

Wylie Library Advisory Board Regular Meeting

August 24, 2026 – 7:00 PM

Council Chambers - 300 Country Club Rd., Bldg. 100 Wylie, TX 75098



CALL TO ORDER

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address the Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. The Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, the Library Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

[A.](#) Consider, and act upon, approval of July 27, 2026 Meeting minutes.

REGULAR AGENDA

[1.](#) Consider, and act upon, the Hotspot Policy.

WORK SESSION

WS1. Staff Spotlight: Cheryl Glidewell, Circulation Supervisor

[WS2.](#) Friends of the Library update

[WS3.](#) Review monthly report

[WS4.](#) Review Upcoming Programs August 2026

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on August 18, 2026 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Library Advisory Board

Minutes

**In-person Meeting
July 27, 2026 – 7:00 p.m.
Council Chambers**

CALL TO ORDER

Announce the presence of a Quorum.

Justin Strauch called the meeting to order at 7:03 p.m. The following Library Board members were present: Justin Strauch, Mallory Morris, Billy J Ketner, Sarah Sponsel, Zachary Todd, Monica Munoz & Ofilia Barrera Board Liaison. Board members not present: Brian Ortiz

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

CONSENT AGENDA

A. Consider, and act upon, approval of June 22, 2026 Library Advisory Board Meeting minutes.

Board Action:

A motion was made by Zachary Todd, seconded by Monica Munoz, to approve the minutes as presented. A vote was taken and the motion passed 6-0.

REGULAR AGENDA

1. Nominate and vote on Board Chair

Board Action:

The nomination of Justin Strauch for Board Chair was made by Monica Munoz and seconded by Zachary Todd. A vote was taken and the nomination passed 5-1.

2. Nominate and vote on Board Vice Chair

Board Action:

The nomination of Zachary Todd for Board Vice Chair was made by Zachary Todd and seconded by Sarah Sponsel. A vote was taken and the nomination passed 5-1.

WORK SESSION – DISCUSSION ITEMS

WS1. Staff Spotlight: Libby Villegas, Teen Services Librarian.

Libby Villegas, who graduated with her MLS in 2025, shared some details of her path within the Smith Public Library. Having developed a love for the library as a teen patron, she joined the staff in January of

2022 as a Library Technician, then moved to the Youth Services Department in 2023, and ultimately took on the role of Teen Librarian this past February. Some of her duties include collection & program development, volunteer management, creating social media content, and connecting with local schools for outreach.

WS2. Board Policy Review for 2026-2027 session.

Ofilia Barrera provided the Board with a list of library policies that will be up for review in 2027 and emphasized the importance of the Board's perspective on the policies within the approval process. Upcoming meeting dates and other Board duties were also highlighted.

WS3. Friends of the Library update.

Ofilia Barrera shared information with the Board in regards to recent and upcoming Friends of the Library fund raising events: The Annual Book Sale, Coco Shrimp Dine & Donate, and Indoor Mini Golf.

WS4. Review monthly report.

Ofilia Barrera walked the Board through the At a Glance Report, Stories of Impact, and Meeting & Training Highlights for the period of June 11, 2026 to July 15, 2026.

WS5. Review Upcoming Programs for August 2026.

While the Board reviewed the list of upcoming core programs for adults, Ofilia Barrera reminded them that during this period all Youth Services Programs are on a break.

ADJOURNMENT

A motion was made by Monica Munoz, seconded by Zachary Todd, to adjourn the meeting at 7:41 p.m. A vote was taken and the motion passed 6-0.

Justin Strauch, Chair

Rita & Truett Smith Public Library
Mobile Wi-Fi Hotspot Policy
Approved by the Library Board on October 12, 2020

The Smith Public Library has established a Wi-Fi hotspot lending program to provide patrons in our community with high-speed internet access. Borrow one of the mobile Wi-Fi hotspots to receive Internet access on the go or at home. This project is made possible by a grant from the U.S. Institute of Museum and Library Services (Grant #LS-246193-OLS-20)* to the Texas State Library and Archives Commission under the provisions of the Library Services and Technology Act. (2021)

The Internet enables access to a wealth of material that is personally, professionally, and culturally enriching to individuals of all ages, but it also enables access to material that some may find offensive, disturbing, inaccurate or incomplete. The availability of information does not constitute endorsement of the content by the Smith Public Library. The mobile Wi-Fi hotspots provide an open wireless connection and the Smith Public Library is not responsible for information read, viewed or accessed using this device or for personal, confidential or other sensitive information shared over the Internet. The responsibility for what users of the Wi-Fi hotspot lending program read, view or access on the Internet rests entirely upon those utilizing this service and not the City of Wylie or its employees, volunteers or agents. The responsibility for what minors read, view or access on the Internet rests with their parents or guardians.

The City of Wylie is not responsible for any:

- Data breach and/or identity theft.
- Damage to or theft of any electronic device.
- Theft, damage or misuse of patrons' computing devices or peripherals and other mobile devices.

Eligibility:

Adult (18 & older) cardholders in good standing, with fines no greater than \$5.00 are eligible to check out a hotspot. Checkout is limited to one per household at any given time.

