

Wylie Animal Shelter Advisory Board Regular Meeting

March 12, 2025 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

INVOCATION

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

- [1.](#) Consider and act upon the Animal Shelter Advisory Board minutes of October 9, 2024.
- [2.](#) Consider and place on file the 2024 fourth-quarter statistical information for shelter operations.
- [3.](#) Consider and place on file the 2024 statistical information for shelter operations.
- [4.](#) Consider and place on file the attached 2024 Texas Department of State Health Services Inspection of Rabies Quarantine Facility completed November 13, 2024.
- [5.](#) Consider and place on file the attached 2024 Veterinarian Inspection of Rabies Quarantine Facility completed December 12, 2024.

WORK SESSION

[WS1.](#) Update the current status of the Wylie Animal Shelter renovation project

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on March 07, 2025 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services
Prepared By: Shelia Patton

Account Code: _____

Subject

Consider and act upon the Animal Shelter Advisory Board minutes of October 9, 2024.

Recommendation

Motion to approve Item as presented.

Discussion

The ASAB met on October 9, 2024. The attached minutes are submitted for approval.



Animal Shelter Advisory Board

Minutes

Regular Meeting

October 9, 2024 – 6:00 pm

Wylie Municipal Complex – Council Chambers

300 Country Club Road, Bldg. 100

Wylie, TX 75098

CALL TO ORDER

Announce the presence of a Quorum.

Amber Porter called to order the Animal Shelter Advisory Board meeting at 6:04 p.m. Board members present Amber Porter, Shelia Patton, Susan Cranford, Jeff Forrester, and Joe Webb. Laurie Black and Dr. Priscilla Muhoho are absent. Quorum is present.

INVOCATION

The invocation was given by Jeff Forrester.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. **Consider and act upon an Animal Shelter Advisory Board minutes of August 14, 2024.**
(ASAB Chair)

Board Action

A motion was made by Susan Cranford to accept the Animal Shelter Advisory Board minutes of August 14, 2024, as presented. Joe Webb seconded to accept the Animal Shelter Advisory Board minutes of August 14, 2024, as presented. A vote was taken, and the motion passed unanimously.

2. **Consider and place on file the third-quarter statistical information for shelter operations.**
(ASAB Chair)

Board Action

A motion was made by Jeff Forrester to accept the third-quarter statistical information for shelter operations, as presented. Susan Cranford seconded to accept the third-quarter statistical information for shelter operations, as presented. A vote was taken, and the motion passed unanimously.

Shelia Patton spoke about how the report is made and how it works.

WORK SESSION

WS1. Update on the status of the animal shelter renovation project.

Shelia Patton updated the board about the renovations to the shelter. She then thanked the board members for their participation in getting the renovations started. She also expressed gratitude to the Animal Services staff for the work they have done during the renovations. Shelia stated she would like to schedule a tour with board members so they can see the renovations. Susan Cranford asked if the project is still set to be completed on time. Shelia stated she wasn't sure, but it should still be on schedule to be completed in about 12 weeks

ADJOURNMENT

Motion was made by Shelia Patton and seconded by Susan Cranford to adjourn the meeting. With no further business before the board, the board's consensus was to adjourn at 6:28 p.m.

ASAB Chair

ATTEST:

Shelia Patton, ASAB member



Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services
Prepared By: Shelia Patton

Account Code: _____

Subject

Place on file the 2024 fourth-quarter statistical information for shelter operations.

Recommendation

Motion to approve as presented..

Discussion

The statistical information report consists of three data groups within the specified reportable timeframe: impounded animals, disposition method of animals, and euthanasia reasons. Four columns within data groups reflect three species: dogs, cats, and others. The fourth column, the total, includes the sum of all species.

The TNR program report reflects services performed by WAS through caretaker requests during the specified report timeframe.

The provided TNR district map depicts all animals WAS serviced through caretaker requests during this program's inception in September 2022. District numbers are adjusted quarterly to reflect feral felines completing the TNR program vetting requirements through WAS and returned to the caretaker, as well as reports from caretakers of deceased feral felines who have completed the TNR program through WAS.

