

Wylie Library Advisory Board Regular Meeting

March 25, 2024 – 7:00 PM

Council Chambers - 300 Country Club Rd., Bldg. 100 Wylie, TX 75098



CALL TO ORDER

Staff Spotlight: Elizabeth Tate, Adult Services Supervisor

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address the Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. The Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, the Library Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

[A.](#) Review and approve the February 26 meeting minutes

REGULAR AGENDA

WORK SESSION

[WS1.](#) Friends of the Library Presentation with President Allison Stowe

[WS2.](#) Review the monthly report

[WS3.](#) Review upcoming programs

[WS4.](#) Review Friends of the Library Bookmark Contest Entries

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on March 22, 2024 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Library Advisory Board

Minutes

In-person Meeting
February 26, 2024 – 7:00 p.m.
Council Chambers

CALL TO ORDER

Announce the presence of a Quorum.

Justin called the meeting to order at 7:00 pm. The following Library Board members were present: Justin Strauch, Toshia Kimball, Brian Ortiz, Monica Munoz, Zachary Todd & Lisa Galletta acting as Board Liaison. Board members not present: Roberta Schaafsma, Irene Chavira. Board Liaison, Ofilia Barrera not present.

SPOTLIGHT

Kristina Kelly, Friends of the Library Board Director

Ms. Kelly was unable to attend. Will potentially be rescheduled.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation. No citizens were present at the meeting.

CONSENT AGENDA

- Consider and act upon approval of the Minutes of the January 22, 2024 Library Board Meeting.**

Board Action:

→ The Library Board Minutes of January 22, 2024.

- ◆ Justin requested members review the minutes; there were no questions or changes requested.
 - Zach made a motion to approve the minutes.
 - Brian seconded the motion.

All votes were in favor; the motion passed 5-0.

WORK SESSION – DISCUSSION ITEMS

WS1. TMLDA Award Announcement

Lisa Galletta filled in for Ofilia Barrera. Lisa provided a brief explanation of the TMLDA award.

- Texas Municipal Library Directors Association
 - Achievement of Excellence in Libraries Award
 - Of 545 public libraries in Texas, the Smith Public Library is one of 84 to receive the award. That is the top 15%
 - This marks 4 years in a row.

WS2. Review the monthly report

Lisa gave an overview of the report to the Board. From circulation to on-line databases, all usage numbers have gone up.

- Justin asked what defines an item as being circulated and how are the number of visitors tracked.
 - ◆ Circulation is the number of items checked out plus renewals.
 - ◆ The number of visitors is a physical count. The gates that patrons pass through, as they enter the library, have electronic counters. These numbers are recorded daily.
- Lisa provided clarification for the Libby statistics.
 - The library belongs to the Northeast Texas Library Consortium which comprises about 75 libraries.
 - The report now shows totals for the consortium and numbers specific to the library.
- Lisa offered to answer any questions related to the meetings/training from the past month.
- Justin noted the planning meeting for the upcoming Solar Eclipse on April 8th and asked what the library has planned.
 - ◆ The Saturday night before the eclipse, the library will host a Star Party featuring an astronomer who specializes in telescopes. The program will include crafts and fun things for families.
- Brian inquired about the meeting to discuss school field trip organization.
 - ◆ Lisa explained that this time of year is when testing starts in the school district. Teachers often look to plan tours of the library and the recreation center as a way to have the students, who are not testing, out of the buildings to help ensure that those who are have a quiet testing environment.
- Zach asked if Ofilia had shared any feedback from the Addressing the Roots of the Book Ban Crisis webinar.
 - ◆ Lisa could not speak directly to the points of the webinar for she did not attend, but will follow up with Ofilia.
- Lisa thanked Justin for coming to help represent the library, with her, at the Wylie ISD Multicultural Event on January 20, 2024.
 - Justin shared his experience.
- Lisa shared how a planned library tour for FASE students typically goes.
- Justin asked Lisa to talk about mentoring for WISD.
 - ◆ Lisa has been mentoring the same student for two years and hopes to continue through the student's high school years.
 - ◆ Monica shared her experience, as a current mentor, and provided additional information for anyone interested in the program.