Loan Period / Availability:

Hotspots may be checked out for 7 days and are available on a first-come, first-served basis. Additionally, hotspots may be placed on hold, but the library cannot guarantee their availability for a specific date or time. Hotspots are able to be renewed up to two times as long as there are no holds from other library users.

Fines / Liability:

Overdue hotspots will have Internet access disabled and there is a \$.50 per day overdue charge. A lost, damaged, or stolen hotspot will have a replacement cost of \$100 (Device replacement fee: \$85 + replacement parts and processing fee: \$15). Additionally, for any part missing upon return there will be a replacement parts and processing fee of \$15.

**Rita & Truett Smith Public Library
Mobile Wi-Fi Hotspot Policy
Approved by the Library Board on August 24, 2026**

The Smith Public Library has established a Wi-Fi hotspot lending program to provide patrons in our community with high-speed internet access on the go. **Hotspots are intended for temporary use to supplement, not replace, primary Internet access for work, school or communication.**

The mobile Wi-Fi hotspots provide an open unfiltered wireless connection and the Smith Public Library is not responsible for information read, viewed or accessed using this device or for personal, confidential or other sensitive information shared over the Internet.

The City of Wylie is not responsible for any data breach and/or identity theft. The City is also not responsible for damage to or theft of any electronic device.

Eligibility:

Adult (18 & older) cardholders in good standing, with no overdue items and no outstanding balance are eligible to check out a hotspot. Checkout is limited to one hotspot per household. The responsibility for what minors read, view or access on the Internet rests with their parents or guardians.

Loan Period / Availability:

Hotspots may be checked out for 3 weeks and are available on a first-come, first-served basis. Hotspots are not eligible for renewal and may not be placed on hold. Hotspots will be deactivated when overdue.

Patrons cannot immediately check out a hotspot they just returned, but they can check out a different one if it is available.

Fines / Liability:

A hotspot that is lost, damaged, or **more than 30 days overdue will have a non-refundable replacement cost of \$100** (Device replacement fee: \$85 + replacement parts and processing fee: \$15). Additionally, for any part missing upon return there will be a replacement parts and processing fee of \$15.

The Library reserves the right to limit or suspend hotspot borrowing privileges when a patron has repeatedly failed to comply with the terms of this policy.

AUG 2026 UPDATE

Dine & Donate @ Coco Shrimp:
\$225



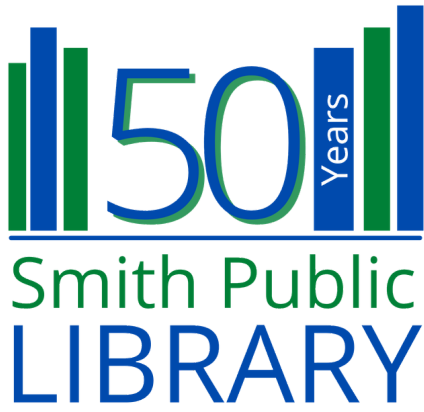
Kona Ice Truck:
\$1,732.32

Indoor Mini Golf Event:
\$2,355



Upcoming Events:
planning in progress

This fall - Family Science Program
- Spooky Night @ The Library
- Wylie Whispers (The Downtown Ghost Tours)



LIBRARY ADVISORY BOARD MONTHLY REPORT AT A GLANCE AUGUST 2026

DATE RANGE: JULY 16 - AUGUST 12



56,064
TOTAL
CHECKOUTS



21,669
LIBRARY VISITS



6,386
HOLDS PULLED



254
PEOPLE USED
OUR DRIVE-THRU

687

NEW CARDS
ISSUED

9,619

LAUNCHES
ON OUR APP

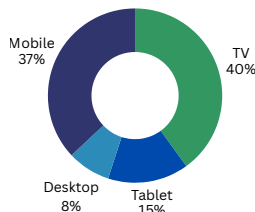
3,051

PEOPLE ATTENDED
PROGRAMS

DATE RANGE: JUNE 2026



11,615
OVERDRIVE & HOOPLA
CHECKOUTS (SPL ONLY)



569
KANOPY
PLAYS



482
DATABASE SEARCHES/
LOG-INS



STORIES OF IMPACT:

**Avery Forsythe**

3 reviews · 1 photo



21 hours ago

NEW

**Cait**

Local Guide



12 hours ago

NEW

**Cao**

Local Guide · 739 reviews · 1324 photos



Edited 3 days ago

Great library with lots of activities for kids and families. Great place to spend the day inside or outside. Nice outside garden and bike trail. Great atmosphere and very friendly staff.



1

**Xzavier**

Local Guide · 50 reviews · 147 photos



6 days ago

NEW

PEAK!!!



Hover to react

Customer Service, Quality,
Environment, Wait Time

Our Wylie Library has a great professional staff, as well as it's volunteers. The book sale is just another example of the important services that are provided to this growing community.