Animal Shelter Advisory Board Report

October thru December 2024

	Dogs	Cats	Others	Total
Impounds	107	24	40	171
Owner Surrender	0	1	0	1
Stray	80	6	6	92
Quarantine	14	0	0	14
Safe Keeping	2	0	0	2
DOA	11	17	26	54
Trapped by resident	0	0	8	8
Born at Shelter	0	0	0	0

Dispositions	Dogs	Cats	Others	Total
Return to Owner	72	1	0	73
Adopted	37	13	0	50
Rescued	0	0	1	1
Euthanized	8	4	3	15
Other	0	0	10	10

Euthanasia Reason

Behavioral	1	0	0	1
Medical	7	4	3	14
Policy- H.R.R.C	0	0	0	0
Wild Animal	0	0	0	0

Euthanasia for dogs 6.40%
 Euthanasia for cats 21.05%
 Euthanasia for dogs & cats total 8.33%

Dogs at facility at end of report: 8
 Dogs at facility at beginning of report: 29
 Cats at facility at end of report: 1
 Cats at facility at beginning of report: 12

Euthanasia Rate for Facility October 1, 2024 thru December 31, 2024: 8.33%
Euthanasia Rate for Facility January 1, 2024 thru December 31, 2024: 6.92%

Animal Shelter Advisory Board Report TNR

October thru December 2024

Impounds

Trapped	7
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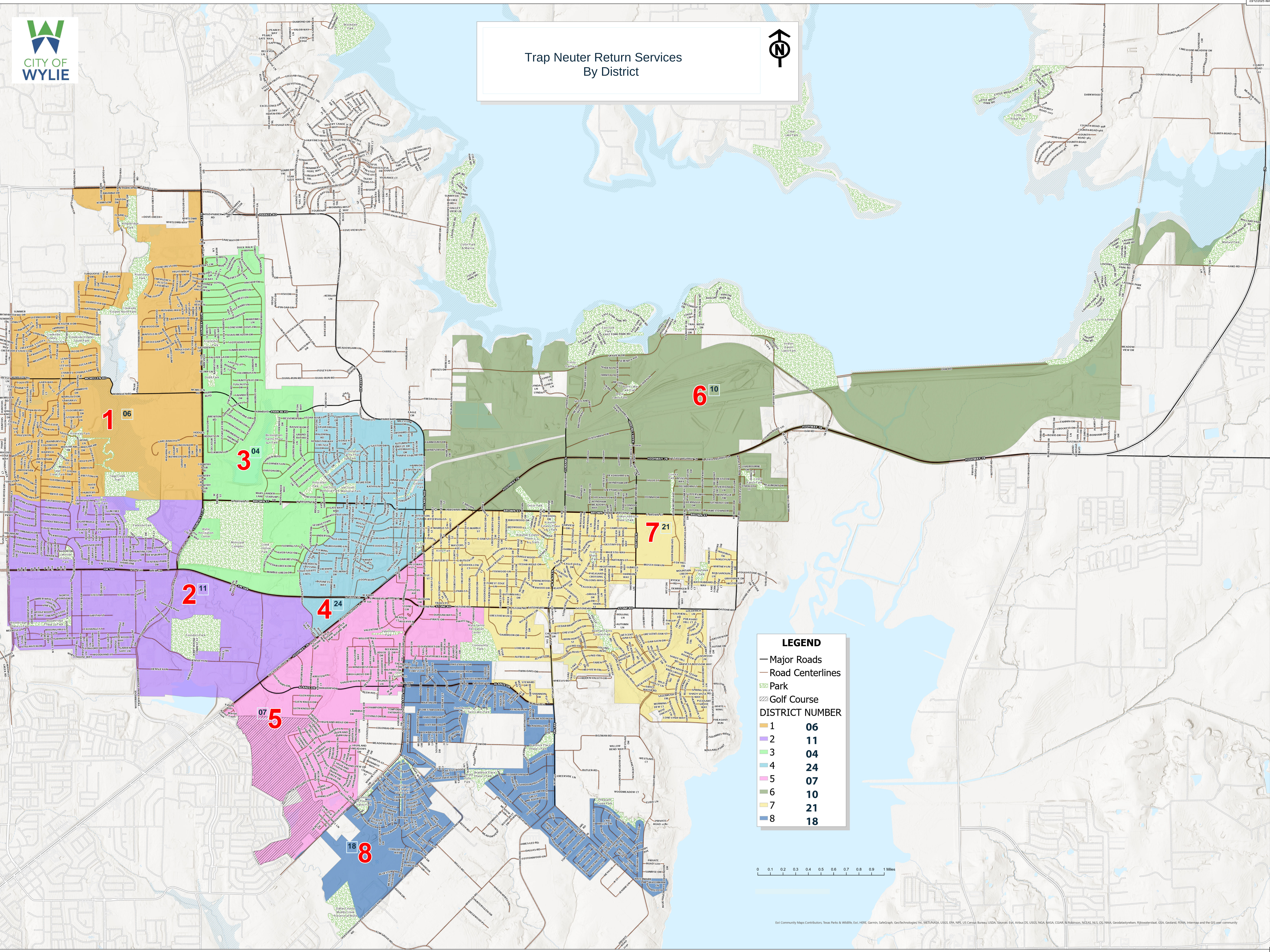
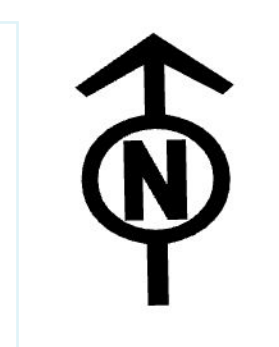
Dispositions

