## Wylie Planning and Zoning Regular Commission Meeting

May 16, 2023 – 6:00 PM Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



### CALL TO ORDER

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

#### COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Commission regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Commission requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Commission is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

#### CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Consideration of May 2, 2023 Meeting Minutes

#### **REGULAR AGENDA**

<u>1.</u> Consider, and act upon, a Site Plan for Lot 6, Block A of 544 Gateway Addition, for a contractor's maintenance yard and general office use on 1.19 acres. Property generally located to the east of the intersection of Business Way and Commerce Drive.

#### WORK SESSION

#### ADJOURNMENT

#### CERTIFICATION

I certify that this Notice of Meeting was posted on May 12, 2023 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Commission should determine that a closed or executive meeting or session of the Commission or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Commission at the date, hour and place given in this notice as the Commission may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.



# Planning & Zoning Commission AGENDA REPORT

Department:	Planning	Item:	Α	
Prepared By:	Lillian Baker			
Subject				

Consider, and act upon, minutes from the May 02, 2023 Regular Meeting.

## Recommendation

Motion to approve Item A as presented.

#### Discussion

The minutes are attached for your consideration

## Wylie Planning & Zoning Regular Commission Meeting

May 02, 2023 – 6:00 PM Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



### CALL TO ORDER

Chair Bryan Rogers called the meeting to order at 6:01p.m. Commissioners present: Chair Bryan Rogers, Vice Chair Joshua Butler, Commissioner Jacques Loraine, Commissioner Jennifer Grieser, Commissioner Rod Gouge, Commissioner James Byrne, Commissioner Keith Scruggs, Director of Community Services Jasen Haskins, Senior Planner Kevin Molina, Engineering Development Manager Than Nguyen, and Secretary Lillian Baker.

### **INVOCATION & PLEDGE OF ALLEGIANCE**

Commissioner Gouge gave the invocation and Commissioner Byrne led the pledge of allegiance.

### COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address the Commission regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Commission requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, the Commission is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

None approached the Commissioners.

#### **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine by the Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Consider and act upon minutes from the April 18, 2023 Regular Meeting.
- B. Consider, and act upon a recommendation to City Council regarding a Preliminary Plat of Lots 1-2, Block A of Stealth BTS Addition, establishing two Light Industrial lots on 14.030 acres, generally located at 2200 W Alanis Drive.

#### **BOARD ACTION ON CONSENT AGENDA**

A motion was made by Commissioner Gouge and seconded by Commissioner Grieser to approve the Consent Agenda as presented. A vote was taken and carried 7-0.

#### **REGULAR AGENDA**

1. Consider, and act upon, a Site Plan for Lot 1, Block A of Stealth BTS Addition, for a warehouse distribution use on 7.654 acres. Property generally located at 2200 W Alanis Dr.

### STAFF COMMENTS ON REGULAR AGENDA ITEM 1

Senior Planner Molina presented brief overview and stated that the site plan matches with site design, elevations, and screenings. Sr Planner Molina noted that the Fire Department also gave their approval. Commissioner Lorraine expressed concern about the dumpster location. Staff responded that the city did not require dumpsters, but Code Enforcement will enforce city ordinances if the dumpsters that are provided are not adequate. Applicant Billingsworth stated that the warehouse use would generate minimal waste and dumpsters would not be an issue. The issue of drainage was mentioned by Commissioner Byrne and Chair Rogers, to which the applicant covered the drainage plan. Engineering Development Manager Nguyen said that Engineering reviewed adequate drainage. Commissioner Scruggs asked if trees would be sufficient screening, to which Applicant Billingsworth advised it would be sufficient, in addition to the board on board fence that will be installed as well as bushes that would be added for screening.

#### **BOARD ACTION ON REGULAR AGENDA ITEM 1**

A motion was made by Commissioner Grieser and seconded by Commissioner Gouge. A vote was taken and carried 7-0.

2. Hold a Public Hearing, consider and act upon a recommendation to City Council regarding the writing of an Ordinance to amend the City of Wylie Zoning Ordinance, Articles 5.1 Land Use Charts, 5.2 Listed Uses, 7.0 General Development Regulations, as they relate to Smoke Shops, Smoking Establishments and Alcohol uses.