Meeting/Training Highlights:

- 7/16 - 7/17//26 Lisa attended the Public Library Safety Summit in Cleveland, OH
- 7/16/26 Friends of the Library Pre-Sale
- 7/17/26 Friends of the Library Annual Book Sale
- 7/23/26 Ofilia attended Rotary meeting
- 7/27/26 Ofilia, Lisa and Cheryl met to review the volunteer application process
- 7/27/26 Ofilia attended the City Council meeting
- 7/28/26 Ofilia and Lisa met w/local community engagement representative to talk about the possibility of hosting a Caregiver Fair in the Spring
- 7/30/26 Ofilia and Lisa weekly one-on-one
- 8/4/26 Ofilia attended the Wylie Downtown Merchants Meeting
- 8/5/26 Lisa and Libby met with Jasmine for Laserfiche training
- 8/5/26 Ofilia facilitated ICAN book club discussion
- 8/5/26 Various staff met to review our Hotspot Policy
- 8/12 Lisa, Laura, and Ana attended the Tekkies Meeting

Upcoming Library Programs - September 2026

Community

Bandan Koro African Drum & Dance

Thursday, September 17 @ 6PM

All ages welcome

Feel the rhythm and learn about traditional African drums, dance, and storytelling. Meets in the Multipurpose Room. Registration opens August 27.

SPL Trade Days

Monday September 28 from 3:30PM-5:30PM

This is a come and go program where you can bring your own Panini soccer trading cards to trade with others in the community.

Adults

Canva 101

Tuesday, September 8 @ 6PM

Learn the basics of Canva from Wylie's own Carrie Elle to create eye-catching designs for printables, logos, and social media for small business owners and entrepreneurs. Canva account required.

ESL Class for Beginners

Fall Session 1: Tuesdays Aug.4 - September 8 @ 6PM

Fall Session 2: Tuesdays, Sept. 22 - Nov. 6 @ 6PM

Come join us for a fun and engaging 6-week ESL class, where participants will learn basic English with a certified instructor. An assessment and registration through Eventbrite are required.

How to Encourage Early Literacy Skills and Kindergarten Readiness

Thursday, September 10 @ 6PM

Join us for an educational presentation about ways to build early literacy and kindergarten readiness skills. 18+ only. Registration required.

Third Tuesday Book Club (Ages: 55+)

Tuesday, September 15

Social networking and a good book. Immerse yourself into a good story with friends. Copies of the book will be available in large print and book on CD.

The Poppy Fields by Nikki Erlick

Parenting the Digital Generation

Thursday, September 17 from 6:00 - 7:30pm

Provided in partnership with the Children's Advocacy Center of Collin County

This course informs parents and caregivers on how to protect children as they navigate the digital world. Only adults will be allowed as sensitive topics will be discussed. Registration required.

Dungeons & Dragons For Grown-ups

Tuesdays, September 22 @ 5:30PM

Dust off your D20 and try out a new character with our fall 3-night campaign. Registration opens September 8.

Wire-Wrapped Bird's Nest Pendant Craft

Thursday, September 24 @ 6PM

Join us to make a wire wrap bird's nest pendant with pearl/bead eggs. 18+ only; Registration through Eventbrite

Conversational English

September 27 @2PM

A chance to have structured conversation, about a specific topic, in a welcoming environment. Register through Eventbrite

Preschool

Storytime resumes on Wednesday, September 9th.

Free stickers are required to enter all storytimes and are available right before the event time. Space is limited due to fire code.

Bilingual Family Storytime for all ages

Mondays @ 6:30pm

Infant Storytime for 0 - 11 month olds

Wednesdays @ 10am

Big Kid Storytimes for 3 - 5 year olds

Wednesdays @ 10:45am and 11:30am

Thursdays @ 1:30pm

Toddler Time for 1 - 2 year olds

Fridays @ 10:15am and 11am

Gentle Storytime

Space is limited to keep a sensory friendly environment

Wednesdays @ 2:15pm

Kids**BeTween Book Club**

4th-6th graders (9-12 years old) and meet on the designated date from 6-7pm in the Storytime Room.

September 8

Gregor the Overlander by Suzanne Collins

My Very Own Book Club

1st & 2nd graders (6-8 years old) meet on the designated date from 3:30-4:30pm in the Multi-Purpose Room.

September 15 or 18

Bee-Bim Bop! by Linda Sue Park

Idea Lab

Idea Lab is a STEAM activity program for 3rd & 4th graders who are 8-10 years old (both criteria must be met for participation) and meets from 3:30-4:30pm in the Multi-Purpose Room.

September 23 - Inspecting Gadgets

Teens**Roll for the Initiative**

Teen D&D For 7th-12th graders only. Registration required. Space may be limited for specific meetings.

September 3 from 4:30 - 6:30pm in the MP Room

Teen Book Club

7th-12th graders meet monthly at 6pm in the storytime room to chat about the book we read, discuss what else we've been reading, and snack! The first 30 teens to sign up get a free copy of the book!

September 10 @ 6:00pm

The Hunger Games by Suzanne Collins

Asia Pop Watch Party

7th-12th graders are invited to meet once a month for SPL's newest teen program! Asia pop explores all things Asian Pop Culture. Registration required.

September 17 from 6:00 - 7:00pm in the Storytime Room