Euthanized	0
Released	7
Other	0
Total	7



Euthanasia Reason

Behavioral	0
Medical	0
Policy- H.R.R.C	0
Wild Animal	0
FeLV	0


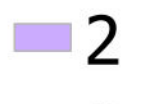




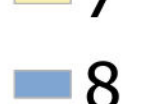

Trap Neuter Return Services By District

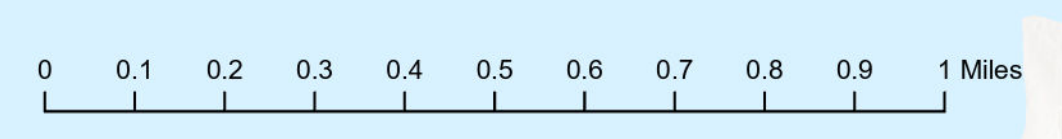


LEGEND

- Major Roads
- Road Centerlines
-  Park
-  Golf Course

DISTRICT NUMBER

	1	06
	2	11
	3	04
	4	24
	5	07
	6	10
	7	21
	8	18





Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services
Prepared By: Shelia Patton

Account Code: _____

Subject

Place on file the 2024 statistical information for shelter operations.

Recommendation

Motion to approve as presented..

Discussion

The statistical information report consists of three data groups within the specified reportable timeframe: impounded animals, disposition method of animals, and euthanasia reasons. Four columns within data groups reflect three species: dogs, cats, and others. The fourth column, the total, includes the sum of all species.

The TNR program report reflects services performed by WAS through caretaker requests during the specified report timeframe.

The provided TNR district map depicts all animals WAS serviced through caretaker requests during this program's inception in September 2022. District numbers are adjusted quarterly to reflect feral felines completing the TNR program vetting requirements through WAS and returned to the caretaker, as well as reports from caretakers of deceased feral felines who have completed the TNR program through WAS.

Animal Shelter Advisory Board Report

January thru December 2024

	Dogs	Cats	Others	Total
Impounds	490	118	208	816
Owner Surrender	2	1	0	3
Stray	379	39	35	453
Quarantine	56	6	0	62
Safe Keeping	6	2	0	8
DOA	36	50	93	179
Trapped by resident	0	20	80	100
Born at Shelter	11	0	0	11

Dispositions	Dogs	Cats	Others	Total
Return to Owner	313	6	1	320
Adopted	113	46	0	159
Rescued	7	2	1	10
Euthanized	21	16	26	63
Other	1	0	87	88

Euthanasia Reason

Behavioral	8	0	0	8
Medical	13	15	21	49
Policy- H.R.R.C	0	1	5	6
Wild Animal	0	0	0	0

Euthanasia for dogs 4.53%

Euthanasia for cats 22.54%

Euthanasia for dogs & cats total 6.92%

Dogs at facility at end of report: 8

Dogs at facility at beginning of report: 11

Cats at facility at end of report: 1

Cats at facility at beginning of report: 3

Euthanasia Rate for Facility January 1, 2024 thru December 31, 2024: 6.92%

2024 Domestic Positive Outcome Rate: 93.08%

Animal Shelter Advisory Board Report TNR

January thru December 2024

Impounds

Trapped	66*
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Dispositions

Euthanized	6
Released	40
Other	5
Total	51

Euthanasia Reason

Behavioral	0
Medical	0
Policy- H.R.R.C	1
Wild Animal	0
FeLV	5

*15 deemed domesticated and removed from TNR program upon intake evaluation



Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services
Prepared By: Shelia Patton

Account Code: _____

Subject

Consider and place on file the 2024 State Inspection.

