

Wylie Animal Shelter Advisory Board Regular Meeting

February 11, 2026 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

INVOCATION

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon the Animal Shelter Advisory Board minutes of November 6, 2025.
2. Consider and place on file the 2025 fourth-quarter statistical information for shelter operations.
3. Consider and place on file the 2025 statistical information for shelter operations.
4. Consider and place on file the 2025 Texas Department of State Health Services Inspection of Rabies Quarantine Facility, completed on November 6, 2025.
5. Consider and place on file the 2025 Veterinarian Inspection of Rabies Quarantine Facility completed on December 12, 2025.

WORK SESSION

WS1. Discuss an Interlocal Cooperation Agreement with Collin College.

WS2. Discuss a partnership with Friends of Rescue Animals.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on February 5, 2026 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Wylie City Council

AGENDA REPORT

Department: Animal Services

Account Code: _____

Prepared By: Chris Marren

Subject

Consider, and act upon the Animal Shelter Advisory Board minutes of November 5, 2025.

Recommendation

Motion to approve Item as presented.

Discussion

The ASAB met on November 5, 2025. The attached minutes are submitted for approval.



Animal Shelter Advisory Board

Minutes

Regular Meeting

November 5, 2025 – 6:00 pm

Wylie Municipal Complex – Council Chambers

300 Country Club Road, Bldg. 100

Wylie, TX 75098

CALL TO ORDER

Announce the presence of a Quorum.

Amber Porter called to order the Animal Shelter Advisory Board meeting at 6:13 p.m. Board members present Amber Porter, Shelia Patton, Susan Cranford, Michael Schwerin, and Priscilla Muhoho. Todd Pickens and Tracy Vu were absent. Quorum is present.

INVOCATION

The invocation was given by Todd Pickens.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon the Animal Shelter Advisory Board minutes of August 13, 2025.

Board Action

A motion was made by Michael Schwerin to accept the Animal Shelter Advisory Board minutes of August 13, 2025, as presented. Susan Cranford seconded to accept the Animal Shelter Advisory Board minutes of August 13, 2025, as presented. A vote was taken, and the motion passed unanimously.

2. Consider and place on file the 2025 third-quarter statistical information for shelter operations.

Board Action

A motion was made by Michael Schwerin to accept the third-quarter statistical information for shelter operations. Susan Cranford seconded to accept the third-quarter statistical information for shelter operations. A vote was taken, and the motion passed unanimously.

WORK SESSION

WS1. Discuss future facility needs.

Amber Porter asked Shelia Patton about the statistics she requested. Shelia Patton stated that she is working on gathering the numbers. She also stated that the shelter is open six days a week with five Animal Services Officers. We require a minimum of three officers to be on duty every day. One officer is also on call 24/7 for emergency call-outs. The shelter offers a quarterly vaccination clinic on Saturdays from 10:00 a.m. to 12:00 p.m. The staff is stretched thin, but they continue to provide excellent customer service to our citizens. The recent renovations to the shelter were a band-aid; we need more space for volunteers and for the animals to be separated into available, intake, and sick. The shelter also needs to be inviting and visible. Shelia also stated that she has created a bond presentation for the City Council, but she would like to submit it for the next meeting to get feedback from the board.

Amber Porter stated that the statistics we have don't show that we are struggling with the current shelter situation. That is why she requests the different statistics.

Shelia Patton responded that we work hard to keep our euthanasia rate down, and because of that, rescues don't pull from us because they prefer to pull from places with high euthanasia rates.

Michael Schwerin asked if we could obtain statistics from 5 or 10 years ago to demonstrate growth.

Shelia Patton responded that we intake at our max every year, so the numbers are very consistent from year to year.

Michael Schwerin then asked about our call volume.

Shelia Patton stated that yes, she could get a report made.

Susan Cranford stated that the current shelter is creating a customer service issue because of how squeezed it is. She believes that with a new shelter fit for our needs, we would be able to provide even better customer service.

ADJOURNMENT

Motion was made by Susan Cranford and seconded by Michael Schwerin to adjourn the meeting. With no further business before the board, the board's consensus was to adjourn at 7:25 p.m.

