## Wylie Planning and Zoning Commission Regular Meeting

September 05, 2023 – 6:00 PM Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



#### CALL TO ORDER

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

#### COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Commission regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Commission requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Commission is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

#### CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Minutes from August 15, 2023 Regular Meeting
- B. Consider, and act upon a recommendation to City Council regarding a Final Plat of Moncada Addition, Lot 1, Block A establishing one lot on 0.59 acres in the City of Wylie Extra Territorial Jurisdiction, property located at 1202 Troy Road.
- C. Consider, and act upon a recommendation to City Council regarding a Final Plat of Wylie Retail Office Park, Lot 2R, Block A, being a Replat of Lot 2 & 3, Block A of Wylie Retail Office Park, establishing one commercial lot on 2.595 acres, generally located at 2045 N State Highway 78.

#### **REGULAR AGENDA**

1. Consider, and act upon, a Site Plan for Lot 2R Block A of Wylie Retail Office Park for the development of a retail use on 2.595 acres. Property generally located at 2045 N State Highway 78.

#### WORK SESSION

#### **RECONVENE INTO REGULAR SESSION**

#### **EXECUTIVE SESSION**

#### **RECONVENE INTO OPEN SESSION**

Take any action as a result from Executive Session.

#### ADJOURNMENT

#### CERTIFICATION

I certify that this Notice of Meeting was posted on September 01, 2023 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Commission should determine that a closed or executive meeting or session of the Commission or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Commission at the date, hour and place given in this notice as the Commission may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section: § 551.071 – Private consultation with an attorney for the City.



# Planning & Zoning Commission AGENDA REPORT

Department:	Planning	Item:	Α	
Prepared By:	Lillian Baker			
Subject				

Consider, and act upon, minutes from the August 15, 2023 Regular Meeting.

#### Recommendation

Motion to approve Item A as presented.

#### Discussion

The minutes are attached for your consideration.

## Wylie Planning and Zoning Commission Regular Meeting

August 15, 2023 – 6:00 PM Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



#### CALL TO ORDER

Chair Joshua Butler called the meeting to order at 6:00 p.m. Commissioners present: Chair Joshua Butler, Vice-Chair Jacques Loraine, Commissioner Keith Scruggs, Commissioner James Byrne, Commissioner Rod Gouge, Commissioner Joe Chandler, Commissioner Jennifer Grieser, Director of Community Services Jasen Haskins, Senior Planner Kevin Molina, Engineering Development Manager Than Nguyen, Secretary Lillian Baker.

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was led by Commissioner Gouge and the pledge of allegiance was led by Commissioner Loraine.

#### COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Commission regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Commission requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Commission is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

None approached the Commissioners.

#### **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine by the Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Minutes from August 1, 2023 Regular Meeting
- B. Consider, and act upon a recommendation to City Council regarding a Final Plat for Railroad Addition, Lots 1R, 2R, 3R1, and 3R2, Block 14, being a Replat of Lot 1-3A, Block 14 of Railroad Addition, establishing four residential lots on 0.446 acres, property located at 510 E Marble.
- C. Consider, and act upon a recommendation to City Council regarding a Preliminary Plat of Lot 1, Block A of Bufflehead Addition, establishing one light industrial lot on 8.96 acres. Property generally located at 1011 E Brown Street.
- D. Consider, and act upon a recommendation to City Council regarding a Final Plat for Lots 1-2, Block A of Upwind Capital Addition establishing two lots on 4.1396 acres, generally located at 1971 N State Highway 78.

#### **Board Action on Consent Agenda**

A motion was made by Commissioner Gouge and seconded by Commissioner Loraine to approve the Consent Agenda as presented. A vote was taken and the motion carried 7-0.

#### **REGULAR AGENDA**

1. Consider, and act upon, a Site Plan for Lot 1, Block A of Bufflehead Addition for the development of a battery backup storage use on a total of 8.96 acres. Property generally located at 1011 E Brown Street.

