

# Wylie Public Arts Advisory Board Regular Meeting

April 26, 2023 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



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## CALL TO ORDER

### COMMENTS ON NON-AGENDA ITEMS

*Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.*

### DISCUSSION ITEMS

DS1. Discussion regarding the 2023 Bluegrass on Ballard event including applications and food vendors.

DS2. Update regarding the current art project Revery.

DS3. Discussion regarding Promotional banners and other items for City events.

### REGULAR AGENDA

1. Consider, and act upon, the Public Art Board Minutes from March 22, 2023.
2. Consider, and act upon, a Call for Artists for two additional art sites along the Municipal Walking Trails.

### ADJOURNMENT

### CERTIFICATION

I certify that this Notice of Meeting was posted on April 21, 2023 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

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*Stephanie Storm, City Secretary*

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*Date Notice Removed*

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings

Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



# Public Arts Advisory Board

## Minutes

### Regular Meeting

March 22, 2023 – 6:00 p.m.

Council Chambers

300 Country Club Road, Bldg. 100

Wylie, TX 75098

## CALL TO ORDER

*Announce the presence of a Quorum.*

The meeting was called to order by Vice Chair Esther Bellah at 6:10 pm. Members present included: John Treadwell, Esther Bellah, Anita Jones and Minerva Bediako. Board members Christina Null, Steve Shank, and Joseph Murdock were absent.

PAAB Coordinator Carole Ehrlich was also in attendance.

## CITIZENS COMMENTS ON NON-AGENDA ITEMS

*Residents may address the Board regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. The Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.*

No citizens were present to address the board.

## DISCUSSION ITEMS

### 1. Discussion regarding Wylie Public Art Banners and promotional items

The consensus of the board was to table the item until the next regular meeting when Chair Shank would be present to present the project.

### 2. Update regarding the Municipal Trails entry art, “Revery”

PAC Ehrlich gave a short report stating that she had been in contact with the artist and all paperwork for engineering, site plan and design had been approved by city staff. She is now working with the fabricator of the skeleton shell that will hold the mosaic designs.

Once that is completed, she will meet with a local contractor on site to discuss the base construction for the art piece.

### **3. Discussion regarding a Call for Artists for the Blackland Prairie Municipal Walking Trails**

#### **Board Discussion**

PAC Ehrlich reviewed the budget and timeline for two new pieces of art along the Municipal Walking Trails. She explained these would be sculptures depicting the early Caddo tribe settlers along this portion of the Blackland Prairie. She reported that each of the two sculptures would be at a cost of \$40,000. The funds would come from events funds. She stated that if this review was agreeable with the board, she would bring a Call for Artist to the next meeting so the process could begin with a call scheduled for April 24, 2023 with completion of the projects in September of 2024.

Consensus of the board was to move forward with consideration of a Call for Artists.

### **4. Discussion regarding the 2023 Bluegrass on Ballard Events**

#### **Board Discussion**

PAC Ehrlich reported she had received 71 vendor applications for the event. She reminded members it would take place on June 30, 2023.

### **5. Discussion regarding art on city owned electrical signal boxes to give scholarships to art students at Collin County Community College, Wylie campus**

#### **Board Discussion**

PAC Ehrlich displayed some of the ideas for art on electrical signal boxes. She explained that many cities were painting these boxes to make them blend with the environment rather than stick out. This could be a multi-year project with art students from Collin College creating designs and competing for a \$200 scholarship. The college would provide the paint and the entire class would assist the winning student in painting their designs.

She introduced Erika McInney, professor of the art department at Quad C. Erika thanked the board for collaborating with the college and giving young students opportunities for scholarships. She explained that beginning in September of 2023 she would be having a guest speaker teaching the art of 2D. This will fit right in with the projects and give the students a chance to start 2D designing.

Ehrlich explained there were 26 signal boxes and would take several years to complete the project. She was proposing three to start, in September of 2023. She explained that a selection panel made up of citizens and art professionals would serve on the panel.