Recommendation

Motion to approve Item as presented.

Discussion

Consider and place on file the attached 2024 Texas Department of State Health Services Inspection of Rabies Quarantine Facility completed November 13, 2023.

Inspection for Animal Shelter, Impoundment, and Rabies Quarantine Facilities

03/12/2025 Item 4.

Date 11-13-2024 Name of Manager Shelia Patten Registration No. 22-223
 Name of Establishment Wylie Animal Services Inspector N Ferguson
 Location of Establishment 949 Hensley Ln Mailing Address _____
 City Wylie State TX Zip Code 75098
 Phone 972 429 2047 County Collin

Note to Inspector: Put Yes, No, or N/A (Not Applicable) in the columns to the right of the question.

A. General - [TAC Section 169.26(a)]		Heating	
Structural Strength	/	14. Are animals protected from cold and inclement weather and direct effects of wind, rain, and snow?	Y
1. Is the facility structurally sound and maintained in good repair in order to protect the animals from injury, contain them, and prevent transmission of diseases?	Y	15. Is auxiliary heat or bedding provided if the temperature is below 50°F when animals are present?	Y
Water and Electric Power	/	Cooling and Ventilation	/
2. Does the facility have reliable and adequate electricity to comply with other requirements?	Y	16. Are animals protected from any form of overheating and from direct rays of the sun?	Y
3. Does the facility have fresh, clean water available?	Y	17. Are fresh air and adequate ventilation to minimize drafts, odors, and moisture condensation provided?	Y
Storage	/	18. Is extra ventilation, such as fans or air conditioning, provided in indoor facilities if the temperature is 85°F or above when animals are present?	Y
4. Are food and bedding stored to protect them against infestation or contamination by vermin?	Y		
5. Is a refrigerator available for perishable foods?	Y	Lighting	/
Waste Disposal	/	19. Is lighting adequate to permit routine inspection and cleaning?	Y
6. Are there provisions for the removal and disposal of animal and food wastes, bedding, dead animals, and debris?	Y	20. Are primary enclosures situated to protect the animals from excessive illumination (man-made or natural)?	Y
7. Are disposal facilities operated in a manner that minimizes vermin infestations, odors, and disease hazards?	Y	Construction	/
8. Is there a suitable method for rapidly and safely removing water and other liquid wastes?	Y	21. Is the facility constructed to protect the animals and not create a health risk or public nuisance?	Y
Washrooms and Sinks	/	22. Are building surfaces constructed and maintained so that they are impervious to moisture and can be readily sanitized?	Y
9. Are there facilities (such as washrooms, basins, or sinks) for employees to wash their hands?	Y	23. Is the floor made of durable, nonabsorbent material?	Y
Management	/	Primary Enclosures	/
10. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.003:	/	24. Are primary enclosures structurally sound, maintained, and constructed with surfaces that are impervious to moisture and can be readily sanitized?	Y
a. Are animals separated by species and by sex?	Y	25. Do primary enclosures enable the animal to remain dry and clean and protect the animal's feet and legs from injury?	Y
b. If not related to one another, are animals of relatively the same size sharing cages/pens?	Y	26. Do the cages and kennels provide enough space for each animal to make normal postural adjustments without touching the top of the enclosure, including turning freely, standing easily, sitting, stretching, moving its head, lying in a comfortable position with limbs extended, and moving and assuming a comfortable posture for feeding, drinking, urinating, and defecating?	Y
c. Are sick or injured animals segregated from healthy animals?	Y		
11. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.005:	/	B. Feeding - [TAC Section 169.26(b)]	/
Has the governing body of the city or county in which the shelter is located established an advisory committee to assist in compliance with THSC Chapter 823?	Y	27. Are dogs and cats fed at least once a day or more often as appropriate for the age and condition of the animal, except as directed by a veterinarian? Are other animals fed as described on packaging of a commercial, species-specific food or as directed by a veterinarian (see #32 for ferret requirements)?	Y
Records	/		
12. Does the facility keep records on each animal?	Y		
13. Do records document animal description, impoundment and disposition dates, and method of disposition?	Y		

Facility: Wylie Animal Services

Registration No: 03-025

03/12/2025 Item 4.