WS3. Review upcoming programs

- Lisa highlighted some of the special programs coming up in addition to regular storytimes, book clubs, and teen clubs.
 - The library is partnering with Collin College-Wylie Campus to hold a Community Culture Fest on March 23rd.
 - Also on March 23rd, the library will host a Ramadan program celebrating Ramadan around the world.
 - The bookmark design contest is currently underway.

- Youth Services is partnering with Nothing Bundt Cakes for an upcoming reading challenge.
- March 20th - Won't You Be My Neighbor Day, celebrating Mr. Rogers' birthday.
- Notable spring break programs occurring on March 14th:
 - Tejas Dance performance (Bollywood dancing)
 - City of Wylie AMA
 - Ask Me Anything event offering teens the opportunity to talk with representatives of the different city departments about their positions.
- Justin mentioned there will be a Multicultural Expo, at Wylie East HS, on March 2nd.
- Tasha acknowledged the need for valuable spring break programs for teens, like the AMA. She asked, if in the future, could these type programs be held on the weekend to allow working parents to attend and increase participation.
 - ◆ Lisa will share the input with the Teen Services Librarian.
- Justin asked for any further questions or comments.
 - ◆ There were none.

ADJOURNMENT

Toshia made a motion to adjourn the meeting. Monica seconded the motion. All votes were in favor; the motion passed 5:0. The meeting adjourned at 7:24pm.

Justin Strauch, Chair

Friends of the Smith Public Library





The Friends of the Rita & Truett Smith Public Library is a non-policy-making non-profit organization that operates exclusively for the civic purpose of supporting the library. We accomplish this through advocacy and fundraising in order to help the library with its mission to provide educational, informational, and recreational resources to all patrons of the library.



Bookmark Contest

Submissions from February 1-March 16. Friends board will vote for winners

One winner from each age group: Pre-K(4 and under), Kids (5-8), Tweens (9-12), Teens (13-17), & Adults

Last year's winners won Target gift cards

This year's theme is:
Your Colorful Library
World



Last Year's Winners





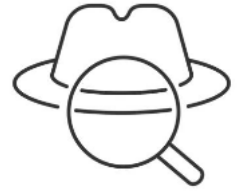
Pedal Car Race

This is our current car. →

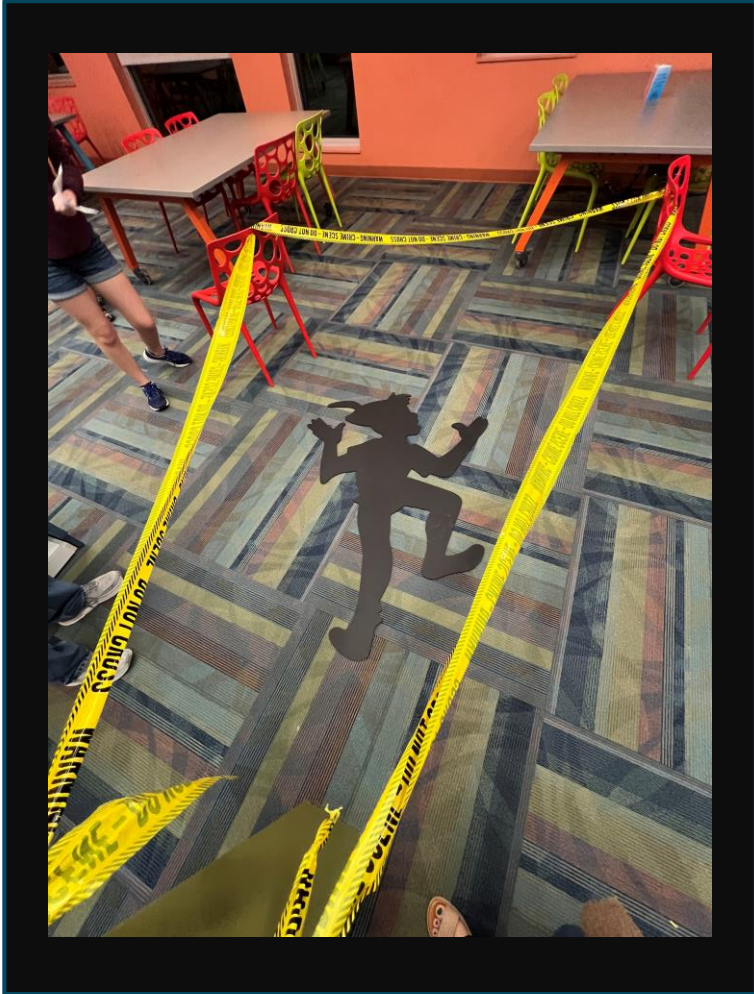
Will either repaint or replace our current car.

