

Wylie Parks and Recreation Board Regular Meeting

August 11, 2025 – 5:30 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

PRESENTATIONS

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

- [1.](#) Consider and act upon approval of the amended April 14, 2025 Parks and Recreation Board Regular Meeting Minutes.
- [2.](#) Consider and act upon approval of the amended June 9, 2025 Parks and Recreation Board Regular Meeting Minutes.
- [3.](#) Consider and act upon approval of the July 14, 2025 Parks and Recreation Board Regular Meeting Minutes.
- [4.](#) Consider and act upon approval of the Non-Profit Park Event Application from the Cure Sanfilippo Foundation to hold the 4th Annual Do it for Declan 5K and Fun Run event at Founders Park on December 13, 2025.
- [5.](#) Consider and act upon approval of the Non-Profit Park Event Application from Circle Ten, Pack 304, to host the Back to Scouting Bash fundraiser event on September 27, 2025, at the Olde City Park.
- [6.](#) Consider and act upon approval of the Hope Bridge Pregnancy Resource Center to host the Walk for Life 5K fundraiser event on January 24, 2025, at Founders Park

WORK SESSION

[WS1.](#) 2025 Division Overview.

[WS2.](#) PARB Updates.

RECONVENE INTO REGULAR SESSION

EXECUTIVE SESSION

RECONVENE INTO OPEN SESSION

Take any action as a result from Executive Session.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on August 8, 2025, at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.072 – Discussing purchase, exchange, lease or value of real property.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Consider and act upon approval of the amended April 14, 2025 Parks and Recreation Board Regular Meeting Minutes.

Recommendation

Motion to approve Item as presented.

Discussion

Under "Regular Agenda" Item 1, the date for the Parks and Recreation Board Regular Meeting Minutes was amended from April 14, 2025, to March 10, 2025. The revised minutes are attached for your consideration.

Wylie Parks and Recreation Board Regular Meeting Minutes

April 14, 2025 – 5:30 pm

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

Board Chair Beaux Dyson called the regular meeting to order at 5:32 p.m. The following Parks and Recreation Board members were present: Board Vice-Chair Nick Puente, Board Member Gloria Suarez, Board Member Brian Arnold, Board Member Tarah Harrison, and Board Member C'Ne Turner. Board Member Scott Hevel was absent.

Staff present included: Parks and Recreation Director Carmen Powlen; Assistant Parks and Recreation Director Brent Stowers; and Recreation Supervisor Julie Pannell.

PRESENTATIONS

No presentations.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No citizens came forward.

REGULAR AGENDA

1. **Consider and act upon, approval of the March 10, 2025, Parks and Recreation Board Regular Meeting Minutes.**

Board Action

A motion was made by Board Vice-Chair Puente and seconded by Board Chair Suarez to approve the March 10, 2025, Regular Parks and Recreation Board Meeting Minutes. A vote was taken, and the motion passed 6-0 with Board Member Hevel absent.

WORK SESSION

WS1. Project Updates.

Assistant Director Stowers provided updates on the department's current and future projects.

WS2. Program and Event Updates.

Director Powlen provided updates on the department's recent and upcoming programs and events.

ADJOURNMENT

A motion was made by Board Member Arnold and seconded by Board Vice Chair Puente to adjourn the meeting at 5:51 p.m. A vote was taken, and the motion passed 6-0 with Board Member Hevel absent.

Nick Puente, Board Vice-Chair

ATTEST:

Janet Pieper, Administrative Assistant



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Consider and act upon approval of the amended June 9, 2025 Parks and Recreation Board Regular Meeting Minutes.

Recommendation

Motion to approve Item as presented.

Discussion

Under "Regular Agenda" Item 1, the date for the Parks and Recreation Board Regular Meeting Minutes was amended from June 9, 2025, to May 12, 2025. The revised minutes are attached for your consideration.

Wylie Parks and Recreation Board Regular Meeting Minutes

June 9, 2025 – 5:30 pm

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

Board Vice-Chair Nick Puente called the regular meeting to order at 5:38 p.m. The following Parks and Recreation Board members were present: Board Member Gloria Suarez, Board Member Brian Arnold, Board Member Tarah Harrison, and Board Member C'Ne Turner. Board Member Scott Hevel was absent from the meeting.

Staff present included: Parks and Recreation Director Carmen Powlen, Assistant Parks and Recreation Director Brent Stowers, Recreation Programmer Jeni Lambert, and Parks and Recreation Administrative Assistant Janet Pieper.