#### **Staff Comments on Regular Agenda Item 1**

Senior Planner Molina presented an overview. This was previously reviewed as a Special Use Permit (SUP). The sire is providing landscaping and fire lanes. The business will preserve as many trees as possible. The Commission inquired about run off and detention. Senior Planner Molina responded that it was going to be done offsite on Oncore property, still being worked through, and that the EDC is also involved. Director Haskins stated that Civil Plans would not be approved until that item is resolved. Engineering Development Manager Nguyen stated that they are looking at the detention for both the Oncore facility and the Bufflehead facility; to be three tracks total.

#### **Board Action on Regular Agenda Item 1**

A motion was made by Commissioner Loraine and seconded by Commissioner Gouge to approve Regular Agenda Item 1 as presented. A vote was taken and carried 7 - 0.

2. Hold a Public Hearing, consider, and act upon, a recommendation to City Council regarding the writing of an ordinance for a change in zoning from Commercial Corridor (CC) to Commercial Corridor - Special Use Permit (CC-SUP) on 1.985 acres to allow for Automobile Repair Major use. Property located north of 451 Westgate Way (ZC 2023-12).

#### **Staff Comments on Regular Agenda Item 2**

Senior Planning Molina presented that the plan was in compliance with standards. What is being presented is for the zoning and not the site plan, which will come back at a later date. Thirty-one notices were mailed and there were no responses. There will be an 8' board on board screen and landscaping. The business is planning for a gate to be installed to limit access to vehicles parked in back. Applicant Scott Zinc was present and addressed question, by Commission, if he was aware of multiple body shops in the area. He stated that they were aware and that their predictions indicated that the supply was in need.

Chair Butler opened a Public Hearing. None approached the Commission and the Public Hearing was closed.

#### **Board Action on Regular Agenda Item 2**

A motion was made by Commissioner Byrne and seconded by Commissioner Chandler to approve Regular Agenda Item 2 as presented. A vote was taken and carried 7 - 0.

3. Hold a Public Hearing, consider, and act upon, a recommendation to City Council regarding the writing of an ordinance for a change in zoning from Agricultural (AG/30) to Commercial Corridor - Special Use Permit (CC-SUP) on 0.821 acres to allow for Drive-Through Restaurant. Property located at 2001 N State Highway 78 (ZC 2023-13).

#### **Staff Comments on Regular Agenda Item 3**

Senior Planner Molina presented the Special Use Permit (SUP) for a drive-thru for Dutch Brothers. Staff is recommending approval as the site plan is in compliance. Property is currently zoned Agriculture and the request includes a change in zoning to Commercial Corridor with SUP (CC-SUP) as well as the site plan. They are providing

twelve parking spaces and 20% landscaping. Ten notices were mailed and none were returned. They will have to submit a re-plat for fire lanes at a future date. Commission inquired about drive-thru. Engineering Development Manger Nguyen said that Engineering has reviewed and feel it will be in compliance. Director Haskins stated with some modifications it is still within compliance. Commissioner Gouge requested clarification on number of parking spaces before it goes to City Council. Commission asked what is the parking requirement. Senior Planner Molina stated that 25% can not exceed the minimum parking, if over, it has to be grass or a different surface.

Chair Butler opened a Public Hearing. None approached the Commission and the Public Hearing was closed.

#### **Board Action on Regular Agenda Item 3**

A motion was made by Commissioner Grieser and seconded by Commissioner Gouge to approve Regular Agenda Item 3 as presented. A vote was taken and carried 7 - 0.

#### ADJOURNMENT

A motion was made by Commissioner Grieser and seconded by Commissioner Loraine to adjourn. A vote was taken and carried 7 - 0. The meeting was adjourned at 6:19 p.m.

Joshua Butler, Chair

ATTEST

Lillian Baker, Secretary



# Wylie Planning & Zoning Commission

## AGENDA REPORT

Department:	Planning	Item Number:	В
Prepared By:	Kevin Molina		

#### Subject

Consider, and act upon a recommendation to City Council regarding a Final Plat of Moncada Addition, Lot 1, Block A establishing one lot on 0.59 acres in the City of Wylie Extra Territorial Jurisdiction, property located at 1202 Troy Road.

