,000	9,835,035
Total Revenues	5,215,320	32,250,578	126,638,395
Transfers from Other Funds	-	-	3,146,185
TXDOT Proceeds		-	-
Total Available Resources	67,493,226	67,101,362	271,699,134
Expenditures:			
General Government	-	-	16,192,099
Public Safety	-	-	41,991,119
Development Services	-	-	1,475,299
Streets	-	-	5,840,022
Community Services	-	-	14,403,284
Utilities	-	28,731,273	28,731,273
Debt Service	-	1,432,467	12,372,229
Capital Projects	46,828,089	1,573,368	48,401,457
Economic Development	-	-	15,277,656
Total Expenditures	46,828,089	31,737,108	184,684,438
Transfers to Other Funds	-	2,719,410	3,146,185
Ending Fund Balance	\$ 20,665,137	\$ 32,644,844	\$ 83,868,511
		Total Revenues	\$ 129,784,580
		Net Decrease (Increase) in Fund Balance	58,046,043
	Total Applicable Funds	\$	187,830,623

## Property Tax Distribution Calculations

### Current Tax Rate

			FY 2024-25 Tax Year 2024		FY 2023-24 Tax Year 2023	
<b>Tax Roll:</b>						
Assessed Valuation (100%)			\$	7,732,424,936	\$	7,070,918,166
Rate per \$100				0.534301		0.538882
Tax Levy Freeze Adjusted				41,314,424		38,103,905
Tax Levy - Frozen (Disabled / Over 65)*				3,595,472		3,195,898
Total Tax Levy				44,909,896		41,299,803
Percent of Collection				100%		100%
<b>Estimated Current Tax Collections</b>			<b>\$</b>	<b>44,909,896</b>	<b>\$</b>	<b>41,299,803</b>
<b>Summary of Tax Collections:</b>						
Current Tax			\$	41,314,424	\$	38,103,905
Revenue From Tax Freeze Property				3,595,472		3,195,898
Delinquent Tax				100,000		100,000
Penalty' and Interest						
<b>Total Tax Collections</b>			<b>\$</b>	<b>45,009,896</b>	<b>\$</b>	<b>41,399,803</b>

	FY 2023-24 Tax Rate		FY 2023-24 Percent of Total		FY 2023-24 Amount		FY 2023-24 Amount	
<b>General Fund:</b>								
Current Tax	\$	0.417244			\$	32,263,079	\$	28,171,386
Revenue From Tax Freeze Property						2,807,760		2,362,825
Delinquent Tax						60,000		60,000
Penalty' and Interest								
<b>Total General Fund</b>	<b>\$</b>	<b>0.417244</b>	<b>78.09%</b>		<b>\$</b>	<b>35,130,839</b>	<b>\$</b>	<b>30,594,211</b>
<b>Debt Service Fund:</b>								
Current Tax	\$	0.117057			\$	9,051,345	\$	9,932,519
Revenue From Tax Freeze Property						787,712		833,073
Delinquent Tax						40,000		40,000
Penalty' and Interest								
<b>Total Debt Service</b>	<b>\$</b>	<b>0.117057</b>	<b>21.91%</b>		<b>\$</b>	<b>9,879,056</b>	<b>\$</b>	<b>10,805,592</b>
<b>Distribution</b>	<b>\$</b>	<b>0.534301</b>	<b>100.00%</b>		<b>\$</b>	<b>45,009,896</b>	<b>\$</b>	<b>41,399,803</b>



## General Fund

FISCAL YEAR  
2024-2025

## General Fund

### Fund Description

The General Fund accounts for resources traditionally associated with governments that are not required to be accounted for in another fund. During the budget process, the General Fund receives extensive scrutiny from City staff, City Council and the Public. The attention is deserved because this fund has many critical issues affecting the community. The issues vary from establishing a tax rate to determining employee staffing and benefits. The following narrative reports the major aspects of the General Fund budget for the concluding and new fiscal year. Operational accomplishments and goals are reported in the departmental narratives.

GENERAL FUND

General Fund

Fund Summary

General Fund

<b>Audited General Fund Unassigned Ending Balance 09/30/23</b>	<b>\$ 28,554,755</b>
Projected '24 Revenues	\$ 56,286,088
Available Funds	84,840,843
Projected '24 Expenditures	(58,858,611) <sup>(a)</sup>
Estimated Ending Fund Balance 09/30/24	\$ 25,982,232
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$ 25,982,232</b>
Budgeted Revenues '25	65,636,147 <sup>(b)</sup>
Budgeted Expenditures '25	(63,944,242)
Recommend Request (Recurring Expense)	\$ (470,655)
New/Replacement Equipment and One Time Uses	\$ (1,221,250)
Use of Fund Balance	\$ (2,432,100)
Carryforward Expenditures	\$ (1,980,558)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$ 21,569,574 <sup>(c)</sup></b>

a) Carry forward items are taken out of projected 2024 expense and included in 2025 expense. See manager's letter for detailed list totaling 1,980,558. Assumes 2% of expenses unspent.

b) Property tax rate is the voter approval rate, 10% Sales Tax growth and \$1.5 million of EMS revenue.

c) Policy requirement is 25% of budgeted expenditures. This Ending Fund Balance is 32.9%.

## General Fund Summary of Revenues and Expenditures

	2022-2023 Budget	2023-2024 Budget	2023-2024 Projected	2024-2025 Budget
<b>Revenues:</b>				
Ad Valorem Taxes	28,824,988	30,694,211	30,694,211	35,230,839
Sales Taxes	9,223,591	9,073,122	9,073,122	9,980,434
Alcohol Beverage Tax	62,890	40,000	40,000	82,800
Franchise Fees	3,015,867	2,953,146	2,953,146	2,955,800
Licenses & Permits	1,409,965	1,275,000	1,275,000	1,046,000
Intergovernmental Revenue	8,717,961	2,615,790	3,115,800	5,049,926
Service Fees	4,491,105	4,343,203	4,343,203	6,459,688
Court Fees	319,233	340,000	340,000	350,750
Interest & Misc. Income	1,653,890	1,805,195	1,805,195	1,760,500
Transfers from Other Funds (OFS)	3,123,086	2,646,411	2,646,411	2,719,410
<b>Total Revenues</b>	<b>\$ 60,842,576</b>	<b>\$ 55,786,078</b>	<b>\$ 56,286,088</b>	<b>\$ 65,636,147</b>
<b>Expenditures:</b>				
<b>General Government</b>				
City Council	51,979	96,263	96,263	83,048
City Manager	1,255,085	1,406,866	1,406,866	1,453,815
City Secretary	315,110	472,575	472,575	482,613
City Attorney	148,732	170,000	170,000	170,000
Finance	1,204,820	1,461,967	1,461,967	1,507,275
Facilities	1,036,589	1,086,915	1,086,915	1,461,644
Municipal Court	505,966	668,278	668,278	720,968
Human Resources	822,141	956,765	956,765	976,654
Purchasing	283,932	364,757	364,757	364,229
Information Technology	2,014,855	2,286,028	2,286,028	2,480,643
Combined Services	4,265,137	6,444,169	6,444,169	6,473,960
<b>Public Safety</b>				
Police	13,318,250	14,659,064	14,643,284	17,073,286
Fire	12,666,011	16,943,367	16,226,249	14,747,531
Emergency Communications	2,053,328	2,657,616	2,515,716	4,518,919
Animal Control	708,588	1,608,849	808,849	1,752,702
Emergency medical services	-	-	-	3,322,680
<b>Development Services</b>				
Planning	351,740	396,749	396,749	431,938
Building Inspection	446,817	581,030	581,030	594,422
Code Enforcement	230,051	233,062	233,062	448,939
<b>Streets</b>	<b>4,261,461</b>	<b>4,278,544</b>	<b>3,972,784</b>	<b>5,840,022</b>
<b>Community Services</b>				
Parks	2,608,996	2,854,219	2,854,219	2,382,994
Library	2,291,895	2,425,153	2,425,153	2,760,523
<b>Transfers to Other Funds</b>	<b>12,099,649</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Projected Amount Unspent for FY 2024</b>	<b>-</b>	<b>-</b>	<b>(1,213,067)</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 62,941,132</b>	<b>\$ 62,052,236</b>	<b>\$ 58,858,611</b>	<b>\$ 70,048,805</b>



## Budget FY 2024-2025

### 100-General Fund General Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
40110 PROPERTY TAXES - CURRENT	28,616,448	30,534,211	30,534,211	35,070,839
40120 PROPERTY TAXES - DELINQUENT	81,808	60,000	60,000	60,000
40190 PENALTY AND INTEREST - TAXES	126,732	100,000	100,000	100,000
40210 SALES TAX	9,223,591	9,073,122	9,073,122	9,980,434
40220 ALCOHOLIC BEVERAGE TAX	62,890	40,000	40,000	82,800
<b>Total Taxes</b>	<b>38,111,469</b>	<b>39,807,333</b>	<b>39,807,333</b>	<b>45,294,073</b>
41110 FRANCHISE FEE - ELECTRIC	1,995,946	2,070,000	2,070,000	2,070,000
41210 FRANCHISE FEE - GAS	464,841	508,000	508,000	508,000
41310 FRANCHISE FEE - TELEPHONE	15,554	12,646	12,646	12,800
41410 FRANCHISE FEE - CABLE	413,251	240,000	240,000	240,000
41610 FRANCHISE FEE - SANITATION	126,275	122,500	122,500	125,000
<b>Total Franchise Fees</b>	<b>3,015,867</b>	<b>2,953,146</b>	<b>2,953,146</b>	<b>2,955,800</b>
42130 CONTRACTOR REGISTRATION FEES	64,704	50,000	50,000	55,000
42570 PLUMBING PERMITS	26,788	20,000	20,000	21,000
42590 FENCE PERMITS	20,120	30,000	30,000	18,000
42640 ELECTRICAL PERMITS	39,519	40,000	40,000	11,000
42650 NEW DWELLING PERMITS	720,708	500,000	500,000	400,000
42655 NEW COMMERCIAL DEV PERMITS	292,037	500,000	500,000	400,000
42660 MECHANICAL PERMITS	10,744	10,000	10,000	6,000
42670 ADMIN FEE/ INSPECTION	153,450	95,000	95,000	125,000
42910 OTHER PERMITS/ FEES	81,895	30,000	30,000	10,000
<b>Total License and Permits</b>	<b>1,409,965</b>	<b>1,275,000</b>	<b>1,275,000</b>	<b>1,046,000</b>
43110 FEDERAL GOVT LAKE PATROL	45,383	59,287	59,287	56,023
43150 FEDERAL PROCEEDS	6,099,649	-	-	1,893,796
43420 LONE STAR & LIBRARY GRANTS	2,113	-	-	-
43500 COLLIN COUNTY - CHILD SAFETY	66,880	65,800	65,800	65,800
43512 FIRE GRANTS	-	19,197	19,197	-
43513 POLICE GRANTS	25,188	18,300	18,300	11,900
43520 WISD CROSSING GUARD REIMB.	200,020	129,150	129,150	157,167
43525 WISD SRO REIMBURSEMENT	579,576	651,000	651,000	800,000
43527 WISD ATHLETIC EVENT REIMB.	210,341	181,500	181,500	237,684
43530 FIRE SERVICES	1,152,476	1,173,556	1,673,566	1,173,556
43532 FIRE DISPATCHER SERVICES	271,348	276,000	276,000	300,000
43533 FIRE EMS SERVICES	-	-	-	322,000
43535 FIRE SERVICE/ BLDG INSPECTIONS	50	14,000	14,000	5,000
43537 FIRE SERVICE/ PLAN REVIEW FEES	17,575	8,000	8,000	7,000
43560 JAIL SERVICES	27,500	20,000	20,000	20,000
43570 POLICE SEIZED FUNDS	19,862	-	-	-
<b>Total Intergovernmental Revenue</b>	<b>8,717,961</b>	<b>2,615,790</b>	<b>3,115,800</b>	<b>5,049,926</b>

## Budget FY 2024-2025

### 100-General Fund General Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
44121 911 FEES	444,753	450,000	450,000	450,000
44122 ALARM PERMITS	290,504	250,000	250,000	270,000
44123 ANIMAL CONTROL FEES/ FINES	30,617	35,000	35,000	35,000
44126 TRANSPORT/ MEDICAL FEES	59,817	43,571	43,571	1,500,000
44132 DEVELOPMENT FEES	306,775	225,000	225,000	190,000
44141 TRASH	3,217,073	3,229,632	3,229,632	3,902,688
44153 LIGHTING FEES	43,254	40,000	40,000	40,000
44155 LEAGUE ATHLETIC FEES	61,895	30,000	30,000	30,000
44170 MOWING (CODE ENFORCEMENT)	2,060	10,000	10,000	10,000
44181 LIBRARY FINES	34,357	30,000	30,000	32,000
<b>Total Service Fees</b>	<b>4,491,105</b>	<b>4,343,203</b>	<b>4,343,203</b>	<b>6,459,688</b>
45110 MUNICIPAL COURT FINES	232,909	250,000	250,000	275,000
45130 COURT ADMIN/ WARRANT FEES	49,447	45,000	45,000	45,000
45131 CHILD SAFETY FEES	2,641	5,000	5,000	5,000
45133 JUVENILE CASE MANAGER FEE	9,229	9,000	9,000	10,000
45138 TRUANCY PREVENTION & DIVERSION	67	1,000	1,000	500
45139 TEEN COURT PROGRAM	240	-	-	250
45140 CODE FINES	24,700	30,000	30,000	15,000
<b>Total Fines and Forfeitures</b>	<b>319,233</b>	<b>340,000</b>	<b>340,000</b>	<b>350,750</b>
46110 ALLOCATED INTEREST EARNINGS	1,372,591	1,526,221	1,526,221	1,500,000
<b>Total Interest Income</b>	<b>1,372,591</b>	<b>1,526,221</b>	<b>1,526,221</b>	<b>1,500,000</b>
48110 RENTAL INCOME	2,300	3,000	3,000	3,000
48125 PARK PAVILION RENTALS	5,860	4,500	4,500	4,500
48410 MISCELLANEOUS INCOME	266,154	263,195	263,195	233,000
48440 CONTRIBUTIONS/ DONATIONS	6,985	8,279	8,279	20,000
<b>Total Miscellaneous Income</b>	<b>281,299</b>	<b>278,974</b>	<b>278,974</b>	<b>260,500</b>
49131 TRANSFER FROM SPECIAL REVENUE	170,450	-	-	-
49151 TRANSFER FROM UTILITY FUND	2,563,305	2,640,204	2,640,204	2,719,410
49210 PROCEEDS FR SALE OF CAP ASSETS	180,277	-	-	-
49600 INSURANCE RECOVERIES	209,054	6,207	6,207	-
<b>Total Other Financing Sources</b>	<b>3,123,086</b>	<b>2,646,411</b>	<b>2,646,411</b>	<b>2,719,410</b>
<b>Total General Fund Revenues</b>	<b>60,842,576</b>	<b>55,786,078</b>	<b>56,286,088</b>	<b>65,636,147</b>



## CITY COUNCIL

### Department Description

The City Council is presented as a non-departmental account. Funds are appropriated for special projects not directly related to City operations. Also included are expenses incurred by the Mayor and six members of the Council in performing their responsibilities as elected officials of the City.

City Council:	Term of Office:
Matthew Porter, Mayor	May 2023 through May 2026
David R. Duke, Councilmember Place 1	May 2022 through May 2025
David Strang, Councilmember Place 2	May 2024 through May 2027
Jeff Forrester, Mayor Pro Tem	May 2022 through May 2025
Scott Williams, Councilmember Place 4	May 2024 through May 2027
Sid Hoover, Councilmember Place 5	May 2023 through May 2026
Gino Mulliqi, Councilmember Place 6	May 2023 through May 2026

## CITY COUNCIL

## Budget FY 2024-2025

100-General Fund  
City Council










	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51240 CITY COUNCIL	23,050	22,800	22,800	22,800
51440 FICA	1,429	1,414	1,414	1,414
51450 MEDICARE	335	331	331	331
51470 WORKERS COMP PREMIUM	289	163	163	50
<b>TOTAL PERSONNEL SERVICES</b>	<b>25,103</b>	<b>24,708</b>	<b>24,708</b>	<b>24,595</b>
52010 OFFICE SUPPLIES	1,277	650	650	650
52130 TOOLS/ EQUIP (NON-CAPITAL)	-	600	600	600
52810 FOOD SUPPLIES	1,570	2,990	2,990	7,600
<b>TOTAL SUPPLIES</b>	<b>2,847</b>	<b>4,240</b>	<b>4,240</b>	<b>8,850</b>
56040 SPECIAL SERVICES	2,813	7,570	7,570	4,450
56080 ADVERTISING	100	2,000	2,000	1,000
56110 COMMUNICATIONS	3,921	5,544	5,544	5,544
56210 TRAVEL & TRAINING	938	29,191	29,191	20,099
56250 DUES & SUBSCRIPTIONS	12,687	18,010	18,010	18,010
56990 OTHER	3,570	5,000	5,000	500
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>24,029</b>	<b>67,315</b>	<b>67,315</b>	<b>49,603</b>
<b>Total City Council</b>	<b>51,979</b>	<b>96,263</b>	<b>96,263</b>	<b>83,048</b>

# City Manager



## Department Description

The function of the City Manager’s Office is to provide leadership and direction in carrying out the policies established by City Council and by overseeing the activities of the operating and administrative departments of the City of Wylie. Principal functions of the City Manager’s Office include providing support to Council in their policy making role; ensuring that City ordinances, resolutions and regulations are executed and enforced; submitting annual proposed operating and capital budgets; and responding to concerns and requests from citizens and Council.











## Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Planning Management	Represent Wylie’s position to local, regional and state entities including the North Texas Municipal Water District, Collin County Commissioners Court, Texas Department of Transportation, and the North Central Texas Council of Governments.
	Community Focused Government	
	Infrastructure	
	Planning Management	Represent Wylie’s interest regarding regional transportation initiatives including Collin County Future Mobility Study, TXDOT and NCTCOG. Will emphasize work within the downtown historic district as well as major intersections.
	Financial Health	
	Infrastructure	
	Community Focused Government	
	Planning Management	Continue to review long-term capital needs with regard to long-term financial capabilities.
	Financial Health	

## Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Community Focused Government	Restructured the CM office with an Executive Assistant being the face of the office when customers arrive in the suite
	Planning Management	The Executive Assistant implemented a more streamline method of producing the weekly report.

## CITY MANAGER

	<b>Infrastructure</b>	Implemented Ride Awake Wylie as the city's new On-Demand Rideshare program in partnership with TRIPP, Uber and MT Connect. Ridership continues to increase month over month. Improvements and updates to the website are ongoing and we are looking at creative ways to leverage the rideshare program for events, city departments, functions, and higher education.
	<b>Community Focused Government</b>	
	<b>Workforce</b>	Implemented a 4-10 work schedule based on each department's need and doability. Hours of operation are 7:30am - 5:30pm. Monday thru Friday. This allows citizens extra time to visit city facilities outside of the normal 8:00am to 5:00pm work schedule.
	<b>Community Focused Government</b>	ACM serves as liaison for the 2024 Individual Career Advancement Navigation (ICAN) Class. 10 employees were selected for the class.
	<b>Economic Growth</b>	The City assumed full responsibility for the annual Taste of Wylie event with the goal of increasing overall donations and funds raised for our food pantries. The event proved successful, raising 27% more funds than the previous year while providing local businesses the opportunity to showcase their business to the community. Several enhancements improved the experience for attendees, sponsors, and restaurants.
	<b>Community Focused Government</b>	Hired our events coordinator with the goal of enhancing existing community events while exploring opportunities for new events. The position has already improved several processes by adding new forms and efficiencies. We have also improved our partnerships with local organizations, including the WDMA, in coordinating, planning, and providing support for events, including the Pedal Car Race, Bluegrass on Ballard, Boo on Ballard, and more. The City has also assumed full responsibility for the Taste of Wylie. A new volunteer program is also being developed.
	<b>Health, Safety, and Well-Being</b>	Social media is one of the primary ways we communicate with our citizens. In the last year, our Facebook reach has increased close to 100%, reaching more than 650K people. Visits to our Facebook page increased 96% to 120K. Instagram visits are also up 53% over last year. We increased our Facebook followers by 2.5K, bringing our total followers to 23.6K.
	<b>Community Focused Government</b>	
	<b>Culture</b>	
	<b>Economic Growth</b>	

CITY MANAGER

Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	1.0	1.0	1.0	-
ADMIN ASSISTANT II	1.0	1.0	-	-
ASSISTANT CITY MANAGER	1.0	1.0	1.0	1.0
CITY MANAGER	1.0	1.0	1.0	1.0
DEPUTY CITY MANAGER	1.0	1.0	1.0	1.0
DIGITAL MEDIA SPECIALIST	1.0	1.0	1.0	1.0
EXECUTIVE ASSISTANT	-	-	1.0	1.0
MARKETING & COMMUNICATIONS DIRECTOR	-	-	-	1.0
PUBLIC ARTS COORDINATOR	0.5	0.5	0.5	0.5
PUBLIC INFORMATION OFFICER	1.0	1.0	1.0	-
Total	7.5	7.5	7.5	6.5

General Fund

## CITY MANAGER

## Budget FY 2024-2025

## 100-General Fund

## City Manager


	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	876,231	955,798	955,798	972,026
51112 SALARIES - PART TIME	22,446	19,503	19,503	20,742
51130 OVERTIME	3,194	6,500	6,500	7,500
51140 LONGEVITY PAY	3,628	3,914	3,914	7,079
51210 CAR ALLOWANCE	6,618	6,600	6,600	6,000
51310 TMRS	138,774	150,693	150,693	156,534
51350 DEFERRED COMPENSATION	-	6,000	6,000	-
51410 HOSPITAL & LIFE INSURANCE	93,373	112,602	112,602	106,564
51420 LONG-TERM DISABILITY	1,405	3,553	3,553	3,596
51440 FICA	46,974	61,487	61,487	62,827
51450 MEDICARE	12,864	14,380	14,380	14,694
51470 WORKERS COMP PREMIUM	1,319	1,045	1,045	2,128
51480 UNEMPLOYMENT COMP (TWC)	76	2,160	2,160	936
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,206,902</b>	<b>1,344,235</b>	<b>1,344,235</b>	<b>1,360,626</b>
52010 OFFICE SUPPLIES	4,357	4,500	4,500	4,500
52810 FOOD SUPPLIES	934	1,010	1,010	5,260
<b>TOTAL SUPPLIES</b>	<b>5,291</b>	<b>5,510</b>	<b>5,510</b>	<b>9,760</b>
56040 SPECIAL SERVICES	4,420	6,500	6,500	6,500
56080 ADVERTISING	6,248	4,000	4,000	14,000
56110 COMMUNICATIONS	288	456	456	456
56210 TRAVEL & TRAINING	23,698	34,514	34,514	49,270
56250 DUES & SUBSCRIPTIONS	8,238	11,651	11,651	13,203
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>42,892</b>	<b>57,121</b>	<b>57,121</b>	<b>83,429</b>
<b>Total City Manager</b>	<b>1,255,085</b>	<b>1,406,866</b>	<b>1,406,866</b>	<b>1,453,815</b>

City Secretary


Department Description

The City Secretary’s Office serves as the professional link between the citizens, the local governing bodies, and agencies of the government at all levels in a neutral and impartial manner, rendering equal service to all. Some functions of the office of City Secretary are to give notice of all official public meetings of the City; hold and maintain the seal of the City; administer City elections; codify and quarterly supplement the Code of Ordinances; receive and process applications for advisory boards and commissions; receive all claims against the City; process petitions filed by citizens; receive and process all open records requests; establish and maintain all records management operations for the City; administer Municode Meetings, JustFOIA, and Laserfiche; create electronic forms and workflows to assist the public and departments with efficiency and accessibility; and perform Open Meetings Act, Public Information Act, records management, conflicts of interests, and Code of Conduct training for staff, board and commission members, and City Council.

Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
 Community-Focused Government	Wylie General Election (May 2025) - Continue contracting with Collin, Dallas, and Rockwall Counties to make it more convenient for the voters.
	Boards and Commissions facilitating.
	Continue with quarterly Code of Ordinance updates.
	Notice and publication processing while focusing on fiscal accountability and customer service.
	Continue records management service for the City.
	Public Information Request processing with a focus on transparency in government.
	Continue to build and provide City forms online and workflows for easy access by the public and faster processing internally.

Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
 Community-Focused Government	Completed the 2023/2024 Board and Commission appointments and installations utilizing the electronic application with 64 applications received.
	Provided training to all Board and Commission members in Open Meetings, Public Information, Records Management, Conflicts of Interest, Local Government Code 171 and 176, and the City of Wylie Code of Conduct.
	Provided electronic storage and staff assistance in Laserfiche for City documents. From October 1, 2023 to June 25, 2024 25,757 documents, or 124,481 pages, have been added in the Laserfiche system. 9,402 documents, or 25,499 pages, of those documents/pages were brought in utilizing Laserfiche Forms. The total number of documents in the repository is 544,333, or 2,315,252 pages.
	Processed and closed approximately 587 public information requests from October 1, 2023 to June 24, 2024.
	From October 1, 2023 to June 25, 2024 staff created two new workflows and recreated two existing workflows, created five new electronic forms, and recreated one existing electronic form in Laserfiche for various departments.
	Assisted with building, testing, training, and launching the Public Information Act software JustFOIA in February 2024

## CITY SECRETARY

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT II	1.0	1.0	1.0	1.0
CITY SECRETARY	1.0	1.0	1.0	1.0
RECORDS & INFORMATION ANALYST II	-	-	1.0	1.0
RECORDS ANALYST	1.0	1.0	-	-
<b>Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

## Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Number of all City agendas posted including Council, and boards and commissions	183	183	146	130	130
Number of requests for Public Information	688	750	600	800	750
Number of Resolutions for consideration	45	26	33	25	30
Number of Ordinances for consideration	78	55	75	28	55
Number of TABC applications received	12	11	9	4	7
Number of Documents Created in Laserfiche	48,307	49,000	49,000	66,073	45,000
Number of Municode Meetings Portal subscribers	470	470	490	664	700
Number of Board and Commission applications received	75	48	55	64	55

## Efficiency / Effectiveness

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Promote a good relationship with the public by providing courteous and prompt service for Open Records Requests and reply within the first four business days.	350	389	350	331	350
Promote accessibility and efficiency by continuing to create electronic Laserfiche Forms.	8	13	7	5	7
Assist departments with efficiency by building workflow processes in Laserfiche.	3	3	7	1	5



## CITY SECRETARY

## Budget FY 2024-2025

## 100-General Fund

## City Secretary

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	202,067	250,179	250,179	272,126
51140 LONGEVITY PAY	976	1,253	1,253	4,582
51310 TMRS	31,514	38,972	38,972	43,637
51410 HOSPITAL & LIFE INSURANCE	29,368	34,653	34,653	39,189
51420 LONG-TERM DISABILITY	441	942	942	1,007
51440 FICA	11,991	15,589	15,589	17,156
51450 MEDICARE	2,804	3,646	3,646	4,012
51470 WORKERS COMP PREMIUM	306	257	257	581
51480 UNEMPLOYMENT COMP (TWC)	25	810	810	351
<b>TOTAL PERSONNEL SERVICES</b>	<b>279,492</b>	<b>346,301</b>	<b>346,301</b>	<b>382,641</b>
52010 OFFICE SUPPLIES	2,050	2,820	2,820	2,195
52070 COMPUTER SOFTWARE	-	14,010	14,010	5,518
52810 FOOD SUPPLIES	887	1,275	1,275	1,950
<b>TOTAL SUPPLIES</b>	<b>2,937</b>	<b>18,105</b>	<b>18,105</b>	<b>9,663</b>
56040 SPECIAL SERVICES	22,332	26,915	26,915	18,053
56070 ELECTIONS	878	67,850	67,850	51,250
56080 ADVERTISING	3,166	6,000	6,000	6,000
56210 TRAVEL & TRAINING	5,657	6,220	6,220	13,405
56250 DUES & SUBSCRIPTIONS	648	1,184	1,184	1,601
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>32,681</b>	<b>108,169</b>	<b>108,169</b>	<b>90,309</b>
<b>Total City Secretary</b>	<b>315,110</b>	<b>472,575</b>	<b>472,575</b>	<b>482,613</b>

## City Attorney

### Department Description

The City Attorney acts as legal advisor, Attorney, and counselor for the City and all of its officers in matters relating to their official duties. It is the City Attorney's function to advise the City Council and the various departments of the City, as to the scope of the City's authority and to counsel the City of Wylie in legal issues.

CITY ATTORNEY

General Fund

Budget FY 2024-2025

100-General Fund

City Attorney




	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
56530 COURT & LEGAL COSTS	148,732	170,000	170,000	170,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>148,732</b>	<b>170,000</b>	<b>170,000</b>	<b>170,000</b>
<b>Total City Attorney</b>	<b>148,732</b>	<b>170,000</b>	<b>170,000</b>	<b>170,000</b>

## Finance


### Department Description

The Finance Department's mission is to administer the City's fiscal affairs in accordance with applicable local, state and federal guidelines, to ensure fiscal responsibility to citizens and to provide competent, quality service to external and internal customers. The Finance Department includes accounting, auditing, accounts payable, revenue collections, cash management, debt management, and capital assets. The department prepares an annual comprehensive financial report (ACFR) and assists the City Manager with development of the City's annual operating and capital budgets, as well as development and maintenance of a five and ten year financial plan.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Financial Health</b>		Participation in GFOA's award programs.
		Participation in the Texas State Comptroller's Transparency Star program.
		Review and update Financial, Investment and Debt policies.
		Review bond rating agency requirements to maintain excellent bond ratings in preparation for upcoming issuances.
 <b>Financial Health</b>		Continue to develop and cross train staff with in-house training, professional conferences and Governmental Accounting Academy.
		Review all department processes for possible improvements in efficiency (including paperless alternatives) and customer service (external and internal).
 <b>Workforce</b>		Continue to develop alternatives for working remotely (when necessary) while maintaining the integrity of all systems and continuing to provide excellent customer service.
		Make improvements to new budgeting software using city-wide department feedback from first implementation to reduce time required to produce the budget book and to provide more transparent information online.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Financial Health</b>		Awarded Certificate of Achievement for Excellence in Financial Reporting by Government Finance Officers Association for the 2023 ACFR
		Awarded Distinguished Budget Presentation Award by Government Finance Officers Association for the 2024 Budget.
		Maintained AA+ bond rating by Standard and Poor Global Ratings. Maintained AA1 bond rating from Moody's Investors Service.
		Implemented EFT payment option for all vendors to streamline the payment process, improve turnaround time for payment, and provide a safeguard of funds.
 <b>Workforce</b>		Implemented new budget software to enhance the budget process for all departments, efficiently produce a well-designed budget book and to also provide more transparency.
		Continued and enhanced monthly team builder events/training

FINANCE

Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ACCOUNTANT	2.0	2.0	2.0	2.0
ACCOUNTS PAYABLE SPECIALIST	2.0	2.0	2.0	2.0
ADMIN ASSISTANT II	1.0	1.0	1.0	1.0
ASSISTANT FINANCE DIRECTOR	1.0	1.0	1.0	1.0
BUDGET MANAGER	1.0	1.0	1.0	1.0
FINANCE DIRECTOR	1.0	1.0	1.0	1.0
<b>Total</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>

## FINANCE

## Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Number of Purchase Orders Processed	5,796	5,702	5,900	6,096	6,200
Number of Journal Entries Posted	1,988	2,630	2,100	2,394	2,500

## Efficiency / Effectiveness

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Budget approved by August 5th	August 5th	August 5th	August 4th	August 5th	August 5	August 5th
Budget Book Completed 90 days after adoption of the budget	90 days	90 days	90 days	90 days	90 days	90 days
Provide information to financial advisors, bondholders, underwriters and rating agencies (S&P) to lower city interest expense	S&P = AAA	AA	AA+	AA+	AA+	AA+
Provide information to financial advisors, bondholders, underwriters and rating agencies (Moody's) to lower city interest expense	Moody's = Aaa	Aa2	Aa1	Aa1	Aa1	Aa1
Provide stewardship of financial resources balancing the City's short and long term needs by maintaining the current Net Direct Debt Per Capita per the Debt Management Policy	at or below \$2,000	1,062	1,081	1,113		1,113
Provide stewardship of financial resources balancing the City's short and long term needs by maintaining a healthy General Fund balance (unassigned fund balance as a % of operating budget)	minimum of 35%	65.2%	57.6%	37%		33%
Maintain percent of current property taxes collected (major revenue source)	100%	99.7%	99.9%	100%		100%
Complete and present to the governing body an independent audit within 120 days of fiscal year end.	January 28	January 25	January 24	January 23	January 23	January 28
Provide stewardship of financial resources balancing the City's short and long term needs by maintaining a ratio of Net Direct Debt to Assessed Value of properties in the City per the Debt Management Policy	at or below 4%	0.0109	0.0108	0.0132		0.0132

## FINANCE

## Budget FY 2024-2025

100-General Fund  
Finance



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	594,450	663,015	663,015	715,146
51140 LONGEVITY PAY	2,956	3,328	3,328	7,424
51310 TMRS	93,207	103,283	103,283	113,949
51410 HOSPITAL & LIFE INSURANCE	81,854	94,413	94,413	109,227
51420 LONG-TERM DISABILITY	1,293	2,476	2,476	2,646
51440 FICA	36,368	41,314	41,314	44,799
51450 MEDICARE	8,509	9,662	9,662	10,477
51470 WORKERS COMP PREMIUM	849	689	689	1,517
51480 UNEMPLOYMENT COMP (TWC)	72	2,160	2,160	936
<b>TOTAL PERSONNEL SERVICES</b>	<b>819,558</b>	<b>920,340</b>	<b>920,340</b>	<b>1,006,121</b>
52010 OFFICE SUPPLIES	6,112	8,200	8,200	8,700
52810 FOOD SUPPLIES	700	800	800	1,000
<b>TOTAL SUPPLIES</b>	<b>6,812</b>	<b>9,000</b>	<b>9,000</b>	<b>9,700</b>
54810 COMPUTER HARD/SOFTWARE	-	81,000	81,000	-
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>-</b>	<b>81,000</b>	<b>81,000</b>	<b>-</b>
56040 SPECIAL SERVICES	25,963	30,700	30,700	34,800
56080 ADVERTISING	3,458	6,600	6,600	6,600
56180 RENTAL	-	3,600	3,600	4,000
56210 TRAVEL & TRAINING	6,457	7,500	7,500	9,400
56250 DUES & SUBSCRIPTIONS	1,584	1,715	1,715	2,025
56330 BANK SERVICE CHARGES	3,721	6,200	6,200	6,200
56340 CCARD ONLINE SERVICE FEES	28,859	30,000	30,000	30,000
56350 APPRAISAL FEES	252,723	282,352	282,352	310,544
56510 AUDIT & LEGAL SERVICES	55,685	82,960	82,960	87,885
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>378,450</b>	<b>451,627</b>	<b>451,627</b>	<b>491,454</b>
<b>Total Finance</b>	<b>1,204,820</b>	<b>1,461,967</b>	<b>1,461,967</b>	<b>1,507,275</b>

## Facilities


### Department Description

The Facilities Department is a division of Support Services. It is responsible for the maintenance of all municipal facilities. Facility maintenance functions include general custodial duties and repair or upkeep of offices and public areas, HVAC, plumbing, electrical, and building systems.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Infrastructure</b>		Develop a long-range plan to maintain major systems and projected facility needs.
		Continue to improve building systems at the Public Safety Building and Municipal Complex.
		Improve efficiency of the newly added custodial department.
 <b>Workforce:</b>		Add additional employee to reduce downtime and maintain the efficiency of critical systems by continuing to improve preventative maintenance procedures.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Infrastructure</b>		Improved the HVAC system at the Public Safety Building
		Corrected drainage issue at the Public Safety Building
		Implemented new work order system
		Improved efficiencies at all buildings by continuing to retrofit lighting systems
		Performed major repairs to plumbing systems at the Municipal Complex, Animal Services, and the Recreation Center.
		Collaborating with the Girl Scouts, added new guard shack.

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
CUSTODIAN	-	-	2.0	2.0
FACILITIES MANAGER	1.0	1.0	1.0	1.0
MAINTENANCE TECHNICIAN	3.0	3.0	3.0	3.0
OPERATIONS SUPPORT TECHNICIAN	-	-	-	1.0
<b>Total</b>	<b>4.0</b>	<b>4.0</b>	<b>6.0</b>	<b>7.0</b>

### Activity Demand / Activity Workload

Measure	Benchmark	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Respond and complete work orders.	60 per month	702	720	1,018	1,000



## FACILITIES

## Budget FY 2024-2025

100-General Fund  
Facilities







	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	272,196	326,276	295,076	436,260
51130 OVERTIME	360	3,717	3,717	3,717
51140 LONGEVITY PAY	1,960	1,439	1,439	2,960
51310 TMRS	42,768	51,373	46,537	69,762
51410 HOSPITAL & LIFE INSURANCE	46,266	57,328	48,648	89,856
51420 LONG-TERM DISABILITY	420	1,220	1,104	1,615
51440 FICA	16,279	20,548	18,614	27,462
51450 MEDICARE	3,807	4,807	4,355	6,423
51470 WORKERS COMP PREMIUM	1,935	1,245	1,245	5,608
51480 UNEMPLOYMENT COMP (TWC)	38	1,080	1,080	936
<b>TOTAL PERSONNEL SERVICES</b>	<b>386,029</b>	<b>469,033</b>	<b>421,815</b>	<b>644,599</b>
52010 OFFICE SUPPLIES	96	100	100	100
52130 TOOLS/ EQUIP (NON-CAPITAL)	11,923	2,500	1,500	2,700
52210 JANITORIAL SUPPLIES	46,853	54,500	47,000	66,000
52310 FUEL & LUBRICANTS	6,911	7,000	7,000	7,000
52710 WEARING APPAREL & UNIFORMS	497	792	500	500
52740 FLAGS	4,909	5,000	5,000	5,000
52810 FOOD SUPPLIES	12,606	22,500	22,500	28,600
<b>TOTAL SUPPLIES</b>	<b>83,795</b>	<b>92,392</b>	<b>83,600</b>	<b>109,900</b>
54810 COMPUTER HARD/SOFTWARE	-	-	-	620
54910 BUILDINGS	270,385	220,155	221,155	395,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>270,385</b>	<b>220,155</b>	<b>221,155</b>	<b>395,620</b>
56040 SPECIAL SERVICES	296,380	280,335	335,345	311,525
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>296,380</b>	<b>280,335</b>	<b>335,345</b>	<b>311,525</b>
58850 MAJOR TOOLS & EQUIPMENT	-	25,000	25,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>
<b>Total Facilities</b>	<b>1,036,589</b>	<b>1,086,915</b>	<b>1,086,915</b>	<b>1,461,644</b>

## Municipal Court

### Department Description

The court's mission is to provide a fair, impartial and timely adjudication of misdemeanor offenses committed and filed in the City of Wylie. To properly administer this function, the department must schedule offenders to appear before the court, adjudicate the trial, collect fines from guilty offenders, and issue warrants of arrest.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
 <b>Workforce</b>	Staff will continue to participate in continuing education and certification programs through TMCEC.
 <b>Health, Safety and Well-Being</b>	
 <b>Community Focused Government</b>	The Juvenile Case Manager program will continue to expand Teen Court and other programs for youth to reduce recidivism. Teen Court Attorneys will participate in the Teen Court Association of Texas Mock Trial competition.
 <b>Community Focused Government</b>	Continue to schedule Annual Warrant Resolution Open Docket Day.
 <b>Workforce</b>	Continue to participate in National Night Out.
 <b>Workforce</b>	Continue to host training with the Texas Court Clerks Association. Continue to participate in Municipal Court Week.

### Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
 <b>Community Focused Government</b>	All staff continue to participate in continuing education and certification programs through Texas Municipal Courts Education Center. The Juvenile Case Manager maintained Level I Certification, Deputy Clerk obtained Level I Certification, Senior Clerk obtained Level II certification, and Court Administrator maintained Level III certification.
 <b>Health, Safety and Well-Being</b>	Participated in National Night Out, provided information on Alcohol and Drug Awareness programs along with Teen Court and traffic safety promotional items.
 <b>Community Focused Government</b>	Juvenile Case Manager program beginning ninth year for the Wylie Teen Court program. Hosted mock trial competitions for Wylie ISD and Classical Conversations Home School organization.
 <b>Community Focused Government</b>	The Juvenile Case Manager implemented new Diversion program in compliance with new laws. Participated in Municipal Court Week, luncheon for court staff with city management and proclamation presented by the mayor.
 <b>Workforce</b>	Continue to work with Wylie Presiding and Associate Judges, Collin/Dallas/Rockwall County Probation, Collin/Dallas/Rockwall County District Attorney, and arresting agencies to successfully implement and streamline procedures for Emergency Protective Order Modification and Bond Condition Violation hearings scheduled through the Wylie Municipal Court.

