

Wylie Animal Shelter Advisory Board Regular Meeting

August 14, 2024 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

INVOCATION

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon an Animal Shelter Advisory Board Chair appointment for a term ending June 2025.
2. Consider and act upon an Animal Shelter Advisory Board Vice Chair appointment for a term ending June 2025.
3. Consider and act upon the Animal Shelter Advisory Board minutes of May 8, 2024
4. Consider and place on file the 2024 second-quarter statistical information for shelter operations.

WORK SESSION

WS1. Discuss the progress related to facility renovation.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on August 9, 2024 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services

Account Code: _____

Prepared By: Shelia Patton

Subject

Appointment of Chair

Recommendation

Consider and act upon an Animal Shelter Advisory Board Chair appointment for a term ending June 2025.

Discussion



Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services

Prepared By: Shelia Patton

Account Code: _____

Subject

Appointment of Vice Chair

Recommendation

Consider and act upon an Animal Shelter Advisory Board Vice Chair appointment for a term ending June 2025.

Discussion



Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services
Prepared By: Shelia Patton

Account Code: _____

Subject

Consider and act upon the Animal Shelter Advisory Board minutes of May 8, 2024.

Recommendation

Motion to approve Item as presented.

Discussion

The ASAB met on May 8, 2024. The attached minutes are submitted for approval.



Animal Shelter Advisory Board

Minutes

Regular Meeting

May 8, 2024 – 6:00 pm

Wylie Municipal Complex – Council Chambers

300 Country Club Road, Bldg. 100

Wylie, TX 75098

CALL TO ORDER

Announce the presence of a Quorum.

Dr. Brad Abraham called to order the Animal Shelter Advisory Board meeting at 6:03 p.m. Board members present Dr. Brad Abraham, Shelia Patton, Amber Porter, Jeff Forrester, and Joe Webb. Laurie Black and Susan Cranford are absent. Quorum is present.

INVOCATION

The invocation was given by Jeff Forrester.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon the Animal Shelter Advisory Board minutes of February 7, 2024. (ASAB Chair)

Board Action

A motion was made by Amber Porter to accept the Animal Shelter Advisory Board minutes of February 7, 2024, as presented. Jeff Forrester seconded to accept the Animal Shelter Advisory Board minutes of February 7, 2024, as presented. A vote was taken, and the motion passed unanimously.

2. Consider and place on file the 2024 first-quarter statistical information for shelter operations. (ASAB Chair)

Board Action

A motion was made by Jeff Forrester to accept and place on file the 2024 first-quarter statistical information for shelter operations, as presented. Amber Porter seconded to accept and place on file the 2024 first-quarter statistical information for shelter operations, as presented. A vote was taken, and the motion passed unanimously.

WORK SESSION

WS1. Discuss the recommendations related to current and future facility needs.

Shelia Patton stated that Shelter Planner of America (SPOA) has completed the needs assessment. She also said that, at the same time, we are moving forward with the renovation for the current shelter needs, and she wanted everyone to be aware that these are two different companies. She then asked the board if they had any questions.

Jeff Forrester asked how long the renovations would extend the life of the current shelter.

Shelia Patton stated it would give us a few years but wanted everyone to understand that the renovations were not adding any space for intake but would allow us to use that space more effectively.

Jeff Forrester stated that he thinks it's important that SPOA agrees with the renovations and that the conversation should be about the future needs of Animal Services going forward.

Amber Porter believes it's crucial to present to the City Council not just the need for space but also the need for the shelter to be more accessible and presentable to the public, which will increase visitors and adopters.

Jeff Forrester agrees with Mrs. Porter. He added that the shelter should be visible and not shoved in a corner. We want people to come to the shelter.

Joe Webb asked if a multiple-story building was a possibility. He stated it may help if the new building had to be built in phases.

Shelia Patton said that SPOA did not recommend a multiple-story building and that she would seek advice about the shelter being built in phases.

ADJOURNMENT

Motion was made by Amber Porter and seconded by Shelia Patton to adjourn the meeting. With no further business before the board, the board's consensus was to adjourn at 6:30 p.m.

ASAB Chair

ATTEST:

Shelia Patton, ASAB member



Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services

Prepared By: Shelia Patton

Account Code: _____

Subject

2024 second-quarter statistical information for shelter operations

Recommendation

Consider and place on file the 2024 second-quarter statistical information for shelter operations.

