

Wylie Library Advisory Board Regular Meeting

January 11, 2021 – 7:00 PM

<https://us02web.zoom.us/j/82028586655>



NOTICE

An emergency and urgent public necessity exists because of the COVID-19 pandemic, making it difficult or impossible for a quorum of the Library Board to convene at one location and/or making it inconsistent with guidance from the Centers for Disease Control and Prevention and guidance/orders from the State of Texas, Collin County and Dallas County for members of the public to congregate at the meeting location.

Accordingly, a quorum or more of the Library Board will conduct this meeting via video conference pursuant to the Texas Governor's Order temporarily suspending certain provisions of the Texas Open Meetings Act and guidance received from the Texas Attorney General's Office.

Any member of the public wishing to participate in the meeting should use the following web link online at: <https://us02web.zoom.us/j/82028586655>. Accessing the link at the meeting time will make the meeting audible to members of the public and allow for two-way communication. A recording of the meeting will be made available to the public upon request.

If you have any questions about the foregoing, please contact the City Secretary at 972-516-6020.

Juan M. Azcarate, III	Board Member
Janice Borland.....	Chair
Arthur Borgemenke.....	Board Member
Toshia Kimball.....	Board Member
Rosalynn Davis.....	Board Member
Carla McCullough.....	Board Member
Irene Chavira.....	Board Member
Ofilia Barrera.....	Board Liaison

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at the Wylie Municipal Complex and posted on the City website: www.wylietexas.gov within the required time frame. The Chairman and Board request that all cell phones and pagers be turned off or set to vibrate.

CALL TO ORDER

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

BUSINESS ITEMS

1. Consider and act upon approval of the Minutes of the November 9, 2020 Library Board meeting.

DISCUSSION ITEMS

Update on Meeting Room Policy
Update on Staffing Changes
Annual Statistics Comparing 2019 with 2020 (Start of the pandemic)
A Day in the Life of a Book Promo Video
Programming Update and Preview for Spring
Summer Programming and the Pandemic

EXECUTIVE SESSION

If during the course of the meeting covered by this notice, the Library Board should determine that a closed or executive meeting or session of the Library Board, or a consultation with the attorney for the City, should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Library Board at the date, hour, and place given in this notice as the Library Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sections and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on January 21, 2021 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed



Library Advisory Board Minutes

Virtual Meeting

January 11, 2021 – 7:00 p.m.

Virtual Meeting via Zoom Link:

<https://us02web.zoom.us/j/82028586655>

CALL TO ORDER

Announce the presence of a Quorum.

Board Chair, Janice Borland called the meeting to order at 7:02pm. The following Library Board members were present: Juan M. Azcarate III, Arthur Borgemenke, Janice Borland, Irene Chavira, Rosalynn Davis, Toshia Kimball, Carla McCullough, Ofilia Barrera, Board Liaison. There were no absences.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

PRESENTATION

No presentations were given at the meeting.

BUSINESS ITEMS

1. Consider and act upon approval of the Minutes of the November 9, 2020 Library Board Meeting.

Board Action:

The Library Board Minutes of Monday, November 9, 2020 were unanimously approved as presented.

2. Consider and act upon the Borrower Policy.

Board Action:

As discussed by the Board at the last meeting, the phrase “or online” was added to the policy in the holds section. The Board completed a final review of the policy and noted a few minor grammatical errors that need to be fixed.

Rosalynn Davis made a motion to approve the new Borrower Policy with the few grammatical error corrections, as noted. The motion was seconded by Rosalynn Davis. The Borrower Policy was unanimously approved by the Board Members.

3. Consider and act upon the Collection Development Policy.**Board Action:**

The Board completed a final review of the policy and discussed a few of the changes. They noted a few minor grammatical errors that need to be fixed.

Arthur Borgemenke made a motion to approve the new Borrower Policy with the few grammatical error corrections, as noted. The motion was seconded by Juan M. Azacarte III. The Collection Development Policy was unanimously approved by the Board Members.

REGULAR AGENDA – DISCUSSION ITEMS**1. Information about the National Medal for Museum and Library Service:**

Oflia provided information on our application for this medal based on our nomination by our State Representative, Colin Allred. Oflia reviewed the application process and the Board asked about the timeline for the award.

2. Update Status of Animal, Hotspot and Meeting Room Policies:

Oflia gave the Board an update on where we stand on each of these policies.

- The Animal Policy is now being adapted so that it can be put into place for the entire City.
- The Hotspot Policy is ready to go. Oflia has to await Council approval for the fees associated with that policy, which is on the Council agenda for 11/17/20.
- The Meeting Room Policy is still being worked on with the City Attorney.

3. Review of Digital Materials Statistics:

The Board reviewed the statistics and asked questions about licensing of content and the high number of holds.

4. Discussion of December Meeting:

Typically, the Board does not meet in December because of a staff holiday party. The party is not possible due to the pandemic. Everyone agreed to take a break and reconvene in January.

ADJOURNMENT

Meeting adjourned at 7:41pm.

Janice Borland, Chair

DISCUSSION ITEMS January 11, 2021 Meeting

Update on Meeting Room Policy

Update on Staffing Changes

Annual Statistics Comparing 2019 with 2020 (Start of the pandemic)

	Check In			Check Out		
	2019	2020	% Change	2019	2020	% Change
March	38,220	25,705	-32.74	37,359	19,218	-48.56
April	36,725	1,155	-96.86	32,543	783	-97.59%
May	36,376	26,389	-27.45	39,723	18,026	-54.62
June	49,893	32,279	-35.3	54,025	30,222	-44.06
July	57,069	35,015	-38.64	52,008	29,746	-42.8
August	44,580	32,803	-26.42	36,979	27,606	-25.35
September	36,591	29,079	-20.53	33,797	25,816	-23.61
October	37,541	31,965	-14.85	35,405	29,214	-15.09
November	32,089	29,870	-6.92	29,607	24,904	-15.88
December	31,629	29,924	-5.39	27,189	25,938	-4.6

	Holds		
	2019	2020	% Change
March	4,932	2,445	-50.43
April	4,259	311	-92.7
May	4,959	7,330	47.81
June	5,740	8,281	44.09
July	5,298	7,490	49.87
August	5,143	7,367	43.24
September	4,611	6,482	40.58
October	4,645	5,648	21.59
November	3,867	5,377	39.05
December	3,662	5,180	41.45

A Day in the Life of a Book Promo Video

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Programming Update and Preview for Spring
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