## MUNICIPAL COURT

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
COURT ADMINISTRATOR	1.0	1.0	1.0	1.0
COURT SUPERVISOR	-	-	-	1.0
DEPUTY COURT CLERK	2.0	2.0	2.0	2.0
JUVENILE CASE MANAGER	1.0	1.0	1.0	1.0
SENIOR DEPUTY COURT CLERK	1.0	1.0	1.0	-
<b>Total</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>

## Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2025 Target
Clearance Rate - the number of outgoing cases as a percentage of the number of incoming cases. Goal is equal to or greater than 95%.	107%	90%	95%	95%

## MUNICIPAL COURT

## Budget FY 2024-2025

100-General Fund  
Municipal Court

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	248,410	306,573	306,573	335,026
51130 OVERTIME	4,743	6,500	6,500	6,500
51140 LONGEVITY PAY	1,036	913	913	2,260
51160 CERTIFICATION INCENTIVE	-	1,200	1,200	-
51250 JUDICIAL PAY	83,801	114,000	114,000	114,000
51310 TMRS	39,547	48,854	48,854	54,215
51410 HOSPITAL & LIFE INSURANCE	42,566	58,736	58,736	65,552
51420 LONG-TERM DISABILITY	830	1,537	1,537	1,240
51440 FICA	20,406	26,610	26,610	28,383
51450 MEDICARE	4,804	6,224	6,224	6,638
51470 WORKERS COMP PREMIUM	549	531	531	961
51480 UNEMPLOYMENT COMP (TWC)	49	2,160	2,160	1,053
<b>TOTAL PERSONNEL SERVICES</b>	<b>446,741</b>	<b>573,838</b>	<b>573,838</b>	<b>615,828</b>
52010 OFFICE SUPPLIES	6,030	6,500	6,500	6,500
52810 FOOD SUPPLIES	3,877	5,500	5,500	6,200
<b>TOTAL SUPPLIES</b>	<b>9,907</b>	<b>12,000</b>	<b>12,000</b>	<b>12,700</b>
56040 SPECIAL SERVICES	4,797	6,000	6,000	6,000
56110 COMMUNICATIONS	418	475	475	475
56210 TRAVEL & TRAINING	8,693	10,500	10,500	10,500
56250 DUES & SUBSCRIPTIONS	165	465	465	465
56510 AUDIT & LEGAL SERVICES	35,245	65,000	65,000	75,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>49,318</b>	<b>82,440</b>	<b>82,440</b>	<b>92,440</b>
<b>Total Municipal Court</b>	<b>505,966</b>	<b>668,278</b>	<b>668,278</b>	<b>720,968</b>



# Human Resources

## Department Description




The City of Wylie Human Resources Department exists to serve the employees of the City to the best of our ability while maintaining the integrity of established policies, procedures, and expectations. We strive to promote the positive aspects of working for this great city while fostering an atmosphere of fairness and employee engagement. These goals are accomplished by a conscious effort to be present and available to departments on casual and formal occasions and be involved at the level required by the individual departments and managers.

The Human Resources team includes our HR Director, Risk Administrator, two HR Analysts, Payroll Specialist, and an Administrative Assistant. This department is responsible for employee relations, policy administration, safety, benefits, recruiting, payroll, tuition reimbursement, city-wide events, wellness programs, and training.

## Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Workforce</b>	Continue to review and update recruiting and retention efforts
		Expand in-person training and succession development
		Streamline payroll processes and expand employee self-service portal
	<b>Health, Safety, and Well-Being</b>	Explore cost containment strategies for all employee benefits while staying competitive

## Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	<b>Workforce</b>	Increased employee salaries which improved recruitment and retention
		Brought back/revamped pre-Covid employee training/succession development opportunities
	<b>Health, Safety, and Well-Being</b>	Enhanced internal communication via various online platforms to encourage employees to stay informed and engaged.
	<b>Financial Health</b>	Created an in-house subrogation process to collect reimbursements for damaged City properties not covered by liability insurance.

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	1.0	1.0	-	-
ADMIN ASSISTANT II	-	-	1.0	1.0
HUMAN RESOURCES ANALYST	2.0	2.0	2.0	2.0
HUMAN RESOURCES DIRECTOR	1.0	1.0	1.0	1.0
PAYROLL SPECIALIST	1.0	1.0	1.0	1.0
RISK ADMINISTRATOR	1.0	1.0	1.0	1.0
<b>Total</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>

HUMAN RESOURCES

Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Annual Turnover	19%	17%	15%	18%	15%
Applications Received/Reviewed	2,168	2,919	2,300	3,967	3,500

## HUMAN RESOURCES

## Budget FY 2024-2025

100-General Fund  
Human Resources

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	473,734	546,745	546,745	529,734
51112 SALARIES - PART TIME	926	8,175	8,175	18,000
51140 LONGEVITY PAY	2,824	3,047	3,047	4,689
51250 TUITION REIMBURSEMENT	23,414	20,000	20,000	25,000
51310 TMRS	75,534	85,217	85,217	84,279
51410 HOSPITAL & LIFE INSURANCE	53,905	68,775	68,775	74,676
51420 LONG-TERM DISABILITY	1,067	1,863	1,863	1,960
51440 FICA	29,934	35,539	35,539	34,250
51450 MEDICARE	7,004	8,089	8,089	8,010
51470 WORKERS COMP PREMIUM	693	550	550	1,160
51480 UNEMPLOYMENT COMP (TWC)	56	1,755	1,755	936
<b>TOTAL PERSONNEL SERVICES</b>	<b>669,091</b>	<b>779,755</b>	<b>779,755</b>	<b>782,694</b>
52010 OFFICE SUPPLIES	2,412	3,000	3,000	3,000
52810 FOOD SUPPLIES	361	2,500	2,500	2,500
<b>TOTAL SUPPLIES</b>	<b>2,773</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>
54810 COMPUTER HARD/SOFTWARE	16,668	17,550	17,550	20,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>16,668</b>	<b>17,550</b>	<b>17,550</b>	<b>20,000</b>
56040 SPECIAL SERVICES	104,376	117,950	117,950	132,450
56080 ADVERTISING	3,539	5,000	5,000	5,000
56210 TRAVEL & TRAINING	23,081	28,000	28,000	28,000
56250 DUES & SUBSCRIPTIONS	2,613	3,010	3,010	3,010
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>133,609</b>	<b>153,960</b>	<b>153,960</b>	<b>168,460</b>
<b>Total Human Resources</b>	<b>822,141</b>	<b>956,765</b>	<b>956,765</b>	<b>976,654</b>


## Purchasing

### Department Description


The mission of the Purchasing Department is to process purchases and bids, and manage contracts for the organization in a timely manner, ensure compliance with policies, procedures, and regulations; facilitate asset disposal; and manage risk requirements and insurance coverage for property, vehicles and general liability, and process liability claims.

To promote fiscal responsibility by obtaining the right product, for the right purpose, at the right time, for the right price. To actively seek fair competition in the procurement process. To ensure ethical compliance with Federal, State and local laws. To treat suppliers fairly and equitably. To increase public confidence in public purchasing.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Planning Management:</b>		Council approval of the 2025 Procurement Manual.
		Implement a new contract management software. This software we keep all directors updated with contract types and expiration dates.
		Create a procurement education series for Sourcing Evaluation committee to score request for proposal in Bonfire eProcurement software.
		Update all purchasing templates and forms.
		Develop continuing education plans for buyer and senior buyer to assist with knowledge base and certifications

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Planning Management:</b>		Job Order Contracting Program implemented; review existing program and the additional firms and utilizing other co-ops.
		Create a procurement education series; 1 hour class on the procurement process and Incode training; this has been rolled out and implemented.
		Filled a staff opening for a Senior Buyer Position.
		Assisted departments with 100+ bids/project orders and quotes; including contract administration of the Dog Park and Splash Pads, Eubanks Lane Improvements, Ballard Water Tank, Hensley/Woodbridge Traffic Signal, working with WFR on various contracts for the new EMS Division (Medical Director, EMS supplies, and EMS billing)

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
BUYER	1.0	1.0	1.0	1.0
PURCHASING MANAGER	1.0	1.0	1.0	1.0
SENIOR BUYER	1.0	1.0	1.0	1.0
<b>Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>



## PURCHASING

## Budget FY 2024-2025

## 100-General Fund

## Purchasing



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	198,381	247,143	247,143	229,382
51140 LONGEVITY PAY	816	959	959	1,063
51310 TMRS	31,234	38,456	38,456	36,341
51410 HOSPITAL & LIFE INSURANCE	18,870	25,831	25,831	38,830
51420 LONG-TERM DISABILITY	454	874	874	849
51440 FICA	12,177	14,437	14,437	14,288
51450 MEDICARE	2,848	3,598	3,598	3,341
51470 WORKERS COMP PREMIUM	307	249	249	484
51480 UNEMPLOYMENT COMP (TWC)	27	810	810	351
<b>TOTAL PERSONNEL SERVICES</b>	<b>265,114</b>	<b>332,357</b>	<b>332,357</b>	<b>324,929</b>
52010 OFFICE SUPPLIES	1,391	2,500	2,500	3,000
<b>TOTAL SUPPLIES</b>	<b>1,391</b>	<b>2,500</b>	<b>2,500</b>	<b>3,000</b>
56040 SPECIAL SERVICES	10,505	16,000	16,000	17,000
56080 ADVERTISING	3,972	4,500	4,500	6,000
56210 TRAVEL & TRAINING	1,475	7,000	7,000	10,900
56250 DUES & SUBSCRIPTIONS	1,475	2,400	2,400	2,400
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>17,427</b>	<b>29,900</b>	<b>29,900</b>	<b>36,300</b>
<b>Total Purchasing</b>	<b>283,932</b>	<b>364,757</b>	<b>364,757</b>	<b>364,229</b>

## Information Technology


### Department Description

The mission of the Information Technology Department is to provide technical support to the organization for current software and equipment as well as planning for future technology initiatives. Support includes assisting in the development and implementation of technology related policies and procedures.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Infrastructure</b>	Create AI policy
		Improve database efficiency for CAD/RMS system
		Buildout fully redundant 911 system
	<b>Workforce</b>	Increase GIS efficiency for the City by adding an employee for Public Works

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	<b>Infrastructure</b>	Migrated Phone System from PRI to SIP
		Upgraded GIS Infrastructure
		Created MDM
		Migrated Public Works and Community Services to new systems

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	-	-	-	1.0
GIS ANALYST	-	-	1.0	1.0
GIS MANAGER	1.0	1.0	1.0	1.0
GIS TECHNICIAN	1.0	1.0	-	-
IT INFRASTRUCTURE MANAGER	1.0	1.0	1.0	1.0
IT SPECIALIST	2.0	2.0	2.0	2.0
IT SYSTEMS SPECIALIST	-	-	1.0	1.0
OPERATIONS DIRECTOR	1.0	1.0	1.0	1.0
<b>Total</b>	<b>6.0</b>	<b>6.0</b>	<b>7.0</b>	<b>8.0</b>

### Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
IT support tickets resolved.	1,656	1,525	1,500	1,480	1,500

## INFORMATION TECHNOLOGY

## Budget FY 2024-2025

100-General Fund  
Information Technology

General Fund

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	428,809	557,322	557,322	659,963
51130 OVERTIME	13,528	18,000	18,000	18,000
51140 LONGEVITY PAY	1,216	1,476	1,476	3,662
51310 TMRS	69,049	89,404	89,404	107,492
51410 HOSPITAL & LIFE INSURANCE	64,492	85,602	85,602	110,041
51420 LONG-TERM DISABILITY	946	2,078	2,078	2,442
51440 FICA	26,555	35,762	35,762	42,261
51450 MEDICARE	6,211	8,364	8,364	9,884
51470 WORKERS COMP PREMIUM	2,508	1,779	1,779	1,799
51480 UNEMPLOYMENT COMP (TWC)	54	1,890	1,890	1,053
<b>TOTAL PERSONNEL SERVICES</b>	<b>613,368</b>	<b>801,677</b>	<b>801,677</b>	<b>956,597</b>
52010 OFFICE SUPPLIES	826	1,000	1,000	1,000
52130 TOOLS/ EQUIP (NON-CAPITAL)	278,800	156,250	156,250	146,300
<b>TOTAL SUPPLIES</b>	<b>279,626</b>	<b>157,250</b>	<b>157,250</b>	<b>147,300</b>
54810 COMPUTER HARD/SOFTWARE	975,958	1,176,886	1,176,886	1,228,151
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>975,958</b>	<b>1,176,886</b>	<b>1,176,886</b>	<b>1,228,151</b>
56040 SPECIAL SERVICES	32,931	38,540	38,540	35,730
56110 COMMUNICATIONS	6,377	5,405	5,405	6,770
56180 RENTAL	20,306	82,180	82,180	82,180
56210 TRAVEL & TRAINING	11,747	23,300	23,300	23,300
56250 DUES & SUBSCRIPTIONS	-	790	790	615
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>71,361</b>	<b>150,215</b>	<b>150,215</b>	<b>148,595</b>
58810 COMPUTER HARD/SOFTWARE	74,542	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>74,542</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Information Technology</b>	<b>2,014,855</b>	<b>2,286,028</b>	<b>2,286,028</b>	<b>2,480,643</b>





## Police Department

### Department Description




The Wylie Police Department is an organization that is devoted to our mission of providing a professional level of service. We strive to foster support and build relationships with those we serve. This is achieved through the enforcement of state law, city ordinances and by establishing partnerships with the community through programs that involve citizens, churches, and businesses regarding problem solving and crime prevention. Although a low crime rate is something that we are certainly proud of, there is much more to policing than what is measured by a crime rate. People move to Wylie for a better quality of life, which we strive to improve each year. Our budget this year has been designed to help us maintain and improve the quality of life as well as meet the standards that the citizens of Wylie have come to expect and appreciate.

Impacting the quality of life by providing a professional level of service that will foster support and build relationships with those we serve.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Health, Safety, and Well-Being</b>	With the purchase of several new traffic data collectors, the department plans to utilize these devices throughout the city. The department will leverage the data and use it to better allocate resources and address traffic concerns to help reduce traffic collisions. Reduce the crime rate and traffic collisions.
	<b>Community Focused Government</b>	Complete the online platform that will offer citizens the ability to report minor offenses online. This will provide our citizens with a way to report minor criminal offenses without having to come to the police department or wait on an officer to respond to their residence. Continue working to fill vacancies within the department.
	<b>Workforce</b>	Create and implement a training program for new supervisors. Due to being short staffed the department was unable to achieve this goal in FY2024 Develop a task book that employees can work through in order to prepare them for new positions within the department. Attrition over the next several years is a major concern, especially with tenured employees, which requires immediate action to begin preparing for progression within the department.
	<b>Infrastructure</b>	Update the department's strategic plan for the future.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	<b>Community Focused Government</b>	The department has started building the platform for an online reporting system. The department improved its social media platform to push out pertinent information to the citizens. The department completed and received accreditation through the Texas Police Chiefs Association Best Practices.
	<b>Health, Safety, and well-Being</b>	All sworn personnel attended mandated Advanced Law Enforcement Rapid Response Training (ALERRT). The department received grant funding to increase traffic safety and enforcement. The grant helps to target high traffic areas in an effort to reduce the number of vehicle collisions.
	<b>Workforce</b>	The department hired several new officers filling many of the vacant positions. A production company created a recruiting video for the PD that managed to capture the City of Wylie and Police Department culture.

## POLICE DEPARTMENT

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	1.5	1.5	1.5	1.5
ADMIN ASSISTANT II	1.0	1.0	1.0	1.0
ASSISTANT POLICE CHIEF	1.0	1.0	1.0	1.0
BAIL/WARRANT OFFICER - PT	0.5	0.5	0.5	0.5
CRIME VICTIM ADVOCATE	1.0	1.0	1.0	1.0
CRIMINALIST	-	-	-	2.0
CRIMINALIST	2.0	2.0	2.0	-
CROSSING GUARD	4.0	4.0	5.0	5.5
CROSSING GUARD SUPERVISOR	-	1.0	1.0	1.0
DETECTIVE	10.0	10.0	10.0	10.0
DETENTION MANAGER	-	-	-	1.0
DETENTION-1 STEP PLAN	8.0	8.0	8.0	8.0
JAIL MANAGER	1.0	1.0	1.0	-
MENTAL HEALTH COORDINATOR	0.5	1.0	1.0	1.0
POLICE CHIEF	1.0	1.0	1.0	1.0
POLICE CORPORAL	6.0	6.0	-	-
POLICE LIEUTENANT	4.0	4.0	4.0	4.0
POLICE OFFICER	37.0	38.0	43.0	43.0
POLICE RECORDS SUPERVISOR	1.0	1.0	1.0	1.0
POLICE SERGEANT	8.0	9.0	15.0	15.0
QUARTERMASTER	0.5	0.5	0.5	0.5
RECORDS CLERK	2.0	2.0	2.0	3.0
SENIOR POLICE RECORDS CLERK	-	-	1.0	1.0
TRAINING COORDINATOR	1.0	1.0	1.0	1.0
<b>Total</b>	<b>91.0</b>	<b>94.5</b>	<b>101.5</b>	<b>103.0</b>

Police Officer position includes 1 Community Relations Officer, 2 Traffic Officers, 1 Warrant Officer. There are 6 SRO officers and 2 SRO Sergeants.

## Activity Demand / Activity Workload

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Overall Crime Rate (Is figured per 1,000 population)	3% Reduction	23.95 (9% Reduction)	29.38 (23% Increase)	28.5 (3% Reduction)		28.5 (3% Reduction)
Group A Offenses (Figured per 1,000 population)	3% Reduction	20.30 (16% Increase)	21.74 (7% Increase)	21.09 (3% Reduction)		
Traffic Stops - Increase traffic enforcement in high traffic collision areas. Data is figured from October 1 -September 30.	5% Increase	9,469 (Decrease)	10,052 (6% Increase)	10,555 (5% Increase)		10,440 (5% Increase)
Mental Health Related Arrests by Police Officer Without a Warrant (APOWW)	5% Reduction	194 (22% Increase)	189 (2% Reduction)	180 (5% Reduction)		175 (5% Reduction)
Motor Vehicle Collisions (Includes minor, major, and fatal accidents)	3% Reduction	1058 (19% Increase)	1161 (10% Increase)	1,126 (3% Decrease)		995 (3% Decrease)
Calls for Service (CFS)	3% Increase	31,042 (3% Increase)	31,900 (3% Increase)	32,857 (3% Increase)		32,932 (3% Increase)

## POLICE DEPARTMENT

## Budget FY 2024-2025

100-General Fund  
Police

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	7,009,544	7,307,166	7,307,166	8,663,636
51112 SALARIES - PART TIME	310,950	326,863	326,863	401,686
51130 OVERTIME	1,072,717	1,321,185	1,321,185	1,090,459
51140 LONGEVITY PAY	31,916	35,892	35,892	68,566
51150 FIELD TRAINING OFFICER PAY	8,888	19,200	19,200	21,600
51160 CERTIFICATION INCENTIVE	89,775	104,400	104,400	92,400
51170 PARAMEDIC INCENTIVE	2,507	2,500	2,500	-
51310 TMRS	1,272,347	1,286,655	1,286,655	1,574,034
51410 HOSPITAL & LIFE INSURANCE	1,037,921	1,198,257	1,198,257	1,470,164
51420 LONG-TERM DISABILITY	15,453	30,722	30,722	32,221
51440 FICA	504,251	537,000	537,000	640,973
51450 MEDICARE	118,270	125,589	125,589	149,905
51470 WORKERS COMP PREMIUM	132,568	98,986	98,986	110,598
51480 UNEMPLOYMENT COMP (TWC)	1,104	32,130	32,130	14,391
<b>TOTAL PERSONNEL SERVICES</b>	<b>11,608,211</b>	<b>12,426,545</b>	<b>12,426,545</b>	<b>14,330,633</b>
52010 OFFICE SUPPLIES	17,661	16,800	16,800	17,700
52040 POSTAGE & FREIGHT	456	600	600	800
52070 COMPUTER SOFTWARE	-	24,960	9,180	15,780
52130 TOOLS/ EQUIP (NON-CAPITAL)	462,576	406,509	406,509	1,244,686
52210 JANITORIAL SUPPLIES	446	1,500	1,500	500
52250 MEDICAL & SURGICAL	10,102	2,400	2,400	15,400
52310 FUEL & LUBRICANTS	171,351	182,000	182,000	182,000
52710 WEARING APPAREL & UNIFORMS	90,813	217,435	217,435	106,777
52810 FOOD SUPPLIES	19,942	32,150	32,150	37,950
52990 OTHER	72,080	67,480	67,480	90,510
<b>TOTAL SUPPLIES</b>	<b>845,427</b>	<b>951,834</b>	<b>936,054</b>	<b>1,712,103</b>
54510 MOTOR VEHICLES	25,575	22,000	22,000	14,000
54530 HEAVY EQUIPMENT	3,370	6,000	6,000	4,000
54630 TOOLS & EQUIPMENT	7,468	10,000	10,000	10,000
54910 BUILDINGS	-	1,500	1,500	1,500
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>36,413</b>	<b>39,500</b>	<b>39,500</b>	<b>29,500</b>
56040 SPECIAL SERVICES	55,362	50,194	50,194	107,394
56110 COMMUNICATIONS	75,276	69,000	69,000	43,700
56150 LAB ANALYSIS	17,626	28,000	28,000	25,000
56180 RENTAL	32,272	41,620	41,620	48,620
56210 TRAVEL & TRAINING	243,515	255,099	255,099	371,176
56250 DUES & SUBSCRIPTIONS	4,674	7,110	7,110	9,160
56990 OTHER	7,254	15,000	15,000	10,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>435,979</b>	<b>466,023</b>	<b>466,023</b>	<b>615,050</b>

POLICE DEPARTMENT

Budget FY 2024-2025

100-General Fund

Police

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
58510 MOTOR VEHICLES	322,830	724,000	724,000	386,000
58850 MAJOR TOOLS & EQUIPMENT	69,390	51,162	51,162	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>392,220</b>	<b>775,162</b>	<b>775,162</b>	<b>386,000</b>
<b>Total Police</b>	<b>13,318,250</b>	<b>14,659,064</b>	<b>14,643,284</b>	<b>17,073,286</b>

## Fire Department



### Department Description

The Wylie Fire Rescue is an all-hazard professional fire, rescue, and EMS organization consisting of 78.5 FTEs. The department has five divisions: Administration, Operations, Communications, Prevention, and Emergency Management. The Fire Chief's office and Administration comprises eight administration personnel, including Fire Training and Emergency Management. Fire Prevention consists of 4.5 prevention personnel. Operations comprises both Fire and EMS. However, the EMS section is reflected in its own budget. Operations is the largest division in the organization and is based out of four strategically located fire stations across the city with 60 personnel assigned to it. Currently, the operations division maintains a minimum of 25 personnel on duty at all times, including our ambulance staffing, broken down into 19 assigned to the City's fire/rescue apparatus and six to our ambulances.





The Fire Department's objectives are to protect the lives, property, and environment of our community in the event of a man-made or natural threat; and to provide Advanced Life Support Emergency Medical Services and transport of those in need to the appropriate medical facility. To accomplish these objectives, the department performs the following functions:

In Fiscal Year 2025, the Emergency Medical Department was created and 20 positions including Paramedics and EMTs were moved to the newly created department.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Health, Safety, and Well-Being</b>	Community risk reduction which includes: Plan Reviews, fire inspection, prevention activities, and investigations
		Fire suppression and rescue
		Emergency medical response and transport
		Specialized programs which include: hazardous materials, water rescue, and technical rescue
	<b>Community-Focused Government</b>	Coordination of the community's emergency management activities

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	<b>Health Safety and Well-Being</b>	Prevented loss of life to fire through detectors, awareness, and public education.
		Emergency services are provided to community demands in accordance with ISO 1. Maintained ISO #1 certification.
	<b>Community-Focused Government</b>	Maintained low incidence of fires in high-value and commercial properties.
		Trained, and Mitigated Numerous Hazardous Materials Incidents
	<b>Infrastructure</b>	Acquired 2 Quints, 1 Air/Light Truck, 1 Tahoe, and 2 Pickups.
	<b>Health, Safety, and Well-Being</b>	Replaced a new outdoor warning siren in Old City Park
		Maintained compliance with the Texas Commission on Fire Protection required training and certification.



## FIRE DEPARTMENT



## Infrastructure

Maintained compliance with the Texas Department of State Health Services required training and certifications.

Maintained Best Practices designation by the Texas Fire Chiefs Association.

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	-	1.0	1.0	1.0
ADMIN ASSISTANT II	1.0	1.0	1.0	1.0
ALARM COORDINATOR	1.0	-	-	-
ASSISTANT FIRE CHIEF	1.0	1.0	2.0	2.0
BATTALION CHIEF	4.0	4.0	4.0	4.0
DEPUTY FIRE MARSHAL	-	-	1.0	1.0
EMERGENCY MANAGEMENT COORDINATOR	1.0	1.0	1.0	1.0
EMS PROGRAM MANAGER	-	-	1.0	-
EMT	-	-	9.0	-
FIRE CAPTAIN	12.0	12.0	13.0	13.0
FIRE CHIEF	1.0	1.0	1.0	1.0
FIRE DRIVER	12.0	12.0	12.0	12.0
FIRE INSPECTOR/INVESTIGATOR	2.0	2.0	1.0	1.0
FIRE MARSHAL	1.0	1.0	-	-
FIRE PREVENTION CLERK	1.0	-	-	-
FIREFIGHTER	33.0	39.0	39.0	39.0
PARAMEDIC	-	-	9.0	-
RECORDS ANALYST - FIRE	-	1.0	2.0	1.0
SUMMER INTERN	0.5	0.5	0.5	0.5
SUPPORT SERVICES COORDINATOR	1.0	1.0	1.0	1.0
<b>Total</b>	<b>71.5</b>	<b>77.5</b>	<b>98.5</b>	<b>78.5</b>

## FIRE DEPARTMENT

## Activity Demand / Activity Workload

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2025 Target
Calls for Service	7,300		7,300	7,600	7,700
Respond to all emergency calls in 5:20 seconds 90% of the time.	5:20		5:05	4:58	5:00
Resolve emergencies in under 30 minutes 90% of the time.	30	28	25	30	30
Minimize fire loss and property damage by limiting the spread to 90% of fires to the building of origin and 25% to the room of origin	90			100	100
Prevent loss of life in residential occupancies by verifying the presence and functionality of smoke detectors at all residential responses.	-	-	-	-	-
Maintain staffing and response capability through aggressive recruiting and retention efforts minimizing the need for overtime to properly staff apparatus.	77	77	77	95	95
Maintain a positive community satisfaction rating and solicit feedback to ensure the performance of the department meets the community standards. Our goal is a 95% positive rating on the services provided.	95	98	97	95	95
Prevent fires through a comprehensive inspection and investigation program by inspecting 100% of commercial occupancies.	2,231		2,231	2,882	2,890

## Efficiency / Effectiveness

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2025 Target
Response times across the City	5.20 minutes 90% of time		5.06 minutes	4.9 minutes	4.7 minutes
Reduce total fire losses				2.7 Million	<3.0 Million

## FIRE DEPARTMENT

## Budget FY 2024-2025

## 100-General Fund

## Fire

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	6,225,185	7,807,382	7,807,382	7,364,343
51112 SALARIES - PART TIME	4,560	6,000	6,000	9,360
51113 BACKUP AMBULANCE	7,494	22,000	22,000	-
51130 OVERTIME	966,023	1,076,090	1,076,090	683,061
51135 FLSA OVERTIME	381,095	743,874	743,874	505,868
51140 LONGEVITY PAY	30,736	33,220	33,220	70,486
51150 FIELD TRAINING OFFICER PAY	-	21,600	21,600	21,600
51160 CERTIFICATION INCENTIVE	62,648	72,000	72,000	68,600
51170 PARAMEDIC INCENTIVE	132,729	189,750	189,750	162,250
51310 TMRS	1,213,495	1,505,550	1,505,550	1,399,778
51410 HOSPITAL & LIFE INSURANCE	911,488	1,233,841	1,233,841	1,207,737
51420 LONG-TERM DISABILITY	13,905	30,929	30,929	27,248
51440 FICA	462,840	602,594	602,594	550,905
51450 MEDICARE	108,337	154,740	154,740	128,841
51470 WORKERS COMP PREMIUM	165,033	161,511	161,511	109,932
51480 UNEMPLOYMENT COMP (TWC)	780	26,730	26,730	9,594
<b>TOTAL PERSONNEL SERVICES</b>	<b>10,686,348</b>	<b>13,687,811</b>	<b>13,687,811</b>	<b>12,319,603</b>
52010 OFFICE SUPPLIES	12,287	15,700	15,700	15,700
52040 POSTAGE & FREIGHT	195	300	300	400
52070 COMPUTER SOFTWARE	-	33,700	33,700	-
52130 TOOLS/ EQUIP (NON-CAPITAL)	181,276	297,835	264,304	273,781
52210 JANITORIAL SUPPLIES	11,065	15,000	15,000	15,000
52250 MEDICAL & SURGICAL	68,132	150,877	130,877	29,600
52310 FUEL & LUBRICANTS	97,296	113,000	113,000	97,000
52380 CHEMICALS	17,412	19,100	19,100	21,050
52630 AUDIO-VISUAL	6,531	14,550	14,550	15,200
52710 WEARING APPAREL & UNIFORMS	151,603	273,474	273,474	206,650
52810 FOOD SUPPLIES	17,435	25,500	25,500	30,500
52990 OTHER	112	1,600	1,600	1,600
<b>TOTAL SUPPLIES</b>	<b>563,344</b>	<b>960,636</b>	<b>907,105</b>	<b>706,481</b>
54250 STREET SIGNS & MARKINGS	-	2,500	2,500	2,500
54510 MOTOR VEHICLES	139,699	136,062	111,062	145,500
54530 HEAVY EQUIPMENT	79,140	90,950	90,950	87,950
54610 FURNITURE & FIXTURES	14,503	20,500	20,500	20,500
54630 TOOLS & EQUIPMENT	32,294	42,950	42,950	44,750
54650 COMMUNICATIONS	45,685	97,556	97,556	74,000
54810 COMPUTER HARD/SOFTWARE	29,296	40,220	40,220	6,000
54910 BUILDINGS	129,755	150,000	127,000	153,000
54990 OTHER	7,566	8,000	8,000	9,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>477,938</b>	<b>588,738</b>	<b>540,738</b>	<b>543,200</b>

## FIRE DEPARTMENT

## Budget FY 2024-2025

## 100-General Fund

## Fire

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
56040 SPECIAL SERVICES	64,925	207,945	207,945	73,100
56060 AMBULANCE CONTRACT	198,195	207,000	207,000	-
56110 COMMUNICATIONS	5,318	12,700	12,700	13,600
56180 RENTAL	3,157	1,500	1,500	1,500
56210 TRAVEL & TRAINING	97,755	107,985	107,985	99,260
56250 DUES & SUBSCRIPTIONS	40,928	41,015	41,015	125,200
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>410,278</b>	<b>578,145</b>	<b>578,145</b>	<b>312,660</b>
58510 MOTOR VEHICLES	247,433	1,108,840	493,253	865,587
58850 MAJOR TOOLS & EQUIPMENT	-	19,197	19,197	-
58910 BUILDINGS	280,670	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>528,103</b>	<b>1,128,037</b>	<b>512,450</b>	<b>865,587</b>
<b>Total Fire</b>	<b>12,666,011</b>	<b>16,943,367</b>	<b>16,226,249</b>	<b>14,747,531</b>





# Emergency Medical Services

## Department Description







The Wylie Fire Rescue Emergency Medical Services Division is a professional EMS organization consisting of 20 FTEs including nine emergency medical technicians, nine paramedics, a records analyst, and an EMS Manager. The division is responsible for treating and transporting those needing emergency medical care to the appropriate medical facility. Additionally, they oversee some of the department's outreach programs and provide classes for the community for various medical initiatives. Organizationally, the division reports to the Assistant Chief of Operations and is managed daily by an EMS Manager. EMS division personnel are assigned to Wylie Fire Rescue ambulances, strategically located across three of the City's four fire stations. Currently, the operations division maintains a minimum of 25 personnel on duty at all times including our ambulance staffing, which is broken down to 19 assigned to the city's fire/rescue apparatus and six to our ambulances.

The Fire Department's objectives are to protect the lives, property, and environment of our community in the event of a man-made or natural threat; and to provide Advanced Life Support Emergency Medical Services and transport of those in need to appropriate medical facilities. To accomplish these objectives, the department performs the following functions:

## Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
 <b>Health, Safety, and Well-Being</b>	Successfully implement and monitor the EMS billing and revenue process. Provide top-level care and transportation to the most appropriate emergency rooms.
 <b>Infrastructure</b>	Research, invest in, and implement the most advanced and efficient technology/equipment
 <b>Planning Management:</b>	Improve the ambulance fleet and establish a rotation/replacement schedule.
 <b>Community-Focused Government</b>	Provide coordination of the community's emergency medical activities.

## Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
 <b>Health, Safety, and Well-Being</b>	New division was funded and created to better serve our citizens.
 <b>Workforce</b>	21 personnel hired to operate the city's ambulances beginning in October 2024
 <b>Culture</b>	Focused on successfully integrating new EMS employees into WFR
 <b>Infrastructure</b>	Acquired and placed in-service the correct number of ambulances to begin providing service to our citizens.
 <b>Financial Health</b>	Completed RFP process and secured a billing company EMS billing
 <b>Community-Focused Government</b>	Completed RFP process and secured a medical contract including a medical control doctor, continuing education hours for all employees, and a quality assurance program to ensure the highest level of care is provided.

EMERGENCY MEDICAL SERVICES

Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
EMS PROGRAM MANAGER	-	-	-	1.0
EMT	-	-	-	9.0
PARAMEDIC	-	-	-	9.0
RECORDS ANALYST - FIRE	-	-	-	1.0
<b>Total</b>	-	-	-	<b>20.0</b>

Activity Demand / Activity Workload

Measure	Benchmark	FY 2023 Actual	FY 2024 Actual	FY 2025 Target
Ambulance Calls for Service (CFS)	4,800	5,261		5,500
% of Patients Transported to Hospital	75.00%	73.00%		75.00%
Number of Patients Transported	3,800	2,658		4,000

## EMERGENCY MEDICAL SERVICES

## Budget FY 2024-2025

## 100-General Fund

## Emergency Medical Services

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	-	-	-	996,130
51130 OVERTIME	-	-	-	173,500
51135 FLSA OVERTIME	-	-	-	483,582
51140 LONGEVITY PAY	-	-	-	1,627
51150 FIELD TRAINING OFFICER PAY	-	-	-	7,200
51160 CERTIFICATION INCENTIVE	-	-	-	1,200
51170 PARAMEDIC INCENTIVE	-	-	-	33,000
51310 TMRS	-	-	-	258,564
51410 HOSPITAL & LIFE INSURANCE	-	-	-	275,783
51420 LONG-TERM DISABILITY	-	-	-	3,686
51440 FICA	-	-	-	105,167
51450 MEDICARE	-	-	-	24,595
51470 WORKERS COMP PREMIUM	-	-	-	19,496
51480 UNEMPLOYMENT COMP (TWC)	-	-	-	2,691
<b>TOTAL PERSONNEL SERVICES</b>	-	-	-	<b>2,386,221</b>
52070 COMPUTER SOFTWARE	-	-	-	15,000
52250 MEDICAL & SURGICAL	-	-	-	117,500
52310 FUEL & LUBRICANTS	-	-	-	25,000
52710 WEARING APPAREL & UNIFORMS	-	-	-	35,850
52810 FOOD SUPPLIES	-	-	-	3,000
<b>TOTAL SUPPLIES</b>	-	-	-	<b>196,350</b>
54510 MOTOR VEHICLES	-	-	-	30,000
54530 HEAVY EQUIPMENT	-	-	-	5,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	-	-	-	<b>35,000</b>
56040 SPECIAL SERVICES	-	-	-	111,200
56110 COMMUNICATIONS	-	-	-	1,000
56210 TRAVEL & TRAINING	-	-	-	13,500
56250 DUES & SUBSCRIPTIONS	-	-	-	9,409
<b>TOTAL CONTRACTURAL SERVICES</b>	-	-	-	<b>135,109</b>
58510 MOTOR VEHICLES	-	-	-	450,000
58850 MAJOR TOOLS & EQUIPMENT	-	-	-	120,000
<b>TOTAL CAPITAL OUTLAY</b>	-	-	-	<b>570,000</b>
<b>Total Emergency Medical Services</b>	-	-	-	<b>3,322,680</b>

## Emergency Communications

### Department Description

The Emergency Communications Division is also known as Public Safety Communications (PSC). Funding is derived from 9- 1-1 fees, alarm fees, intergovernmental grants, interest income, and support from the General Fund. Wylie PSC is only one (1) of four (4) Texas cities providing Direct Alarm Monitoring, removing time from every alarm response. Fire/EMS dispatch is also provided to neighboring agencies to quicken their response to Wylie when needed and for revenue. All dispatchers are licensed Telecommunicators through the Texas Commission of Law Enforcement (TCOLE) as well as certified Emergency Medical Dispatchers.

We the members of the Wylie Fire Rescue place safety as our first priority.

Take pride in meeting and exceeding the expectations of our community.

Encourage innovation and apply technologies that advance the quality of our life and fire service.


Encourage and respect open honesty, honest communication, mutual trust and respect for each other.

Recognize and value the benefits and the diversity of every individual background and experience.


Commit to the professional development of individual members as an investment in the future of our organization.

Depend upon teamwork, with our individual and division working together to ensure our success.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety and Well-Being</b>		New PSAP Supervisor to attain Emergency Number Profession (ENP) credential.
		Continue to send additional telecommunicators to participate in a week-long intensive leadership conference through the Dispatcher 360 program.
		All telecommunicators obtain NENA Excellence in Dispatch Certifications.
		Establish a 9-1-1 Public Education teaching forum to utilize in educating the public.
		Start transition to NG911 core services to meet state standards set in CSEC's Strategic Plan for Statewide 9-1-1 Services and Next Generation 9-1-1 Master Plan.
		Implement a new recording software to meet NG911 upgrade and new technology associated with NG911 and Rapid Deploy.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Health, Safety and Well-Being</b>		Obtained a federally funded grant of \$1,379,045.00 through the Texas Commission on State Emergency Communications (CSEC) and State Bill 8 to assist in the departments transition to Next Generation 911 (NG911)
		Obtained new 911 Mapping Software titled Rapid Deploy, which provides accurate mapping services and the ability to ask for additional incident and location information through the request for live video and text conversation.
		Obtained and implemented new DOR tracking software from Frontline Public Safety Solutions, called DOR Tracker, which has streamlined our process of training new personnel and continues to ensure we are providing our new employees with all the tools they need to succeed.
		Sent two additional telecommunicators to participate in a week-long intensive leadership conference through the Dispatcher 360 program.
		Hired three (3) new dispatch personnel, successfully filling all open positions.
		One (1) Dispatcher received their Communications Training Officer (CTO) certification.
		One (1) Dispatcher received their Master Telecommunicators License.
		Two (2) Dispatchers recieved their Intermediate Telecommunicators License.