We hand out stickers, bookmarks, and provide information on library programs and what the library has to offer.





Murder Mystery Night



First Murder Mystery Night in November of 2023 – theme was literary characters

There were clues around the library and attendees could also ask the characters questions

Each attendee had to guess both the murderer and weapon correctly to win

Winner won gift card for Crumbl Cookies & Friends shirt or bag



Dr. John Watson



Captain Ahab



Edgar Allen Poe



Truman Capote



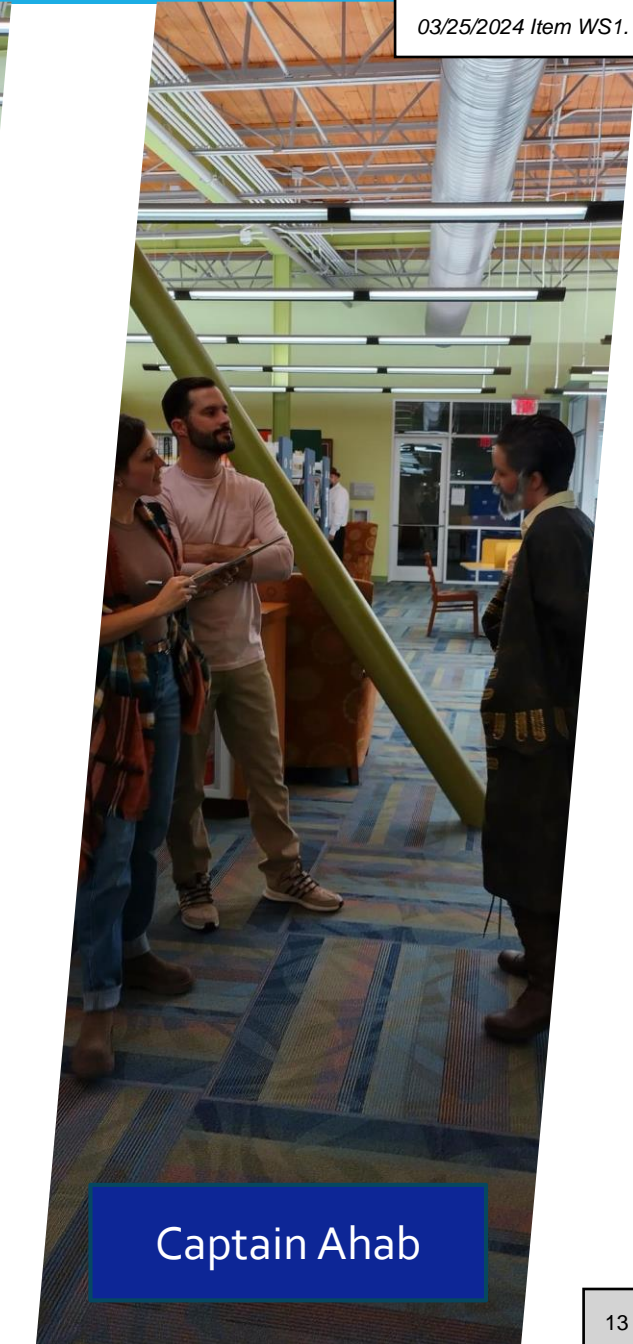
Amelia Earhart



Mother Goose



Mother Goose



Captain Ahab



Summer Kick-Off