#### Recommendation

Motion to recommend **approval** as presented.

### Discussion

**OWNER: Ida Moncada** 

**APPLICANT: Verizon Wireless** 

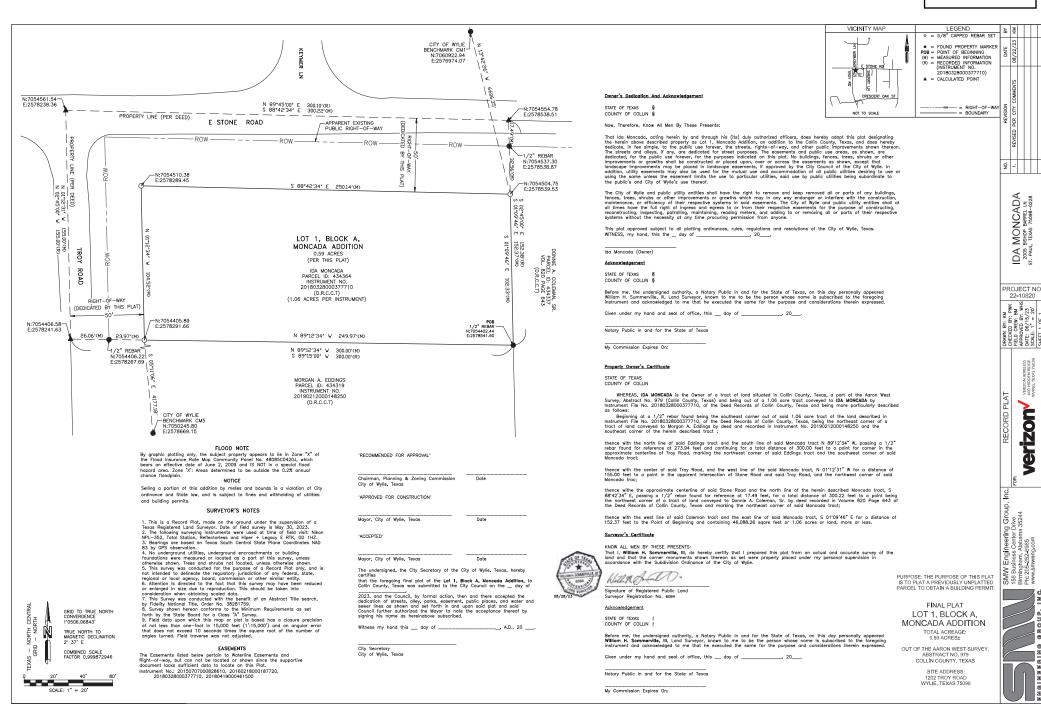
The applicant is proposing to create one lot measuring 0.59 acres located outside of the city limits within the City of Wylie Extra Territorial Jurisdiction at 1202 Troy Road.

The purpose of the plat is to create one lot from an unplatted parcel of land for the development of a telecommunications tower.

The plat shall dedicate 50' of Right of Way for Troy Road and for E Stone Road.

The plat is technically correct and abides by all aspects of the City of Wylie Subdivision Regulations. Approval is subject to additions and alterations as required by the City Engineering Department.

The Planning and Zoning Commission must provide a written statement of the reasons for conditional approval or disapproval to the applicant in accordance with Article 212, Section 212.0091 of the Texas Local Gov't Code.



# CITY OF WYLIE

## Wylie Planning & Zoning Commission AGENDA REPORT

# Department:PlanningItem Number:CPrepared By:Kevin Molina

#### Subject

Consider, and act upon a recommendation to City Council regarding a Final Plat of Wylie Retail Office Park, Lot 2R, Block A, being a Replat of Lots 2 and 3, Block A of Wylie Retail Office Park, establishing one commercial lot on 2.595 acres, generally located at 2045 N State Highway 78.

#### Recommendation

Motion to recommend **approval** as presented.