EMERGENCY COMMUNICATIONS

Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ASSISTANT COMMUNICATIONS MANAGER	1.0	1.0	1.0	-
COMMUNICATIONS MANAGER	1.0	1.0	1.0	1.0
COMMUNICATIONS SUPERVISOR	2.0	2.0	2.0	3.0
DISPATCHER-1	12.0	12.0	12.0	12.0
PUBLIC SAFETY DATA ANALYST	-	-	-	1.0
Total	16.0	16.0	16.0	17.0

Activity Demand / Activity Workload

Measure	Benchmark	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Answer percentage of 9-1-1 calls within ten seconds	90 percent within 10 seconds	99.88	99.88	99.88
Maintain an average EMD score within EMD recommended Complaint range	Average Score of 8 or above	8.54	8.83	8.80
Employees have adequate receive to queue time.	Under 1 minute	0.39	0.31	0.30
Employees have an adequate queue to dispatch time.	1 minute or less	0.59	1.20	0.59

Efficiency / Effectiveness

Measure	Benchmark	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Employees collectively achieve at least 500 TCOLE training hours per year.	500	500	764	500

## EMERGENCY COMMUNICATIONS

## Budget FY 2024-2025

100-General Fund  
Emergency Communications







	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	927,511	889,633	889,633	1,026,421
51112 SALARIES - PART TIME	13,246	80,413	80,413	-
51130 OVERTIME	79,278	87,964	87,964	93,000
51135 FLSA OVERTIME	99,409	100,793	100,793	100,088
51140 LONGEVITY PAY	5,552	4,266	4,266	9,535
51160 CERTIFICATION INCENTIVE	20,116	22,800	22,800	22,800
51310 TMRS	175,695	170,652	170,652	197,263
51410 HOSPITAL & LIFE INSURANCE	145,515	169,219	169,219	218,954
51420 LONG-TERM DISABILITY	1,984	3,459	3,459	3,911
51440 FICA	69,021	71,093	71,093	77,614
51450 MEDICARE	16,142	17,494	17,494	18,152
51470 WORKERS COMP PREMIUM	2,990	2,602	2,602	3,716
51480 UNEMPLOYMENT COMP (TWC)	157	4,590	4,590	2,376
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,556,616</b>	<b>1,624,978</b>	<b>1,624,978</b>	<b>1,773,830</b>
52010 OFFICE SUPPLIES	4,955	6,700	6,700	6,700
52130 TOOLS/ EQUIP (NON-CAPITAL)	9,075	14,575	14,575	17,125
52310 FUEL & LUBRICANTS	1,388	2,200	2,200	2,200
52630 AUDIO-VISUAL	2,021	2,500	2,500	2,500
52710 WEARING APPAREL & UNIFORMS	3,795	6,800	6,800	6,800
52810 FOOD SUPPLIES	1,136	2,500	2,500	2,500
<b>TOTAL SUPPLIES</b>	<b>22,370</b>	<b>35,275</b>	<b>35,275</b>	<b>37,825</b>
54510 MOTOR VEHICLES	71	1,850	1,850	2,000
54530 HEAVY EQUIPMENT	455	8,000	8,000	8,000
54610 FURNITURE & FIXTURES	396	500	500	500
54630 TOOLS & EQUIPMENT	24	500	500	500
54650 COMMUNICATIONS	70,536	377,075	250,175	420,977
54810 COMPUTER HARD/SOFTWARE	73,960	126,687	126,687	426,092
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>145,442</b>	<b>514,612</b>	<b>387,712</b>	<b>858,069</b>
56040 SPECIAL SERVICES	147,395	167,426	167,426	167,670
56110 COMMUNICATIONS	54,331	63,318	63,318	63,318
56120 911-EMERGENCY COMMUNICATIONS	108,288	222,792	207,792	1,600,431
56210 TRAVEL & TRAINING	16,921	26,577	26,577	15,138
56250 DUES & SUBSCRIPTIONS	1,965	2,638	2,638	2,638
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>328,900</b>	<b>482,751</b>	<b>467,751</b>	<b>1,849,195</b>
<b>Total Emergency Communications</b>	<b>2,053,328</b>	<b>2,657,616</b>	<b>2,515,716</b>	<b>4,518,919</b>

## Animal Services









### Department Description

The Animal Services Department's primary functions are safeguarding public health and safety and ensuring responsible pet ownership. Responsibilities include responsive action, investigation, and enforcement of all local, state, and federal laws pertaining to animals within its jurisdiction. Its mission is to provide sheltered animals with a safe, maintained, and compassionate environment. They will foster and support a coordinated approach with residents, rescue organizations, and wildlife rehabilitators to achieve positive outcomes for as many animals in the community as possible.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
 <b>Community-Focused Government</b>	Continue achieving positive outcomes for animals while balancing resources, community safety, and expectations.
 <b>Workforce</b>	
 <b>Health, Safety, and Well-Being</b>	Continue to provide our community with a licensed state quarantine facility compliant with all state law regulations.
 <b>Infrastructure</b>	Develop a plan in collaboration with the council, advisory board, and city leadership to effectively address the necessity of a new facility and its optimal location to meet our city's future requirements.
 <b>Health, Safety, and Well-Being</b>	
 <b>Community-Focused Government</b>	

### Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
 <b>Health, Safety, and Well-Being</b>	The Texas Department of State Health Services and annual veterinary facility inspections were positive in all areas without infractions.
 <b>Workforce</b>	
 <b>Infrastructure</b>	
 <b>Workforce</b>	Accomplished an above ninety-five percent positive outcome rate of 95.09% for 2023.
 <b>Community-Focused Government</b>	Completed a needs assessment study through a third-party specialist to evaluate all areas of department operations and provide reporting to reflect immediate and future needs.
 <b>Workforce</b>	
 <b>Infrastructure</b>	
 <b>Community Focused Government</b>	

## ANIMAL SERVICES

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ANIMAL SERVICES MANAGER	1.0	1.0	1.0	1.0
ANIMAL SERVICES OFFICER	5.0	5.0	5.0	5.0
KENNEL ATTENDANT	0.5	0.5	0.5	0.5
LEAD ANIMAL SERVICES OFFICER	1.0	1.0	1.0	1.0
<b>Total</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>

## Activity Demand / Activity Workload

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2025 Target
Pet Data Pet Licensing	3% Increase	1102 (6% Increase)	1091 (1% Decrease)	1124(3% Increase)	1158(3% Increase)
Calls for Service (CFS)	3% Increase	1968 (20% Increase)	1998 (2% Increase)	2058 (3% Increase)	2120 (3% Increase)
Positive Outcome of Domestic Impounded Animals	90% Live Outcome	96.13%	95.09%	90% Target	90% Target

## ANIMAL SERVICES

## Budget FY 2024-2025

100-General Fund  
Animal Control





	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	320,413	363,961	363,961	410,654
51112 SALARIES - PART TIME	12,860	14,629	14,629	16,266
51130 OVERTIME	34,774	38,409	38,409	53,085
51140 LONGEVITY PAY	1,832	2,135	2,135	3,954
51310 TMRS	55,460	62,698	62,698	73,755
51410 HOSPITAL & LIFE INSURANCE	63,101	76,541	76,541	96,799
51420 LONG-TERM DISABILITY	761	1,471	1,471	1,519
51440 FICA	22,013	25,987	25,987	30,005
51450 MEDICARE	5,148	6,078	6,078	7,017
51470 WORKERS COMP PREMIUM	8,556	5,535	5,535	7,405
51480 UNEMPLOYMENT COMP (TWC)	61	2,160	2,160	1,053
<b>TOTAL PERSONNEL SERVICES</b>	<b>524,979</b>	<b>599,604</b>	<b>599,604</b>	<b>701,512</b>
52010 OFFICE SUPPLIES	5,721	4,895	4,895	4,895
52040 POSTAGE & FREIGHT	483	1,300	1,300	960
52130 TOOLS/ EQUIP (NON-CAPITAL)	11,864	20,843	20,843	22,595
52210 JANITORIAL SUPPLIES	3,091	3,275	3,275	3,575
52250 MEDICAL & SURGICAL	33,702	55,650	55,650	56,450
52310 FUEL & LUBRICANTS	8,557	9,750	9,750	10,500
52380 CHEMICALS	3,081	3,180	3,180	3,180
52710 WEARING APPAREL & UNIFORMS	4,314	5,405	5,405	6,950
52810 FOOD SUPPLIES	776	975	975	975
52990 OTHER	3,912	8,000	8,000	8,000
<b>TOTAL SUPPLIES</b>	<b>75,501</b>	<b>113,273</b>	<b>113,273</b>	<b>118,080</b>
54510 MOTOR VEHICLES	1,500	1,600	1,600	2,400
54630 TOOLS & EQUIPMENT	2,667	3,000	3,000	3,000
54650 COMMUNICATIONS	86	350	350	350
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>4,253</b>	<b>4,950</b>	<b>4,950</b>	<b>5,750</b>
56040 SPECIAL SERVICES	43,315	81,690	81,690	37,350
56150 LAB ANALYSIS	529	600	600	600
56210 TRAVEL & TRAINING	2,831	8,532	8,532	7,210
56680 TRASH DISPOSAL	-	200	200	200
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>46,675</b>	<b>91,022</b>	<b>91,022</b>	<b>45,360</b>
58510 MOTOR VEHICLES	-	-	-	82,000
58910 BUILDINGS	57,180	800,000	-	800,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>57,180</b>	<b>800,000</b>	<b>-</b>	<b>882,000</b>
<b>Total Animal Control</b>	<b>708,588</b>	<b>1,608,849</b>	<b>808,849</b>	<b>1,752,702</b>

## Planning




### Department Description

The Planning Department is responsible for administration of the Planning and Zoning Commission, the Zoning Board of Adjustment, the Historic Review Commission, and the Impact Fee Advisory Committee. It is responsible for the processing and reviewing of requests for changes in zoning, land platting, and commercial site plans. The Planning Department is also responsible for maintaining and recommending updates to the Comprehensive Plan, Zoning Ordinance, and Subdivision Regulations. Additionally, the department performs demographic analysis and other development-related research.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
 <b>Planning Management</b>	Amend targeted sections of the Zoning Ordinance to include website designs and components Amend sign regulations to further enhance the city's ability to ensure compliance.
 <b>Health, Safety, and Well-being</b>	Implement certain goals and strategies from the Comp Plan
 <b>Planning Management</b>	
 <b>Community Focused Government</b>	Community engagement will focus on downtown this year.

### Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
 <b>Planning Management</b>	Began targeted updating of Zoning Ordinance based on adopted Comp Plan Completed implementation of new application software. Developers and other applicants can now apply, pay, and review staff comments in one web-based place.
 <b>Planning Management</b>	Met with several large HOAs to enhance community involvement.
 <b>Community Focused Government</b>	

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT II	1.0	1.0	1.0	1.0
COMMUNITY SERVICES DIRECTOR	-	1.0	1.0	1.0
PLANNING MANAGER	1.0	-	-	-
SENIOR PLANNER	1.0	1.0	1.0	1.0
<b>Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

PLANNING

Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Zoning Cases (FY 22 - May YTD)	22	24	24	11	10
Historic Review Commission cases	3	2	4	3	3
Site Plans	15	23	23	18	15
Plats	37	42	42	35	30
Zoning Board of Adjustments variance requests	17	10	10	10	5

## PLANNING

## Budget FY 2024-2025

100-General Fund  
Planning

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	244,787	264,657	264,657	286,915
51140 LONGEVITY PAY	2,132	1,242	1,242	2,669
51160 CERTIFICATION INCENTIVE	-	1,200	1,200	-
51310 TMRS	38,469	41,400	41,400	45,667
51410 HOSPITAL & LIFE INSURANCE	29,971	34,208	34,208	39,313
51420 LONG-TERM DISABILITY	502	1,007	1,007	1,062
51440 FICA	15,078	16,561	16,561	17,954
51450 MEDICARE	3,526	3,873	3,873	4,199
51470 WORKERS COMP PREMIUM	366	286	286	608
51480 UNEMPLOYMENT COMP (TWC)	29	810	810	351
<b>TOTAL PERSONNEL SERVICES</b>	<b>334,860</b>	<b>365,244</b>	<b>365,244</b>	<b>398,738</b>
52010 OFFICE SUPPLIES	838	1,600	2,100	2,000
52710 WEARING APPAREL & UNIFORMS	-	655	155	600
52810 FOOD SUPPLIES	289	500	500	600
<b>TOTAL SUPPLIES</b>	<b>1,127</b>	<b>2,755</b>	<b>2,755</b>	<b>3,200</b>
54910 BUILDINGS	8,000	-	-	-
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>8,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
56040 SPECIAL SERVICES	1,888	10,650	10,650	11,000
56080 ADVERTISING	3,649	7,500	7,500	7,000
56210 TRAVEL & TRAINING	738	8,850	8,850	10,000
56250 DUES & SUBSCRIPTIONS	1,478	1,750	1,750	2,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>7,753</b>	<b>28,750</b>	<b>28,750</b>	<b>30,000</b>
<b>Total Planning</b>	<b>351,740</b>	<b>396,749</b>	<b>396,749</b>	<b>431,938</b>





## Building Inspections



### Department Description

The City of Wylie Building Inspections department performs four essential functions; Permit administration and records retention, Plan Review, Field Inspections, and issuance and maintenance of Certificates of Occupancy

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Community Focused Government	Increase community outreach efforts working with Community Development.
	Workforce	Implement continuing education and training for all positions

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Workforce	Finalized department reorganization under Community Services to better serve the citizens of Wylie
	Community Focused Government	Successfully implemented third-party inspections for better citizen response and lower costs. Implemented on-line permitting, payment, and review software for improved customer service.

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
BUILDING INSPECTOR	3.0	3.0	3.0	3.0
CHIEF BUILDING OFFICIAL	1.0	1.0	1.0	1.0
PERMIT TECHNICIAN	1.0	1.0	-	-
PLANS EXAMINER	1.0	1.0	1.0	1.0
<b>Total</b>	<b>6.0</b>	<b>6.0</b>	<b>5.0</b>	<b>5.0</b>

### Activity Demand / Activity Workload

Measure	FY 2025 Target
Building permits average completion within 1/2 the legally required time frame.	75%
Missed inspections if request submitted by 4pm the previous business day.	-

## BUILDING INSPECTIONS

## Budget FY 2024-2025

100-General Fund  
Building Inspection



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	290,688	345,290	345,290	343,678
51130 OVERTIME	382	6,222	6,222	10,000
51140 LONGEVITY PAY	812	1,293	1,293	2,054
51310 TMRS	45,452	54,685	54,685	56,099
51410 HOSPITAL & LIFE INSURANCE	59,706	82,499	82,499	74,254
51420 LONG-TERM DISABILITY	669	1,599	1,599	1,272
51440 FICA	16,636	21,874	21,874	22,055
51450 MEDICARE	3,891	6,287	6,287	5,158
51470 WORKERS COMP PREMIUM	216	551	551	1,450
51480 UNEMPLOYMENT COMP (TWC)	50	1,890	1,890	702
<b>TOTAL PERSONNEL SERVICES</b>	<b>418,502</b>	<b>522,190</b>	<b>522,190</b>	<b>516,722</b>
52010 OFFICE SUPPLIES	1,669	4,518	4,518	5,500
52130 TOOLS/ EQUIP (NON-CAPITAL)	4,457	1,432	1,432	2,000
52310 FUEL & LUBRICANTS	5,531	8,000	12,000	11,000
52710 WEARING APPAREL & UNIFORMS	1,355	2,300	2,300	2,100
52810 FOOD SUPPLIES	497	650	650	500
<b>TOTAL SUPPLIES</b>	<b>13,509</b>	<b>16,900</b>	<b>20,900</b>	<b>21,100</b>
54510 MOTOR VEHICLES	-	540	540	600
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>-</b>	<b>540</b>	<b>540</b>	<b>600</b>
56040 SPECIAL SERVICES	5,015	30,000	20,000	40,000
56110 COMMUNICATIONS	3,819	4,250	4,250	5,000
56210 TRAVEL & TRAINING	5,412	6,400	12,400	10,200
56250 DUES & SUBSCRIPTIONS	560	750	750	800
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>14,806</b>	<b>41,400</b>	<b>37,400</b>	<b>56,000</b>
<b>Total Building Inspection</b>	<b>446,817</b>	<b>581,030</b>	<b>581,030</b>	<b>594,422</b>

## Code Enforcement




### Department Description

We strive to provide prompt, courteous, and professional service. The department works to educate the community in order to gain willing compliance and encourage responsible property maintenance. The department also helps maintain property values and a strong tax base. This goal is accomplished by conducting inspections of residential and commercial properties to ensure proper maintenance and compliance of minimum standards.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
 <b>Community Focused Government</b>	Update ordinance to reflect current policies
	Contract more mowing to help the city look more appealing
	Issue more tickets for second notice violations in non compliance
 <b>Workforce</b>	Department reorganized under Customer Service .
	Train a new officer in the field
	Add body cams to ensure field safety

### Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
 <b>Workforce</b>	Continue to attend training for Code Enforcement to stay current on updated laws and requirements
	Ordered new Code Badges with Code Compliance Name
	Ordered Door tags for code to get first notice of non compliance out quicker to the customer
 <b>Community Focused Government</b>	Created mobile work spaces to improve responsiveness
	Upgraded cell phones to be able to add ticket writer software
	Upgrade GoGov to work more effeciently with field tracking
 <b>Health, Safety, and Welfare</b>	Implemented a permitting and tracking process for Donation Boxes

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
CODE COMPLIANCE OFFICER	-	-	-	3.0
CODE ENFORCEMENT OFFICER	2.0	2.0	2.0	-
PERMIT TECHNICIAN	1.0	1.0	-	-
<b>Total</b>	<b>3.0</b>	<b>3.0</b>	<b>2.0</b>	<b>3.0</b>

## CODE ENFORCEMENT

## Activity Demand / Activity Workload

Measure	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Non-Compliance Notifications-First Notice of Violation	1,080	2,250	2,925	3,400
Public Nuisance		530	612	500
Final Notices-Second Notice of Violation		500	400	1,000
Blocked Sidewalk		53	13	26
Closed Cases		2,675	1,260	1,500
Tickets written				75
High Grass and Weeds	547	785	1,032	1,500
Bulk and Debris	425	480	258	150
Address Numbers		165	54	110
Trees/Vegetation in Public Right of Way		100	303	100
Offenses successfully prosecuted.				75
Junk Vehicle		60	67	60
Fence Maintenance		70	56	50
Off-Street Parking		95	95	90

## CODE ENFORCEMENT

## Budget FY 2024-2025

100-General Fund  
Code Enforcement

General Fund



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	148,529	131,331	131,331	185,598
51130 OVERTIME	398	3,130	3,130	-
51140 LONGEVITY PAY	1,292	1,382	1,382	2,956
51310 TMRS	23,549	21,056	21,056	29,735
51410 HOSPITAL & LIFE INSURANCE	24,874	21,816	21,816	35,075
51420 LONG-TERM DISABILITY	391	474	474	687
51440 FICA	9,010	8,423	8,423	11,688
51450 MEDICARE	2,107	800	800	2,734
51470 WORKERS COMP PREMIUM	346	240	240	725
51480 UNEMPLOYMENT COMP (TWC)	27	540	540	351
<b>TOTAL PERSONNEL SERVICES</b>	<b>210,523</b>	<b>189,192</b>	<b>189,192</b>	<b>269,549</b>
52010 OFFICE SUPPLIES	1,050	1,350	1,350	1,950
52130 TOOLS/ EQUIP (NON-CAPITAL)	-	400	400	3,500
52310 FUEL & LUBRICANTS	2,131	4,000	4,000	7,600
52710 WEARING APPAREL & UNIFORMS	675	1,800	1,800	2,520
52810 FOOD SUPPLIES	151	160	160	160
<b>TOTAL SUPPLIES</b>	<b>4,007</b>	<b>7,710</b>	<b>7,710</b>	<b>15,730</b>
54510 MOTOR VEHICLES	-	360	360	540
54810 COMPUTER HARD/SOFTWARE	-	-	-	620
54910 BUILDINGS	6,200	-	-	-
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>6,200</b>	<b>360</b>	<b>360</b>	<b>1,160</b>
56040 SPECIAL SERVICES	-	10,000	10,000	10,000
56080 ADVERTISING	-	1,000	1,000	1,000
56110 COMMUNICATIONS	1,653	2,800	2,800	9,900
56210 TRAVEL & TRAINING	350	3,300	3,300	4,900
56250 DUES & SUBSCRIPTIONS	150	200	200	200
56530 COURT & LEGAL COSTS	330	5,500	5,500	5,500
56810 MOWING SERVICES	6,838	13,000	13,000	20,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>9,321</b>	<b>35,800</b>	<b>35,800</b>	<b>51,500</b>
58510 MOTOR VEHICLES	-	-	-	111,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>111,000</b>
<b>Total Code Enforcement</b>	<b>230,051</b>	<b>233,062</b>	<b>233,062</b>	<b>448,939</b>

## Streets Department


### Department Description

The Streets Department comprises four divisions; Street Maintenance, Stormwater, Signs and Signals, and Fleet Services. These 22 employees are responsible for maintaining approximately 338 miles of streets and alleys, sidewalks throughout the city, 200 miles of Stormwater conveyance, 26 traffic signal intersections, 95 School Zone lights, street signs, and roadway markings within city limits, and approximately 155 city vehicles, 28 pieces of heavy equipment and 18 trailers. In addition, the Streets division picks up trash, trims weeds, brush, and trees in public rights-of-ways, and performs mosquito surveillance and fogging.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety, and Well-Being</b>		Continue mosquito surveillance and control throughout the City for mosquito-borne disease.
		Continue GIS mapping of regulatory street signs and stormwater infrastructure.
		Continue stormwater infrastructure maintenance city-wide, including clearing, repairing, and replacing pipe, culverts, inlets, and channels.
		Complete and submit the Annual Storm Water Report to TCEQ.
		Continue installation and repair of street signs, markings, and striping for school zones, crosswalk areas, lane line delineations, and road closings.
 <b>Infrastructure</b>		Continue severe weather event emergency response for flooding, snow, and ice, including street sanding, potable water protection, and high water barricading.
		Maintain all facets of the traffic signal network for motorists and pedestrians.
		Continue asphalt and concrete repairs as needed to streets, alleys, curbs, and gutters.
		Continue repairing and installing sidewalk panels city-wide as needed.
		Continue asphalt overlay on city streets.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Health, Safety, and Well-Being</b>		Completed annual mosquito surveillance and control throughout the City for mosquito-borne disease.
		Continued replacement of street name and regulatory signs that fail to meet visibility safety standards.
		Maintained all facets of the traffic signal network for motorists and pedestrians, including coordination with TxDOT to maintain State on-system intersections.
		Responded to the May Severe Storm, including removal of down trees and limbs that fell across roadways, alleys and sidewalks and assisting with customer tree damage as needed.
		Completed and submitted the Annual Storm Water Report to TCEQ.
		Performed annual installation and repair of street signs, markings, and striping for school zones, crosswalk areas, lanes line delineations, and road closings.

STREETS DEPARTMENT



Infrastructure

Performed stormwater infrastructure maintenance city-wide, including clearing, repairing, and replacing pipe, culverts, inlets, and channels.

Performed asphalt and concrete street repairs as needed to streets, alleys, curbs, and gutters.

Continued program to repair and install sidewalk panels and handicap ramps city-wide as requested or needed.

Performed 2.5 miles of asphalt improvements on the following roads; Pleasant Valley Rd. Donna Dr. Callie Ct. East Stone Rd.

Replaced approximately 1347 linear ft. of alley in the New Port Harbor Subdivision.

Filled approximately 580 potholes on asphalt and concrete streets city-wide.

Performed routine maintenance on 26 traffic lights city-wide.

Completed approximately 80 sidewalk rehabilitation projects totaling 4,990 linear feet.

Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
CREW LEADER	4.0	-	-	-
EQUIPMENT OPERATOR I	3.0	10.0	10.0	11.0
EQUIPMENT OPERATOR II	-	4.0	3.0	5.0
FLEET MAINTENANCE TECHNICIAN	1.0	1.0	1.0	1.0
LEAD SIGNAL TECHNICIAN	1.0	1.0	1.0	1.0
MAINTENANCE WORKER	7.0	-	-	-
MAINTENANCE WORKER II	4.0	-	-	-
PUBLIC WORKS SUPERVISOR	-	4.0	5.0	5.0
SIGNAL TECHNICIAN	-	-	1.0	-
STREETS MANAGER	1.0	1.0	1.0	1.0
<b>Total</b>	<b>21.0</b>	<b>21.0</b>	<b>22.0</b>	<b>24.0</b>

## STREETS DEPARTMENT

## Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Street Division: Potholes filled on asphalt & concrete roadways during the fiscal year	308	286	290	580	300
Signs & Signals Division: Amount of total work orders completed and closed during the fiscal year.	85	45	90%	170	90%
Stormwater Division: Inspection of the stormwater outfall system MS4 in various subdivisions during the reporting period.	27	49	40	38	45
Street Division: The number of sidewalk requests that were completed and closed out during the fiscal year.	123	91	120	125	200
Signs & Signals Division: The total number of traffic signals maintained by the City of Wylie.	10	26	26	26	29

## Efficiency / Effectiveness

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Pot-hole Complaints: Survey and repair (fill) damaged area within 24 hrs. of receiving notification of repair needed.	same day response	24 hour response	24 hour response	24 hour response or sooner	24 hour response or sooner	24 hour response or sooner
CDL license Class A: Continuation of training new employees to obtain CDL license within 6 months of hire-in.	6 months	75% employees certified	90% employees certified	employees certified	5 employees certified	100% employees certified
Sidewalk Complaints: Assess, meet with the resident and schedule replacement if needed.	Within 24 hours	36 hours	within 24 hours	within 24 hours	within 24 hours	within 24 hours
Address deficiencies in streets, sidewalks, pavement markings, and stormwater in Zone 1 of the Public Works Map (added for FY24)	100%			100%	85%	100%



## STREETS DEPARTMENT

## Budget FY 2024-2025

100-General Fund  
Streets

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	890,340	1,106,839	1,106,839	1,334,819
51130 OVERTIME	50,860	70,800	70,800	87,000
51140 LONGEVITY PAY	5,064	5,887	5,887	12,529
51310 TMRS	147,094	181,897	181,897	226,184
51410 HOSPITAL & LIFE INSURANCE	189,357	233,000	233,000	304,949
51420 LONG-TERM DISABILITY	2,227	4,276	4,276	4,939
51440 FICA	55,417	72,758	72,758	88,924
51450 MEDICARE	12,961	17,017	17,017	20,796
51470 WORKERS COMP PREMIUM	24,107	16,628	16,628	25,109
51480 UNEMPLOYMENT COMP (TWC)	230	5,940	5,940	2,925
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,377,657</b>	<b>1,715,042</b>	<b>1,715,042</b>	<b>2,108,174</b>
52010 OFFICE SUPPLIES	79	100	100	850
52040 POSTAGE & FREIGHT	68	250	250	300
52070 COMPUTER SOFTWARE	-	-	-	1,240
52130 TOOLS/ EQUIP (NON-CAPITAL)	31,796	33,500	33,500	30,500
52250 MEDICAL & SURGICAL	-	600	600	750
52310 FUEL & LUBRICANTS	33,291	40,000	40,000	50,000
52380 CHEMICALS	2,991	3,900	3,900	4,300
52510 BOTANICAL & AGRICULTURAL	2,000	2,200	2,200	5,000
52710 WEARING APPAREL & UNIFORMS	15,069	13,100	13,100	16,250
52810 FOOD SUPPLIES	1,999	3,300	3,300	4,400
<b>TOTAL SUPPLIES</b>	<b>87,293</b>	<b>96,950</b>	<b>96,950</b>	<b>113,590</b>
54210 STREETS & ALLEYS	1,628,690	258,977	134,347	1,232,268
54220 SIDEWALKS	341,106	360,000	360,000	420,000
54230 DRAINAGE	199,871	175,000	175,000	265,000
54250 STREET SIGNS & MARKINGS	201,078	575,000	575,000	325,000
54530 HEAVY EQUIPMENT	51,605	40,000	40,000	60,000
54630 TOOLS & EQUIPMENT	1,994	2,500	2,500	2,500
54810 COMPUTER HARD/SOFTWARE	-	-	-	1,500
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>2,424,344</b>	<b>1,411,477</b>	<b>1,286,847</b>	<b>2,306,268</b>
56040 SPECIAL SERVICES	47,263	303,800	164,641	430,459
56050 UNIFORM CONTRACT	-	13,000	13,000	19,000
56110 COMMUNICATIONS	16,916	27,400	27,400	31,700
56150 LAB ANALYSIS	-	1,000	1,000	1,000
56180 RENTAL	5,786	12,000	12,000	20,000
56210 TRAVEL & TRAINING	15,100	23,400	23,400	43,200
56250 DUES & SUBSCRIPTIONS	4,122	4,460	4,460	4,660
56570 ENGINEERING/ARCHITECTURAL	37,155	65,106	65,106	300,000
56680 TRASH DISPOSAL	571	5,000	5,000	5,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>126,913</b>	<b>455,166</b>	<b>316,007</b>	<b>855,019</b>

STREETS DEPARTMENT

Budget FY 2024-2025  
100-General Fund  
Streets


	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
58210 STREETS & ALLEYS	27,392	145,000	145,000	20,000
58510 MOTOR VEHICLES	92,670	322,000	322,000	237,000
58570 ENGINEERING/ARCHITECTURAL	23,913	116,909	74,938	41,971
58850 MAJOR TOOLS & EQUIPMENT	101,279	16,000	16,000	158,000
TOTAL CAPITAL OUTLAY	245,254	599,909	557,938	456,971
Total Streets	4,261,461	4,278,544	3,972,784	5,840,022

## GF Parks

### Department Description

The Parks and Recreation Department General Fund Parks supports developing and maintaining parks, landscaped roadway areas, public right-of-ways, and City facilities. Wylie Parks and Recreation's mission is to spark connection with self, family, and community through meaningful park and recreation experiences.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety, and Well-Being</b>		Continue assessing and adjusting services and amenities to meet the needs of guests.
		Continue to provide top-notch maintenance of Wylie parks, open spaces, and playgrounds.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Health, Safety, and Well-Being</b>		Tree City USA designation for the 11th consecutive year.
		Projects: Split Founders Park irrigation system into 3 separate systems to allow for efficient watering schedules.

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT II	1.0	1.0	1.0	1.0
ASSISTANT PARKS AND RECREATION DIRECTOR	-	1.0	1.0	1.0
CREW LEADER	1.0	-	-	-
EQUIPMENT OPERATOR I	1.0	7.0	7.0	-
EQUIPMENT OPERATOR II	-	2.0	2.0	-
IRRIGATION TECHNICIAN	1.0	1.0	1.0	1.0
LEAD CHEMICAL APPLICATOR	2.0	2.0	2.0	2.0
MAINTENANCE WORKER	6.0	-	-	-
MAINTENANCE WORKER II	2.0	-	-	-
PARKS AND RECREATION DIRECTOR	1.0	1.0	1.0	1.0
PARKS AND RECREATION SUPERVISOR	1.0	2.0	2.0	1.0
PARKS MANAGER	1.0	-	-	-
SEASONAL WORKER	0.8	0.8	0.8	-
<b>Total</b>	<b>17.8</b>	<b>17.8</b>	<b>17.8</b>	<b>7.0</b>

### Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Rentals - Participants, Non-profits	1,177	2,000	2,000	3,500	6,500
Rentals - Participants, Community Events	23,650	32,500	30,000	32,000	33,000
Rentals - Participants, Private Parties	4,801	4,000	4,600	4,000	7,000
Playgrounds - Number of	22	23	23	23	23

## GF PARKS

## Budget FY 2024-2025

100-General Fund  
Parks





	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	828,252	912,416	912,416	555,610
51112 SALARIES - PART TIME	3,282	25,000	25,000	-
51130 OVERTIME	15,147	30,000	30,000	12,000
51140 LONGEVITY PAY	4,828	5,394	5,394	8,521
51310 TMRS	130,339	146,911	146,911	90,856
51410 HOSPITAL & LIFE INSURANCE	151,808	181,421	181,421	93,743
51420 LONG-TERM DISABILITY	1,730	3,631	3,631	2,056
51440 FICA	51,587	63,288	63,288	35,720
51450 MEDICARE	12,065	14,105	14,105	8,354
51470 WORKERS COMP PREMIUM	12,650	7,463	7,463	2,783
51480 UNEMPLOYMENT COMP (TWC)	188	5,400	5,400	936
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,211,876</b>	<b>1,395,029</b>	<b>1,395,029</b>	<b>810,579</b>
52010 OFFICE SUPPLIES	3,018	4,030	4,030	5,000
52130 TOOLS/ EQUIP (NON-CAPITAL)	11,980	16,000	16,000	21,000
52210 JANITORIAL SUPPLIES	8,498	10,000	10,000	10,000
52250 MEDICAL & SURGICAL	114	1,500	1,500	1,500
52310 FUEL & LUBRICANTS	34,419	50,800	50,800	50,800
52380 CHEMICALS	21,491	64,000	64,000	64,000
52510 BOTANICAL & AGRICULTURAL	18,708	26,500	26,500	26,500
52550 IRRIGATION SYSTEM PARTS	28,315	29,000	29,000	34,000
52610 RECREATIONAL SUPPLIES	74,911	72,600	72,600	72,600
52710 WEARING APPAREL & UNIFORMS	14,848	17,190	17,190	17,190
52810 FOOD SUPPLIES	2,756	3,300	3,300	3,800
<b>TOTAL SUPPLIES</b>	<b>219,058</b>	<b>294,920</b>	<b>294,920</b>	<b>306,390</b>
54210 STREETS & ALLEYS	5,415	7,000	7,000	7,000
54250 STREET SIGNS & MARKINGS	9,526	10,000	10,000	10,000
54530 HEAVY EQUIPMENT	25,667	25,750	25,750	25,750
54630 TOOLS & EQUIPMENT	2,543	2,600	2,600	2,600
54910 BUILDINGS	8,818	13,000	13,000	18,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>51,969</b>	<b>58,350</b>	<b>58,350</b>	<b>63,350</b>
56040 SPECIAL SERVICES	568,876	635,185	635,185	663,485
56110 COMMUNICATIONS	11,874	16,560	16,560	18,480
56180 RENTAL	10,455	25,000	25,000	25,000
56210 TRAVEL & TRAINING	19,881	26,850	26,850	26,850
56250 DUES & SUBSCRIPTIONS	6,947	7,860	7,860	8,860
56610 UTILITIES-ELECTRIC	136,625	132,465	132,465	148,000
56630 UTILITIES-WATER	370,934	260,000	260,000	310,000
56680 TRASH DISPOSAL	501	2,000	2,000	2,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>1,126,093</b>	<b>1,105,920</b>	<b>1,105,920</b>	<b>1,202,675</b>
<b>Total Parks</b>	<b>2,608,996</b>	<b>2,854,219</b>	<b>2,854,219</b>	<b>2,382,994</b>

Library Department





Department Description

The library staff strives to inspire through quality programs such as storytime, inform through a quality collection in a variety of formats and interact as a vibrant part of the community. The Smith Public Library also offers wifi, computers for public use, hotspots, streaming services, services to the business community and meeting spaces. We are organized into four different departments: Technical Services, Circulation, Adult Services and Youth Services. Our outreach efforts include services to Wylie I.S.D. as well as fruitful partnerships with other City departments and local organizations such as the Chamber of Commerce and Collin College.

Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Community Focused Government	Complete a 5 year strategic plan.
		Explore partnering with a local non-profit to have a coffee option in the library lobby.
		Add a homeschool meeting option to the existing Small Business Center space.
	Support and grow our local economy	Partnering with the Chamber of Commerce to provide resources for local businesses.
	Culture	Provide cultural programming such as the DSO Concert truck, art corner and book clubs.
	Workforce	Offer regular training and workshops. Highlight a different library department at our monthly staff meetings to share knowledge.

Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Culture	Items Checked Out: 679,223 (including 91,894 digital items)
		Programs Offered: 509
		Program Attendance: 21,481
		Library Visits: 194,588
		People used our Drive-Thru: 2,914
	Community Focused Government	Holds pulled: 55,145
		New cards issued: 6,092
		Computer Sessions: 10,836
		Partnered with the Haley Library to host an American West art and music event.
		2023 Achievement of Library Excellence Award from the Texas Municipal Library Directors Association.
	Support and grow our local economy	Implemented a new library app.
		Implemented a texting option for circulation and program reminders.
		Partnered with Wylie PD, Parks and Rec and outside organizations like the Wylie Historical Society and Wylie I.S.D. to provide various programs for the community.
	Support and grow our local economy	Partnered with the Wylie Chamber weekly on the Business Card Exchange.
		Supported small business by participating in WEDC's Entrepreneur's Expo.

## LIBRARY DEPARTMENT

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	1.0	1.0	1.0	1.0
ADULT SERVICES LIBRARIAN	2.0	2.0	2.0	2.0
ASSISTANT LIBRARY DIRECTOR	1.0	1.0	1.0	1.0
CIRCULATION SERVICES SUPERVISOR	1.0	1.0	1.0	1.0
CLERK/SHELVER	2.0	1.5	1.5	2.0
LIBRARY DIRECTOR	1.0	1.0	1.0	1.0
LIBRARY TECHNICIAN	6.0	6.0	6.0	6.0
PUBLIC SERVICES SUPERVISOR	1.0	1.0	1.0	1.0
REFERENCE ASSISTANT	7.0	7.0	7.0	6.5
TECHNICAL SERVICES LIBRARIAN	1.0	1.0	1.0	1.0
TEEN SERVICES LIBRARIAN	1.0	1.0	1.0	1.0
YOUTH SERVICES LIBRARIAN - FT	2.0	2.0	2.0	2.0
YOUTH SERVICES SUPERVISOR	1.0	1.0	1.0	1.0
<b>Total</b>	<b>27.0</b>	<b>26.5</b>	<b>26.5</b>	<b>26.5</b>

## Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Circulation (Check-outs and renewals of physical and digital items)	663,045	679,223	692,807		706,663
Library Visitors (Door Count)	172,570	194,558	204,285		214,499
Holds Processed	52,055	55,142	56,796		58,499
New Registered Borrowers	5,534	6,092	6,396		6,715
Drive-Thru Window	3,249	2,914	2,972		3,031

## Efficiency / Effectiveness

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Texas State Library Annual Report for Accreditation	April 30	April 8	April 30	April 15	April 24	April 15
Texas Municipal Library Directors Association Library of Excellence Application	December 31	December 29	December 30	December 16	December 19	December 15

## LIBRARY DEPARTMENT

## Budget FY 2024-2025

100-General Fund  
Library

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	1,019,869	1,088,150	1,088,150	1,219,608
51112 SALARIES - PART TIME	313,969	386,330	386,330	460,038
51140 LONGEVITY PAY	6,356	7,094	7,094	15,406
51310 TMRS	206,419	227,920	227,920	267,310
51410 HOSPITAL & LIFE INSURANCE	161,947	173,382	173,382	218,140
51420 LONG-TERM DISABILITY	2,431	4,241	4,241	4,513
51440 FICA	81,877	88,883	88,883	105,093
51450 MEDICARE	19,148	21,483	21,483	24,578
51470 WORKERS COMP PREMIUM	2,228	1,346	1,346	2,263
51480 UNEMPLOYMENT COMP (TWC)	319	9,180	9,180	4,212
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,814,563</b>	<b>2,008,009</b>	<b>2,008,009</b>	<b>2,321,161</b>
52010 OFFICE SUPPLIES	41,252	39,500	39,500	37,600
52040 POSTAGE & FREIGHT	4,578	4,800	4,800	4,800
52130 TOOLS/ EQUIP (NON-CAPITAL)	7,868	8,254	8,254	3,700
52620 LIBRARY BOOKS	143,869	151,055	151,055	143,705
52630 AUDIO-VISUAL	114,223	116,450	116,450	153,700
52810 FOOD SUPPLIES	582	725	725	725
<b>TOTAL SUPPLIES</b>	<b>312,372</b>	<b>320,784</b>	<b>320,784</b>	<b>344,230</b>
54810 COMPUTER HARD/SOFTWARE	41,141	43,374	43,374	41,967
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>41,141</b>	<b>43,374</b>	<b>43,374</b>	<b>41,967</b>
56040 SPECIAL SERVICES	37,650	37,145	37,145	37,570
56210 TRAVEL & TRAINING	11,732	13,046	13,046	12,800
56250 DUES & SUBSCRIPTIONS	2,677	2,795	2,795	2,795
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>52,059</b>	<b>52,986</b>	<b>52,986</b>	<b>53,165</b>
58850 MAJOR TOOLS & EQUIPMENT	71,760	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>71,760</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Library</b>	<b>2,291,895</b>	<b>2,425,153</b>	<b>2,425,153</b>	<b>2,760,523</b>

## General Fund Combined Services

### Department Description

This department reflects expenditures incurred by the City's General Fund, as a single entity, in the conduct of its operations. These expenditures include sanitation contracts, insurance premiums, communications, utilities, postage and other miscellaneous expenses.



## GENERAL FUND COMBINED SERVICES

## Budget FY 2024-2025

100-General Fund  
Combined Services

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
52040 POSTAGE & FREIGHT	19,515	20,000	20,000	30,000
<b>TOTAL SUPPLIES</b>	<b>19,515</b>	<b>20,000</b>	<b>20,000</b>	<b>30,000</b>
54510 MOTOR VEHICLES	225,898	226,207	226,207	280,000
54810 COMPUTER HARD/SOFTWARE	4,200	4,200	4,200	-
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>230,098</b>	<b>230,407</b>	<b>230,407</b>	<b>280,000</b>
56040 SPECIAL SERVICES	206,897	475,364	475,364	1,148,815
56110 COMMUNICATIONS	122,548	132,000	132,000	132,000
56310 INSURANCE	348,614	473,000	473,000	520,300
56570 ENGINEERING/ARCHITECTURAL	3,595	1,020	1,020	1,020
56610 UTILITIES-ELECTRIC	262,303	253,890	253,890	304,760
56612 STREET LIGHTING	478,284	524,000	524,000	575,000
56630 UTILITIES-WATER	69,660	87,806	87,806	87,806
56660 UTILITIES-GAS	34,405	52,080	52,080	52,080
56680 TRASH DISPOSAL	2,281,388	2,708,472	2,708,472	3,164,179
56990 OTHER	29,300	140,000	140,000	140,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>3,836,994</b>	<b>4,847,632</b>	<b>4,847,632</b>	<b>6,125,960</b>
57410 PRINCIPAL PAYMENT	171,476	116,082	116,082	32,000
57415 INTEREST EXPENSE	7,054	4,705	4,705	6,000
<b>TOTAL DEBT SERVICE AND CAP. REPL</b>	<b>178,530</b>	<b>120,787</b>	<b>120,787</b>	<b>38,000</b>
58110 LAND-PURCHASE PRICE	-	1,225,343	1,225,343	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>1,225,343</b>	<b>1,225,343</b>	<b>-</b>
59430 TRANSFER TO CAPITAL PROJ FUND	12,099,649	-	-	-
<b>Total Other Financing (Uses)</b>	<b>12,099,649</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Combined Services</b>	<b>16,364,786</b>	<b>6,444,169</b>	<b>6,444,169</b>	<b>6,473,960</b>





# Enterprise Funds

FISCAL YEAR  
2024-2025

## Utility Fund

### Fund Description

The City's water and wastewater utilities are financed and operated in a manner similar to private business enterprises, where costs of providing services to the public are financed primarily through user charges. Departments in the fund include Utility Administration, Water, Wastewater, Utility Billing and Utility Fund Combined Services.