PRESENTATIONS

- PR1.** Outgoing Board Member Gloria Suarez was recognized for her six years of service on the Parks and Recreation Board.
- PR2.** Recreation Programmer Jeni Lambert led a presentation recognizing July as Parks and Recreation Month.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No citizens came forward.

REGULAR AGENDA

- 1. Consider and act upon approval of the May 12, 2025, Parks and Recreation Board Regular Meeting Minutes.**

Board Action

A motion was made by Board Member Suarez and seconded by Board Member Harrison to approve the May 12, 2025, Regular Parks and Recreation Board Meeting Minutes. A vote was taken, and the motion passed 5-0 with Board Member Hevel absent.

- 2. Consider and act upon approval of the Fourth Annual Run for the Fatherless 5K/Fun Run event on November 22, 2025, at Founders Park.**

Board Action

A motion was made by Board Member Arnold and seconded by Board Member Turner to approve the Fourth Annual Run for the Fatherless 5K/Fun Run event on November 22, 2025. A vote was taken, and the motion passed 5-0 with Board Member Hevel absent.

- 3. Consider and act upon approval of the non-profit Back the Future event at Olde City Park on September 20, 2025.**

Board Action

A motion was made by Board Member Arnold and seconded by Board Member Suarez to approve the non-profit Back the Future event at Olde City Park on September 20, 2025. A vote was taken, and the motion passed 5-0 with Board Member Hevel absent.

WORK SESSION**WS1. Project Updates.**

Assistant Director Stowers provided updates on the department's current and future projects.

WS2. Program and Event Updates.

Programmer Jeni Lambert provided updates on the department's recent and upcoming programs and events.

WS3. Fiscal Year 2025/2026 Project Recommendations.

Assistant Director Stowers discussed the staff's recommended projects for the upcoming fiscal year 2025/2026.

WS4. July Meeting Chair/Vice-Chair Election and Tour.

Administrative Assistant Janet Pieper reminded Board Members of the July meeting agenda and annual tour, which will include nominations for the 2025/2026 board chair and vice-chair elections. The annual tour will take place after the regular meeting at 6:00 p.m.

ADJOURNMENT

A motion was made by Board Member Suarez and seconded by Board Member Harrison to adjourn the meeting at 6:41 pm. A vote was taken, and the motion passed 5-0 with Board Member Hevel absent.

Nick Puente, Board Vice-Chair

ATTEST:

Janet Pieper, Administrative Assistant



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Consider and act upon approval of the July 14, 2025 Parks and Recreation Board Regular Meeting Minutes.

Recommendation

Motion to approve Item as presented.

Discussion

The minutes are attached for your consideration.

Wylie Parks and Recreation Board Regular Meeting Minutes

July 14, 2025 – 5:30 pm

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

Board Vice-Chair Nick Puente called the regular meeting to order at 5:34 p.m. The following Parks and Recreation Board members were present: Board Member Brian Arnold, Board Member Scott Hevel, Board Member Tarah Harrison, Board Member C'Ne Turner, Board Member Elizabeth Troncoso, and Board Member Matthew Busick.

Staff present included: Parks and Recreation Director Carmen Powlen and Parks and Recreation Administrative Assistant Janet Pieper.

PRESENTATIONS

PR1. Incoming Board Members were welcomed, and the Board and staff took turns giving brief self-introductions.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No citizens came forward.

REGULAR AGENDA

1. Consider and act upon approval of the June 9, 2025, Parks and Recreation Board Regular Meeting Minutes.

Board Action

A motion was made by Board Member Harrison and seconded by Board Member Turner to approve the June 9, 2025, Regular Parks and Recreation Board Meeting Minutes. A vote was taken, and the motion passed 7-0.

2. Consider and act upon the election of the Parks and Recreation Board Chair for the 2025-2026 term.

Board Action

A motion was made by Board Member Hevel and seconded by Board Member Busick to accept the nomination to elect Nick Puente as Board Chair for the 2025-2026 term. A vote was taken, and the motion passed 7-0.

3. Consider and act upon the election of the Parks and Recreation Board Vice-Chair for the 2025-2026 term.

Board Action

A motion was made by Board Chair Puente and seconded by Board Member Turner to accept the nomination to elect Scott Hevel as Board Vice-Chair for the 2025-2026 term. A vote was taken, and the motion passed 7-0.