- Joint effort between Smith Public Library and Wylie Recreation Center
- Will be on June 7 from 9 – 11:45 am
- Bounce houses
- Inflatable slides
- The Red Hatter
- BooCoos the Clown
- In-N-Out Burger giving away free burgers



Summer Kick-Off



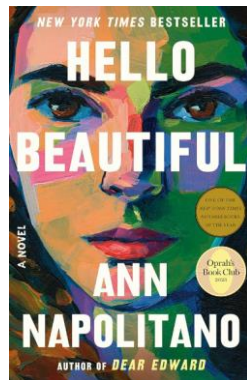
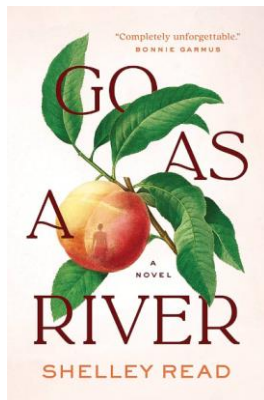
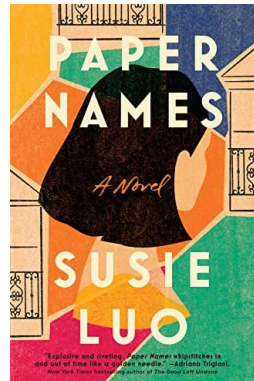
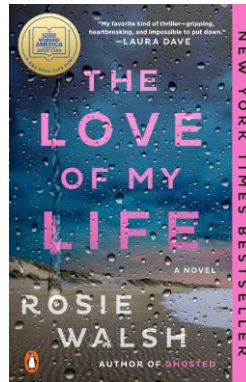
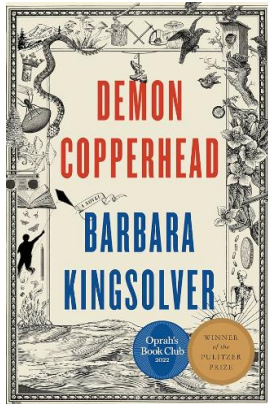
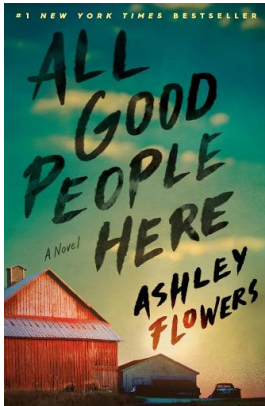
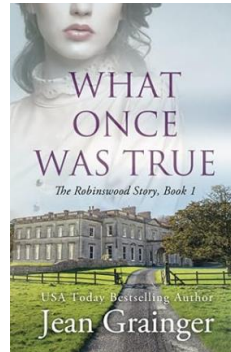
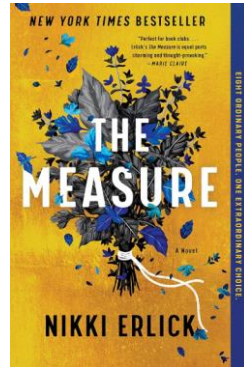
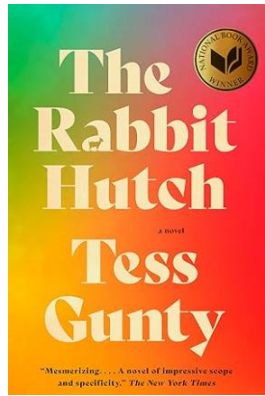
Annual Book Sale