## UTILITY FUND

## Fund Summary

## Utility Fund

<b>Audited Utility Fund Unassigned Ending Balance 09/30/23</b>	<b>\$ 33,451,623</b>
(620) Sewer Repair & Replacement Total Equity	(2,818,652)
<b>Net Fund 611 Unrestricted</b>	<b>30,632,971</b>
Projected '24 Revenues	\$ 30,224,893
Available Funds	60,857,864
Projected '24 Expenditures	(29,276,381) <sup>(a)</sup>
Estimated Ending Fund Balance 09/30/24	\$ 31,581,483
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$ 31,581,483</b>
Budgeted Revenues '25	31,712,578 <sup>(b)</sup>
Budgeted Expenditures '25	(29,416,278)
Recommend Request (Recurring Expense)	\$ (336,584)
New Fleet and Equipment One Time Uses	\$ (2,788,570)
Carryforward Expenditures	\$ (341,718)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$ 30,410,911 <sup>(c)</sup></b>

a) Carry forward items are taken out of projected 2024 expense and included in 2025 expense. See manager's letter for detailed list totaling \$341,718.

b) Assumes 5.00% water rate increase and 5.5% sewer rate increase per the 2023 rate study.

c) Policy requirement is 90 days of operating expenditures. This Ending Fund Balance is 341 days

## Utility Fund

### Summary of Revenues and Expenditures

	2022-2023 Actual	2023-2024 Budget	2023-2024 Projected	2024-2025 Budget
<b>Revenues:</b>				
Service Fees	29,313,693	29,434,997	29,434,997	30,792,578
Interest & Misc. Income	890,922	789,896	789,896	920,000
Other Financing Services	1,544,841	-	-	-
<b>Total Revenues</b>	<b>\$ 31,749,456</b>	<b>\$ 30,224,893</b>	<b>\$ 30,224,893</b>	<b>\$ 31,712,578</b>
<b>Expenditures:</b>				
Utility Administration	399,110	674,435	641,930	660,426
Water	2,272,603	4,100,675	3,853,007	5,440,207
Wastewater	690,615	1,652,186	1,652,186	2,528,815
Engineering	857,029	1,413,584	1,352,039	1,200,802
Utility Billing	1,236,505	1,558,604	1,558,604	1,905,809
Combined Services	17,750,791	20,218,615	20,218,615	21,147,091
<b>Total Expenditures</b>	<b>\$ 23,206,653</b>	<b>\$ 29,618,099</b>	<b>\$ 29,276,381</b>	<b>\$ 32,883,150</b>

## Budget FY 2024-2025

### 611-Utility Fund

#### Utility Fund Revenues




	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
44135 WEEKEND WORK PERMIT FEES	20,975	50,000	50,000	50,000
44511 WATER SALES	14,655,187	14,556,334	14,556,334	14,908,012
44512 SEWER SALES	13,830,700	13,982,284	13,982,284	14,976,566
44514 SEWER SALES - BULK	265,771	320,000	320,000	320,000
44515 PENALTY	197,990	216,000	216,000	216,000
44516 WATER TAP FEES	95,818	69,600	69,600	78,000
44517 SEWER TAP FEES	33,692	14,400	14,400	16,000
44518 TURN ON/ OFF FEES	40,650	40,000	40,000	40,000
44519 WATER SALES - BULK	67,654	39,600	39,600	40,000
44520 UTILITY PRETREATMENT FEES	105,256	146,779	146,779	148,000
<b>Total Service Fees</b>	<b>29,313,693</b>	<b>29,434,997</b>	<b>29,434,997</b>	<b>30,792,578</b>
46110 ALLOCATED INTEREST EARNINGS	850,474	719,896	719,896	850,000
46210 BANK MONEY MARKET INTEREST	28,706	-	-	-
<b>Total Interest Income</b>	<b>879,180</b>	<b>719,896</b>	<b>719,896</b>	<b>850,000</b>
48410 MISCELLANEOUS INCOME	(78,281)	50,000	50,000	50,000
48412 MISC REVENUE UTILITY	21,645	20,000	20,000	20,000
48430 GAIN/(LOSS) SALE OF CAP ASSETS	68,358	-	-	-
48450 CREDIT CARD CONVENIENCE FEES	20	-	-	-
<b>Total Miscellaneous Income</b>	<b>11,742</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>
49131 TRANSFER FROM SPECIAL REVENUE	1,000	-	-	-
49410 CONTRIBUTIONS - WATER	650,309	-	-	-
49420 CONTRIBUTIONS - SEWER	889,251	-	-	-
49600 INSURANCE RECOVERIES	4,281	-	-	-
<b>Total Other Financing Sources</b>	<b>1,544,841</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Utility Fund Revenues</b>	<b>31,749,456</b>	<b>30,224,893</b>	<b>30,224,893</b>	<b>31,712,578</b>

## Utility Administration



### Department Description

The Utility Administration Department is responsible for supplying supervision, technical, administrative and direct support to Public Works.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety, and Well-Being</b>		Continue implementation of a system-wide wastewater infrastructure rehabilitation program, outlined by the completed CMOM inspection.
		Continue implementation of the Water Conservation Plan, Water Resource and Emergency Management Plan, and StormWater Management Plan (SWMP).
		Continue compliance with all regulatory agency reporting and documentation.
 <b>Infrastructure</b>		Continue the program for city-wide pavement rehabilitation using the 2021 results of the Pavement Assessment project.
 <b>Workforce</b>		Continue to work towards department-wide licensing.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Health, Safety, and Well-Being</b>		Completed all TCEQ, TWDB, and NTMWD water sample collections and reporting requirements.
		Processed approximately 1300 service requests to divisions
		Completed Stormwater MS4 inspection with TCEQ
 <b>Infrastructure</b>		Executed agreement with a vendor to assist in rehabilitation of Stone Road
		Identified areas of drainage that are in need of repair
		Executed agreement with a vendor to assist with manhole rehabilitation
		Executed agreement with a vendor to assist with phase 3 of the Lead and Copper Rule Revision

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT II	1.0	1.0	1.0	1.0
PUBLIC WORKS DIRECTOR	1.0	1.0	1.0	1.0
TRAINING COORDINATOR	-	-	-	1.0
<b>Total</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>3.0</b>



## UTILITY ADMINISTRATION

## Budget FY 2024-2025

## 611-Utility Fund

## Utility Administration


	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	185,637	184,495	184,495	258,294
51130 OVERTIME	3,328	-	-	-
51140 LONGEVITY PAY	376	154	154	492
51160 CERTIFICATION INCENTIVE	-	1,200	1,200	1,200
51310 TMRS	28,553	28,806	28,806	40,999
51410 HOSPITAL & LIFE INSURANCE	25,913	29,873	29,873	44,122
51420 LONG-TERM DISABILITY	440	929	929	956
51440 FICA	10,235	11,523	11,523	16,119
51450 MEDICARE	2,394	2,694	2,694	3,770
51470 WORKERS COMP PREMIUM	452	1,076	1,076	548
51480 UNEMPLOYMENT COMP (TWC)	27	540	540	351
<b>TOTAL PERSONNEL SERVICES</b>	<b>257,355</b>	<b>261,290</b>	<b>261,290</b>	<b>366,851</b>
52010 OFFICE SUPPLIES	3,903	3,600	3,600	6,400
52070 COMPUTER SOFTWARE	-	-	-	620
52130 TOOLS/ EQUIP (NON-CAPITAL)	-	600	600	700
52710 WEARING APPAREL & UNIFORMS	-	480	480	1,500
52810 FOOD SUPPLIES	1,070	1,300	1,300	2,100
<b>TOTAL SUPPLIES</b>	<b>4,973</b>	<b>5,980</b>	<b>5,980</b>	<b>11,320</b>
54810 COMPUTER HARD/SOFTWARE	65,799	263,730	263,730	130,300
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>65,799</b>	<b>263,730</b>	<b>263,730</b>	<b>130,300</b>
56040 SPECIAL SERVICES	7,683	16,000	16,000	25,000
56080 ADVERTISING	-	250	250	250
56210 TRAVEL & TRAINING	(135)	500	500	2,700
56250 DUES & SUBSCRIPTIONS	63,435	77,650	77,650	91,500
56570 ENGINEERING/ARCHITECTURAL	-	32,035	13,580	18,455
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>70,983</b>	<b>126,435</b>	<b>107,980</b>	<b>137,905</b>
58570 ENGINEERING/ARCHITECTURAL	11,800	17,000	2,950	14,050
58995 CONTRA CAPITAL OUTLAY	(11,800)	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>17,000</b>	<b>2,950</b>	<b>14,050</b>
<b>Total Utility Administration</b>	<b>399,110</b>	<b>674,435</b>	<b>641,930</b>	<b>660,426</b>

Utilities - Water



Department Description

The Water Department’s goal is to continuously supply safe, uninterrupted potable water service to Wylie residents and businesses. The City purchases water from the North Texas Municipal Water District (NTMWD). Department staff is responsible for maintaining approximately 190 miles of water distribution mains including approximately 16,000 service connections, three (3) pump stations, and three (3) elevated storage tanks. Typical duties include monthly sampling of water, operating and maintenance of valves and fire hydrants, hydrant meter program tracking, performing routine inspections of pump stations, and responding to water main emergency repairs. The Water Department is also responsible for maintaining water quality through routine testing, monitoring the backflow testing program, performing customer service inspections, flushing hydrants, reporting to regulatory agencies, supporting the cross-connection control program, and close coordination with the NTMWD.

Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety, and Well-Being</b>		Continue to implement the Cross Connection Control Program.
		Continue Unidirectional Flushing (UDF) in the distribution system.
		Continue to GPS locate all water mains, valves, and fire hydrants.
		Prepare the Consumer Confidence Report and submit it to the Texas Commission on Environmental Quality (TCEQ).
		Prepare the Water Conservation Report and submit it to the North Texas Municipal Water District (NTMWD).
		Complete the Lead Copper Rule Revision Phase 1 &2 Per EPA and TCEQ
		Complete the Lead Copper Rule Revision Phase 3 Per EPA and TCEQ
		Prepare the Water Use Survey and Water Loss Audit Reports and submit them to the Texas Water Development Board (TWDB).
		Complete the City of Wylie Water Conservation and Drought Contingency Plans Per TCEQ and Texas Water Development Board

Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Health, Safety, and Well-Being</b>		Performed interior inspection and cleaning of water storage reservoirs.
		Collected GPS data of water mains, valves, and fire hydrants.
		Continued with valve exercise and maintenance program.
		Completed Consumer Confidence Report and submitted to the TCEQ.
		Completed Water Conservation Report and submitted to the NTMWD.
		Completed Water Use Survey and Water Loss Audit and submitted to the TWDB.
		Completed the Lead Copper Rule Revision Phase 1&2
 <b>Infrastructure</b>		Completed the City of Wylie Water Conservation and Drought Contingency Plans
		Prepare the Water Use Survey and Water Loss Audit Reports and submit them to the Texas Water Development Board (TWDB).
		Complete the City of Wylie Water Conservation and Drought Contingency Plans Per TCEQ and Texas Water Development Board

UTILITIES - WATER

Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
CREW LEADER	2.0	-	-	-
EQUIPMENT OPERATOR I	2.0	6.0	6.0	6.0
EQUIPMENT OPERATOR II	-	4.0	4.0	4.0
GIS ANALYST	-	-	-	1.0
MAINTENANCE WORKER	6.0	-	-	-
MAINTENANCE WORKER II	2.0	-	-	-
PUBLIC WORKS SUPERVISOR	-	2.0	2.0	2.0
UTILITIES MANAGER	1.0	1.0	1.0	1.0
WATER QUALITY MANAGER	-	-	-	1.0
WATER QUALITY SPECIALIST	2.0	2.0	3.0	3.0
WATER UTILITY SUPERVISOR	1.0	1.0	1.0	-
<b>Total</b>	<b>16.0</b>	<b>16.0</b>	<b>17.0</b>	<b>18.0</b>

## UTILITIES - WATER

### Activity Demand / Activity Workload

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Water Division - Total of miles of water mains maintained	100%	188	188	188	190	100%
Water Division - Total of fire hydrants maintained	100%	1,800	1,938	100%	1,981	100%
Water Division - Water Leaks Repaired (Main Lines)	100%	1	10	100%	8	100%
Water Division - Water Leak Repaired (Service Lines)	100%	22	50	100%	51	100%
Water Division - Water Leaks Repaired (Curb Stop)	100%	32	47	100%	42	100%
Water Division - Water Leaks Repaired (CO-OP Main)	100%	4	14	100%	35	100%

### Efficiency / Effectiveness

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Water Division - Provide and monitor adequate water pressure and volume delivered for the City's water distribution system and fire protection needs (Maintain an average water pressure of 45 PSI in the Upper and Lower Pressure Planes of the Water System) (% of time system meets 45 PSI)	45 PSI	45 PSI	45 PSI	45 PSI	45 PSI	45 PSI
Water Division - Provide responsive service during the regular hours to customer requests and inquiries within prescribed parameters (Response times: water main break or sewer backups - 30 minutes)	30 Min	30 Min	30 Min	30 Min	30 Min	30 Min
Water Division - Provide responsive service after hours to customer requests and inquiries within prescribed parameters (Response times: water main break or sewer backups - 1 hour)	1 Hour	1 Hour	1 Hour	1 Hour	1 Hour	1 Hour
Water Division - Provide water quality management services (Provide water quality testing per TCEQ requirements)	100%	100%	100%	100%	100%	100%

## UTILITIES - WATER

## Budget FY 2024-2025

## 611-Utility Fund

## Utilities - Water

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	765,045	976,358	976,358	1,115,795
51130 OVERTIME	40,317	50,000	50,000	87,000
51140 LONGEVITY PAY	5,128	5,765	5,765	12,094
51160 CERTIFICATION INCENTIVE	138	-	-	-
51310 TMRS	121,933	157,975	157,975	191,588
51410 HOSPITAL & LIFE INSURANCE	131,210	189,482	189,482	216,513
51420 LONG-TERM DISABILITY	1,903	3,655	3,655	4,128
51440 FICA	47,829	63,189	63,189	75,323
51450 MEDICARE	11,186	14,779	14,779	17,616
51470 WORKERS COMP PREMIUM	12,595	15,313	15,313	11,609
51480 UNEMPLOYMENT COMP (TWC)	170	4,590	4,590	2,223
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,137,454</b>	<b>1,481,106</b>	<b>1,481,106</b>	<b>1,733,889</b>
52010 OFFICE SUPPLIES	188	200	200	1,000
52040 POSTAGE & FREIGHT	36	200	200	300
52070 COMPUTER SOFTWARE	-	-	-	620
52130 TOOLS/ EQUIP (NON-CAPITAL)	26,407	53,300	53,300	29,500
52250 MEDICAL & SURGICAL	-	800	800	1,000
52310 FUEL & LUBRICANTS	37,687	63,000	63,000	75,600
52350 METER/SERVICE CONNECT SUPPLIES	53,423	70,675	70,675	102,100
52380 CHEMICALS	5,126	10,600	10,600	16,600
52510 BOTANICAL & AGRICULTURAL	1,540	4,000	4,000	8,000
52710 WEARING APPAREL & UNIFORMS	13,165	10,500	10,500	12,700
52810 FOOD SUPPLIES	2,166	2,550	2,550	3,400
<b>TOTAL SUPPLIES</b>	<b>139,738</b>	<b>215,825</b>	<b>215,825</b>	<b>250,820</b>
54210 STREETS & ALLEYS	24,550	30,000	30,000	35,000
54250 STREET SIGNS & MARKINGS	662	3,400	3,400	6,500
54310 UTILITY PLANT - WATER	301,096	78,500	78,500	203,500
54330 WATER MAINS & FIRE HYDRANTS	288,825	75,000	75,000	92,500
54530 HEAVY EQUIPMENT	33,827	40,000	40,000	68,000
54630 TOOLS & EQUIPMENT	191	2,000	2,000	5,000
54810 COMPUTER HARD/SOFTWARE	-	3,300	3,300	11,150
54910 BUILDINGS	16,683	6,000	6,000	6,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>665,834</b>	<b>238,200</b>	<b>238,200</b>	<b>427,650</b>

## UTILITIES - WATER

## Budget FY 2024-2025

611-Utility Fund  
Utilities - Water




	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
56040 SPECIAL SERVICES	128,358	367,404	291,430	212,814
56050 UNIFORM CONTRACT	-	10,000	10,000	15,000
56110 COMMUNICATIONS	2,381	3,780	3,780	6,600
56150 LAB ANALYSIS	-	200	200	200
56180 RENTAL	1,112	5,000	5,000	10,000
56210 TRAVEL & TRAINING	12,094	26,200	26,200	35,800
56250 DUES & SUBSCRIPTIONS	7,357	8,640	8,640	8,740
56610 UTILITIES-ELECTRIC	177,883	200,000	200,000	275,000
56680 TRASH DISPOSAL	392	500	500	1,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>329,577</b>	<b>621,724</b>	<b>545,750</b>	<b>565,154</b>
58310 WATER MAINS/HYDRANTS & ETC	-	136,000	136,000	1,500,000
58510 MOTOR VEHICLES	-	610,000	488,240	246,760
58570 ENGINEERING/ARCHITECTURAL	11,572	10,949	10,949	100,000
58850 MAJOR TOOLS & EQUIPMENT	1,133,870	786,871	736,937	615,934
58995 CONTRA CAPITAL OUTLAY	(1,145,442)	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>1,543,820</b>	<b>1,372,126</b>	<b>2,462,694</b>
<b>Total Utilities - Water</b>	<b>2,272,603</b>	<b>4,100,675</b>	<b>3,853,007</b>	<b>5,440,207</b>

## Engineering Department


### Department Description

The Engineering Department oversees the planning, design, and construction of capital improvement projects (CIPs), and reviews development engineering plans and subdivision plats. The Department coordinates with other departments on the identification and design of projects and evaluates the impact of development on existing infrastructure. The Department also communicates with developers, engineers, citizens, the Texas Department of Transportation, the North Texas Municipal Water District, the North Central Texas Council of Governments, and surrounding local governments to achieve project and objective completion. Functions of the Department include construction inspection, CIP management, development project management, and the implementation of design and construction standards.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety, and Well-Being</b>		Continue to provide design review and construction and right-of-way inspections of residential subdivisions, commercial projects, and utility installations throughout the City.
		Begin construction of the Dogwood Drive Waterline Replacement project.
		Begin design of the Hilltop Waterline Replacement project.
		Begin design of the Rush Creek Lift Station expansion project.
 <b>Infrastructure</b>		Continue construction activities relating to the Eubanks Lane Improvements project.
		Continue construction activities relating to the McMillen Drive Improvements project.
		Continue construction activities related to the E FM 544 Improvements project.
		Begin construction of the Park Boulevard Improvements project.
		Begin construction of three (3) new traffic signals.
		Begin design of the expansion of Kreymer Lane from Hwy 78 to Troy Road.
		Continue development of a city-wide Stormwater Fee.
 <b>Economic Growth</b>		Continue design of downtown improvements as approved by budget. Projects anticipated are the Birmingham Street Extension, Jackson Avenue Improvements, Ballard Street Improvements, and additional traffic signals.
		Begin design of the DOE LED Streetlight Retrofit project.
		Continue to coordinate with TxDOT on FM 2514 and Country Club/ FM 544 Intersection projects through construction.
		Continue Impact Fee Study Updates.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Health, Safety, and Well-Being</b>		Provided construction and right-of-way inspections on residential, commercial, and utility construction city-wide.
		Completed construction of the Newport Harbor, East Brown, and Nortex Pump Station Backup Generators project.
		Completed design of a traffic signal at Creek Crossing Lane and Sachse Road.

## ENGINEERING DEPARTMENT



## Infrastructure

Completed construction of the Ballard 1.5 Million Gallon Elevated Storage Tank.

Completed design and acquisitions for the E FM 544 Improvements project.

Completed design of the Dogwood Drive Waterline Replacement project.

Coordinated with TxDOT and Collin County on HSIP Intersections, FM 2514, Park Boulevard Extension, and Country Club at FM 544 Intersection Projects.



## Planning Management

Completed design of the Park Boulevard Improvements project.

Completed development of the Wastewater System Model.

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
CITY ENGINEER	1.0	1.0	1.0	1.0
ENGINEERING CONSTRUCTION SUPVR / ADA COORDINATOR	1.0	1.0	1.0	1.0
ENGINEERING DEVELOPMENT MANAGER	1.0	1.0	1.0	1.0
ENGINEERING INSPECTOR	-	-	2.0	2.0
ENGINEERING PROJECT MANAGER	1.0	1.0	1.0	1.0
RIGHT-OF-WAY INSPECTOR	1.0	1.0	-	-
UTILITIES INSPECTOR	1.0	1.0	-	-
<b>Total</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>

## Activity Demand / Activity Workload

Measure	FY 2023 Actual	FY 2024 Target	FY 2024 Estimate	FY 2025 Target
Track and Report the Number of Site Plan / SUP Plans Reviewed	36	33	37	35
Track and Report the Number of Right-of-Way Permits Issued	83	222	150	200
Track and Report the Number of Right-of-Way Inspections Performed	150	150	150	200
Track and Report the Number of Construction Inspections Performed	574	2207	1,050	1200
Track and Report the Number of Capital Improvements Projects Managed	19	20	18	20
Track and Report the Number of Civil Plans Reviewed and Authorized for Construction	21	34	30	35

## Efficiency / Effectiveness

Measure	Benchmark	FY 2023 Actual	FY 2024 Target	FY 2024 Estimate	FY 2025 Target
Percent(%) of Civil Construction Plan Reviews Performed in 10 Business Days	100%	80%	50%	85%	90%
Percent(%) of Site Plan or Pre-Development Plan In-House Reviews Performed in 5 Business Days	100%	90%	80%	90%	100%



## ENGINEERING DEPARTMENT

## Budget FY 2024-2025

## 611-Utility Fund

## City Engineer



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	570,168	583,757	583,757	577,699
51130 OVERTIME	25,593	40,000	40,000	30,000
51140 LONGEVITY PAY	2,528	2,787	2,787	3,977
51145 SICK LEAVE BUYBACK	-	-	-	-
51310 TMRS	86,966	97,114	97,114	96,461
51410 HOSPITAL & LIFE INSURANCE	71,534	83,479	83,479	94,683
51420 LONG-TERM DISABILITY	1,077	1,956	1,956	2,137
51440 FICA	33,389	38,846	38,846	37,924
51450 MEDICARE	7,809	9,084	9,084	8,869
51470 WORKERS COMP PREMIUM	1,206	1,591	1,591	1,428
51480 UNEMPLOYMENT COMP (TWC)	54	1,620	1,620	819
<b>TOTAL PERSONNEL SERVICES</b>	<b>800,324</b>	<b>860,234</b>	<b>860,234</b>	<b>853,997</b>
52010 OFFICE SUPPLIES	1,055	1,200	1,200	1,200
52070 COMPUTER SOFTWARE	-	3,346	1,066	3,000
52130 TOOLS/ EQUIP (NON-CAPITAL)	1,959	1,534	1,534	1,600
52310 FUEL & LUBRICANTS	7,449	9,750	9,750	12,000
52710 WEARING APPAREL & UNIFORMS	2,072	2,100	2,100	2,100
52810 FOOD SUPPLIES	326	754	900	900
<b>TOTAL SUPPLIES</b>	<b>12,861</b>	<b>18,684</b>	<b>16,550</b>	<b>20,800</b>
54510 MOTOR VEHICLES	-	540	540	780
54810 COMPUTER HARD/SOFTWARE	1,000	-	-	-
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>1,000</b>	<b>540</b>	<b>540</b>	<b>780</b>
56040 SPECIAL SERVICES	-	376	230	200
56080 ADVERTISING	-	200	200	200
56110 COMMUNICATIONS	1,446	1,800	1,800	2,280
56210 TRAVEL & TRAINING	3,592	8,470	8,470	9,000
56250 DUES & SUBSCRIPTIONS	700	2,000	2,000	2,000
56570 ENGINEERING/ARCHITECTURAL	33,163	405,240	405,240	250,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>38,901</b>	<b>418,086</b>	<b>417,940</b>	<b>263,680</b>
58570 ENGINEERING/ARCHITECTURAL	15,626	116,040	56,775	61,545
58995 CONTRA CAPITAL OUTLAY	(11,683)	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>3,943</b>	<b>116,040</b>	<b>56,775</b>	<b>61,545</b>
<b>Total City Engineer</b>	<b>857,029</b>	<b>1,413,584</b>	<b>1,352,039</b>	<b>1,200,802</b>

## Utilities - Wastewater



### Department Description

The goal of the Wastewater Division is to supply uninterrupted wastewater services to Wylie residents and businesses. The City delivers its sewage to the City's treatment plant operated under contract by NTMWD. The department's staff is responsible for maintaining approximately 222.08 miles of sewer collection lines and ten (10) lift stations. Typical duties include routine inspections of pumps and lift stations, emergency repairs to sewer mains, high-pressure jetting of mains, and responding to sewer stoppages.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety, and Well-Being</b>		Continue to perform wastewater collection system repairs and rehabilitation of severe inflow and infiltration deficiencies identified during the Capacity Management Operations and Maintenance (CMOM) assessment.
		Continue to perform grease trap inspections at commercial sites.
		Operate and maintain the collection system to prevent Sanitary Sewer Overflows (SSOs).
		Perform smoke testing as needed to identify Inflow and Infiltration (I/I) in the wastewater collection system.
 <b>Infrastructure</b>		Continue to submit reports to the TCEQ regarding the condition of the City's wastewater collection system.
		Camera inspect, clean, and repair wastewater lateral lines, manholes, and main lines identified during the CMOM study as having severe inflow and infiltration issues.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Health, Safety, and Well-Being	Performed systematic camera inspections and jetting of main lines as a preventive maintenance measure city-wide.
		Performed approximately 109 commercial grease trap inspections to maintain system integrity by preventing grease accumulation in main lines.
		Responded to emergency calls during the May 28, 2024 High WindsThunder Storm.
	Infrastructure	Replaced (2) lift station pumps at Readwood Lift Station
		Relined 1,600 linear feet of a 15 inch sewer main Kreymer East Estates.
		Performed 37 repairs to the wastewater conveyance system.
		Performed camera inspections of approximately 72,834 feet of the wastewater conveyance system.
		Performed approximately 78,320 feet of sewer main cleaning.
		Rehab 12 Manholes cured in place citywide that have Inflow and Infiltration issues.

## UTILITIES - WASTEWATER

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
CREW LEADER	2.0	-	-	-
EQUIPMENT OPERATOR I	2.0	6.0	6.0	6.0
EQUIPMENT OPERATOR II	-	4.0	4.0	4.0
FLEET MAINTENANCE TECHNICIAN	-	-	-	1.0
MAINTENANCE WORKER	6.0	-	-	-
MAINTENANCE WORKER II	2.0	-	-	-
PUBLIC WORKS SUPERVISOR	-	2.0	2.0	2.0
<b>Total</b>	<b>12.0</b>	<b>12.0</b>	<b>12.0</b>	<b>13.0</b>

## Activity Demand / Activity Workload

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Wastewater Division - Total Linear feet of Wastewater mains Hydro-Jetted	200,000	25,398 LF	105,434 LF	100,000LF	78,380LF	100,000LF
Wastewater Division - Total linear feet of mains camera inspected	40,000	6,125	7,210	2,000 LF	72,834LF	60,000LF
Wastewater Division - Total Grease Trap Inspections	100%	150	135	100	109	100
Wastewater Division - Total number of Sewer Lateral Lines Repaired	100%	24	49	100%	37	100%
Wastewater Division - Total number of manholes maintained		2,865	3,755	100%	3,817	100%
Wastewater Division - Total of miles of Wastewater Collection System Mains maintained		204 Miles	219 miles	100%	222.08 Miles	100%

## Efficiency / Effectiveness

Measure	Benchmark	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Wastewater Division - Provide responsive service during the regular hours to customer requests and inquiries within prescribed parameters (Response times: sewer backups - 30 minutes)	30 Min	30 Min	30 Min	30 Min	30 Min	30 Min
Wastewater Division - Provide responsive service after hours to customer requests and inquiries within prescribed parameters (Response times: sewer backups - 1 hour)	1 Hour	1 Hour	1 Hour	1 Hour	1 Hour	1 Hour

## UTILITIES - WASTEWATER

## Budget FY 2024-2025

## 611-Utility Fund

## Utilities - Sewer

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	394,253	581,580	581,580	681,882
51130 OVERTIME	21,352	38,000	38,000	72,500
51140 LONGEVITY PAY	2,372	2,240	2,240	4,663
51310 TMRS	63,769	96,383	96,383	119,702
51410 HOSPITAL & LIFE INSURANCE	75,460	119,438	119,438	162,764
51420 LONG-TERM DISABILITY	965	2,223	2,223	2,523
51440 FICA	24,991	38,552	38,552	47,061
51450 MEDICARE	5,845	9,017	9,017	11,007
51470 WORKERS COMP PREMIUM	10,247	11,395	11,395	7,560
51480 UNEMPLOYMENT COMP (TWC)	130	3,240	3,240	1,638
<b>TOTAL PERSONNEL SERVICES</b>	<b>599,384</b>	<b>902,068</b>	<b>902,068</b>	<b>1,111,300</b>
52010 OFFICE SUPPLIES	199	200	200	1,000
52040 POSTAGE & FREIGHT	-	100	100	250
52070 COMPUTER SOFTWARE	-	-	-	620
52130 TOOLS/ EQUIP (NON-CAPITAL)	21,923	12,000	12,000	22,000
52250 MEDICAL & SURGICAL	-	600	600	1,000
52310 FUEL & LUBRICANTS	19,510	24,300	24,300	31,500
52380 CHEMICALS	3,491	8,500	8,500	12,500
52510 BOTANICAL & AGRICULTURAL	1,090	2,500	2,500	2,500
52710 WEARING APPAREL & UNIFORMS	10,643	7,600	7,600	8,900
52810 FOOD SUPPLIES	568	1,800	1,800	2,400
<b>TOTAL SUPPLIES</b>	<b>57,424</b>	<b>57,600</b>	<b>57,600</b>	<b>82,670</b>
54210 STREETS & ALLEYS	8,966	30,000	30,000	30,000
54250 STREET SIGNS & MARKINGS	835	2,000	2,000	4,500
54350 METER & SERVICE CONNECTIONS	3,033	10,000	10,000	14,500
54410 UTILITY PLANT - SEWER	68,662	116,523	116,523	220,000
54430 SANITARY SEWERS	40,173	76,805	76,805	185,000
54530 HEAVY EQUIPMENT	39,630	51,610	51,610	92,500
54630 TOOLS & EQUIPMENT	169	2,500	2,500	2,500
54910 BUILDINGS	368	6,000	6,000	15,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>161,836</b>	<b>295,438</b>	<b>295,438</b>	<b>564,000</b>

## UTILITIES - WASTEWATER

## Budget FY 2024-2025

## 611-Utility Fund

## Utilities - Sewer







	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
56040 SPECIAL SERVICES	118,322	189,579	189,579	223,800
56050 UNIFORM CONTRACT	-	10,000	10,000	15,000
56080 ADVERTISING	-	500	500	500
56110 COMMUNICATIONS	628	2,000	2,000	3,800
56180 RENTAL	1,801	6,000	6,000	6,000
56210 TRAVEL & TRAINING	9,125	23,525	23,525	27,225
56250 DUES & SUBSCRIPTIONS	83	2,820	2,820	4,020
56570 ENGINEERING/ARCHITECTURAL	-	761	761	-
56610 UTILITIES-ELECTRIC	41,625	55,000	55,000	75,000
56680 TRASH DISPOSAL	-	500	500	500
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>171,584</b>	<b>290,685</b>	<b>290,685</b>	<b>355,845</b>
58510 MOTOR VEHICLES	-	-	-	60,000
58850 MAJOR TOOLS & EQUIPMENT	-	106,395	106,395	355,000
58995 CONTRA CAPITAL OUTLAY	(299,613)	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>(299,613)</b>	<b>106,395</b>	<b>106,395</b>	<b>415,000</b>
<b>Total Utilities - Sewer</b>	<b>690,615</b>	<b>1,652,186</b>	<b>1,652,186</b>	<b>2,528,815</b>

## Customer Service



### Department Description

Customer Service is a division of the Finance Department. It is responsible for the billing and collection of utility fees, revenue collections for all departments, utility customer service, permitting applications and contractor registrations. Our mission is to ensure all citizens and utility and permit customers that we uphold respectful and responsive customer service.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
 <b>Community Focused Government</b>	75% Watersmart adoption rate
 <b>Financial Health</b>	65% of customers on paperless billing
 <b>Community Focused Government</b>	Update building ordinance to include adding Certificate of Insurance on all main contractor registrations so we can better verify who is doing the work on the permit being pulled.
 <b>Workforce</b>	
 <b>Workforce</b>	Implement Citizen Serve Implement Invoice Cloud Contract to allow Citizen Serve payments
 <b>Community Focused Government</b>	50% of customers on auto pay

### Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
 <b>Community Focused Government</b>	70% Watersmart adoption rate 60% of customers on paperless billing Complete updated contract with CWD Implemented customer auto draft and the ability to schedule a single credit card payment online. Implemented Cloud Store to allow customers to pay for additional fees such as hydrants, open records, festival, PD records, tap fees
 <b>Workforce</b>	Complete cross training of new Utility clerks in the field to learn how to better answer customer field related questions Run bulk program through Meter Services without getting code enforcement involved Provide training to other departments that could utilize the metering software so they can better help citizens with leak and backflow questions Crosstrained employees on all 9 softwares used on a daily basis to complete all task between permits and UB

## CUSTOMER SERVICE

**Workforce**

64% of customers paying on Invoice Cloud Customer Portal.

42% of customers on Auto Pay

Moved Permits under utility billing

Restructured department to Customer Service

Crosstrain employees on permits, ub and code compliance

**Community Focused Government**

Added Ipads at the UB windows to allow customers to set up services electronically to allow for more paperless activity

New Ipads for meter services to allow for mobile service orders to read better and more user friendly in the field without service interruptions

**Staffing**

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
AMI ANALYST	1.0	-	-	-
AMI FIELD SPECIALIST	1.0	1.0	1.0	1.0
CUSTOMER SERVICE MANAGER	-	-	1.0	1.0
CUSTOMER SERVICE REPRESENTATIVE	-	-	4.0	3.0
CUSTOMER SERVICE SUPERVISOR	-	-	1.0	1.0
SENIOR CUSTOMER SERVICE REPRESENTATIVE	-	-	1.0	2.0
SENIOR UTILITY BILLING CLERK	1.0	1.0	-	-
UTILITY BILLING CLERK	3.0	3.0	-	-
UTILITY BILLING SUPERVISOR	-	1.0	-	-
UTILITY FIELD TECHNICIAN	-	-	-	1.0
UTILITY SERVICES MANAGER	1.0	1.0	-	-
UTILITY TECHNICIAN	2.0	2.0	2.0	2.0
<b>Total</b>	<b>9.0</b>	<b>9.0</b>	<b>10.0</b>	<b>11.0</b>

**Activity Demand / Activity Workload**

Measure	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Number of new active customers	3,041	1,500	2,382	1,500
Number of new build meter sets	199	245	377	400
Number of paperless billing	3,500	4,700	10,813	11,000
Number of Watersmart Users	7,500	10,000	13,356	14,000
Number of Invoice Cloud Online Portal Users			13,880	15,000
Number of completed Service Orders			7,248	9,000
Number of Re reads			5,232	5,500
Number of Cut off			1,102	2,000

## CUSTOMER SERVICE

## Budget FY 2024-2025

611-Utility Fund  
Customer Service

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	475,128	517,392	517,392	660,525
51130 OVERTIME	138	13,000	13,000	24,800
51140 LONGEVITY PAY	2,360	2,820	2,820	6,765
51160 CERTIFICATION INCENTIVE	2,607	3,600	3,600	3,600
51230 CLOTHING ALLOWANCE	-	-	-	720
51310 TMRS	71,306	83,206	83,206	108,940
51410 HOSPITAL & LIFE INSURANCE	81,911	93,201	93,201	147,685
51420 LONG-TERM DISABILITY	907	1,940	1,940	2,444
51440 FICA	27,646	33,283	33,283	42,830
51450 MEDICARE	6,466	7,784	7,784	10,017
51470 WORKERS COMP PREMIUM	2,594	3,814	3,814	3,885
51480 UNEMPLOYMENT COMP (TWC)	85	2,430	2,430	1,404
<b>TOTAL PERSONNEL SERVICES</b>	<b>671,148</b>	<b>762,470</b>	<b>762,470</b>	<b>1,013,615</b>
52010 OFFICE SUPPLIES	2,819	7,850	7,850	7,850
52130 TOOLS/ EQUIP (NON-CAPITAL)	-	1,150	1,150	3,050
52310 FUEL & LUBRICANTS	6,140	12,000	12,000	16,000
52350 METER/SERVICE CONNECT SUPPLIES	121,439	140,000	140,000	140,000
52710 WEARING APPAREL & UNIFORMS	423	2,460	2,460	2,460
52810 FOOD SUPPLIES	-	700	700	700
<b>TOTAL SUPPLIES</b>	<b>130,821</b>	<b>164,160</b>	<b>164,160</b>	<b>170,060</b>
54510 MOTOR VEHICLES	-	720	720	960
54810 COMPUTER HARD/SOFTWARE	51,792	60,000	60,000	73,220
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>51,792</b>	<b>60,720</b>	<b>60,720</b>	<b>74,180</b>
56040 SPECIAL SERVICES	60,649	99,950	99,950	111,650
56080 ADVERTISING	-	15,000	15,000	15,000
56110 COMMUNICATIONS	4,823	7,000	7,000	11,000
56180 RENTAL	1,580	2,500	2,500	3,000
56210 TRAVEL & TRAINING	5,378	7,000	7,000	7,000
56250 DUES & SUBSCRIPTIONS	-	304	304	304
56330 BANK SERVICE CHARGES	3,693	3,500	3,500	3,500
56340 CCARD ONLINE SERVICE FEES	306,621	436,000	436,000	444,500
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>382,744</b>	<b>571,254</b>	<b>571,254</b>	<b>595,954</b>
58510 MOTOR VEHICLES	-	-	-	52,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>52,000</b>
<b>Total Customer Service</b>	<b>1,236,505</b>	<b>1,558,604</b>	<b>1,558,604</b>	<b>1,905,809</b>



## Utility Fund Combined Services

Enterprise Funds

### Department Description

This department reflects expenditures incurred by the City’s Utility Fund, as a single entity, in the conduct of its operations. These expenditures include water purchases, sewer treatment costs, debt service, communications, postage, insurance premiums and engineering fees.

## UTILITY FUND COMBINED SERVICES

## Budget FY 2024-2025

611-Utility Fund  
Combined Services

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
52040 POSTAGE & FREIGHT	60,633	72,000	72,000	60,000
<b>TOTAL SUPPLIES</b>	<b>60,633</b>	<b>72,000</b>	<b>72,000</b>	<b>60,000</b>
54510 MOTOR VEHICLES	846	-	-	-
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>846</b>	<b>-</b>	<b>-</b>	<b>-</b>
56040 SPECIAL SERVICES	6,245	37,989	37,989	161,553
56310 INSURANCE	124,197	160,644	160,644	176,000
56410 PENSION EXPENSE	(53,339)	-	-	-
56530 COURT & LEGAL COSTS	12,102	60,000	60,000	60,000
56630 UTILITIES-WATER (SERVICES)	6,338,042	7,554,692	7,554,692	7,563,377
56640 UTILITIES-SEWER	7,749,458	8,259,444	8,259,444	8,974,284
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>14,176,705</b>	<b>16,072,769</b>	<b>16,072,769</b>	<b>16,935,214</b>
57110 DEBT SERVICE-BOND DEBT	-	775,000	775,000	810,000
57210 DEBT SERVICE-INTEREST	318,450	288,044	288,044	251,869
57410 PRINCIPAL PAYMENT	-	320,345	320,345	320,345
57415 INTEREST EXPENSE	56,853	50,253	50,253	50,253
57610 DEPRECIATION EXPENSE	2,841,840	-	-	-
57611 AMORTIZATION EXPENSE	(56,086)	-	-	-
<b>TOTAL DEBT SERVICE AND CAP. REPL</b>	<b>3,161,057</b>	<b>1,433,642</b>	<b>1,433,642</b>	<b>1,432,467</b>
58995 CONTRA CAPITAL OUTLAY	(2,211,755)	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>(2,211,755)</b>	<b>-</b>	<b>-</b>	<b>-</b>
59111 TRANSFER TO GENERAL FUND	2,563,305	2,640,204	2,640,204	2,719,410
<b>Total Other Financing (Uses)</b>	<b>2,563,305</b>	<b>2,640,204</b>	<b>2,640,204</b>	<b>2,719,410</b>
<b>Total Combined Services</b>	<b>17,750,791</b>	<b>20,218,615</b>	<b>20,218,615</b>	<b>21,147,091</b>

## Sewer Repair and Replacement Fund

Enterprise Funds

### Department Description

The Sewer Repair and Replacement Fund was established several years ago to create a source of funds that can be used for large sewer repair and maintenance projects. Utility customers are charged \$2.00 per month on their utility bills and these revenues are accrued in an account for maintenance of the wastewater system.