ASAB Chair

ATTEST:

Chris Marren, ASAB member



Wylie City Council

AGENDA REPORT

Department: Animal Services

Account Code: _____

Prepared By: Chris Marren

Subject

2025 fourth-quarter statistical information for shelter operations.

Recommendation

Consider, and place on file the 2025 fourth-quarter statistical information for shelter operations.

Discussion

The quarterly statistical information report consists of three data groups within the specified reportable timeframe: impounded animals, disposition method of animals, and euthanasia reasons. Four columns within data groups reflect three species: dogs, cats, and others. The fourth column, the total, includes the sum of all species.

The TNR program report reflects services performed by WAS through caretaker requests during the specified quarterly report timeframe.

The provided TNR district map depicts all animals WAS serviced through caretaker requests during this program's inception in September 2022. District numbers are adjusted quarterly to reflect feral felines completing the TNR program vetting requirements through WAS and returned to the caretaker, as well as reports from caretakers of deceased feral felines who have completed the TNR program through WAS.

Animal Shelter Advisory Board Report

October thru December 2025

	Dogs	Cats	Others	Total
Impounds	107	48	94	249
Owner Surrender	5	3	0	8
Stray	81	17	5	103
Quarantine	9	2	0	11
Safe Keeping	2	1	2	5
DOA	10	19	34	63
Trapped by resident	0	6	53	59
Born at Shelter	0	0	0	0

Dispositions	Dogs	Cats	Others	Total
Return to Owner	52	6	2	60
Adopted	26	32	0	58
Rescued	2	1	3	6
Euthanized	7	0	11	18
Other	0	1	44	45