- Books, magazines, DVD's, CD'S, games, any form of media that has been donated is for sale
 - Donate what you can
- Sell our t-shirts and bags (at fixed prices)
 - Must be a Friends Member to shop on Friday, but anyone can shop on Saturday



2023 Book Sale



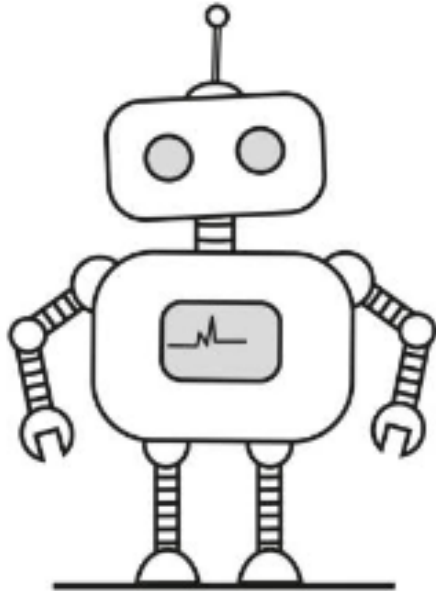


Book Club Books for Seniors

Purchased books for the senior book club for the year. There are about 30 seniors and the library was having a hard time keeping up with obtaining that many books each month.

Once they are done with the book, we've asked them to give it to someone else or donate it back to the library.

STEAM Kits



STEAM

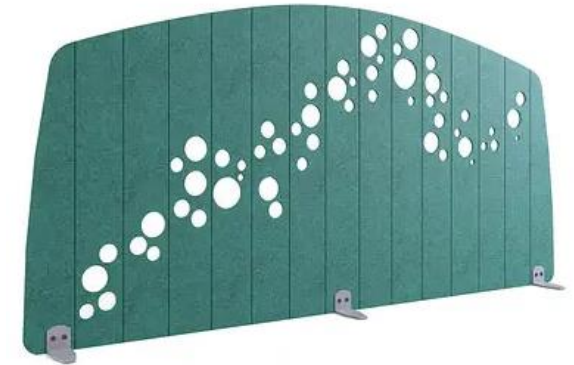
Science, Technology, Engineering, Arts, Math

Each kit includes a set of items with that fits in one of the above categories

Friends purchased the original kits back in 2017

This year we purchased replacement parts

Teen Room Furniture



New couches, rockers, chairs, and screens to replace damaged pieces and to create more seating areas.

Support

Donate

Become a Member

Sign up →

Kroger Community Rewards

Walmart Spark Good

Volunteer

Buy

T-shirt (\$25) or bag (\$5)

Books at front of library

Attend Friends' events



Annual Memberships



Contact



01

972-516-6250

02

We meet on the third Tuesday of every month at 6:30 p.m

03

friendssmithlibrary@gmail.com

04

Facebook – Friends of the Smith Public Library, Wylie

Monthly Report for the Library Advisory Board

(Based on Weekly Reports sent to City Manager's office every Thursday)

	Feb 22 - Mar 20	Jan 18 - Feb 21	Dec 21 - Jan 17
Storytime	1,023	541	51
Kid Events	166	805	37
Teen Events	68	39	22
Adult Events	101	68	21
Outreach	26	32	0
Business Exchange	152	169	104
Circulation	48,853	49,034	41,852
Visitors	16,045	15,047	12,046
New Borrowers	509	499	440
Drive-Thru	259	279	201
Holds Processed	4,531	4,720	4,156