## Fund Summary

### SWR REPAIR & REPLACEMENT

<b>Audited Sewer Repair and Replacement Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>2,818,652</b>
Projected '24 Revenues	\$	486,834
Available Funds		3,305,486
Projected '24 Expenditures		(36,185)
Estimated Ending Fund Balance 09/30/24	\$	3,269,301
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>3,269,301</b>
Budgeted Revenues '25		538,000
Budgeted Expenditures '25		(1,573,368)
<b>Estimated Ending Fund Balance 09/30/25</b>	<b>\$</b>	<b>2,233,933</b>

## Proposed Budget FY 2025

### 620-Swr Repair & Replacement Swr Repair & Replacement Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
44512 SEWER SALES	405,345	412,000	412,000	418,000
<b>TOTAL SERVICE FEES</b>	<b>405,345</b>	<b>412,000</b>	<b>412,000</b>	<b>418,000</b>
46110 ALLOCATED INTEREST EARNINGS	85,401	74,834	74,834	120,000
<b>TOTAL INTEREST INCOME</b>	<b>85,401</b>	<b>74,834</b>	<b>74,834</b>	<b>120,000</b>
<b>Total Swr Repair &amp; Replacement Revenues</b>	<b>490,746</b>	<b>486,834</b>	<b>486,834</b>	<b>538,000</b>

### 620-Swr Repair & Replacement Swr Repair & Replacement Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
58410 SANITARY SEWER	299,613	1,500,000	36,185	1,573,368
<b>TOTAL CAPITAL OUTLAY</b>	<b>299,613</b>	<b>1,500,000</b>	<b>36,185</b>	<b>1,573,368</b>
<b>Total Swr Repair &amp; Replacement Expenditures</b>	<b>299,613</b>	<b>1,500,000</b>	<b>36,185</b>	<b>1,573,368</b>





## Special Revenue Other Funds

FISCAL YEAR  
2024-2025

## Wylie Economic Development Corporation

The Wylie citizens, as authorized by the Texas State Legislature, created the Wylie Economic Development Corporation (WEDC) via the passage of a half-cent sales tax increase in 1990. Funds received by the WEDC are used solely to enhance and promote economic development within the Wylie community.

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT II	-	1.0	1.0	1.0
BRE DIRECTOR	1.0	1.0	1.0	1.0
MKT & COMMS COORDINATOR	-	-	0.5	-
OFFICE MANAGER	-	-	1.0	1.0
SENIOR ASSISTANT	1.0	1.0	-	-
WEDC ASSISTANT DIRECTOR	-	-	1.0	1.0
WEDC EXEC DIRECTOR	1.0	1.0	1.0	1.0
<b>Total</b>	<b>3.0</b>	<b>4.0</b>	<b>5.5</b>	<b>5.0</b>

The primary objectives of the WEDC are to increase local employment opportunities while enhancing and diversifying the City of Wylie's tax base. The WEDC currently employs five full-time professional staff members that report directly to the Executive Director, and the Director reports to a 5-member Board of Directors appointed by the Wylie City Council. Ex-Officio Members of the Board include the sitting Mayor and current City Manager. Meetings typically occur on the third Wednesday of each month at 7:30 a.m. and on an as-needed basis at WEDC offices located at 250 S. Highway 78.

The Wylie City Council provides oversight of the WEDC via approval of Bylaws, appointment of Board Members, approval of annual budgets, review of monthly expenditures and project approval. The City of Wylie Finance Department processes all financial functions of the WEDC and coordinates an annual Financial Audit by an independent, third-party firm.

WEDC Board of Directors	Current Appointment	Term Expires
Melisa Whitehead, President	06/2022	06/2025
Demond Dawkins, Vice President	06/2024	06/2027
Blake Brininstool, Treasurer	06/2024	06/2027
Whitney McDougall, Secretary	07/2023	06/2025
Harold Smith, Board Member	06/2024	06/2026



WYLIE ECONOMIC DEVELOPMENT CORPORATION

Special Revenue Other Funds

Fund Summary

Wylie Economic Development Corp

<b>Audited Wylie Economic Development Corp Fund Ending Balance 09/30/23</b>	<b>\$ 12,625,730</b>
Projected '24 Revenues	4,846,361
Available Funds	17,472,091
Projected '24 Expenditures	(9,102,034)
Estimated Ending Fund Balance 09/30/24	\$ 8,370,057
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$ 8,370,057</b> <sup>(a)</sup>
Budgeted Revenues '25	9,228,547
Budgeted Expenditures '25	(15,277,656)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$ 2,320,948</b> <sup>(d)</sup>

a) Sales Tax is a 10% higher than FY24 and includes \$4.1 MM in Gain/Loss Sale or Property.

## WYLIE ECONOMIC DEVELOPMENT CORPORATION

## Budget FY 2024-2025

## 111-Wylie Economic Development Corp

## Wylie Economic Development Corp Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
40210 SALES TAX	4,611,796	4,536,561	4,536,561	4,990,217
<b>Total Taxes</b>	<b>4,611,796</b>	<b>4,536,561</b>	<b>4,536,561</b>	<b>4,990,217</b>
46110 ALLOCATED INTEREST EARNINGS	381,356	112,000	350,000	112,000
<b>Total Interest Income</b>	<b>381,356</b>	<b>112,000</b>	<b>350,000</b>	<b>112,000</b>
48110 RENTAL INCOME	116,558	48,600	4,800	4,800
48410 MISCELLANEOUS INCOME	996	1,250	-	-
48430 GAIN/(LOSS) SALE OF CAP ASSETS	75,397	2,655,970	(45,000)	4,121,530
<b>Total Miscellaneous Income</b>	<b>192,951</b>	<b>2,705,820</b>	<b>(40,200)</b>	<b>4,126,330</b>
<b>Total Wylie Economic Development Corp Revenues</b>	<b>5,186,103</b>	<b>7,354,381</b>	<b>4,846,361</b>	<b>9,228,547</b>

## WYLIE ECONOMIC DEVELOPMENT CORPORATION

## Budget FY 2024-2025

111-Wylie Economic Development Corp  
Development Corp-WEDC Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	338,686	460,570	440,500	470,558
51130 OVERTIME	2,812	-	-	-
51140 LONGEVITY PAY	916	1,200	1,200	2,808
51310 TMRS	52,556	71,611	68,500	74,650
51410 HOSPITAL & LIFE INSURANCE	50,062	81,169	81,000	79,944
51420 LONG-TERM DISABILITY	679	1,714	1,600	1,741
51440 FICA	19,752	28,245	27,000	29,349
51450 MEDICARE	4,619	6,691	6,400	6,864
51470 WORKERS COMP PREMIUM	1,089	2,100	2,100	994
51480 UNEMPLOYMENT COMP (TWC)	40	1,600	1,600	585
<b>TOTAL PERSONNEL SERVICES</b>	<b>471,211</b>	<b>654,900</b>	<b>629,900</b>	<b>667,493</b>
52010 OFFICE SUPPLIES	6,450	5,000	5,000	5,000
52040 POSTAGE & FREIGHT	248	300	300	300
52810 FOOD SUPPLIES	2,637	3,000	3,000	3,000
<b>TOTAL SUPPLIES</b>	<b>9,335</b>	<b>8,300</b>	<b>8,300</b>	<b>8,300</b>
54610 FURNITURE & FIXTURES	2,074	2,500	2,500	2,500
54810 COMPUTER HARD/SOFTWARE	3,475	7,650	7,650	7,650
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>5,549</b>	<b>10,150</b>	<b>10,150</b>	<b>10,150</b>
56030 INCENTIVES	855,812	1,929,250	1,179,250	1,741,250
56040 SPECIAL SERVICES	12,167	37,270	67,270	87,270
56041 SPECIAL SERVICES-REAL ESTATE	336,302	234,500	234,500	71,000
56042 SPECIAL SERVICES-INFRASTRUCTURE	51,143	10,324,000	4,683,333	9,020,667
56080 ADVERTISING	133,089	196,125	226,125	226,125
56090 COMMUNITY DEVELOPMENT	61,566	66,200	66,200	74,450
56110 COMMUNICATIONS	5,669	7,900	7,900	7,900
56180 RENTAL	27,000	27,000	27,000	27,000
56210 TRAVEL & TRAINING	56,489	73,000	77,000	95,500
56250 DUES & SUBSCRIPTIONS	53,399	60,733	60,733	91,053
56310 INSURANCE	6,449	6,800	6,800	6,800
56510 AUDIT & LEGAL SERVICES	28,282	53,000	53,000	53,000
56570 ENGINEERING/ARCHITECTURAL	389,189	530,175	530,175	855,300
56610 UTILITIES-ELECTRIC	2,746	2,400	2,400	2,400
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>2,019,302</b>	<b>13,548,353</b>	<b>7,221,686</b>	<b>12,359,715</b>
57410 PRINCIPAL PAYMENT	575,973	600,096	600,096	606,744
57415 INTEREST EXPENSE	656,025	631,902	631,902	625,254
<b>TOTAL DEBT SERVICE AND CAP. REPL</b>	<b>1,231,998</b>	<b>1,231,998</b>	<b>1,231,998</b>	<b>1,231,998</b>
58110 LAND-PURCHASE PRICE	345,442	1,000,000	-	1,000,000
58995 CONTRA CAPITAL OUTLAY	(345,442)	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>1,000,000</b>	<b>-</b>	<b>1,000,000</b>
<b>Total Development Corp-Wedc</b>	<b>3,737,395</b>	<b>16,453,701</b>	<b>9,102,034</b>	<b>15,277,656</b>

## 4B Sales Tax Revenue Fund

### Department Description

The Wylie Parks and Recreation Facility Development Corporation promotes park and recreation development within the City of Wyle. This special revenue fund is restricted by State legislation to improve the city's appeal as a place to live, work, and visit. It is supported by a half-cent of sales tax collected within the city's boundaries. This fund includes 4B Brown House, 4B Community Park Center, 4B Parks, 4B Recreation Center, 4B Stonehaven House, and 4B Combined Services.

4B SALES TAX REVENUE FUND

Fund Summary

4B Sales Tax Revenue Fund

<b>Audited 4B Sales Tax Revenue Fund Ending Balance 09/30/23</b>	<b>\$ 6,848,645</b>
Projected '24 Revenues	5,717,351
Available Funds	12,565,996
Projected '24 Expenditures	(7,322,253) <sup>(a)</sup>
Estimated Ending Fund Balance 09/30/24	\$ 5,243,743
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$ 5,243,743</b>
Budgeted Revenues '25	6,214,492 <sup>(b)</sup>
Budgeted Expenditures '25	(5,817,003)
Recommend Request (Recurring Expense)	\$ (189,557)
New Fleet and Equipment One Time Uses	\$ (2,723,490)
Carryforward Expenditures	\$ (489,496)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$ 2,238,689 <sup>(c)</sup></b>

- a) Carry forward items are taken out of projected 2024 expense and included in 2025 expense. See manager's letter for detailed list totaling \$489,496.
- b) Total includes sales tax revenue and revenue from the Recreation Center.
- c) Policy requirement is 25% of budgeted sales tax revenue (\$4,990,217 x 25% = \$1,247,554)

## 4B SALES TAX REVENUE FUND

### 4B Sales Tax Revenue Fund

#### Summary of Revenues and Expenditures

	2022-2023 Actual	2023-2024 Budget	2023-2024 Projected	2024-2025 Budget
<b>Revenues:</b>				
Sales Taxes	4,611,796	4,536,561	4,536,561	4,990,217
Service Fees	1,067,672	940,000	940,000	945,000
Interest & Misc. Income	236,049	219,939	219,939	279,275
Transfers from Other Funds (OFS)	-	20,851	20,851	-
<b>Total Revenues</b>	<b>\$ 5,915,517</b>	<b>\$ 5,717,351</b>	<b>\$ 5,717,351</b>	<b>\$ 6,214,492</b>
<b>Expenditures:</b>				
Brown House	253,853	419,695	329,315	493,030
Senior Center	574,537	750,737	750,737	886,340
4B Parks	1,100,638	3,778,793	3,382,297	4,519,282
Recreation Center	2,069,214	2,472,126	2,472,126	2,760,879
Stonehaven House	5,500	121,000	-	121,000
Combined Services	1,663,050	387,778	387,778	439,015
<b>Total Expenditures</b>	<b>\$ 5,666,792</b>	<b>\$ 7,930,129</b>	<b>\$ 7,322,253</b>	<b>\$ 9,219,546</b>

4B SALES TAX REVENUE FUND

Special Revenue Other Funds

Budget FY 2024-2025

112-4B Sales Tax Revenue Fund

4B Sales Tax Revenue Fund Revenues



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
40210 SALES TAX	4,611,796	4,536,561	4,536,561	4,990,217
<b>Total Taxes</b>	<b>4,611,796</b>	<b>4,536,561</b>	<b>4,536,561</b>	<b>4,990,217</b>
44150 RECREATION MEMBERSHIP FEES	647,661	600,000	600,000	600,000
44152 RECREATION MERCHANDISE	21,009	10,000	10,000	15,000
44156 RECREATION CLASS FEES	399,002	330,000	330,000	330,000
<b>Total Service Fees</b>	<b>1,067,672</b>	<b>940,000</b>	<b>940,000</b>	<b>945,000</b>
46110 ALLOCATED INTEREST EARNINGS	192,547	174,664	174,664	234,000
<b>Total Interest Income</b>	<b>192,547</b>	<b>174,664</b>	<b>174,664</b>	<b>234,000</b>
48120 COMMUNITY ROOM FEES	37,854	45,000	45,000	45,000
48410 MISCELLANEOUS INCOME	5,648	275	275	275
<b>Total Miscellaneous Income</b>	<b>43,502</b>	<b>45,275</b>	<b>45,275</b>	<b>45,275</b>
49600 INSURANCE RECOVERIES	-	20,851	20,851	-
<b>Total Other Financing Sources</b>	<b>-</b>	<b>20,851</b>	<b>20,851</b>	<b>-</b>
<b>Total 4B Sales Tax Revenue Fund Revenues</b>	<b>5,915,517</b>	<b>5,717,351</b>	<b>5,717,351</b>	<b>6,214,492</b>

4B Brown House



Department Description

The Parks and Recreation 4B Brown House supports the operation of the Welcome Center at the Historic Thomas and Mattie Brown House. The Welcome Center ensures the ongoing preservation of local history. This establishment welcomes visitors and provides a rare glimpse into Wylie’s rich and colorful background. Funding comes from sales tax revenue. Wylie Parks and Recreation’s mission is to spark connection with self, family, and community through meaningful park and recreation experiences.

Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Health, Safety, and Well-Being	Continue assessing and adjusting services and amenities to meet the needs of guests.
		Continue to enhance the Welcome Center experience with new history exhibits, tours, and educational opportunities.
		Continue to support downtown events and cooperative services, e.g. Boo on Ballard, Bluegrass, and Arts Festival.
		Continue intricate facility maintenance and preservation.
	Financial Health	Prepare One Year Business Plan.

Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Community Focused Government	Support downtown events: Pedal Care Race, Picnic on Ballard, Bluegrass, Boo On Ballard, and Arts Festival.
		Launch of the Victorian Christmas Market.
		Extensive repairs to woodwork and exterior painting.
	Culture	Robust Wylie-focused history and educational exhibits about the early days of American Base Ball, Gibson Girls, the Railroad, Victorian holiday celebrations, Food Glorious Food, Victorian clothing, Mourning Habits of the Victorians, Dia de Los Muertos, Houdini, and Orson Welles.

Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
GUEST SERVICES SPECIALIST	0.5	3.0	3.0	0.5
PARKS AND RECREATION SUPERVISOR	1.0	1.0	1.0	1.0
RECREATION MONITOR - BROWN HOUSE	2.5	2.5	2.5	3.0
Total	4.0	6.5	6.5	4.5

Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Attendance - General Hourly Headcount	795	400	500	8,445	9,000
Celebrations - Participants, No Charge Downtown Events	3,000	3,000	3,000	3,500	3,500



## 4B BROWN HOUSE

## Budget FY 2024-2025

112-4B Sales Tax Revenue Fund  
4B Brown House



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	57,394	66,279	66,279	70,678
51112 SALARIES - PART TIME	84,593	97,388	97,388	129,260
51130 OVERTIME	-	1,000	1,000	1,150
51140 LONGEVITY PAY	380	428	428	951
51310 TMRS	11,633	11,419	11,419	14,698
51410 HOSPITAL & LIFE INSURANCE	12,319	13,876	13,876	15,281
51420 LONG-TERM DISABILITY	139	244	244	262
51440 FICA	8,614	10,445	10,445	12,526
51450 MEDICARE	2,015	2,443	2,443	2,930
51470 WORKERS COMP PREMIUM	240	321	321	424
51480 UNEMPLOYMENT COMP (TWC)	87	810	810	468
<b>TOTAL PERSONNEL SERVICES</b>	<b>177,414</b>	<b>204,653</b>	<b>204,653</b>	<b>248,628</b>
52010 OFFICE SUPPLIES	877	1,008	1,008	1,008
52130 TOOLS/ EQUIP (NON-CAPITAL)	14,556	7,655	7,655	13,455
52210 JANITORIAL SUPPLIES	179	2,621	2,621	1,211
52250 MEDICAL & SURGICAL	96	360	360	360
52610 RECREATIONAL SUPPLIES	-	3,910	3,910	3,910
52650 RECREATION MERCHANDISE	5,917	7,500	7,500	7,500
52710 WEARING APPAREL & UNIFORMS	-	625	625	625
52810 FOOD SUPPLIES	207	525	525	525
<b>TOTAL SUPPLIES</b>	<b>21,832</b>	<b>24,204</b>	<b>24,204</b>	<b>28,594</b>
54910 BUILDINGS	8,510	142,800	52,420	162,800
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>8,510</b>	<b>142,800</b>	<b>52,420</b>	<b>162,800</b>
56040 SPECIAL SERVICES	31,339	27,583	27,583	32,853
56080 ADVERTISING	5,571	5,960	5,960	5,960
56110 COMMUNICATIONS	1,254	1,500	1,500	1,500
56140 REC CLASS EXPENSES (BH)	540	2,900	2,900	2,900
56180 RENTAL	-	1,900	1,900	1,900
56210 TRAVEL & TRAINING	2,572	3,250	3,250	3,250
56250 DUES & SUBSCRIPTIONS	4,821	4,945	4,945	4,645
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>46,097</b>	<b>48,038</b>	<b>48,038</b>	<b>53,008</b>
<b>Total 4B Brown House</b>	<b>253,853</b>	<b>419,695</b>	<b>329,315</b>	<b>493,030</b>

## 4B Community Park Center



### Department Description

The Parks and Recreation 4B Community Park Center supports the operation of the Community Park Center. Programs support the well-being of Wylie citizens, ages 55 years and older, by providing recreational and educational opportunities. The division ensures the ongoing operations and marketing of these programs. Funding comes from sales tax revenue. Wylie Parks and Recreation's mission is to spark connection with self, family, and community through meaningful park and recreation experiences.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Health, Safety, and Well-Being</b>	Continue assessing and adjusting services and amenities to meet the needs of guests.
		Offer rentals and programs for all ages.
		Replace a bus with a van.
	<b>Financial Health</b>	Prepare One Year Business Plan.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	<b>Health, Safety, and Well-Being</b>	Renovations included ADA restrooms, a separate fitness area, cosmetic upgrades, flooring upgrades, and additional parking and lighting.
		Support downtown events: Pedal Car Race, Picnic on Ballard, Bluegrass, Boo On Ballard, and Arts Festival.
		Rebranding of the facility, including a name change.
	<b>Community Focused Government</b>	Provided facility and staff support for elections.

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	1.0	1.0	1.0	1.0
BUS DRIVER	0.5	0.5	0.5	0.5
GUEST SERVICES SPECIALIST	2.0	2.0	2.0	2.5
PARKS AND RECREATION SUPERVISOR	1.0	1.0	1.0	1.0
RECREATION MONITOR - CPC	4.0	4.0	4.0	4.0
RECREATION PROGRAMMER - COMMUNITY PARK CENTER	1.0	1.0	1.0	1.0
<b>Total</b>	<b>9.5</b>	<b>9.5</b>	<b>9.5</b>	<b>10.0</b>

### Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Attendance - General Hourly Headcount	47,011	38,500	40,000	41,023	43,000
Paid Activities - Participants	1,724	1,175	1,200	1,561	1,400

## 4B COMMUNITY PARK CENTER

## Budget FY 2024-2025

112-4B Sales Tax Revenue Fund  
4B Community Park Center



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	150,599	168,651	168,651	226,179
51112 SALARIES - PART TIME	199,890	237,001	237,001	250,348
51130 OVERTIME	2,036	2,000	2,000	3,450
51140 LONGEVITY PAY	1,100	1,236	1,236	2,844
51310 TMRS	36,953	37,280	37,280	45,980
51410 HOSPITAL & LIFE INSURANCE	30,862	34,929	34,929	49,906
51420 LONG-TERM DISABILITY	365	632	632	837
51440 FICA	21,158	25,351	25,351	29,858
51450 MEDICARE	4,948	5,929	5,929	6,983
51470 WORKERS COMP PREMIUM	3,012	4,215	4,215	2,532
51480 UNEMPLOYMENT COMP (TWC)	157	2,160	2,160	1,170
<b>TOTAL PERSONNEL SERVICES</b>	<b>451,080</b>	<b>519,384</b>	<b>519,384</b>	<b>620,087</b>
52010 OFFICE SUPPLIES	1,680	1,848	1,848	1,998
52130 TOOLS/ EQUIP (NON-CAPITAL)	9,642	10,500	10,500	17,300
52210 JANITORIAL SUPPLIES	706	3,020	3,020	3,020
52250 MEDICAL & SURGICAL	696	1,200	1,200	1,200
52310 FUEL & LUBRICANTS	5,762	9,000	9,000	9,000
52610 RECREATIONAL SUPPLIES	27,022	25,730	31,730	43,730
52650 RECREATION MERCHANDISE	273	4,475	4,475	4,475
52710 WEARING APPAREL & UNIFORMS	1,378	2,380	2,380	2,380
52810 FOOD SUPPLIES	519	700	700	750
<b>TOTAL SUPPLIES</b>	<b>47,678</b>	<b>58,853</b>	<b>64,853</b>	<b>83,853</b>
54530 HEAVY EQUIPMENT	15,022	18,500	12,500	13,000
54910 BUILDINGS	2,920	4,900	4,900	13,900
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>17,942</b>	<b>23,400</b>	<b>17,400</b>	<b>26,900</b>
56040 SPECIAL SERVICES	15,198	16,885	16,885	16,885
56080 ADVERTISING	3,002	3,503	3,503	3,503
56110 COMMUNICATIONS	1,657	2,172	2,172	2,172
56140 REC CLASS EXPENSES	15,348	27,025	27,025	27,025
56180 RENTAL	1,672	1,800	1,800	2,300
56210 TRAVEL & TRAINING	12,846	17,325	17,325	17,825
56250 DUES & SUBSCRIPTIONS	5,738	7,090	7,090	7,490
56360 ACTIVENET ADMINISTRATIVE FEES	2,376	3,300	3,300	3,300
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>57,837</b>	<b>79,100</b>	<b>79,100</b>	<b>80,500</b>
58510 MOTOR VEHICLES	-	70,000	70,000	75,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>70,000</b>	<b>70,000</b>	<b>75,000</b>
<b>Total 4B Community Park Center</b>	<b>574,537</b>	<b>750,737</b>	<b>750,737</b>	<b>886,340</b>

## 4B Parks


### Department Description

The Parks and Recreation Department 4B Parks supports the maintenance of athletic fields and some park maintenance. This division is responsible for developing and maintaining athletic complexes and parks throughout the city. Funding comes from sales tax revenue. Wylie Parks and Recreation's mission is to spark connection with self, family, and community through meaningful park and recreation experiences. In Fiscal Year 2025, nine positions were moved from General Fund Parks. These positions were Equipment Operators and seasonal mowers.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety, and Well-Being</b>		Continue assessing and adjusting services and amenities to meet the needs of guests.
		Generate the PARD/PW Service Center renovation plan.
		Generate Community Park parking design and initiate construction.
		Generate Founders Park parking design.
		Generate Braddock Park concept plan.
		Add/replace equipment: Ride On Broadcaster, Spray Rig, Front Loader, and Truck.
		Expand Pickleball Courts.
		Replace playgrounds at Riverway and Sage Creek parks.
		Add shade covering at the new Pirate Cove Playground.
 <b>Financial Health</b>		Renovate South Fields at Founders Park.
		Prepare One Year Business Plan.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Health, Safety, and Well-Being</b>		Hired new Equipment Operator I for the Athletics Division.
		Completed Community Park Playground Phase 2 Installation.
		Completed Community Park Playground Poured-In-Place Surfacing.
		Replaced one Zero Turn Mower.
		Replaced a 5900 Large Mower for Athletic Fields.
		Installed a new pavilion at the Library Garden.
		Replaced Pirate Cove Playground at Founders Park.
		Completed the construction of the new Dog Park at the Municipal Complex.
		Completed the North Field Renovation at Founders Park.
		Supported downtown events: Pedal Car Race, Picnic on Ballard, Bluegrass, Boo On Ballard, and Arts Festival.

4B PARKS

Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
EQUIPMENT OPERATOR I	1.0	3.0	4.0	13.0
EQUIPMENT OPERATOR II	-	1.0	1.0	2.0
IRRIGATION TECHNICIAN	-	1.0	1.0	1.0
MAINTENANCE WORKER	3.0	-	-	-
PARKS AND RECREATION SUPERVISOR	1.0	1.0	1.0	1.0
SUMMER MOWER	-	-	-	0.8
<b>Total</b>	<b>5.0</b>	<b>6.0</b>	<b>7.0</b>	<b>17.8</b>

Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Rentals - Participants, Youth Sports Local Leagues	5,066	5,500	5,500	4,784	5,000
Rentals - Participants, Private Teams	13,898	10,000	12,000	14,500	12,000

## 4B PARKS

## Budget FY 2024-2025

112-4B Sales Tax Revenue Fund  
4B Parks



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	276,230	356,527	356,527	856,981
51112 SALARIES - PART TIME	-	-	-	28,080
51130 OVERTIME	13,895	16,500	16,500	45,500
51140 LONGEVITY PAY	2,624	3,019	3,019	9,849
51310 TMRS	45,496	58,287	58,287	143,480
51410 HOSPITAL & LIFE INSURANCE	61,545	85,043	85,043	211,859
51420 LONG-TERM DISABILITY	482	1,349	1,349	3,171
51440 FICA	17,417	23,314	23,314	58,151
51450 MEDICARE	4,073	5,453	5,453	13,600
51470 WORKERS COMP PREMIUM	4,183	5,287	5,287	7,418
51480 UNEMPLOYMENT COMP (TWC)	68	1,890	1,890	2,457
<b>TOTAL PERSONNEL SERVICES</b>	<b>426,013</b>	<b>556,669</b>	<b>556,669</b>	<b>1,380,546</b>
52130 TOOLS/ EQUIP (NON-CAPITAL)	32,767	-	-	-
52710 WEARING APPAREL & UNIFORMS	3,683	740	740	740
<b>TOTAL SUPPLIES</b>	<b>36,450</b>	<b>740</b>	<b>740</b>	<b>740</b>
56040 SPECIAL SERVICES	-	1,000	1,000	26,000
56210 TRAVEL & TRAINING	-	1,500	1,500	1,500
56570 ENGINEERING/ARCHITECTURAL	-	50,000	24,000	151,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>-</b>	<b>52,500</b>	<b>26,500</b>	<b>178,500</b>
58150 LAND-BETTERMENTS	459,192	2,912,262	2,612,262	2,370,000
58510 MOTOR VEHICLES	-	65,851	-	135,851
58530 HEAVY EQUIPMENT	-	-	-	140,000
58570 ENGINEERING/ARCHITECTURAL	165,434	28,771	24,126	313,645
58850 MAJOR TOOLS & EQUIPMENT	13,549	162,000	162,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>638,175</b>	<b>3,168,884</b>	<b>2,798,388</b>	<b>2,959,496</b>
<b>Total 4B Parks</b>	<b>1,100,638</b>	<b>3,778,793</b>	<b>3,382,297</b>	<b>4,519,282</b>

4B Recreation Center



Department Description

The Parks and Recreation 4B Recreation Center supports the operation of the Wylie Recreation Center, which supports the well-being of Wylie citizens by providing access to recreational and education programs. The division ensures the ongoing operations and marketing of recreational programs at the Wylie Recreation Center. Funding comes from sales tax revenue. Wylie Parks and Recreation’s mission is to spark connection with self, family, and community through meaningful park and recreation experiences.

Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Health, Safety, and Well-Being	Continue assessing and adjusting services and amenities to meet the needs of guests.
	Financial Health	Continue analyzing and addressing user fees to support a reasonable cost recovery.

Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Health, Safety, and Well-Being	Support downtown events: Pedal Car Race, Picnic on Ballard, Bluegrass, Boo On Ballard, and Arts Festival.
		2024 Best Fitness Facility - Wylie News Reader Poll.
		Provided 22% “NEW” camp and class opportunities. The national benchmark is 20%.
		Added more Open Play times for pickleball, volleyball, and badminton.
		19% increase in Rec Pass Holders from FY ‘23. 43% of Summer Camp registrations have Rec Passes.
		Updated the following fitness equipment: two treadmills, two AMTs, and a diverging lat pulldown.
	Financial Health	Rec Pass Revenue increased per month by an average of 38%.
		Completed a Rental Fee and Amenity Assessment.
		17% increase in Summer Camp revenue over FY ‘23.
		Added a tap to pay option for increased payment opportunities.
		Participant:Brochure Rate 1:2 (national benchmark is 1:50).
		Launched One Year Business Plan.

## 4B RECREATION CENTER

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	1.0	1.0	1.0	1.0
CUSTODIAN	-	-	1.5	1.5
GUEST SERVICES SPECIALIST	7.0	7.0	7.5	8.5
MAINTENANCE TECHNICIAN	1.0	1.0	1.0	1.0
PARKS AND RECREATION SUPERVISOR	1.0	2.0	2.0	2.0
RECREATION MANAGER	1.0	-	-	-
RECREATION MONITOR - RECREATION	13.0	13.0	13.0	13.0
RECREATION PROGRAMMER - RECREATION	3.0	3.0	3.0	3.0
<b>Total</b>	<b>27.0</b>	<b>27.0</b>	<b>29.0</b>	<b>30.0</b>

## Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Attendance - General Hourly Headcount	330,307	381,000	350,000	385,000	380,000
Paid Activities - Participants	5,089	5,250	5,500	6,000	5,750
Rentals - Hours Per Year, Private Parties	500	500	525	645	575



## 4B RECREATION CENTER

## Budget FY 2024-2025

112-4B Sales Tax Revenue Fund  
4B Recreation Center

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	368,044	477,066	461,466	623,834
51112 SALARIES - PART TIME	575,499	698,531	690,731	745,914
51130 OVERTIME	4,213	7,000	7,000	8,050
51140 LONGEVITY PAY	2,224	2,645	2,645	6,227
51270 REC INSTRUCTOR PAY	87,774	60,000	60,000	83,000
51310 TMRS	82,200	101,930	99,512	130,142
51410 HOSPITAL & LIFE INSURANCE	94,063	124,140	119,800	161,861
51420 LONG-TERM DISABILITY	1,129	1,808	1,750	2,309
51440 FICA	62,644	77,267	75,816	84,922
51450 MEDICARE	14,651	18,070	17,731	19,859
51470 WORKERS COMP PREMIUM	13,808	16,731	16,731	3,772
51480 UNEMPLOYMENT COMP (TWC)	596	5,940	5,940	2,925
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,306,845</b>	<b>1,591,128</b>	<b>1,559,122</b>	<b>1,872,815</b>
52010 OFFICE SUPPLIES	4,246	6,002	6,002	6,302
52130 TOOLS/ EQUIP (NON-CAPITAL)	12,747	13,620	20,220	20,020
52210 JANITORIAL SUPPLIES	13,072	29,979	29,979	28,149
52250 MEDICAL & SURGICAL	3,197	3,980	3,980	3,940
52310 FUEL & LUBRICANTS	1,205	6,300	6,300	6,300
52610 RECREATIONAL SUPPLIES	87,798	96,380	104,780	103,700
52650 RECREATION MERCHANDISE	6,426	12,175	12,175	13,225
52710 WEARING APPAREL & UNIFORMS	3,125	4,670	4,670	4,950
52810 FOOD SUPPLIES	572	1,200	1,200	1,500
<b>TOTAL SUPPLIES</b>	<b>132,388</b>	<b>174,306</b>	<b>189,306</b>	<b>188,086</b>
54530 HEAVY EQUIPMENT	20,612	31,240	31,240	26,740
54910 BUILDINGS	29,054	32,720	34,720	35,120
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>49,666</b>	<b>63,960</b>	<b>65,960</b>	<b>61,860</b>
56040 SPECIAL SERVICES	84,935	67,364	103,370	29,070
56080 ADVERTISING	99,467	113,010	113,010	114,120
56110 COMMUNICATIONS	1,008	1,800	1,800	1,800
56140 REC CLASS EXPENSES (REC CTR)	153,883	161,250	161,250	188,250
56180 RENTAL	704	3,300	3,300	3,300
56210 TRAVEL & TRAINING	16,147	29,400	29,400	26,200
56250 DUES & SUBSCRIPTIONS	12,267	15,038	15,038	15,408
56310 INSURANCE	33,080	48,000	48,000	48,000
56360 ACTIVENET ADMINISTRATIVE FEES	69,827	58,600	58,600	73,000
56610 UTILITIES-ELECTRIC	73,706	98,970	98,970	98,970
56630 UTILITIES-WATER	35,291	46,000	25,000	40,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>580,315</b>	<b>642,732</b>	<b>657,738</b>	<b>638,118</b>
<b>Total 4B Recreation Center</b>	<b>2,069,214</b>	<b>2,472,126</b>	<b>2,472,126</b>	<b>2,760,879</b>

## 4B Stonehaven House

### Department Description

The Parks and Recreation Department 4B Stonehaven House supports the maintenance of Stonehaven House.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
 <b>Community Focused Government</b>	Resume discussions with the Wylie Historical Society regarding possible site management partnerships.

### Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
n/a	

4B STONEHAVEN HOUSE

Budget FY 2024-2025

112-4B Sales Tax Revenue Fund

4B Stonehaven House

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
54910 BUILDINGS	5,500	121,000	-	121,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>5,500</b>	<b>121,000</b>	<b>-</b>	<b>121,000</b>
<b>Total 4B Stonehaven House</b>	<b>5,500</b>	<b>121,000</b>	<b>-</b>	<b>121,000</b>

## 4B Combined Services

### Department Description

This division reflects expenditures for debt service payments.

4B COMBINED SERVICES

Special Revenue Other Funds

Budget FY 2024-2025  
112-4B Sales Tax Revenue Fund  
Combined Services

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
56040 SPECIAL SERVICES	-	713	713	48,240
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>-</b>	<b>713</b>	<b>713</b>	<b>48,240</b>
59132 TRANSFER TO 4B DEBT SERVICE	388,050	165,000	165,000	390,775
59430 TRANSFER TO CAPITAL PROJ FUND	1,275,000	222,065	222,065	-
<b>Total Other Financing (Uses)</b>	<b>1,663,050</b>	<b>387,065</b>	<b>387,065</b>	<b>390,775</b>
<b>Total Combined Services</b>	<b>1,663,050</b>	<b>387,778</b>	<b>387,778</b>	<b>439,015</b>

## Parks Acquisition and Improvement Fund


### Department Description

Park Acquisition and Improvement funds are derived from development fees, which may be accepted instead of parkland dedications. The City is divided into three park zones: West, Central, and East. The funds are available to acquire, develop, and improve parkland in the zone where the fee was collected. They may also be used to match grant requirements.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
No specific projects.	

### Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
 Health, Safety, and Well-Being:	Central Zone: Scoreboard replacement at Community Park Baseball Complex.

## PARKS ACQUISITION AND IMPROVEMENT FUND

## Fund Summary

## PARK A &amp; I FUND

<b>Audited PARK A&amp;I Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>775,194</b>
Projected '24 Revenues	\$	198,352
Available Funds		973,546
Projected '24 Expenditures		(38,500) <sup>(a)</sup>
Estimated Ending Fund Balance 09/30/24	\$	935,046
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>935,046</b>
Budgeted Revenues '25		208,000
Budgeted Expenditures '25		-
Carryforward Expenditures	\$	(45,000)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>1,098,046</b>

a) Carry forward items are taken out of projected 2024 expense and included in 2025 expense.\$45,000

PARKS ACQUISITION AND IMPROVEMENT FUND

Budget FY 2024-2025

121-Park A & I Fund

Park A & I Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
44134 PARK LAND DEVELOPMENT	577,061	178,000	178,000	178,000
<b>Total Service Fees</b>	<b>577,061</b>	<b>178,000</b>	<b>178,000</b>	<b>178,000</b>
46110 ALLOCATED INTEREST EARNINGS	24,093	20,352	20,352	30,000
<b>Total Interest Income</b>	<b>24,093</b>	<b>20,352</b>	<b>20,352</b>	<b>30,000</b>
<b>Total Park A &amp; I Fund Revenues</b>	<b>601,154</b>	<b>198,352</b>	<b>198,352</b>	<b>208,000</b>



PARKS ACQUISITION AND IMPROVEMENT FUND

Budget FY 2024-2025

121-Park A & I Fund

Park Acq & Imp-West Zone

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
58150 LAND-BETTERMENTS	52,980	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>52,980</b>	-	-	-
59430 TRANSFER TO CAPITAL PROJ FUND	200,000	-	-	-
<b>Total Other Financing (Uses)</b>	<b>200,000</b>	-	-	-
<b>Total Park Acq &amp; Imp-West Zone</b>	<b>252,980</b>	-	-	-

PARKS ACQUISITION AND IMPROVEMENT FUND

Budget FY 2024-2025

121-Park A & I Fund  
Park Acq & Imp-Cent Zone

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
58150 LAND-BETTERMENTS	42,268	45,000	-	45,000
TOTAL CAPITAL OUTLAY	42,268	45,000	-	45,000
Total Park Acq & Imp-Cent Zone	42,268	45,000	-	45,000

PARKS ACQUISITION AND IMPROVEMENT FUND

Budget FY 2024-2025

121-Park A & I Fund

Park Acq & Imp-East Zone

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
58150 LAND-BETTERMENTS	36,873	38,500	38,500	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>36,873</b>	<b>38,500</b>	<b>38,500</b>	<b>-</b>
<b>Total Park Acq &amp; Imp-East Zone</b>	<b>36,873</b>	<b>38,500</b>	<b>38,500</b>	<b>-</b>




## Fire Training Center Fund

### Department Description

The Fire Training Center Fund is a special revenue fund that was established in FY 2001. The Fire training center is physically located behind Fire Station 2, it is also used as a regional training center by other city departments and area fire departments. Major funding comes from response fees collected within our response area for emergency services rendered. These fees are collected by a 3<sup>rd</sup> party contracted vendor and vary from year to year.