Euthanasia Reason

Behavioral	6	0	0	6
Medical	1	0	11	12
Policy- H.R.R.C	0	0	0	0
Wild Animal	0	0	0	0

Euthanasia for dogs 6.86%

Euthanasia for cats 0.00%

Euthanasia for dogs & cats total 4.67%

Dogs at facility at end of report: 15

Dogs at facility at beginning of report: 5

Cats at facility at end of report: 8

Cats at facility at beginning of report: 19

Euthanasia Rate for Facility October 1, 2025 thru December 31, 2025: 4.67%

Euthanasia Rate for Facility January 1, 2025 thru December 31, 2025: 6.68%

Animal Shelter Advisory Board Report TNR

October thru December 2025

Impounds

Trapped	52
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Dispositions

Euthanized	8
Released	26
Other	33
Total	67

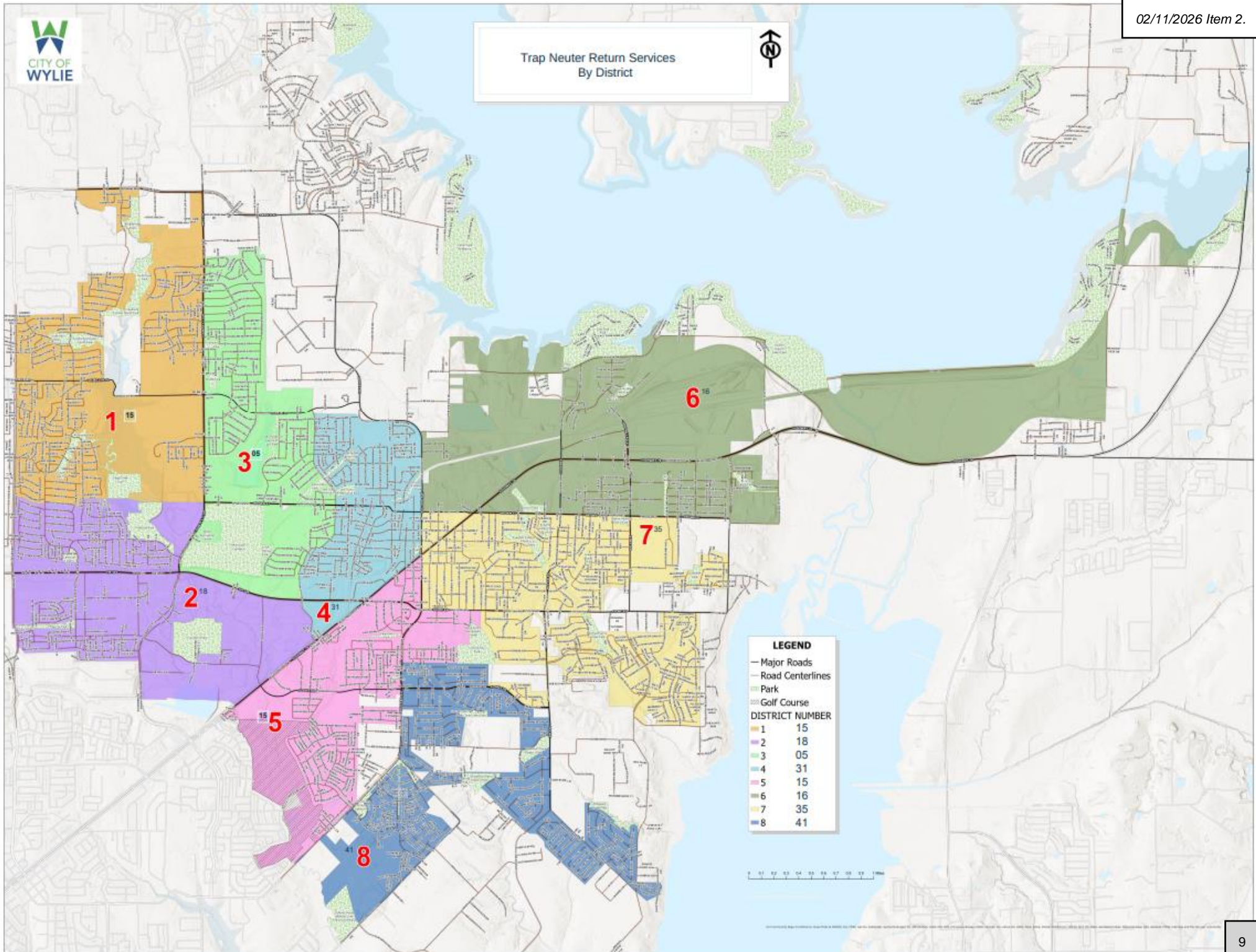
Euthanasia Reason

Behavioral	0
Medical	8
Policy- H.R.R.C	0
Wild Animal	0
FeLV / FPV	0

17 - TNR in care at beginning of report

2 - TNR in care at end of report

Trap Neuter Return Services
By District





Wylie City Council

AGENDA REPORT

Department: Animal Services

Account Code: _____

Prepared By: Chris Marren

Subject

2025 yearly statistical information for shelter operations.

Recommendation

Consider, and place on file the 2025 yearly statistical information for shelter operations.

Discussion

The yearly statistical information report consists of three data groups within the specified reportable timeframe: impounded animals, disposition method of animals, and euthanasia reasons. Four columns within data groups reflect three species: dogs, cats, and others. The fourth column, the total, includes the sum of all species.

The TNR program report reflects services performed by WAS through caretaker requests during the specified quarterly report timeframe.

Animal Shelter Advisory Board Report

January thru December 2025

	Dogs	Cats	Others	Total
Impounds	378	173	367	918
Owner Surrender	10	7	2	19
Stray	280	53	44	377
Quarantine	49	9	0	58
Safe Keeping	8	2	3	13
DOA	31	65	159	255
Trapped by resident	0	35	159	194
Born at Shelter	0	2	0	2

Dispositions	Dogs	Cats	Others	Total
Return to Owner	224	17	4	245
Adopted	80	71	3	154
Rescued	12	2	19	33
Euthanized	24	7	49	80
Other	0	4	133	137

Euthanasia Reason

Behavioral	17	0	0	17
Medical	6	6	47	59
Policy- H.R.R.C	1	1	2	4
Wild Animal	0	0	0	0