Ancestry	Sessions	Searches	
Dec 2023	40	652	
Jan 2024	43	1,007	
Feb 2024	27	501	
Creativebug	Sessions	Total Video Views	Hours Viewed
Dec 2023	14	16	3.27
Jan 2024	27	52	4.61
Feb 2024	7	18	0.27
Data Axle	Log-ins	# of Searches	Total Records Downloaded
Dec 2023	15	101	994
Jan 2024	25	210	3,143
Feb 2024	27	198	684
Gale Courses	Enrollments	Total Course Log-ins	Total Minutes in Class
Dec 2023	12	136	18,529
Jan 2024	35	228	17,541

Feb 2024	10	198	26,449
Mango Languages	Total Sessions	Total Learning Time	Average Learning Time
Dec 2023	59	9:42:39	0:10:59
Jan 2024	96	10:40:10	0:08:06
Feb 2024	103	10:36:10	0:07:04
Udemy	Active Users	Courses Enrolled	Video Mins
Dec 2023	62	162	15,725.5
Jan 2024	79	173	14,516.2
Feb 2024	77	258	20,778.8
Library App	Devices	Launches	New Devices
Dec 2023	531	2,603	191
Jan 2024	683	3,785	244
Feb 2024	728	3,907	198

Digital Resources Usage:
(Presented by calendar month)

Libby (Overdrive)				
Totals for Consortium	February 2024	January 2024	December 2023	November 2023
Unique Users	16,218 SPL - 1,758	16,739 SPL - 1,888	14,822	14,740
Check-Outs	63,291 SPL - 6,923	69,451 SPL - 7,499	58,716	58,516
Holds	29,893 SPL - 4,698	35,302	25,401	24,842
Purchases	630	1,018	911	483

Hoopla Circulation Counts by Month:								
	Audio	Binge	Comics	Ebooks	Movies	Music	TV	Total
Nov 2023	1,175	28	116	525	126	39	55	2,064
Dec 2023	1,248	23	124	480	123	55	67	2,120
Jan 2024	1,212	23	167	574	134	41	88	2,239
Feb 2024	1,071	21	135	454	89	47	49	1,866

Kanopy				
Stats	Visits	Pages	Plays	Minutes
Nov 2023	4,104	4,719	420	10,561
Dec 2023	3,774	4,369	504	15,412
Jan 2024	4,046	4,914	763	19,319
Feb 2024	4,159	5,083	812	18,979
Kanopy				
Plays by Device	Tablet	Desktop	Mobile	Television
Nov 2023	34.0%	22.6%	11.7%	31.7%
Dec 2023	34.5%	19.8%	17.1%	28.6%
Jan 2024	17.7%	11.7%	35.6%	35.0%
Feb 2024	19.7%	14.3%	39.5%	26.5%

Meetings/Training Highlights:

- 2/23/24 All Staff Meeting
- 2/23/24 Ofilia and Elizabeth one on one
- 3/5/24 Weekly admin team meeting
- 3/5/24 Ofilia attended the staff meeting
- 3/6/24 Supervisor Meeting
- 3/7/24 Ofilia and Lisa weekly one on one meeting
- 3/7/24 Admin Team worked on Annual Report
- 3/7/24 Ofilia attended the Rotary Meeting
- 3/7/24 Lisa attend the Spark Good (Walmart) Webinar
- 3/7/24 Ofilia and Lisa attended Star Party planning meeting
- 3/8/24 Ofilia attended the Public Library Administrators Meeting in Terrell
- 3/12/24 Weekly Admin Team Meeting
- 3/12/24 Ofilia attended the City Council Meeting
- 3/13/24 Ofilia and Veronica attended the Library Garden Council Meeting

Misc. Information:

- 2/29/24 Outreach Bush Elementary STEAM Night
- 3/1/24 Library closed for active attacker safety training
- 3/2/24 Ofilia and Justin WISD Celebrate All Expo
- 3/6/24 Ofilia attended the She Leads virtual conference
- 3/19 - 3/20/24 Ofilia was on the Police Board to interview new recruits

Upcoming Library Programs - April 2024

Programs for All

Star Party

Saturday, April 6

Join us for a Star Party in Wylie! Smith Public Library and Wylie Parks & Recreation shoot for the stars on Saturday, Apr. 6, with a day full of celebrating the Total Eclipse of 2024!