#### Discussion

**OWNER: Chang Chuan Ye** 

**APPLICANT: Triangle Engineering** 

The applicant has submitted a Replat to create Lot 2R, Block A of Wylie Retail Office Park. The property is generally located at 2045 N State Highway 78. The purpose of the plat is to combine Lots 2 and 3 Block A of Wylie Retail Office Park for the development of a multi-tenant retail building.

This plat is dedicating Right of Way for the future widening of Kreymer lane and relocating an existing access and utility easement.

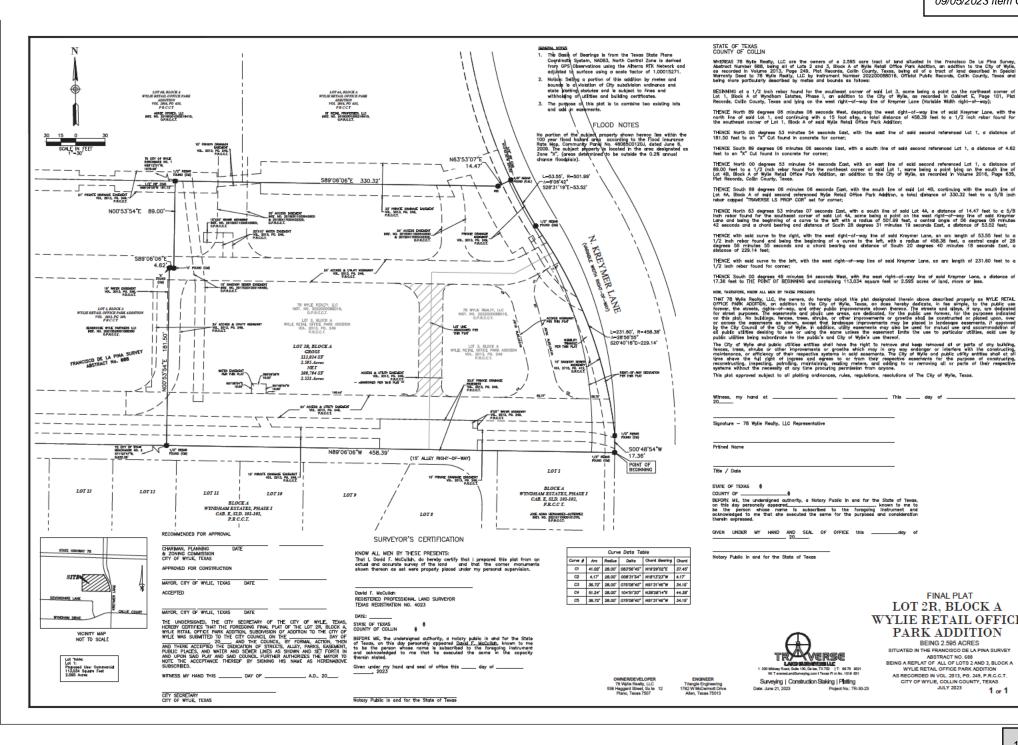
Access to the site is provided by an existing driveway that connects to Kreymer Lane and to the adjacent properties to the north and west.

The plat is technically correct and abides by all aspects of the City of Wylie Subdivision Regulations. Approval is subject to additions and alterations as required by the City Engineering Department.

The site plan for Lot 2R, Block A of Wylie Retail Office Park is also on the regular agenda.

The Planning and Zoning Commission must provide a written statement of the reasons for conditional approval or disapproval to the applicant in accordance with Article 212, Section 212.0091 of the Texas Local Government Code.

ed Lot



ABSTRACT NO. 688 BEING A REPLAT OF ALL OF LOTS 2 AND 3, BLOCK A WYLIE RETAIL OFFICE PARK ADDITION AS RECORDED IN VOL. 2013, PG. 249, P.R.C.C.T. CITY OF WYLIE, COLLIN COUNTY, TEXAS JULY 2023 1 of 1

FINAL PLAT

LOT 2R, BLOCK A

WYLIE RETAIL OFFICE

PARK ADDITION

BEING 2.595 ACRES

SITUATED IN THE FRANCISCO DE LA PINA SURVEY

shall at all



## Wylie Planning & Zoning Commission AGENDA REPORT

Department:	Planning	Item Number:	1
Prepared By:	Kevin Molina		

#### Subject

Consider, and act upon, a Site Plan for Lot 2R Block A of Wylie Retail Office Park for the development of a retail use on 2.595 acres. Property located at 2045 N State Highway 78.

