

Wylie Animal Shelter Advisory Board Regular Meeting

October 09, 2024 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

INVOCATION

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon the Animal Shelter Advisory Board minutes of August 14, 2024.
2. Consider and place on file the 2024 third-quarter statistical information for shelter operations.

WORK SESSION

WS1. Update on the status of the animal shelter renovation project.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on October 4, 2024 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings

Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services
Prepared By: Shelia Patton

Account Code: _____

Subject

Consider and act upon the Animal Shelter Advisory Board minutes of August 14, 2024.

Recommendation

Motion to approve Item as presented.

Discussion

The ASAB met on August 14, 2024. The attached minutes are submitted for approval.



Animal Shelter Advisory Board

Minutes

Regular Meeting

August 14, 2024 – 6:00 pm

Wylie Municipal Complex – Council Chambers

300 Country Club Road, Bldg. 100

Wylie, TX 75098

CALL TO ORDER

Announce the presence of a Quorum.

Amber Porter called to order the Animal Shelter Advisory Board meeting at 6:01 p.m. Board members present Amber Porter, Shelia Patton, Susan Cranford, Jeff Forrester, Priscilla Muhoho, and Joe Webb. Laurie Black is absent. Quorum is present.

INVOCATION

The invocation was given by Jeff Forrester.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. **Consider and act upon the Animal Shelter Advisory Board Chair appointment for a term ending June 2025. (ASAB Chair)**

Board Action

A motion was made by Jeff Forrester to nominate Amber Porter as the Animal Shelter Advisory Board Chair. Susan Cranford seconded the nomination of Amber Porter as the Animal Shelter Advisory Board Chair for a term ending June 2025. A vote was taken, and the motion passed unanimously.

2. **Consider and act upon an Animal Shelter Advisory Board Vice Chair appointment for a term ending June 2025. (ASAB Chair)**

Board Action

A motion was made by Shelia Patton to nominate Susan Cranford as the Animal Shelter Advisory Board Vice Chair. Jeff Forrester seconded the nomination of Susan Cranford as the Animal Shelter Advisory Board Vice Chair. A vote was taken, and the motion passed unanimously.

3. Consider and act upon an Animal Shelter Advisory Board minutes of May 8, 2024. (ASAB Chair)

Board Action

A motion was made by Joe Webb to accept the Animal Shelter Advisory Board minutes of May 8, 2024, as presented. Susan Cranford seconded to accept the Animal Shelter Advisory Board minutes of May 8, 2024, as presented. A vote was taken, and the motion passed unanimously.

4. Consider and place on file the second-quarter statistical information for shelter operations. (ASAB Chair)

Board Action

A motion was made by Jeff Forrester to accept the second-quarter statistical information for shelter operations, as ammended. Susan Cranford seconded to accept the second-quarter statistical information for shelter operations, as amended. A vote was taken, and the motion passed unanimously.

WORK SESSION

WS1. Discuss the progress related to facility renovation.

Shelia Patton updated the board about the renovations to the shelter. Jeff Forrester asked when is phase 1 and 2 supposed to be completed. Shelia Patton stated that phase 1 should be done in 8 weeks and phase 2 should be completed in 4 weeks. Priscilla Muhoho then asked if we had a plan for the adoptable animals. Shelia Patton replied that we are still open to the public during the renovation. She stated that she is more worried about phase 2 because we will lose space for 4 weeks. We will find a way to get it done, though.

ADJOURNMENT

Motion was made by Susan Cranford and seconded by Joe Webb to adjourn the meeting. With no further business before the board, the board's consensus was to adjourn at 6:40 p.m.

ASAB Chair

ATTEST:

Shelia Patton, ASAB member



Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services

Prepared By: Shelia Patton

Account Code: _____

Subject

2024 third-quarter statistical information for shelter operations

Recommendation

Consider and place on file the 2024 third-quarter statistical information for shelter operations.

Discussion

The quarterly statistical information report consists of three data groups within the specified reportable timeframe: impounded animals, disposition method of animals, and euthanasia reasons. Four columns within data groups reflect three species: dogs, cats, and others. The fourth column, the total, includes the sum of all species.

The TNR program report reflects services performed by WAS through caretaker requests during the specified quarterly report timeframe.

The provided TNR district map depicts all animals WAS serviced through caretaker requests during this program's inception in September 2022. District numbers are adjusted quarterly to reflect feral felines completing the TNR program vetting requirements through WAS and returned to the caretaker, as well as reports from caretakers of deceased feral felines who have completed the TNR program through WAS.

Animal Shelter Advisory Board Report

July thru September 2024

	Dogs	Cats	Others	Total
Impounds	122	42	53	217
Owner Surrender	1	0	0	1
Stray	92	11	6	109
Quarantine	13	2	0	15
Safe Keeping	1	2	0	3
DOA	4	12	21	37
Trapped by resident	0	15	26	41
Born at Shelter	11	0	0	11

Dispositions	Dogs	Cats	Others	Total
Return to Owner	64	0	0	64
Adopted	25	20	0	45
Rescued	1	2	0	3
Euthanized	7	2	6	15
Other	1	0	26	27

Euthanasia Reason

Behavioral	3	0	0	3
Medical	4	1	6	11
Policy- H.R.R.C	0	1	0	1
Wild Animal	0	0	0	0

Euthanasia for dogs 5.43%

Euthanasia for cats 5.56%

Euthanasia for dogs & cats total 5.45%

Dogs at facility at end of report: 29

Dogs at facility at beginning of report: 11

Cats at facility at end of report: 12

Cats at facility at beginning of report: 6

Euthanasia Rate for Facility July 1, 2024 thru September 30, 2024: 5.45%

Euthanasia Rate for Facility January 1, 2024 thru September 30, 2024: 5.77%

Animal Shelter Advisory Board Report TNR

July thru September 2024

Impounds

Trapped	33
---------	----

Dispositions

Euthanized	1
Released	15
Other	2
Total	18

Euthanasia Reason

Behavioral	0
Medical	0
Policy- H.R.R.C	1
Wild Animal	0
FeLV	0