The board commented that they believed this was a great project and loved the idea of collaborating with the art students at the local college. Ehrlich replied that more information would be forthcoming as we get nearer to September.

## **REGULAR AGENDA**

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1. **Consider and act upon the minutes from January 19, 2023.** (*C Ehrlich, Public Arts Advisory Board Coordinator*)

**Board Action**

A motion was made by board member Jones, seconded by board member Treadwell to approve the Public Arts Advisory Board minutes from January 19, 2023 as presented. A vote was taken and the motion passed 4-0 with board members Null, Shank, and Murdock were absent.

**ADJOURNMENT**

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**Board Action**

A motion was made by board member Jones, seconded by board member Treadwell to adjourn the meeting at 6:52 p.m. A vote was taken and the motion carried 4-0 with board members Null, Shank, and Murdock absent.

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**Steve Shank, Chair**

**ATTEST:**

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**Carole Ehrlich, Secretary**

## Wylie Municipal Complex

### Walking Trails

### Public Art Call and Budget 2023/2024

#### Revenue

No CIP Funding

Art Fund \$95,000

**Total \$95,000**

#### Costs

Contingency \$15,000

Maintenance -0- (funding left in art fund)

**\$15,000**

#### Revenue for the Call

\$40,000 each (2 small pieces)

#### Revenue for Artist Travel

\$6,000 (2023 land betterment art fund)

Plane/Housing \$3,000

Honorarium \$3,000

(6 artists @ \$500 each)

**Total \$6,000**

## Timeline

April 24-May 15, 23 Call for Artists is posted on Café

May 22-June 2, 2023 Jurors begin to review and rank artists

June 18, 2023 Public Art Board selection panel narrows the submissions to 2-3 finalists

June 19, 2023 Finalists are notified

July 12, 2023 Artists are brought to the City for a tour

July 13, 2023 Artist/Public Input Meeting

September 21, 2023 Artists meet with panel and board to approve final artist design/PAAB meets to consider

October 10, 2023 or October 24, 2023 City Council approval of final Marquette and contract  
Artist begins fabrication of art

August/September 2024 Art is installed at site

# CALL FOR ARTISTS

## WYLIE MUNICIPAL WALKING TRAILS

04/26/2023 Item 2.



### Description of Public Art Project

The Public Arts Advisory Board of the City of Wylie, Texas seeks to commission two original art works functionally, philosophically, and artistically integrated with the spaces provided for the Municipal Complex Walking Trails. The walking trails are located in a portion of the Texas Blackland Prairie region. The Blackland Prairie region extends from Sherman to New Braunfels, Texas.

The Municipal Walking Trails are expansive and currently encompass three miles. There are plans to extend the trails into additional areas and add a dog park and splash park for children. Placement of the proposed pieces will be along the walking area of the trails.



Works should include creativity, resilience, hope and remembrance through sculptures of the Native American Tribes (specifically the Caddo tribes) that hunted the area; This will be a multi-year project with sculptures scattered throughout the trails.

The two proposed pieces should specifically reflect the Caddo Native American Tribes and the items used by their people. An archeological dig was performed in 2009, prior to the city complex construction and reports from that research are available to assist artists.

**Budget** – The budget for each of the two projects is \$40,000. The fee includes: artist’s fee, travel during fabrication and installation, Texas Certified Engineering Plans, materials, base construction, fabrication, transportation, documentation, insurance, permit fees (waived), and lighting.

**Selection Process** – The Art Selection Panel will include 1-2 community members, 1-2 professional artists or experienced art coordinators, a representative from the Parks and Recreations Board and a representative from the Public Arts Advisory Board, and a representative of the Texas Native Health, formerly Urban Inter-Tribal Center of Texas. Submissions of qualifications will be reviewed by city staff. The Art Selection Panel will narrow the field to 2-3 finalists for the projects. The finalists will be invited for a site visit, dialogue with the community, and if they wish, a period of time spent with staff. They will then be asked to develop a conceptual approach (Maquette) for the artwork and make a presentation in person of their proposal, for which they will be given an honorarium of \$500.