#### Recommendation

Motion to **<u>approve</u>** as presented.

#### Discussion

**OWNER: Chang Chuan Ye** 

**APPLICANT: Triangle Engineering** 

The applicant is proposing to develop a multi-tenant retail building which measures 16,762 sq.ft on Lot 2R, Block A of Wylie Retail Office Park on 2.595 generally located at 2045 N State Highway 78. The property is zoned Commercial Corridor and allows for the proposed use.

The site is providing 20% landscaping which complies with the Zoning Ordinance requirements. The landscape plan also includes a 10" landscape buffer along Kreymer Lane. The development is providing 125 parking spaces with five being ADA accessible.

The developer is requesting for a waiver to the 3 to 1 residential proximity setback requirement as there is a residential neighborhood that connects to the commercial development by an existing meandering sidewalk along Kreymer Lane.

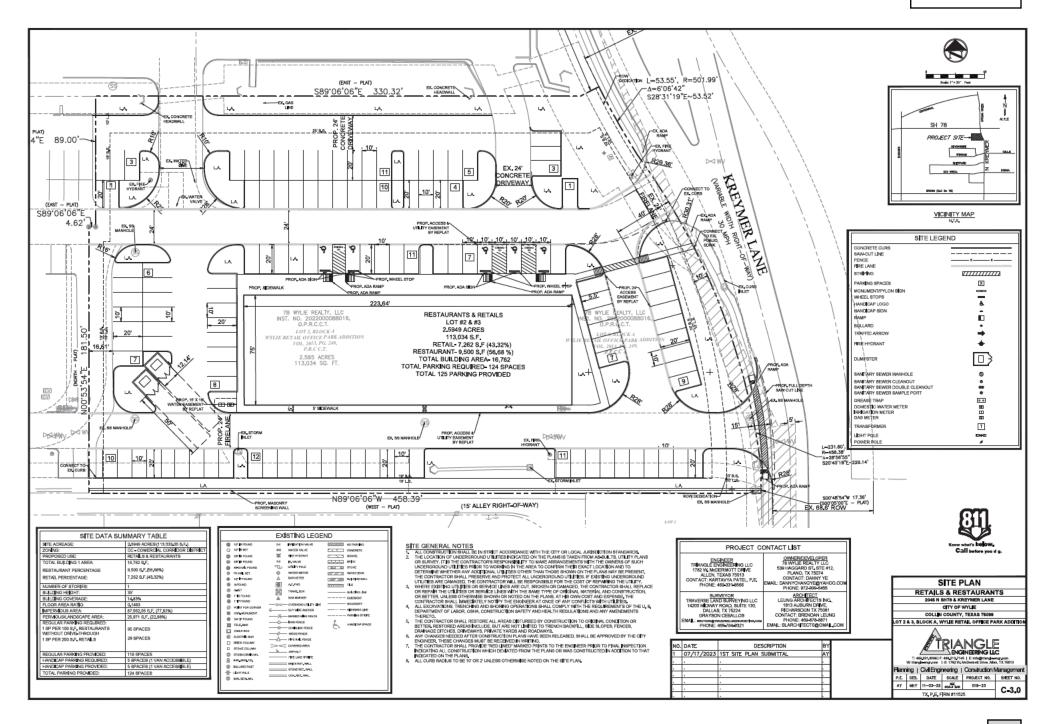
The developer shall install a masonry screening wall adjacent to the residential neighborhood that matches the height and look of the existing wall located to the west of the subject property.