WORK SESSION**WS1. PARB Reminders.**

Administrative Assistant Janet Pieper provided an update on the upcoming PARB Bootcamp, scheduled for August 11, 2025, at 4:30 p.m., prior to the Regular Meeting. She provided a brief overview of the PARB Guide and a reminder of the Annual Tour scheduled to begin at 6:00 p.m., following the evening's Regular Meeting.

ADJOURNMENT

A motion was made by Board Member Turner and seconded by Board Vice-Chair Hevel to adjourn the meeting at 5:50 pm. A vote was taken, and the motion passed 7-0.

Nick Puente, Board Chair

ATTEST:

Janet Pieper, Administrative Assistant



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Consider and act upon approval of the Non-Profit Park Event Application from the Cure Sanfilippo Foundation to hold the 4th Annual Do it for Declan 5K and Fun Run event at Founders Park on Saturday, December 13, 2025.

Recommendation

Motion to approve the Item as presented.

Discussion

This is a repeat event hosted by the Cure Sanfilippo Foundation, a non-profit organization, at Founders Park on Saturday, December 13, 2025, from 5:00 am to 12:00 pm. Representative Katharine Sink advised that the organization plans to sell registrations and Cure Sanfilippo Foundation merchandise, schedule food vendor trucks, and set up sponsor booths. All proceeds go to the Cure Sanfilippo Foundation to fund critical research for treatments and a cure for Sanfilippo.



Parks & Recreation Department
 300 Country Club Rd, Building 100
 Wylie, TX 75098
 972-516-6340 | Parks@wylietexas.gov

Non-Profit Park Event Application

Please note that this application is NOT required in order to reserve a pavilion or gazebo for typical private group parties, meetings, reunions, or family events. It is also NOT required to reserve an athletic field for practices or pick up games; instead click on the following link to make a reservation: <https://anc.apm.activecommunities.com/wylie>

Submission of this Non-Profit Park Event Application is required for special public non-profit events, 5K/fun runs, fundraisers, events with food and/or merchandise vendors, and all events wherein items will be sold. This form is reviewed by staff for approval prior to the requested event and must be submitted a minimum of twelve weeks in advance, and no sooner than 6 months prior to the event date being requested.

After City staff reviews the application, a Non-Profit Park Event Application may be considered for recommendation of approval by the Wylie Parks and Recreation Board, with the final review for approval completed by Wylie City Council if staff finds that:

- Priority use is given to City Events and private rentals;
- All fees have been paid;
- The event does not:
 - a. Conflict or compete with another approved non-City event, in consideration of event size, location, expected attendance, etc., as determined by staff;
 - b. Conflict or compete with City events and programs, as determined by staff (no car shows permitted 30 days prior to or 14 days after the City-sponsored Bluegrass on Ballard event);
 - c. Present an unreasonable danger to health or safety;
 - d. Cause loss or damage to City property;
 - e. Interfere with or place a burden on Public Safety services;
 - f. Interrupt the safe and orderly movement of pedestrians and vehicles.
- For events including food items, applicant provides documentation from Collin County Development Services indicating whether or not a Food Service/Health permit is required for the event. This includes all food items: sold, free, food trucks, catering, homemade, prepackaged, etc.;
 - a. Please contact Development Services by phone at 972-548-5585 or email developmentservices@collincountytx.gov. The Collin County website is www.collincountytx.gov/Services/Engineering/Development-Services/food-service-and-health for further information.
 - b. If permit is required by Development Services, provide staff with a list of all planned food vendors and a copy of their current Collin County Food Service/Health permit, or intent to receive a Temporary/Short-Term Event Food Service/Health Permit.
- There will be adequate sanitation available in or adjacent to the event, in addition to the City facilities as deemed necessary, such as port-a-lets, wash stations, and other required health facilities.
- The event is not being conducted for unlawful or discriminatory purposes. The event is in adherence to all Parks and Recreation rules and City Ordinances.

Please call the Parks and Recreation Department at 972-516-6340, prompt 1, if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

Cure Sanfilippo Foundation

Website

www.doitfordeclan.com

Are you a non profit? *☒ Yes ☐ No**Please upload 501c3 Documents**

Determination Letter IRS-1.pdf 393.93KB

Contact Information**Primary Contact Name ***

Katharine Sink

Event Information**Event Name/Title ***

4th Annual Do it for Declan 5K and Fun Run

Event Type *

5k/Walk

Purpose of event *

Raise money and awareness in support of the Cure Sanfilippo Foundation, funding a cure for Sanfilippo syndrome

Event Location *

Founders Park

851 Hensley Lane

Proposed Event Date *

12/13/2025

Alternative Event Date *

12/20/2025

Start Time *

05:00:00 AM

☐ Include Setup**End Time ***

11:00:00 AM

☐ Include Cleanup**Do you plan to sell items of any kind?**

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☒ Yes ☐ No**Please specify all items you plan to sell**

T-shirts, registrations.