Euthanasia for dogs 6.76%

Euthanasia for cats 6.42%

Euthanasia for dogs & cats total 6.68%

Dogs at facility at end of report: 15

Dogs at facility at beginning of report: 8

Cats at facility at end of report: 8

Cats at facility at beginning of report: 1

Euthanasia Rate for Facility January 1, 2024 thru December 31, 2025: 6.68%

2025 Domestic Positive Outcome Rate: 93.32%

Animal Shelter Advisory Board Report TNR

January thru December 2025

Impounds

Trapped	171
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Dispositions

Euthanized	38
Released	67
Other	64
Total	169

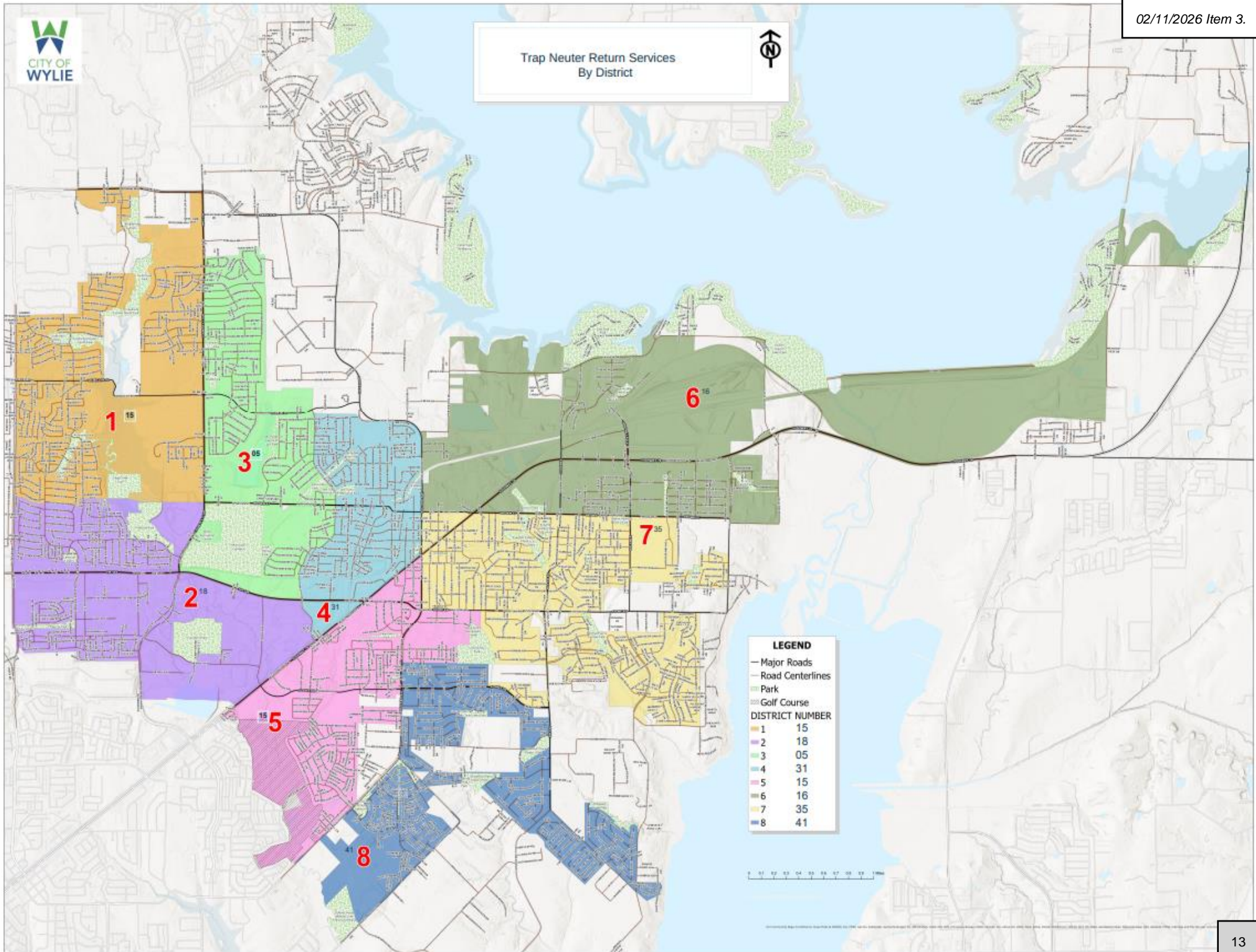
Euthanasia Reason

Behavioral	0
Medical	23
Policy- H.R.R.C	2
Wild Animal	0
FeLV / FPV	13

0 - TNR in care at beginning of report

2 - TNR in care at end of report

Trap Neuter Return Services
By District





Wylie City Council

AGENDA REPORT

Department: Animal Services

Account Code: _____

Prepared By: Chris Marren

Subject

Consider and place on file the 2025 State Inspection.

