

Wylie Library Advisory Board Regular Meeting

June 14, 2021 – 7:00 PM

Smith Public Library - 300 Country Club, Bldg 300, Wylie, TX 75098



CALL TO ORDER

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

[A.](#) Approve minutes of May 10th, 2021 meeting.

REGULAR AGENDA

WORK SESSION

WS1. Staff Spotlight: Introduce Kelsey Sidwell, Teen Services Librarian

WS2. Summer Programming Statistics to Date

WS3. Update on FY 22 Budget Request

WS4. Update on Staff

[WS5.](#) Recent Circulation Statistics

[WS6.](#) Survey Results Overview

[WS7.](#) Library 50th Anniversary Party

[WS8.](#) Upcoming Programs

WS9. Goodbye to Janice and Arthur

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on June 11th, 2021 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Library Advisory Board

Minutes

In-person Meeting
May 10th, 2021 – 7:00 p.m.
Library Conference Room

CALL TO ORDER

Announce the presence of a Quorum.

Board Chair, Janice Borland called the meeting to order at 7:02pm. The following Library Board members were present: Juan M. Azcarate III, Janice Borland, Rosalynn Davis, Toshia Kimball, Carla McCullough, Arthur Borgemenke, Ofilia Barrera, Board Liaison. Irene Chavira was absent

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

PRESENTATION

No presentations were given at the meeting.

BUSINESS ITEMS

1. Consider and act upon approval of the Minutes of the April 12th, 2021 Library Board Meeting.

Board Action:

- The Library Board Minutes of Monday, April 12th, 2021 needed no corrections.
 - ◆ Rosalynn made a motion to approve the minutes
 - ◆ Juan, 2nd the motion, all approved.

REGULAR AGENDA – DISCUSSION ITEMS

1. Staff Spotlight: Debra Nowling, Youth Service Supervisor

- Ofilia Barrera introduced the board to Debra Nowling, the Youth Services Supervisor
 - ◆ Debbie has been working at the Library for 11 1/2 years
 - ◆ Debbie explained that her job is making sure youth services stays running. She handles all the storytimes, book clubs, activity clubs from 0-18 years.
 - Storytimes and summer programs are going to be in person again
 - A staff of 9 ½ employees work in Youth Services
 - Always looking at new programs for kids; they are currently looking into a virtual cooking class for kids.
- Rosalynn asked if the book clubs for younger kids are popular.

- ◆ Debra informed the board that “My Very Own Book Club” is for 1st & 2nd grade only and it is the only one in the area, so it gets full as well as the book clubs for older kids.
- ◆ Janice asked if the money for the books are taken out of the general budget; Ofilia informed her there is a special line item for the book club books. Books are ordered through Scholastic who is a literacy partner which results in free books after ordering many books.

→ Debra also stated that the video game tower in the Teen Room is open as of May 3rd.

2. Summer Learning Club; Programming Overview

- Summer Learning Club will be a hybrid this year; with both virtual and in person activities.
 - ◆ Summer programs usually get scheduled with performers a whole year in advance with Covid-19, the library wasn't able to get all the performers live.
- Shoebox parade will start the Summer Programs on June 7th, it will be a virtual parade with shoeboxes that look like floats. All of the shoeboxes have come out great.
- Amy Pagan will also be hosting a virtual event on June 9th inspired by the youth summer theme “Tails and Tales”.
- The big Summer Kick Off Event will be a drive through event this year, and will take place on June 11th from 9:00am to 11:45am.
- In person storytimes will begin again on June 2nd; each person will get a sticker prior to entering to keep track of how many attend.
 - ◆ Youth services is also considering hosting the storytimes in the Multipurpose room to allow for more room for each family without having to reduce group sizes.
 - Many location decisions will be made last minute depending on local numbers of Covid cases.
- Adult programs should fill up quickly due to program interest.
 - ◆ Local residents will have an early bird option to register a week before non-residential patrons.
 - The staff is both excited and nervous about returning to in person programming.
- Ofilia did inform the board that there was an incorrect date on the flyer and we were working on correcting the error.
 - ◆ In the teen section 2nd event down the date says July 25th when it should say June 25th.

3. Presentation to Council Preview

- Ofilia is to give a presentation to City Council, tomorrow May 11th regarding the library and all it does for the community.
 - ◆ Ofilia gave the board a small preview of the presentation
 - Link to presentation: [Library Services Presentation to Council May 2021.pptx](#)

4. Update on Budget for FY 2022

- Ofilia informed the board that the request to change the front doors from the current pull doors to sliding doors was rejected.
 - ◆ Renae Ollie, Assistant City Manager stated that she is working on a solution so that we can lock down at a moment's notice. This is something we cannot do right now.
- The Technology Manager position that Ofilia was going to ask for has been switched to an Assistant Director position.
 - ◆ The department budget meeting will take place next week, allowing directors to present their request to Chris Holstead, City Manager, to determine which requests he will present to the city council.