Will there be food items provided?☒ Yes ☐ No**Please specify the types of food items to be provided**

Coffee, hot chocolate, popsicles, water, energy bars.

Who is providing the food?☐ Applicant☐ Food Vendor☒ Other applicant and food vendor truck

Anticipated number of Participating Vendors *

4

Anticipated Event Attendance *

125

Event Target Audience *

Family and residents of the Wylie area and surrounding communities.

Event Details *

The event will consist of a one mile fun run followed by a 5K in Founders Park. Proceeds will go directly to the Cure Sanfilippo Foundation.

Event Announcement and/or Flyers

Signature



Date

06/14/2025

Race for a CURE for SANFILIPPO SYNDROME

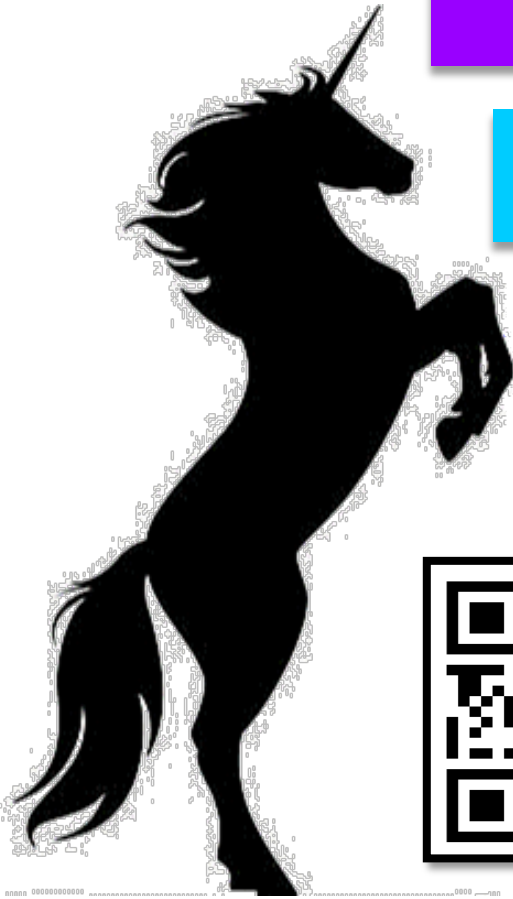
08/11/2025 Item 4.

4th Annual

**DO IT FOR DECLAN
5K & Fun Run**

December 6, 2025

**Founders Park
851 Hensley Ln, Wylie TX**



Register online at
www.doitfordeclan.com

Visit our website for
more event
information!

Save the Unicorns

All proceeds go directly to the
Cure Sanfilippo Foundation
to fund critical research for
treatments and a cure for Sanfilippo

501c3 non-profit
Tax ID 46-4322131

Check in begins at 7:30am
Fun run starts at 8:30am
5K starts at 9:00am



Contact: doitfordeclan@gmail.com



Wylie Parks and Recreation Board

AGENDA REPORT

Department:
Parks and Recreation

Account Code:

Prepared By:
Janet Pieper

Subject

Consider and act upon approval of the Non-Profit Park Event Application from Circle Ten, Pack 304, to host the Back to Scouting Bash fundraiser event on September 27, 2025, at the Olde City Park.

Recommendation

Motion to approve the Item as presented.

Discussion

This is a new event requested by the Circle Ten/Pack 304 non-profit group. They plan to host a recruitment event for Scouting America at Olde City Park on September 27, 2025, from 9:00 a.m. to 3:00 p.m. They plan to sell memberships and other fundraising items during their event, and anticipate the attendance of 11 participating vendors.



Parks & Recreation Department
 300 Country Club Rd, Building 100
 Wylie, TX 75098
 972-516-6340 | Parks@wylietexas.gov

Non-Profit Park Event Application

Please note that this application is NOT required in order to reserve a pavilion or gazebo for typical private group parties, meetings, reunions, or family events. It is also NOT required to reserve an athletic field for practices or pick up games; instead click on the following link to make a reservation: <https://anc.apm.activecommunities.com/wylie>

Submission of this Non-Profit Park Event Application is required for special public non-profit events, 5K/fun runs, fundraisers, events with food and/or merchandise vendors, and all events wherein items will be sold. This form is reviewed by staff for approval prior to the requested event and must be submitted a minimum of twelve weeks in advance, and no sooner than 6 months prior to the event date being requested.

