

Wylie Library Advisory Board Regular Meeting

June 23, 2025 – 7:00 PM

Council Chambers - 300 Country Club Rd., Bldg. 100 Wylie, TX 75098



CALL TO ORDER

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address the Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. The Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, the Library Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Review and approve minutes from the April 28 meeting

WORK SESSION

WS1. Priscilla's Play Wall Opening

WS2. Friends of the Library Upcoming Events

WS3. Update on Budget FY 26

WS4. Review monthly report

ADJOURNMENT

Reception for outgoing members

CERTIFICATION

I certify that this Notice of Meeting was posted on June 20, 2025 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Library Advisory Board

Minutes

In-person Meeting
April 28, 2025 – 7:00 p.m.
Council Chambers

CALL TO ORDER

Announce the presence of a Quorum.

Justin Strauch called the meeting to order at 7:01 p.m. The following Library Board members were present: Justin Strauch, Zachary Todd, Toshia Kimball, Roberta Schaafsma, Brian Ortiz, & Ofilia Barrera Board Liaison. Board members not present: Irene Chavira & Monica Munoz

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

CONSENT AGENDA

- 1. Consider and act upon, approval of February 24, 2025 Library Advisory Board Meeting minutes.**

Board Action:

A motion was made by Brain Ortiz, seconded by Toshia Kimball, to approve the minutes as presented. A vote was taken and the motion passed 5-0.

WORK SESSION – DISCUSSION ITEMS

WS1. Certificate of Recognition and Proclamation for Library of Excellence Award.

Ofilia Barrera shared the Proclamation, letter from Representative Keith Self, and the Certificate of Recognition for those board members who were unable to attend the council meeting.

WS2. Priscilla's Play Wall Invitation.

On Friday, May 23, 2025 at 2:00p.m. all are invited to attend the grand opening and celebration of Priscilla's Play Wall.

WS3. Friends of the Library Bookmark Design Contest Winners 2025.

Ofilia Barrera presented the winning designs for the 2025 Bookmark Contest. The winner of each category will receive 10 prints of their bookmark and the remaining prints will be made available in the library.

WS4. Review Summer 2025 Brochure.

Ofilia Barrera walked the Board through the Summer Learning Club 2025 brochure. Summer Reading Challenges for kids, teens, and adults begin on May 19, 2025 and run through August 2, 2025. The Summer Kick Off Party takes place on May 30, 2025 and the library's summer programs will continue through the month of July, wrapping up on July 25, 2025 with Harry Potter's Birthday Party.

WS5. Update on grants and federal funding.

Ofilia Barrera shared information concerning potential changes to funding received from The Texas State Library and Archives Commission and how the loss would affect library services. Senate Bill 2101, House Bill 3225, and House Bill 267 were mentioned as well.

WS6. Review Monthly Report.

Ofilia Barrera presented the Board with statistics regarding program attendance and resource usage for the period of January 23, 2025 to March 20, 2025. She also shared additional information concerning the use of Laserfiche and described the Capstone Project of a group of UT Arlington students working on their Master's Degree in City Management.

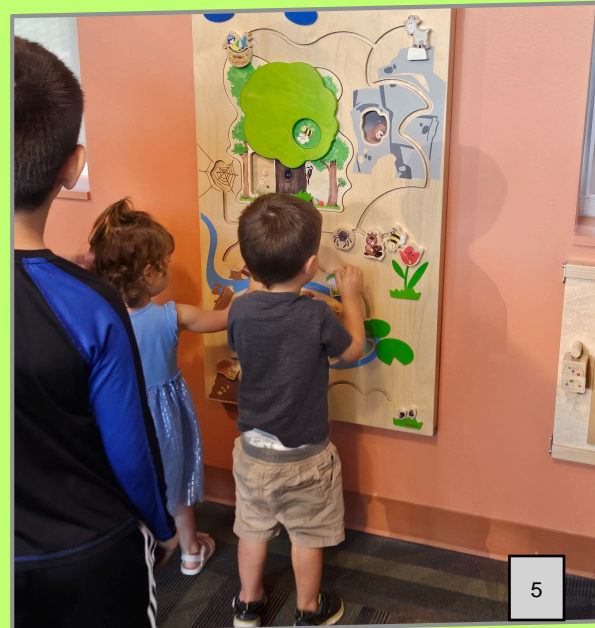
ADJOURNMENT

A motion was made by Zachary Todd, seconded by Toshia Kimball, to adjourn the meeting at 7:49 p.m. A vote was taken and the motion passed 4-0. (Roberta Schaafsma left the meeting early)

Justin Strauch, Chair

Priscilla's Play Wall

06/23/2025 Item WS1.



Upcoming Events

06/23/2025 Item WS2.



Friends
of the
Library

SMITH PUBLIC LIBRARY



Thursday, July 3 from 7:30 - 9:30pm
Fireworks @ Founders Park



Friday, July 18 from 5 - 7pm
Friends of the Library Pre-Sale



Friday, July 19 from 9am - 3pm
Friends of the Library Annual Book Sale



Saturday, August 9 from 6 - 9pm
Mini Golf in the Library!