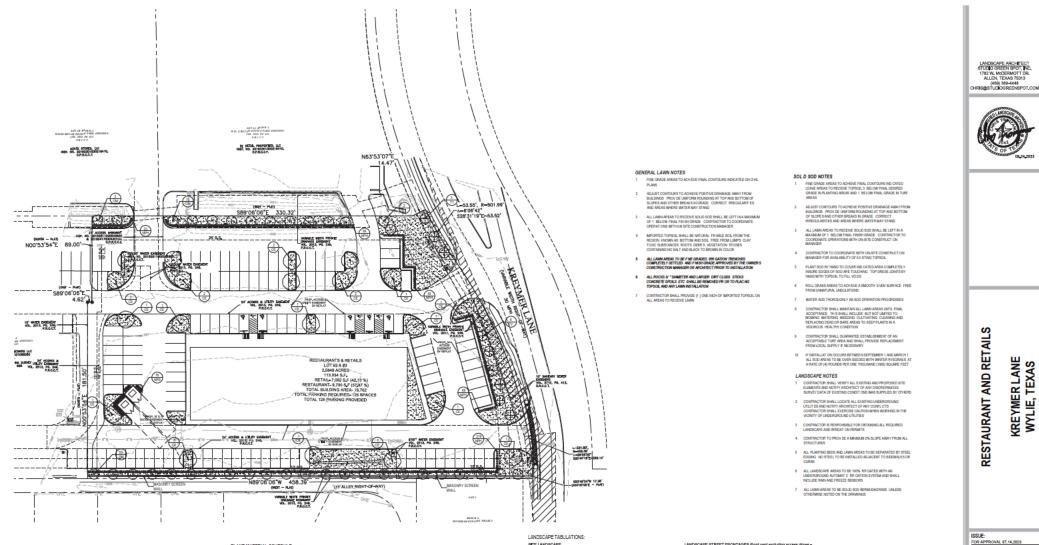
The structure's exterior material consists of brick, stone, and stucco. Entrances are emphasized with awnings and recessed architectural features. All structures at or over 6,000 sq.ft. shall be required to have a fire sprinkler system installed.

Access to the site is proposed from an existing 24' access drive that connects to Kreymer Lane and to the adjacent properties to the north and west. The drive shall also function as a firelane.

As presented, this site plan is in compliance with the design requirements of the Zoning Ordinance. Approval of the site plan is subject to additions and alterations as required by the City Engineering Department.

The Planning and Zoning Commission must provide a written statement of the reasons for conditional approval or disapproval to the applicant in accordance with Article 212, Section 212.0091 of the Texas Local Government Code.





#### PLANT MATERIAL SCHEDULE:

MPE	QTY	COMMON NAME	BOTAN CAL NAME	6 ZE	REMARKS
CECM	20 37	Cedar Elim Crope Myrlie 'Single trunk' Tree Yaupon	Ulmus creasilb la Lage stroom e indice Single trank Res sorri o la	3" cal. 2,5" cal. 2,5" cal.	B&B, 13" ht., 5" spreed min., 5" clear trunk container, 10" ht., single trunk, tree form container, 10" ht., multi-trunk, tree form
		The raspon		and the	
SHRUBS					
TYPE	QTY.	COMMON NAME	BOTANCAL NAME	SZE	REMARKS
NPH NRS	490 16	Needlepoint Holly Nellie R, Stevens	Bez z comute Needlepo nt Bez z Ne Be R. Stevens	5 gal. 7 gal.	container, 35" ht, 24" spread container, 45" height, 32" spread
	COVERS				
TYPE	QTY	COMMON NAME	BOTAN CAL NAME	SZE	REMARKS
		'419' Berreudagrass	Cynodon diectylon 19	4" pots	Salid Sod refer to notes
materia			ortractor shall verify all quartities licated, All trees to have straight		eights and spreads are minimums. All plant matching

SITE LANDSCAPE: Requirements: 20% of total site to be landscape area (113,053 s.4) Provided 23,479,1 a.t. (29,6%) Required 22,611 s.f. (20%) DESIRABLE DESIGN ATTRIBUTE: Landscaping in side and rear yards not

LANDSCAPENG FOR PARKENG LOTS: 126 parking spaces Requirements 50 s.f. of bindscape for each parking space & all parking spaces shall be within 60 Lf, of a tree

Required 6,300 s.f of landscape All spaces within 00 L/, of a true Provided 6,825,8 s.t. Provided

DESIRABLE DESIGN ATTRIBUTE: Landscaping within 40 Lf, of each space Landscaped pedestrian connection to main entrance

VISUAL SCREENING: Required screening strip at least 5' wide, 35" ht, shrubs when planted, (1) Sowering trees for 2015, of area

Provided

## LANDSCAPE STREET FRONTAGES (front yard excluding access drives 19,270,2 w.) Requirement 50% of the required front yard excluding and access drive must be jordscape buffer, Trees shall be glanted 30 whi<sup>2</sup> w.e.

