

Wylie Animal Shelter Advisory Board Regular Meeting

December 08, 2021 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

INVOCATION & PLEDGE

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon approval of the Animal Shelter Advisory Board minutes of November 17, 2021. (ASAB Chair)

WORK SESSION

WS1. Shelter events and status November 18, 2021, thru December 8, 2021. (S. Patton, ASAB Board Member)

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on December 3, 2021, at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this

notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Animal Shelter Advisory Board

Minutes

Regular Meeting

November 17, 2021 – 6:00 pm

Wylie Municipal Complex – Council Conference Room

300 Country Club Road, Bldg. 100

Wylie, TX 75098

CALL TO ORDER

Announce the presence of a Quorum.

Dr. Brad Abraham called to order the Animal Shelter Advisory Board meeting at 6:17 pm. Board members present Shelia Patton, Amber Porter, and Jeff Forrester. Quorum is present. Staff Liaison Lt. Matt Miller is also present.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by Jeff Forrester. The pledge of allegiance was led by Jeff Forrester.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

REGULAR AGENDA

- 1. Consider and act upon approval of the Animal Shelter Advisory Board minutes of March 24, 2021. (ASAB Chair)**

Board Action

A motion was made by Brad Abraham to accept the Animal Shelter Advisory Board minutes of March 24, 2021, as presented. Jeff Forrester seconded to accept the Animal Shelter Advisory Board minutes of March 24, 2021, as presented. A vote was taken and the motion passed unanimously.

2. **Consider and place on file 2021 first, second, and third quarter statistical information for shelter operations.** (ASAB Board Chair)

Board Action

A motion was made by Brad Abraham to accept and place on file fourth quarter statistical information for shelter operations. Jeff Forrester seconded the motion to accept and place on file fourth quarter statistical information for shelter operations. A vote was taken and the motion passed unanimously.

3. **Consider and place on file 2021 Texas Department of State Health Services facility inspection.** (ASAB Board Chair)

Board Action

A motion was made by Brad Abraham to accept and place on file the 2021 Texas Department of State Health Services facility inspection. Jeff Forrester seconded the motion to accept and place on file the 2021 Texas Department of State Health Services facility inspection. A vote was taken and the motion passed unanimously.

WORK SESSION

WS1. 2021 shelter events and status. (S. Patton, ASAB Board Member)

Shelia Patton reports the Monthly Low-Cost Clinic will no longer take place due to a much-deserved retirement of Dr. Woods. He provided service to the community monthly for at least 15 years. The facility was able to partner with Texas Coalition for Animal Protection to provide a quarterly low-cost vaccination program at the shelter. A post has been made on social media.

Jeff Forrester stated he checked the city website and it needs to be updated.

Amber Porter confirmed she has seen the posting on the shelter's Facebook page.

Seventy seven animals received pre-adoption veterinary services. Vet care for an additional twenty-six injured or diseased stray animals was provided by staff transport to local veterinary clinics. Eighteen stray and/or abandoned animals have been assisted by the foster program.

Pet of the week twice monthly with Wylie News continues. Participation during Facebook live with Mayor continues to feature an adoptable pet and information related to shelter animal availabilities.

The shelter adoption is still operating with restrictions. There continues to be a shortage of staff. Open positions continue to be posted with applicants listing min pay requirements exceeding that of position. The shortage of the Wylie team is not unique to the current labor industry related to animal care. The shelter staff has experienced a shortage beyond unfilled positions due to injuries and family leave circumstances. This has left the team to operate with only two full duty Animal Services Officers.

Clear the Shelter was once again a virtual campaign. Wylie adopted 18 animals toward the campaign. All cats were adopted and four dogs remained. The four dogs require special housing conditions as they need continued training. One of the four still remain with the shelter and the most recent was adopted after more than 300 days in care. It is crucial to find the perfect forever placement for some animals. We fully anticipated having these four long timers at the end of the campaign due to our desire to have a successful permanent home.

Jeff Forrester asks when Animal Services will be presenting their department presentation to the council. Shelia Patton stated she or Lt. Miller will have to get that information to the board. The board does report on its activities by following city ordinance to submit all items accepted and placed on file by board vote to the city council.

ADJOURNMENT

Motion was made by Dr. Brad Abraham and seconded by Jeff Forrester to adjourn the meeting. With no further business before the board, the consensus of the board was to adjourn at 7:09 pm.

Brad Abraham, ASAB Chair

ATTEST:

Shelia Patton, ASAB member