5. Misc. Items

- Janice informed the board that the next meeting will be her last meeting as a board member.
 - ◆ The board will need to choose a new board chair.
- This will also be Arthur's last meeting, as well.
- Juan and Rosalynn's terms will also be expiring this month but they are reapplying for their positions.
- Carla stated that she had another year before she had to reapply for her board position.
- Janice asked if the Friends of the Library were going to have the summer book sale
 - ◆ Ofilia informed the board that the Friends will be meeting on May 27th, and that will be one of the discussion points, but it should be sometime this summer.

6. Upcoming Library Programs

- Ofilia gave the summer brochure to all the board members for the upcoming summer events.

7. Closing

- Next meeting June 14th
- New staff member to meet

ADJOURNMENT

Arthur made a motion to adjourn the meeting. Juan 2nd motion; all approved
Meeting adjourned at 7:44pm.

Janice Borland, Chair

Circ Stats	March			April			May		
	2019	2020	2021	2019	2020	2021	2019	2020	2021
Check-In	38,220	25,705	31,164	36,725	1,155	29,394	36,376	26,389	30,287
Check-Out	37,359	19,218	29,751	32,543	783	25,840	39,723	18,026	30,449
Holds Processed	4,932	2,445	5,458	4,259	311	5,345	4,959	7,330	5,443
Borrowers Added	429	194	279	342	9	277	522	67	295

Smith Library 2021 Survey Results Overview

1. 339 Responses
 - a. Had a library card (333)
 - b. Did not have a library card (6)
2. How often did you visit the library in the last 12 months?
 - a. Monthly (150)
 - b. Weekly (112)
3. Most important resource at the library?
 - a. Materials (314)
4. What book format do you prefer?
 - a. Physical Books (278)
5. What do you usually do at the library?
 - a. Check out books and other materials (257)
6. What types of events would increase your library use?
 - a. Author Events (95)
 - b. Cultural Events (75)
 - c. How To Classes (72)
7. How do you stay informed and where do you get info
 - a. Social Media (140)/Facebook (227)
8. What would you like to see offered?
 - a. Programs (Kids, Adults) (51)
 - b. Classes (GED, How To) (32)
9. What would encourage you to use the library more?
 - a. Wider Diverse Material Selection (46)
 - b. Programs/Classes (32)
10. What is your opinion of current hours?
 - a. They are fine the way they are (129)
 - b. Wish they were open later on Friday & Saturday (92)

11. 1-5 (5 being very satisfied) how do you feel about:

- a. Customer Service: 5 (232)
- b. Collection: 4 (160)
- c. Technology: 4 (132) 5 (125)

12. Visit Other libraries?

- a. Sachse (55)
- b. Plano (46)

13. How did you hear about the survey?

- a. Facebook (148)

14. Are you interested in an e-Newsletter?

- a. Yes (210)

Fall back
to the
1950s!

Saturday,
November 6
5:00-8:00pm

Smith Public Library's
50th Anniversary Party

Smith Library Upcoming Programs

Summer 2021

Adult Programs: Book Your Adventure @ Smith Public Library

Jane Austen's England: Tuesday June 15th @ 6:00PM

Follow in the footsteps of the beloved author as we tour where she worked and lived. ***Virtual & Registration Required.**

DIY Travel Candle: Tuesday June 22nd @ 6:00PM

Create a customized travel candle for home or on the road. Presented by Sweet Home Bath & Body. ***In-person - Online Registration Required.**

Pyramids, Dynasties and Power: Ancient Egypt: Tuesday June 29th @ 6:00PM

Learn about the Great Pyramid, King Tut and more with this interactive experience. Presented by The Tour Guy. ***Virtual & Registration Required.**

Eating Italy: Online Cooking Class: Tuesday, July 6th @ 6:00PM

Join Chef Sandra live from the comfort of your own kitchen for a lively, hands-on cooking session preparing some of Italy's most popular dishes. ***Virtual & Registration Required.**

Glassware Painting: Tuesday, July 13th @ 6:00PM

Paint a tumble and enjoy a work of art with every sip. The class is led by artist Amy Pagan. ***In-person - Online Registration Required.**

Adult Book Clubs

Third Monday Book: Monday, June 21st & July 19th @ 12:30PM *Virtual

Monday, June 21st: Something She's Not Telling Us by Darcey Bell

Monday, July 19: The Giver of Stars by JoJo Moyes

Booked on Fridays

Friday, July 9th: The Vanishing Half by Britt Bennett