Expenditures from this fund are related to public safety training, as well as upkeep and maintenance of the fire training facilities. The Fire training center is physically located behind Fire Station 2. The facility is also used as a regional training center by other city departments and area fire departments. Major funding comes from response fees collected within our response area for emergency services rendered. Other funding comes from fees assessed on users. A master use plan has been drawn up that will develop the acres available in order to meet the growing needs due to population and commercial growth.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Infrastructure	Expend funds dedicated to the public safety training field to maintain the training facility, improve training offerings, and provide quality training to Wylie public safety personnel.
	Workforce	
	Planning Management	

FIRE TRAINING CENTER FUND

## Fund Summary

### FIRE TRAINING CENTER FUND

<b>Audited Fire Training Center Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>299,412</b>
Projected '24 Revenues	\$	351,616 (a)
Available Funds		651,028
Projected '24 Expenditures		(25,000)
Estimated Ending Fund Balance 09/30/24	\$	626,028
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>626,028</b>
Budgeted Revenues '25		52,000
Budgeted Expenditures '25		(25,000)
Carryforward Expenditures		(496,001)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>157,027</b>

a) Includes \$300,000 transfer from Fire Development Fund

## FIRE TRAINING CENTER FUND

## Proposed Budget FY 2025

132-Fire Training Center  
Fire Training Center Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
42110 FIRST RESPONDER FEES	46,136	43,800	43,800	40,000
<b>TOTAL LICENSE AND PERMITS</b>	<b>46,136</b>	<b>43,800</b>	<b>43,800</b>	<b>40,000</b>
46110 ALLOCATED INTEREST EARNINGS	9,053	7,816	7,816	12,000
<b>TOTAL INTEREST INCOME</b>	<b>9,053</b>	<b>7,816</b>	<b>7,816</b>	<b>12,000</b>
49131 TRANSFER FROM SPECIAL REVENUE FUND	-	300,000	300,000	-
49600 INSURANCE RECOVERIES	3,000	-	-	-
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>3,000</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>
<b>Total Fire Training Center Revenues</b>	<b>58,189</b>	<b>351,616</b>	<b>351,616</b>	<b>52,000</b>

132-Fire Training Center  
Fire Training Center Expenditures





	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
52130 TOOLS/ EQUIP (NON-CAPITAL)	33,101	11,000	11,000	20,000
52630 AUDIO-VISUAL	-	5,000	5,000	5,000
<b>TOTAL SUPPLIES</b>	<b>33,101</b>	<b>16,000</b>	<b>16,000</b>	<b>25,000</b>
56040 SPECIAL SERVICES	-	9,000	9,000	-
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>-</b>	<b>9,000</b>	<b>9,000</b>	<b>-</b>
58910 BUILDINGS	-	500,000	-	496,001
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	<b>496,001</b>
<b>Total Fire Training Center Expenditures</b>	<b>33,101</b>	<b>525,000</b>	<b>25,000</b>	<b>521,001</b>

## Fire Development Fund



### Department Description

The Fire Development Fee Fund benefits the City of Wylie by providing a portion of the capital expenditure money to maintain fire protection service levels caused by increases in growth and population. The City established fire development fees by Ordinance No. 2007-12. The fund cannot be used for any operations or replacement costs. Projects in the coming years are Fire Station 5 property, and construction of Fire Station 5, as well as the new apparatus for each.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Financial Health	Receive revenues from Fire Development Fees
	Economic Growth	
	Planning Management	Began the land location process for construction of Fire Station 5
	Financial Health	

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Planning Management	Completed construction and opened Fire Station #4
	Financial Health	

FIRE DEVELOPMENT FUND

Fund Summary

FIRE DEVELOPMENT FEES FUND

<b>Audited Fire Development Fund Unassigned Ending Balance 09/30/23</b>	<b>\$ 1,299,342</b>
Projected '24 Revenues	\$ 228,140
Available Funds	1,527,482
Projected '24 Expenditures	(300,000) <sup>(a)</sup>
Estimated Ending Fund Balance 09/30/24	\$ 1,227,482
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$ 1,227,482</b>
Budgeted Revenues '25	201,600
Budgeted Expenditures '25	-
Carryforward Expenditures	\$ (55,000)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$ 1,374,082</b>

a) Carry forward items are taken out of projected 2024 expense and included in 2025 expense. \$55,000



FIRE DEVELOPMENT FUND

Proposed Budget FY 2025

133-Fire Development Fees  
Fire Development Fees Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
44127 FIRE DEVELOPMENT REVENUE	298,867	200,000	200,000	150,000
<b>TOTAL SERVICE FEES</b>	<b>298,867</b>	<b>200,000</b>	<b>200,000</b>	<b>150,000</b>
46110 ALLOCATED INTEREST EARNINGS	35,311	28,140	28,140	51,600
<b>TOTAL INTEREST INCOME</b>	<b>35,311</b>	<b>28,140</b>	<b>28,140</b>	<b>51,600</b>
<b>Total Fire Development Fees Revenues</b>	<b>334,178</b>	<b>228,140</b>	<b>228,140</b>	<b>201,600</b>

133-Fire Development Fees  
Fire Development Fees Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
56040 SPECIAL SERVICES	-	55,000	-	55,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>-</b>	<b>55,000</b>	<b>-</b>	<b>55,000</b>
58570 ENGINEERING/ARCHITECTURAL	1,138	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,138</b>	<b>-</b>	<b>-</b>	<b>-</b>
59155 TRANSFER TO FIRE TRAINING CENTER	-	300,000	300,000	-
<b>TOTAL OTHER FINANCING (USES)</b>	<b>-</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>
<b>Total Fire Development Fees Expenditures</b>	<b>1,138</b>	<b>355,000</b>	<b>300,000</b>	<b>55,000</b>

## Municipal Court Technology Fund

### Department Description

Texas Code of Criminal Procedure, Article 102.0172 provides for the establishment of a Municipal Court Technology Fund and the assessment and collection of a Municipal Court Technology Fee. For offenses occurring on or after January 1, 2020, this fund became a component of the Local Consolidated Fee, provided by the Local Government Code, Article 134.103. A person convicted of a misdemeanor offense in the Municipal Court shall pay, in addition to all other costs, the Municipal Court Technology Fee. This money may be used only to finance the purchase of or to maintain technological enhancements for a municipal court or a municipal court of record.

MUNICIPAL COURT TECHNOLOGY FUND

Fund Summary

MUNICIPAL COURT TECH FUND

<b>Audited Municipal Court Technology Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>28,731</b>
Projected '24 Revenues	\$	8,677
Available Funds		37,408
Projected '24 Expenditures		(9,000)
Estimated Ending Fund Balance 09/30/24	\$	28,408
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>28,408</b>
Budgeted Revenues '25		9,140
Budgeted Expenditures '25		(3,000)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>34,548</b>

MUNICIPAL COURT TECHNOLOGY FUND

Proposed Budget FY 2025

151-Municipal Court Tech Fund  
Municipal Court Tech Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
45135 COURT TECHNOLOGY FEES	7,397	8,000	8,000	8,000
<b>TOTAL FINES AND FORFEITURES</b>	<b>7,397</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>
46110 ALLOCATED INTEREST EARNINGS	812	677	677	1,140
<b>TOTAL INTEREST INCOME</b>	<b>812</b>	<b>677</b>	<b>677</b>	<b>1,140</b>
<b>Total Municipal Court Tech Fund Revenues</b>	<b>8,209</b>	<b>8,677</b>	<b>8,677</b>	<b>9,140</b>

151-Municipal Court Tech Fund  
Municipal Court Tech Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
52130 TOOLS/ EQUIP (NON-CAPITAL)	1,289	9,000	9,000	3,000
<b>TOTAL SUPPLIES</b>	<b>1,289</b>	<b>9,000</b>	<b>9,000</b>	<b>3,000</b>
<b>Total Municipal Court Tech Fund Expenditures</b>	<b>1,289</b>	<b>9,000</b>	<b>9,000</b>	<b>3,000</b>

## Municipal Court Building Security Fund

Special Revenue Other Funds

### Department Description

Texas Code of Criminal Procedure, Article 102.017, provides for the establishment of the Building Security Fund and the assessment and collection of a Building Security Fee. For offenses occurring on or after January 1, 2020, this fund became a component of the Local Consolidated Fee, provided by the Local Government Code, Article 134.103. A person convicted of a misdemeanor offense in the Municipal Court shall pay, in addition to all other costs, the Building Security Fee. This money may only be used for security personnel, services, or items related to buildings that house the operation of a municipal court.

MUNICIPAL COURT BUILDING SECURITY FUND

Fund Summary

MUNICIPAL COURT BLDG SEC

<b>Audited Municipal Court Building Security Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>31,771</b>
Projected '24 Revenues	\$	8,837
Available Funds		40,608
Projected '24 Expenditures		(9,250)
Estimated Ending Fund Balance 09/30/24	\$	31,358
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>31,358</b>
Budgeted Revenues '25		11,200
Budgeted Expenditures '25		(9,250)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>33,308</b>

MUNICIPAL COURT BUILDING SECURITY FUND

Special Revenue Other Funds

Proposed Budget FY 2025

152-Municipal Court Bldg Sec  
Municipal Court Bldg Sec Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
45136 COURT BLDG SEC FEES	8,923	8,000	8,000	10,000
TOTAL FINES AND FORFEITURES	8,923	8,000	8,000	10,000
46110 ALLOCATED INTEREST EARNINGS	958	837	837	1,200
TOTAL INTEREST INCOME	958	837	837	1,200
Total Municipal Court Bldg Sec Revenues	9,881	8,837	8,837	11,200

152-Municipal Court Bldg Sec  
Municipal Court Bldg Sec Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
52130 TOOLS/ EQUIP (NON-CAPITAL)	2,778	-	-	-
TOTAL SUPPLIES	2,778	-	-	-
56210 TRAVEL & TRAINING	3,035	9,250	9,250	9,250
TOTAL CONTRACTURAL SERVICES	3,035	9,250	9,250	9,250
Total Municipal Court Bldg Sec Expenditures	5,813	9,250	9,250	9,250

## Judicial Efficiency Fund

### Fund Description

Local Government Code, Section 133.103, provides for the establishment of the Judicial Efficiency Fee which is a component of the Time Payment Fee. A person convicted of an offense dated on or before December 31, 2019, shall pay, in addition to all other costs, the Time Payment Fee if the person has not satisfied the full payment of fine and court costs on or before the 31<sup>st</sup> day after the date judgment is entered. Code of Criminal Procedure, Article 102.030, provides for the establishment of the Time Payment Reimbursement Fee. A person convicted of an offense dated on or after January 1, 2020, shall pay, in addition to all other costs, the Time Payment Reimbursement Fee if the person has not satisfied the full payment of fine and court costs on or before the 31<sup>st</sup> day after the date judgment is entered. The money from these fees are to be used for the purpose of improving the efficiency of the administration of justice in the Municipal Court.



JUDICIAL EFFICIENCY FUND

Fund Summary

JUDICIAL EFFICIENCY FUND

<b>Audited Municipal Court Judicial Efficiency Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>9,349</b>
Projected '24 Revenues	\$	1,219
Available Funds		10,568
Projected '24 Expenditures		-
Estimated Ending Fund Balance 09/30/24	\$	10,568
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>10,568</b>
Budgeted Revenues '25		2,360
Budgeted Expenditures '25		-
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>12,928</b>

JUDICIAL EFFICIENCY FUND

Proposed Budget FY 2025

153-Judicial Efficiency Fund  
Judicial Efficiency Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
45137 JUDICIAL EFFICIENCY FEES	1,944	1,000	1,000	2,000
<b>TOTAL FINES AND FORFEITURES</b>	<b>1,944</b>	<b>1,000</b>	<b>1,000</b>	<b>2,000</b>
46110 ALLOCATED INTEREST EARNINGS	263	219	219	360
<b>TOTAL INTEREST INCOME</b>	<b>263</b>	<b>219</b>	<b>219</b>	<b>360</b>
<b>Total Judicial Efficiency Fund Revenues</b>	<b>2,207</b>	<b>1,219</b>	<b>1,219</b>	<b>2,360</b>

153-Judicial Efficiency Fund  
Judicial Efficiency Fund Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
No Expenditures	-	-	-	-

## Truancy Court Fund

Special Revenue Other Funds

### Fund Description

Texas Family Code, Section 65.107, provides the establishment of a Truant Conduct court cost. The court may order a person who is found to have engaged in truant conduct, to pay a Truant Conduct court cost. The money from this cost may only be used to offset the cost of the operations of the truancy court.

TRUANCY COURT FUND

Fund Summary

TRUANCY COURT FUND

<b>Audited Truancy Court Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>21,909</b>
Projected '24 Revenues	\$	3,549
Available Funds		25,458
Projected '24 Expenditures		(1,000)
Estimated Ending Fund Balance 09/30/24	\$	24,458
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>24,458</b>
Budgeted Revenues '25		5,840
Budgeted Expenditures '25		(5,000)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>25,298</b>

TRUANCY COURT FUND

Proposed Budget FY 2025

154-Truancy Court Fund  
Truancy Court Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
45142 TRUANT CONDUCT FEE	2,650	3,000	3,000	5,000
<b>TOTAL FINES AND FORFEITURES</b>	<b>2,650</b>	<b>3,000</b>	<b>3,000</b>	<b>5,000</b>
46110 ALLOCATED INTEREST EARNINGS	651	549	549	840
<b>TOTAL INTEREST INCOME</b>	<b>651</b>	<b>549</b>	<b>549</b>	<b>840</b>
<b>Total Truancy Court Fund Revenues</b>	<b>3,301</b>	<b>3,549</b>	<b>3,549</b>	<b>5,840</b>

154-Truancy Court Fund  
Truancy Court Fund Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
56510 AUDIT & LEGAL SERVICES	-	1,000	1,000	5,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>	<b>5,000</b>
<b>Total Truancy Court Fund Expenditures</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>	<b>5,000</b>

## Municipal Jury Fund

### Fund Description

Local Government Code, Section 134.103, provides the Municipal Jury Fee as a component of the Local Consolidated Fee. A person convicted of a misdemeanor offense shall pay, in addition to all other costs, the Municipal Jury Fee. This money may only be used only to fund juror reimbursements and otherwise finance jury services.

MUNICIPAL JURY FUND

Special Revenue Other Funds

Fund Summary

MUNICIPAL JURY FUND

<b>Audited Municipal Jury Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>534</b>
Projected '24 Revenues	\$	1,011
Available Funds		1,545
Projected '24 Expenditures		-
Estimated Ending Fund Balance 09/30/24	\$	1,545
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>1,545</b>
Budgeted Revenues '25		524
Budgeted Expenditures '25		-
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>2,069</b>

MUNICIPAL JURY FUND

Proposed Budget FY 2025

155-Municipal Jury Fund  
Municipal Jury Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
45143 MUNICIPAL JURY FEES	178	1,000	1,000	500
<b>TOTAL FINES AND FORFEITURES</b>	<b>178</b>	<b>1,000</b>	<b>1,000</b>	<b>500</b>
46110 ALLOCATED INTEREST EARNINGS	14	11	11	24
<b>TOTAL INTEREST INCOME</b>	<b>14</b>	<b>11</b>	<b>11</b>	<b>24</b>
<b>Total Municipal Jury Fund Revenues</b>	<b>192</b>	<b>1,011</b>	<b>1,011</b>	<b>524</b>

155-Municipal Jury Fund  
Municipal Jury Fund Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
No Expenditures	-	-	-	-




## Hotel Occupancy Tax Fund

### Department Description

The Hotel Occupancy Tax was created by Ordinance No. 2004-23 amending Section 106-42 of the Wylie Code of Ordinances. The Hotel Occupancy Tax is imposed on a person who pays for a room or space in a hotel costing \$15.00 or more each day. The Hotel Occupancy Tax is levied (i) upon the cost of occupancy of any room or space furnished by any hotel where such cost of occupancy is at the rate of \$2.00 or more per day, such tax to be equal to seven percent (7%) of the consideration paid by the occupant of such room, space or facility to such hotel, exclusive of other occupancy taxes imposed by other governmental agencies, (ii) and hotel occupancy tax provided herein shall be imposed in the city extraterritorial jurisdiction, provided, however, that the levy of such taxes shall not result in a combined rate of state, county or municipal hotel occupancy taxes in the extraterritorial jurisdiction which exceeds fifteen percent (15%) of the price paid for a room in a hotel.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Objectives
	<b>Community Focused Government</b>	Hired an Event Coordinator to help with events.

HOTEL OCCUPANCY TAX FUND

Fund Summary

HOTEL TAX

<b>Audited Hotel Tax Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>856,620</b>
Projected '24 Revenues	\$	242,419
Available Funds		1,099,039
Projected '24 Expenditures		(272,819)
Estimated Ending Fund Balance 09/30/24	\$	826,220
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>826,220</b>
Budgeted Revenues '25		271,200
Budgeted Expenditures '25		(229,096)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>868,324</b>

Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
SPECIAL EVENTS COORDINATOR	-	-	1.0	1.0
<b>Total</b>	<b>-</b>	<b>-</b>	<b>1.0</b>	<b>1.0</b>

## HOTEL OCCUPANCY TAX FUND

## Proposed Budget FY 2025

## 161-Hotel Tax

## Hotel Tax Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
40230 HOTEL OCCUPANCY TAX	295,050	228,000	228,000	240,000
<b>TOTAL TAXES</b>	<b>295,050</b>	<b>228,000</b>	<b>228,000</b>	<b>240,000</b>
46110 ALLOCATED INTEREST EARNINGS	18,210	14,419	14,419	31,200
<b>TOTAL INTEREST INCOME</b>	<b>18,210</b>	<b>14,419</b>	<b>14,419</b>	<b>31,200</b>
48410 MISCELLANEOUS INCOME	101,297	-	-	-
<b>TOTAL MISCELLANEOUS INCOME</b>	<b>101,297</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Hotel Tax Revenues</b>	<b>414,557</b>	<b>242,419</b>	<b>242,419</b>	<b>271,200</b>

## 161-Hotel Tax

## Hotel Tax Expenditures





	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	-	55,160	55,160	54,995
51140 LONGEVITY PAY	-	48	48	174
51310 TMRS	-	8,558	8,558	8,700
51410 HOSPITAL & LIFE INSURANCE	-	10,887	10,887	11,570
51420 LONG-TERM DISABILITY	-	215	215	203
51440 FICA	-	3,423	3,423	3,421
51450 MEDICARE	-	801	801	800
51470 WORKERS COMP PREMIUM	-	107	107	116
51480 UNEMPLOYMENT COMP (TWC)	-	270	270	117
<b>TOTAL PERSONNEL SERVICES</b>	<b>-</b>	<b>79,469</b>	<b>79,469</b>	<b>80,096</b>
56040 SPECIAL SERVICES	43,362	72,150	72,150	75,000
56080 ADVERTISING	15,603	35,000	35,000	38,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>58,965</b>	<b>107,150</b>	<b>107,150</b>	<b>113,000</b>
58850 MAJOR TOOLS & EQUIPMENT	46,510	52,000	52,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>46,510</b>	<b>52,000</b>	<b>52,000</b>	<b>-</b>
59111 TRANSFER TO GENERAL FUND	170,450	-	-	-
59180 TRANSFER TO PUBLIC ARTS	34,200	34,200	34,200	36,000
59611 TRANSFER TO UTILITY FUND	1,000	-	-	-
<b>TOTAL OTHER FINANCING (USES)</b>	<b>205,650</b>	<b>34,200</b>	<b>34,200</b>	<b>36,000</b>
<b>Total Hotel Tax Expenditures</b>	<b>311,125</b>	<b>272,819</b>	<b>272,819</b>	<b>229,096</b>

Public Arts Fund

Department Description

The Public Arts Advisory Board consists of seven members, appointed by the City Council for a two year term. The Public Arts Advisory Board was created by Ordinance No. 2006-37. Funding for the public arts program is accomplished by annually designating one (1) percent of eligible CIP funding for public art, which is derived from the City’s capital project fund, enterprise fund and/or grants. Additional funding is raised through community events focused on the arts. Through the Public Art Advisory Board, provide a variety of public art, in all disciplines, to create an environment of creativity, history and quality of life for all. Provide quality visual and performing art events to attract citizens and visitors to the City and provide creativity, innovation, and variety through art, music, and literature.

Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Infrastructure	Hire an Event Coordinator to help with events.
	Culture	
	Community Focused Government	Continue providing and facilitating visual and performing art events to attract citizens and visitors to the City: Expand the Wylie Arts Festival to include more vendors and attract larger audiences Bluegrass on Ballard- Expand vendors for the Bluegrass on Ballard
	Culture	

## PUBLIC ARTS FUND

## Fund Summary

## PUBLIC ARTS FUND

<b>Audited Public Arts Fund Unassigned Ending Balance 09/30/23</b>	<b>\$</b>	<b>563,145</b>
Projected '24 Revenues	\$	89,890
Available Funds		653,035
Projected '24 Expenditures		(70,500)
Estimated Ending Fund Balance 09/30/24	\$	582,535
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>582,535</b>
Budgeted Revenues '25		98,800
Budgeted Expenditures '25		(58,800)
Carryforward Expenditures		(134,100) <sup>a)</sup>
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>488,435</b>

a) Carry forward for Municipal Trail Sculptures

## PUBLIC ARTS FUND

## Proposed Budget FY 2025

## 175-Public Arts Fund

## Public Arts Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
46110 ALLOCATED INTEREST EARNINGS	17,687	15,690	15,690	22,800
<b>TOTAL INTEREST INCOME</b>	<b>17,687</b>	<b>15,690</b>	<b>15,690</b>	<b>22,800</b>
48130 ARTS FESTIVAL	64,305	40,000	40,000	40,000
<b>TOTAL MISCELLANEOUS INCOME</b>	<b>64,305</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
49161 TRANSFER FROM HOTEL TAX	34,200	34,200	34,200	36,000
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>34,200</b>	<b>34,200</b>	<b>34,200</b>	<b>36,000</b>
<b>Total Public Arts Fund Revenues</b>	<b>116,192</b>	<b>89,890</b>	<b>89,890</b>	<b>98,800</b>

## 175-Public Arts Fund

## Public Arts Fund Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
52010 OFFICE SUPPLIES	-	1,600	1,600	800
<b>TOTAL SUPPLIES</b>	<b>-</b>	<b>1,600</b>	<b>1,600</b>	<b>800</b>
56040 SPECIAL SERVICES	8,138	6,000	6,000	8,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>8,138</b>	<b>6,000</b>	<b>6,000</b>	<b>8,000</b>
58150 LAND-BETTERMENTS	55,100	197,000	62,900	184,100
<b>TOTAL CAPITAL OUTLAY</b>	<b>55,100</b>	<b>197,000</b>	<b>62,900</b>	<b>184,100</b>
<b>Total Public Arts Fund Expenditures</b>	<b>63,238</b>	<b>204,600</b>	<b>70,500</b>	<b>192,900</b>





## Debt Service Funds

FISCAL YEAR  
2024-2025

DEBT SERVICE FUNDS

Fund Summary

Gen Oblig Debt Svc Fund

<b>Audited GO Debt Service Fund Ending Balance 09/30/23</b>	<b>\$ 532,087</b>
Projected '24 Revenues	\$ 10,894,906
Available Funds	11,426,993
Projected '24 Expenditures	(10,544,462)
Estimated Ending Fund Balance 09/30/24	\$ 882,531
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$ 882,531</b>
Budgeted Revenues '25	9,979,057
Budgeted Expenditures '25	(10,548,987)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$ 312,601</b>



DEBT SERVICE FUNDS

Debt Service Funds

Proposed Budget FY 2025

311-Gen Oblig Debt Svc Fund  
Gen Oblig Debt Svc Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
40110 PROPERTY TAXES - CURRENT	8,988,799	10,765,592	10,765,592	9,839,057
40120 PROPERTY TAXES - DELINQUENT	26,918	40,000	40,000	40,000
40190 PENALTY AND INTEREST - TAXES	34,695	10,000	10,000	10,000
<b>TOTAL TAXES</b>	<b>9,050,412</b>	<b>10,815,592</b>	<b>10,815,592</b>	<b>9,889,057</b>
46110 ALLOCATED INTEREST EARNINGS	65,502	79,314	79,314	90,000
<b>TOTAL INTEREST INCOME</b>	<b>65,502</b>	<b>79,314</b>	<b>79,314</b>	<b>90,000</b>
<b>Total Gen Oblig Debt Svc Fund Revenues</b>	<b>9,115,914</b>	<b>10,894,906</b>	<b>10,894,906</b>	<b>9,979,057</b>

311-Gen Oblig Debt Svc Fund  
Gen Oblig Debt Svc Fund Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
57110 DEBT SERVICE-BOND DEBT	6,820,000	7,660,000	7,660,000	8,065,000
57210 DEBT SERVICE-INTEREST	2,601,003	2,868,462	2,868,462	2,467,987
57310 DEBT SERVICE-FISCAL AGENT FEES	5,750	16,000	16,000	16,000
<b>TOTAL DEBT SERVICE AND CAP. REPL</b>	<b>9,426,753</b>	<b>10,544,462</b>	<b>10,544,462</b>	<b>10,548,987</b>
<b>Total Gen Oblig Debt Svc Fund Expenditures</b>	<b>9,426,753</b>	<b>10,544,462</b>	<b>10,544,462</b>	<b>10,548,987</b>

DEBT SERVICE FUNDS

Fund Summary

4B Debt Service Fund-2013

<b>Audited GO Debt Service Fund Ending Balance 09/30/23</b>	<b>\$</b>	<b>227,346</b>
Projected '24 Revenues	\$	173,407
Available Funds		400,753
Projected '24 Expenditures		(387,100)
Estimated Ending Fund Balance 09/30/24	\$	13,653
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>13,653</b>
Budgeted Revenues '25		399,775
Budgeted Expenditures '25		(390,775)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>22,653</b>

DEBT SERVICE FUNDS

Proposed Budget FY 2025

313-4B Debt Service Fund-2013

4B Debt Service Fund-2013 Combined Services Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
46110 ALLOCATED INTEREST EARNINGS	8,491	8,407	8,407	9,000
<b>TOTAL INTEREST INCOME</b>	<b>8,491</b>	<b>8,407</b>	<b>8,407</b>	<b>9,000</b>
49132 TRANSFER FROM 4B REVENUE	388,050	165,000	165,000	390,775
49133 TRANSFER FROM 4B DEBT SERVICE	189,505	-	-	-
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>577,555</b>	<b>165,000</b>	<b>165,000</b>	<b>390,775</b>
<b>Total 4B Debt Service Fund-2013 Revenues</b>	<b>586,046</b>	<b>173,407</b>	<b>173,407</b>	<b>399,775</b>

313-4B Debt Service Fund-2013

4B Debt Service Fund-2013 Combined Services Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
57110 DEBT SERVICE-BOND DEBT	360,000	370,000	370,000	385,000
57210 DEBT SERVICE-INTEREST	28,050	17,100	17,100	5,775
<b>TOTAL DEBT SERVICE AND CAP. REPL</b>	<b>388,050</b>	<b>387,100</b>	<b>387,100</b>	<b>390,775</b>
<b>Total 4B Debt Service Fund-2013 Expenditures</b>	<b>388,050</b>	<b>387,100</b>	<b>387,100</b>	<b>390,775</b>

## Property Tax Supported Debt Debt Service Requirements Fiscal Year 2024-2025

	Required Principal 2024-2025	Required Interest 2024-2025	Total Required 2024-2025
<b>General Obligation Bonds:</b>			
2013	440,000	6,600	446,600
2015	2,400,000	320,000	2,720,000
2016	3,180,000	603,000	3,783,000
2021	750,000	94,450	844,450
2022	200,000	415,100	615,100
2023	510,000	700,750	1,210,750
<b>Total</b>	<b>7,480,000</b>	<b>2,139,900</b>	<b>9,619,900</b>
<b>Combination Tax &amp; Revenue Certificates of Obligation:</b>			
2018	370,000	217,831	587,831
2021	215,000	110,256	325,256
<b>Total</b>	<b>585,000</b>	<b>328,087</b>	<b>913,087</b>
<b>Total Property Tax Supported Debt Service Requirements:</b>			
	<b>8,065,000</b>	<b>2,467,987</b>	<b>10,532,987</b>

Utility Fund Supported Debt  
Debt Service Requirements  
Fiscal Year 2024-2025

	Required Principal 2024-2025	Required Interest 2024-2025	Total Required 2024-2025
General Obligation Bonds:			
2016	460,000	60,750	520,750
Total	460,000	60,750	520,750
Combination Tax & Revenue Certificates of Obligation:			
2017	350,000	191,119	541,119
Total	350,000	191,119	541,119
Total Utility Fund Supported Debt Service Requirements:			
	810,000	251,869	1,061,869

4B Sales Tax Supported Debt  
Debt Service Requirements  
Fiscal Year 2024-2025

	Required Principal 2024-2025	Required Interest 2023-2024	Total Required 2024-2025
General Obligation Bonds (Fund 313):			
2013	385,000	5,775	390,775
Total	385,000	5,775	390,775

Property Tax Supported Debt  
Total Debt Service Requirements

Period Ending	Principal	Interest	Total Debt Service
General Obligation Bonds:			
9/30/2025	7,480,000	2,139,900	9,619,900
9/30/2026	7,860,000	1,781,675	9,641,675
9/30/2027	8,245,000	1,402,225	9,647,225
9/30/2028	8,875,000	1,009,150	9,884,150
9/30/2029	2,610,000	755,075	3,365,075
9/30/2030	930,000	677,875	1,607,875
9/30/2031	980,000	632,950	1,612,950
9/30/2032	1,030,000	585,675	1,615,675
9/30/2033	1,030,000	538,400	1,568,400
9/30/2034	1,075,000	491,225	1,566,225
9/30/2035	1,125,000	441,825	1,566,825
9/30/2036	1,180,000	390,000	1,570,000
9/30/2037	1,235,000	335,625	1,570,625
9/30/2038	1,285,000	283,675	1,568,675
9/30/2039	1,330,000	234,550	1,564,550
9/30/2040	1,380,000	183,600	1,563,600
9/30/2041	1,435,000	130,650	1,565,650
9/30/2042	1,495,000	75,525	1,570,525
9/30/2043	1,185,000	23,700	1,208,700
Total	51,765,000	12,113,300	63,878,300

## Property Tax Supported Debt Total Debt Service Requirements

Period Ending	Principal	Interest	Total Debt Service
<b>Combination Tax &amp; Revenue Certificates of Obligation:</b>			
9/30/2025	585,000	328,087	913,087
9/30/2026	605,000	304,287	909,287
9/30/2027	630,000	279,587	909,587
9/30/2028	650,000	253,987	903,987
9/30/2029	680,000	229,537	909,537
9/30/2030	705,000	206,212	911,212
9/30/2031	730,000	183,387	913,387
9/30/2032	760,000	162,837	922,837
9/30/2033	780,000	143,366	923,366
9/30/2034	810,000	122,913	932,913
9/30/2035	835,000	101,387	936,387
9/30/2036	860,000	78,791	938,791
9/30/2037	885,000	54,916	939,916
9/30/2038	915,000	30,012	945,012
9/30/2039	325,000	14,481	339,481
9/30/2040	330,000	8,750	338,750
9/30/2041	335,000	2,931	337,931
<b>Total</b>	<b>11,420,000</b>	<b>2,505,468</b>	<b>13,925,468</b>



Utility Fund Supported Debt  
Total Debt Service Requirements

Period Ending	Principal	Interest	Total Debt Service
General Obligation Bonds:			
9/30/2025	460,000	60,750	520,750
9/30/2026	480,000	37,250	517,250
9/30/2027	505,000	12,625	517,625
Total	1,445,000	110,625	1,555,625
Combination Tax & Revenue Certificates of Obligation:			
9/30/2025	350,000	191,119	541,119
9/30/2026	360,000	176,919	536,919
9/30/2027	370,000	162,319	532,319
9/30/2028	385,000	147,219	532,219
9/30/2029	400,000	131,519	531,519
9/30/2030	420,000	117,219	537,219
9/30/2031	435,000	104,394	539,394
9/30/2032	450,000	90,838	540,838
9/30/2033	470,000	76,463	546,463
9/30/2034	490,000	61,156	551,156
9/30/2035	510,000	44,906	554,906
9/30/2036	530,000	27,675	557,675
9/30/2037	555,000	9,362	564,362
Total	5,725,000	1,341,108	7,066,108

4B Sales Tax Supported Debt  
Total Debt Service Requirements

Period Ending	Principal	Interest	Total Debt Service
General Obligation Bonds Fund 313:			
9/30/2025	385,000	5,775	390,775
Total	385,000	5,775	390,775



# Capital Improvement Program

FISCAL YEAR  
2024-2025

Capital Improvement Program Summary FY 2025 - 2029

Department	Project Name	Project Cost	Status	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Public Buildings Projects									
Fire	Fire Station Training Center	8,500,000	Completed	179,210	CO				179,210
	Fire Vehicles	3,153,062	In Progress	1,849,338					1,849,338
	Subtotal	\$ 11,653,062		\$ 2,028,548	\$ -	\$ -	\$ -	\$ -	\$ 2,028,548
Parks Projects									
Parks	Splash Pads 2 Community Reinvestment Fund	2,775,000	In Progress	619,787					619,787
	Subtotal	\$ 2,775,000		\$ 619,787	\$ -	\$ -	\$ -	\$ -	\$ 619,787
Street Projects									
Public Works	E FM 544, (County and Bond Funded)	15,904,933	In Progress	9,277,204	CF/GO	4,938,715	CF/GO		14,215,919
Public Works	McMillan /McCreary to 1378 (County and Bond Funded)	25,776,450	In Progress	13,298,864	CF/GO	5,866,511	CF/GO		19,165,375
Public Works	Eubanks Lane City Funded and NTMWD	5,317,073	In Progress	2,815,122	WD				2,815,122
Public Works	Eubanks Lane (E Brown Street to SH 78	6,000,000	In Progress	-	500,000	3,000,000	2,500,000		6,000,000
Public Works	Park Boulevard (County and Bond Funded)	12,409,038	In Progress	5,795,294	CF/GO	4,000,000	CF/GO	703,260	10,498,554
Public Works	Kreymer Lane (Impact Fees and Unfunded)	13,200,000	In Progress	1,600,000	IF	1,600,000	7,000,000	3,000,000	13,200,000
Public Works	Pleasant Valley Road County Funded	18,100,000	In Progress	200,000	IF	900,000	CF	1,000,000	18,100,000
Public Works	Sachse Rd Country Club to Dallas County Line Bond Funded	4,700,000	In Progress	200,000	GO	1,500,000	3,000,000	GO	4,700,000
Public Works	TXDOT HSIP Intersection Imp FM 544/McCreary & 78/Brown	1,510,000	In Progress	200,000					200,000
Public Works	Stone Road Construction	6,000,000	In Progress	5,715,975					5,715,975
Public Works	Miscellaneous Streets and Alleys Bond Funded	10,000,000	In Progress	1,390,000	GO	2,000,000	2,000,000	2,000,000	7,390,000
Public Works	Downtown Improvements	19,887,580	In Progress	-	4,130,120	GO	3,887,580	3,000,000	16,017,700
Public Works	Ann Drive (Kamber In to FM 5514)	1,352,000						1,352,000	1,352,000
Public Works	Elm Drive (Ballard to Watkins Elementary)	3,000,000				300,000	2,700,000		3,000,000
Public Works	Alanis Drive (SH 78 to Ballard Ave)	10,000,000				1,000,000	5,000,000	4,000,000	10,000,000
Public Works	Hensley Lane (Woodbridge Parkway to Sanden)	3,400,000					400,000	3,000,000	3,400,000
	Subtotal	\$ 156,557,074		\$ 40,492,459	\$ 25,435,346	\$ 21,890,840	\$ 27,600,000	\$ 20,352,000	\$ 135,770,645
Signals and Lighting									
Public Works	Sachse Rd/Creek Crossing Signal	825,800	In Progress	760,000	IF				760,000
Public Works	Woodbridge/Hensley Signal	921,882	In Progress	840,000	IF				840,000
Public Works	McCreary/Hensley Signal	690,224	In Progress	635,000	IF				635,000
Public Works	Kent Street/Birmingham Signal	800,000				100,000	700,000		800,000
Public Works	Street Lighting Various Locations	1,400,000				200,000	500,000	500,000	1,400,000
	Subtotal	\$ 4,637,906		\$ 2,235,000	\$ 300,000	\$ 1,200,000	\$ 500,000	\$ 200,000	\$ 4,435,000
Water/Wastewater Projects									
Public Works	Ballard Elevated Storage Tank	8,500,000	In Progress	535,000	IF/CO	988,400			1,523,400
Public Works	SH 78 Distribution Line No. 2 E Brown to Eubanks	573,400				573,400	IF		573,400
Public Works	Cotton Belt /Ave Waterline Replacement	133,000				133,000	IF		133,000
Public Works	SH 78 Spring Creek Pkwy Loop	976,000					750,000	2,250,000	3,000,000
Public Works	Rush Creek Lift Station Expansion	5,700,000		600,000	IF	3,100,000	2,000,000		5,700,000
Public Works	Rush Creek Trunk Sewer Replacement	1,800,000						200,000	1,800,000
	Subtotal	\$ 17,682,400		\$ 1,135,000	\$ 4,794,800	\$ 2,750,000	\$ 2,450,000	\$ 1,600,000	\$ 12,729,800
Other	Impace Fee Study	300,000	In Progress	280,000					280,000
	Total Funded Capital Projects	\$ 179,177,380		\$ 46,790,794	\$ 30,530,146	\$ 25,840,840	\$ 30,550,000	\$ 22,152,000	\$ 153,215,445









# Wylie City Council

## AGENDA REPORT

Department: Finance Account Code: \_\_\_\_\_  
Prepared By: Melissa Brown

### Subject

Consider, and act upon, approving the property tax revenue increase reflected in the budget.

### Recommendation

Motion to approve the Item as presented.

### Discussion

The tax rate needed to support the newly adopted FY 2024-2025 Budget is .534301 per \$100 assessed valuation. This tax rate is the Voter Approval Tax Rate and represents a decrease of \$.004581 from the current tax rate. This agenda item is required by state law because there will be an increase in the Total Tax Revenue the City receives due to new property that was added to the tax roll, an increase in the total property assessed valuation as well as the additional 0.026764 cents above the No New Revenue Tax Rate. Section 102.007 of Texas Local Government Code and passage of HB 3195 requires the governing body to hold a separate vote to ratify the increase in property tax revenue that is reflected in the budget.

# **City of Wylie**

## **Fiscal Year 2024-2025**

### **Budget Cover Page**

This budget will raise more revenue from property taxes than last year's budget by an amount of \$3,108,597, which is a 8.14 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,151,646.





# Wylie City Council

## AGENDA REPORT

Department: Finance Account Code: \_\_\_\_\_  
 Prepared By: Melissa Brown

### Subject

Hold a Public Hearing on the proposed tax rate of \$0.534301 per \$100 assessed valuation for fiscal year 2024-2025 and provide all interested persons an opportunity to be heard, either for or against the tax rate.

### Recommendation

Open the Public Hearing and allow interested persons to be heard.

### Discussion

On August 13, 2024, the City Council voted to accept the calculation of the No New Revenue Tax Rate, the Voter Approval Tax Rate, and the proposed tax rate for the 2024-2025 budget. The proposed tax rate is above the No New Revenue Tax Rate and the City is required to hold a public hearing so that citizens may be heard. All of the required tax information was published in the City's official newspaper, The Wylie News, on August 21st.

All interested persons shall be given an opportunity to be heard, either for or against the proposed tax rate. After the public hearing, Council will need to approve the tax rate by adopting an Ordinance that will fix the property tax rate/levy of \$0.534301 per \$100 assessed valuation for the fiscal year 2024-2025.

# NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.534301 per \$100 valuation has been proposed by the governing body of City of Wylie.

PROPOSED TAX RATE	\$0.534301 per \$100
NO-NEW-REVENUE TAX RATE	\$0.507537 per \$100
VOTER-APPROVAL TAX RATE	\$0.534301 per \$100

The no-new-revenue tax rate is the tax rate for the 2024 tax year that will raise the same amount of property tax revenue for City of Wylie from the same properties in both the 2023 tax year and the 2024 tax year.

The voter-approval rate is the highest tax rate that City of Wylie may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Wylie is proposing to increase property taxes for the 2024 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON August 27, 2024 AT 6:00 PM AT the City of Wylie Municipal Complex, 300 Country Club Road, Wylie, Texas 75098.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Wylie is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the Governing Body of City of Wylie at their offices or by attending the public hearing mentioned above.

**YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:**

Property tax amount= (tax rate) x (taxable value of your property)/100

<b>FOR the proposal:</b>	Matthew Porter	David R. Duke
	Sid Hoover	Jeff Forrester
	Gino Mulliqi	Scott Williams

**AGAINST the proposal:**

**PRESENT** and not voting:

**ABSENT:** Dave Strang

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Wylie last year to the taxes proposed to be imposed on the average residence homestead by City of Wylie this year.

	2023	2024	Change
<b>Total tax rate (per</b>	\$0.538882	\$0.534301	decrease of -0.004581 per

<b>\$100 of value)</b>			\$100, or -0.85%
<b>Average homestead taxable value</b>	\$377,019	\$424,528	increase of 12.60%
<b>Tax on average homestead</b>	\$2,031.69	\$2,268.26	increase of 236.57, or 11.64%
<b>Total tax levy on all properties</b>	\$38,205,827	\$41,314,424	increase of 3,108,597, or 8.14%

For assistance with tax calculations, please contact the tax assessor for City of Wylie at 972-547-5020 or [taxassessor@collincountytx.gov](mailto:taxassessor@collincountytx.gov), or visit [www.wylietexas.gov](http://www.wylietexas.gov) for more information.