Feeding (cont.)		Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.27(a)]	
28. Is food wholesome, palatable, free from contamination, of sufficient nutritive value to meet daily requirements, and accessible to animals?	<u>Y</u>	38. Is there documentation of twice-daily observations of quarantined animals?	<u>Y</u>
29. Are food pans kept clean and sanitary, and if disposable food pans are used, are they discarded after each feeding?	<u>Y</u>	Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.28(a) and THSC Section 826.042(g)]	
C. Watering - [TAC Section 169.26(c)]		39. Does the facility have a written Standard Operating Procedure (SOP)?	
30. Do animals have convenient access to fresh water and is it offered at least twice daily for at least an hour (except as directed by a veterinarian)?	<u>Y</u>	40. Is the SOP specific for the facility?	<u>Y</u>
31. Are the water bowls clean and sanitary?	<u>Y</u>	41. Is the SOP posted or otherwise readily available to all employees?	<u>Y</u>
32. Do domestic ferrets have 24-hour access to water in a drinking bottle and to food?	<u>Y</u>	42. Is the SOP designed to ensure effective and safe quarantine procedures?	<u>Y</u>
D. Sanitation - [TAC Section 169.26(d)]		43. Do enclosures have solid walls to prevent physical contact between animals?	
33. Are excreta removed from primary enclosures often enough to prevent contamination of the animals (at least once a day)?	<u>Y</u>	44. Are the primary enclosures enclosed on all sides, including the top, to prevent escape?	<u>Y</u>
34. Are cages, rooms, and pens maintained in a sanitary condition?	<u>Y</u>	45. Does each quarantine run, cage, and kennel containing a quarantined animal have a "Rabies Quarantine" placard/sign posted on it?	<u>Y</u>
35. Are the building and premises kept clean?	<u>Y</u>	For Facilities Subject to THSC Chapter 829 (Located in Non-exempt County) - (Sections 829.002 and 829.007)	
E. Pest Control - [TAC Section 169.26(e)]		46. This standard is for purposes of meeting requirements set forth in THSC Chapter 829 only. Are all employees whose primary job is to enforce animal control laws in compliance with training requirements (Sec. 829.002)? If so, this inspection form serves as a certificate of compliance per Section 829.007.	
36. Is there a regular program in place for control of insects, ectoparasites, and other pests?	<u>Y</u>		<u>Y</u>
37. Is the facility free of visible signs of rodents and are other vermin infestations kept to a minimum at all times?	<u>Y</u>		<u>Y</u>

This facility has approximately 10 cat cages and 33 dog cages/pens.

When the facility was inspected today, it was housing approximately 0 cats and 17 dogs.

Inspector Comments: Check here if additional inspector comments are attached

Facility Rating: Satisfactory Unsatisfactory _____ Probation _____

If applicable, timeline for probationary period _____

As the inspector, I certify that I have personally inspected this facility and that it conforms to the statements above.

[Signature]
Inspector Signature

11-13-2024
Date

The signatures below acknowledge completion and receipt of the inspection form:

[Signature]
Manager (retain pink copy after signature)

11-13-2024
Date

Regional Zoonosis Control (ZC) Veterinarian

Date

White original and yellow copy to DSHS Regional Office after Inspector's and Manager's signatures. Regional Office retains yellow copy after ZC Veterinarian's signature and returns original with all signatures to facility.

TAC=Texas Administrative Code, THSC=Texas Health and Safety Code
DSHS=Texas Department of State Health Services



Texas Department of State Health Services
Zoonosis Control



Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services

Account Code: _____

Prepared By: Shelia Patton

Subject

2024 Veterinarian Rabies Quarantine Facility Inspection

Recommendation

Motion to approve Item as presented.

Discussion

Consider and place on file the attached 2024 Veterinarian Rabies Quarantine Facility Inspection completed December 12, 2024.

