

Wylie Animal Shelter Advisory Board Regular Meeting

February 07, 2024 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

INVOCATION

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon the Animal Shelter Advisory Board minutes of October 11, 2023.
2. Consider and place on file the 2023 fourth-quarter statistical information for shelter operations.
3. Consider and place on file the 2023 statistical information for shelter operations.
4. Consider and place on file the attached 2023 Texas Department of State Health Services Inspection of Rabies Quarantine Facility completed November 16, 2023.
5. Consider and place on file the attached 2023 Veterinarian Rabies Quarantine Facility Inspection completed December 12, 2023.

WORK SESSION

WS1. Discuss the status of the Board's recommendations related to current and future facility needs.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on February 2, 2024 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services
Prepared By: Shelia Patton

Account Code: _____

Subject

Consider and act upon the Animal Shelter Advisory Board minutes of October 11, 2023.

Recommendation

Motion to approve Item as presented.

Discussion

The ASAB met on October 11, 2023. The attached minutes are submitted for approval.



Animal Shelter Advisory Board

Minutes

Regular Meeting

October 11, 2023 – 6:00 pm

Wylie Municipal Complex – Council Chambers

300 Country Club Road, Bldg. 100

Wylie, TX 75098

CALL TO ORDER

Announce the presence of a Quorum.

Amber Porter called to order the Animal Shelter Advisory Board meeting at 6:04 p.m. Board members present Shelia Patton, Lt. Matt Miller, Amber Porter, Jeff Forrester, Joe Webb, and Susan Cranford. Dr. Brad Abraham and Laurie Black are absent. Quorum is present.

INVOCATION

The invocation was given by Jeff Forrester.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must fill out a non-agenda form prior to the meeting in order to speak. Council requests that comments be limited to three (3) minutes. In addition, Council is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider and act upon the Animal Shelter Advisory Board minutes of July 12, 2023. (ASAB Chair)

Board Action

A motion was made by Jeff Forrester to accept the Animal Shelter Advisory Board minutes of July 12, 2023, as presented. Joe Webb seconded to accept the Animal Shelter Advisory Board minutes of July 12, 2023, as presented. A vote was taken, and the motion passed unanimously.

Jeff Forrester stated that Dr. Brad Abraham was misspelled on page four of the July 12th minutes.

2. Consider and place on file the 2023 third-quarter statistical information for shelter operations. (ASAB Chair)

Board Action

A motion was made by Susan Cranford to accept and place on file the 2023 third-quarter statistical information for shelter operations, as presented. Jeff Forrester seconded to accept and place on file the 2023 third-quarter statistical information for shelter operations, as presented. A vote was taken, and the motion passed unanimously.

WORK SESSION

WS1. Discuss Animal Services facility's current status, needs for improvement, and future growth.

Lt. Matt Miller discussed the process of getting a consultant to look at the shelter for our current and future needs. He also discussed the rough quote for the existing building to be restructured. This restructuring is only for immediate needs.

Shelia Patton stated that the quote was for an explanation of the state quarantine rooms, two isolation rooms for sick or injured animals, staff bathrooms, showers, an intake room, and restructuring hallways. The goal is to have separate buildings for Animal Services operations and the adoption center.

Joe Webb asked about the square footage and if we would lose any yards for the animals.

Lt. Matt Miller answered that we are waiting for the consultant so we will have a better idea of what needs to be done.

Jeff Forrester asked if this quote is for both the additional building and the restructuring of the current building.

Lt. Matt Miller stated that the quote is for restructuring the existing building for immediate needs. He also said that tonight's meeting is to get feedback from the board members on the consultant and the restructuring of the existing building.

Jeff Forrester wants to be sure that changes to the existing building are done after the consultant looks at everything so we don't make changes to the changes. He also thinks this is definitely something that we need to do and is worthy of going up to the council for a work session.

Joe Webb asked if it would make sense to build up instead of out because it is cheaper to build one foundation.

Lt. Matt Miller stated that we will rely on the consultant and engineering for that. He also wanted to clarify that the consultant would check everything before we started restructuring the current building.

Amber Porter stated that her only concern is what the consultant will say about the existing building.

Susan Cranford noted that she agrees with Amber Porter. She also said that this has to be done for the sake of the animals and the employees. She is looking forward to what the consultant will say.

Amber Porter wants to be sure this is for the future, too. She wants the new facility to last as long or longer as the old one.

Lt. Matt Miller stated that this will also have to be approved by the state.

Shelia Patton stated that the DSHS will need to approve the plans because we are a state-approved quarantine facility.

