

# Wylie Animal Shelter Advisory Board Regular Meeting

November 05, 2025 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



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## CALL TO ORDER

## INVOCATION

## COMMENTS ON NON-AGENDA ITEMS

*Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.*

## REGULAR AGENDA

1. Consider and act upon the Animal Shelter Advisory Board minutes of August 13, 2025.
2. Consider and place on file the 2025 third-quarter statistical information for shelter operations.

## WORK SESSION

WS1. Discuss future facility needs.

## ADJOURNMENT

## CERTIFICATION

I certify that this Notice of Meeting was posted on October 30, 2025, at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

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*Stephanie Storm, City Secretary*

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*Date Notice Removed*

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the

attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



## Animal Shelter Advisory Board

# AGENDA REPORT

Department: Animal Services  
Prepared By: Shelia Patton

Account Code: \_\_\_\_\_

### Subject

Consider and act upon the Animal Shelter Advisory Board minutes of August 13, 2025.

### Recommendation

Motion to approve Item as presented.

### Discussion

The ASAB met on August 13, 2025. The attached minutes are submitted for approval.



# Animal Shelter Advisory Board

## Minutes

### Regular Meeting

August 13, 2025 – 6:00 pm

Wylie Municipal Complex – Council Chambers

300 Country Club Road, Bldg. 100

Wylie, TX 75098

### CALL TO ORDER

*Announce the presence of a Quorum.*

Amber Porter called to order the Animal Shelter Advisory Board meeting at 6:04 p.m. Board members present Todd Pickens, Amber Porter, Shelia Patton, Tracy Vu, Michael Schwerin, and Priscilla Muhoho. Susan Cranford was absent. Quorum is present.

### INVOCATION

The invocation was given by Todd Pickens.

### CITIZENS COMMENTS ON NON-AGENDA ITEMS

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.*

### REGULAR AGENDA

1. **Consider and act upon an Animal Shelter Advisory Board Chair appointment for a term ending June 2026.**

#### Board Action

A motion was made by Shelia Patton to accept Amber Porter as the Animal Shelter Advisory Board Chair for a term ending June 2026. Todd Pickens seconded to accept Amber Porter as the Animal Shelter Advisory Board Chair for a term ending June 2026. A vote was taken, and the motion passed unanimously.

2. **Consider and act upon an Animal Shelter Advisory Board Vice Chair appointment for a term ending June 2026.**

#### Board Action

A motion was made by Todd Pickens to accept Michael Schwerin as the Animal Shelter Advisory Board Vice Chair for a term ending June 2026. Tracy Vu seconded to accept Michael Schwerin as the Animal Shelter Advisory Board Vice Chair for a term ending June 2026. A vote was taken, and the motion passed unanimously.

**3. Consider and act upon the Animal Shelter Advisory Board minutes of May 14, 2025.**

**Board Action**

A motion was made by Todd Pickens to accept the Animal Shelter Advisory Board minutes of May 14, 2025, as presented. Michael Schwerin seconded to accept the Animal Shelter Advisory Board minutes of May 14, 2025, as presented. A vote was taken, and the motion passed unanimously.

**4. Consider and place on file the 2025 second-quarter statistical information for shelter operations.**

**Board Action**

A motion was made by Todd Pickens to accept the second-quarter statistical information for shelter operations. Tracy Vu seconded to accept the second-quarter statistical information for shelter operations. A vote was taken, and the motion passed unanimously.

**WORK SESSION**

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**WS1. Discuss future board meeting dates for 2025 and 2026.**

**ADJOURNMENT**

Motion was made by Michael Schwerin and seconded by Tracy Vu to adjourn the meeting. With no further business before the board, the board's consensus was to adjourn at 6:36 p.m.

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**ASAB Chair**

**ATTEST:**

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**Shelia Patton, ASAB member**



# Animal Shelter Advisory Board

## AGENDA REPORT

**Department:** Animal Services

**Prepared By:** Shelia Patton

**Account Code:** \_\_\_\_\_

### Subject

2025 third-quarter statistical information for shelter operations

### Recommendation

Consider and place on file the 2025 third-quarter statistical information for shelter operations.

### Discussion

The quarterly statistical information report consists of three data groups within the specified reportable timeframe: impounded animals, disposition method of animals, and euthanasia reasons. Four columns within data groups reflect three species: dogs, cats, and others. The fourth column, the total, includes the sum of all species.

The TNR program report reflects services performed by WAS through caretaker requests during the specified quarterly report timeframe.

The provided TNR district map depicts all animals WAS serviced through caretaker requests during this program's inception in September 2022. District numbers are adjusted quarterly to reflect feral felines completing the TNR program vetting requirements through WAS and returned to the caretaker, as well as reports from caretakers of deceased feral felines who have completed the TNR program through WAS.