Inspection for Animal Shelter, Impoundment, and Rabies Quarantine Facilities

03/12/2025 Item 5.

Date 12/12/2024 Name of Manager Shelia Patton Registration No. 03-025
 Name of Establishment Wylie Animal Services Inspector Brad Abraham DVM
 Location of Establishment 979 Hensley Lane Mailing Address _____
 City Wylie State Tx Zip Code 75098
 Phone 972-429-8047 County Collin

Note to Inspector: Put Yes, No, or N/A (Not Applicable) in the columns to the right of the question.

A. General - [TAC Section 169.26(a)]		Heating	
Structural Strength		14. Are animals protected from cold and inclement weather and direct effects of wind, rain, and snow?	Yes
1. Is the facility structurally sound and maintained in good repair in order to protect the animals from injury, contain them, and prevent transmission of diseases?	Yes	15. Is auxiliary heat or bedding provided if the temperature is below 50°F when animals are present?	Yes
Water and Electric Power		Cooling and Ventilation	
2. Does the facility have reliable and adequate electricity to comply with other requirements?	Yes	16. Are animals protected from any form of overheating and from direct rays of the sun?	Yes
3. Does the facility have fresh, clean water available?	Yes	17. Are fresh air and adequate ventilation to minimize drafts, odors, and moisture condensation provided?	Yes
Storage		18. Is extra ventilation, such as fans or air conditioning, provided in indoor facilities if the temperature is 85°F or above when animals are present?	Yes
4. Are food and bedding stored to protect them against infestation or contamination by vermin?	Yes		
5. Is a refrigerator available for perishable foods?	Yes	Lighting	
Waste Disposal		19. Is lighting adequate to permit routine inspection and cleaning?	Yes
6. Are there provisions for the removal and disposal of animal and food wastes, bedding, dead animals, and debris?	Yes	20. Are primary enclosures situated to protect the animals from excessive illumination (man-made or natural)?	Yes
7. Are disposal facilities operated in a manner that minimizes vermin infestations, odors, and disease hazards?	Yes	Construction	
8. Is there a suitable method for rapidly and safely removing water and other liquid wastes?	Yes	21. Is the facility constructed to protect the animals and not create a health risk or public nuisance?	Yes
Washrooms and Sinks		22. Are building surfaces constructed and maintained so that they are impervious to moisture and can be readily sanitized?	Yes
9. Are there facilities (such as washrooms, basins, or sinks) for employees to wash their hands?	Yes	23. Is the floor made of durable, nonabsorbent material?	Yes
Management		Primary Enclosures	
10. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.003:		24. Are primary enclosures structurally sound, maintained, and constructed with surfaces that are impervious to moisture and can be readily sanitized?	Yes
a. Are animals separated by species and by sex?	Yes	25. Do primary enclosures enable the animal to remain dry and clean and protect the animal's feet and legs from injury?	Yes
b. If not related to one another, are animals of relatively the same size sharing cages/pens?	Yes	26. Do the cages and kennels provide enough space for each animal to make normal postural adjustments without touching the top of the enclosure, including turning freely, standing easily, sitting, stretching, moving its head, lying in a comfortable position with limbs extended, and moving and assuming a comfortable posture for feeding, drinking, urinating, and defecating?	Yes
c. Are sick or injured animals segregated from healthy animals?	Yes		
11. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.005:		B. Feeding - [TAC Section 169.26(b)]	
Has the governing body of the city or county in which the shelter is located established an advisory committee to assist in compliance with THSC Chapter 823?	Yes	27. Are dogs and cats fed at least once a day or more often as appropriate for the age and condition of the animal, except as directed by a veterinarian? Are other animals fed as described on packaging of a commercial, species-specific food or as directed by a veterinarian (see #32 for ferret requirements)?	Yes
Records			
12. Does the facility keep records on each animal?			
13. Do records document animal description, impoundment and disposition dates, and method of disposition?	Yes		

Facility: Wylie Animal Services

Registration No: 03-025

03/12/2025 Item 5.