Recommendation

Motion to approve Item as presented.

Discussion

Consider and place on file the attached 2025 Texas Department of State Health Services Inspection of Rabies Quarantine Facility completed November 6, 2025.

Inspection for Animal Shelter, Impoundment, and Rabies Quarantine Facilities

02/11/2026 Item 4.

Date 11-06-2025 Name of Manager Shelia Patton Registration No. 03-025
 Name of Establishment Wylie Animal Control Inspector N Ferguson
 Location of Establishment 947 Hinsley Ln #100 Mailing Address _____
 City Wylie State TX Zip Code 75098
 Phone 972 429 8046 County Collin

Note to Inspector: Put Yes, No, or N/A (Not Applicable) in the columns to the right of the question.

A. General - [TAC Section 169.26(a)]		Heating	
Structural Strength		14. Are animals protected from cold and inclement weather and direct effects of wind, rain, and snow?	Yes
1. Is the facility structurally sound and maintained in good repair in order to protect the animals from injury, contain them, and prevent transmission of diseases?	Yes	15. Is auxiliary heat or bedding provided if the temperature is below 50°F when animals are present?	Yes
Water and Electric Power		Cooling and Ventilation	
2. Does the facility have reliable and adequate electricity to comply with other requirements?	Yes	16. Are animals protected from any form of overheating and from direct rays of the sun?	Yes
3. Does the facility have fresh, clean water available?	Yes	17. Are fresh air and adequate ventilation to minimize drafts, odors, and moisture condensation provided?	Yes
Storage		18. Is extra ventilation, such as fans or air conditioning, provided in indoor facilities if the temperature is 85°F or above when animals are present?	Yes
4. Are food and bedding stored to protect them against infestation or contamination by vermin?	Yes	Lighting	
5. Is a refrigerator available for perishable foods?	Yes	19. Is lighting adequate to permit routine inspection and cleaning?	Yes
Waste Disposal		20. Are primary enclosures situated to protect the animals from excessive illumination (man-made or natural)?	Yes
6. Are there provisions for the removal and disposal of animal and food wastes, bedding, dead animals, and debris?	Yes	Construction	
7. Are disposal facilities operated in a manner that minimizes vermin infestations, odors, and disease hazards?	Yes	21. Is the facility constructed to protect the animals and not create a health risk or public nuisance?	Yes
8. Is there a suitable method for rapidly and safely removing water and other liquid wastes?	Yes	22. Are building surfaces constructed and maintained so that they are impervious to moisture and can be readily sanitized?	Yes
Washrooms and Sinks		23. Is the floor made of durable, nonabsorbent material?	Yes
9. Are there facilities (such as washrooms, basins, or sinks) for employees to wash their hands?	Yes	Primary Enclosures	
Management		24. Are primary enclosures structurally sound, maintained, and constructed with surfaces that are impervious to moisture and can be readily sanitized?	Yes
10. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.003:		25. Do primary enclosures enable the animal to remain dry and clean and protect the animal's feet and legs from injury?	Yes
a. Are animals separated by species and by sex?	Yes	26. Do the cages and kennels provide enough space for each animal to make normal postural adjustments without touching the top of the enclosure, including turning freely, standing easily, sitting, stretching, moving its head, lying in a comfortable position with limbs extended, and moving and assuming a comfortable posture for feeding, drinking, urinating, and defecating?	Yes
b. If not related to one another, are animals of relatively the same size sharing cages/pens?	Yes	B. Feeding - [TAC Section 169.26(b)]	
c. Are sick or injured animals segregated from healthy animals?	Yes	27. Are dogs and cats fed at least once a day or more often as appropriate for the age and condition of the animal, except as directed by a veterinarian? Are other animals fed as described on packaging of a commercial, species-specific food or as directed by a veterinarian (see #32 for ferret requirements)?	Yes
11. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.005:			
Has the governing body of the city or county in which the shelter is located established an advisory committee to assist in compliance with THSC Chapter 823?	Yes		
Records			
12. Does the facility keep records on each animal?	Yes		
13. Do records document animal description, impoundment and disposition dates, and method of disposition?	Yes		