More info @ WylieTexas.gov/about/friends

Monthly Report for the Library Advisory Board

(Based on Weekly Reports sent to City Manager's office every Thursday)

	May 22 - June 17*	April 24 - May 21	March 20 - April 23
Storytime	959	221	1,232
Kid Events	3,186	120	658
Teen Events	28	15	31
Adult Events	114	66	165
Outreach	189	499	200
Business Exchange	192	218	261
Circulation	55,897	45,975	59,014
Visitors	21,044	14,492	19,386
New Borrowers	771	471	598
Drive-Thru	245	392	339
Holds Processed	5,989	5,414	7,066
	*Minus one day due to Juneteenth holiday.		
Ancestry	Sessions	Searches	
March 2025	14	66	
April 2025	9	49	
May 2025	13	219	
Creativebug	Sessions	Total Video Views	Hours Viewed
March 2025	8	9	:45
April 2025	4	3	.06
May 2025	12	74	7.49
Data Axle	Log-ins	# of Searches	Total Records Downloaded
March 2025	44	193	3,225
April 2025	28	133	4,705
May 2025	20	134	1,408

Gale Courses	Enrollments	Total Course Log-ins	Total Minutes in Class
March 2025	31	191	18,023
April 2025	25	222	20,905
May 2025	27	190	22,365
Pronunciator	Registrations	Logins	
March 2025	18	41	
April 2025	4	14	
May 2025	16	38	
Udemy	Active Users	Courses Enrolled	Video Mins
March 2025	65	147	8,017.50
April 2025	66	155	11,439.20
May 2025	70	193	13,597
Library App	Devices	Launches	New Devices
March 2025	1,176	6,343	170
April 2025	1,166	6,216	154
May 2025	1,260	6,346	201

Digital Resources Usage:
(Presented by calendar month)

Libby (Overdrive)			
Totals for Consortium	March 2025	April 2025	May 2025
Unique Users	18,537 SPL - 2,104	18,119 SPL - 2,027	18,894 SPL - 2,114
Check-Outs	69,353 SPL - 7,853	69,353 SPL - 7,266	69,953 SPL - 7,723
Holds	33,805	33,805	33,338
Purchases	963	597	959

Hoopla Circulation Counts by Month:								
	Audio	Binge	Comics	Ebooks	Movies	Music	TV	Total
March 2025	1250	38	134	591	134	44	82	2273
April 2025	1,271	35	127	591	149	61	108	2,342
May 2025	1,300	43	127	616	205	69	89	2,449

Kanopy				
Stats	Visits	Pages	Plays	Minutes
March 2025	2,306	2,864	530	15,645
April 2025	1,852	2,285	386	10,034
May 2025	2,084	2,635	509	17,056
Kanopy				
Plays by Device	Tablet	Desktop	Mobile	Television
March 2025	29.1%	3.8%	35.1%	32.1%
April 2025	24.4%	4.7%	33.7%	37.3%
May 2025	19.8%	11.4%	40.7%	28.1%

Meetings/Training Highlights:

- 4/24/25 Ofilia attended the Rotary meeting
- 4/25/25 All staff meeting
- 4/26/25 Lisa attended the Library Giving Day debrief
- 4/28/25 Ofilia participated in the HR Analyst interviews
- 4/29/25 Ofilia, Lisa and Xcenia helped stuffed bags in preparation for Taste of Wylie
- 4/29/25 Ofilia and Lety one on one
- 4/29/25 Weekly Admin Team Meeting
- 4/30/25 Ofilia and Lisa one on one
- 4/30/25 Various staff attended the TMRS Lunch & Learn
- 4/30/25 Lisa and Xcenia attended volunteer orientation for Taste of Wylie

- 4/30/25 Ofilia and Elizabeth one on one
- 4/30/25 Ofilia attended Camp Ryla orientation w/WISD students
- 5/1/25 Ofilia attended the Updates on statewide Interlibrary Loan Program webinar
- 5/1/25 Ofilia and Lisa worked the Wylie High School mental health fair
- 5/6/25 Lisa attended the staff meeting
- 5/6/25 Lisa did safety training with Tyler
- 5/7/25 Lisa weekly mentoring meeting w/Wylie ISD student
- 5/7/25 Ofilia, Lisa and Debbie attended the Summer Kickoff Planning meeting
- 5/8/25 Lisa and Debbie attended the Summer Kickoff Walk through
- 5/8/25 Ofilia attended The Wall That Heals planning meeting
- 5/13/25 Ofilia attended the Reception for Council Members
- 5/13/25 Ofilia attended the City Council meeting
- 5/14/25 Ofilia attended the Library Garden Committee meeting
- 5/15/25 Ofilia attended Mental Health in the Public Sector webinar
- 5/16/25 Monthly librarian meeting
- 5/16/25 Ofilia met with the Collin County Master Gardener President and VP to discuss educational opportunities
- 5/19/25 Ofilia met with Collin College to discuss Adult Education and Literacy Grant programming
- 5/20/25 Ofilia and Lisa attended the Friends of the Library meeting
- 5/23/25 Priscilla's Play Wall Dedication
- 5/28/25 Ofilia and Michaela Sensory Storytime Planning meeting
- 5/28/25 Ofilia attended Boards & Commission Interviews
- 5/29/25 Ofilia attended the Boards & Commissions interviews
- 5/29/25 Ofilia met w/WISD, volunteer coordinator for TWTH
- 6/2/25 Lisa met w/staff from Pathway Hospice to plan Caregiver Fair
- 6/3/25 Ofilia attended the director's lunch and meeting
- 6/4/25 Ofilia, Lisa and Debbie attended the post Summer Kickoff meeting
- 6/4/25 Lisa met with Jasmin to review Laserfiche forms for the library
- 6/5/25 Ofilia attended the Director's budget meeting
- 6/5 - 6/6/25 Lisa attended the Philanthropy in Action Conference
- 6/6/25 Ofilia gave a tour to employees from the City of Anna
- 6/11/25 Ofilia attended the City Council meeting
- 6/12/25 Ofilia attended the Director's budget meeting
- 6/12/25 Ofilia attended the Wylie Historical Society Meeting
- 6/13/25 Lisa attended Revize webinars
- 6/17/25 Ofilia and Lisa met with JB regarding the projector in the MP Room