Feeding (cont.)		Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.27(a)]	
28. Is food wholesome, palatable, free from contamination, of sufficient nutritive value to meet daily requirements, and accessible to animals?	Yes	38. Is there documentation of twice-daily observations of quarantined animals?	Yes
29. Are food pans kept clean and sanitary, and if disposable food pans are used, are they discarded after each feeding?	Yes	Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.28(a) and THSC Section 826.042(g)]	
C. Watering - [TAC Section 169.26(c)]		39. Does the facility have a written Standard Operating Procedure (SOP)?	Yes
30. Do animals have convenient access to fresh water and is it offered at least twice daily for at least an hour (except as directed by a veterinarian)?	Yes	40. Is the SOP specific for the facility?	Yes
31. Are the water bowls clean and sanitary?	Yes	41. Is the SOP posted or otherwise readily available to all employees?	Yes
32. Do domestic ferrets have 24-hour access to water in a drinking bottle and to food?	Yes	42. Is the SOP designed to ensure effective and safe quarantine procedures?	Yes
D. Sanitation - [TAC Section 169.26(d)]		43. Do enclosures have solid walls to prevent physical contact between animals?	Yes
33. Are excreta removed from primary enclosures often enough to prevent contamination of the animals (at least once a day)?	Yes	44. Are the primary enclosures enclosed on all sides, including the top, to prevent escape?	Yes
34. Are cages, rooms, and pens maintained in a sanitary condition?	Yes	45. Does each quarantine run, cage, and kennel containing a quarantined animal have a "Rabies Quarantine" placard/sign posted on it?	Yes
35. Are the building and premises kept clean?	Yes	For Facilities Subject to THSC Chapter 829 (Located in Non-exempt County) – (Sections 829.002 and 829.007)	
E. Pest Control - [TAC Section 169.26(e)]		46. This standard is for purposes of meeting requirements set forth in THSC Chapter 829 only. Are all employees whose primary job is to enforce animal control laws in compliance with training requirements (Sec. 829.002)? If so, this inspection form serves as a certificate of compliance per Section 829.007.	Yes
36. Is there a regular program in place for control of insects, ectoparasites, and other pests?	Yes		
37. Is the facility free of visible signs of rodents and are other vermin infestations kept to a minimum at all times?	Yes		

This facility has approximately 10 cat cages and 33 dog cages/pens.

When the facility was inspected today, it was housing approximately 0 cats and 12 dogs.

Inspector Comments:

Check here if additional inspector comments are attached

Facility Rating: Satisfactory Unsatisfactory _____ Probation _____

If applicable, timeline for probationary period _____

As the inspector, I certify that I have personally inspected this facility and that it conforms to the statements above.

[Signature]
Inspector Signature

12/12/2024
Date

The signatures below acknowledge completion and receipt of the inspection form:

[Signature]
Manager (retain pink copy after signature)

12/12/2024
Date

Regional Zoonosis Control (ZC) Veterinarian

Date

White original and yellow copy to DSHS Regional Office after Inspector's and Manager's signatures. Regional Office retains yellow copy after ZC Veterinarian's signature and returns original with all signatures to facility.

TAC=Texas Administrative Code, THSC=Texas Health and Safety Code
DSHS=Texas Department of State Health Services



TEXAS Health and Human Services

Texas Department of State Health Services
Zoonosis Control

08/18 Stock No. Z-3

Animal Services Renovation Update

03/12/2025 Item WS1.



Phase one was completed on March 3, 2025

Phase two is anticipated to take 4 weeks.

Animal Services Phase One Renovation

03/12/2025 Item WS1.



- Garage Door Resize
- Create a Public Walkway from the Lobby to the Dog Building
- Create Staff Workstations and Private Office
- Create Staff Break Room and Bathrooms
- Create Animal Intake Room
- Maintain and expand the project's connectivity, fire, and security.