TAC=Texas Administrative Code, THSC=Texas Health and Safety Code

Inspector Initials: NF Date: 11-6-2025

Facility: Wylie Animal ControlRegistration No: 03-025

02/11/2026 Item 4.

Feeding (cont.)		Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.27(a)]	
28. Is food wholesome, palatable, free from contamination, of sufficient nutritive value to meet daily requirements, and accessible to animals?	<u>Yes</u>	38. Is there documentation of twice-daily observations of quarantined animals?	<u>Yes</u>
29. Are food pans kept clean and sanitary, and if disposable food pans are used, are they discarded after each feeding?	<u>Yes</u>	Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.28(a) and THSC Section 826.042(g)]	
C. Watering - [TAC Section 169.26(c)]		39. Does the facility have a written Standard Operating Procedure (SOP)?	<u>Yes</u>
30. Do animals have convenient access to fresh water and is it offered at least twice daily for at least an hour (except as directed by a veterinarian)?	<u>Yes</u>	40. Is the SOP specific for the facility?	<u>Yes</u>
31. Are the water bowls clean and sanitary?	<u>Yes</u>	41. Is the SOP posted or otherwise readily available to all employees?	<u>Yes</u>
32. Do domestic ferrets have 24-hour access to water in a drinking bottle and to food?	<u>Yes</u>	42. Is the SOP designed to ensure effective and safe quarantine procedures?	<u>Yes</u>
D. Sanitation - [TAC Section 169.26(d)]		43. Do enclosures have solid walls to prevent physical contact between animals?	<u>Yes</u>
33. Are excreta removed from primary enclosures often enough to prevent contamination of the animals (at least once a day)?	<u>Yes</u>	44. Are the primary enclosures enclosed on all sides, including the top, to prevent escape?	<u>Yes</u>
34. Are cages, rooms, and pens maintained in a sanitary condition?	<u>Yes</u>	45. Does each quarantine run, cage, and kennel containing a quarantined animal have a "Rabies Quarantine" placard/sign posted on it?	<u>Yes</u>
35. Are the building and premises kept clean?	<u>Yes</u>	For Facilities Subject to THSC Chapter 829 (Located in Non-exempt County) - (Sections 829.002 and 829.007)	
E. Pest Control - [TAC Section 169.26(e)]		46. This standard is for purposes of meeting requirements set forth in THSC Chapter 829 only. Are all employees whose primary job is to enforce animal control laws in compliance with training requirements (Sec. 829.002)? If so, this inspection form serves as a certificate of compliance per Section 829.007.	<u>Yes</u>
36. Is there a regular program in place for control of insects, ectoparasites, and other pests?	<u>Yes</u>		
37. Is the facility free of visible signs of rodents and are other vermin infestations kept to a minimum at all times?	<u>Yes</u>		

This facility has approximately 15 cat cages and 15 dog cages/pens.When the facility was inspected today, it was housing approximately 2 cats and 2 dogs.

Inspector Comments:

☐ Check here if additional inspector comments are attachedFacility Rating: Satisfactory ✓

Unsatisfactory _____

Probation _____

If applicable, timeline for probationary period _____

As the inspector, I certify that I have personally inspected this facility and that it conforms to the statements above.

Inspector Signature [Signature]Date 11-6-2025

The signatures below acknowledge completion and receipt of the inspection form:

Manager (retain pink copy after signature) [Signature]Date 11-6-2025Regional Zoonosis Control (ZC) Veterinarian [Signature]Date 11/17/2025

White original and yellow copy to DSHS Regional Office after Inspector's and Manager's signatures. Regional Office retains yellow copy after ZC Veterinarian's signature and returns original with all signatures to facility.