2 pm: Astronomer Mike Bradshaw will be at the Library to demonstrate how telescopes work and how he builds telescopes as a hobby. He'll explain what will happen during the eclipse and how to view it safely.

7 pm - 10 pm: The Wylie Recreation Center will have glow-in-the-dark games for all ages, and the Library will have fun space crafts for kids!

8 pm: Join us for stargazing from the Library Gardens! Astronomer Mike Bradshaw will have several telescopes on display and show us how to point them in the right direction to view the wonders in the night sky!

Food trucks will be in the Municipal Complex parking lot with lots of treats for dinner and snacking.

Ribbon Cutting for the Little Free Library (LFL)

Saturday, April 13 2 9 AM

Join DKG Nu Gamma, Lions Club & Rotary Club to dedicate this LFL to Smith Public Library. The ceremony will be brief and held in the Library Garden.

North Texas Literacy Fair

Saturday, April 27

10:00am - 1:00pm

Join us as we partner with BYU to offer early literacy education for families! Free books for all the kids who attend, storytime with local heroes, resource exhibit hall and mini classes. Fun and free for families!

Adults

3D Printer Demos

Wednesday, April 24 @ 5:30 PM

Come learn about the library's 3D printers, including our new dual extruder printer! Get a chance to see it in action, to ask questions, and learn how to request your own 3D prints.

Diamond Painting

Saturday, April 27 @ 10:00 AM

Discover the art of diamond painting and find your next craft obsession. Combining the concepts of mosaic art and paint-by-numbers, diamond painting uses tiny rhinestones on adhesive to create a glittering, multi-dimensional picture. Supplies provided.

Preschool

Free sticker tickets are required for all storytimes and are available on storytime day. Space is limited due to fire code.

Family / Bilingual Storytime (In English & Spanish)

All Ages

Mondays @ 6pm

Infant Storytime

0 - 11 months

Wednesdays @ 10am

Big Kid Storytime

3 - 5 years

Wednesdays @ 10:45 & 11:30am

Thursdays @ 1:30pm

Toddler Time

1 - 2 years

Fridays @ 10:15 & 11:00am

Sensory Storytime

Pre-K - 2nd Grade

First Saturdays 10:15am

Kids**L.A.M.B. (Look At My Book)**

For K - 6th graders

Monday, March 11 - Saturday, April 27

All children grades K - 6 are welcome to write and illustrate one (1) original book to be added to the library collection.

My Very Own Book Club

1st & 2nd graders (6-8 years old) meet on the designated date from 3:30-4:30pm in the Multi-Purpose Room.

April 16 & 18

The Three Billy Goats Gruff by Paul Galdone

BeTween Book Club

4th-6th graders (9-12 years old) and meets on the designated date from 6-7pm in the Storytime Room.

April 9

City Spies by James Ponti

Idea Lab

3rd & 4th graders (8-10 years old) meet on the designated date from 3:30-4:30pm in the Multi-Purpose Room.

April 25

Rock Your Garden

Teens**Teen Book Club**

7th-12th graders meet monthly at 6pm in the storytime room to chat about the book we read, discuss what else we've been reading, and snack! The first 30 teens to sign up get a free copy of the book!

April 18

We Are Not Free by Traci Chee

Japanimation

Our anime and manga club for 7th-12th graders! Join us every month in the storytime room at 6pm to watch anime, chat about manga, do some crafts, and share artwork with each other.

April 25

Roll for the Initiative: SPL's Teen Dungeons & Dragons Group

7th-12th graders only. Registration required. Space may be limited for specific meetings.

April 11 - Campaign 2 (Part 3)