#### **STAFF COMMENTS ON REGULAR AGENDA ITEM 2**

Director of Community Services Haskins presented. The Commission discussed the smoke shop use and locations and determined that it would be recommended that smoke shops require a Special Use Permit (SUP) and that they be in stand-alone buildings. Distillery and breweries were discussed in previous meetings, and it was agreed that they would be by right in light industrial. The concern over cost to be a small business owner in a stand-alone building, brought the Commission to agreement that a SUP be required for any location and that these establishments stay with existing conditions that they have to distance from each other and schools. Staff clarified that the current ordinance requires distances between establishments, with smoke shops requiring a 1500 ft distance from each other where smoking establishments is 500 ft. The Commission agreed that any smoke shops in a strip mall or adjacent to other buildings would require a filtration system to avoid contamination into other businesses, which is covered by building code.

#### **BOARD ACTION ON REGULAR AGENDA ITEM 2**

A motion was made by Commissioner Grieser and seconded by Vice Chair Butler to recommend the amendment to the ordinance. A vote was taken and carried 7 - 0.

The Public Hearing was not opened to the public, so a motion was made by Commissioner Grieser and seconded by Commissioner Gouge to amend the agenda to open the Public Hearing. A vote was taken and carried 7 - 0.

Chair Rogers opened the Public Hearing and none approached the Commissioners.

Chair Rogers closed the Public Hearing. A motion was made by Commissioner Grieser and seconded by Vice Chair Butler to recommend the amendment to the ordinance. A vote was taken and carried 7 - 0.

#### WORK SESSION

WS1. Hold a Work Session to discuss a potential change of zoning from Neighborhood Services to Planned Development (PD-Mixed Use) on approximately 14.24 acres, generally located on the southeast corner of Country Club Road and Park Boulevard.

#### STAFF COMMENTS ON WORK SESSION

Senior Planner Molina presented an overview of the plan. Real Estate representative Grunnah presented on behalf of owners. Mr. Grunnah stated that it would be a mix-use property that consisted of 77 townhomes, amphitheater, and retail space. He stated that the townhomes would be for purchase and not leased. Concern by the Commissioners was raised regarding the back of the buildings facing the street. Mr. Gibran stated that the retail space would have signage and windows on both sides. The Commissioners addressed the concern of the lot sizes and that the applicants should be aware of this being an issue when it is brought to City Council. In addition, the Commission noted that a drive-thru fast food is not favored by the Commission nor would it be favored by City Council. Chair Rogers closed the work session.

#### ADJOURNMENT

A motion was made by Commissioner Gouge and seconded by Commissioner Byrne to adjourn the meeting at 7:05 p.m. A vote was taken and carried 7 - 0.

Bryan Rogers, Chair

ATTEST

Lillian Baker, Secretary

# CITY OF WYLIE

# Wylie Planning & Zoning Commission

## AGENDA REPORT

**APPLICANT: Vasquez Engineering** 

1

Department:

Planning

**Prepared By:** 

#### Kevin Molina

### Subject

Consider, and act upon, a Site Plan for Lot 6, Block A of 544 Gateway Addition, for a contractor's maintenance yard and general office use on 1.19 acres. Property generally located to the east of the intersection of Business Way and Commerce Drive.

Item Number:

#### Recommendation

Motion to **approve** as presented.

#### Discussion

### **OWNER: Wylie Economic Development Corporation**

The applicant is proposing to develop 5,914 sq.ft. of Office/Warehouse space, 10,900 sq.ft. of General office space and 1.19 acres of outside lumberyard storage on Lot 2, Block A of 544 Gateway Addition. Property located east of the intersection of Business Way and Commerce Drive within the 544 Gateway Planned Development (PD 2023-13). The proposed use is allowed by right per the Planned Developments design standards.

The development provides 38 parking spaces with three being ADA accessible. The site shall provide a 5' wide sidewalk along Commerce Drive with a crosswalk for pedestrian access to the main structure. The site provides 16.7% of landscaping with landscaping along the frontage and parking areas of the property. A dumpster enclosure is provided at the rear of the property. The exterior facade of the main structure contains brick and lap siding. The main entrances are emphasized with metal canopies. The exterior facade of the two general office buildings shall generally conform to the design aesthetics of the presented elevations of the main structure.