TAC=Texas Administrative Code, THSC=Texas Health and Safety Code
DSHS=Texas Department of State Health ServicesTEXAS
Health and Human
ServicesTexas Department of State
Health Services
Zoonosis Control

08/18 Stock No. Z

16



Wylie City Council

AGENDA REPORT

Department: Animal Services

Account Code: _____

Prepared By: Chris Marren

Subject

Consider and place on file the 2025 Veterinarian Inspection.

Recommendation

Motion to approve Item as presented.

Discussion

Consider and place on file the attached 2025 Veterinarian Inspection of Rabies Quarantine Facility completed December 12, 2025.

Inspection for Animal Shelter, Impoundment, and Rabies Quarantine Facilities

02/11/2026 Item 5.

Date 12/12/25 Name of Manager Chris Marren Registration No. 05-025
 Name of Establishment Wylie Animal Shelter Inspector Brian Abraham DVM
 Location of Establishment 949 Hensley Ln #100 Mailing Address _____
 City Wylie State TX Zip Code 75098
 Phone 972-429-8046 County Collin

Note to Inspector: Put Yes, No, or N/A (Not Applicable) in the columns to the right of the question.

A. General - [TAC Section 169.26(a)]			
Structural Strength		Heating	
1. Is the facility structurally sound and maintained in good repair in order to protect the animals from injury, contain them, and prevent transmission of diseases?	Y	14. Are animals protected from cold and inclement weather and direct effects of wind, rain, and snow?	Y
Water and Electric Power		Cooling and Ventilation	
2. Does the facility have reliable and adequate electricity to comply with other requirements?	Y	15. Is auxiliary heat or bedding provided if the temperature is below 50°F when animals are present?	Y
3. Does the facility have fresh, clean water available?	Y	16. Are animals protected from any form of overheating and from direct rays of the sun?	Y
Storage		Lighting	
4. Are food and bedding stored to protect them against infestation or contamination by vermin?	Y	17. Are fresh air and adequate ventilation to minimize drafts, odors, and moisture condensation provided?	Y
5. Is a refrigerator available for perishable foods?	Y	18. Is extra ventilation, such as fans or air conditioning, provided in indoor facilities if the temperature is 85°F or above when animals are present?	Y
Waste Disposal		Construction	
6. Are there provisions for the removal and disposal of animal and food wastes, bedding, dead animals, and debris?	Y	19. Is lighting adequate to permit routine inspection and cleaning?	Y
7. Are disposal facilities operated in a manner that minimizes vermin infestations, odors, and disease hazards?	Y	20. Are primary enclosures situated to protect the animals from excessive illumination (man-made or natural)?	Y
8. Is there a suitable method for rapidly and safely removing water and other liquid wastes?	Y	Primary Enclosures	
Washrooms and Sinks		21. Is the facility constructed to protect the animals and not create a health risk or public nuisance?	
9. Are there facilities (such as washrooms, basins, or sinks) for employees to wash their hands?	Y	22. Are building surfaces constructed and maintained so that they are impervious to moisture and can be readily sanitized?	Y
Management		23. Is the floor made of durable, nonabsorbent material?	Y
10. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.003:		24. Are primary enclosures structurally sound, maintained, and constructed with surfaces that are impervious to moisture and can be readily sanitized?	
a. Are animals separated by species and by sex?	Y	25. Do primary enclosures enable the animal to remain dry and clean and protect the animal's feet and legs from injury?	
b. If not related to one another, are animals of relatively the same size sharing cages/pens?	Y	26. Do the cages and kennels provide enough space for each animal to make normal postural adjustments without touching the top of the enclosure, including turning freely, standing easily, sitting, stretching, moving its head, lying in a comfortable position with limbs extended, and moving and assuming a comfortable posture for feeding, drinking, urinating, and defecating?	
c. Are sick or injured animals segregated from healthy animals?	Y	27. Are dogs and cats fed at least once a day or more often as appropriate for the age and condition of the animal, except as directed by a veterinarian? Are other animals fed as described on packaging of a commercial, species-specific food or as directed by a veterinarian (see #32 for ferret requirements)?	
11. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.005:			
Has the governing body of the city or county in which the shelter is located established an advisory committee to assist in compliance with THSC Chapter 823?	Y		
Records			
12. Does the facility keep records on each animal?	Y		
13. Do records document animal description, impoundment and disposition dates, and method of disposition?	Y		

TAC=Texas Administrative Code, THSC=Texas Health and Safety Code

Inspector Initials: BA Date: 12/11/25

Facility:

Registration No:

02/11/2026 Item 5.