Discussion

Animal Shelter Advisory Board Report

April thru June 2024

	Dogs	Cats	Others	Total
Impounds	129	30	59	218
Owner Surrender	0	0	0	0
Stray	102	13	12	127
Quarantine	15	1	0	16
Safe Keeping	1	0	0	1
DOA	11	13	31	55
Trapped by resident	0	3	16	19
Born at Shelter	0	0	0	0

Dispositions	Dogs	Cats	Others	Total
Return to Owner	87	2	1	90
Adopted	33	3	0	36
Rescued	4	0	0	4
Euthanized	3	6	7	16
Other	0	0	20	20

Euthanasia Reason

Behavioral	2	0	0	2
Medical	1	6	6	13
Policy- H.R.R.C	0	0	1	1
Wild Animal	0	0	0	0

Euthanasia for dogs 2.70%

Euthanasia for cats 35.29%

Euthanasia for dogs & cats total 7.03%

Dogs at facility at end of report: 11

Dogs at facility at beginning of report: 20

Cats at facility at end of report: 6

Cats at facility at beginning of report: 0

Euthanasia Rate for Facility April 1, 2024 thru June 30, 2024: 7.03%

Euthanasia Rate for Facility January 1, 2024 thru June 30, 2024: 5.76%

Animal Shelter Advisory Board Report TNR

April thru June 2024

Impounds

Trapped	14
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Dispositions

Euthanized	4
Released	7
Other	3
Total	14

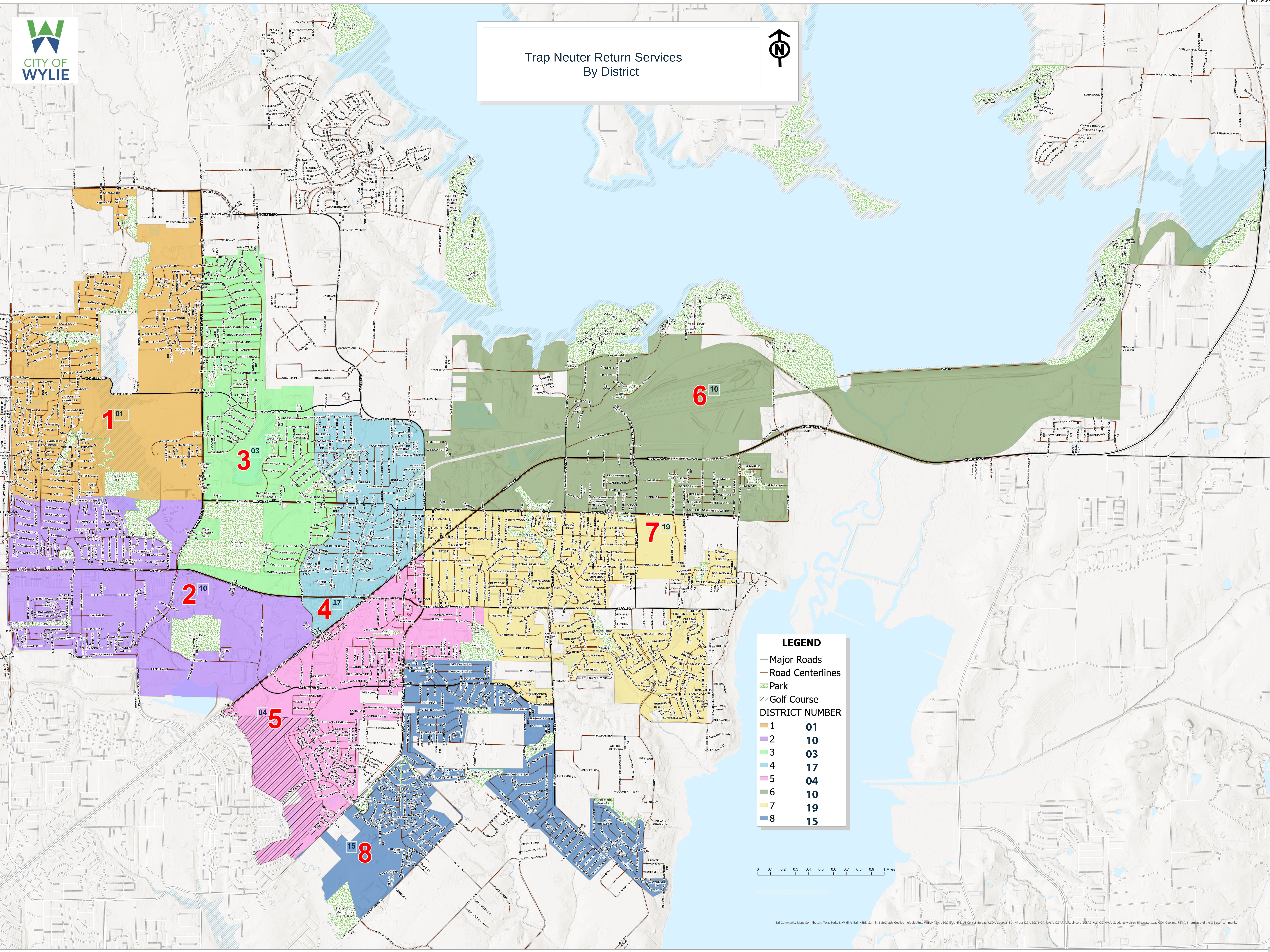
1 Available for adoption / 1 Adopted / 1 RTO

Euthanasia Reason

Behavioral	1
Medical	0
Policy- H.R.R.C	0
Wild Animal	0
FeLV	3



Trap Neuter Return Services By District



LEGEND

- Major Roads
- Road Centerlines
- Park
- Golf Course

DISTRICT NUMBER

	1	01
	2	10
	3	03
	4	17
	5	04
	6	10
	7	19
	8	15