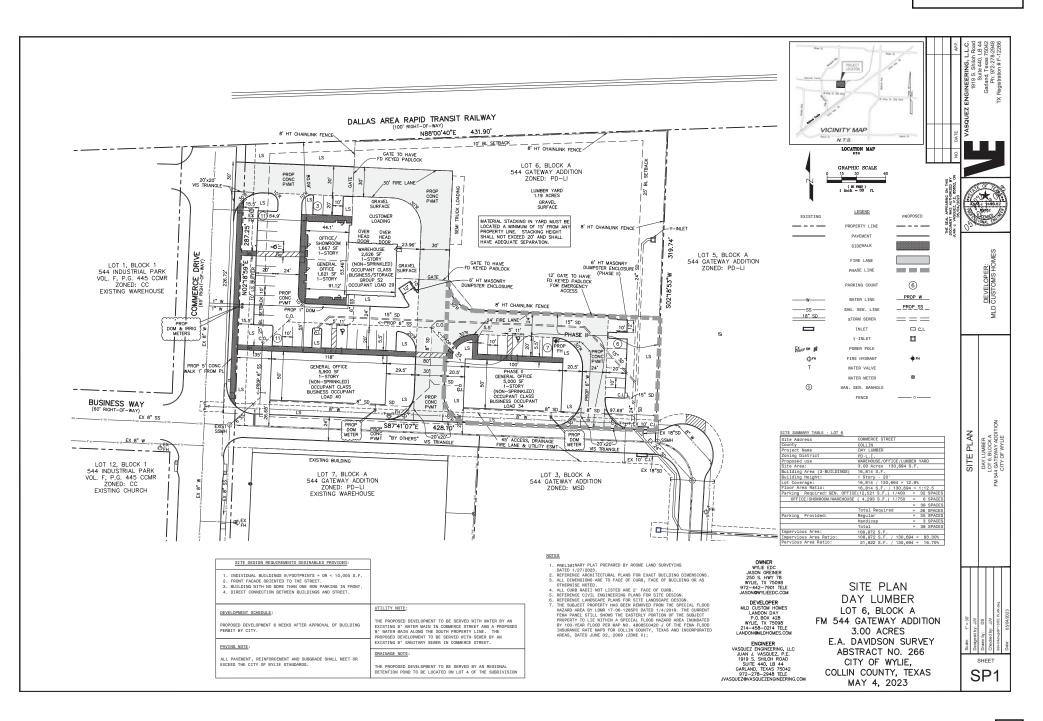
Access to the site is provided by an access drive that loops around the subject property from Commerce Drive.

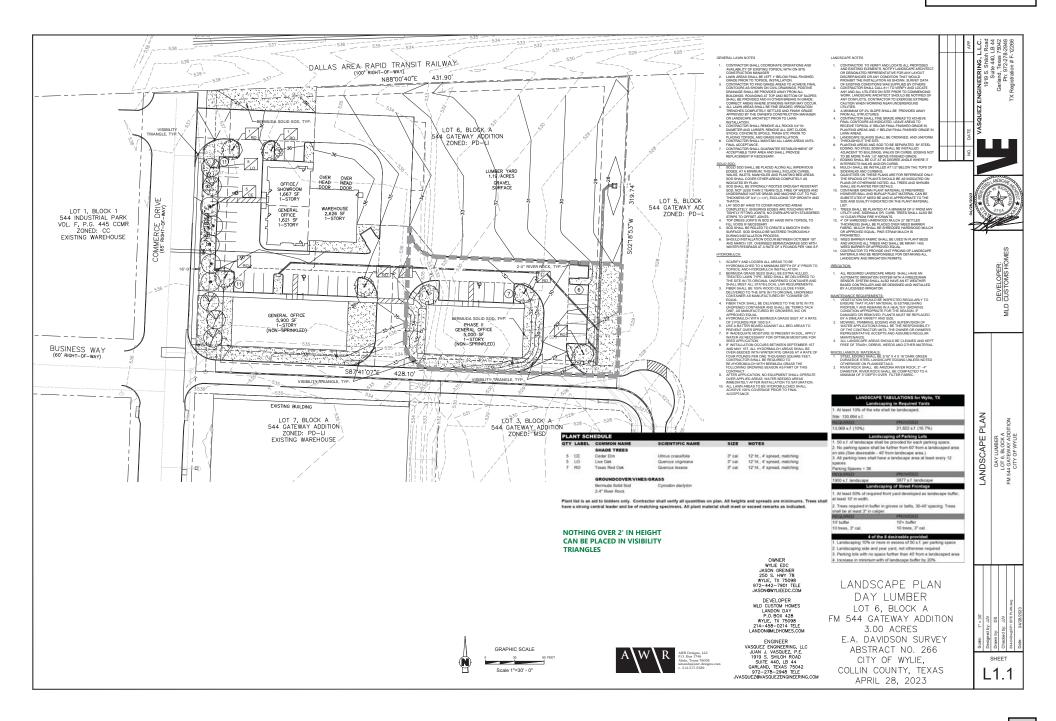
Material stacking in the yard must be located a minimum of 15' away from any property line and stacking height shall not exceed 20. An 8' tall chain link fence shall be installed surrounding the outside storage area.