# 2024 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

Form 50-856

City of Wylie

972-516-6000

Taxing Unit Name

Phone (area code and number)

300 Country Club Rd., Building 100, Wylie, TX 75098

www.wylietexas.gov

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>Prior year total taxable value.</b> Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$ 7,457,702,680
2.	<b>Prior year tax ceilings.</b> Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ 730,905,316
3.	<b>Preliminary prior year adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 6,726,797,364
4.	<b>Prior year total adopted tax rate.</b>	\$ 0.538882 /\$100
5.	<b>Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.</b> <div> <b>A. Original prior year ARB values:</b> ..... \$ 95,919,504  <b>B. Prior year values resulting from final court decisions:</b> ..... - \$ 89,711,833  <b>C. Prior year value loss.</b> Subtract B from A.<sup>3</sup> </div>	\$ 6,207,671
6.	<b>Prior year taxable value subject to an appeal under Chapter 42, as of July 25.</b> <div> <b>A. Prior year ARB certified value:</b> ..... \$ 348,129,773  <b>B. Prior year disputed value:</b> ..... - \$ 20,421,289  <b>C. Prior year undisputed value.</b> Subtract B from A.<sup>4</sup> </div>	\$ 327,708,484
7.	<b>Prior year Chapter 42 related adjusted values.</b> Add Line 5C and Line 6C.	\$ 333,916,155

<sup>1</sup> Tex. Tax Code §26.012(14)<sup>2</sup> Tex. Tax Code §26.012(14)<sup>3</sup> Tex. Tax Code §26.012(13)<sup>4</sup> Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	<b>Prior year taxable value, adjusted for actual and potential court-ordered adjustments.</b> Add Line 3 and Line 7.	\$ 7,060,713,519
9.	<b>Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2024.</b> Enter the prior year value of property in deannexed territory. <sup>5</sup>	\$ 0
10.	<b>Prior year taxable value lost because property first qualified for an exemption in the current year.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value. <p><b>A. Absolute exemptions.</b> Use prior year market value: ..... \$ 226,979</p> <p><b>B. Partial exemptions.</b> Current year exemption amount or current year percentage exemption times prior year value: ..... + \$ 9,943,358</p> <p><b>C. Value loss.</b> Add A and B.<sup>6</sup></p>	\$ 10,170,337
11.	<b>Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year.</b> Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year. <p><b>A. Prior year market value:</b> ..... \$ 0</p> <p><b>B. Current year productivity or special appraised value:</b> ..... - \$ 0</p> <p><b>C. Value loss.</b> Subtract B from A.<sup>7</sup></p>	\$ 0
12.	<b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C.	\$ 10,170,337
13.	<b>Prior year captured value of property in a TIF.</b> Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 0
14.	<b>Prior year total value.</b> Subtract Line 12 and Line 13 from Line 8.	\$ 7,050,543,182
15.	<b>Adjusted prior year total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.	\$ 37,994,108
16.	<b>Taxes refunded for years preceding the prior tax year.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. <sup>9</sup>	\$ 156,913
17.	<b>Adjusted prior year levy with refunds and TIF adjustment.</b> Add Lines 15 and 16. <sup>10</sup>	\$ 38,151,021
18.	<b>Total current year taxable value on the current year certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. <sup>11</sup> <p><b>A. Certified values:</b> ..... \$ 8,314,895,529</p> <p><b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office: ..... + \$</p> <p><b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: ..... - \$ 0</p> <p><b>D. Tax increment financing:</b> Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.<sup>12</sup> ..... - \$ 0</p> <p><b>E. Total current year value.</b> Add A and B, then subtract C and D.</p>	\$ 8,314,895,529

<sup>5</sup> Tex. Tax Code §26.012(15)<sup>6</sup> Tex. Tax Code §26.012(15)<sup>7</sup> Tex. Tax Code §26.012(15)<sup>8</sup> Tex. Tax Code §26.03(c)<sup>9</sup> Tex. Tax Code §26.012(13)<sup>10</sup> Tex. Tax Code §26.012(13)<sup>11</sup> Tex. Tax Code §26.012, 26.04(c-2)<sup>12</sup> Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>13</sup> <b>A. Current year taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup> ..... \$ 273,676,296 <b>B. Current year value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup> ..... + \$ 0 <b>C. Total value under protest or not certified.</b> Add A and B. ..... \$ 273,676,296	
20.	<b>Current year tax ceilings.</b> Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the home- steads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step. <sup>16</sup>	\$ 856,146,889
21.	<b>Current year total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20. <sup>17</sup>	\$ 7,732,424,936
22.	<b>Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year.</b> Include both real and personal property. Enter the current year value of property in territory annexed. <sup>18</sup>	\$ 0
23.	<b>Total current year taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for the current year. <sup>19</sup>	\$ 215,542,446
24.	<b>Total adjustments to the current year taxable value.</b> Add Lines 22 and 23.	\$ 215,542,446
25.	<b>Adjusted current year taxable value.</b> Subtract Line 24 from Line 21.	\$ 7,516,882,490
26.	<b>Current year NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$ 0.507537 /\$100
27.	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. <sup>21</sup>	\$ _____ /\$100

## SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	<b>Prior year M&amp;O tax rate.</b> Enter the prior year M&O tax rate.	\$ 0.398412 /\$100
29.	<b>Prior year taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 7,060,713,519

<sup>13</sup> Tex. Tax Code §26.01(c) and (d)

<sup>14</sup> Tex. Tax Code §26.01(c)

<sup>15</sup> Tex. Tax Code §26.01(d)

<sup>16</sup> Tex. Tax Code §26.012(6)(B)

<sup>17</sup> Tex. Tax Code §26.012(6)

<sup>18</sup> Tex. Tax Code §26.012(17)

<sup>19</sup> Tex. Tax Code §26.012(17)

<sup>20</sup> Tex. Tax Code §26.04(c)

<sup>21</sup> Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	<b>Total prior year M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by \$100	\$ 28,130,729
31.	<b>Adjusted prior year levy for calculating NNR M&amp;O rate.</b> <b>A. M&amp;O taxes refunded for years preceding the prior tax year.</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding the prior tax year. .... + \$ 119,448 <b>B. Prior year taxes in TIF.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0. .... - \$ 0 <b>C. Prior year transferred function.</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. .... +/- \$ 0 <b>D. Prior year M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. .... \$ 119,448 <b>E. Add Line 30 to 31D.</b>	\$ 28,250,177
32.	<b>Adjusted current year taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 7,516,882,490
33.	<b>Current year NNR M&amp;O rate (unadjusted).</b> Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.375823 /\$100
34.	<b>Rate adjustment for state criminal justice mandate.</b> <sup>23</sup> <b>A. Current year state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0 <b>B. Prior year state criminal justice mandate.</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. .... - \$ 0 <b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b> .... \$ 0.000000 /\$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ _____ /\$100
35.	<b>Rate adjustment for indigent health care expenditures.</b> <sup>24</sup> <b>A. Current year indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose. \$ 0 <b>B. Prior year indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose. .... - \$ 0 <b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b> .... \$ 0.000000 /\$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ 0.000000 /\$100

<sup>22</sup> [Reserved for expansion]<sup>23</sup> Tex. Tax Code §26.044<sup>24</sup> Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<b>Rate adjustment for county indigent defense compensation.</b> <sup>25</sup> <b>A. Current year indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state grants received by the county for the same purpose. . . . . \$ 0 <b>B. Prior year indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose. . . . . \$ 0 <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. . . . . \$ 0.000000 /\$100 <b>D.</b> Multiply B by 0.05 and divide by Line 32 and multiply by \$100. . . . . \$ 0.000000 /\$100 <b>E.</b> Enter the lesser of C and D. If not applicable, enter 0.	\$ 0.000000 /\$100
37.	<b>Rate adjustment for county hospital expenditures.</b> <sup>26</sup> <b>A. Current year eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year. . . . . \$ 0 <b>B. Prior year eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. . . . . \$ 0 <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. . . . . \$ 0.000000 /\$100 <b>D.</b> Multiply B by 0.08 and divide by Line 32 and multiply by \$100. . . . . \$ 0.000000 /\$100 <b>E.</b> Enter the lesser of C and D, if applicable. If not applicable, enter 0.	\$ 0.000000 /\$100
38.	<b>Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information. <b>A. Amount appropriated for public safety in the prior year.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year . . . . . \$ 0 <b>B. Expenditures for public safety in the prior year.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year. . . . . \$ 0 <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100 . . . . . \$ 0.000000 /\$100 <b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100
39.	<b>Adjusted current year NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ 0.375823 /\$100
40.	<b>Adjustment for prior year sales tax specifically to reduce property taxes.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero. <b>A.</b> Enter the amount of additional sales tax collected and spent on M&O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent . . . . . \$ 0 <b>B.</b> Divide Line 40A by Line 32 and multiply by \$100 . . . . . \$ 0.000000 /\$100 <b>C.</b> Add Line 40B to Line 39.	\$ 0.375823 /\$100
41.	<b>Current year voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below. <b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. <b>- or -</b> <b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	\$ 0.388976 /\$100

<sup>25</sup> Tex. Tax Code §26.0442<sup>26</sup> Tex. Tax Code §26.0443



Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	<b>Disaster Line 41 (D41): Current year voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred  If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. <sup>27</sup> If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	\$ 0.000000 /\$100
42.	<b>Total current year debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.  <b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. <sup>28</sup>  Enter debt amount ..... \$ 10,532,987 <b>B. Subtract unencumbered fund amount</b> used to reduce total debt. .... - \$ 700,000 <b>C. Subtract certified amount spent from sales tax to reduce debt</b> (enter zero if none) ..... - \$ 0 <b>D. Subtract amount paid</b> from other resources ..... - \$ 0 <b>E. Adjusted debt.</b> Subtract B, C and D from A.	\$ 9,832,987
43.	<b>Certified prior year excess debt collections.</b> Enter the amount certified by the collector. <sup>29</sup>	\$ 697,427
44.	<b>Adjusted current year debt.</b> Subtract Line 43 from Line 42E.	\$ 9,135,560
45.	<b>Current year anticipated collection rate.</b> <b>A.</b> Enter the current year anticipated collection rate certified by the collector. <sup>30</sup> ..... 100.00 % <b>B.</b> Enter the prior year actual collection rate..... 103.31 % <b>C.</b> Enter the 2022 actual collection rate. .... 103.93 % <b>D.</b> Enter the 2021 actual collection rate. .... 100.93 % <b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. <sup>31</sup>	100.93 %
46.	<b>Current year debt adjusted for collections.</b> Divide Line 44 by Line 45E.	\$ 9,051,382
47.	<b>Current year total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 7,732,424,936
48.	<b>Current year debt rate.</b> Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.117057 /\$100
49.	<b>Current year voter-approval tax rate.</b> Add Lines 41 and 48.	\$ 0.506033 /\$100
D49.	<b>Disaster Line 49 (D49): Current year voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ 0.000000 /\$100

<sup>27</sup> Tex. Tax Code §26.042(a)<sup>28</sup> Tex. Tax Code §26.012(7)<sup>29</sup> Tex. Tax Code §26.012(10) and 26.04(b)<sup>30</sup> Tex. Tax Code §26.04(b)<sup>31</sup> Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	\$ 0.000000 /\$100

### SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. <sup>32</sup> Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	\$ 0
52.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>33</sup>  <b>Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year.</b> Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>34</sup> <b>- or -</b> <b>Taxing units that adopted the sales tax before November of the prior year.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
53.	<b>Current year total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 7,732,424,936
54.	<b>Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.000000 /\$100
55.	<b>Current year NNR tax rate, unadjusted for sales tax.</b> <sup>35</sup> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.507537 /\$100
56.	<b>Current year NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November the prior tax year or in May of the current tax year.</b> Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November of the prior tax year.	\$ 0.507537 /\$100
57.	<b>Current year voter-approval tax rate, unadjusted for sales tax.</b> <sup>36</sup> Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.506033 /\$100
58.	<b>Current year voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$ 0.506033 /\$100

### SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>37</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>38</sup>	\$ 0
60.	<b>Current year total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 7,732,424,936
61.	<b>Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.000000 /\$100

<sup>32</sup> Tex. Tax Code §26.041(d)

<sup>33</sup> Tex. Tax Code §26.041(i)

<sup>34</sup> Tex. Tax Code §26.041(d)

<sup>35</sup> Tex. Tax Code §26.04(c)

<sup>36</sup> Tex. Tax Code §26.04(c)

<sup>37</sup> Tex. Tax Code §26.045(d)

<sup>38</sup> Tex. Tax Code §26.045(i)

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
62.	<b>Current year voter-approval tax rate, adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.506033 /\$100

### SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value. <sup>39</sup> The Foregone Revenue Amount for each year is equal to that year's adopted tax rate subtracted from that year's voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year's current total value. <sup>40</sup> In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate that was used must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042; <sup>41</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a); <sup>42</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval. <sup>43</sup>

Individual components can be negative, but the overall rate will be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit. <sup>44</sup>

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	<b>Year 3 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value</b> A. Voter-approval tax rate (Line 67) ..... B. Unused increment rate (Line 66) ..... C. Subtract B from A ..... D. Adopted Tax Rate ..... E. Subtract D from C ..... F. 2023 Total Taxable Value (Line 60) ..... G. Multiply E by F and divide the results by \$100 .....	\$ 0.594366 /\$100 \$ 0.052521 /\$100 \$ 0.541845 /\$100 \$ 0.538882 /\$100 \$ 0.002963 /\$100 \$ 7.070.918.166 \$ 209.511
64.	<b>Year 2 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value</b> A. Voter-approval tax rate (Line 67) ..... B. Unused increment rate (Line 66) ..... C. Subtract B from A ..... D. Adopted Tax Rate ..... E. Subtract D from C ..... F. 2022 Total Taxable Value (Line 60) ..... G. Multiply E by F and divide the results by \$100 .....	\$ 0.614854 /\$100 \$ 0.034816 /\$100 \$ 0.580038 /\$100 \$ 0.562333 /\$100 \$ 0.017705 /\$100 \$ 6.199.027.298 \$ 1.097.537
65.	<b>Year 1 Foregone Revenue Amount. Subtract the 2021 unused increment rate and 2021 actual tax rate from the 2021 voter-approval tax rate. Multiply the result by the 2021 current total value</b> A. Voter-approval tax rate (Line 67) ..... B. Unused increment rate (Line 65) ..... C. Subtract B from A ..... D. Adopted Tax Rate ..... E. Subtract D from C ..... F. 2021 Total Taxable Value (Line 60) ..... G. Multiply E by F and divide the results by \$100 .....	\$ 0.678567 /\$100 \$ 0.018202 /\$100 \$ 0.660365 /\$100 \$ 0.643751 /\$100 \$ 0.016614 /\$100 \$ 5.289.616.023 \$ 878.816
66.	<b>Total Foregone Revenue Amount.</b> Add Lines 63G, 64G and 65G	\$ 2,185,864 /\$100
67.	<b>2024 Unused Increment Rate.</b> Divide Line 66 by Line 21 of the <i>No-New-Revenue Rate Worksheet</i> . Multiply the result by 100	\$ 0.028268 /\$100
68.	<b>Total 2024 voter-approval tax rate, including the unused increment rate.</b> Add Line 67 to one of the following lines (as applicable): Line 49, Line 50 (counties), Line 58 (taxing units with additional sales tax) or Line 62 (taxing units with pollution)	\$ 0.534301 /\$100

<sup>39</sup> Tex. Tax Code §26.013(b)

<sup>40</sup> Tex. Tax Code §26.013(a)(1-a), (1-b), and (2)

<sup>41</sup> Tex. Tax Code §§26.04(c)(2)(A) and 26.042(a)

<sup>42</sup> Tex. Tax Code §§26.0501(a) and (c)

<sup>43</sup> Tex. Local Gov't Code §120.007(d)

<sup>44</sup> Tex. Local Gov't Code §120.007(d)

**SECTION 6: De Minimis Rate**

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.<sup>44</sup>

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.<sup>45</sup>

Line	De Minimis Rate Worksheet	Amount/Rate
69.	<b>Adjusted current year NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i> .	0.375823
70.	<b>Current year total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 7,732,424,936
71.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 70 and multiply by \$100.	\$ 0.006466 /\$100
72.	<b>Current year debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.117057 /\$100
73.	<b>De minimis rate.</b> Add Lines 69, 71 and 72.	\$ 0.000000 /\$100

**SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate**

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.<sup>46</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.<sup>49</sup>

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
74.	<b>2023 adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.538882 /\$100
75.	<b>Adjusted 2023 voter-approval tax rate.</b> Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.  If a disaster occurred in 2023 and the taxing unit calculated its 2023 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2023 worksheet due to a disaster, complete the applicable sections or lines of <i>Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . <b>- or -</b> If a disaster occurred prior to 2023 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2023, complete form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2023 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the years following the disaster. <sup>50</sup> Enter the final adjusted 2023 voter-approval tax rate from the worksheet. <b>- or -</b> If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0.000000 /\$100
76.	<b>Increase in 2023 tax rate due to disaster.</b> Subtract Line 75 from Line 74.	\$ 0.000000 /\$100
77.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 7,050,543,182
78.	<b>Emergency revenue.</b> Multiply Line 76 by Line 77 and divide by \$100.	\$ 0
79.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 7,516,882,490
80.	<b>Emergency revenue rate.</b> Divide Line 78 by Line 79 and multiply by \$100. <sup>51</sup>	\$ 0.000000 /\$100

<sup>45</sup> Tex. Tax Code §26.04(c)(2)(B)

<sup>46</sup> Tex. Tax Code §26.012(8-a)

<sup>47</sup> Tex. Tax Code §26.063(a)(1)

<sup>48</sup> Tex. Tax Code §26.042(b)

<sup>49</sup> Tex. Tax Code §26.042(f)

<sup>50</sup> Tex. Tax Code §26.42(c)

<sup>51</sup> Tex. Tax Code §26.42(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
81.	<b>Current year voter-approval tax rate, adjusted for emergency revenue.</b> Subtract Line 80 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 68 (taxing units with the unused increment rate).	\$ 0.534301 /\$100

## SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

**No-new-revenue tax rate.** ..... \$ 0.507537 /\$100  
 As applicable, enter the current year NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).  
 Indicate the line number used: 26

**Voter-approval tax rate.** ..... \$ 0.534301 /\$100  
 As applicable, enter the current year voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 68 (adjusted for unused increment), or Line 81 (adjusted for emergency revenue).  
 Indicate the line number used: 68

**De minimis rate.** ..... \$ 0.000000 /\$100  
 If applicable, enter the current year de minimis rate from Line 73.

## SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.<sup>52</sup>

print  
here

Jayna Dean

Printed Name of Taxing Unit Representative

sign  
here

*Jayna Dean*

Taxing Unit Representative

7/30/2024

Date

<sup>52</sup> Tex. Tax Code §§26.04(c-2) and (d-2)

Reset

Print



# Wylie City Council

## AGENDA REPORT

Department: Finance  
 Prepared By: Melissa Brown

Account Code: \_\_\_\_\_

### Subject

Consider, and act upon, Ordinance No. 2024-26 fixing the ad valorem tax rate/levy for the Tax Year 2024 and Budget Year 2024-2025 at \$0.534301 per \$100 assessed valuation.

### Recommendation

I move that the property tax rate be increased by the adoption of a tax rate of 0.534301, which is effectively a 5.27 percent increase in the tax rate.

### Discussion

The tax rate needed to fund the FY 2024-2025 budget is \$0.534301 per \$100 of assessed valuation. The tax rate has two components: \$0.417244 per \$100 valuation is allocated for maintenance and operations and \$0.117057 per \$100 valuation is allocated to fund the General Debt Service Fund. Texas Property Code Section 26.05(b) requires the vote on the ordinance must be separate from the vote adopting the budget. If the tax rate exceeds the no-new-revenue tax rate, the vote on the ordinance must be a record vote and at least 60 percent of the members of the governing body must vote in favor of the ordinance. The motion must be read exactly as stated above.

**ORDINANCE NO. 2024-26**

**AN ORDINANCE FIXING THE TAX RATE AND LEVY FOR THE CITY OF WYLIE, TEXAS, UPON ALL TAXABLE PROPERTY IN THE CITY OF WYLIE, TEXAS, FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2025, AND FOR THE FURTHER PURPOSE OF CREATING A SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BONDED INDEBTEDNESS OF THE CITY; PROVIDING FOR A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF TAXES DUE THEREON; CONTAINING A SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND PARTS THEREOF IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.**

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 11.02 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$18.83.**

**WHEREAS**, the City Council has this date, by way of Ordinance duly passed, adopted a Budget of operation for the City for fiscal year 2024-2025; and

**WHEREAS**, the aforesaid Ordinance anticipates and requires the levy of an ad valorem tax on all taxable property in the City of Wylie; and

**WHEREAS**, it is necessary to levy such an ad valorem tax at a given rate to generate revenues sufficient to meet projected expenses; and

**WHEREAS**, the City has fully and timely complied with all notice and other requirements relative to the adoption of a tax rate for fiscal year 2024-2025; and

**WHEREAS**, notice of the proposed tax rate, the no-new revenue tax rate and the voter-approval tax rate has been published as required by law and the City has received no formal protest thereof.

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City of Wylie, Texas, as follows:

**Section 1.** There is hereby levied for the fiscal year 2024-2025 upon all real property situated within the corporate limits of said City of Wylie, Texas, and upon all personal property which was owned within the corporate limits of said City of Wylie, Texas, on the first day of January, A.D. 2024, except so much thereof as may be exempt by the Constitution or laws of the State of Texas, a total tax of \$0.534301 on each \$100 of assessed valuation on all said property which said total tax herein so levied shall consist and be comprised of the following components:

- a) An ad valorem tax rate of \$0.417244 on each \$100 of assessed valuation of said taxable property is hereby levied for general city purposes and to pay the current operating expenses of said City of Wylie, Texas, for the fiscal year ending September 30, 2025, which tax, when collected shall be appropriated to and for the credit of the General Fund of said City of Wylie, Texas.
- b) An ad valorem tax rate of \$0.117057 on each \$100 of assessed valuation of said taxable property is hereby levied for the purpose of creating an Interest and Sinking Fund with which to pay the interest and principal of the valid bonded indebtedness, and related fees of the City of Wylie, now outstanding and such tax when collected shall be appropriated and deposited in and to the credit of the General Debt Service Fund of the City of Wylie, Texas, for the fiscal year ending September 30, 2025.

**Section 2.** The City of Wylie shall have a lien on all taxable property located in the City of Wylie to secure the payment of taxes, penalty and interest, and all costs of collection, assessed and levied hereby.

**Section 3.** Taxes are payable in McKinney, Texas, at the Office of the Tax-Assessor Collector of Collin County. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

**Section 4.** That the tax roll presented to the City Council, together with any supplements thereto, be and same are hereby accepted and approved.

**Section 5.** Should any paragraph, sentence, sub-division, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

**Section 6.** This ordinance shall be in full force and effect from and after its adoption by the City Council and publication of its caption as the law and the City Charter provide in such cases.

**Section 7.** That all other ordinances and code provisions in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other provisions of the Wylie City Code not in conflict herewith shall remain in full force and effect.

**Section 8.** The repeal of any ordinance, or parts thereof, by the enactment of this Ordinance, shall not be construed as abandoning any action now pending under or by virtue of such ordinance; nor shall it have the effect of discontinuing, abating, modifying or altering any penalty accruing or to accrue, nor as affecting any rights of the municipality under any section or provision of any ordinances at the time of passage of this ordinance.

**DULY PASSED AND APPROVED** by the City Council of the City of Wylie, Texas, on this the 27th day of August, 2024.

\_\_\_\_\_  
Matthew Porter, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Storm, City Secretary





# Wylie City Council

---

## AGENDA REPORT

Department: City Secretary  
Prepared By: Stephanie Storm

Account Code: \_\_\_\_\_

### Subject

Consider, and act upon, approval of August 22, 2023 Regular Wylie Parks and Recreation Facilities Development Corporation (4B) meeting minutes.

### Recommendation

Motion to approve the Item as presented.

### Discussion

The minutes are attached for your consideration.

# Wylie Parks and Recreation 4B Board Regular Meeting Minutes

August 22, 2023 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



## CALL TO ORDER

Mayor Porter called to order the Parks and Recreation 4B meeting at 7:27 p.m. The following Board Members were present: Board Member Matthew Porter, Board Member David R. Duke, Board Member Scott Williams, Board Member Sid Hoover, Board Member Auston Foster, Board Member Whitney McDougall, and Board Member Scott Hevel.

## COMMENTS ON NON-AGENDA ITEMS

*Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.*

There were no persons present wishing to address the Parks and Recreation Facilities Development Corporation (4B) Board.

## REGULAR AGENDA

1. **Consider, and act upon, approval of August 23, 2022 Regular Wylie Parks and Recreation Facilities Development Corporation (4B) meeting minutes.**

### Council Action

A motion was made by Board Member Duke, seconded by Board Member McDougall, to approve Item 1 as presented. A vote was taken and the motion passed 7-0.

2. **Consider, and act upon, approval of the Fiscal Year 2023-2024 4B Budget and authorize expenditures for the FY 2023-2024 Community Services Facilities Capital Improvement Plan.**

### Staff Comments

Finance Director Brown addressed the Board giving a summary of the 4B budgets for 2024 and reminded the Board that the activities of 4B are accounted for in two different fund types, one being the Sales Tax Revenue Fund and the other the 4B Debt Service Fund. The Sales Tax Revenue Fund includes several departments, including the Brown House, Senior Recreation Center, Stonehaven House, and a portion of Parks and Combined Services. Their proposed revenues for the 24-budget year are \$5,696,500 which includes a 10 percent increase in the sales tax revenue over the 23-budget year, and the proposed expenditures are \$5,479,756 which includes one equipment operator, Pirate Cove playground replacement, Community Park playground surfacing and phase two installation, a large mower replacement, a pavilion at the library, and a zero-turn mower. A very healthy fund balance is projected at a little over \$4 million and the fund balance policy requirement is 25 percent of the budgeted sales tax revenue, which is equal to about \$1.1 million. The 4B Debt Service Fund will make bond payments this year of principal and interest totaling \$387,100 which is supported by a transfer from the 4B Sales Tax Revenue Fund, and the current outstanding debt for the 4B fund is \$755,000, which will be completely paid off in fiscal year 2025.

**Council Action**

A motion was made by Board Member Duke, seconded by Board Member Hevel, to approve Item 2 as presented. A vote was taken and the motion passed 7-0.

**ADJOURNMENT**

A motion was made by Board Member McDougall, seconded by Board Member Duke, to adjourn the meeting at 7:35 p.m. A vote was taken and the motion passed 7-0.

---

**Matthew Porter, Chair****ATTEST:**

---

**Stephanie Storm, City Secretary**



# Wylie City Council

## AGENDA REPORT

**Department:** City Secretary  
**Prepared By:** Stephanie Storm

**Account Code:** \_\_\_\_\_

### Subject

Consider, and act upon, the appointment and/or reappointment of the Wylie Parks and Recreation Facilities Development Corporation (4B) Officers and appoint a Chair and Vice Chairman from its board members for a term beginning January 1, 2025 and ending December 31, 2026.

### Recommendation

A motion to appoint \_\_\_\_\_ as Chairman and \_\_\_\_\_ as Vice Chairman; and Brent Parker as President; Renae Ollie as Vice-President; Melissa Brown as Treasurer, and Stephanie Storm as Secretary of the Wylie Parks and Recreation Facilities Development Corporation (4B) for a term beginning January 1, 2025 and ending December 31, 2026.

### Discussion

Article II, Section 1(d) states; “The Corporation Board will choose from among its members a Chairman of the Board and a Vice Chairman of the Board. The Chairman will preside at all board meetings and the Vice Chairman will serve in the absence of the Chairman.”

Currently, Mayor Matthew Porter serve as Chair and Scott Williams serves as Vice Chair.

Article III, Section 1(a) states, “The amended states that the officers of the Corporation shall appoint a president, a vice president, a secretary and a treasurer and such other officers as the Board may from time to time elect or appoint. One person may hold more than one office, except that the President shall not hold the office of Vice President or Secretary. Terms of the office shall be two years with the right of an officer to be reappointed.”

Article III, Section 2 explains the duties of the officers and designates that the president shall be the chief operating executive officer of the corporation, and subject to the authority of the Board, the president shall be in general charge of the properties and affairs of the corporation and execute all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other instruments in the name of the Corporation.

The City Manager of the City of Wylie shall be President.

Section 3 designates the Assistant City Manager as the first Vice President.

Section 4 designates the Finance Director as Treasurer.

Section 5 designates the City Secretary as the Secretary.

Current officers serving are: Brent Parker, President; Renae Ollie, Vice President; Melissa Brown, Treasurer, and Stephanie Storm, Secretary.

Pursuant to this article, the board should appoint all officers for a 2-year term. A copy of the 4B Bylaws and amendments thereto are attached for your review.

All new appointments will begin January 1, 2025 and end December 31, 2026.

Current Wylie Parks and Recreation 4B Board members include: Auston Foster, Whitney McDougall, Scott Hevel, Mayor Matthew Porter, Councilman Scott Williams, Councilman David R. Duke, and Councilman Sid Hoover.

**II.****BYLAWS OF  
WYLIE PARK AND RECREATION FACILITIES DEVELOPMENT  
CORPORATION****ARTICLE I****PURPOSE AND POWER**

Section 1. *Purpose.* The Corporation is incorporated for the purposes set forth in Article Four of its Articles of Incorporation, the same to be accomplished on behalf of the City of Wylie, Texas (the "City") as its duly constituted authority and instrumentality in accordance with the Development Corporation Act of 1979, as amended, Article 5190.6, Vernon's Ann. Civ. St., as amended, (the "Act"), and other applicable laws.

Section 2. *Powers.* In the fulfillment of its corporate purpose, the Corporation shall be governed by Section 4B of the Act, and shall have all powers set forth and conferred in its Articles of Incorporation, in the Act, and in other applicable law, subject to the limitations prescribed therein and herein and to the provisions thereof and hereof.

**ARTICLE II****BOARD OF DIRECTORS**

Section 1. *Powers, Numbers and Term of Office*

(a) The property and affairs of the Corporation shall be managed and controlled by a Board of Directors (the "Board") under the guidance and direction of the Wylie City Council and, subject to the restrictions imposed by law, by the Articles of Incorporation, and by these Bylaws, the Board shall exercise all of the powers of the Corporation.

(b) The Board shall consist of seven (7) directors, each of whom shall be appointed by the City Council (the "City Council") of the City and must be residents of the City of Wylie. Each director shall occupy a place (individually, the "Place" and collectively, the "Places") as designated herein. Places 1-4 are designated for the City

Councilmember Directors and Places 5-7 are designated for Citizen Boardmembers, of which at least one of the members will be appointed from the Park Board, and one member appointed from the Library Board. These appointments will be classified as citizenmember directors.

(c) The directors constituting the first Board shall be those directors named in the Articles of Incorporation. Successor directors shall have the qualifications, shall be of the classes of directors, and shall be appointed to the terms set forth in the Articles of Incorporation.

(d) The Corporation Board will chose from among its members a Chairman of the Board and a Vice Chairman of the Board. The Chairman will preside at all board meetings and the Vice Chairman will serve in its absence of the Chairman.

(e) Any director may be removed from office by the City Council at will.

**Section 2.                    *Meetings of Directors.*** The directors may hold their meetings at such place or places in the City as the Board may from time to time determine; provided, however, in the absence of any such determination by the Board, the meetings shall be held at the principal office of the Corporation as specified in Article V of these Bylaws.

**Section 3.                    *Notice of Meetings.***

(a) Regular meetings of the Board shall be held without the necessity of notice to the directors at such times and places as shall be designated from time to time by the Board. Special meetings of the Board shall be held whenever called by the Chairman of the Board, a majority of the directors, or by a majority of the City Council.

(b) The secretary shall give notice to each director of each special meeting in person or by mail, telephone or by facsimile, at least two (2) hours before the meeting. Unless otherwise indicated in the notice thereof, any and all matters pertaining to the purposes of the Corporation may be considered and acted upon at a special meeting. At any meeting at which every director shall be present, even though without any notice, any matter pertaining to the purpose of the Corporation may be considered and acted upon consistent with applicable law.

(c) Whenever any notice is required to be given to the Board, said notice shall be deemed to be sufficient if delivered to their home address in a sealed wrapper addressed to the person entitled thereto or by depositing same in a post office box in a sealed post-paid wrapper addressed to his or her post office address as it appears on the books of the Corporation, and such notice shall be deemed to have been given on the day of such mailing or delivery. Attendance of a director at a meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business on the grounds

that the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of, any regular or special meeting need be specified in the notice of such meeting, unless required by the Board. A waiver of notice in writing, signed by the person or persons entitled to said notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

**Section 4.                    *Open Meetings Act.*** All meetings and deliberations of the Board shall be called, convened, held, and conducted, and notice shall be given to the public, in accordance with the Texas Open Meeting Act, Article 6252-17, Vernon's Ann. Civ. St., as amended.

**Section 5.                    *Quorum.*** A majority of the directors shall constitute a quorum to conduct official business of the Corporation. The act of a majority of the directors present at a meeting at which a quorum is in attendance shall constitute the act of the Board and of the Corporation, unless the act of a greater number is required by law.

**Section 6.                    *Conduct of Business.***

(a) At the meetings of the Board, matters pertaining to the business of the Corporation shall be considered in accordance with rules of procedure as from time to time prescribed by the Board.

(b) At all meetings of the Board, the Chairman of the Board shall preside. In the absence of the Chairman, the Board Vice Chairman shall preside.

(c) The chairman will be a voting member of the board.

(d) The secretary of the Corporation shall act as secretary of all meetings of the Board, but in the absence of the secretary, the presiding officer may appoint any person to act as secretary of the meeting.

**Section 7.                    *Committees of the Board.*** The Board may designate two (2) or more directors to constitute an official committee of the Board to exercise such authority of the Board. It is provided, however, that all final, official actions of the Corporation may be exercised only by the Board. Each committee so designated shall keep regular minutes of the transactions of its meetings and shall cause such minutes to be recorded in books kept for that purpose in the principal office of the Corporation.

**Section 8.                    *Compensation of Directors.*** Directors shall not receive any salary or compensation for their services as directors. However, they shall be reimbursed for their actual expenses incurred in the performance of their official duties as directors.



## ARTICLE III

### OFFICERS

#### Section 1. *Titles and Terms of Office*

(a) The officers of the Corporation shall be a chairman and vice-chairman of the board of directors, a president, a first vice president, a secretary and a treasurer, and such other officers as the Board may from time to time elect or appoint. Terms of office shall be two (2) years with the right of an officer to be reappointed. The Board shall select from its members a Chairman of the Board and a Vice-Chairman of the Board.

(b) All officers shall be subject to removal from office at any time by vote of a majority of the City Council.

(c) A vacancy in the office of any officer shall be filled by a vote of a majority of the directors and the City Council.

Section 2. *Powers and Duties of the President.* The president shall be the chief operating executive officer of the Corporation, and, subject to the authority of the Board, the president shall be in general charge of the properties and affairs of the Corporation, and execute all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other instruments in the name of the Corporation. The City Manager of the City of Wylie shall be president.

Section 3. *Vice President.* The vice president shall have such powers and duties as may be prescribed by the Board and shall exercise the powers of the president during that officer's absence or inability to act, in their respective order. Any action taken by the vice president in the performance of the duties of the president shall be conclusive evidence of the absence or inability to act of the president at the time such action was taken. The Assistant to the City Manager shall be the first vice-president.

Section 4. *Treasurer.* The treasurer shall have the responsibility to see to the handling, custody, and security of all funds and securities of the Corporation in accordance with these bylaws. When necessary or proper, the treasurer may endorse and sign, on behalf of the Corporation, for collection or issuance, checks, notes and other obligations in or drawn upon such bank, banks or depositories as shall be designated by the Board consistent with these Bylaws. The treasurer shall see to the entry in the books of the Corporation full and accurate accounts of all monies received and paid out on account of the Corporation. The treasurer shall, at the expense of the Corporation, give such bond for the faithful discharge of his/her duties in such form and amount as the Board or the City Council may require. The Director of Finance of the City shall be

treasurer. All check writing authority will follow applicable City policies concerning authorizations, signatures and disbursements.

**Section 5. Secretary.** The secretary shall keep the minutes of all meetings of the Board in books provided for that purpose, shall give and serve all notices, may sign with the president in the name of the Corporation, and/or attest the signature thereto, all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other documents and instruments, except the books of account and financial records, securities, and such other books and appears as the Board may direct, all of which shall at all reasonable times be open to public inspection upon application at the office of the Corporation during business hours, and shall in general perform all duties incident to the office of secretary subject to the control of the Board. The City Secretary shall be the secretary.

**Section 6.** Any assistant treasurer and any assistant secretaries may, at the option of the Board, be employees of the City and the legal counsel shall be the attorney for the City and he shall designate any other attorney needed by the Corporation.

**Section 7. Compensation.** Officers who are members of the Board shall not receive any salary or compensation for their services, except that they shall be reimbursed for their actual expenses incurred in the performance of their official duties as officers.

## **ARTICLE IV**

### **FUNCTIONAL CORPORATE DUTIES AND REQUIREMENTS**

**Section 1. Facilities Capital Improvement Plan**

(a) It shall be the duty and obligation of the Board to finance and implement the "Community Services Facilities Capital Improvement Plan" as adopted by the Wylie City Council.

(b) In carrying out its obligations under section (a), the Corporation shall be authorized to exercise all rights and powers granted under the act, including, but not limited to Section 4B thereof.

(c) The Board shall periodically submit reports to the City Council as to the status of its activities in carrying out its obligations under this Section.

(d) Any and all agreements between the Corporation and other parties shall be authorized, executed, approved, and delivered in accordance with applicable law.

**Section 2.                    *Multi-Year Financial Plan (the "Plan").*** Prior to the beginning of the Fiscal Year, the president will submit a Multi-Year Financial Plan to the City Council for approval. The Plan will detail the utilization, investment and expenditure of funds and Debt scheduling for the Corporation. The Plan will serve as the financial guide for the corporation. The Board will approve the plan prior to the adoption of the Corporation's fiscal budget.

**Section 3.                    *Annual Corporate Budget.*** Prior to the commencement of each Fiscal Year of the Corporation, the Board shall adopt a proposed budget of expected revenues from sources set out in Section 6 of this article and proposed expenditures for the next ensuing fiscal year. The budget shall contain such classifications and shall be in such form as may be prescribed from time to time by the City Council. The president shall submit the budget to the City Council for approval prior to submittal to the Board for final adoption. The projection of revenues and all expenditures in the annual corporate budget will follow the guidelines outlined in the Multi-Year Financial Plan as adopted by the Board and the City Council. The budget will include administrative overhead, expenses and debt service.

**Section 4.                    *Books, Records, Audits.***

(a) The Corporation shall keep and properly maintain, in accordance with generally accepted accounting principals, complete books, records, accounts, and financial statements pertaining to its corporate funds, activities, and affairs.

(b) At the direction of the City Council, the books, records, accounts, and financial statements of the Corporation may be maintained for the Corporation by the accountants, staff and personnel of the City.

(c) The Corporation, or the City if the option described in subsection (b) is selected, shall cause its books, records, accounts, and financial statements to be audited at least once each fiscal year by an outside, independent, auditing and accounting firm selected by the City Council and approved by the Board. Such an audit shall be at the expense of the Corporation.

**Section 5.                    *Deposit and Investment of Corporation Funds.***

(a) All proceeds from loans or from the issuance of bonds, notes, or other debt instruments ("Obligations") issued by the Corporation shall be deposited and invested as provided in the resolution, order, indenture, or other documents authorizing or relating to their execution or issuance.

(b) Subject to the requirements of contracts, loan agreements, indentures or other agreements securing Obligations, all other monies of the Corporation, if any, shall be

deposited, secured, and/or invested in the manner provided for the deposit, security, and/or investment of the public funds of the City. The Board, with City Council approval, shall designate the accounts and depositories to be created and designated for such purposes, and the methods of withdrawal of funds there from for use by and for the purposes of the corporation upon the signature of its treasurer and such other persons as the Board designates. The accounts, reconciliation, and investment of such funds and accounts shall be performed by the Department of Finance of the City.

**Section 6.** *Expenditures of Corporate Money.* The sales and use taxes collected pursuant to Section 4B of the Act and proceeds from the investment of funds of the Corporation, the proceeds from the sale of property, and the proceeds derived from the sale of Obligations, may be expended by the Corporation for any of the purposes authorized by the Act, subject to the following limitations:

- (i) Expenditures from the proceeds of Obligations shall be identified and described in the orders, resolutions, indentures, or other agreements submitted for the approval by the City Council prior to the execution of loan or financing agreements or the sale and delivery of the Obligations to the purchasers thereof required by Section 7 of this Article;
- (ii) Expenditures that may be made from a fund created with the proceeds of Obligations, and expenditures of monies derived from sources other than the proceeds of Obligations may be used for the purpose of financing or otherwise providing one or more "Projects", as defined in Section 4B of the act. Expenditures shall be detailed in the Corporation's annual budget as approved by City Council and Board resolutions;
- (iii) All proposed expenditures shall be made in accordance with and shall be set forth in the Corporation's annual budget required by Section 3 of this Article or in contracts meeting the requirements of Section 1(d) of this Article.

**Section 7.** *Issuance of Obligations.* No obligations, including refunding obligations, shall be authorized or sold and delivered by the Corporation unless the City Council shall approve such Obligations by action taken prior to the date of sale of the obligations.

## **ARTICLE V**

### **MISCELLANEOUS PROVISIONS**

**Section 1.                   *Principal Office.***

(a) The principal office and the registered office of the Corporation shall be the registered office of the Corporation specified in the Articles of Incorporation.

(b) The Corporation shall have and shall continually designate a registered agent at its office, as required by the Act.

**Section 2.                   *Fiscal Year.*** The fiscal year of the Corporation shall be the same as the fiscal year of the City.

**Section 3.                   *Seal.*** The Seal of the corporation shall be determined by the Board of Directors.

**Section 4.                   *Resignations.*** Any director or officer may resign at any time. Such resignation shall be amended in writing and shall take effect at the time specified therein, or, if no time is specified, at the time of its receipt by the Secretary. The acceptance of resignation shall not be necessary to make it effective, unless expressly so provided in the resignation.

**Section 5.                   *Approval or Advice and Consent of the City Council.*** To the extent that these Bylaws refer to any approval by the City or refer to advice and consent by the City Council, such advice and consent shall be evidenced by one for the following; resolution, minute order or motion duly adopted by the City Council.

**Section 6.                   *Services of City Staff and Officers.*** Subject to the authority of the City Manager under the Charter of the City, the Corporation shall utilize the services and the staff employees of the City. All requests for staff time or inquiries of Staff will be requested through the City Manager's Office. The Corporation shall pay reasonable compensation to the City for such services, and the performance of such services does not materially interfere with the other duties of such personnel of the City.

**Section 7.                   *Indemnification of Directors, Officers and Employees.***

(a) As provided in the Act and the Articles of Incorporation, the Corporation is, for the purposes of the Texas Tort Claims Act (Subchapter A, Chapter 101, Texas Civil Practices and Remedies Code), a governmental unit and its actions are governmental functions.

(b) The Corporation shall indemnify each and every member of the Board, its Officers and its employees, and each member of the City Council and each employee of the City, to the fullest extent permitted by law, against any and all liability or expense, including attorneys fees, incurred by any of such persons by reason of any actions or omissions that may arise out of the functions and activities of the Corporation. The attorney for the Corporation is authorized to provide a defense for members of the Board, officers, and employees of the Corporation.

## **ARTICLE VI**

### **EFFECTIVE DATE, AMENDMENTS**

Section 1. *Effective Date.* These Bylaws shall become effective upon the occurrence of the following events:

- (1) the approval of these Bylaws by the City Council; and
- (2) the adoption of these Bylaws by the Corporation Board.

