

Wylie Cemetery Advisory Board Tour & Regular Meeting

October 07, 2021 – 4:00 PM (Tour) and 6:00 PM (Regular Meeting)

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



A quorum of the Wylie Cemetery Advisory Board may or may not be present for this Tour, and no action will be taken during this Tour. The Cemetery Advisory Board will meet at the Wylie City Hall parking lot, 300 Country Club Rd., Building 100, Wylie, TX 75098 at 4:00 p.m., to tour the following cemeteries: 1) Wylie Cemetery located adjacent to the Allen Funeral Home off of Masters St., 2) Hughes Cemetery located off of Oak St., 3) Kreymer Cemetery located in Avalon Park off of Kings Ct., 4) Hardt Cemetery located in Bozman Farms Subdivision on Crescent Oak St. and Wildflower Ln., and 5) Groves Cemetery located in Dominion of Pleasant Valley Subdivision off of Crepe Myrtle Dr.

The regular Cemetery Advisory Board meeting will begin at 6:00 p.m. in the City of Wylie Council Chambers at 300 Country Club Rd., Building 100, Wylie, TX 75098.

CALL TO ORDER

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon the approval of the meeting Minutes from the September 2, 2021 meeting.

WORK SESSION

WS1. Cemetery Advisory Board update.

WS2. Future Agenda items.

CERTIFICATION

I certify that this Notice of Meeting was posted on October 4, 2021 at 4:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

ADJOURNMENT

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.072 – Discussing purchase, exchange, lease or value of real property.

§ 551.073 – Discussing prospective gift or donation to the City.



Cemetery Advisory Board

Meeting Minutes

Thursday, September 2, 2021 – 6:00 p.m.

**Wylie Municipal Complex
300 Country Club Road #100
Wylie, Texas 75098**

CALL TO ORDER

City of Wylie Assistant City Manager, Renae' Ollie, called the first official City of Wylie Cemetery Advisory Board meeting to order at 6:00 p.m., with Board Member Azcarate, Board Member Stephens, Board Member Stone, Board Member Stowe, Board Member Suarez, and Board Member Summers all in attendance. Board Member Mondy was absent from the meeting.

Staff member Janet Hawkes, City of Wylie Parks and Recreation Administrative Assistant II, was also in attendance. Robert Diaz, City of Wylie Parks and Recreation Director, was absent from the meeting.

CITIZENS PARTICIPATION

No citizens came forward.

PRESENTATION

Assistant City Manager Ollie reviewed the Cemetery Advisory Board Presentation with the new Board Members.

REGULAR AGENDA ITEMS

- 1. Consider and act upon the election of the Board Chair for the 2021-2022 Term.**

Board Action:

Board Member Stephens nominated Board Member Stone to serve as Board Chair for the 2021-2022 Term. Board Member Azcarate seconded the nomination, and a vote was taken and passed 6-0.

- 2. Consider and act upon the election of the Board Vice-Chair for the 2021-2022 Term.**

Board Action:

Board Chair Stone nominated Board Member Stephens to serve as Board Vice-Chair for the 2021-2022 Term. Board Member Suarez seconded the nomination, and a vote was taken and passed 6-0.

3. Consider and act upon the Cemetery Advisory Board Meeting Rules and Procedures.

Board Action:

Board Member Suarez made a motion to approve the Cemetery Advisory Board Meeting Rules and Procedures with an amendment on page 21, item 10.1, to reflect that the board shall meet on the first Thursday of each month. Board Vice-Chair Stephens seconded the motion, and a vote was taken and passed 6-0.

4. Consider and act upon approving the meeting calendars for 2021 and 2022.

Board Action:

Board Member Suarez made a motion to approve the meeting calendars for 2021 and 2022 with an amendment to remove the meeting date of December 2, 2021. Board Member Azcarate seconded the motion, and a vote was taken and passed 6-0.

ADJOURNMENT

There being no further business, a motion to adjourn was made by Board Member Suarez. Board Vice-Chair Stephens seconded the motion, and a vote was taken and passed 6-0. The meeting was adjourned at 6:36 p.m.

ATTEST

Janet Hawkes, Parks & Rec Administrative Assistant II

Sandra Stone, Cemetery Advisory Board Chair