The development is in compliance with the design standards of the approved Planned Development (PD 2023-13) and of the Zoning Ordinance.

An amended plat shall be required for the purposes of dedicating all access and utilities easements prior to the issuing of any Certificate of Occupancies.

The Planning and Zoning Commission must provide a written statement of the reasons for conditional approval or disapproval to the applicant in accordance with Article 212, Section 212.0091 of the Texas Local Government Code.





.L.C. Road B 44 75042 2948 22948

NGINEERING, L 1919 S. Shiloh F Suite 440, L Garland, Texas 7 Ph: 972-278-7 X Registration # F-11

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DEVELOPER: CUSTOMS HOM

MLD

DETAILS

SPECIFICATIONS AND LUMBER I, BLOCK A EWAY ADDI OF WYLIE

LANDSCAPE

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- AMERICAN JORT COMMITTEE ON HORTICULTURE NOMENCLATURE; 1942 EDITION OF STANDARDIZED PLANT NAMES. TEXAS ASSOCIATION OF NURSERVMEN, GRADES AND STANDARDS
- PROVIDE REPRESENTATIVE QUANTITIES OF EACH SOL, MULCH, BED MIX, GRAVEL AND STORE BEFORE INSTALLATION. SAMPLES TO BE APPROVED BY OWNER'S REPRESENTATIVE BEFORE USE. SOL AMENDMENTS AND FERTILIZERS SHOULD BE RESEARCHED AND BASED ON THE SOLS IN THE AREA.
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- AND ALL OTHER WORK NECESSARY FOR MAINTENANCE. A WRITTEN NOTICE REQUESTING FINAL INSPECTION AND ACCEPTANCE SHOULD BE SUBMITTED TO THE OWNER AL LEAST 7 DAYS PROR TO COMPLETION. AN ON SITE INSPECTION BY THE OWNERS AUTHORIZED REPRESENTATIVE WILL BE COMPLETED TO WHITE ACCEPTAGE ACTION AND ADD ADDRESS AND AND ADDRESS AND ADDR
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- CONTAINER GROWN PLANTS: DELIVER PLANTS IN RIGID CONTAINER TO HOLD AND PROTECT ROOT MASS.
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  - 4. PROTECT FRANTS DURING DELIVERY TO PREVENT DAMAGE TO ROOT BALL OR DESIGNATION OF LEAVES S CAREF PRANTS MORT AT ALL TIMES, COVER ALL MATERIALS DURING TRANSPORT 6. NOTIFY OWNERS REPRESENTATIVE OF DELIVERY 72 HOURS PRIOR TO DELIVERY OF PLAYER MATERIAL AT JOS STRE OF PLANT MATERIAL AT JOB SITE. 7. REMOVE REJECTED PLANT MATERIAL INMEDIATELY FROM JOB SITE. 8. TO AVOID DAMAGE OR STRESS, DO NOT LIFT, MOVE, ADJUST TO PLINE, OR OTHERWISE MANIPULATE PLANTS BY TRUNK OR STEMS. ART 2 - PRODUCTS
- 2.1 PLANT MATERIALS
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#### 1. FRIABLE, FERTILE, DARK, LOAMY SOIL, FREE OF CLAY JBSOIL, STONES AND OTHER EXTRANEOUS LUMPS, SUBSOIL, STONES AND OTHER EX AND REASONABLY FREE OF WEEDS AND LOAM CONTAINING DALLASGRASS OR REJECTED. 2. PRYSICAL PROPERTIES AS FOLLOWS: a. CLAY – BETWEEN 7-27% b. SET – BETWEEN 15-35% c. SAND – LIESS THAN 32% 3. ORGANIC MATTER SHALL BE 3%-10% OF TOTAL DRY