Section 2. *Amendments to Articles of Incorporation and Bylaws.* The Articles of Incorporation of the Corporation and these Bylaws may be amended only in the manner provided in the Articles of Incorporation and the Act.

**AMENDMENTS TO BYLAWS OF  
WYLIE PARK AND RECREATION FACILITIES DEVELOPMENT  
CORPORATION**

The following Sections of the Bylaws of Wylie Park and Recreation Facilities Development Corporation adopted by Resolution 95-01 are amended as set forth below:

**Article II – Board of Directors, Section 1 – Powers, Numbers and Term of Office, Subsections (b) and (c)** are amended to read as follows:

(b) The Board shall consist of seven (7) directors, each of whom shall be appointed by the City Council (the “City Council”) of the City and must be residents of the City of Wylie. Each director shall occupy a place (individually, the “Place” and collectively, the “Places”) as designated herein. Places 1-4 are designated for the City Councilmember Directors and Places 5-7 are designated for Citizen Board members, of which at least one of the members will be appointed from the Park Board. These appointments will be classified as citizen member directors.

(c) Each member of the Board shall be appointed by the City Council for a two (2) year term. Any vacancy occurring before a term is completed shall be filled by appointment by the City Council as set forth in the Articles of Incorporation. All directors shall have the qualifications set forth herein and in the Articles of Incorporation.

**Article II – Board of Directors, Section 3 – Notice of Meetings** is amended to read as follows:

Section 3. *Notice of Meetings.* To the extent that the Open Meetings Act conflicts with the provisions of this section, the Open Meetings Act shall govern.

(a) Regular meetings and Special meetings of the Board shall be held, following written notice to the Directors by the City Secretary, at such times and places as shall be designated from time to time by the Board. Written notice to each Director may be provided by first class mail, electronic mail or hand delivery and shall be considered provided on the day it is sent and the written notice shall be sent on or before the date the notice of the meeting is posted at City Hall in accordance with the Open Meetings Act. Special Meetings of the Board shall be held whenever called by the Chair of the Board, by a majority of the directors, by the Mayor of the City, or by a majority of the City Council. Nothing contained in this Section 3 shall vitiate the notice requirements contained in Section 4 hereafter.

(b) The City Secretary shall give notice to each director of each Special Meeting in person, by mail, by electronic mail, or telephone, at least seventy two (72) hours before the meeting, unless deemed an emergency meeting by Section 551.045 of the Open Meetings Act. Such notice shall be considered provided on the day it is sent or on the day it is verbally conveyed or on the day a voice message is left with the notice information. Unless otherwise indicated in the notice thereof, any and all matters

pertaining to the purposes of the Corporation may be considered as acted upon at a Special Meeting. At any meeting at which every director shall be present, even though without notice, any matter pertaining to the purpose of the Corporation may be considered and acted upon consistent with applicable law.

Whenever any notice is required to be given to the Board, said notice shall be deemed to be sufficient if given by depositing the same in a post office box in a sealed postpaid wrapper addressed to the person entitled thereto at his or her post office address as it appears on the books of the Corporation or said notice shall be deemed sufficient if sent by electronic mail to the person entitled thereto at his or her electronic mail address as it appears on the books of the Corporation. Attendance of a director at a meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called or convened.

**Article II – Board of Directors, Section 4 – Open Meetings Act** is amended to read as follows:

Section 4. *Open Meetings Act.* Notwithstanding anything contained herein to the contrary, all meetings and deliberations of the Board shall be called, convened, held and conducted, and notice shall be given to the public, in accordance with the Texas Open Meetings Act, Texas Government Code (Vernon's) Chapter 551, as amended (herein referred to as the "Open Meetings Act").

**Article II – Board of Directors, Section 9 – Powers and Duties of the Chairman and Vice Chairman of the Board** is added to read as follows:

Section 9. *Powers and Duties of the Chairman and Vice Chairman of the Board.*

The Chairman of the Board (the "Chair") shall be the presiding officer of the Board with the following authority:

- (a) Shall preside over all meetings of the Board.
- (b) Shall vote on all matters coming before the Board.
- (c) Shall have the authority, upon notice to the members of the Board as set forth herein, to call a special meeting of the Board when in his or her judgment such a meeting is required.
- (d) Shall have the authority to appoint, with Board approval, standing committees to aid and assist in its business undertakings or other matters incidental to the operations and functions of the Board.



(e) Shall have the authority to appoint, with Board approval, ad hoc committees which may address issues of a temporary nature of concern or which have a temporary affect on the business of the Board.

In addition to the above mentioned duties, the Chair shall perform all duties incidental to the office, and such other duties as shall be prescribed from time to time by the Board.

The Vice Chair shall have such powers and duties as may be prescribed by the Board and shall exercise the powers of the Chair of the Board during that officer's absence or inability to act. Any action taken by the Vice Chair in the performance of the duties of the Chair of the Board shall be conclusive evidence of the Chair's absence or inability to act as Chair at the time such action was taken.

**Article III – Officers, Section 1 – Titles and Terms of Office and Section 3 – Vice President** is amended to read as follows:

Section 1. *Titles and Terms of Office.*

(a) The officers of the Corporation shall be a President, a Vice President, a Secretary and a Treasurer, and such other officers as the Board may from time to time elect or appoint. One person may hold more than one office, except that the President shall not hold the office of Vice President or Secretary. Terms of office shall be two (2) years, with the right of an officer to be reappointed.

(b) All officers shall be elected by and be subject to removal from office at any time by a vote of a majority of the entire Board.

(c) A vacancy in the office of any officer shall be filled for the remaining term by a vote of a majority of the entire Board.

(d) All officers shall be subject to removal from office at any time by a vote of the majority of the City Council.

Section 3. *Vice President.* The Vice President shall have such powers and duties as may be prescribed by the Board and shall exercise the powers of the president during that officer's absence or inability to act. Any action taken by the Vice President in performance of the duties of the President shall be conclusive evidence of the absence or inability to act of the president at the time such action was taken. The Assistant City Manager shall be the Vice President.

**Article IV – Functional Corporate Duties and Requirements, Section 1 – Facilities Capital Improvement Plan and Section 2 – Multi-Year Financial Plan** are hereby amended to read as follows:

Section 1. *Facilities Capital Improvement Plan.*

(a) It shall be the duty and obligation of the Board to finance and implement the Facilities Capital Improvement Plan as adopted by the Wylie City Council.

(b) In carrying out its obligations under Section (a), the Corporation shall be authorized to exercise all rights and powers granted under the Act, including, but not limited to Section 4B thereof.

(c) The President shall periodically submit reports to the City Council as to the status of its activities in carrying out its obligations under this Section.

(d) Any and all agreements between the Corporation and other parties shall be authorized, executed, approved, and delivered in accordance with applicable law.

Section 2. *Multi-Year Financial Plan (the "Plan").* Prior to the beginning of the Fiscal Year, the President will submit a Multi-Year Financial Plan to the City Council for approval. The Plan will detail the utilization, investment and expenditure of funds and Debt scheduling for the Corporation. The Plan will serve as the financial guide for the corporation. The Board will approve the plan prior to or contemporaneously with the adoption of the Corporation's fiscal budget.

**Article V – Miscellaneous Provisions, Section 4 – Resignations and Section 7 – Indemnification of Directors, Officers and Employees** are hereby amended to read as follows:

Section 4. *Resignations.* Any director or officer may resign at any time. Such resignation shall be tendered in writing and shall take effect at the time specified therein, or, if no time is specified, at the time of its receipt by the Secretary. The acceptance of resignation shall not be necessary to make it effective, unless expressly so provided in the resignation. Any director no longer serving in the capacity for which he was appointed will be deemed resigned and a qualified replacement will be appointed by the City Council.


Section 7. *Indemnification of Directors, Officers and Employees.*

(a) As provided in the Act and the Articles of Incorporation, the Corporation is, for the purposes of the Texas Tort Claims Act (Subchapter A, Chapter 101, Texas Civil Practices and Remedies Code, as it exists or may be amended), a governmental unit and its actions are governmental functions.

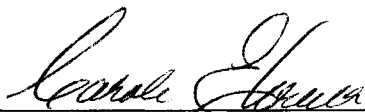
(b) The Corporation shall indemnify each and every member of the Board, its officers and its employees, and each member of the City Council and each employee of the City, to the fullest extent permitted by law, against any and all liability or expense, including attorneys fees, incurred by any of such persons by reason of any actions or omissions that may arise out of the functions and activities of the Corporation. The

attorney for the Corporation is authorized to provide a defense for members of the Board, officers, and employees of the Corporation.

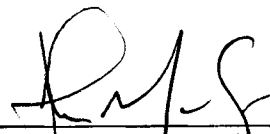
**Adopted this 6th day of December, 2005.**

  
 \_\_\_\_\_  
 Chairman of the Board  
 Print Name: John Mondy

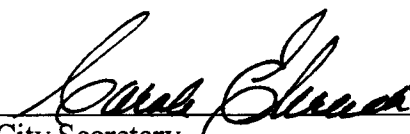
**Attest:**

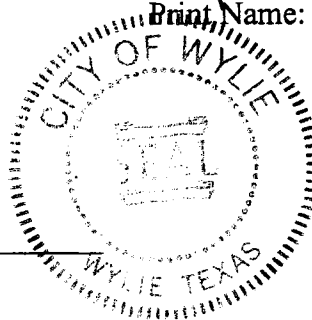
  
 \_\_\_\_\_  
 Secretary of the Corporation  
 Print Name: Carole Ehrlich

**APPROVED BY THE CITY COUNCIL OF THE CITY OF WYLIE BY  
 RESOLUTION NUMBER 2005-37(R) ON THE 6th DAY OF DECEMBER, 2005.**

  
 \_\_\_\_\_  
 Mayor of the City of Wylie, Texas  
 Print Name: John Mondy

**Attest:**

  
 \_\_\_\_\_  
 City Secretary  
 Print Name: Carole Ehrlich





# Wylie City Council

## AGENDA REPORT

**Department:** Finance

**Prepared By:** Melissa Brown

**Account Code:** \_\_\_\_\_

### Subject

Consider, and act upon, approval of the FY 2024-2025 4B Budget and authorize expenditures for the FY 2024-2025 Community Services Facilities Capital Improvement Plan.

### Recommendation

Motion to approve the Item as presented.

### Discussion

The Parks and Recreation Facilities Development Corporation was established in accordance with State law as a result of the January 15, 1994 election approving the ½ cent sales tax for parks and recreation projects. The Board of Directors for the Corporation are:

Councilmember	David R. Duke
Councilmember	Scott Williams
Councilmember	Sid Hoover
Councilmember	Matthew Porter
Park Board Member	Auston Foster
Park Board Member	Whitney McDougall
Park Board Member	Scott Hevel

As set out in the Articles of Incorporation, the Board has the power to authorize the expenditures of sales tax receipts for projects approved by the City Council. Further, the Bylaws state that “It shall be the duty and obligation of the Board to finance and implement the Community Services Facilities Capital Improvement Plan as adopted by the Wylie City Council.” Bylaws further state that “The President shall submit the budget to the City Council for approval prior to submission to the Board for final adoption.”

The activities of the 4B Corporation are accounted for in two fund types: 4B Sales Tax Revenue Fund and the 4B Debt Service Fund. The 4B Sales Tax Revenue Fund includes departments for the Brown House, Senior Activities, Recreation Center, Stonehaven House, and a portion of Parks and Combined Services. The proposed revenues for the FY 2024-2025 budget year are \$6,214,492 which includes a 10% increase in sales tax revenue from FY 23-24. Some highlights for the proposed expenditures of \$8,730,050 include two new equipment operators, three part-time GSS positions transitioned to full time, playground shade at Founders Park, parking plans for Community Park and Founders Park, various playground replacements, vehicles, and equipment. A healthy fund balance of \$2,238,689 is projected and the fund balance policy requirement is 25% of budgeted sales tax revenue which is equal to \$1,247,554.

The 4B Debt Service Fund will make bond payments of principal and interest for FY 2024-2025 totaling \$390,775 which is supported by a transfer from the 4B Sales Tax Revenue Fund. After this payment, there will be no outstanding bond debt for the 4B Fund.

## 4B Sales Tax Revenue Fund

### Department Description

The Wylie Parks and Recreation Facility Development Corporation promotes park and recreation development within the City of Wyle. This special revenue fund is restricted by State legislation to improve the city's appeal as a place to live, work, and visit. It is supported by a half-cent of sales tax collected within the city's boundaries. This fund includes 4B Brown House, 4B Community Park Center, 4B Parks, 4B Recreation Center, 4B Stonehaven House, and 4B Combined Services.

4B SALES TAX REVENUE FUND

Special Revenue Other Funds

Fund Summary

4B Sales Tax Revenue Fund

<b>Audited 4B Sales Tax Revenue Fund Ending Balance 09/30/23</b>	<b>\$ 6,848,645</b>
Projected '24 Revenues	5,717,351
Available Funds	12,565,996
Projected '24 Expenditures	(7,322,253) <sup>(a)</sup>
Estimated Ending Fund Balance 09/30/24	\$ 5,243,743
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$ 5,243,743</b>
Budgeted Revenues '25	6,214,492 <sup>(b)</sup>
Budgeted Expenditures '25	(5,817,003)
Recommend Request (Recurring Expense)	\$ (189,557)
New Fleet and Equipment One Time Uses	\$ (2,723,490)
Carryforward Expenditures	\$ (489,496)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$ 2,238,689 <sup>(c)</sup></b>

- a) Carry forward items are taken out of projected 2024 expense and included in 2025 expense. See manager’s letter for detailed list totaling \$489,496.
- b) Total includes sales tax revenue and revenue from the Recreation Center.
- c) Policy requirement is 25% of budgeted sales tax revenue (\$4,990,217 x 25% = \$1,247,554)

## 4B SALES TAX REVENUE FUND

### 4B Sales Tax Revenue Fund Summary of Revenues and Expenditures

	2022-2023 Actual	2023-2024 Budget	2023-2024 Projected	2024-2025 Budget
<b>Revenues:</b>				
Sales Taxes	4,611,796	4,536,561	4,536,561	4,990,217
Service Fees	1,067,672	940,000	940,000	945,000
Interest & Misc. Income	236,049	219,939	219,939	279,275
Transfers from Other Funds (OFS)	-	20,851	20,851	-
<b>Total Revenues</b>	<b>\$ 5,915,517</b>	<b>\$ 5,717,351</b>	<b>\$ 5,717,351</b>	<b>\$ 6,214,492</b>
<b>Expenditures:</b>				
Brown House	253,853	419,695	329,315	493,030
Senior Center	574,537	750,737	750,737	886,340
4B Parks	1,100,638	3,778,793	3,382,297	4,519,282
Recreation Center	2,069,214	2,472,126	2,472,126	2,760,879
Stonehaven House	5,500	121,000	-	121,000
Combined Services	1,663,050	387,778	387,778	439,015
<b>Total Expenditures</b>	<b>\$ 5,666,792</b>	<b>\$ 7,930,129</b>	<b>\$ 7,322,253</b>	<b>\$ 9,219,546</b>

4B SALES TAX REVENUE FUND

Budget FY 2024-2025

112-4B Sales Tax Revenue Fund

4B Sales Tax Revenue Fund Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
40210 SALES TAX	4,611,796	4,536,561	4,536,561	4,990,217
<b>Total Taxes</b>	<b>4,611,796</b>	<b>4,536,561</b>	<b>4,536,561</b>	<b>4,990,217</b>
44150 RECREATION MEMBERSHIP FEES	647,661	600,000	600,000	600,000
44152 RECREATION MERCHANDISE	21,009	10,000	10,000	15,000
44156 RECREATION CLASS FEES	399,002	330,000	330,000	330,000
<b>Total Service Fees</b>	<b>1,067,672</b>	<b>940,000</b>	<b>940,000</b>	<b>945,000</b>
46110 ALLOCATED INTEREST EARNINGS	192,547	174,664	174,664	234,000
<b>Total Interest Income</b>	<b>192,547</b>	<b>174,664</b>	<b>174,664</b>	<b>234,000</b>
48120 COMMUNITY ROOM FEES	37,854	45,000	45,000	45,000
48410 MISCELLANEOUS INCOME	5,648	275	275	275
<b>Total Miscellaneous Income</b>	<b>43,502</b>	<b>45,275</b>	<b>45,275</b>	<b>45,275</b>
49600 INSURANCE RECOVERIES	-	20,851	20,851	-
<b>Total Other Financing Sources</b>	<b>-</b>	<b>20,851</b>	<b>20,851</b>	<b>-</b>
<b>Total 4B Sales Tax Revenue Fund Revenues</b>	<b>5,915,517</b>	<b>5,717,351</b>	<b>5,717,351</b>	<b>6,214,492</b>

Special Revenue Other Funds





## 4B Brown House



### Department Description

The Parks and Recreation 4B Brown House supports the operation of the Welcome Center at the Historic Thomas and Mattie Brown House. The Welcome Center ensures the ongoing preservation of local history. This establishment welcomes visitors and provides a rare glimpse into Wylie's rich and colorful background. Funding comes from sales tax revenue. Wylie Parks and Recreation's mission is to spark connection with self, family, and community through meaningful park and recreation experiences.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Health, Safety, and Well-Being</b>	Continue assessing and adjusting services and amenities to meet the needs of guests.
		Continue to enhance the Welcome Center experience with new history exhibits, tours, and educational opportunities.
		Continue to support downtown events and cooperative services, e.g. Boo on Ballard, Bluegrass, and Arts Festival.
		Continue intricate facility maintenance and preservation.
	<b>Financial Health</b>	Prepare One Year Business Plan.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	<b>Community Focused Government</b>	Support downtown events: Pedal Care Race, Picnic on Ballard, Bluegrass, Boo On Ballard, and Arts Festival.
		Launch of the Victorian Christmas Market.
		Extensive repairs to woodwork and exterior painting.
	<b>Culture</b>	Robust Wylie-focused history and educational exhibits about the early days of American Base Ball, Gibson Girls, the Railroad, Victorian holiday celebrations, Food Glorious Food, Victorian clothing, Mourning Habits of the Victorians, Dia de Los Muertos, Houdini, and Orson Welles.

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
GUEST SERVICES SPECIALIST	0.5	3.0	3.0	0.5
PARKS AND RECREATION SUPERVISOR	1.0	1.0	1.0	1.0
RECREATION MONITOR - BROWN HOUSE	2.5	2.5	2.5	3.0
<b>Total</b>	<b>4.0</b>	<b>6.5</b>	<b>6.5</b>	<b>4.5</b>

### Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Attendance - General Hourly Headcount	795	400	500	8,445	9,000
Celebrations - Participants, No Charge Downtown Events	3,000	3,000	3,000	3,500	3,500

## 4B BROWN HOUSE

## Budget FY 2024-2025

## 112-4B Sales Tax Revenue Fund

## 4B Brown House



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	57,394	66,279	66,279	70,678
51112 SALARIES - PART TIME	84,593	97,388	97,388	129,260
51130 OVERTIME	-	1,000	1,000	1,150
51140 LONGEVITY PAY	380	428	428	951
51310 TMRS	11,633	11,419	11,419	14,698
51410 HOSPITAL & LIFE INSURANCE	12,319	13,876	13,876	15,281
51420 LONG-TERM DISABILITY	139	244	244	262
51440 FICA	8,614	10,445	10,445	12,526
51450 MEDICARE	2,015	2,443	2,443	2,930
51470 WORKERS COMP PREMIUM	240	321	321	424
51480 UNEMPLOYMENT COMP (TWC)	87	810	810	468
<b>TOTAL PERSONNEL SERVICES</b>	<b>177,414</b>	<b>204,653</b>	<b>204,653</b>	<b>248,628</b>
52010 OFFICE SUPPLIES	877	1,008	1,008	1,008
52130 TOOLS/ EQUIP (NON-CAPITAL)	14,556	7,655	7,655	13,455
52210 JANITORIAL SUPPLIES	179	2,621	2,621	1,211
52250 MEDICAL & SURGICAL	96	360	360	360
52610 RECREATIONAL SUPPLIES	-	3,910	3,910	3,910
52650 RECREATION MERCHANDISE	5,917	7,500	7,500	7,500
52710 WEARING APPAREL & UNIFORMS	-	625	625	625
52810 FOOD SUPPLIES	207	525	525	525
<b>TOTAL SUPPLIES</b>	<b>21,832</b>	<b>24,204</b>	<b>24,204</b>	<b>28,594</b>
54910 BUILDINGS	8,510	142,800	52,420	162,800
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>8,510</b>	<b>142,800</b>	<b>52,420</b>	<b>162,800</b>
56040 SPECIAL SERVICES	31,339	27,583	27,583	32,853
56080 ADVERTISING	5,571	5,960	5,960	5,960
56110 COMMUNICATIONS	1,254	1,500	1,500	1,500
56140 REC CLASS EXPENSES (BH)	540	2,900	2,900	2,900
56180 RENTAL	-	1,900	1,900	1,900
56210 TRAVEL & TRAINING	2,572	3,250	3,250	3,250
56250 DUES & SUBSCRIPTIONS	4,821	4,945	4,945	4,645
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>46,097</b>	<b>48,038</b>	<b>48,038</b>	<b>53,008</b>
<b>Total 4B Brown House</b>	<b>253,853</b>	<b>419,695</b>	<b>329,315</b>	<b>493,030</b>

## 4B Community Park Center



### Department Description

The Parks and Recreation 4B Community Park Center supports the operation of the Community Park Center. Programs support the well-being of Wylie citizens, ages 55 years and older, by providing recreational and educational opportunities. The division ensures the ongoing operations and marketing of these programs. Funding comes from sales tax revenue. Wylie Parks and Recreation's mission is to spark connection with self, family, and community through meaningful park and recreation experiences.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	<b>Health, Safety, and Well-Being</b>	Continue assessing and adjusting services and amenities to meet the needs of guests.
		Offer rentals and programs for all ages.
		Replace a bus with a van.
	<b>Financial Health</b>	Prepare One Year Business Plan.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	<b>Health, Safety, and Well-Being</b>	Renovations included ADA restrooms, a separate fitness area, cosmetic upgrades, flooring upgrades, and additional parking and lighting.
		Support downtown events: Pedal Car Race, Picnic on Ballard, Bluegrass, Boo On Ballard, and Arts Festival.
		Rebranding of the facility, including a name change.
	<b>Community Focused Government</b>	Provided facility and staff support for elections.

### Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	1.0	1.0	1.0	1.0
BUS DRIVER	0.5	0.5	0.5	0.5
GUEST SERVICES SPECIALIST	2.0	2.0	2.0	2.5
PARKS AND RECREATION SUPERVISOR	1.0	1.0	1.0	1.0
RECREATION MONITOR - CPC	4.0	4.0	4.0	4.0
RECREATION PROGRAMMER - COMMUNITY PARK CENTER	1.0	1.0	1.0	1.0
<b>Total</b>	<b>9.5</b>	<b>9.5</b>	<b>9.5</b>	<b>10.0</b>

### Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Attendance - General Hourly Headcount	47,011	38,500	40,000	41,023	43,000
Paid Activities - Participants	1,724	1,175	1,200	1,561	1,400

## 4B COMMUNITY PARK CENTER

## Budget FY 2024-2025

## 112-4B Sales Tax Revenue Fund

## 4B Community Park Center



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	150,599	168,651	168,651	226,179
51112 SALARIES - PART TIME	199,890	237,001	237,001	250,348
51130 OVERTIME	2,036	2,000	2,000	3,450
51140 LONGEVITY PAY	1,100	1,236	1,236	2,844
51310 TMRS	36,953	37,280	37,280	45,980
51410 HOSPITAL & LIFE INSURANCE	30,862	34,929	34,929	49,906
51420 LONG-TERM DISABILITY	365	632	632	837
51440 FICA	21,158	25,351	25,351	29,858
51450 MEDICARE	4,948	5,929	5,929	6,983
51470 WORKERS COMP PREMIUM	3,012	4,215	4,215	2,532
51480 UNEMPLOYMENT COMP (TWC)	157	2,160	2,160	1,170
<b>TOTAL PERSONNEL SERVICES</b>	<b>451,080</b>	<b>519,384</b>	<b>519,384</b>	<b>620,087</b>
52010 OFFICE SUPPLIES	1,680	1,848	1,848	1,998
52130 TOOLS/ EQUIP (NON-CAPITAL)	9,642	10,500	10,500	17,300
52210 JANITORIAL SUPPLIES	706	3,020	3,020	3,020
52250 MEDICAL & SURGICAL	696	1,200	1,200	1,200
52310 FUEL & LUBRICANTS	5,762	9,000	9,000	9,000
52610 RECREATIONAL SUPPLIES	27,022	25,730	31,730	43,730
52650 RECREATION MERCHANDISE	273	4,475	4,475	4,475
52710 WEARING APPAREL & UNIFORMS	1,378	2,380	2,380	2,380
52810 FOOD SUPPLIES	519	700	700	750
<b>TOTAL SUPPLIES</b>	<b>47,678</b>	<b>58,853</b>	<b>64,853</b>	<b>83,853</b>
54530 HEAVY EQUIPMENT	15,022	18,500	12,500	13,000
54910 BUILDINGS	2,920	4,900	4,900	13,900
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>17,942</b>	<b>23,400</b>	<b>17,400</b>	<b>26,900</b>
56040 SPECIAL SERVICES	15,198	16,885	16,885	16,885
56080 ADVERTISING	3,002	3,503	3,503	3,503
56110 COMMUNICATIONS	1,657	2,172	2,172	2,172
56140 REC CLASS EXPENSES	15,348	27,025	27,025	27,025
56180 RENTAL	1,672	1,800	1,800	2,300
56210 TRAVEL & TRAINING	12,846	17,325	17,325	17,825
56250 DUES & SUBSCRIPTIONS	5,738	7,090	7,090	7,490
56360 ACTIVENET ADMINISTRATIVE FEES	2,376	3,300	3,300	3,300
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>57,837</b>	<b>79,100</b>	<b>79,100</b>	<b>80,500</b>
58510 MOTOR VEHICLES	-	70,000	70,000	75,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>70,000</b>	<b>70,000</b>	<b>75,000</b>
<b>Total 4B Community Park Center</b>	<b>574,537</b>	<b>750,737</b>	<b>750,737</b>	<b>886,340</b>

## 4B Parks


### Department Description

The Parks and Recreation Department 4B Parks supports the maintenance of athletic fields and some park maintenance. This division is responsible for developing and maintaining athletic complexes and parks throughout the city. Funding comes from sales tax revenue. Wylie Parks and Recreation's mission is to spark connection with self, family, and community through meaningful park and recreation experiences. In Fiscal Year 2025, nine positions were moved from General Fund Parks. These positions were Equipment Operators and seasonal mowers.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
 <b>Health, Safety, and Well-Being</b>		Continue assessing and adjusting services and amenities to meet the needs of guests.
		Generate the PARD/PW Service Center renovation plan.
		Generate Community Park parking design and initiate construction.
		Generate Founders Park parking design.
		Generate Braddock Park concept plan.
		Add/replace equipment: Ride On Broadcaster, Spray Rig, Front Loader, and Truck.
		Expand Pickleball Courts.
		Replace playgrounds at Riverway and Sage Creek parks.
		Add shade covering at the new Pirate Cove Playground.
		Renovate South Fields at Founders Park.
 <b>Financial Health</b>		Prepare One Year Business Plan.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
 <b>Health, Safety, and Well-Being</b>		Hired new Equipment Operator I for the Athletics Division.
		Completed Community Park Playground Phase 2 Installation.
		Completed Community Park Playground Poured-In-Place Surfacing.
		Replaced one Zero Turn Mower.
		Replaced a 5900 Large Mower for Athletic Fields.
		Installed a new pavilion at the Library Garden.
		Replaced Pirate Cove Playground at Founders Park.
		Completed the construction of the new Dog Park at the Municipal Complex.
		Completed the North Field Renovation at Founders Park.
		Supported downtown events: Pedal Car Race, Picnic on Ballard, Bluegrass, Boo On Ballard, and Arts Festival.



4B PARKS

Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
EQUIPMENT OPERATOR I	1.0	3.0	4.0	13.0
EQUIPMENT OPERATOR II	-	1.0	1.0	2.0
IRRIGATION TECHNICIAN	-	1.0	1.0	1.0
MAINTENANCE WORKER	3.0	-	-	-
PARKS AND RECREATION SUPERVISOR	1.0	1.0	1.0	1.0
SUMMER MOWER	-	-	-	0.8
Total	5.0	6.0	7.0	17.8

Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Rentals - Participants, Youth Sports Local Leagues	5,066	5,500	5,500	4,784	5,000
Rentals - Participants, Private Teams	13,898	10,000	12,000	14,500	12,000

## 4B PARKS

## Budget FY 2024-2025

## 112-4B Sales Tax Revenue Fund

## 4B Parks



	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	276,230	356,527	356,527	856,981
51112 SALARIES - PART TIME	-	-	-	28,080
51130 OVERTIME	13,895	16,500	16,500	45,500
51140 LONGEVITY PAY	2,624	3,019	3,019	9,849
51310 TMRS	45,496	58,287	58,287	143,480
51410 HOSPITAL & LIFE INSURANCE	61,545	85,043	85,043	211,859
51420 LONG-TERM DISABILITY	482	1,349	1,349	3,171
51440 FICA	17,417	23,314	23,314	58,151
51450 MEDICARE	4,073	5,453	5,453	13,600
51470 WORKERS COMP PREMIUM	4,183	5,287	5,287	7,418
51480 UNEMPLOYMENT COMP (TWC)	68	1,890	1,890	2,457
<b>TOTAL PERSONNEL SERVICES</b>	<b>426,013</b>	<b>556,669</b>	<b>556,669</b>	<b>1,380,546</b>
52130 TOOLS/ EQUIP (NON-CAPITAL)	32,767	-	-	-
52710 WEARING APPAREL & UNIFORMS	3,683	740	740	740
<b>TOTAL SUPPLIES</b>	<b>36,450</b>	<b>740</b>	<b>740</b>	<b>740</b>
56040 SPECIAL SERVICES	-	1,000	1,000	26,000
56210 TRAVEL & TRAINING	-	1,500	1,500	1,500
56570 ENGINEERING/ARCHITECTURAL	-	50,000	24,000	151,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>-</b>	<b>52,500</b>	<b>26,500</b>	<b>178,500</b>
58150 LAND-BETTERMENTS	459,192	2,912,262	2,612,262	2,370,000
58510 MOTOR VEHICLES	-	65,851	-	135,851
58530 HEAVY EQUIPMENT	-	-	-	140,000
58570 ENGINEERING/ARCHITECTURAL	165,434	28,771	24,126	313,645
58850 MAJOR TOOLS & EQUIPMENT	13,549	162,000	162,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>638,175</b>	<b>3,168,884</b>	<b>2,798,388</b>	<b>2,959,496</b>
<b>Total 4B Parks</b>	<b>1,100,638</b>	<b>3,778,793</b>	<b>3,382,297</b>	<b>4,519,282</b>

## 4B Recreation Center



### Department Description

The Parks and Recreation 4B Recreation Center supports the operation of the Wylie Recreation Center, which supports the well-being of Wylie citizens by providing access to recreational and education programs. The division ensures the ongoing operations and marketing of recreational programs at the Wylie Recreation Center. Funding comes from sales tax revenue. Wylie Parks and Recreation’s mission is to spark connection with self, family, and community through meaningful park and recreation experiences.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals		Objectives
	Health, Safety, and Well-Being	Continue assessing and adjusting services and amenities to meet the needs of guests.
	Financial Health	Continue analyzing and addressing user fees to support a reasonable cost recovery.

### Fiscal Year 2024 Accomplishments

Strategic Goals		Accomplishments
	Health, Safety, and Well-Being	Support downtown events: Pedal Car Race, Picnic on Ballard, Bluegrass, Boo On Ballard, and Arts Festival.
		2024 Best Fitness Facility - Wylie News Reader Poll.
		Provided 22% “NEW” camp and class opportunities. The national benchmark is 20%.
		Added more Open Play times for pickleball, volleyball, and badminton.
		19% increase in Rec Pass Holders from FY ‘23. 43% of Summer Camp registrations have Rec Passes.
	Financial Health	Updated the following fitness equipment: two treadmills, two AMTs, and a diverging lat pulldown.
		Rec Pass Revenue increased per month by an average of 38%.
		Completed a Rental Fee and Amenity Assessment.
		17% increase in Summer Camp revenue over FY ‘23.
		Added a tap to pay option for increased payment opportunities.
		Participant:Brochure Rate 1:2 (national benchmark is 1:50).
		Launched One Year Business Plan.



## 4B RECREATION CENTER

## Staffing

	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
ADMIN ASSISTANT I	1.0	1.0	1.0	1.0
CUSTODIAN	-	-	1.5	1.5
GUEST SERVICES SPECIALIST	7.0	7.0	7.5	8.5
MAINTENANCE TECHNICIAN	1.0	1.0	1.0	1.0
PARKS AND RECREATION SUPERVISOR	1.0	2.0	2.0	2.0
RECREATION MANAGER	1.0	-	-	-
RECREATION MONITOR - RECREATION	13.0	13.0	13.0	13.0
RECREATION PROGRAMMER - RECREATION	3.0	3.0	3.0	3.0
<b>Total</b>	<b>27.0</b>	<b>27.0</b>	<b>29.0</b>	<b>30.0</b>

## Activity Demand / Activity Workload

Measure	FY 2022 Actual	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Attendance - General Hourly Headcount	330,307	381,000	350,000	385,000	380,000
Paid Activities - Participants	5,089	5,250	5,500	6,000	5,750
Rentals - Hours Per Year, Private Parties	500	500	525	645	575

## 4B RECREATION CENTER

## Budget FY 2024-2025

112-4B Sales Tax Revenue Fund  
4B Recreation Center

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
51110 SALARIES	368,044	477,066	461,466	623,834
51112 SALARIES - PART TIME	575,499	698,531	690,731	745,914
51130 OVERTIME	4,213	7,000	7,000	8,050
51140 LONGEVITY PAY	2,224	2,645	2,645	6,227
51270 REC INSTRUCTOR PAY	87,774	60,000	60,000	83,000
51310 TMRS	82,200	101,930	99,512	130,142
51410 HOSPITAL & LIFE INSURANCE	94,063	124,140	119,800	161,861
51420 LONG-TERM DISABILITY	1,129	1,808	1,750	2,309
51440 FICA	62,644	77,267	75,816	84,922
51450 MEDICARE	14,651	18,070	17,731	19,859
51470 WORKERS COMP PREMIUM	13,808	16,731	16,731	3,772
51480 UNEMPLOYMENT COMP (TWC)	596	5,940	5,940	2,925
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,306,845</b>	<b>1,591,128</b>	<b>1,559,122</b>	<b>1,872,815</b>
52010 OFFICE SUPPLIES	4,246	6,002	6,002	6,302
52130 TOOLS/ EQUIP (NON-CAPITAL)	12,747	13,620	20,220	20,020
52210 JANITORIAL SUPPLIES	13,072	29,979	29,979	28,149
52250 MEDICAL & SURGICAL	3,197	3,980	3,980	3,940
52310 FUEL & LUBRICANTS	1,205	6,300	6,300	6,300
52610 RECREATIONAL SUPPLIES	87,798	96,380	104,780	103,700
52650 RECREATION MERCHANDISE	6,426	12,175	12,175	13,225
52710 WEARING APPAREL & UNIFORMS	3,125	4,670	4,670	4,950
52810 FOOD SUPPLIES	572	1,200	1,200	1,500
<b>TOTAL SUPPLIES</b>	<b>132,388</b>	<b>174,306</b>	<b>189,306</b>	<b>188,086</b>
54530 HEAVY EQUIPMENT	20,612	31,240	31,240	26,740
54910 BUILDINGS	29,054	32,720	34,720	35,120
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>49,666</b>	<b>63,960</b>	<b>65,960</b>	<b>61,860</b>
56040 SPECIAL SERVICES	84,935	67,364	103,370	29,070
56080 ADVERTISING	99,467	113,010	113,010	114,120
56110 COMMUNICATIONS	1,008	1,800	1,800	1,800
56140 REC CLASS EXPENSES (REC CTR)	153,883	161,250	161,250	188,250
56180 RENTAL	704	3,300	3,300	3,300
56210 TRAVEL & TRAINING	16,147	29,400	29,400	26,200
56250 DUES & SUBSCRIPTIONS	12,267	15,038	15,038	15,408
56310 INSURANCE	33,080	48,000	48,000	48,000
56360 ACTIVENET ADMINISTRATIVE FEES	69,827	58,600	58,600	73,000
56610 UTILITIES-ELECTRIC	73,706	98,970	98,970	98,970
56630 UTILITIES-WATER	35,291	46,000	25,000	40,000
<b>TOTAL CONTRACTURAL SERVICES</b>	<b>580,315</b>	<b>642,732</b>	<b>657,738</b>	<b>638,118</b>
<b>Total 4B Recreation Center</b>	<b>2,069,214</b>	<b>2,472,126</b>	<b>2,472,126</b>	<b>2,760,879</b>

## 4B Stonehaven House

### Department Description

The Parks and Recreation Department 4B Stonehaven House supports the maintenance of Stonehaven House.

### Fiscal Year 2025 Goals and Objectives

Strategic Goals	Objectives
 Community Focused Government	Resume discussions with the Wylie Historical Society regarding possible site management partnerships.

### Fiscal Year 2024 Accomplishments

Strategic Goals	Accomplishments
n/a	

4B STONEHAVEN HOUSE

Budget FY 2024-2025  
112-4B Sales Tax Revenue Fund  
4B Stonehaven House

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
54910 BUILDINGS	5,500	121,000	-	121,000
<b>TOTAL MATERIALS FOR MAINTENANCE</b>	<b>5,500</b>	<b>121,000</b>	<b>-</b>	<b>121,000</b>
<b>Total 4B Stonehaven House</b>	<b>5,500</b>	<b>121,000</b>	<b>-</b>	<b>121,000</b>

## 4B Combined Services

### Department Description

This division reflects expenditures for debt service payments.

4B COMBINED SERVICES

Budget FY 2024-2025  
112-4B Sales Tax Revenue Fund  
Combined Services

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
56040 SPECIAL SERVICES	-	713	713	48,240
<b>TOTAL CONTRACTURAL SERVICES</b>	-	<b>713</b>	<b>713</b>	<b>48,240</b>
59132 TRANSFER TO 4B DEBT SERVICE	388,050	165,000	165,000	390,775
59430 TRANSFER TO CAPITAL PROJ FUND	1,275,000	222,065	222,065	-
<b>Total Other Financing (Uses)</b>	<b>1,663,050</b>	<b>387,065</b>	<b>387,065</b>	<b>390,775</b>
<b>Total Combined Services</b>	<b>1,663,050</b>	<b>387,778</b>	<b>387,778</b>	<b>439,015</b>

Special Revenue Other Funds

DEBT SERVICE FUNDS

Fund Summary

4B Debt Service Fund-2013

<b>Audited GO Debt Service Fund Ending Balance 09/30/23</b>	<b>\$</b>	<b>227,346</b>
Projected '24 Revenues	\$	173,407
Available Funds		400,753
Projected '24 Expenditures		(387,100)
Estimated Ending Fund Balance 09/30/24	\$	13,653
<b>Estimated Beginning Fund Balance - 10/01/24</b>	<b>\$</b>	<b>13,653</b>
Budgeted Revenues '25		399,775
Budgeted Expenditures '25		(390,775)
<b>Estimated Ending Unassigned Fund Balance 09/30/25</b>	<b>\$</b>	<b>22,653</b>

## DEBT SERVICE FUNDS

## Proposed Budget FY 2025

## 313-4B Debt Service Fund-2013

## 4B Debt Service Fund-2013 Combined Services Revenues

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
46110 ALLOCATED INTEREST EARNINGS	8,491	8,407	8,407	9,000
<b>TOTAL INTEREST INCOME</b>	<b>8,491</b>	<b>8,407</b>	<b>8,407</b>	<b>9,000</b>
49132 TRANSFER FROM 4B REVENUE	388,050	165,000	165,000	390,775
49133 TRANSFER FROM 4B DEBT SERVICE	189,505	-	-	-
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>577,555</b>	<b>165,000</b>	<b>165,000</b>	<b>390,775</b>
<b>Total 4B Debt Service Fund-2013 Revenues</b>	<b>586,046</b>	<b>173,407</b>	<b>173,407</b>	<b>399,775</b>

## 313-4B Debt Service Fund-2013

## 4B Debt Service Fund-2013 Combined Services Expenditures

	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
57110 DEBT SERVICE-BOND DEBT	360,000	370,000	370,000	385,000
57210 DEBT SERVICE-INTEREST	28,050	17,100	17,100	5,775
<b>TOTAL DEBT SERVICE AND CAP. REPL</b>	<b>388,050</b>	<b>387,100</b>	<b>387,100</b>	<b>390,775</b>
<b>Total 4B Debt Service Fund-2013 Expenditures</b>	<b>388,050</b>	<b>387,100</b>	<b>387,100</b>	<b>390,775</b>





Wylie City Council

---

**AGENDA REPORT**

Department: City Manager

Prepared By: Stephanie Storm

Account Code: \_\_\_\_\_

**Subject**

Discuss potential future Charter Amendment Election.

**Recommendation**

Discussion.

**Discussion**