Walkway Lobby to Kennels



Staff Workstations Reception Desk



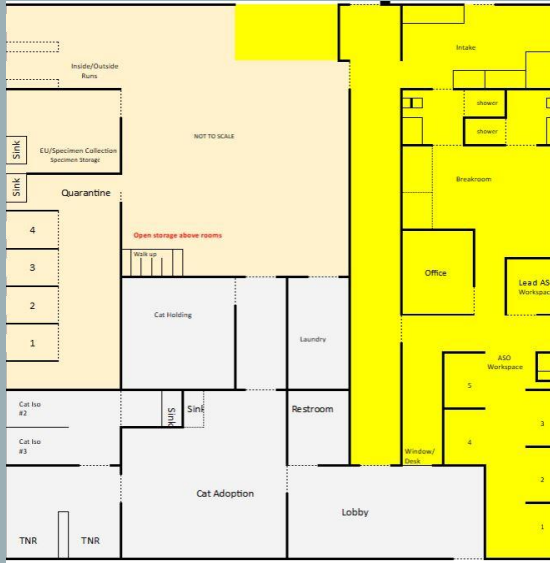
Breakroom



Phase one was stalled entirely due to a fire safety plan submission error between the contractor and vendor. To limit the time required for the project to be completed, areas of phase two have been started, expanding the pre-defined construction area of phase one.

Animal Services Phase One Renovation Area Expanded

03/12/2025 Item WS1.



- Bay Interior/Stairs to Completed Storage & Mechanical Overhead
- Create a State Quarantine Room/ Procedure Room
- Create a Public Awning at the Exit Door
- Complete Quarantine Exterior Run to State Approved Guidelines
- Maintain two indoor outdoor runs, adding interior drains
- Install lighting for outdoor runs



Outdoor Lighting



Stairs, Storage, Quarantine and Procedure Rooms

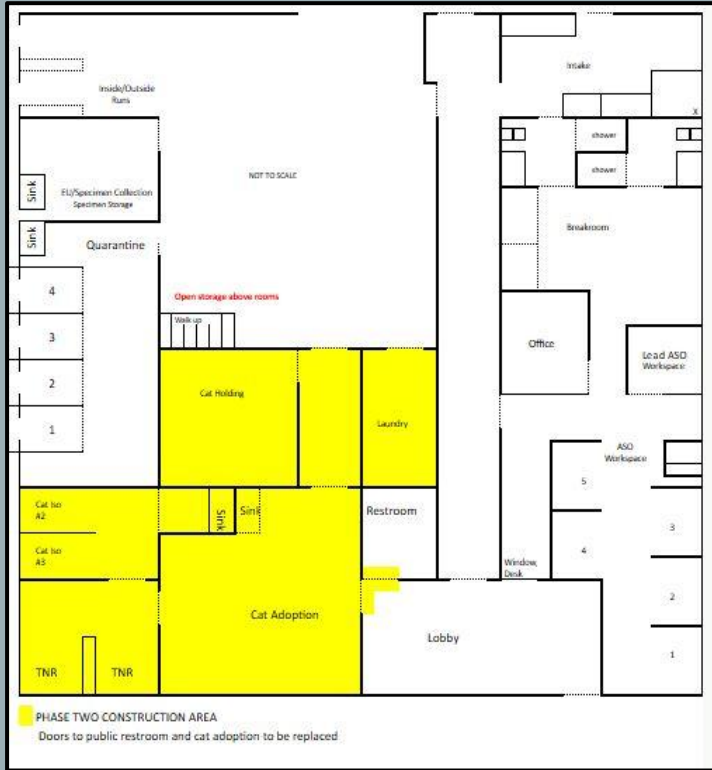


State Quarantine



The phase one expansion also included floors in the lobby, public bathroom, and laundry room. Phase one, as expanded, was completed on March 3, 2024 to include movement of all temporary operation areas within phase two work areas.

Demolition of phase two work zone began March 4, 2025.



Cat Adoption

- Replace Wooden Entry Door
- Remove FRP
- Epoxy Paint Walls, Grind Floors, Stain and Seal Concrete Floors
- Install Hot and Cold Water Deep Sink
- Remove Large Exposed Water Heater & Relocate to Laundry Area

Cat Holding & Walkway

- Epoxy Paint Walls, Grind Floors, Stain and Seal Concrete Floors

Trap Neuter Release Program Area

- Create Two Isolated and Designated TNR Program Kennels
- Install Custom Doors for Disease Control
- Remove and Replace FRP
- Grind and Seal Concrete Floors

Cat Isolation

- Create Two Sick Isolation Kennels with Designated Air System
- Install Hot and Cold Water Deep Sink in Room
- Install Two Custom Doors for Disease Control
- Grind and Seal Floors

- Replace/Reconfigure Key Card Access and Video Security
- Refresh all areas

Phase two is anticipated to be completed by
April 1, 2025.