

Wylie Parks and Recreation Board Regular Meeting- Rescheduled

April 13, 2022 – 7:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider, and act upon, approval of the Minutes from the March 14, 2022 regular meeting.
2. Consider, and act upon, approval of an update to the proposed Monroe Farms Development parkland dedication.
3. Consider, and act upon, approval of the Park Event Application for the Do it for Declan 5K event at Founders Park on December 10, 2022.
4. Consider, and act upon, approval of the Park Event Application for an Art Market Event at Olde City Park on July 16, 2022.
5. Consider, and act upon, the selection of one representative from the Parks and Recreation Board to serve on the Art Selection Committee for the Public Art Advisory Board.

WORK SESSION

WS1. Project Updates.

WS2. Future Agenda Items.

RECONVENE INTO REGULAR SESSION

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on April 10, 2022 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.072 – Discussing purchase, exchange, lease or value of real property.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Wylie Parks and Recreation Board Minutes

March 14, 2022 – 6:30 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098

CALL TO ORDER

Board Vice-Chair Gloria Suarez called the regular meeting to order at 6:30 p.m. The following Parks and Recreation Board members were present: Board Member Brett Swendig, Board Member Craig Allen, Board Member Brian Willeford, Board Member Kim Mullis, and Board Member Kevin Stewart. Board Chair Joni Robinson was absent.

Staff present included: Parks and Recreation Director Robert Diaz, and Parks and Recreation Administrative Assistant II Janet Hawkes.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No Citizens came forward.

REGULAR AGENDA

A. Consider, and act upon, approval of the February 14, 2022 Regular Parks and Recreation Board minutes.

Board Action

A motion was made by Board Member Willeford, seconded by Board Member Stewart, to approve the February 14, 2022 Regular Parks and Recreation Board minutes. A vote was taken and motion passed 6-0 with Board Chair Robinson absent.

WORK SESSION:

WS1. Project updates.

Director Diaz reviewed the Project Updates spreadsheet which lists current project updates, anticipated project completion dates, park zone location for each project, and the budget of which each project is funded out of. He noted that in addition to the spreadsheet, staff continues to add current updates to the Weekly Report which is emailed to the Parks and Recreation Board and City Council.

The contract with Dunaway and Associates for the dog park and splash pad designs has been approved by the Wylie City Council, and a kick off meeting with staff will soon follow. The project design and construction documents are anticipated to be complete by this summer, with the call out for construction bids to take place thereafter. Project construction is expected to begin by early 2023 with an anticipated completion date of summer 2023. Design funding will be paid out of the 4B Tax Revenue Account, leaving a total of \$2 million in the General Fund Account for the construction of the dog park and splash pad projects. Director Diaz advised that even after funding the design contracts, an ample amount of money will remain in the 4B Tax Revenue Account that could also be considered for project utilization if needed. He also said staff intend to apply for a county grant for both projects, which could provide a fund match of up to \$500,000 to be put toward the projects. The project location sites will be determined at the onset of the design study, with concept design plans to be reviewed during future Parks and Recreation Board meetings, as well as joint work sessions with the Wylie City Council.

Staff continue to work with BRW Architects on a Wylie Senior Recreation Center design contract, which is expected to be complete and ready to go before the Wylie City Council for approval on April 12th. The Wylie Senior Recreation Center's design contract will be funded out of the 4B Tax Revenue Account, and its renovations will be funded out of the General Fund Account. The Wylie Senior Recreation Center project includes installation of a porta-cache, interior improvements, and restroom modifications to meet ADA requirements. After Wylie City Council approval is received, a kick off meeting with staff will follow.

The Thomas and Maddie Brown House ADA accessible ramp, located at the north end of the house, is still under construction with only minor cosmetic detailing remaining to be done. The vendor will soon pour concrete to reinstall the brick paver walking path that is adjacent to the ADA accessible ramp. The property's fencing will remain down in order to make the house more accessible and inviting to the public. Staff intend to work around the area of the Birmingham statues at the south side of the house, and new sod will be planted in the spring. Staff continue working on the plans to convert the Thomas and Maddie Brown House into a welcome center facility.

The parking lot lighting project at the Community Park and Wylie Senior Recreation Center is still in process. All prep work by the contractor and electrician is complete, and they are waiting on the arrival of the light poles and light fixtures for installation. The anticipated completion date of the project is expected to be sometime in March but is subject to the delivery of the light poles and fixtures.

New playground equipment is on order for Valentine Park, with an estimated installation to be sometime this spring.

The Public Information Office and GIS Office is currently working on a new City Dashboard to be added in April to the City of Wylie website's main page. This dashboard will focus on City project updates, highlighting the roads, the downtown area, the dog park, the splash pads, the Wylie Senior Recreation Center renovation, and other similar City endeavors. The Parks and Recreation Department staff are looking into integrating a Special Projects tab linking the Parks Division web page to the new City Dashboard.

The Wylie Historical Society has been in contact with Assistant City Manager Renae' Ollie to proceed in contracting with the City to lease the Stonehaven House. The Wylie Historical Society plans to utilize the Stonehaven House as their primary office, and would take on the responsibility of hosting fundraising events with the goal to raise money to pay for added improvements at the Stonehaven House.

Interim City Manager Brent Parker approached staff with the idea of incorporating new sponsorship efforts to help fund the new facilities being added to City parkland. Sponsorship efforts discussed include donations for memorial pavers, plaques, or similar, which could be positioned accordingly within the new dog park and splash pad locations. Sponsorship plans will be pursued by staff once the dog park and splash pad design process is further along.

Board Vice-Chair Suarez requested staff to provide a link for the Senior Recreation Center's Daily Activity Menu on the City of Wylie website, as well as hard copies of the menu at other City locations, such as the Wylie Recreation Center. She also asked staff to provide statistics on the current Wylie Senior Center enrollment and usage (post the COVID-19 epidemic) at an upcoming Parks and Recreation Board meeting.

The presentation that staff presented during the February 22nd Wylie City Council meeting, was created to bring awareness of the many quality services that the Wylie Recreation Center provides, and how these services effectively impact the community. The Wylie City Council has since requested staff to provide additional fee structure options for facility use passes, as well as unique user statistics. These unique user statistics include such items as follows: 1) what percentage of the Wylie Senior Recreation Center budget is utilized by the 4B Sales Tax Revenue account, 2) who is using the recreation center (demographics, age, sex, etc.), 3) what programs and passes these patrons are purchasing, and 4) how can the 4B Tax Revenue Account be utilized more efficiently and effectively in order to gain potential savings to put toward other future Wylie Parks and Recreation projects.