The Art Selection Panel will rank the finalists for recommendation to the Public Art Advisory Board, Staff and to the Wylie City Council. Upon approval, the artist will be awarded a contract.

*Artists must be able to work within the listed timeline for completion of the project*

**Timeline** – These dates are subject to change

<b><u>April 24-May 15, 23</u></b>	Call for Artists is posted on Café
<b><u>May 22-June 2, 2023</u></b>	Jurors begin to review and rank artists
<b><u>June 18, 2023</u></b>	Public Art Board selection panel narrows the submissions to 2-3 finalists
<b><u>June 19, 2023</u></b>	Finalists are notified
<b><u>July 12, 2023</u></b>	Artists are brought to the City for a tour
<b><u>July 13, 2023</u></b>	Artist/Public Input Meeting
<b><u>September 21, 2023</u></b>	Artists meet with panel and board to approve final artist design/PAAB meets to consider
<b><u>October 10, 2023 or</u></b>	City Council approval of final Marquette and contract
<b><u>October 24, 2023</u></b>	Artist begins fabrication of art
<b><u>August/September 2024</u></b>	Art is installed at site



## Art Space

- Art should complement the existing art and conform to the open spaces of the area
- Artist responsibilities include fabrication of the art (labor and materials), base construction, lighting and oversight of installation
- **Art should be creative but conceptually accessible to the viewer**
- The theme for all projects along the trails is, ***“History of the Blackland Prairie”***
- Art should take into consideration children as well as adults frequenting the trails
- Lighting should be energy efficient and should be a **very significant** element of the art/spaces
- Art work must be durable and **require minimal maintenance**
- Electricity and water will be stubbed to both locations

### • ART PLACEMENT OVERVIEW

Orange Area Art Site    Blue Water connection    Red Electrical

## Trail Map





## Entry Art Walking Trails



## Submission Requirements

Remit all submissions to: <https://www.callforentry.org/festivals.php?apply=yes>

Letter of interest indicating interest in and potential approach to the project. The letter should provide a description of how your professional background relates to this art project and materials you usually utilize

- ✓ A current resume, not to exceed 3,000 characters that highlights professional accomplishments, particularly as relates to this art project. Applicants working as a team will also be limited to 4,000 characters total.
- ✓ Images of previous, **relevant** work within the **same budget** and final cost. Maximum of 15 images. Please send each image as a .jpg and label with artist's last name, image number and image title.
- ✓ Annotated Image list, Including: image number, title, medium, dimensions, date, budget, location, commissioning agency (if applicable) and brief description if necessary.
- ✓ Three professional references including phone number and e-mail contact information.

**Please do not send specific proposals; the panel will not consider them. You may refer to completed artworks or projects submitted in your application that exemplify the aesthetic direction you might consider for the project if you are a finalist.**

**Eligibility** – The project(s) are open to all professional artists located in the continental U.S.A., age 18 and over, regardless of race, color, religion, national origin, gender, age, marital status, or physical or mental disability. Applications will be accepted only from artists whose work is being submitted in response to this RFQ. Applications submitted by third parties such as galleries, art consultants, family members, etc. will not be considered. City of Wylie employees, as well as selection panelists and their immediate family members are not eligible for participation.

**Applications are accepted at the link below**

[https://artist.callforentry.org/festivals\\_unique\\_info.php?ID=10046](https://artist.callforentry.org/festivals_unique_info.php?ID=10046)

## Contact Information

City of Wylie, Public Art Advisory Board, c/o Carole Ehrlich  
300 Country Club Road, Building 100, Wylie, TX 75098  
Contact e-mail – [carole.ehrlich@wylietexas.gov](mailto:carole.ehrlich@wylietexas.gov)