

Wylie Parks and Recreation Board Regular Meeting

January 08, 2024 – 5:30 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

PRESENTATIONS

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon approval of the November 13, 2023, Parks and Recreation Board Regular Meeting Minutes.

WORK SESSION

WS1. Project updates.

WS2. Program updates.

RECONVENE INTO REGULAR SESSION

EXECUTIVE SESSION

RECONVENE INTO OPEN SESSION

Take any action as a result from Executive Session.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on January 5, 2024, at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.072 – Discussing purchase, exchange, lease or value of real property.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Wylie City Council

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Item 1. Consider and act upon approval of the November 13, 2023, Parks and Recreation Board Meeting Regular Minutes.

Recommendation

Motion to approve the Item as presented.

Discussion

The minutes are attached for your consideration.

Wylie Parks and Recreation Board Regular Meeting Minutes

November 13, 2023 – 5:30 pm

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

Board Vice-Chair Gloria Suarez called the regular meeting to order at 5:35 p.m. The following Parks and Recreation Board members were present: Board Member Craig Allen, Board Member Nick Puente, and Board Member Scott Hevel. Board Chair Beaux Dyson, Board Member Kim Mullis, and Board Member Brian Arnold were absent from the meeting.

Staff present included Parks and Recreation Assistant Parks and Recreation Director Brent Stowers, Parks and Recreation Executive Administrative Assistant Janet Pieper, and Parks and Recreation Supervisor Julie Pannell.

PRESENTATIONS

No presentations.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No Citizens came forward.

REGULAR AGENDA

1. **Consider and act upon approval of the September 11, 2023, Regular Parks and Recreation Board Meeting Minutes.**

Board Action

A motion was made by Board Member Allen, seconded by Board Member Puente, to approve the September 11, 2023, Regular Parks and Recreation Board Meeting Minutes. A vote was taken, and the motion passed 4-0 with Board Chair Dyson, Board Member Mullis, and Board Member Arnold absent from the meeting.

2. Consider and act upon approval of the Wylie High School PTSA Pirate Dash 5K/Walk fundraiser event at Founders Park on April 13, 2024.

Board Action

A motion was made by Board Member Allen, seconded by Board Member Puente, to approve the Non-Profit Park Event Application for the Wylie High School PTSA Pirate Dash 5K/Walk fundraiser event at Founders Park on April 13, 2024. A vote was taken, and the motion passed 4-0 with Board Chair Dyson, Board Member Mullis, and Board Member Arnold absent from the meeting.

WORK SESSION

WS1. Project Updates.

Staff Comments

Assistant Parks and Recreation Director Stowers reviewed the Parks and Recreation Department's current and future project updates.

The contractor, RLM EarthCo Construction, is currently in the process of grading work at the dog park. Three pavilions for each paddock are scheduled for delivery on Thursday and will be installed next week. The irrigation portion of the project is in its final stages; soon after, the sod will be laid, and approximately 28 new trees will be added to the area. The dog park project remains on schedule with an expected completion date of the end of December 2023, with a grand opening date to follow soon after.

The splash pad projects at the Community Park and the East Meadow Trail area are still in process. There are no new updates to report on these projects because the equipment type change must be re-engineered. This change was incurred due to the decision to go with Raindrop, a vendor whose pricing came in lower than Odyssey's, the vendor who was included in the architect design by Dunaway and Associates. The contractor is expected to be released by the Engineering Department to begin the piping installation within two weeks. Public Works Department staff is working with Parks and Recreation Department staff this week on the demolition of the existing Community Park restrooms near the pavilion.

The contractor, LMC Corporation, is in the full demolition stage for the interior portion of the renovation project at the Senior Recreation Center. Preparation for the exterior improvements is also underway. Staff is in the process of selecting designs for the facility's interior. Some Senior Recreation Center activities had to be temporarily suspended, but many activities are continuing to take place at the Recreation Center location during renovations. Although the project is moving quickly, the original anticipated completion date is within six months.

The Founders Park field renovation project is underway on three athletic fields located on the northwest side of the park, closest to the Wylie I.S.D Stadium. The contractor, Grand Landscapes and Athletics has marked those fields for demolition, which will begin this week, weather permitting. Staff is working on bringing power and water utilities to the renovation area, which is necessary for installing the new irrigation pump. This project is expected to be completed within three months. The leagues are aware of the project and have adjusted their schedules accordingly.

City Council approved two playground renovation projects for the 2023/2024 fiscal year budget. One project includes the completion of the 2017 Community Park playground project by adding new amenities and pour-in-place playground resurfacing, beginning early spring 2024. The second project includes replacing and relocating the Pirates Cove Playground at Founders Park. This project will also include pour-in-place playground surfacing as well as additional parking spaces. The vendor selection will be presented to the City Council for their approval on December 12, 2023.

The pickleball courts at Community Park are complete and open for public use. The windscreen mesh for the courts will be added during the 2023/2024 fiscal year budget.

Staff were notified that their Collin County Parks and Open Spaces grant submission was not awarded. Future grant opportunities will continue to be pursued as they become available.

WS2. Program Updates.

Staff Comments

Parks and Recreation Supervisor Julie Pannell reviewed the recent Parks and Recreation Department programs and events. The Boo on Ballard event on October 26th in downtown Wylie was a success, with an estimated 5,000 people in attendance. The Welcome Center at the Brown House had approximately

3,000 people participate in scheduled activities during Boo on Ballard. Staff gave away 120 tree seedlings to the public during the Arbor Day event on November 3rd.

Ms. Pannell updated the Board on the upcoming events in December and stated that several volunteer opportunities will be available. Staff will assist in the Wylie Arts Festival in downtown Wylie on December 2nd and the Tree Lighting Event and Parade on December 3rd. The Wylie Recreation Center is hosting several programs, including the Gingerbread Workshop on December 2nd, Donuts with Santa on December 9th, the Senior Recreation Center Christmas Celebration on December 15th, Hot Chocolate Zumba on December 16th, and the Victorian Christmas Market at the Brown House on December 16th.

ADJOURNMENT

A motion was made by Board Member Puente, seconded by Board Member Hevel, to adjourn the meeting at 6:16 p.m. A vote was taken, and the motion passed 4-0 with Board Chair Dyson, Board Member Mullis, and Board Member Arnold absent from the meeting.

Gloria Suarez, Board Vice-Chair

ATTEST:

Janet Pieper, Executive Administrative Assistant



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Project Updates.

Recommendation

N/A

Discussion

Discuss ongoing Parks and Recreation Department projects.



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation
Prepared By: Janet Pieper

Account Code: _____

Subject

Program Updates.

Recommendation

N/A

Discussion

Discuss the Parks and Recreation Department's recent and upcoming programs.