# Animal Shelter Advisory Board Report

July 1, 2025 thru September 30, 2025

	Dogs	Cats	Others	Total
Impounds	90	49	117	256
Owner Surrender	2	3	2	7
Stray	67	5	12	84
Quarantine	15	2	0	17
Safe Keeping	2	0	0	2
DOA	4	18	39	61
Trapped by resident	0	21	64	85
Born at Shelter	0	0	0	0

Dispositions	Dogs	Cats	Others	Total
Return to Owner	57	4	1	62
Adopted	24	13	0	37
Rescued	2	0	8	10
Euthanized	5	1	20	26
Other	2	0	48	50

1 TNR at facility at end of report

## Euthanasia Reason

Behavioral	3	0	0	3
Medical	2	0	20	22
Policy- H.R.R.C	0	1	0	1
Wild Animal	0	0	0	0

Euthanasia for dogs 5.26%

Euthanasia for cats 2.78%

Euthanasia for dogs & cats total 4.58%

Dogs at facility at end of report: 5

Dogs at facility at beginning of report: 9

Cats at facility at end of report: 18

Cats at facility at beginning of report: 5

Euthanasia Rate for Facility July 1, 2025 thru September 30, 2025: 4.58%

Euthanasia Rate for Facility January 1, 2025 thru September 30, 2025: 6.55%

# Animal Shelter Advisory Board Report TNR

July thru September 2025

## Impounds

Trapped	77
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## Dispositions

Euthanized	19
Released	22
Other	26
<b>Total</b>	<b>67</b>

## Euthanasia Reason

Behavioral	0
Medical	9
Policy- H.R.R.C	0
Wild Animal	0
FeLV / Parvo	10

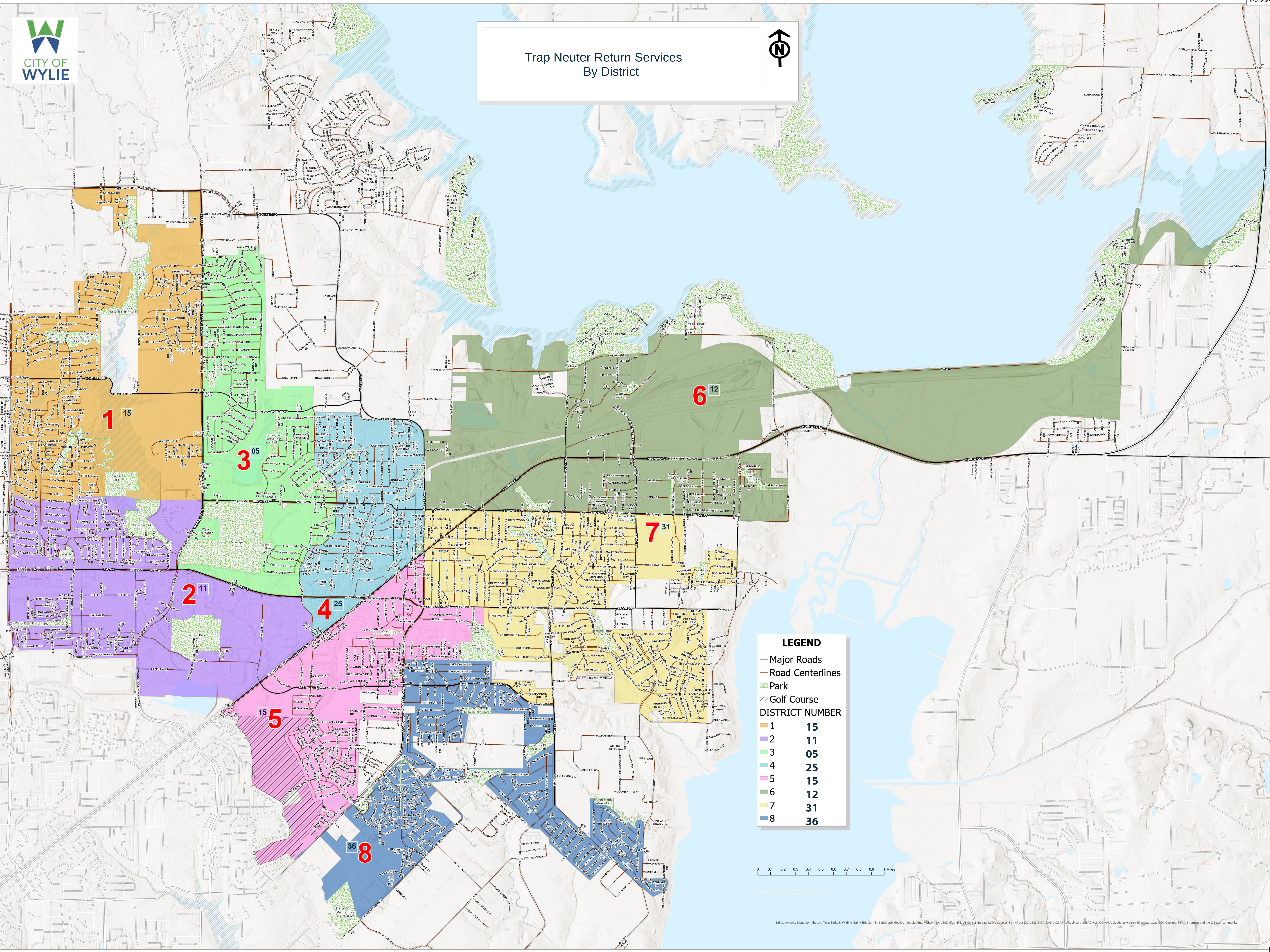
1- TNR in care at beginning of report

11- TNR in care at end of report





# Trap Neuter Return Services By District



**LEGEND**

- Major Roads
- Road Centerlines
- Park
- Golf Course

**DISTRICT NUMBER**

1	15
2	11
3	05
4	25
5	15
6	12
7	31
8	36