Board Member Swendig addressed the Parks and Recreation Board to give an update on the Wylie Parks and Rec Foundation. He advised that the newly created website and Facebook page for the foundation has gone live, and

includes information on its first event for a community clean-up at the Wylie Municipal Trail on April 9th from 2:00 p.m. to 4:00 p.m. Board Member Stewart suggested that Board Member Swendig reach out to local non-profit groups such as the Boy Scouts, Girl Scouts, Eagles Scouts, etc., to pursue assistance with the foundation clean-up events. Board Member Swendig noted that an Instagram page is in the works, and that a foundation logo is in process of design. Director Diaz advised that similar to the City of Wylie “Friends of the Library” page, on the City website, the Wylie Parks and Recreation Department plan to eventually include the Wylie Parks and Rec Foundation links and information on its web page.

Board Vice-Chair Suarez addressed the Parks and Recreation Board with the Wylie Cemetery Advisory Board updates from the March 3rd regular meeting. She advised that the meeting mainly consisted of review and confirmation on the Wylie Cemetery Advisory Board Member’s suggestions on amending the Cemetery Rules and Regulations initial draft. Board Vice-Chair Suarez noted that existing cemetery records will be a challenge for staff, and that the formation of cemetery sub-committees, as well as possibly using outside vendors for specific operations, will likely be considered.

Board Member Mullis updated the Parks and Recreation Board Members on the Envision Wylie Comprehensive Plan Advisory Committee, of which she serves on. The purpose of this committee is to gain input from Wylie residents and Wylie City Council on a 20 to 30 year plan in regards to residential and business enhancements. Future residential capacity, land use, as well as road infrastructure appear the primary concern to the Wylie City Council at this point. The next Envision Wylie Comprehensive Plan Open House event for citizen input is scheduled for Thursday, March 31st from 6:00 p.m. to 8:00 p.m., in the Smith Public Library. In addition, the Envision Wylie Comprehensive Plan Virtual Open House is available through April 4th at following link: <https://freese.mysocialpinpoint.com/wylieplan>. This meeting and virtual meeting is being advertised on Facebook, the City of Wylie website, email distribution, as well as City of Wylie utility bill inserts. It is expected for the Wylie City Council to finalize the Envision Wylie Comprehensive Plan in July of 2022.

WS2. Future agenda items.

On December 13, 2021 representative, John Arnold of Skorburg Development, attended the Parks and Recreation Board meeting to propose meeting parkland dedication requirements for the Monroe property, by the dedication of parkland and improvements. The Parks and Recreation Board approved this dedication, but the item was later tabled by the Wylie City Council due to their requirement of Skorburg Development reducing the number of home sites to be developed on the Monroe property. Representatives of Skorburg Development will bring the Parks and Recreation Board an updated plan for review during the April 11th meeting.

Upcoming board meetings and city sponsored/co-sponsored events include the Parks and Recreation Board meeting on April 11th, the 1Lt Robert F. Welch Run for our Heroes fundraising event on April 23rd, the Parks and Recreation Board Tour on April 23rd, the Wylie 500 Pedal Car Race on May 1st, the Taste of Wylie event on May 2nd, and the BBQ on Ballard event on May 14th. Many of these events are included in the City of Wylie utility bill insert, with additional information posted on the City of Wylie website.

Staff is still awaiting the final amended document for the “Prohibited Acts” portion of the City of Wylie Ordinances. Upon completion, Director Diaz will present it to the Parks and Recreation Board for their final review and recommendation to the Wylie City Council.

Wylie Parks and Recreation staff has begun the fiscal year 2022/2023 budget process. Staff is looking into the projected financial operational and staffing needs that will result from the addition of the dog park and two splash pad facilities. Staff will also look at the Wylie Parks and Recreation Department strategic planning, encompassing the next three to five years. The goal is to integrate Master Plan items, from a budgeting standpoint, into this three to five year strategic plan. Specifically, improvements are needed at Founders Park for the Pirate Cove playground replacement, parking lot improvements, and field improvements primarily located on the west side of the park.

RECONVENE INTO REGULAR SESSION**ADJOURNMENT**

A motion was made by Board Member Stewart, seconded by Board Member Swendig, to adjourn the meeting at 7:34 p.m. A vote was taken and motion passed 6-0 with Board Chair Robinson absent.

Gloria Suarez, Board Vice-Chair**ATTEST:**

Janet Hawkes, Administrative Assistant II



Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation
Prepared By: Robert Diaz

Account Code: _____

Subject

Consider and act upon parkland dedication for Monroe Development.

Recommendation

Motion to consider the parkland dedication as presented.

Discussion

The applicant is seeking approval for the parkland dedication for the Monroe Development. Skorburg Development is proposing to satisfy parkland dedication requirements by the dedication of parkland and improvements in lieu of funds. This parkland dedication for this development was considered and approved by the Board at the meeting in December 2021. Since that meeting the developer has met with the City Council and the Planning and Zoning Commission on changes to the original proposed plan. The developer will present an updated plan to the Board for consideration.

Previous Dedication:

Per City ordinance, the current parkland dedication requirement is five acres per 100 lots. The minimum parkland dedication for this development in terms of acreage only is 7.1 acres. The proposed development has 142 lots. These would be assessed at \$2,000 per lot unit for a total of \$284,000. The total amount of fees in lieu of development would be \$284,000.

The developer proposes to dedicate a total of 16.9 acres (2.8 acres out of the floodplain) and install approximately 1,925 linear feet of 8' concrete trail within the development and other park amenities such as a playground. The developer also proposes to connect the trail from the Monroe property to Kings Bridge Park located in the northwest corner of the development.

Proposed new dedication:

Per City ordinance, the current parkland dedication requirement is five acres per 100 lots. The minimum parkland dedication for this development in terms of acreage only is 5.65 acres. The proposed development has 113 lots. These would be assessed at \$3,000 per lot unit for a total of \$339,000. The total amount of fees in lieu of development would be \$339,000.

The developer proposes to dedicate a total of 15.9 acres (2.8 acres out of the floodplain) and install approximately 1,250 linear feet of 8' concrete trail within the development and other park amenities such as a playground. The developer also proposes to connect the trail toward the northwest portion of the Monroe property for a future connection that would be made by the City to Kings Bridge Park. The proposed improvement budget by the developer is estimated at \$301,750.

The developer will again within the dedication of 15.9 acres plan to drain the lake due to water impoundment issues with the City of Dallas.

All parkland dedicated to the City would be owned and maintained by the City.

Monroe Farms

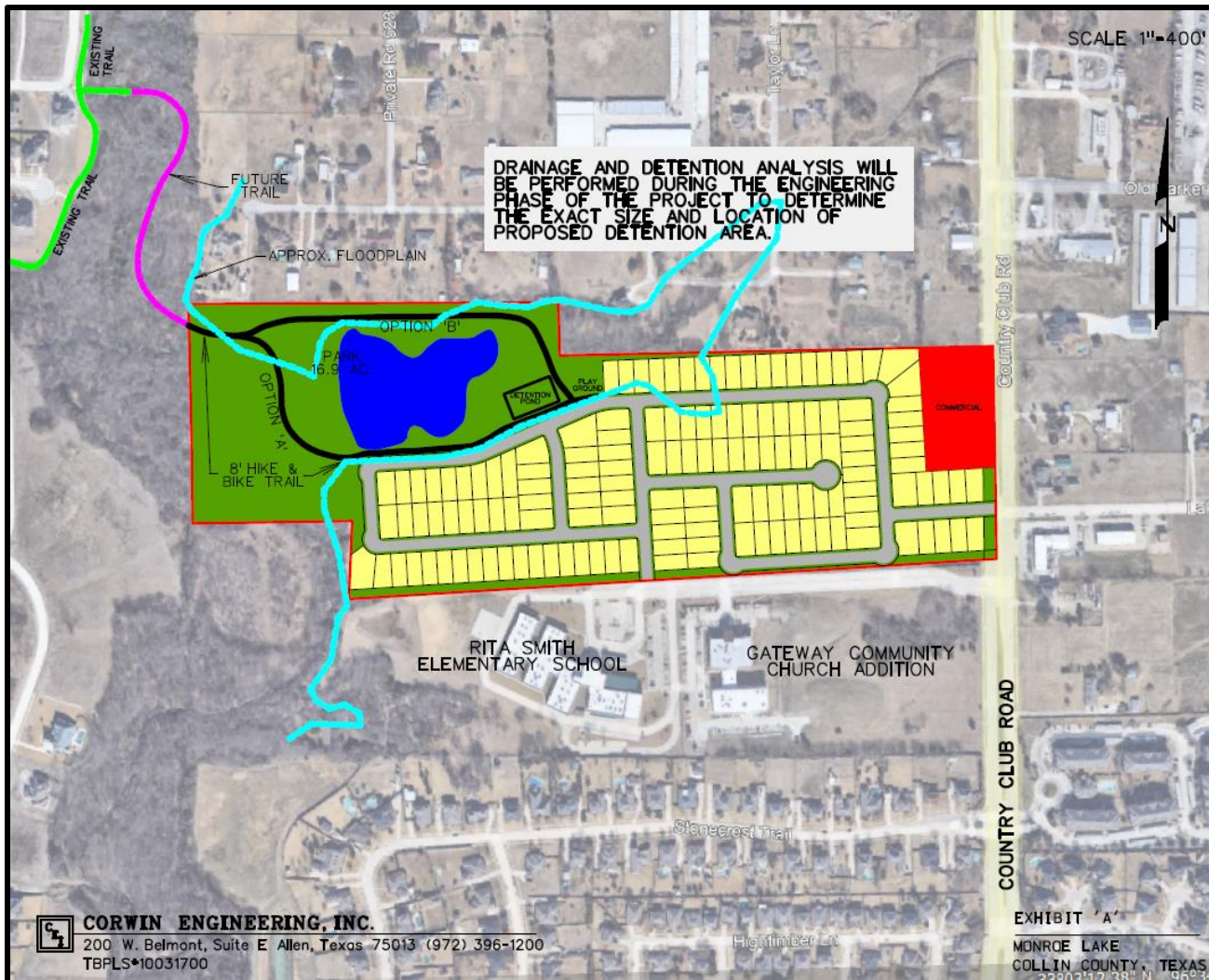
Parks and Recreation Board April 11, 2022



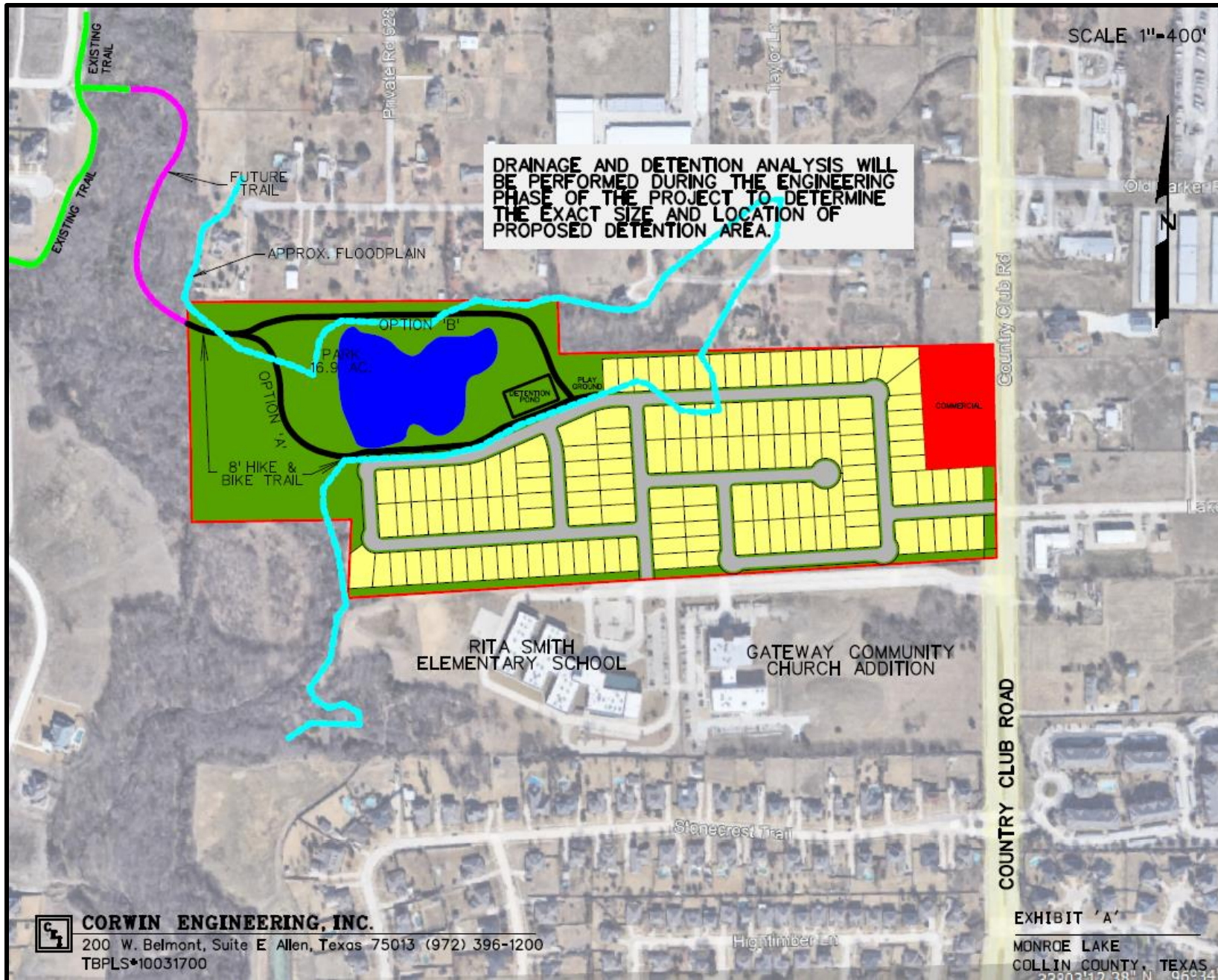
Property

Parks & Recreation Board Meeting

Monroe Farms – Parks & Recreation 12/13 Board Meeting



- Obtained Parks & Recreation Board Approval on December 13, 2021 for approximately 16.9 acres of Land and an estimated \$400,000 of improvements
- Vote was unanimous 7-0

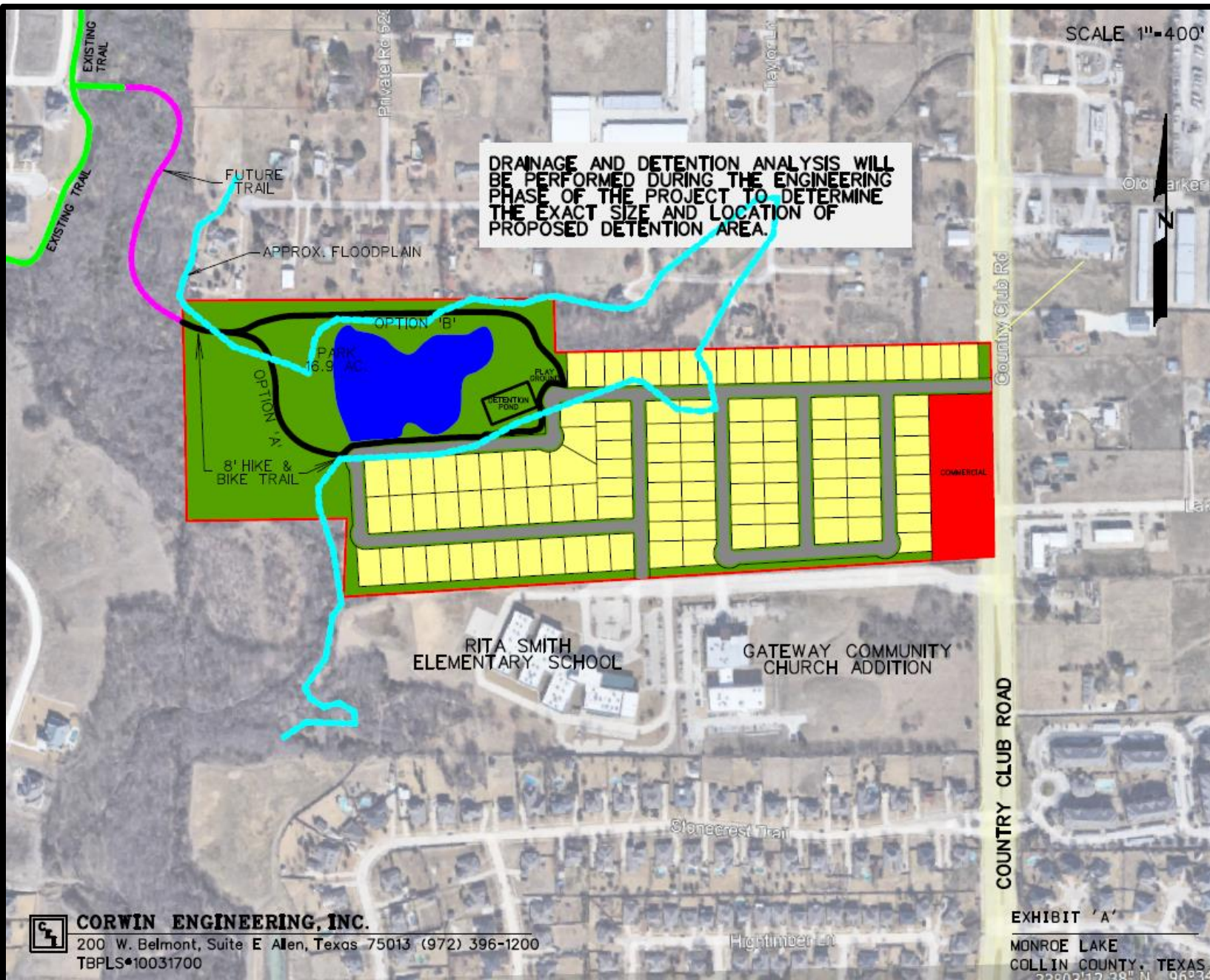


Monroe Farms – Original Proposed PD Zoning

- **Number of Units:** 146 Single Family Homes
- **Lot Size:** 50' x 110' (5,500 sf)
- +/- 2.09 Acres - Future Commercial
- +/- 16.9 Acres - Park

Monroe Farms – New Proposed PD Zoning

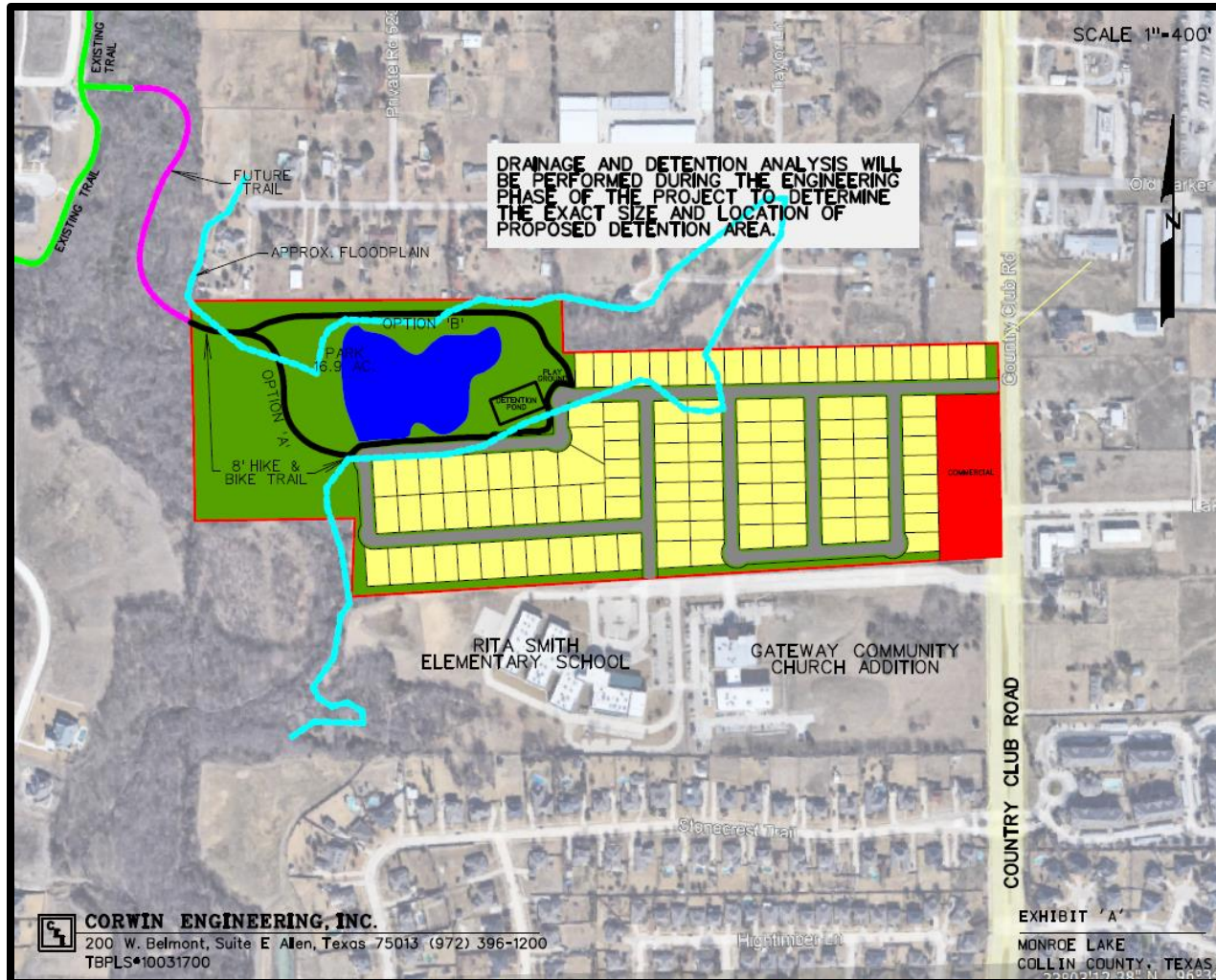
- **Number of Units:** 113 Single Family Homes
- **Loss of 33 Lots**
- **Typical Lot Size:**
80 – 62' x 113' (7,000 sf)
33 – 75' x 120' (9,000 sf)
- +/- 2.5 Acres - Future Commercial
- +/- 15.9 Acres - Park



Parks & Recreation Board Meeting

Monroe Farms – Parks & Recreation 4/11 Board Meeting

- Requesting Parks & Recreation Board Approval for approximately 15.9 acres of Land and an estimated \$300,000 of improvements



Updated Projected Improvement Value

04/13/2022 Item 2.

DESCRIPTION	Quantity	UNIT	PRICE	TOTAL COST
6" Concrete Hike and Bike Trail 8' Wide - 1,250 LF Max	10,000	SQ. FT.	\$ 6.50	\$ 65,000
6" Concrete Pads for Benches and Tables along Trail	500	SQ. FT.	\$ 6.50	\$ 3,250
Handicap Ramps	1	EA.	\$ 2,000.00	\$ 2,000
Low Water Crossing	1	EA.	\$ 15,000.00	\$ 15,000
Lake Draining and Dam Breach	1	EA.	\$ 40,000.00	\$ 40,000
Play Ground				
Playground Structure and Swing Set (Mulch Base)	1	EA.	\$ 65,000.00	\$ 65,000
Hardscape (Sidewalks, Pads, and Play Ground Border)	1	EA.	\$ 22,500.00	\$ 22,500
Playground Drainage	1	EA.	\$ 12,500.00	\$ 12,500
Park & Trail Improvements				
Picnic Table	2	EA.	\$ 2,000.00	\$ 4,000
Park Trail Bench	4	EA.	\$ 1,250.00	\$ 5,000
Trash Receptacle	4	EA.	\$ 1,250.00	\$ 5,000
Park Trail Milage Markers				
6" Posts	2	EA.	\$ 1,000.00	\$ 2,000
ID Placards	2	EA.	\$ 500.00	\$ 1,000
Installation	2	EA.	\$ 1,500.00	\$ 3,000
General Site Prep and Grading	1	LS.	\$ 20,000.00	\$ 20,000
Seeded Areas				
Bermuda Hydromulch for 8' Trail Buffer and Playground Area	4.0	AC.	\$ 3,500.00	\$ 14,000
Irrigation				
Irrigation Design and Install for Seeding	1	LS.	\$ 22,500.00	\$ 22,500
Irrigation Stamped Plan for Permit	1	LS.	\$ 1,500.00	\$ 1,500
TOTAL			\$	301,750

Updated Dedication and Improvements in Lieu of Fee

04/13/2022 Item 2.

PARK DEDICATION & IMPROVEMENTS

Date: 4-6-2022

Cost of Park Improvements (Trail and Playground)	\$	301,750
--	----	---------

Park Land Dedication	2.8	Acres
----------------------	-----	-------

Park Land Dedication in Flood Plain	13.1	Acres
-------------------------------------	------	-------

Total Park Land Dedication	15.9	Acres
----------------------------	------	-------

Total Park Land Dedication	15.9	Acres
----------------------------	------	-------

City Required Park Dedication	5.6	Acres
-------------------------------	-----	-------

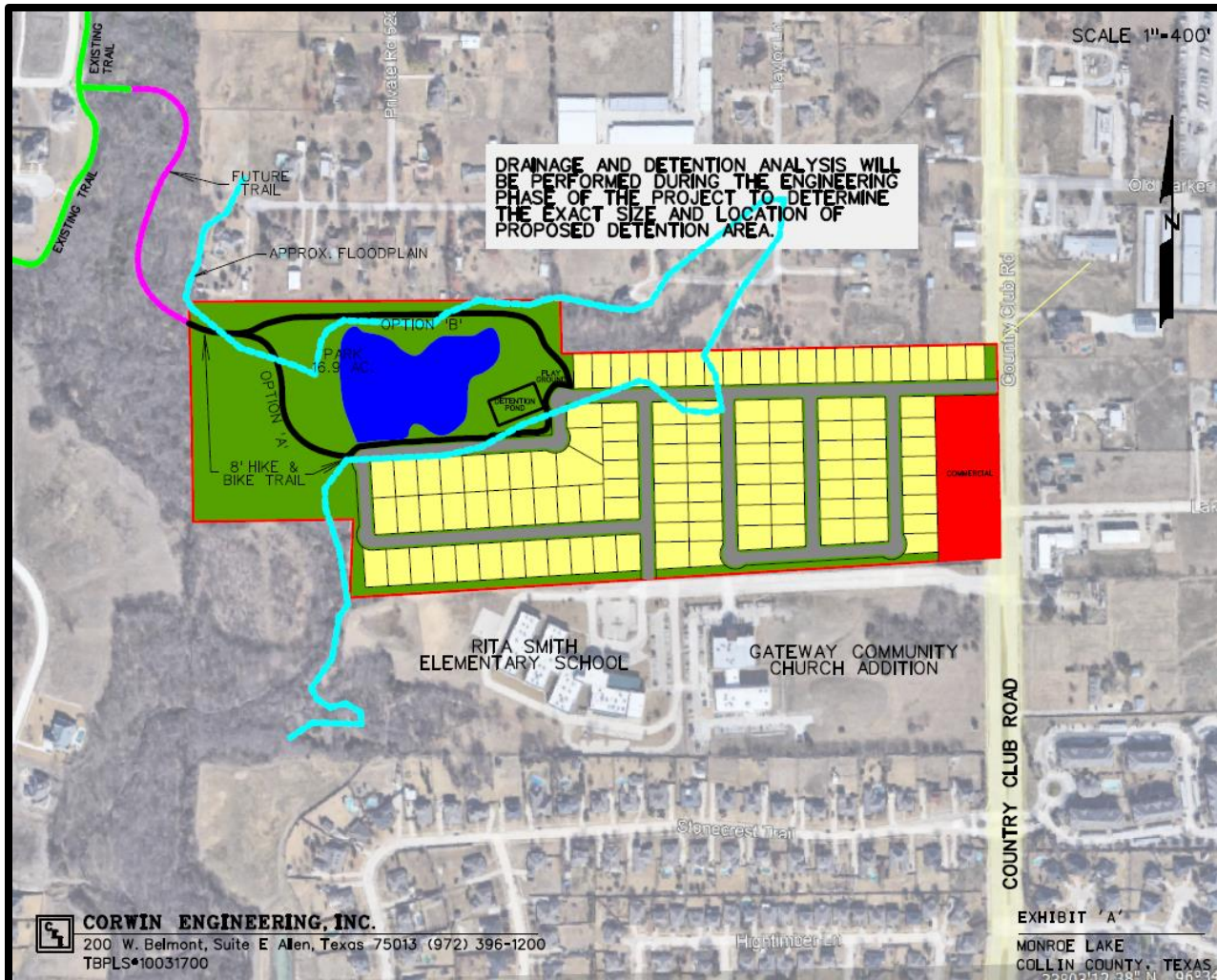
Total Park Land Dedication in Excess of Requirement	10.3	Acres
---	------	-------

Note:

Developer to install park and trail improvements

City to be responsible for water and maintenance upon completion of the improvements

Dedication and Improvements



Monroe Park Dedication and Improvements

- 45 Acre Development
- +/- 15.9 Acre Park
- 1250 LF of Hike and Bike Trail
- Trail Head and Markers
- Rest Areas
- Playground



Parks and Recreation Board

AGENDA REPORT

Meeting Date:	April 11, 2022	Item Number:	
Department:	Parks and Recreation		<i>(City Secretary's Use Only)</i>
Prepared By:	Robert Diaz	Account Code:	
Date Prepared:	April 6, 2022	Exhibits:	1

Subject

Consider and act upon the Park Event Application for the Do it for Declan 5K fundraiser event at Founders Park on December 10, 2022.

Recommendation

Motion to recommend approval as presented.

Discussion

The proposed Event Application is for the Do it for Declan 5K event to be held in Founders Park on December 10, 2022. This is a new event and will follow the 5K route that previous 5K runs have utilized in Founders Park. Parks and Recreation staff will coordinate with the group on event logistics and set up.



Parks & Recreation Department
 949 Hensley Lane, Building 200
 972-516-6340 | Parks@wylietexas.gov

Park Event Application

This application must be submitted a minimum of eight weeks prior to your event date. Special events, meetings, and gatherings (other than typical parties or picnics) will require submission of a Park Event Application prior to reservation approval. Please call the Parks Administration at 972-516-6340 if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

Cure Sanfilippo Foundation

Website

<https://curesanfilippofoundation.org/>

Are you a non profit? *

☒ Yes ☐ No

Please upload 501c3 Documents

Contact Information

Primary Contact Name *

Katharine Sink

Event Information

Event Name/Title *

First Annual Do it For Declan 5K

Event Type *

5k/Walk

Purpose of event *

Fundraiser for the Cure Sanfilippo Foundation which raises money for research in search of treatments and a cure for Sanfilippo syndrome. My son has Sanfilippo.

Event Location *

Founders Park

851 Hensley Lane

Proposed Event Date *

12/10/2022

Alternative Event Date *

12/17/2022

Start Time *

06:00:00 AM

Include Setup

End Time *

05:00:00 PM

Include Cleanup

Do you plan to sell items of any kind?

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☒ Yes ☐ No

Please specify all items you plan to sell

registrations, Cure Sanfilippo merchandise (shirts, hats), food items, drinks

Will there be food items provided?

☒ Yes ☐ No

Please specify the types of food items to be provided

chips, popcorn, hot dogs, sandwiches, water, gatorade, soda

Who is providing the food?

☐ Applicant
☒ Food Vendor
☐ Other

Anticipated number of Participating Vendors *

5

Anticipated Event Attendance *

100

Event Target Audience *

Everyone

Event Details *

This will be the first of a hopefully annual event. 5K run. Proceeds will go to the Cure Sanfilippo Foundation. They advocate for and fund research directed towards a cure and treatments. Sanfilippo syndrome is a rare and terminal disease that is often compared to Alzheimers but in children. There is currently no available treatments or cure. My 7 year old son, Declan, has Sanfilippo. There will be a silent auction and Cure Sanfilippo merchandise for sale. Vendors will provide food and drinks.

Event Announcement and/or Flyers**NOTE:**

If food is prepared on site or off-site and brought to the event location to be offered to the public, free or at cost, the vendor applicant must contact the Collin County Environmental Services Office in McKinney in order to inquire whether a Temporary/Short-Term Event Food Service/Health permit is required prior to the event. It is possible that a health inspector must examine food preparation and storage equipment to assure the health and safety of customers. Please contact the Environmental Services Specialist at 972-548-5528 or 972-548-5585. The Collin County website is www.collincountytx.gov.

Sec. 78-105 of the City Code of Ordinances states: It shall be unlawful for any person to solicit for sale, vend, peddle, sell or offer to sell any cold drinks, cigars, tobacco, cigarettes, fruits, candies, goods, wares or merchandise of any kind or nature whatsoever within the municipal parks or recreation or community center facility; provided, however, that this section shall not apply to any person, organization, firms or corporations, or the agents of any person, or organization, firm or corporation, or employee of any person who are recommended by the Parks and Recreation Board and approved by the City Council to operate a concession or concessions for the sale of specified goods, wares, and merchandise within the municipal parks or recreation or community center facilities of the city.

Signature

Katharine Sink

Date *

01/25/2022



Parks and Recreation Board

AGENDA REPORT

Meeting Date:	April 11, 2022	Item Number:	_____
Department:	Parks and Recreation		_____ <i>(City Secretary's Use Only)</i>
Prepared By:	Robert Diaz	Account Code:	_____
Date Prepared:	April 6, 2022	Exhibits:	1

Subject

Consider and act upon the Park Event Application for an Art Market Event at Olde City Park on July 16, 2022.

Recommendation

Motion to recommend approval as presented.

Discussion

The proposed Park Event Application is for an Art Market Event at Olde City Park on July 16, 2022. The proposed Art Market Event is an event proposed by Wylie Resident Jazmine Garcia. The event will provide space for up to 20 vendors to sell a variety of art and craft products. Per Ms. Garcia the vendors will have a sign by their booths that will encourage people to ask them about their career and creative practices. Ms. Garcia will attend the Parks and Recreation Board meeting to answer any questions from Board Members regarding the event. The Park Event Application did not indicate that this event was to benefit any local non-profit organizations. Parks and Recreation staff will coordinate with the group on event logistics and set up.



Parks & Recreation Department
 949 Hensley Lane, Building 200
 972-516-6340 | Parks@wylietexas.gov

Park Event Application

This application must be submitted a minimum of eight weeks prior to your event date. Special events, meetings, and gatherings (other than typical parties or picnics) will require submission of a Park Event Application prior to reservation approval. Please call the Parks Administration at 972-516-6340 if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

Fancyberriesco

Website

<https://linktr.ee/Fancyberriesco>

Are you a non profit? *

☐ Yes ☒ No

Contact Information

Primary Contact Name *

Jazmine Garcia

Event Information

Event Name/Title *

Art Market

Event Type *

Other

If other, please explain *

The first art market in Wylie! I would like to hold this event in one of the parks.

Purpose of event *

My mission is to serve others by exposing individuals to art and small business' in the community. My goal is to give opportunity to young and aspiring artists to pursue their goals and interests in different creative fields and business. This could be a great opportunity for young adults in the community to meet other creatives at different stages of their careers/artists journeys.

Event Location *

Olde City Park

112 S Ballard Avenue

Proposed Event Date *

07/16/2022

Alternative Event Date *

07/16/2022

Start Time*

09:00:00 AM

Include Setup

End Time*

07:00:00 PM

Include Cleanup

Do you plan to sell items of any kind?

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☒ Yes ☐ No**Please specify all items you plan to sell**

Art and craft products: Paintings, earrings, ceramics, art prints, key chains, stickers, shirts, tote bags etc.

Will there be food items provided?☐ Yes ☒ No**Anticipated number of Participating Vendors***

20

Anticipated Event Attendance*

100

Event Target Audience*

Young adults/students who are exploring career options, parents, community members who want to know more about the small businesses in their community.

Event Details*

I am planning for twenty vendors who sell a variety of art and craft products. This includes ceramics, paintings, art prints, key chains, stickers, tote bags, shirts, etc. I am still in the process of planning this event. I would just like to secure a location and date for the art market before designing flyers and fleshing out the details. I am encouraging young and small artists in Wylie to connect with vendors who are already professionals in their fields or students in college. Each vendor will have a sign that encourages people to ask them about their creative practices and careers. I graduated from Wylie East and am currently a communications design major at UNT. I grew up in Wylie and want to contribute back to the community I grew up in.