After City staff reviews the application, a Non-Profit Park Event Application may be considered for recommendation of approval by the Wylie Parks and Recreation Board, with the final review for approval completed by Wylie City Council if staff finds that:

- Priority use is given to City Events and private rentals;
- All fees have been paid;
- The event does not:
 - a. Conflict or compete with another approved non-City event, in consideration of event size, location, expected attendance, etc., as determined by staff;
 - b. Conflict or compete with City events and programs, as determined by staff (no car shows permitted 30 days prior to or 14 days after the City-sponsored Bluegrass on Ballard event);
 - c. Present an unreasonable danger to health or safety;
 - d. Cause loss or damage to City property;
 - e. Interfere with or place a burden on Public Safety services;
 - f. Interrupt the safe and orderly movement of pedestrians and vehicles.
- For events including food items, applicant provides documentation from Collin County Development Services indicating whether or not a Food Service/Health permit is required for the event. This includes all food items: sold, free, food trucks, catering, homemade, prepackaged, etc.;
 - a. Please contact Development Services by phone at 972-548-5585 or email developmentservices@collincountytx.gov. The Collin County website is www.collincountytx.gov/Services/Engineering/Development-Services/food-service-and-health for further information.
 - b. If permit is required by Development Services, provide staff with a list of all planned food vendors and a copy of their current Collin County Food Service/Health permit, or intent to receive a Temporary/Short-Term Event Food Service/Health Permit.
- There will be adequate sanitation available in or adjacent to the event, in addition to the City facilities as deemed necessary, such as port-a-lets, wash stations, and other required health facilities.
- The event is not being conducted for unlawful or discriminatory purposes. The event is in adherence to all Parks and Recreation rules and City Ordinances.

Please call the Parks and Recreation Department at 972-516-6340, prompt 1, if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

Circle Ten, Pack 304

Website**Please upload 501c3 Documents****Are you a non profit? ***☒ Yes ☐ No

Pack 304 EIN.pdf

14KB

Tax ID Circle 10.jpg

334.68KB

Contact Information**Primary Contact Name ***

Jaclyn Herstrom

Event Information**Event Name/Title ***

Back To Scouting Bash

Event Type *

Other

If other, please explain *

Recruitment Event for Scouting America

Purpose of event *

Recruitment Event for Scouting America

Event Location *

Olde City Park

112 S Ballard Avenue

Proposed Event Date *

09/27/2025

Alternative Event Date *  **Start Time ***

09:00:00 AM

☐ Include Setup**End Time ***

03:00:00 AM

☐ Include Cleanup**Do you plan to sell items of any kind?**

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☒ Yes ☐ No**Please specify all items you plan to sell**

Memberships to join Scouting America

Will there be food items provided?☐ Yes ☒ No**Anticipated number of Participating Vendors ***

11

Anticipated Event Attendance *

100

Event Target Audience *

Local Families

Event Details*

We are with Scouting America, formerly Scouts BSA. We are looking at holding the Back to Scouting Bash as a recruitment event on August 23rd. Our idea is to have a large, free to public event that is both fun for the kids and informative for the parents. Our vision is to rent out the whole park area for each pack or troop to have space for an information booth as well as a scout related activity and a main attraction such as a bounce house. Families will get to meet with several packs and troops in the area and have the opportunity to sign up with the one that best suits their needs.

Event Announcement and/or Flyers

BTSBashjpg.jpg1001.88KB

Signature

Jadyn Herstrom

Date
06/17/2025

BACK TO

FREE
EVENT!

SEP 27
10 - 2PM

SCOUTING BASH

at Olde City Park in Wylie

Meet the **Scouting America** Packs and
Troops of Wylie for...

- Outdoor Games
- Scouting Activities
- Obstacle Course
- and a Bounce House



Scouting America.
Prepared. For Life.®

beascout.org



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Consider and act upon approval of the Hope Bridge Pregnancy Resource Center to host the Walk for Life 5k/walk fundraiser event on January 24, 2025, at Founders Park.

Recommendation

Motion to approve the Item as presented.

Discussion

This is a new event requested by the Hope Bridge Pregnancy Resource Center to host a 5k/walk event at Founders Park on January 24, 2025, from 8:00 am to 12:00 pm. The purpose of the event is to bring awareness of their Pregnancy Resource Center as well as raise funds to provide essential resources, care, and support for expectant mothers. They plan to sell 5k/walk registrations and other fundraiser items.