Provided 9,929,2 s/, Provided 9,635,1 p.1 Street Trees 30'-40' o.c.

DESIRABLE DESIGN ATTRIBUTE: Providing pedesirian iteratives and lights along



CITY COMMENTS 08.24.2023

DATE: 08.24.2023

L.1

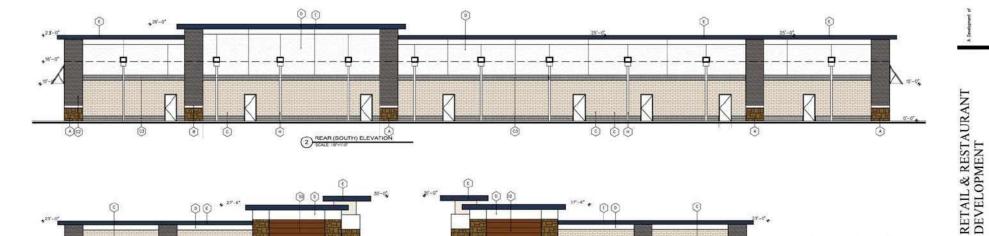
SHEET NAME: LANDSCAPE PLAN

SHEET NUMBER:

KREYMER LANE WYLIE, TEXAS

#### 09/05/2023 Item 1.







JUDERS STONE SATURAL STONE)	ANTURAL STORE BY ACME: (A) 3-1/2" THOS ANTOLE CHOPPED CENTRES ACME CONTACT: BRAD BURKS 464-231-3307	FACE BROK STACK BONS WITH MATCH COLOR DROUT	T SZE, DLADER WHIE, VELOUR REVINE	3-CONT STUDDS W/ STANDARD STUDD JOHT 3-CONT STUDD SYSTEM W 3/4'V-EXP. JOHT OR	COLOR & TEXTURE CHIEGA HELKY QUARTE (HETE)	ANYAL ARRIVE ANNODISED ALLAR	COLOR "BLACK"
DAST STONE MOULDING	CAST STORE BAND CAST STORE BAND COLOR - WHITE LIMESTONE	FACE BROK VEHTCAL STRETCHER W/ MATCHING COLOR GROUT	ACME BROX, MODULAR 977, SLITE ORAY WELOUR TEXTURE	ARCH. SCORED PATTERN. 3-CONT STUDIO SYSTEM	COLOR & TEXTURE: DMEGA MELKY QUARTZ (MHTE)	STOREFRONT/ENTRY DOORS & WINDOW SYSTEM #/ 1" CLEAR WOULATED GLASS.	CLASS "CLER"
OR APPROID COUL. FACE BROX C BROX, HOCKLAY SZE, BROZ, VELOUR TEXTINE.	FACE BROK SOLDER W/ MATONES COLOR OFO/T	ACME BRICK, MODILAR SZE, SLATE GRAV WELGUR EXTURE	W 3/4"V-EXP. JONT OF ARCH. SCORED PATTERN. WETAL CANOPY & CORNER	couch a transc woody decown couch "owns chery"	ROOF SCUPPER, DOMISPOLITS PRETWORKD OF PARTED TO WATCH ADACENT.	PRETINISHED BEDGE COLOR OF GRAVAWIGED PARTIED TO WATCH ADJACENT	



EXTERIOR BUILDING ELEVATIONS STUDY

SH 78 & KREYMER LANE WYLIE TX 75098

DATE: SHEET NO: 8-24-2023 PROJECT NO: DRAWN BY: A501 CHECKED BY: