

# Wylie City Council Regular Meeting

June 09, 2026 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



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## CALL TO ORDER

## INVOCATION & PLEDGE OF ALLEGIANCE (U.S. AND TEXAS FLAGS)

## PRESENTATIONS & RECOGNITIONS

PR1. Junior Mayor for the Day - Kacen Beck.

PR2. Shining the Wylie Way Students - Term 4.

PR3. Presentation and update on the Taste of Wylie and proceeds benefiting 5 Loaves Ministries, Amazing Grace Food Pantry, Wylie Community Christian Care Center, and Hope for the Cities.

PR4. American Legion Hale-Combest Post 315 wishes to recognize Darren E. James, Lt Col (Retired) USAF, and Charles Brooks McFarland Jr., Col (Retired) USAF.

PR5. Juneteenth 2026.

## COMMENTS ON NON-AGENDA ITEMS

*Any member of the public may address Council regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Council requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Council is not allowed to converse, deliberate or take action on any matter presented during citizen participation.*

## CONSENT AGENDA

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

A. Consider, and act upon, approval of the May 26, 2026 Regular City Council Meeting minutes.

B. Consider, and place on file, the Animal Shelter Advisory Board report to the City Council.

C. Consider, and act upon, approval of a Memorandum of Understanding (MOU) between the City of Wylie and Friends of Rescue Animals as it relates to a volunteer program for the Animal Shelter, and authorizing the City Manager to execute any necessary documents.

D. Consider, and act upon, Ordinance No. 2026-24 amending Chapter 78 (Parks and Recreation), Article V (Park Regulations), Division 1 (Generally), Section 78-101 (Hours Open to the Public) of the Wylie Code of Ordinances, Ordinance No. 2021-17, as amended, to include that the municipal outdoor pickleball courts shall be open to the general public only between the hours of 6:00 a.m. and 10:00 p.m.

## **REGULAR AGENDA**

1. Interview applicants for Board of Review vacancies for a term to begin July 1, 2026 and end June 30, 2028.
2. Consider, and act upon, appointments to fill the Board of Review vacancies for a term to begin July 1, 2026 and end June 30, 2027/2028.
3. Consider, and act upon, the recommendations of the 2026 Boards and Commission Council Interview Panel for appointments to the Animal Shelter Advisory Board, Construction Code Board, Historic Review Commission, Library Board, Parks and Recreation Board, Parks and Recreation Facilities Development Corporation Board (4B), Planning and Zoning Commission, Public Arts Advisory Board, Wylie Economic Development Corporation, and the Zoning Board of Adjustments to fill board vacancies for a term to begin July 1, 2026 and end June 30, 2027/28/29.
4. Consider, and act upon, nominations for a primary and an alternate member to serve on the North Central Texas Council of Governments (NCTCOG) Regional Transportation Council (RTC) of the Dallas/Fort Worth area for the cities of Allen, Rowlett, Sachse, Wylie, Murphy, Lucas, Parker, and Lavon.

## **WORK SESSION**

WS1. Wylie Public Works and Engineering Department overview.

WS2. Discuss FY 2027 General Fund Budget.

WS3. Discuss 2026 Wylie Championship Rodeo.

## **RECONVENE INTO REGULAR SESSION**

## **EXECUTIVE SESSION**

### **Sec. 551.072. DELIBERATION REGARDING REAL PROPERTY; CLOSED MEETING.**

A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on its negotiating position.

ES1. Discuss the Relocation of the Stonehaven House.

## **RECONVENE INTO OPEN SESSION**

*Take any action as a result from Executive Session.*

## **READING OF ORDINANCES**

*Title and caption approved by Council as required by Wylie City Charter, Article III, Section 13-D.*

## **ADJOURNMENT**

## **CERTIFICATION**

I certify that this Notice of Meeting was posted on June 3, 2026, at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the City Council should determine that a closed or executive meeting or session of the City Council or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the City Council at the date, hour and place given in this notice as the City Council may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

- § 551.071 – Private consultation with an attorney for the City.
- § 551.072 – Discussing purchase, exchange, lease or value of real property.
- § 551.074 – Discussing personnel or to hear complaints against personnel.
- § 551.087 – Discussing certain economic development matters.
- § 551.073 – Discussing prospective gift or donation to the City.
- § 551.076 – Discussing deployment of security personnel or devices or security audit.



# Wylie City Council

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## AGENDA REPORT

Department: City Secretary  
Prepared By: Stephanie Storm

Account Code: \_\_\_\_\_

### Subject

Consider, and act upon, approval of the May 26, 2026 Regular City Council Meeting minutes.

### Recommendation

Motion to approve the Item as presented.

### Discussion

The minutes are attached for your consideration.

# Wylie City Council Regular Meeting Minutes

May 26, 2026 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



## CALL TO ORDER

Mayor Matthew Porter called the regular meeting to order at 6:00 p.m. The following City Council members were present: Councilman David R. Duke, Councilman Dave Strang (6:34 p.m.), Councilman Todd Pickens, Councilman Scott Williams, Councilman Sid Hoover, and Mayor *Pro Tem* Gino Mulliqi.

Staff present included: City Manager Brent Parker; Deputy City Manager Renae Ollie; Assistant City Manager Lety Yanez; Fire Chief Brandon Blythe; Marketing and Communications Director Craig Kelly; City Secretary Stephanie Storm; Police Chief Anthony Henderson; Parks and Recreation Director Carmen Powlen; Library Director Ofilia Barrera; Community Services Director Jasen Haskins; Public Works Director Tommy Weir; and various support staff.

## INVOCATION & PLEDGE OF ALLEGIANCE (U.S. AND TEXAS FLAGS)

Mayor Porter led the invocation, and Mayor *Pro Tem* Mulliqi led the Pledge of Allegiance to the U.S. and Texas Flags.

## PRESENTATIONS & RECOGNITIONS

### PR1. Shining the Wylie Way Students - Term 4.

Mayor Porter, WISD Superintendent Dr. Kim Spicer, and WISD Board Member Stacie Smith presented a medallion to a student who demonstrated “Shining the Wylie Way.” Every nine weeks, one student from each WISD campus is chosen as the “Wylie Way Student.”

### PR2. Leadership Wylie Class XXII.

Councilman Strang took his seat at the dais at 6:34 p.m.

Mayor Porter presented a proclamation recognizing the graduating members of Leadership Wylie Class XXII. Members of Leadership Wylie Class XXII were present to accept the Proclamation.

## COMMENTS ON NON-AGENDA ITEMS

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Cooper Lett and Sharon Mendez addressed the City Council with concerns regarding the pickleball courts and lights.

Vrushti Goswami, representing BAPS Charities, addressed the City Council with information about BAPS Charities and invited the public to the BAPS Charities Walk|Run on Sunday, May 31, 2026, at the Levy Event Center in

Irving. Funds raised from the event support the local North Texas organizations Children's Health, The Main Place, and Metrocrest Services.

### **CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Consider, and act upon, approval of the May 12, 2026 Regular City Council Meeting minutes.**
- B. Consider, and act upon, approving the Amended and Restated Bylaws of the Public Arts Advisory Board; approving new qualifications for membership on the Public Arts Advisory Board, including residency, voter registration, and employment restrictions, and other updates.**
- C. Consider, and place on file, the monthly Revenue and Expenditure Report for the Wylie Economic Development Corporation as of April 30, 2026.**
- D. Consider, and place on file, the City of Wylie Monthly Revenue and Expenditure Report for April 30, 2026.**
- E. Consider, and place on file, the City of Wylie Monthly Investment Report for April 30, 2026.**
- F. Consider, and act upon, Ordinance No. 2026-23 amending Ordinance No. 2025-32, which established the fiscal year 2025-2026 budget, providing for repealing, savings, and severability clauses, and the effective date of this ordinance.**
- G. Consider, and act upon, approval of accepting a donation from the Park and Rec Foundation.**
- H. Consider, and act upon, approval of an Alternative Parking Agreement for 2221 Country Club Drive, Lot 1, Block A of the Rita Smith Elementary School Addition and 2201 Country Club Drive, Lot 1, Block A of the Gateway Community Church Addition.**

### **Council Action**

A motion was made by Mayor *Pro Tem* Mulliqi, seconded by Councilman Hoover, to approve the Consent Agenda as presented. A vote was taken, and the motion passed 7-0.

### **REGULAR AGENDA**

- 1. Interview applicants for Board of Review vacancies for a term to begin July 1, 2026 and end June 30, 2028.**

### **Council Comments**

Board of Review applicants Amanda Smith and Bonnie Tinsley were present for interviews with the City Council.

### **Council Action**

No action was taken regarding this item.

### **WORK SESSION**

Mayor Porter convened the Council into a Work Session at 7:20 p.m.

**WS1. Discuss development options on property located at 801 South State Highway 78.**

Matt Berger, representing RMWC, addressed the Council, presented a proposal for a development at 801 South State Highway 78, and answered questions from the Council.

Council discussed their support for the proposed development and emphasized the importance of protecting the privacy of adjacent neighborhoods, ensuring compatibility with Wylie's character and architectural standards, addressing traffic and access issues, noting a desire for a trail not in the floodplain, and providing a clear development timeline and implementation plan.

Mayor Porter recessed the Council into break at 7:48 p.m.  
Mayor Porter reconvened the Council into Work Session at 7:59 p.m.

## **WS2. Wylie Parks and Recreation Department overview.**

Parks and Recreation Director Powlen presented an overview of the department's operations, facilities, programs, and performance measures, and responded to Council questions.

Council discussed athletic field fee structures and provided direction to maintain affordability for youth recreational leagues while evaluating opportunities to increase cost recovery for private rentals, select leagues, and tournaments. Council emphasized the importance of preserving access to youth sports, reviewing operating costs and subsidy levels, remaining competitive with neighboring communities, and ensuring that tournament and rental activities appropriately recover associated City costs.

## **WS3. Discuss Potential Public Safety Facilities for Consideration in Upcoming Bond Election.**

Fire Chief Blythe presented public safety facility options focused on long-term solutions, phased implementation, and evaluation of the proposed public safety site, and answered questions from the Council.

The consensus of Council was to present two primary options to the Bond Committee: the approximately \$27 million option (option 2) and the approximately \$37 million option (option 4), both of which include associated Public Safety Building renovation and parking improvements. Council also supported staff in developing a third alternative, targeted near the \$30 million range, for consideration by the Bond Committee, if feasible.

## **RECONVENE INTO REGULAR SESSION**

Mayor Porter reconvened the Council into Regular Session at 9:46 p.m.

## **EXECUTIVE SESSION**

Mayor Porter convened the Council into Executive Session at 9:49 p.m.

### **Sec. 551.072. DELIBERATION REGARDING REAL PROPERTY; CLOSED MEETING.**

A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on its negotiating position.

**ES1. Consider the sale or acquisition of properties located at Ballard/Brown, Brown/Eubanks, FM 544/Cooper, FM 544/Sanden, FM 1378/Brown, FM 1378/Park, Jackson/Oak, Regency/Steel, State Hwy 78/Alanis, State Hwy 78/Brown, and State Hwy 78/Skyview.**

### **Sec. 551.087. DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS; CLOSED MEETING.**

This chapter does not require a governmental body to conduct an open meeting:

- (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or
- (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

**ES2. Deliberation regarding commercial or financial information that the WEDC has received from a business prospect and to discuss the offer of incentives for Projects: 2022-10c, 2022-10d, 2024-2d, 2024-5a, 2024-8d, 2024-12c, 2025-4a, 2025-9a, 2025-10f, 2026-3e, and 2026-4b.**

### **RECONVENE INTO OPEN SESSION**

*Take any action as a result from Executive Session.*

Mayor Porter convened the Council into Open Session at 11:12 p.m.

### **READING OF ORDINANCES**

*Title and caption approved by Council as required by Wylie City Charter, Article III, Section 13-D.*

City Secretary Storm read the caption of Ordinance No. 2026-23 into the official record.

### **ADJOURNMENT**

A motion was made by Councilman Strang, seconded by Councilman Williams, to adjourn the meeting at 11:13 p.m. A vote was taken, and the motion passed 7-0.

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**Matthew Porter, Mayor**

**ATTEST:**

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**Stephanie Storm, City Secretary**



# Wylie City Council

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## AGENDA REPORT

Department: Animal Services  
Prepared By: Chris Marren

Account Code: \_\_\_\_\_

### Subject

Consider, and place on file, the Animal Shelter Advisory Board report to the City Council.

### Recommendation

Motion to approve the Item as presented.

### Discussion

The Animal Shelter Advisory Board met on May 13, 2026. The attached minutes, statistical reports, ASAB Bylaws, and ASAB Rules of Procedure were considered, approved, and placed on file. This report is being submitted as required by City ordinance.



# Animal Shelter Advisory Board

## **Minutes**

### **Regular Meeting**

**February 11, 2026 – 6:00 pm**

**Wylie Municipal Complex – Council Chambers**

**300 Country Club Road, Bldg. 100**

**Wylie, TX 75098**

### **CALL TO ORDER**

*Announce the presence of a Quorum.*

Amber Porter called to order the Animal Shelter Advisory Board meeting at 6:04 p.m. Board members present Amber Porter, Chris Marren, Susan Cranford, Tracy Vu, Todd Pickens, and Priscilla Muhoho. Michael Schwerin arrived after the invocation. Quorum is present.

### **INVOCATION**

The invocation was given by Todd Pickens.

### **CITIZENS COMMENTS ON NON-AGENDA ITEMS**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.*

### **REGULAR AGENDA**

- 1. Consider and act upon the Animal Shelter Advisory Board minutes of November 6, 2025.**

#### **Board Action**

A motion was made by Chris Marren to accept the Animal Shelter Advisory Board minutes of November 6, 2025, as amended. Todd Pickens seconded to accept the Animal Shelter Advisory Board minutes of November 6, 2025, as amended. A vote was taken, and the motion passed unanimously.

- 2. Consider and place on file the 2025 fourth-quarter statistical information for shelter operations.**

#### **Board Action**

A motion was made by Susan Cranford to accept the fourth-quarter statistical information for shelter operations. Michael Schwerin seconded to accept the fourth-quarter statistical information for shelter operations. A vote was taken, and the motion passed unanimously.

**3. Consider and place on file the 2025 statistical information for shelter operations.**

**Board Action**

A motion was made by Susan Cranford to accept the 2025 statistical information for shelter operations. Michael Schwerin seconded to accept 2025 statistical information for shelter operations. A vote was taken, and the motion passed unanimously.

**4. Consider and place on file the 2025 Texas Department of State Health Services Inspection of Rabies Quarantine Facility completed on November 6, 2025.**

**Board Action**

A motion was made by Michael Schwerin to accept the 2025 Texas Department of State Health Services Inspection of Rabies Quarantine Facility. Susan Cranford seconded to accept 2025 Texas Department of State Health Services Inspection of Rabies Quarantine Facility. A vote was taken, and the motion passed unanimously.

**5. Consider and place on file the 2025 Veterinarian Inspection of Rabies Quarantine Facility completed on December 12, 2025.**

**Board Action**

A motion was made by Susan Cranford to accept the 2025 Veterinarian Inspection of Rabies Quarantine Facility. Tracy Vo seconded to accept 2025 Veterinarian Inspection of Rabies Quarantine Facility. A vote was taken, and the motion passed unanimously.

**WORK SESSION**

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**WS1. Discuss an Interlocal Cooperation Agreement with Collin College.**

Chris Marren introduced Amanda Johnson with Collin College to help discuss the interlocal agreement with Collin College and Wylie Animal Services. Amanda explained how the agreement would work. The board recommended that they would like to see policies and procedures for how the animals will be treated. Once the policies and procedures are in place, they believe that this would be a beneficial agreement for Animal Services.

**WS2. Discuss a partnership with Friends of Rescue Animals.**

Chris Marren explained how the partnership with Friends of Rescue Animals would work. The Friends of Rescue Animals will coordinate and manage the Animal Services volunteer program and provide services for the City's Trap-Neuter-Release program. The board recommended that we pursue this program and that they would like to see Friends of Rescue Animals' volunteer guidelines.

**ADJOURNMENT**

Motion was made by Tracy Vu and seconded by Susan Cranford to adjourn the meeting. With no further business before the board, the board's consensus was to adjourn at 7:00 p.m.

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**ASAB Chair**

**ATTEST:**

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**Chris Marren, ASAB member**

# Animal Shelter Advisory Board Report

January thru March 2026

	Dogs	Cats	Others	Total
Impounds	118	62	87	267
Owner Surrender	10	8	21	39
Stray	80	11	19	110
Quarantine	8	1	0	9
Safe Keeping	12	1	0	13
DOA	8	11	44	63
Trapped by resident	0	30	3	33
Born at Shelter	0	0	0	0

Dispositions	Dogs	Cats	Others	Total
Return to Owner	71	7	0	78
Adopted	27	11	6	44
Rescued	3	14	29	46
Euthanized	11	3	2	16
Released	0	24	2	26
Other	0	0	4	4

## Euthanasia Reason

Behavioral	7	0	0	7
Medical	1	3	2	6
Policy- H.R.R.C	3	0	0	3
Wild Animal	0	0	0	0

Euthanasia for dogs           8.80%  
 Euthanasia for cats                   5.08%  
 Euthanasia for dogs & cats                   total    7.61%

Dogs at facility at end of report:           13  
 Dogs at facility at beginning of report:   15  
 Cats at facility at end of report:           0  
 Cats at facility at beginning of report:   8

**Euthanasia Rate for Facility January 1, 2026 thru March 31, 2026:**

**7.61%**

# Animal Shelter Advisory Board Report TNR

## January thru March 2026

### Impounds

Trapped	30
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### Dispositions

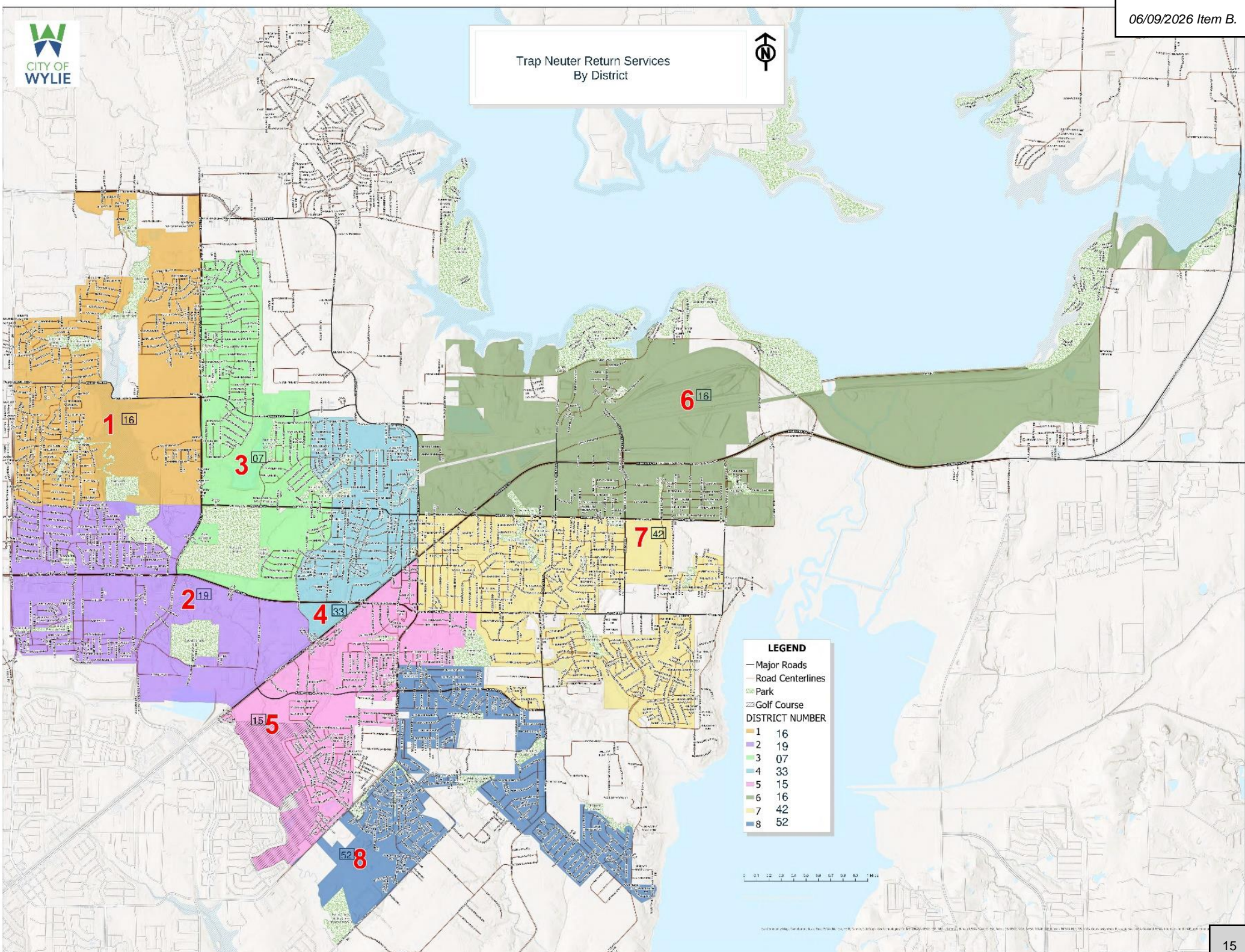
Euthanized	0
Released	24
Other	6
<b>Total</b>	<b>30</b>

### Euthanasia Reason

Behavioral	0
Medical	0
Policy- H.R.R.C	0
Wild Animal	0
FeLV	0



### Trap Neuter Return Services By District



**LEGEND**

- Major Roads
- Road Centerlines
- 🌳 Park
- ⛳ Golf Course

**DISTRICT NUMBER**

1	16
2	19
3	07
4	33
5	15
6	16
7	42
8	52



# CITY OF WYLIE ANIMAL SHELTER ADVISORY BOARD BYLAWS

## ARTICLE I

### Name

Section 1. The City of Wylie Animal Shelter Advisory Board is hereby established to act in an advisory capacity to the City Council and to assist the city in complying with the requirements of Chapter 823 of the Texas Health and Safety Code.

Section 2. As authorized by the City Charter, City of Wylie, and City Ordinance No. 2003-11, this body shall be known as the Animal Shelter Advisory Board.

## ARTICLE II

### Members

Section 1. Number of Members/Qualified Appointment/Terms. The Board shall consist of seven (7) members. The Board shall consist of one (1) licensed veterinarian, one (1) member of the City Council of the City of Wylie, Texas, The Animal Services Manager of the City of Wylie, Texas (whose duties include the daily operation of the Wylie animal shelter), one (1) representative from an animal welfare organization, and three (3) residents of the City of Wylie, Texas, with all Board members appointed by the City Council for a term of two (2) years, with the exception of the Animal Shelter Manager who shall be a permanent member of the board. With the adoption of Ordinance 2023-10, the initial terms are amended as follows:

- (a) Licensed Veterinarian term expires 6/2024
- (b) Member of City Council term expires 6/2025
- (c) Animal Welfare Organization representative term expires 6/2023
- (d) Resident (1) of the City term expires 6/2024
- (e) Resident (2) of the City term expires 6/2025

(f) Resident (3) of the City term expires 6/2025

Section 2. At the conclusion of the above initial terms, members shall serve a staggered two (2) year term. Except for the Animal Services Manager, no Board member shall serve for more than three (3) consecutive terms or six (6) consecutive years (whichever is less), unless extended by the affirmative vote of at least three-fourths of the full membership of the City Council. Except for a Board member whose tenure has been extended by the City Council as provided above, a member who has served three consecutive, two-year terms or six consecutive years, whichever is less, on the Board may be reappointed to serve on the Board after being off the Board for at least one year, and upon reappointment, the member is eligible to serve another three consecutive terms or six consecutive years, whichever is less. Such member is eligible, however, for appointment to a different board or commission without waiting.

Section 3. Qualifications. Except as provided in this Section, each member shall have been a resident of the City of Wylie for not less than twelve (12) consecutive months immediately preceding appointment. The following members are exempt from the City residency requirement:

- a) The Animal Services Manager;
- b) A licensed veterinarian; and
- c) A representative from an animal welfare organization.

All members shall be qualified voters. No member shall be an employee of the City of Wylie, except the Animal Services Manager. No member shall be the spouse or domestic partner of an employee of the City of Wylie.

Section 4. Chair and Vice Chair Appointment. The Board shall, elect a chairman and vice-chairman from among its membership each year at the first regular meeting after annual appointments. The Chairperson and Vice-Chairperson will serve for a period of one (1) year.

Section 5. In addition to Board members, the City Manager may appoint a staff designee as an ex officio member of the Board, who shall have no right to vote on any matter before the Board. Each Board member shall serve without compensation but may be reimbursed for actual expenses approved in advance by the City Council.

## ARTICLE III

### Meetings

Section 1. The Animal Shelter Advisory Board shall meet at least three (3) times per year and any additional meetings as may be called.

Section 2. Special meetings may be called by the Chair or at the call of any two members of the Board, provided that notice thereof be given in writing to the Chair or Vice Chair.

Section 3. An agenda shall be prepared by the Animal Services Manager or his/her designee for each meeting of the Animal Services Advisory Board. All notice of meetings shall be posted in accordance with applicable rules and provisions of the state law.

Section 4. Four (4) Board members shall constitute a quorum of the Board for the purpose of conducting its business, exercising its power, and for all other purposes. No action of the Board shall be valid or binding unless adopted by the affirmative vote of a majority of those Board members present and voting.

Section 5. Abstention vote. If a Board member chooses to abstain from voting, where no declared conflict of interest exists, the vote shall be recorded as a negative vote in the official minutes.

Section 6. When vacancies occur on the Board, the City Council shall appoint, by majority vote, a replacement to serve the remainder of the term.

Section 7. Each Board member serves at the pleasure of the City Council and may be removed at the discretion of the City Council. Board member absences shall be controlled by Article VIII of Wylie's Charter.

Section 8. Robert's Rules of Order (current edition) shall govern the parliamentary procedure of the Board in cases to which they are applicable and in which they are not inconsistent with these by-laws.

## ARTICLE IV

### Powers and Duties

Section 1. The Board shall act in an advisory capacity to Wylie staff and the City Council in any matter pertaining to compliance with Chapter 823, Health and Safety Code.

Section 2. The board, through its chairperson, shall report to the city council concerning its activities and proposals by submitting to the city council the approved minutes of each meeting of the board and copies of all reports of inspections conducted by the Department of State Health Services, veterinarians, or other authorities and all statistical reports of shelter operations considered and approved by the board.

Section 3. The Board's authority shall not extend to the direction, supervision, employment, or termination of Wylie employees. No supervisory power of the Board is created.

Section 4. The Board will develop for City Council approval a set of by-laws governing rules of procedure for their meetings and operation.

Section 5. The Board shall not have the power to obligate Wylie for funds and/or expenditures or incur any debt on behalf of Wylie.

Section 6. All powers and duties prescribed and delegated herein are delegated to the Board as a unit, and all action hereunder shall be of the Board acting as a whole. No action of an individual Board member is authorized except through the approval of the Board or City Council.

Section 7. The Board shall have any other power and/or duty as prescribed and authorized by the City Council.

# CITY OF WYLIE ANIMAL SHELTER ADVISORY BOARD BYLAWS

## ARTICLE I

### Name

Section 1. The City of Wylie Animal Shelter Advisory Board is hereby established to act in an advisory capacity to the City Council and to assist the city in complying with the requirements of Chapter 823 of the Texas Health and Safety Code.

Section 2. As authorized by the City Charter, City of Wylie, and City Ordinance No. 2003-11, this body shall be known as the Animal Shelter Advisory Board.

## ARTICLE II

### Members

Section 1. Number of Members/Qualified Appointment/Terms. The Board shall consist of seven (7) members. The Board shall consist of one (1) licensed veterinarian, one (1) member of the City Council of the City of Wylie, Texas, The Animal Services Manager of the City of Wylie, Texas (whose duties include the daily operation of the Wylie animal shelter), one (1) representative from an animal welfare organization, and three (3) residents of the City of Wylie, Texas, with all Board members appointed by the City Council for a term of two (2) years, with the exception of the Animal Shelter Manager who shall be a permanent member of the board. With the adoption of Ordinance 2023-10, the initial terms are amended as follows:

- (a) Licensed Veterinarian term expires 6/2024
- (b) Member of City Council term expires 6/2025
- (c) Animal Welfare Organization representative term expires 6/2023
- (d) Resident (1) of the City term expires 6/2024
- (e) Resident (2) of the City term expires 6/2025

(f) Resident (3) of the City term expires 6/2025

Section 2. At the conclusion of the above initial terms, members shall serve a staggered two (2) year term. Except for the Animal Services Manager, no Board member shall serve for more than three (3) consecutive terms or six (6) consecutive years (whichever is less); ~~provided, however, that a qualified replacement has not been appointed upon the expiration of a member's term, such member shall continue to serve in a holdover capacity until a qualified replacement is appointed. unless extended by the affirmative vote of at least three-fourths of the full membership of the City Council. Except for a Board member whose tenure has been extended by the City Council as provided above, a member who has served three consecutive, two-year terms or six consecutive years, whichever is less, on the Board may be reappointed to serve on the Board after being off the Board for at least one year, and upon reappointment, the member is eligible to serve another three consecutive terms or six consecutive years, whichever is less. Such member is eligible, however, for appointment to a different board or commission without waiting.~~

Section 3. Qualifications. Except as provided in this Section, each member shall have been a resident of the City of Wylie for not less than twelve (12) consecutive months immediately preceding appointment. The following members are exempt from the City residency requirement:

- a) The Animal Services Manager;
- b) A licensed veterinarian; and
- c) A representative from an animal welfare organization.

All members shall be qualified voters. No member shall be an employee of the City of Wylie, except the Animal Services Manager. No member shall be the spouse or domestic partner of an employee of the City of Wylie.

Section 4. Chair and Vice Chair Appointment. The Board shall, elect a chairman and vice-chairman from among its membership each year at the first regular meeting after annual appointments. The Chairperson and Vice-Chairperson will serve for a period of one (1) year.

~~Section 3.~~ Section 5. In addition to Board members, the City Manager may appoint a staff designee as an ex officio member of the Board, who shall have no

right to vote on any matter before the Board. Each Board member shall serve without compensation but may be reimbursed for actual expenses approved in advance by the City Council.

## ARTICLE III

### Meetings

Section 1. The Animal Shelter Advisory Board shall meet at least three (3) times per year and any additional meetings as may be called.

Section 2. Special meetings may be called by the Chair or at the call of any two members of the Board, provided that notice thereof be given in writing to the Chair or Vice Chair.

Section 3. An agenda shall be prepared by the Animal Services Manager or his/her designee for each meeting of the Animal Services Advisory Board. All notice of meetings shall be posted in accordance with applicable rules and provisions of the state law.

~~Section 3~~ Section 4. Four (4) Board members shall constitute a quorum of the Board for the purpose of conducting its business, exercising its power, and for all other purposes. No action of the Board shall be valid or binding unless adopted by the affirmative vote of a majority of those Board members present and voting.

Section 5. Abstention vote. If a Board member chooses to abstain from voting, where no declared conflict of interest exists, the vote shall be recorded as a negative vote in the official minutes.

~~Section 5~~ Section 6. When vacancies occur on the Board, the City Council shall appoint, by majority vote, a replacement to serve the remainder of the term.

Section 7. Each Board member serves at the pleasure of the City Council and may be removed at the discretion of the City Council. Board member absences shall be controlled by Article VIII of Wylie's Charter.

Section 8. Robert's Rules of Order (current edition) shall govern the parliamentary procedure of the Board in cases to which they are applicable and in which they are not inconsistent with these by-laws.

## ARTICLE IV

### Powers and Duties

Section 1. The Board shall act in an advisory capacity to Wylie staff and the City Council in any matter pertaining to compliance with Chapter 823, Health and Safety Code.

Section 2. The board, through its chairperson, shall report to the city council concerning its activities and proposals by submitting to the city council the approved minutes of each meeting of the board and copies of all reports of inspections conducted by the Department of State Health Services, veterinarians, or other authorities and all statistical reports of shelter operations considered and approved by the board.

Section 3. The Board's authority shall not extend to the direction, supervision, employment, or termination of Wylie employees. No supervisory power of the Board is created.

Section 4. The Board will develop for City Council approval a set of by-laws governing rules of procedure for their meetings and operation.

Section 5. The Board shall not have the power to obligate Wylie for funds and/or expenditures or incur any debt on behalf of Wylie.

Section 6. All powers and duties prescribed and delegated herein are delegated to the Board as a unit, and all action hereunder shall be of the Board acting as a whole. No action of an individual Board member is authorized except through the approval of the Board or City Council.

Section 7. The Board shall have any other power and/or duty as prescribed and authorized by the City Council.

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 Animal Shelter Advisory Board  
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**1. Statement**

- 1.1. It is hereby declared that appointment to the Animal Control Advisory Board is a distinct honor, and the trust imposed in the appointee involves the corresponding obligation of the appointee to serve the community by regular attendance and participation in the proceedings of the body.

**2. Creation and Membership**

- 2.1. The Animal Shelter Advisory Board was established by City Ordinance No. 2003-11, and serves at the will of the City Council.
- 2.2. The Board shall consist of seven (7) regular members who will serve for terms of two (2) years. A Board member shall generally be limited to three two-year terms, with the exception of the Animal Shelter Manager who shall be a permanent member of the board per Ordinance 2020-01. The Board shall consist of one licensed veterinarian, one member of the City Council of the City of Wylie, Texas, The Animal Services Manager of the City of Wylie, Texas (whose duties include the daily operation of the Wylie Animal Shelter), one representative from an animal welfare organization, and three (3) residents of the City of Wylie, Texas.
- 2.3. In accordance with State law, the Board members are required to complete Open Meetings training and receive a Certificate of Completion within the first ninety (90) days of first year of appointment. This may be taken online via the Office of the Attorney General's website ([www.oag.state.tx.us](http://www.oag.state.tx.us)). The Office of the Attorney General offers free video training courses to ensure that all elected and appointed government officials have a good command of both open records and open meetings laws.

**3. Officers**

- 3.1. The Board shall, at the first meeting after July 1st (and at such other times as these offices may become vacant), select from among its membership a Chairperson and Vice-Chairperson to serve for a period of one (1) year.
- 3.2. In the absence of both the Chairperson and Vice-Chairperson during a meeting, the remaining Board members shall elect an Acting Chairperson.

**4. Officer's Duties**

- 4.1. The Chairperson shall preside over all meetings and briefing sessions, and perform all duties as required by law.

- 4.2. The Vice-Chairperson shall assume all duties of the Chairperson in the absence of the Chairperson.

## **5. Powers and Duties of the Board**

- 5.1. The Animal Shelter Advisory Board shall act in an advisory capacity to Wylie staff and the City Council in any matter pertaining to compliance with Chapter 823, Health and Safety Code.
- 5.2. The Board shall perform all duties as prescribed by State statutes and the City's Code of Ordinance Chapter 18. The City Council has final authority in these matters, but should seek recommendations from the Animal Shelter Advisory Board prior to making final decisions.
- 5.3. The Board shall work with the Animal Services Manager (or designee) on various policy concerns and issues regarding Wylie Animal Services.
- 5.4. The Board shall make recommendations for changes to Chapter 18 of the City Code of Ordinances and/or policies as it relates to compliance with Chapter 823, Health and Safety Code when deemed appropriate.
- 5.5. The Board shall maintain contact with the stakeholder groups from which its members are appointed in working with the Animal Services Manager and staff.
- 5.6. The Board shall work with the Animal Services Manager and designated staff collaboratively to ensure best-in-class quality animal services with the city of Wylie.
- 5.7. The Board shall perform all other duties as the City Council may direct.

## **6. Orientation Training**

- 6.1. Upon his or her appointment to the Board, all new members shall attend an orientation presented by City Staff to familiarize the board members with the operation of Municipal Government, the department organization and policies, and the operating procedures of the Animal Shelter Advisory Board.

## **7. Rules of Order**

- 7.1. The Chairperson shall rule on all points of order.
- 7.2. The Board members may overrule the Chairperson on points of order by a two-thirds (2/3) vote of members present.
- 7.3. Any provisions of these rules not governed by City Ordinance may be temporarily suspended by a favorable two-thirds (2/3) vote of all members of the Board, whose vote shall be entered upon the minutes.

## 8. Quorum

- 8.1. A quorum shall consist of four (4) members.
- 8.2. No matters may be handled without the presence of a quorum.
- 8.3. No action of the Board shall be valid or binding unless adopted by the affirmative vote of a majority of those Board members present and voting.

## 9. Agendas

- 9.1. An agenda shall be prepared by the Animal Services Manager or his/her designee for each meeting of the Animal Services Advisory Board. All notice of meetings shall be posted in accordance with applicable rules and provisions of the state law.
- 9.2. There shall be attached to each agenda item a report of matters pending further action by the Commission.
- 9.3. All regular and special meetings shall follow, as closely as possible, the printed agenda. The agenda should include, but is not limited to, the following;
  - a. Ratification of Minutes;
  - b. Citizens' participation on items not on the agenda;
  - c. Executive Session, as needed;
  - d. Consent agenda;
  - e. Items for individual consideration;
  - f. Breaks at the discretion of the Chairperson;
  - g. Commissioners or Staff comments on general business;
  - h. Adjournment.
- 9.4. Agendas may be amended by the Chairperson as to order of items, but not as to content, unless overruled by a majority of the members present.

## 10. Minutes of Meetings

- 10.1. Minutes of all regular and special meetings shall be kept by the Secretary, designated by the Animal Services Manager, and are subject to amendment and ratification by the Board at the next regular meeting.
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## **11. Regular meetings**

- 11.1. The Animal Shelter Advisory Board shall meet at least three (3) times per year and any additional meetings as may be called.
- 11.2. Any Board member missing three (3) consecutive regularly scheduled meetings without prior notification to Staff and/or a valid reason, which may include family emergency, illness, or other reasonable cause, may be subject to dismissal from the Board by the City Council.
- 11.3. All meetings shall be held in full compliance with the provisions of state law, ordinances of the City, and these rules of procedure.

## **12. Special Meetings**

- 12.1. Special meetings may be called by the Chairperson, or at the request of two (2) or more members, or may be scheduled by a majority of the Board at any previous meeting. The time and place of the special meeting shall be determined by the convening authority.
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- a. Approach the podium, state their name and address, and whether or not they are representing a person, group, or organization;
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  - d. Be courteous in language and deportment;
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## **18. Suspension of Rules of Procedure**

- 18.1. Any one or all of these rules of procedure may be suspended in order to allow a particular consideration of a matter, provided that it does not violate the state law or home rule charter, and provided that not less than two-thirds Board members vote in favor of such suspension.

Where any rule embodies a provision of state law, identically or in substance, such rule may not be suspended.

PASSED AND APPROVED BY THE ANIMAL SHELTER ADVISORY BOARD OF THE CITY OF WYLIE THIS \_\_\_\_\_ day of \_\_\_\_\_ 2026.

\_\_\_\_\_  
Amber Porter, Chairman

\_\_\_\_\_  
Michael Schwerin, Vice-Chairman

Filed in the Office of the City Secretary this \_\_\_\_\_ day of \_\_\_\_\_, 2026

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City of Wylie, Texas

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Amber Porter, Chairman

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Filed in the Office of the City Secretary this \_\_\_\_\_ day of \_\_\_\_\_, 2026

\_\_\_\_\_  
Stephanie Storm, City Secretary  
City of Wylie, Texas



# Wylie City Council

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## AGENDA REPORT

Department: Animal Services  
Prepared By: Chris Marren

Account Code: \_\_\_\_\_

### Subject

Consider, and act upon, approval of a Memorandum of Understanding (MOU) between the City of Wylie and Friends of Rescue Animals as it relates to a volunteer program for the Animal Shelter, and authorizing the City Manager to execute any necessary documents.

### Recommendation

Motion to approve the Item as presented.

### Discussion

The proposed Memorandum of Understanding (MOU) between the City of Wylie and Friends of Rescue Animals establishes the roles, responsibilities, and expectations for both parties regarding the volunteer program for the Animal Shelter. The Animal Shelter Advisory Board considered the MOU during its meeting on May 13, 2026, and recommended approval. This MOU is being submitted to the City Council for consideration and approval.

## MEMORANDUM OF UNDERSTANDING

1. **Parties.** This Memorandum of Understanding (hereinafter referred to as “MOU”) is made and entered into by and between the CITY OF WYLIE, TEXAS (“City”), a home-rule municipality, whose address is 300 Country Club Rd, Wylie, TX 75098, and the FRIENDS OF RESCUE ANIMALS, a non-profit organization (FRAs), whose address is PO Box 758, Rowlett, TX 75030. City and FRAs are each referred to herein as a “party” or collectively as the “parties”.
2. **Purpose.** The purpose of this MOU is to help facilitate FRAs in their efforts to coordinate the volunteer program for the City Animal Services (also referred to herein as the “animal shelter”) operated by the City and to further establish each party’s responsibilities related thereto.
3. **Term of MOU.** This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU and shall remain in full force until terminated as provided herein. This MOU may be terminated, with or without cause, by either the City or FRAs upon 15 days written notice, which notice shall be delivered by hand or by certified mail to the address listed above. The City retains the right to terminate this MOU for cause, with such termination to be effective immediately upon written notice of termination delivered to FRAs.
4. **Responsibilities of the City of Wylie.**
  - A. The City of Wylie shall allow FRAs to provide services in furtherance of the role of coordinator of various volunteer programs at the City Animal Services.
  - B. The City shall permit FRAs to utilize names and images of animals under the care of City Animal Services when soliciting donations (monetary and in-kind) to support extraordinary medical care, transport expenses, and/or other areas of support provided by FRAs to the animal shelter and animals therein.
5. **Responsibilities of FRAs.**
  - A. FRAs shall abide by all City Animal Services policy guidance and directions from City staff concerning animal shelter operations and handling and care of animals and all other operations of FRAs under this Agreement.
  - B. FRAs shall coordinate and provide management services for the volunteer program at City Animal Services and ensure that volunteers abide by the terms of their volunteer agreement and all City Animal Services policy guidelines and directions from City staff concerning animal shelter operations and handling and care of animals and all other activities at the animal shelter. These services shall include, but are not limited to, recruitment, training, scheduling, and recordkeeping, as further outlined in Exhibit A.
  - C. FRAs shall consider requests to cover out-of-the-ordinary medical expenses for animals at City Animal Services, as FRAs’ fundraising permits.

## MEMORANDUM OF UNDERSTANDING

- D. FRAs shall consider requests to assist with the City's Trap-Neuter-Release program for the City by sponsoring sterilizations, as FRAs' fundraising permits.
- E. All of FRAs' responsibilities under this Agreement shall be at no cost to the City.

### 6. General Provisions

- A. **Amendments.** Either party may request changes to this MOU. Any changes, modifications, revisions, or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.
- B. **Applicable Law.** The construction, interpretation, and enforcement of this MOU shall be governed by the laws of the State of Texas. This Agreement is performable in Collin County, Texas, and the exclusive venue for any action arising out of this Agreement shall be a court of appropriate jurisdiction in Collin County, Texas.
- C. **Entirety of Agreement.** This MOU represents the entire and integrated understanding between the parties and supersedes all prior negotiations, representations, understandings, and agreements, whether written or oral.
- D. **Severability.** Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- E. **No Assignment.** Neither party shall have the right to assign that party's interest in this MOU without the prior written consent of the other party.
- F. **Relationship of Parties; No Third-Party Beneficiaries.** Nothing contained in this MOU shall be deemed or construed by the parties hereto or by any third party to create the relationship of principal and agent or of partnership, joint venture, or employment, it being expressly understood and agreed that no provision contained in this MOU nor any act or acts of the parties hereto shall be deemed to create any relationship between the parties other than the relationship of independent parties contracting with each other solely for the purpose of effecting the provisions of this MOU. Neither party has the authority to enter into contracts or to assume any obligation for the other, nor to make warranties or representations on behalf of the other except in accordance with the express terms of this MOU or as otherwise authorized in writing by the other party. There are no third-party beneficiaries to this MOU and no third-party beneficiaries are intended by implication or otherwise.
- G. **Immunity.** The parties acknowledge and agree that, in executing and performing this Agreement, the City has not waived, nor shall be deemed to have waived, any defense or immunity, including governmental, sovereign and official immunity, that would otherwise



## MEMORANDUM OF UNDERSTANDING

### EXHIBIT A

This Exhibit A is incorporated into the Memorandum of Understanding ("MOU") between **CITY OF WYLIE, TEXAS** ("City") and **FRIENDS OF RESCUE ANIMALS** ("FRAs"). This Exhibit defines the responsibilities and expectations for the management and coordination of the City Animal Services Volunteer Program.

#### 1. AUTHORITY

- a. The City Animal Services retains full authority over all policies, procedures, and requirements applicable to volunteer activities conducted at City Animal Services, as well as all animal care decisions and shelter operations at City Animal Services.
- b. The FRAs are responsible for the day-to-day administration of the volunteer program.
- c. The City Animal Services reserves the right to approve, deny, suspend, or remove any individual from volunteering at City Animal Services at its sole discretion. Such authority applies only to volunteers at City Animal Services and does not govern an individual's volunteer status with FRAs outside of City Animal Services.

#### 2. SCOPE OF SERVICES PROVIDED BY FRAs

- a. Recruitment and Outreach
  - i. Recruit volunteers for shelter operations, events, and community initiatives
  - ii. Manage volunteer communications
- b. Screening and Onboarding
  - i. Process applications and conduct initial screenings
  - ii. Ensure completion of background checks and liability releases. FRAs are not responsible for any costs associated with background checks, and any costs associated with background checks will be covered by the City Animal Services
- c. Training
  - i. Provide general orientation covering shelter rules, safety, and expectations
  - ii. Provide role-specific training, including:
    1. Animal handling (dogs, cats, and other species)
    2. Bite prevention and safety protocols
    3. Cleaning and sanitation procedures





# Wylie City Council

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## AGENDA REPORT

**Department:** Parks and Recreation  
**Prepared By:** Carmen Powlen

**Account Code:** \_\_\_\_\_

### Subject

Consider, and act upon, Ordinance No. 2026-24 amending Chapter 78 (Parks and Recreation), Article V (Park Regulations), Division 1 (Generally), Section 78-101 (Hours Open to the Public) of the Wylie Code of Ordinances, Ordinance No. 2021-17, as amended, to include that the municipal outdoor pickleball courts shall be open to the general public only between the hours of 6:00 a.m. and 10:00 p.m.

### Recommendation

Motion to approve the Item as presented.

### Discussion

The Parks and Recreation Department proposes amending the Code of Ordinance to establish designated hours for pickleball courts from 6:00 a.m. to 10:00 p.m.

This amendment reflects the growing community demand for expanded play hours, the need for clearly communicated, consistent operating times, and the potential impacts on nearby residents from noise, lighting, and overall park operations.

**ORDINANCE NO. 2026-24**

**AN ORDINANCE OF THE CITY OF WYLIE, TEXAS, AMENDING CHAPTER 78 (PARKS AND RECREATION), ARTICLE V (PARK REGULATIONS), DIVISION 1 (GENERALLY), SECTION 78-101 (HOURS OPEN TO THE PUBLIC) OF THE WYLIE CODE OF ORDINANCES, ORDINANCE NO. 2021-17, AS AMENDED; PROVIDING FOR SAVINGS, REPEALING, AND SEVERABILITY CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE.**

**WHEREAS**, the City Council of the City of Wylie, Texas (“City Council”) previously adopted Ordinance No. 2005-37 codified as Chapter 78 (Parks and Recreation), Article V (Park Regulations), Division 1 (Generally), Section 78-101 (Hours Open to the Public) of the Wylie Code of Ordinances, Ordinance No. 2021-17, as amended, and

**WHEREAS**, the City Council of the City of Wylie, Texas (“City Council”) has investigated and determined that it would be advantageous and beneficial to the citizens of the City of Wylie, Texas (“Wylie”) to amend Chapter 78 (Parks and Recreation), Article V (Park Regulations), Division 1 (Generally), Section 78-101 (Hours Open to the Public) of the Wylie Code of Ordinances, Ordinance No. 2021-17, as amended, for the purposes set forth below.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS:**

**SECTION 1: Findings Incorporated.** The findings set forth above are incorporated into the body of this Ordinance as set forth herein.

**SECTION 2: Amendment to Chapter 78 (Parks and Recreation), Article V (Park Regulations), Division 1 (Generally), Section 78-101 (Hours Open to the Public) of the Wylie Code of Ordinances, Ordinance No. 2021-17, as amended.** Amendment to Chapter 78 (Parks and Recreation), Article V (Park Regulations), Division 1 (Generally), Section 78-101 (Hours Open to the Public) of the Wylie Code of Ordinances, Ordinance No. 2021-17, as amended, is hereby amended to read as follows:

**“CHAPTER 78 (PARKS AND RECREATION)  
ARTICLE V (PARK REGULATIONS)  
DIVISION 1 (GENERALLY)**

...

**Sec. 78-101. - Hours Open to the Public.**

(a) The municipal parks shall be open to the general public only between the hours of 6:00 a.m. and 12:01 a.m. unless a ball game or other recreational or community activity unexpectedly exceeds the 12:01 a.m. curfew, in which event the time for closing the particular facilities involved will be extended to 1:00 a.m., at which time all activities in such facilities will cease, and the facilities will be closed to the public until 6:00 a.m. the next morning.

(b) The curfew restrictions as provided in subsection (a) of this section may be waived by the city council, on a case-by-case basis, on the written request of the sponsor of an activity or event, if the council determines that such activity or event will be conducted in such a fashion so as not to cause disruption of the peace of the neighborhood, and not otherwise adversely affect the safety or welfare of citizens or city facilities.

(c) It shall be unlawful for any person except for municipal employees engaged in the performance of their official duties to be in any municipal park between the hours of 12:01 a.m. and 6:00 a.m. unless one of the exceptions of this section apply.

(d) The municipal outdoor pickleball courts shall be open to the general public only between the hours of 6:00 a.m. and 10:00 p.m.

...”

**SECTION 3: Savings/Repealing Clause.** All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

**SECTION 4: Severability.** Should any section, subsection, sentence, clause, or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Wylie hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional or invalid.

**SECTION 5: Effective Date.** This Ordinance shall become effective from and after its adoption.

**DULY PASSED AND APPROVED** by the City Council of the City of Wylie, Texas, on this the 9th day of June, 2026.

---

Matthew Porter, Mayor

**ATTESTED AND CORRECTLY  
RECORDED:**

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Stephanie Storm, City Secretary



# Wylie City Council

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## AGENDA REPORT

Department: City Manager  
 Prepared By: City Secretary

Account Code: \_\_\_\_\_

### Subject

Interview applicants for Board of Review vacancies for a term to begin July 1, 2026 and end June 30, 2028.

### Recommendation

No action taken.

### Discussion

Per [Chapter 2 \(Administration\), Article III \(Officers\), Division 2 \(Code of Conduct\), Section 2-58\(a-2\) \(Board of Review\) of the Wylie Code of Ordinances](#), prospective Board of Review members shall be interviewed and appointed by a majority of the city council present at a duly called meeting.

#### **Applicants:**

- Amanda Smith (recommended Replacement 1 for Historic Review Commission) – interviewed on May 26th
- Bonnie Tinsley – interviewed on May 26th
- Hassan Butt – confirmed attendance for June 9th
- Ksenia Stepankina
- Marc Chang Yen – confirmed attendance for June 9th
- Mark Booth – confirmed attendance for June 9th
- Pete Maziarz
- Robert Hunter – confirmed attendance for June 9th

## Board of Review Application

### Personal Information

**First Name \***

Amanda

**Last Name \***

Smith

### Residency

You must be a Wylie resident to serve on this board.

**Wylie resident \***

Yes  No

**Length of Residency**

**Years \***

12

**Months \***

4

### Voter Status

**Qualified Voter \***

Yes  No

**Voter Registration County \***

Collin

### Employment Information

#### Occupation

EHRA Engineering, Inc. (Contract & Bond Administrator - DFW Land Services)

#### Work experience that may be beneficial to the board you are applying for.

I have worked in the Land Surveying and Civil Engineering industry since the age of 16. I currently work as a Contract & Bond Administrator for EHRA Engineering in Richardson, TX. I assist with TCEQ District creation reports, District/ MUD services as well as Construction Phase Services from Business Development, TRIP/ GIS Maps & Preliminary Feasibility for Client/ Developer consideration all the way to project close-out. In addition, I assist with preparing Summary of Costs and Engineer Letter of Representations for Utility/ Road Bond Sales and audits. I am familiar with Developer Contracts as well as District Maintenance contracts for short form and contracts over \$150K. I believe with my knowledge and experience; I could be a valuable resource for The City of Wylie as a member.

#### Employed by the City of Wylie

Yes  No

#### Spouse or domestic partner of a City of Wylie employee

Yes  No

### Board/Commission Service

**Currently serve on a board/commission \***

Yes  No

**Spouse or domestic partner serve on a City of Wylie Board or Commission \***

Yes  No

**Serves as City Council member? \***

Yes  No

**Spouse or domestic partner serves on the Wylie City Council \***

Yes  No

**Serves as an elected public official \***

Yes  No

**Candidate for elected public office \***

Yes  No

**Why you would like to serve as a Board of Review member: \***

I feel it would be a great opportunity to network and develop strong business relationships as well as help create connections that would benefit the City of Wylie as a whole. I feel it would also be a great opportunity for me to grow and discover my ability to perform at a higher level personally and in my career. I strive to do better in all areas of my life, because if my children see me consistently reaching higher, they will reach higher too. These children are our future, and our future... their future.... and so on.... depends on what we show them NOW!

## Board of Review Application

### Personal Information

**First Name \***

Bonnie

**Last Name \***

Tinsley

### Residency

You must be a Wylie resident to serve on this board.

**Wylie resident \***

Yes  No

**Length of Residency**

**Years \***

6

**Months \***

3

### Voter Status

**Qualified Voter \***

Yes  No

**Voter Registration County \***

Collin

### Employment Information

**Occupation**

Client Success, Marketing, Events Management, Non-Profit Management

**Work experience that may be beneficial to the board you are applying for.**

LinkedIn: <https://www.linkedin.com/in/bonnetinsley/>

A version of my resume can also be requested for viewing here:

<https://drive.google.com/drive/folders/1EywodH-a-MjbgVGL6KJOfNaFdlnz2DsH?usp=sharing>

**Employed by the City of Wylie**

Yes  No

**Spouse or domestic partner of a City of Wylie employee**

Yes  No

### Board/Commission Service

**Currently serve on a board/commission \***

Yes  No

**Spouse or domestic partner serve on a City of Wylie Board or Commission \***

Yes  No

**Serves as City Council member? \***

Yes  No

**Spouse or domestic partner serves on the Wylie City Council \***

Yes  No

**Serves as an elected public official \***

Yes  No

**Candidate for elected public office \***

Yes  No

**Why you would like to serve as a Board of Review member: \***

I've wanted to be more involved with supporting my community over the years, and now I have the opportunity to pursue this excitement. Having worked with city members recently for the Wylie Farmers Market, I am even more encouraged that this is the time to put my hand up to offer support as an involved member of the community, hoping to further our growth and support in meaningful ways.

# Board of Review Application

## Personal Information

**First Name \***

Hassan

**Last Name \***

Butt

## Residency

You must be a Wylie resident to serve on this board.

**Wylie resident \***

Yes  No

**Length of Residency**

**Years \***

20

**Months \***

6

## Voter Status

**Qualified Voter \***

Yes  No

**Voter Registration County \***

Collin

## Employment Information

**Occupation**

Real Estate Broker

**Work experience that may be beneficial to the board you are applying for.**

I am a Real Estate Broker and Owner of HSN Realty LLC

**Employed by the City of Wylie**

Yes  No

**Spouse or domestic partner of a City of Wylie employee**

Yes  No

## Board/Commission Service

**Currently serve on a board/commission \***

Yes  No

**Spouse or domestic partner serve on a City of Wylie Board or Commission \***

Yes  No

**Serves as City Council member? \***

Yes  No

**Spouse or domestic partner serves on the Wylie City Council \***

Yes  No

**Serves as an elected public official \***

Yes  No

**Candidate for elected public office \***

Yes  No

**Why you would like to serve as a Board of Review member: \***

It is my civic duty to take the opportunity to serve as a Board of Review member and learn from the experience.

# Board of Review Application

## Personal Information

**First Name \***

Ksenia

**Last Name \***

Stepankina

## Residency

You must be a Wylie resident to serve on this board.

**Wylie resident \***

Yes  No

**Length of Residency**

**Years \***

5

**Months \***

0

## Voter Status

**Qualified Voter \***

Yes  No

**Voter Registration County \***

Collin

## Employment Information

**Occupation**

Director of Operations

**Work experience that may be beneficial to the board you are applying for.**

**Employed by the City of Wylie**

Yes  No

**Spouse or domestic partner of a City of Wylie employee**

Yes  No

## Board/Commission Service

**Currently serve on a board/commission \***

Yes  No

**Spouse or domestic partner serve on a City of Wylie Board or Commission \***

Yes  No

**Serves as City Council member? \***

Yes  No

**Spouse or domestic partner serves on the Wylie City Council \***

Yes  No

**Serves as an elected public official \***

Yes  No

**Candidate for elected public office \***

Yes  No

**Why you would like to serve as a Board of Review member: \***

I'm interested in serving to help uphold fairness and accountability in the community. With 10 years in operations, I bring a detail-oriented, objective approach and strong judgment.

# Board of Review Application

## Personal Information

**First Name \***

Marc

**Last Name \***

Chang Yen

## Residency

You must be a Wylie resident to serve on this board.

**Wylie resident \***

Yes  No

**Length of Residency**

**Years \***

7

**Months \***

8

## Voter Status

**Qualified Voter \***

Yes  No

**Voter Registration County \***

Collin

## Employment Information

**Occupation**

Pharmacy Technician

**Work experience that may be beneficial to the board you are applying for.**

I am detail oriented. I am well versed in reviewing insurance details and plan specifics as well as monitoring drug interactions and usage. I also have my MBA.

**Employed by the City of Wylie**

Yes  No

**Spouse or domestic partner of a City of Wylie employee**

Yes  No

## Board/Commission Service

**Currently serve on a board/commission \***

Yes  No

**Spouse or domestic partner serve on a City of Wylie Board or Commission \***

Yes  No

**Serves as City Council member? \***

Yes  No

**Spouse or domestic partner serves on the Wylie City Council \***

Yes  No

**Serves as an elected public official \***

Yes  No

**Candidate for elected public office \***

Yes  No

**Why you would like to serve as a Board of Review member: \***

I would love to be able to serve my community and give back to the people who have made living here such a joy.

## Board of Review Application

### Personal Information

**First Name \***

Mark

**Last Name \***

Booth

### Residency

You must be a Wylie resident to serve on this board.

**Wylie resident \***

Yes  No

**Length of Residency**

**Years \***

5

**Months \***

1

### Voter Status

**Qualified Voter \***

Yes  No

**Voter Registration County \***

Collin

### Employment Information

**Occupation**

Director of Manufacturing Engineering

**Work experience that may be beneficial to the board you are applying for.**

With over 28 years of experience in engineering and organizational leadership, I have regularly been entrusted with handling sensitive personnel matters, facilitating difficult conversations, and ensuring that decisions are made with integrity and consistency. In my current role as a Director, I am responsible for leading teams, resolving conflicts, and upholding organizational standards while maintaining respect for all individuals involved.

**Employed by the City of Wylie**

Yes  No

**Spouse or domestic partner of a City of Wylie employee**

Yes  No

### Board/Commission Service

**Currently serve on a board/commission \***

Yes  No

**Spouse or domestic partner serve on a City of Wylie Board or Commission \***

Yes  No

**Serves as City Council member? \***

Yes  No

**Spouse or domestic partner serves on the Wylie City Council \***

Yes  No

**Serves as an elected public official \***

Yes  No

**Candidate for elected public office \***

Yes  No

**Why you would like to serve as a Board of Review member: \***

I am interested in serving on the City of Wylie Board of Review to contribute to a fair, transparent, and accountable process for addressing concerns related to the Code of Conduct. Throughout my career, I have held leadership roles that required sound judgment, ethical decision-making, and the ability to evaluate complex situations objectively.

# Board of Review Application

## Personal Information

**First Name \***

Pete

**Last Name \***

maziarz

## Residency

You must be a Wylie resident to serve on this board.

**Wylie resident \***

Yes  No

**Length of Residency**

**Years \***

5

**Months \***

5

## Voter Status

**Qualified Voter \***

Yes  No

**Voter Registration County \***

Collin

## Employment Information

**Occupation**

Facility Coordinator

**Work experience that may be beneficial to the board you are applying for.**

6th Ward Alderman's committee  
Chief Engineer Marriott. Galen College. BASISed

**Employed by the City of Wylie**

Yes  No

**Spouse or domestic partner of a City of Wylie employee**

Yes  No

## Board/Commission Service

**Currently serve on a board/commission \***

Yes  No

**Board/commission currently serving on \***

Board of Review

**Length of service on board/commission \***

1

**Spouse or domestic partner serve on a City of Wylie Board or Commission \***

Yes  No

**Serves as City Council member? \***

Yes  No

**Spouse or domestic partner serves on the Wylie City Council \***

Yes  No

**Serves as an elected public official \***

Yes  No

**Candidate for elected public office \***

Yes  No

**Why you would like to serve as a Board of Review member: \***

To continue to help Wylie grow and flourish

# Board of Review Application

## Personal Information

**First Name \***

Robert

**Last Name \***

Hunter

## Residency

You must be a Wylie resident to serve on this board.

**Wylie resident \***

Yes  No

**Length of Residency**

**Years \***

22

**Months \***

6

## Voter Status

**Qualified Voter \***

Yes  No

**Voter Registration County \***

Collin

## Employment Information

**Occupation**

Retired Business owner (Wylie) Self employed Music Instructor - Performer - Retired Interior Designer

**Work experience that may be beneficial to the board you are applying for.**

Retired Business owner (Wylie) Self employed Music Instructor - Performer - Retired Interior Designer

**Employed by the City of Wylie**

Yes  No

**Spouse or domestic partner of a City of Wylie employee**

Yes  No

## Board/Commission Service

**Currently serve on a board/commission \***

Yes  No

**Spouse or domestic partner serve on a City of Wylie Board or Commission \***

Yes  No

**Serves as City Council member? \***

Yes  No

**Spouse or domestic partner serves on the Wylie City Council \***

Yes  No

**Serves as an elected public official \***

Yes  No

**Candidate for elected public office \***

Yes  No

**Why you would like to serve as a Board of Review member: \***

As a Wylie citizen I would like to volunteer my time and talent to serve my community. I have had memberships on the downtown merchants in the past, and while being a business owner here in Wylie for over 18 years, I would like to contribute some of my spare time to keep the progress that I have witnessed in this city moving forward.



# Wylie City Council

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## AGENDA REPORT

Department: City Secretary  
 Prepared By: Stephanie Storm

Account Code: \_\_\_\_\_

### Subject

Consider, and act upon, appointments to fill the Board of Review vacancies for a term to begin July 1, 2026 and end June 30, 2027/2028.

### Recommendation

Motion to approve, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_, and alternate \_\_\_\_\_ (one-year term) for the Board of Review vacancies for a term to begin July 1, 2026 and end June 30, 2027/2028.

### Discussion

There are currently three positions available for appointment. In addition, one alternate board member has one year remaining on his term, but has not completed the required documents despite numerous staff contact attempts. Therefore, staff recommends appointing a new member to fill the remainder of the unexpired term.

Per [Chapter 2 \(Administration\), Article III \(Officers\), Division 2 \(Code of Conduct\), Section 2-58\(a-2\) \(Board of Review\) of the Wylie Code of Ordinances](#), prospective Board of Review members shall be interviewed and appointed by a majority of the city council present at a duly called meeting.

#### **Applicants:**

- Amanda Smith (recommended Replacement 1 for Historic Review Commission) – interviewed on May 26th
- Bonnie Tinsley – interviewed on May 26th
- Hassan Butt – confirmed attendance for June 9th
- Ksenia Stepankina
- Marc Chang Yen – confirmed attendance for June 9th
- Mark Booth – confirmed attendance for June 9th
- Pete Maziarz
- Robert Hunter – confirmed attendance for June 9th



# Wylie City Council

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## AGENDA REPORT

**Department:** City Secretary  
**Prepared By:** City Secretary

**Account Code:** \_\_\_\_\_

### Subject

Consider, and act upon, the recommendations of the 2026 Boards and Commission Council Interview Panel for appointments to the Animal Shelter Advisory Board, Construction Code Board, Historic Review Commission, Library Board, Parks and Recreation Board, Parks and Recreation Facilities Development Corporation Board (4B), Planning and Zoning Commission, Public Arts Advisory Board, Wylie Economic Development Corporation, and the Zoning Board of Adjustments to fill board vacancies for a term to begin July 1, 2026 and end June 30, 2027/28/29.

### Recommendation

Motion to approve the recommendations as presented.

### Discussion

Article 8, Section 1A of the City Charter authorizes the City Council to appoint members to serve on boards, commissions, and committees to help carry out the functions and obligations of the City and to make recommendations to the City Council. The City Council has prescribed the purpose, composition, function, duties, accountability, and tenure of each board, commission, and committee.

An interview panel consisting of three council members conducted interviews with all applicants. All applicants were contacted to schedule an informal meeting, in open session with the Boards and Commission Council Interview Panel. Council members appointed by the Wylie City Council for 2026 are Mayor *Pro Tem* Gino Mulliqi, Chair; Councilman David R. Duke, and Councilman Dave Strang. The Panel met with applicants on Wednesday, May 27, 2026 and Thursday, May 28, 2026 to conduct interviews and deliberate their choices to recommend to the full council.

The 2026 Boards and Commission Council Interview Panel has attached its recommendations for Council consideration and action.

In addition to the applicant positions recommended, the panel has recommended replacements should a vacancy occur for some of the positions. Vacant positions during the year will be filled with current applicants as those vacancies occur.

**RESOLUTION NO. 2006-17(R)**

**A RESOLUTION OF THE CITY OF WYLIE, TEXAS ADOPTING PROCEDURES FOR THE WYLIE BOARDS AND COMMISSION INTERVIEW PROCESS AND THE APPOINTMENT OF THE 2006-07 BOARDS AND COMMISSION INTERVIEW PANEL.**

**WHEREAS**, the City of Wylie has nine boards and commissions comprised of a total of 54 members serving staggered two year terms; and

**WHEREAS**, each year the City of Wylie receives applications from residents for consideration of appointment to City of Wylie Boards and Commissions; and

**WHEREAS**, applicants for the board and commission members are interviewed by a Selection Panel consisting of three council members; and

**WHEREAS**, it has been deemed that guidelines be set for the Selection Panel, the application process, the interview process, and the appointment process of the City of Wylie Boards and Commissions.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYLIE:**

SECTION 1: That the City Council of the City of Wylie will appoint a three (3) member Selection Panel each year comprised of three (3) Council Members.

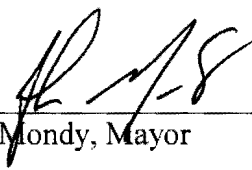
SECTION 2: That applications and scheduling of applicants to be interviewed by the Selection Panel will be completed by the City Secretary and provided to the City Council.

SECTION 3: That the interview process will be held in the City of Wylie Council Chambers and notifications of the interview dates will be posted for the public to attend.

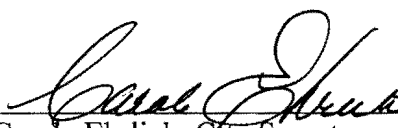
SECTION 4: That City Council can provide a series of questions to the Selection Panel for the applicants to address during their interview.

SECTION 5: Recommendations by the Selection Panel will be made in open session and the recommendations will be presented to Council for discussion and approval.

**DULY PASSED AND APPROVED** by the Wylie City Council on this 23<sup>rd</sup> day of May 2006.

  
\_\_\_\_\_  
John Mondy, Mayor

ATTEST:

  
\_\_\_\_\_  
Carole Ehrlich, City Secretary



## 2026 Interview Panel Final Recommendations

PLACE	NAME	SEEKING RE-APPOINTMENT	APPLICANT AWARDED POSITION
<b>ANIMAL SHELTER ADVISORY BOARD</b>			
3	Priscilla Muhoho, DVM	Y	Priscilla Muhoho, DVM
5	Susan Cranford	Y	Susan Cranford
R1			Abigail Campbell
R2			Michael Innella
<b>CONSTRUCTION CODE BOARD</b>			
1	Todd Cranford	Y	Todd Cranford
2	Jon Ennis	Y	Jon Ennis
3	Ronald Frantom	N	Dipu Harilal
Alt 1	Franklin McMurrian	N	Nathan Planchon
Alt 3	Akbar Shaik	N	Mitchell Huffman
<b>HISTORIC REVIEW COMMISSION</b>			
4	Tommy Todd	Y	Tommy Todd
5	Allison Stowe	Y	Allison Stowe
6	Edwin Caffrey	N	Jennifer Cleveland
R1			Amanda Smith
R2			Donald Dennis
<b>LIBRARY BOARD</b>			
5	Brian Ortiz	Y	Brian Ortiz
6	Toshia Kimball	N - termed out	Billy Joe Ketner
7	Justin Strauch	Y	Justin Strauch
R1			Jennifer Waits
R2			Carrie Duck
<b>PARKS &amp; RECREATION BOARD</b>			
1	C'ne Turner	Y	C'ne Turner
4	Matthew Busick	Y	Matthew Busick
6	Nicholas Puente	Y	Nicholas Puente
R1			Amanda Hardy
R2			Benjamin Wrobbel
<b>PARKS &amp; RECREATION 4B BOARD</b>			
3	Sid Hoover		
4	Matthew Porter		
5	Auston Foster	Y	Auston Foster
6	Whitney McDougall	N	Richard Miller
R1			Matthew Wilson
R2			Jennifer Duffey
<b>PLANNING &amp; ZONING COMMISSION</b>			
1	Franklin McMurrian	N	Michael Schwerin
4	Zewge Kagnev	Y	Zewge Kagnev
5	Keith Scruggs	N	Daniel Marengo
7	Harold Gouge	Y	Harold Gouge

## 2026 Interview Panel Final Recommendations

R1			Michael McCrossin
R2			John Barndt
<b>PUBLIC ARTS ADVISORY BOARD</b>			
4	Manoj Padhi	N	Joel Walters
5	Chantelle McMurrian	N	James Bell
6	Gloria Suarez	Y	Gloria Suarez
7	Steve Shank	N - termed out	Mary Nitschke
R1			Brandon Iker
R2			Janet Tucker
<b>WYLIE ECONOMIC DEVELOPMENT BOARD</b>			
5	Harold Smith	Y	Harold Smith
<b>ZONING BOARD OF ADJUSTMENTS</b>			
2	Richard Covington	N - termed out	Meera Gayle
4	Gordon Hikel	N	Brandon Frosch
Alt 1			Steven Crate
Alt 2 (1 year term)	Meera Gayle		Doug Moore



# Wylie City Council

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## AGENDA REPORT

**Department:** City Council

**Account Code:** \_\_\_\_\_

**Prepared By:** Stephanie Storm

### Subject

Consider, and act upon, nominations for a primary and an alternate member to serve on the North Central Texas Council of Governments (NCTCOG) Regional Transportation Council (RTC) of the Dallas/Fort Worth area for the cities of Allen, Rowlett, Sachse, Wylie, Murphy, Lucas, Parker, and Lavon.

### Recommendation

A motion to nominate \_\_\_\_\_ as the primary member and \_\_\_\_\_ as the alternate member to serve on the North Central Texas Council of Governments (NCTCOG) Regional Transportation Council (RTC) of the Dallas/Fort Worth area for the cities of Allen, Rowlett, Sachse, Wylie, Murphy, Lucas, Parker, and Lavon.

### Discussion

The North Central Texas Council of Governments (NCTCOG) is the Metropolitan Planning Organization for the Dallas-Fort Worth Metropolitan Area. The Regional Transportation Council (RTC), composed primarily of local elected officials, is the transportation policy body for the MPO. The RTC is responsible for direction and approval of the Metropolitan Transportation Plan, the Transportation Improvement Program, the Congestion Management Process, and the Unified Planning Work Program, and for satisfying and implementing federal and state laws and regulations pertaining to the regional transportation planning process.

Membership on the Regional Transportation Council is either by direct membership or group representation. Each seat on the Regional Transportation Council will be provided a primary member and permitted an alternate member. The Cities of Allen, Rowlett, Sachse, Wylie, Murphy, Lucas Parker and Lavon share a seat on the Regional Transportation Council. The RTC's Bylaws and Operating Procedures state that the person representing a group of several cities shall be selected by the mayors using a weighted vote of the maximum population or employment of the cities represented, and the person selected shall serve a two-year term beginning in July of even-numbered years and shall be serving on one of the governing bodies they represent. A table containing population and employment figures based on the demographic numbers from the last Bylaws revision is enclosed. The Bylaws further state that in the spirit of integrated transportation planning, all cities within a city-only cluster are eligible to hold the RTC membership seat for the cluster, and the cities should strongly consider rotation of the seat among the entities within the respective cluster. Items to consider when contemplating seat rotation may include: 1) a natural break in a member's government service, such as the conclusion of an elected term, 2) a member's potential to gain an officer position or advance through the officer ranks, 3) a member's strong performance and commitment to transportation planning, 4) the critical nature of a particular issue or project and its impact on an entity within the cluster, or 5) the overall success of the RTC and its importance in the region.

An alternate member is the individual appointed to represent an entity or group of entities on the Regional Transportation Council in the absence of the primary member. The alternate member must be predetermined in advance of a meeting and will have voting rights in the absence of the primary member. An entity or group of entities may elect to appoint its alternate member(s) from a pool of eligible nominees. The same requirements apply to alternate members as to primary members. If a primary member is an elected official, then the alternate member must also be an elected official; if a primary member is a

non-elected individual, then the alternate member can be either a non-elected individual or an elected official. A best practice for city-only clusters may be to appoint the alternate member from an eligible entity within the cluster that is not providing the primary member.

The current primary representative is Matthew Porter, Mayor, City of Wylie, and the alternate representative is Michael Schaeffer, Councilmember, City of Allen. The City may choose to appoint a new primary representative and/or alternate representative. All appointments, whether a reappointment or a new appointment, must be received by June 30, 2026. Per the RTC Bylaws, the new two-year terms begin in July.



The Transportation Policy Body for the North Central Texas Council of Governments  
(Metropolitan Planning Organization for the Dallas-Fort Worth Region)

May 29, 2026

The Honorable Baine Brooks  
Mayor  
City of Allen  
305 Century Parkway  
Allen, TX 75013

The Honorable Jeff Bickerstaff  
Mayor  
City of Sachse  
3815 Sachse Rd.  
Sachse, TX 75048

The Honorable Matthew Porter  
Mayor  
City of Wylie  
300 Country Club Rd., Bldg. 100  
Wylie, TX 75098

The Honorable Scott Bradley  
Mayor  
City of Murphy  
206 North Murphy Rd.  
Murphy, TX 75094

The Honorable Dusty Kuykendall  
Mayor  
City of Lucas  
665 Country Club Rd.  
Lucas, TX 75002-7663

The Honorable Jeff Winget  
Mayor  
City of Rowlett  
4000 Main St.  
Rowlett, TX 75088

The Honorable Lee Pettle  
Mayor  
City of Parker  
5700 E. Parker Rd.  
Parker, TX 75002

The Honorable Vicki Sanson  
Mayor  
City of Lavon  
PO Box 340  
Lavon, TX 75166

Dear Mayors Brooks, Bickerstaff, Porter, Bradley, Kuykendall, Winget, Pettle, and Sanson:

The North Central Texas Council of Governments (NCTCOG) is the Metropolitan Planning Organization for the Dallas-Fort Worth Metropolitan Area. The Regional Transportation Council (RTC), composed primarily of local elected officials, is the transportation policy body for the MPO. The RTC is responsible for direction and approval of the Metropolitan Transportation Plan, the Transportation Improvement Program, the Congestion Management Process, and the Unified Planning Work Program, and for satisfying and implementing federal and state laws and regulations pertaining to the regional transportation planning process.

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Page Two

May 29, 2026

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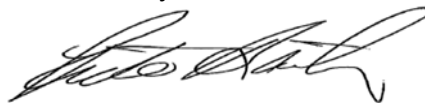
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Your current primary representative is Matthew Porter, Mayor, City of Wylie. Your current alternate representative is Michael Schaeffer, Councilmember, City of Allen. You may choose to appoint a new primary representative and/or alternate representative. **All appointments, whether a reappointment or new appointment, must be received by June 30, 2026.** Per the RTC Bylaws, the new two-year terms begin in July. Please email ([VPruitt-Jenkins@nctcog.org](mailto:VPruitt-Jenkins@nctcog.org)), mail (P.O. Box 5888, Arlington, TX 76005-5888), or fax (817/640-3028) your correspondence to Vercie Pruitt-Jenkins of NCTCOG. Please note that your designations must be confirmed in writing by all entities included in this group. Once the appointments have been determined by weighted vote, confirmation of the primary and/or alternate member(s) will be provided to your group.

In addition, the Regional Transportation Council has established an Ethics Policy in accordance with Section 472.034 of the Texas Transportation Code. This policy applies to both primary and alternate RTC members, whether elected or non-elected. All RTC members must also adhere to Chapter 171 of the Local Government Code and to the Code of Ethics from their respective local governments and public agencies. Please remind your representatives to be cognizant of these policies and codes.

Please contact Vercie Pruitt-Jenkins at [VPruitt-Jenkins@nctcog.org](mailto:VPruitt-Jenkins@nctcog.org) or 817/608-2325 if you have any questions. We look forward to working with you.

Sincerely,



Rick Bailey, Chair  
Regional Transportation Council  
Commissioner, Johnson County

VPJ  
Enclosure

cc: Michael Schaeffer, Councilmember, City of Allen (RTC Alternate Member)  
Aretha Adams, City Manager, City of Murphy  
John Witsell, City Manager, City of Lucas  
Kim Dobbs, City Manager, City of Lavon  
Eric Ellwanger, City Manager, City of Allen  
Kristoff Bauer, Interim City Manager, City of Rowlett  
Gina Nash, City Manager, City of Sachse  
Kent Manton, City Administrator, City of Parker  
Brent Parker, City Manager, City of Wylie

**APPENDIX A  
2022 RTC Membership Structure**

<u>City</u>	<u>2022 Population</u>	<u>2020 Employment</u>	<u>Maximum of Population and Employment</u>	<u>Percent of Total Based on Maximum</u>	<u>Share of 27 RTC City Seats</u>	<u>% of RTC Seat By Grouping</u>	<u>Number of RTC Seats by Formula</u>	<u>Current RTC Seats</u>	
<b>City Membership</b>									
Plano	290,850	309,830	309,830	4.47%	1.208	1.208	1	1	
McKinney	206,460	75,142	206,460	2.98%	0.805				
Anna	20,980	2,041	20,980	0.30%	0.082				
Princeton	21,760	1,184	21,760	0.31%	0.085				
Fairview	10,830	2,102	10,830	0.16%	0.042				
Melissa	18,030	1,264	18,030	0.26%	0.070	1.084	1	1	
Allen	104,870	48,745	104,870	1.51%	0.409				
Lucas	8,000	1,285	8,000	0.12%	0.031				
Wylie	60,460	12,579	60,460	0.87%	0.236				
Rowlett	65,030	11,730	65,030	0.94%	0.254				
Sachse	28,450	2,641	28,450	0.41%	0.111				
Murphy	21,200	3,269	21,200	0.31%	0.083				
Parker	5,730	414	5,730	0.08%	0.022				
Lavon	5,710	42	5,710	0.08%	0.022	1.168	1	1	
Frisco	217,470	103,440	217,470	3.14%	0.848				
Prosper	35,410	5,128	35,410	0.51%	0.138				
Little Elm	51,640	10,705	51,640	0.75%	0.201				
The Colony	45,900	14,923	45,900	0.66%	0.179				
Celina	25,240	2,623	25,240	0.36%	0.098				
Providence Village	8,260	639	8,260	0.12%	0.032	1.497	1	1	
Dallas	1,321,740	1,210,400	1,321,740	19.09%	5.154				
University Park	25,360	10,724	25,360	0.37%	0.099				
Highland Park	8,800	4,257	8,800	0.13%	0.034	5.287	5	6	Includes seat for Love Field
Garland	247,590	108,320	247,590	3.58%	0.965	0.965	1	1	
Addison	17,720	80,505	80,505	1.16%	0.314				
Richardson	122,570	170,520	170,520	2.46%	0.665	0.979	1	1	
Irving	261,350	309,100	309,100	4.46%	1.205				
Coppell	43,140	46,666	46,666	0.67%	0.182	1.387	1	1	
Mesquite	152,020	70,576	152,020	2.20%	0.593				
Balch Springs	27,740	6,919	27,740	0.40%	0.108				
Seagoville	19,580	3,793	19,580	0.28%	0.076				
Sunnyvale	8,540	4,768	8,540	0.12%	0.033	0.811	1	1	
Grand Prairie	199,780	88,592	199,780	2.89%	0.779	0.779	1	1	
Duncanville	40,700	16,236	40,700	0.59%	0.159				
DeSoto	57,380	20,743	57,380	0.83%	0.224				
Cedar Hill	50,280	15,260	50,280	0.73%	0.196				
Lancaster	41,560	15,443	41,560	0.60%	0.162				
Glenn Heights	18,090	550	18,090	0.26%	0.071				
Hutchins	5,700	4,742	5,700	0.08%	0.022				
Wilmer	6,690	462	6,690	0.10%	0.026	0.859	1	1	
Carrollton	135,110	114,810	135,110	1.95%	0.527				
Farmers Branch	38,140	87,335	87,335	1.26%	0.341	0.867	1	1	
Denton	146,750	106,740	146,750	2.12%	0.572				
Sanger	9,470	5,134	9,470	0.14%	0.037				
Corinth	22,800	7,052	22,800	0.33%	0.089				
Lake Dallas	7,790	2,811	7,790	0.11%	0.030				
Aubrey	7,580	913	7,580	0.11%	0.030				
Krum	5,790	827	5,790	0.08%	0.023				
Hickory Creek	5,440	1,301	5,440	0.08%	0.021				
Oak Point	5,000	558	5,000	0.07%	0.019	0.821	1	1	
Lewisville	132,620	94,311	132,620	1.92%	0.517				
Flower Mound	78,570	40,851	78,570	1.13%	0.306				
Highland Village	16,020	6,665	16,020	0.23%	0.062				
Northlake	8,790	3,120	8,790	0.13%	0.034				
Justin	5,820	3,657	5,820	0.08%	0.023	0.943	1	1	
Fort Worth	955,900	575,550	955,900	13.80%	3.727	3.727	4	4	
Arlington	399,560	225,160	399,560	5.77%	1.558	1.558	2	2	
N. Richland Hills	71,600	31,646	71,600	1.03%	0.279				
Richland Hills	8,630	5,848	8,630	0.12%	0.034				
Haltom City	46,260	21,351	46,260	0.67%	0.180				
Watauga	23,660	5,555	23,660	0.34%	0.092				
White Settlement	18,430	9,257	18,430	0.27%	0.072				
River Oaks	7,640	1,645	7,640	0.11%	0.030				
Lake Worth	4,710	6,125	6,125	0.09%	0.024				
Saginaw	24,450	7,556	24,450	0.35%	0.095				
Azle	13,610	4,825	13,610	0.20%	0.053				
Sansom Park	5,480	1,089	5,480	0.08%	0.021				
Keller	46,060	18,460	46,060	0.67%	0.180	1.060	1	1	
Grapevine	52,000	114,620	114,620	1.66%	0.447				
Southlake	31,770	36,439	36,439	0.53%	0.142				
Colleyville	26,370	10,289	26,370	0.38%	0.103				
Westlake	1,840	9,604	9,604	0.14%	0.037				
Trophy Club	14,400	2,526	14,400	0.21%	0.056				
Roanoke	9,830	5,774	9,830	0.14%	0.038				
Hurst	40,430	22,852	40,430	0.58%	0.158				
Euless	61,480	31,276	61,480	0.89%	0.240				
Bedford	49,930	34,770	49,930	0.72%	0.195	1.416	1	1	
Mansfield	77,040	30,508	77,040	1.11%	0.300				
Benbrook	25,240	6,243	25,240	0.36%	0.098				
Forest Hill	14,190	3,669	14,190	0.20%	0.055				
Crowley	18,600	4,821	18,600	0.27%	0.073				
Everman	6,170	1,703	6,170	0.09%	0.024				
Kennedale	8,530	2,374	8,530	0.12%	0.033	0.584	1	1	
<b>Total</b>	<b>6,618,110</b>	<b>4,505,922</b>	<b>6,924,764</b>		<b>27</b>	<b>27.000</b>	<b>27</b>	<b>28</b>	
<b>Allocation for City Seats</b>					<b>27</b>				
<b>Population Per RTC Seat</b>					<b>256,473</b>				

**APPENDIX A**  
**2022 RTC Membership Structure (Continued)**

<b>City Membership</b>		<b>Number of RTC Seats by Formula</b>	<b>Current RTC Seats</b>
		27	28
<b>2022 Population by County Grouped By RTC Seats</b>			
<b>County Membership</b>		<b>Number of RTC Seats</b>	<b>Current RTC Seats</b>
	<b>2022 Population</b>		
<b><u>Collin County</u></b>	<b>1,135,060</b>	<b>1</b>	<b>1</b>
<b><u>Dallas County</u></b>	<b>2,654,510</b>	<b>2</b>	<b>2</b>
<b><u>Denton County</u></b>	<b>950,660</b>	<b>1</b>	<b>1</b>
<b><u>Tarrant County</u></b>	<b>2,157,740</b>	<b>2</b>	<b>2</b>
<b><u>Ellis County</u></b>	<b>207,620</b>		
Ennis	21,860		
Waxahachie	44,280		
Midlothian	37,580		
Red Oak	15,640		
<b><u>Kaufman County</u></b>	<b>153,130</b>		
Forney	27,040		
Kaufman	6,990		
Terrell	17,590		
<b>Combined Ellis and Kaufman Population</b>	<b>360,750</b>	<b>1</b>	<b>1</b>
<b><u>Johnson County</u></b>	<b>193,500</b>		
Burleson	50,210		
Cleburne	32,640		
Keene	6,500		
Joshua	8,370		
Venus	5,760		
Alvarado	5,330		
<b><u>Hood County</u></b>	<b>62,120</b>		
Granbury	11,440		
<b>Combined Johnson and Hood Population</b>	<b>255,620</b>	<b>1</b>	<b>1</b>
<b><u>Hunt County</u></b>	<b>104,900</b>		
Commerce	9,180		
Greenville	30,450		
<b><u>Rockwall County</u></b>	<b>119,900</b>		
Rockwall	49,300		
Heath	9,890		
Royse City	18,810		
Fate	22,890		
<b>Combined Hunt and Rockwall Population</b>	<b>224,800</b>	<b>1</b>	<b>1</b>
<b><u>Parker County</u></b>	<b>152,930</b>		
Weatherford	31,690		
Mineral Wells	15,090		
Willow Park	5,210		
Aledo	5,010		
<b><u>Wise County</u></b>	<b>69,740</b>		
Decatur	6,910		
Bridgeport	5,930		
<b>Combined Parker and Wise Population</b>	<b>222,670</b>	<b>1</b>	<b>1</b>
<b>Total County Membership</b>		<b>10</b>	<b>10</b>
DART		<b>1</b>	<b>1</b>
DCTA		<b>1</b>	<b>1</b>
FWTA		<b>1</b>	<b>1</b>
DFW Airport		<b>1</b>	<b>1</b>
TxDOT Dallas		<b>1</b>	<b>1</b>
TxDOT Fort Worth		<b>1</b>	<b>1</b>
NTTA		<b>1</b>	<b>1</b>
<b>Total Transportation Providers</b>		<b>7</b>	<b>7</b>
<b>Total RTC Members</b>		<b>44</b>	<b>45</b>
<b>Total MPA Population</b>	<b>7,961,810</b>		

Data Based on NCTCOG Annual Population Estimates and Estimated 2020 Employment



# Wylie City Council

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## AGENDA REPORT

Department: Public Works  
Prepared By: Tommy Weir

Account Code: \_\_\_\_\_

### Subject

Wylie Public Works and Engineering Department overview.

### Recommendation

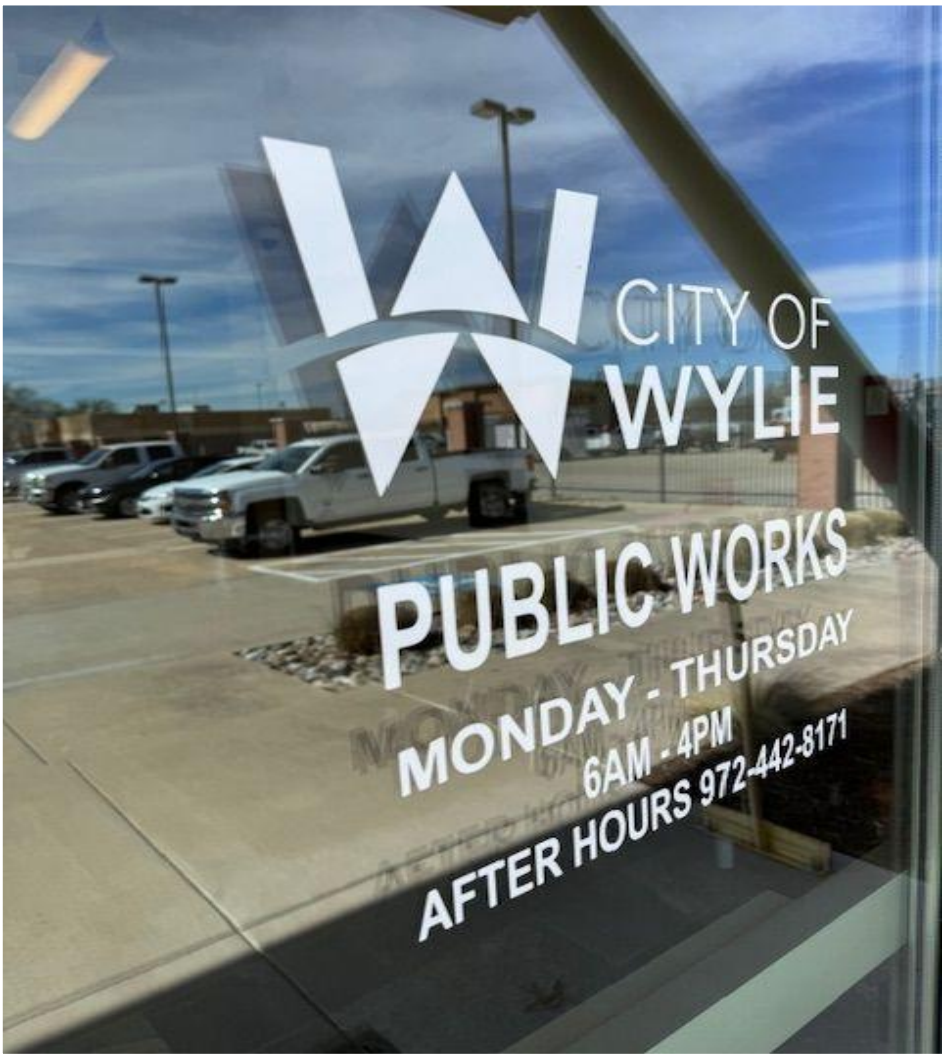
Discussion.

### Discussion

Provide the City Council with an overview of the department.

# Public Works Council Update 2026





## 6 DIVISIONS:

Administration

Streets Division

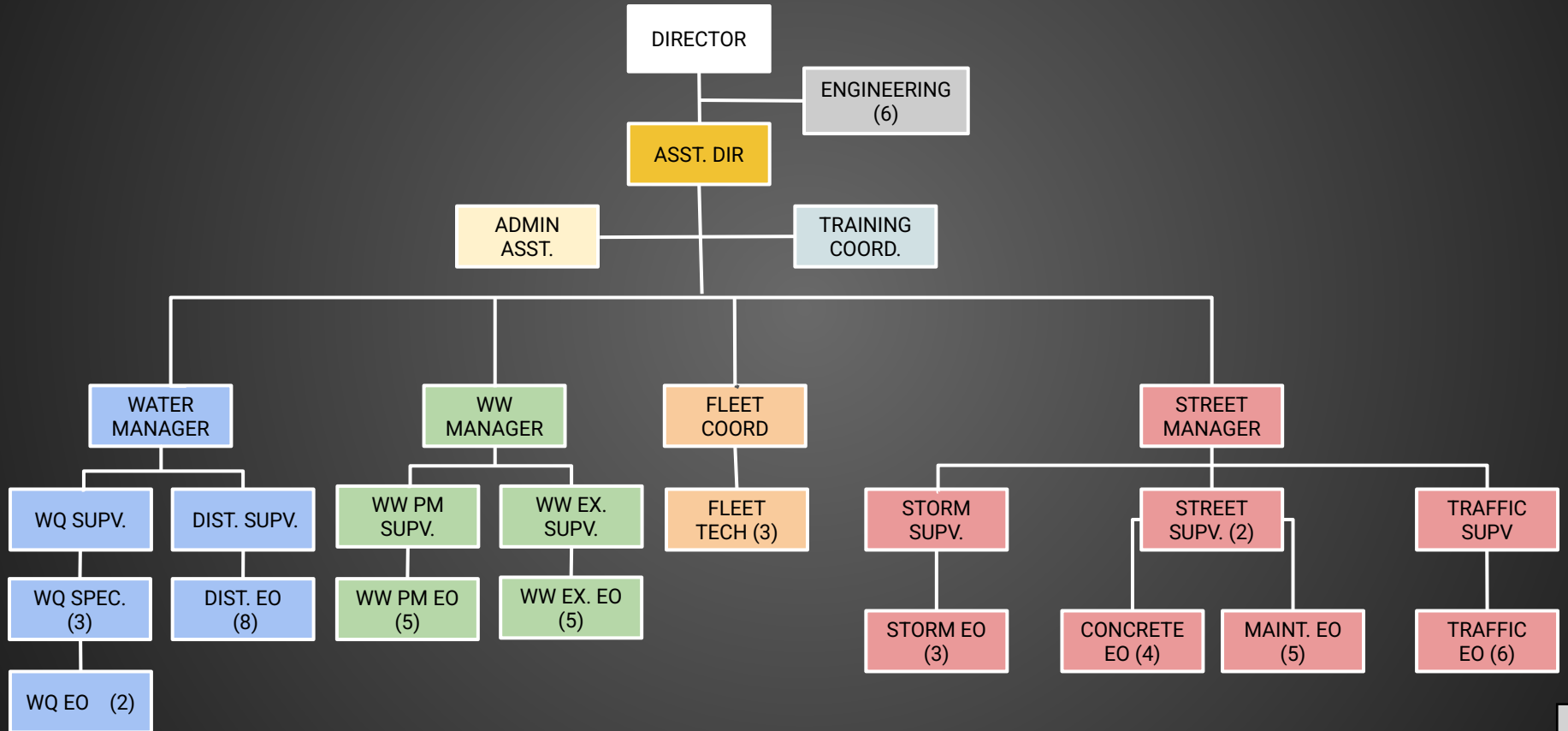
Fleet Services Division

Water Division

Wastewater Division

Engineering

# Public Works / Engineering Org Chart



# BY THE NUMBERS

ADMIN	2023	2024	2025
Resident Calls	1,699	1,880	2,103
Requests	822	578	1,171
Registrations	168	244	217
Turnover	14	18	11

FLEET	2023	2024	2025
Oil Changes	388	376	663
Tire Repairs/ Replacement	233	173	379
Brakes	65	42	166
Service Requests	954	1301	1469

WATER	2023	2024	2025
Water Mains (Miles)	190	190	190
Fire Hydrants	1,981	2,448	2,139
Service Connections	15,992	16,023	16,130
Daily Pumping (MGD)	5.7	5.4	4.9
Excavations	176	154	107

WASTEWATER	2023	2024	2025
Sewer Main (Miles)	222	224	232
Sewer Connections	17,674	18,150	18,363
Sewer Lateral Repair	37	26	42
Sewer Line Repairs	17	16	4
Sewer Main Cleaning	-	64,254	51,030

STREETS	2023	2024	2025
Streets	243 mi	253 mi	254 mi
Alleys	41 mi	41 mi	42 mi
Storm Pipe	136 mi	141 mi	142 mi
Open Drainage	65 mi	65 mi	65 mi
Signals	26	26	29
School Zone	90	90	93

SIDEWALKS	2023	2024	2025
City of Wylie	1,760 Ft	3,525 Ft	3,496 Ft
Outside Contractor	8,468 Ft	3,564 Ft	3,980 Ft

STREET ALLEY	2023	2024	2025
Asphalt	2.93 mi	6.49 mi	-
Concrete	2.14 mi	2.42 mi	-

# Strategic Focus Areas

## Streets

- Concrete Field Crew
- Proactive vs Reactive
- Greater Control over Project

## Fleet

- Customer Service
- Replacement Scheduling
- Additional Services

# Strategic Focus Areas: Streets

## Sidewalks

- 454 Logged Requests
- Completed 7,476 linear feet
- Inhouse staff limited time working on sidewalks

SIDEWALKS	2023	2024	2025
Contractor	8,468 Ft	3,564 Ft	3,980 Ft
Inhouse	1,760 Ft	3,525 Ft	3,496 Ft

## Looking Ahead

- Add (2) EOI (\$129,000) includes benefits
- Decrease utilization of contractor
- Increased Customer Service

2025	Locations	Linear Feet	Yearly Cost	Price / Ft
Contractor	35	3,980	\$280,000	\$70.31
Inhouse	42	3,496	\$245,881	\$70.33

2027	Linear Feet	Yearly Cost
Inhouse	6,000	\$444,876.00

2027	Linear Feet	Yearly Cost
Contractor	2,500	\$175,775.00
Inhouse	3,500	\$247,381.00
	Total	\$423,156.00

# Strategic Focus Area: Fleet

## Fleet

- Maintain 250+ pieces of equipment
- Inouse repairs average downtime 1 day or less
- Only 178 Requests were sent out

FLEET	2023	2024	2025
Oil Changes	388	376	663
Tire Replacement	233	173	379
Brakes	65	42	166
Service Requests	954	1301	1469

## Looking Ahead

- Room to Grow
- Air Conditioning
- Inspections

2025	Quantity	Vendor Cost	Staff Cost	Savings
Oil Changes	663	\$94,909	\$53,140	\$41,769.00
Tire Replacement (Labor Only)	379	\$20,144	\$12,564	\$7,580.00
Brakes (Labor Only)	166	\$94,006	\$16,509.00	\$77,497.00
			Savings	\$126,846.00

# Fleet: Replacement Criteria

## Age

- 1 point for every year of chronological age

## Miles

- 1 point for every 20,000 miles

## Hours

- 1 point for every 750 hours

## Repair Costs

- 1 point for every \$5K

## Overall Condition

- 1-5 scale (5 being the worst)

## Reliability

- 1 point for every 5 service requests

## Point Range Condition

- Excellent (1-20)
- Good (21-30)
- Qualifies for replacement (31-40)
- Immediate consideration (41 and above)

# Project Updates

- **Current Projects**

- **Construction**

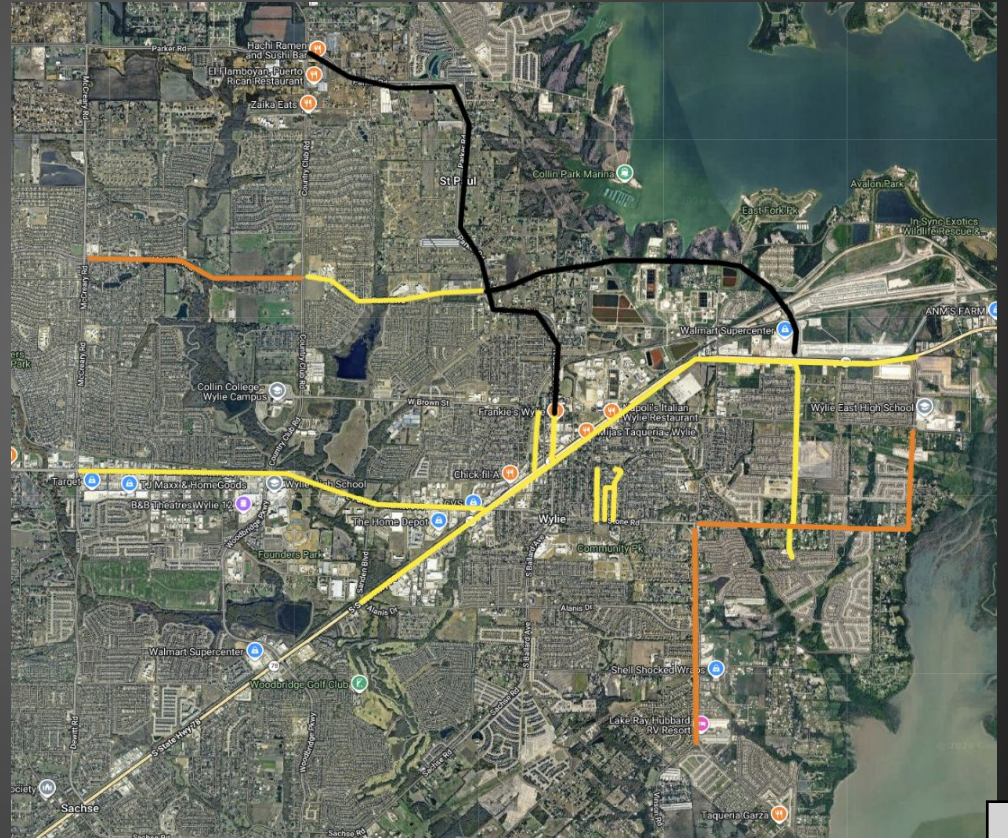
- McMillen Road
- E. FM 544
- Stone Road

- **Construction by Others**

- FM 2514
- Park Blvd Extension

- **Design**

- Dogwood/Briarwood/Hilltop
- Park Blvd
- Downtown
- Kreymer Lane
- 2023 HSIP 544 Corridor
- 2025 HSIP 78 Corridor



# Project Updates

- **McMillen Road**
  - **Construction**
    - Approx. 2.1 mi
    - 2 Lane asphalt to 4 lane concrete divided
    - 1,100ft bridge
    - Completion Spring 2027



# Project Updates

- E FM 544

- Construction

- Approx. 1.3 mi
- 2 Lane asphalt to 4 lane concrete divided
- Roundabout at Vinson/County Line
- Traffic light Alanis @ E FM 544
- Completion Summer 2026



# Project Updates

- Stone Road
  - Construction
    - Approx. 2.1 mi
    - Asphalt Road
    - Replace cross road and driveway culverts
    - Completion Summer 2026



# Project Updates

- Construction by Others
  - FM 2514 (Parker Rd/N. Ballard)
    - Approx. 3.3 mi
    - Asphalt road to 4 lane median divided
    - Completion Summer 2026
  - Outer Loop
    - Connect Parker Rd. to Spring Creek Pkwy
    - Bridge over RR tracks
    - Completion fall 2027





# Facilities: Utilization of Space

## Public Works, Parks & Animal Control Complex

- **Public Works**
  - Built in 2012
  - 5 Bays for 8 divisions
  - Limited storage/office
- **Parks**
  - Built in 1991/renovated in 2012.
  - Limited storage
- **Animal Services Facility**
  - Built in 2000
  - 2006 added space to house dogs
  - 2024 facility renovated



# Facilities: Utilization of Space

## Public Works, Parks & Animal Control Complex

- Develop Public Works/Parks Plan
  - Internal space for staff
    - 60 employees /40 lockers
    - No doors for privacy
    - Limited office space
    - Garage space for staff
- Building expansion
  - Future funding



# Equipment: Striping

- Grind Pro Truck
  - Grind old thermal
  - \$1.1M
- Thermo Pro Truck
  - Stripe streets
  - \$1M
- Scorpion Safety Truck
  - \$75,000



Questions?



# Wylie City Council

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## AGENDA REPORT

Department: Finance

Account Code: \_\_\_\_\_

Prepared By: Melissa Brown

### Subject

Discuss FY 2027 General Fund Budget.

### Recommendation

### Discussion

FY 2027 Budget Work Session - General Fund Overview.

# Budget Work Session Fiscal Year 2026-2027

June 9, 2026

# Proposed Revenue Assumptions

Certified Total Estimated Value as of April 30: \$8,182,202,589 - 1% increase from previous year

Certified Estimated Value of New Construction as of April 30: \$127,397,145 (equates to \$740,740 in revenue)

Proposed Sales Tax Revenue is an 2% increase over FY 2026 Budgeted/Projected (6-month actuals at 47% of budget)

Assumes an estimated voter approval rate of .581442 which includes the 3.5% revenue cap plus increase for 2026 debt issuance.

Projecting a 5% increase for trash revenue

# Items Included in Proposed Base Budget

	<u>Amount</u>
15% increase in health insurance	\$638,612
3% average merit increase for the General Employees (effective January 2026)	\$341,568
Public Safety step increase	<u>\$316,280</u>
<b>Total</b>	<b>\$1,296,460</b>

## **Notable Change to Expenditures:**

Operating Expenses are increasing 1.5% - \$287,156

Total Proposed Budget increase is 2.62% - \$1,772,603

Proposed Budget increase excluding items above is .70% - \$476,143

# General Fund Revenue and Expense

Revenue	70,401,729
Base Expense	68,090,424
Merit	341,568
Step	316,280
Healthcare	638,612
Total Expense	<u>69,386,884</u>
Revenue less Expense	<u>1,014,845</u>
Personnel Requests	361,078
One Time Equipment Requests	1,288,104
PPFCO requests	3,853,000

# Factors To Consider

Increase in Debt

One cent is \$818,000

Stormwater Fee Fund - Some expense moved from Streets to Stormwater Fund

Recommending no draw down of General Fund Fund Balance

Departments held operating expenses to 1.5% for base budget (\$287,156)

Consumer Price Index has risen 3.8% over the last 12 months...more than double the operating expense increase

Declining interest income revenue - close to \$500,000 less than 2026 budget

# Questions?



# Wylie City Council

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## AGENDA REPORT

Department: City Manager Account Code: \_\_\_\_\_  
Prepared By: Mary Nogle

**Subject**  
Discuss 2026 Wylie Championship Rodeo.

**Recommendation**  
Discussion

**Discussion**  
To successfully host the 2026 Wylie Championship Rodeo, the Chamber respectfully requests consideration of the following support from the City of Wylie. The items outlined below are intended to serve as an initial framework for collaborative planning discussions and development of an approved event layout and operational plan.

**Event Approval & Site Planning**

- Approval to host the 2026 Wylie Championship Rodeo as a one-year event solution.
- Assistance identifying and approving an operationally appropriate event layout.
- Guidance regarding site safety considerations, access routes, crowd flow, and emergency operations planning.
- Coordination and advisement from Emergency Management related to overall event safety planning.
- The Chamber traditionally maintains \$1,000,000 in event liability coverage for the rodeo and requests guidance regarding any additional insurance requirements applicable to the approved event site and operational plan.

The Chamber would appreciate guidance regarding the approval process, required next steps, applicable permits or authorizations, and coordination requirements necessary to move forward with planning and execution of the 2026 Wylie Championship Rodeo.

**Public Safety & Traffic Support**

- Coordination with the Police Department for traffic management and public safety planning
- Assistance with emergency access planning
- Fire/EMS coordination and on-site requirements as determined appropriate

**Public Works & Operational Support**

- Barricades and traffic control devices, if available
- Assistance with sanitation or dumpster coordination
- Coordination regarding utilities access and operational needs
- Site access coordination for setup and teardown

**Promotional Partnership**

- Continued promotional support of the Wylie Championship Rodeo through City communication channels and community calendars
- Cross-promotional support where appropriate