Feeding (cont.)

28. Is food wholesome, palatable, free from contamination, of sufficient nutritive value to meet daily requirements, and accessible to animals?

Y

29. Are food pans kept clean and sanitary, and if disposable food pans are used, are they discarded after each feeding?

Y

C. Watering - [TAC Section 169.26(c)]

30. Do animals have convenient access to fresh water and is it offered at least twice daily for at least an hour (except as directed by a veterinarian)?

Y

31. Are the water bowls clean and sanitary?

Y

32. Do domestic ferrets have 24-hour access to water in a drinking bottle and to food?

Y

D. Sanitation - [TAC Section 169.26(d)]

33. Are excreta removed from primary enclosures often enough to prevent contamination of the animals (at least once a day)?

Y

34. Are cages, rooms, and pens maintained in a sanitary condition?

Y

35. Are the building and premises kept clean?

Y

E. Pest Control - [TAC Section 169.26(e)]

36. Is there a regular program in place for control of insects, ectoparasites, and other pests?

Y

37. Is the facility free of visible signs of rodents and are other vermin infestations kept to a minimum at all times?

Y

Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.27(a)]

38. Is there documentation of twice-daily observations of quarantined animals?

Y

Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.28(a) and THSC Section 826.042(g)]

39. Does the facility have a written Standard Operating Procedure (SOP)?

Y

40. Is the SOP specific for the facility?

Y

41. Is the SOP posted or otherwise readily available to all employees?

Y

42. Is the SOP designed to ensure effective and safe quarantine procedures?

Y

43. Do enclosures have solid walls to prevent physical contact between animals?

Y

44. Are the primary enclosures enclosed on all sides, including the top, to prevent escape?

Y

45. Does each quarantine run, cage, and kennel containing a quarantined animal have a "Rabies Quarantine" placard/sign posted on it?

Y

For Facilities Subject to THSC Chapter 829 (Located in Non-exempt County) - (Sections 829.002 and 829.007)

46. This standard is for purposes of meeting requirements set forth in THSC Chapter 829 only. Are all employees whose primary job is to enforce animal control laws in compliance with training requirements (Sec. 829.002)? If so, this inspection form serves as a certificate of compliance per Section 829.007.

Y

This facility has approximately 15 cat cages and 15 dog cages/pens.When the facility was inspected today, it was housing approximately 6 cats and 12 dogs.

Inspector Comments:

☐ Check here if additional inspector comments are attachedFacility Rating: Satisfactory ✓

Unsatisfactory _____

Probation _____

If applicable, timeline for probationary period _____

As the inspector, I certify that I have personally inspected this facility and that it conforms to the statements above.

Inspector Signature

Date

The signatures below acknowledge completion and receipt of the inspection form:

Manager (retain pink copy after signature)

Date

Regional Zoonosis Control (ZC) Veterinarian

Date

White original and yellow copy to DSHS Regional Office after Inspector's and Manager's signatures. Regional Office retains yellow copy after ZC Veterinarian's signature and returns original with all signatures to facility.

TAC=Texas Administrative Code, THSC=Texas Health and Safety Code
DSHS=Texas Department of State Health ServicesTEXAS
Health and Human
ServicesTexas Department of State
Health Services

Zoonosis Control

08/18 Stock No. Z-3

19

Facility:

Wylie Animal Shelter

Registration No:

03-025

02/11/2026 Item 5.

**Texas Department of State Health Services
Inspection for Animal Shelter, Impoundment, and Rabies Quarantine Facilities
Z-3 Supplemental Page for Additional Comments**

Inspector comments continued:

Inspector Initials:

BA

Date:

12/12/25