IL PREPARATION MATERIALS

- WEIGHT.
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O. ANY THEE OR SHRUE SHOWN TO HAVE EXCESS SOL FLACED ON TOP OF THE ROOT BALL, SO THAT THE ROOT FLARE HAS BEEN COMPLETELY COVERED, SHALL BE INVECTOR.

REJECTED. 5. SOD: PROVIDE WELL-ROOTED SOD OF THE VARIETY NOTED ON THE PLANS. SOD SHALL BE CUT FROM HEALTHY, MATURE TURE WITH SOL THRONESS OF 34" TO T. EACH PALLET OF SOO SHALL BE ACCOMPANED BY A CERTIFICATE FROM SUPPLIER STATING THE COMPOSITION OF THE SOD.

- SHARP SANC: SHARP SAND MUST BE FREE OF SEEDS, SOIL PARTICLES AND WEEDS. MULCH: DOUBLE SHREDDED HARDWOOD MULCH, PARTIALLY DECOMPOSED, DARK BROWN

- SCELLANEOUS MATERIALS . STEEL EDGING SHALL BE 3/16" X 4" X 16" DARK GREEN LANDSCAPE EDGING. DUBLINGTOR CEPTIC OR ADDITION OF FOLM
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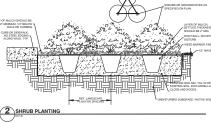
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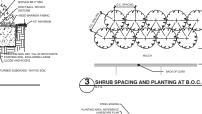
THE LANDSCAPE MAINTENANCE PERIOD WILL NOT COMMENCE UNTIL THE LANDSCAPE WORK HAS BEEN RE-INSPECTED BY THE OWNER AND FOLIND TO BE ACCEPTABLE. AT THAT TIME, A WRITEN NOTICE OF FINAL ACCEPTANCE WILL BE ISSUED BY THE END OF SECTION

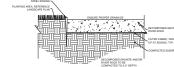
Æ. K. SET TREE IN PLANTING PIT UNDISTURBED SUBBASE SOL SEE CHART FOR RECOMMENDED DEPTHS PER TREE SIZE PLL BACK ON STRAP APPROXIMATELY 3' FOR THE V-48 ANDHOR, OR 6' TO 7' FOR THE V-48 ANDHOR TO SET ANDHOR INTO A HORZONTAL OR LOCKED POSITION. A FLUCTMEN MAY BE REQUIRED TO ASSIST IN SETTING THE CENTER ROOT ANCHOR'S INNER RING(S) AROUND TRUNK OF TREE ALIGN DRIVE ROD AS CLOSE AS POSSIBLE TO OUTSIDE EDGE OF ANCHOR. PLACE 'S' HOOK OVER THE END OF THE U-BRACKET PLLL STRAP UP VERTICALLY UNTER ROOT ANCHOR RENGS BITS INTO THE CONTRACT OF THE RENG OF THE RESETTION OF THE OFFICE AND THE OFFICE TREE STAKE SOLUTIONS, LLC Phone: 281-778-1400 Mobile: 903-676-6143 Fax: 281-778-1425 TOP OF THE ROOT BALL AND U-BRACKETS ARE SETTING FLUSH ON TOP OF THE ROOT BALL • THE EXCESS STRAP OFF TO THE U-BRACKET ALLOWING ENOUGH REMAINING STRAP TO ADJUST THEE, IF NECESSARY M 521 Road ron, Texas 77583 Signal -1 TREE PLANTING