Parks & Recreation Department
 300 Country Club Rd, Building 100
 Wylie, TX 75098
 972-516-6340 | Parks@wylietexas.gov

Non-Profit Park Event Application

Please note that this application is NOT required in order to reserve a pavilion or gazebo for typical private group parties, meetings, reunions, or family events. It is also NOT required to reserve an athletic field for practices or pick up games; instead click on the following link to make a reservation: <https://anc.apm.activecommunities.com/wylie>

Submission of this Non-Profit Park Event Application is required for special public non-profit events, 5K/fun runs, fundraisers, events with food and/or merchandise vendors, and all events wherein items will be sold. This form is reviewed by staff for approval prior to the requested event and must be submitted a minimum of twelve weeks in advance, and no sooner than 6 months prior to the event date being requested.

After City staff reviews the application, a Non-Profit Park Event Application may be considered for recommendation of approval by the Wylie Parks and Recreation Board, with the final review for approval completed by Wylie City Council if staff finds that:

- Priority use is given to City Events and private rentals;
- All fees have been paid;
- The event does not:
 - a. Conflict or compete with another approved non-City event, in consideration of event size, location, expected attendance, etc., as determined by staff;
 - b. Conflict or compete with City events and programs, as determined by staff (no car shows permitted 30 days prior to or 14 days after the City-sponsored Bluegrass on Ballard event);
 - c. Present an unreasonable danger to health or safety;
 - d. Cause loss or damage to City property;
 - e. Interfere with or place a burden on Public Safety services;
 - f. Interrupt the safe and orderly movement of pedestrians and vehicles.
- For events including food items, applicant provides documentation from Collin County Development Services indicating whether or not a Food Service/Health permit is required for the event. This includes all food items: sold, free, food trucks, catering, homemade, prepackaged, etc.;
 - a. Please contact Development Services by phone at 972-548-5585 or email developmentservices@collincountytx.gov. The Collin County website is www.collincountytx.gov/Services/Engineering/Development-Services/food-service-and-health for further information.
 - b. If permit is required by Development Services, provide staff with a list of all planned food vendors and a copy of their current Collin County Food Service/Health permit, or intent to receive a Temporary/Short-Term Event Food Service/Health Permit.
- There will be adequate sanitation available in or adjacent to the event, in addition to the City facilities as deemed necessary, such as port-a-lets, wash stations, and other required health facilities.
- The event is not being conducted for unlawful or discriminatory purposes. The event is in adherence to all Parks and Recreation rules and City Ordinances.

Please call the Parks and Recreation Department at 972-516-6340, prompt 1, if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

The Hope Bridge Pregnancy Resource Center

Website

hopebridgeprc.org

Are you a non profit? *☒ Yes ☐ No**Please upload 501c3 Documents**

Tax Exempt Letter.pdf

188.18KB

Contact Information**Primary Contact Name ***

Hope Bridge PRC

Event Information**Event Name/Title ***

Walk for Life

Event Type *

5k/Walk

Purpose of event *

To raise funds & awareness of our Pregnancy Resource Center

Event Location *

Founders Park

851 Hensley Lane

Proposed Event Date *

01/24/2026

Alternative Event Date *

02/21/2026

Start Time *

08:00:00 AM

Include Setup

End Time *

12:00:00 AM

Include Cleanup

Do you plan to sell items of any kind?

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☐ Yes ☒ No**Anticipated number of Participating Vendors ***

0

Anticipated Event Attendance *

150

Event Target Audience *

churches and people of Wylie

Event Details *

Join us for our Inaugural Hope Bridge Pregnancy Center Walk for Life, where every step helps support mothers, babies, and families in need. Together, we'll walk with purpose, raising awareness and funds to provide essential resources, care, and support for expectant mothers facing an unplanned pregnancy.

Let's journey together, celebrating life and empowering families as we stride towards a future filled with hope, compassion, and love.

From 9-11am

Event Announcement and/or Flyers

Signature

Kinsey Edwards

Date

05/22/2025



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation
Prepared By: Janet Pieper

Account Code: _____

Subject

2025 Division Overviews.

Recommendation

N/A

Discussion

Division overview led by Parks and Recreation Department staff.



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

PARB Updates.

Recommendation

N/A

Discussion

Discuss Parks and Recreation Board updates: 1) possible cancellation of the October 14, 2025 regular meeting due to WISD Fall Break, and 2) Notice of the open meetings date change.