Event Announcement and/or Flyers**NOTE:**

If food is prepared on site or off-site and brought to the event location to be offered to the public, free or at cost, the vendor applicant must contact the Collin County Environmental Services Office in McKinney in order to inquire whether a Temporary/Short-Term Event Food Service/Health permit is required prior to the event. It is possible that a health inspector must examine food preparation and storage equipment to assure the health and safety of customers. Please contact the Environmental Services Specialist at 972-548-5528 or 972-548-5585. The Collin County website is www.collincountytx.gov.

Sec. 78-105 of the City Code of Ordinances states: It shall be unlawful for any person to solicit for sale, vend, peddle, sell or offer to sell any cold drinks, cigars, tobacco, cigarettes, fruits, candies, goods, wares or merchandise of any kind or nature whatsoever within the municipal parks or recreation or community center facility; provided, however, that this section shall not apply to any person, organization, firms or corporations, or the agents of any person, or organization, firm or corporation, or employee of any person who are recommended by the Parks and Recreation Board and approved by the City Council to operate a concession or concessions for the sale of specified goods, wares, and merchandise within the municipal parks or recreation or community center facilities of the city.

Signature

Date*

03/27/2022



Parks and Recreation Board

AGENDA REPORT

Meeting Date:	April 11, 2022	Item Number:	_____
Department:	Parks and Recreation		_____
Prepared By:	Robert Diaz	Account Code:	_____
Date Prepared:	April 6, 2022	Exhibits:	_____

Subject

Consider and act upon the selection of one representative from the Parks and Recreation Board to serve on the Art Selection Committee for the Public Art Advisory Board.

Recommendation

N/A

Discussion

The Wylie Public Art Advisory Board would like the Parks and Recreation Board to select a member of the Board to serve on the Art Selection Committee for an upcoming Municipal Complex Trail art project. The Parks and Recreation Board Member will be able to report back to the Board on the progress of the art selection. The timeline for selection of the artwork and budget are included with this agenda report.

Proposed Art location:



Wylie Municipal Complex

Walking Trails

Public Art Budget 2022/2023

Revenue

No CIP Funding
 Art Fund \$95,000
 Total \$95,000

Costs

Contingency \$5,000
 Maintenance \$4,500
 Total \$9,500

Revenue for the Call

\$85,500

Revenue for Artist Travel

\$4,000 (2-3 semi-final artists)	Plane/Housing	\$3,000
	Maquette	\$1,500 (Honorarium \$500 each)
	Total	\$4,500

*Semi-final artists will have a tour of the city and existing art. They will also attend a community input meeting to hear from citizens regarding the art.

Timeline

April 21, 2022 - Present call to the Public Art Board for direction to post on Café

April 22, 2022 - Post Call for Artists on Café with a deadline of May 27, 2021/Board appoints Selection Panel

June 1, 2022 - Meeting Selection Committee/Training

June 2, 2022 - Selection Panel ranking is open until June 13, 2022

June 16, 2022- PAAB Meeting

June 27, 2022 - Public Art Board selection panel narrows the submissions to 2-3 finalists

June 30, 2022 - Finalists are notified

Wylie Municipal Complex**Walking Trails****Public Art Budget 2022/2023**

- July 19, 2022 –** Artists are brought to the City for a tour
- July 20, 2022 –** Artist/Public Input Meeting
- September 15, 2022 -** Artists meet with panel and Board to approve final artist design/PAAB meets to consider
- October 11, 2022 -** City Council approval of final Marquette and contract
Artist begins Fabrication of Art
- August 2023 -** Art is installed at site



Parks and Recreation Board

AGENDA REPORT

Meeting Date:	April 11, 2022	Item Number:	_____
Department:	Parks and Recreation		_____
Prepared By:	Robert Diaz	Account Code:	_____
Date Prepared:	April 4, 2022	Exhibits:	_____

Subject

Project updates.

Recommendation

N/A

Discussion

Updates to the Board:

- Review project update spreadsheet
- Wylie Recreation Center-City Council work session April 12.
- Dog park and splash pad site selection-joint PARB meeting with Council on April 26.
- Wylie Parks and Rec Foundation
- Cemetery Advisory Board update
- Comprehensive Plan update

Project	Update	Completion Date	Park Zone	Budget	Funded From
Splash pads and dog park	Kick off meeting held with staff. Site selection with City Council on April 26.	Summer 2023		\$ 2,000,000.00	General Fund/4B
Design				\$ 300,000.00	4B
Wylie Senior Recreation Center Renovations	Funding by Council on April 12.	TBA	Central	\$ 750,000.00	General Fund/4B
Design				\$ 150,000.00	4B
Brown House Welcome Center	ADA ramp under construction.	Spring 2022		\$ 70,000.00	Hotel/Motel
		TBA-open April 29			
Community Park and Wylie Senior Recreation Center parking lot lights	Completed.	Spring 2022	Central	\$ 125,000.00	A/I
Valentine Park playground	In progress	Spring 2022	Central	\$ 70,000.00	4B

Notes:

City Dashboard for City project updates to launch in April. Will highlight roads, downtown, dog park, splash pads, Wylie Senior Recreation Center
 Project updates for PARD specific projects on PARD website: http://cms2.revize.com/revize/wylienew/parks/special_projects_and_plans.php



Parks and Recreation Board

AGENDA REPORT

Meeting Date:	April 11, 2022	Item Number:	_____
Department:	Parks and Recreation		(City Secretary's Use Only)
Prepared By:	Robert Diaz	Account Code:	_____
Date Prepared:	April 4, 2022	Exhibits:	_____

Subject
Future Agenda Items.

Recommendation
N/A

Discussion
<p>The listed items below can be discussed to comply with the Open Meetings Act requirements.</p> <p>For this meeting, items to be discussed are as follows:</p> <ul style="list-style-type: none"> • PARD upcoming events: volunteer events and April 23 PARB Tour. • Joint meetings with City Council for review of a dog park, and splash pads-April 26. • Project updates for current year projects. • Budget and project Strategic Planning for PARD.