4 STEEL EDGING DETAIL





#### 5 DECOMPOSED GRANITE / RIVER ROCK

- OWNER WYLIE EDC JASON GREINER 250 S. HWY 78 WYLIE, TX 75098 972-442-7901 TELE JASON@WYLIEEDC.COM LANDSCAPE SPECIFICATIONS AND DETAILS DAY LUMBER DEVELOPER MLD CUSTOM HOMES LOT 6, BLOCK A MLD CUSTOM HOMES LANDON DAY P.O. BOX 428 WYLIE, TX 75098 214-458-0214 TELE LANDON@MLDHOMES.COM FM 544 GATEWAY ADDITION 3.00 ACRES ENGINEER VASQUEZ ENGINEERING, LLC JUAN J. VASQUEZ, P.E. 1919 S. SHILOH ROAD SUITE 440, LB 44 GARLAND, TEXAS 75042 972–278–2948 TELE JVASQUEZØVASQUEZENGINEERING.COM E.A. DAVIDSON SURVEY ABSTRACT NO. 266 AWR R Aledo, Texas 76008 amandağıwa-design CITY OF WYLIE. COLLIN COUNTY, TEXAS APRIL 28, 2023
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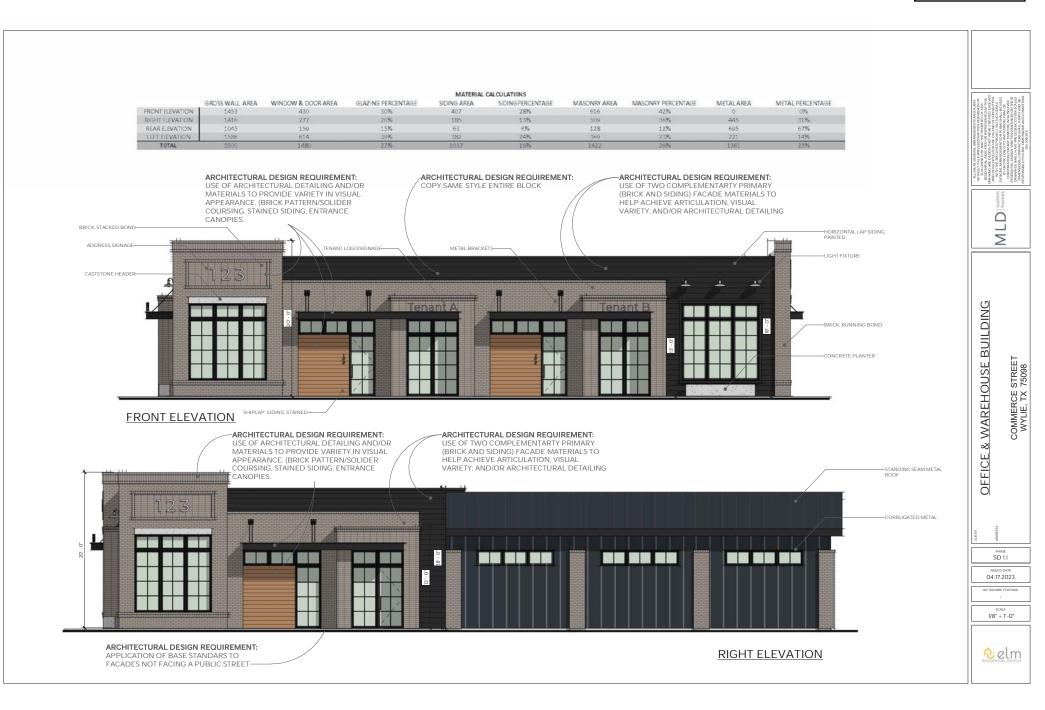
• Breach of the the theory of the theory of the theory of the the I REPARATION A. LANGESARE CONTRACTOR TO REPIECT ALL EXISTING CONDITIONS AND REPORT ANY DEPICEMENTS TO THE OWNER. B. ALL RAATING MAKES SHALL ECCONSTITUTION AND FOLLOWS: I. PREPARE NEW PLANTING EEDS BY ECONFIDE ANY EXISTING GIMESS AND PREPARE NEW PLANTING EEDS BY ECONFIDE ANY EXISTING GIMESS AND PREPARE NEW PLANTING EEDS BY ECONFIDE ANY EXISTING GIMESS AND PREPARE NEW PLANTING EEDS BY ECONFIDENCE ANY EXISTING PREPARE NEW PLANTING EEDS BY ECONFIDENCE ANY EXISTING PREPARE NEW PLANTING EEDS BY ECONFIDENCE ANY EXISTING PREPARE NEW PLANTING EEDS BY ECONFIDENCE AND PREPARE NEW PLANTI THICKNESS: 2. BACKFILE FOR TREE FITS SHALL BE AS FOLLOWS: USE EXISTING TOP SOLE ON SITE (USE IMPORTED TOPSOL AS NEEDED) FREE FROM LARGE CLUMPS, ROCKS, DEIRIS, CALCHE, SUBSOLS, ETC., PLACED IN NNE (9'') INCH LAYERS AND WATERED IN THOROUGHLY. STEEL EDGE INSTALLATION: EDGE SHALL BE ALIGNED AS INDICATED ON PLANS. STAKE OUT LIMITS OF STEEL CURBING AND OBTAIN OWNERS APPROVAL PRIOR TO INSTALLATION. ALL STEEL CURBING SHALL BE FREE OF KINKS AND ABRUPT BENDS.
 TOP OF EDGING SHALL BE X' MAXIMUM HEIGHT ABOVE FINAL FINISHED

PLACEMENT AND PARTIAL BACKFILLING. M. REMOVE UPPER THIRD OF BURLAP FROM BALLED AND BURLAPPED TREES AFTER PLACEMENT.

PLALEMENT. PLACE PLANT UPRIGHT AND PLUMB IN CENTER OF HOLE. ORIENT PLANTS FOR BEST APPEARMORE.

APPEARANCE. MULLCH THE TOP OF THE BALL. DO NOT PLANT GRASS ALL THE WAY TO THE TRUNK OF THE TREE. LEAVE THE AREA ABOVE THE TOP OF THE BALL AND MULCH WITH AT LEAST TWO (2') INCHES OF SPECIFIED MULCH.

- DAY. REPAIR RUTS, HOLES AND SCARES IN GROUND SURFACES. ENSURE THAT WORK IS COMPLETE AND PLANT MATERIALS ARE IN VIGOROUS AND HEALTHY GROWING CONDITION.



АLL DE RESPONSEL E CO MITHOURS OF COMPANY MITHOURS OF COMPANY CONTRACTOR CONTRACTOR

LD Σ

**OFFICE & WAREHOUSE BUILDING** 

COMMERCE STREET WYLIE, TX 75098

#### MASONRY AREA MASONRY PERCENTAGE METALAREA 42% 36% 445

695

12%

23%

616

509

128

369

METAL PERCENTAGE

0%

31%

67%

14%

	MATERIAL CALCULATIONS		
GLAZING PERCENTAGE	SIDING AREA	SIDINGPERC	
30%	407	28%	

VT LEVATION         1453         430         30%         407         28%           VT LEVATION         1416         277         20%         185         13%           R ELEVATION         1416         277         20%         185         13%           F ELEVATION         1045         159         15%         63         6%           F ELEVATION         1585         614         33%         382         24%           TOTAL         5500         1480         22%         1037         19%		GRUSS WALL AREA	WINDOW & DOOR AREA	GLAZING PERCENTAGE	SIDING AREA	SIDINGPERCENTAGE	MA
R.E.EVATION         1045         159         15%         63         6%           T.ELEVATION         1596         614         39%         382         24%	NT ELEVATION	1453	430	30%	407	28%	
T ELEVATION 1586 614 39% 382 24%	IT ELEVATION	1416	277	20%	185	13%	
	RELEVATION	1045	159	15%	63	6%	
TOTAL 5500 1480 27% 1037 19%	TELEVATION	1586	614	39%	382	24%	
	TOTAL	5500	1480	27%	1037	19%	

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FRON

RIGH

REAR

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SD 1.1

04.17.2023

A/C SQUARE FOOTAGE

1/8" = 1'-0"

1 elm