Jeff Forrester asked if we had a timeline for restructuring the existing facility.

Lt. Matt Miller stated that we haven't gotten that far. It was just a rough estimate quote so we would have a rough idea of the cost of the restructuring.

Jeff Forrester asked what is the wait time from the state.

Shelia Patton said it would not take long for the state to approve the plans. Also, this is a specialty consultant, so we shouldn't hit many roadblocks to get the consultant.

Lt. Matt Miller said that the ball will be rolling very quickly with getting the consultant.

Jeff Forrester stated that there are only three council meetings left if we want it on the agenda before the end of the year.

Joe Webb asked if we had any drawings of the restructuring.

Lt. Matt Miller said we have some rough sketches that he could send out but that the consultant still needs to look at them. He also wants everyone to know that Lt. Trey Cotten will be the new liaison at the next meeting sometime in February.

ADJOURNMENT

Motion was made by Susan Cranford and seconded by Jeff Forrester to adjourn the meeting. With no further business before the board, the board's consensus was to adjourn at 6:50 p.m.

ASAB Chair

ATTEST:

Shelia Patton, ASAB member



Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services

Prepared By: Shelia Patton

Account Code: _____

Subject
2023 fourth-quarter statistical information for shelter operations

Recommendation
Consider and place on file the 2023 fourth-quarter statistical information for shelter operations.

Discussion

Animal Shelter Advisory Board Report

October thru December 2023

	Dogs	Cats	Others	Total
Impounds	147	33	69	249
Owner Surrender	0	0	0	0
Stray	126	16	13	155
Quarantine	10	3	0	13
Safe Keeping	3	2	0	5
DOA	8	12	24	44
Trapped by resident	0	0	32	32
Born at Shelter	0	0	0	0

Dispositions	Dogs	Cats	Others	Total
Return to Owner	116	3	1	120
Adopted	24	24	1	49
Rescued	0	0	2	2
Euthanized	3	2	12	17
Other	0	1	29	30

Euthanasia Reason

Behavioral	1	0	0	1
Medical	2	2	3	7
Policy- H.R.R.C	0	0	9	9
Wild Animal	0	0	0	0

Euthanasia for dogs 1.95%

Euthanasia for cats 6.06%

Euthanasia for dogs & cats total 2.67%

Dogs at facility at end of report: 11

Dogs at facility at beginning of report: 15

Cats at facility at end of report: 3

Cats at facility at beginning of report: 12

Euthanasia Rate for Facility October 1, 2023 thru December 31, 2023: 2.67%

Euthanasia Rate for Facility January 1, 2023 thru December 31, 2023: 4.91%

Animal Shelter Advisory Board Report TNR

October thru December 2023

Impounds

Trapped	17
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Dispositions

Euthanized	0
Released	17
Other	0
Total	17

Euthanasia Reason

Behavioral	0
Medical	0
Policy- H.R.R.C	0
Wild Animal	0
FeLV	0



Animal Shelter Advisory Board

AGENDA REPORT

Department:Animal Services

Prepared By:Shelia Patton

Account Code:

Subject
2023 yearly statistical information for shelter operations
Recommendation
Consider and place on file the 2023 yearly statistical information for shelter operations.
Discussion

Animal Shelter Advisory Board Report

January thru December 2023

	Dogs	Cats	Others	Total
Impounds	571	184	306	1061
Owner Surrender	13	9	0	22
Stray	431	94	71	596
Quarantine	63	11	0	74
Safe Keeping	19	6	0	25
DOA	36	58	140	234
Trapped by resident	0	6	95	101
Born at Shelter	9	0	0	9

Dispositions	Dogs	Cats	Others	Total
Return to Owner	409	15	5	429
Adopted	121	86	8	215
Rescued	3	7	25	35
Euthanized	14	20	29	63
Other	1	2	100	103

Euthanasia Reason

Behavioral	6	0	0	6
Medical	5	17	9	31
Policy- H.R.R.C	3	3	20	26
Wild Animal	0	0	0	0

Euthanasia for dogs 2.50%

Euthanasia for cats 15.04%

Euthanasia for dogs & cats total 4.91%

Dogs at facility at end of report: 11

Dogs at facility at beginning of report: 24

Cats at facility at end of report: 3

Cats at facility at beginning of report: 7

Euthanasia Rate for Facility January 1, 2023 thru December 31, 2023: 4.91%

Animal Shelter Advisory Board Report TNR

January thru December 2023

Impounds

Trapped	30
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Dispositions

Euthanized	1
Released	29
Other	0
Total	30

Euthanasia Reason

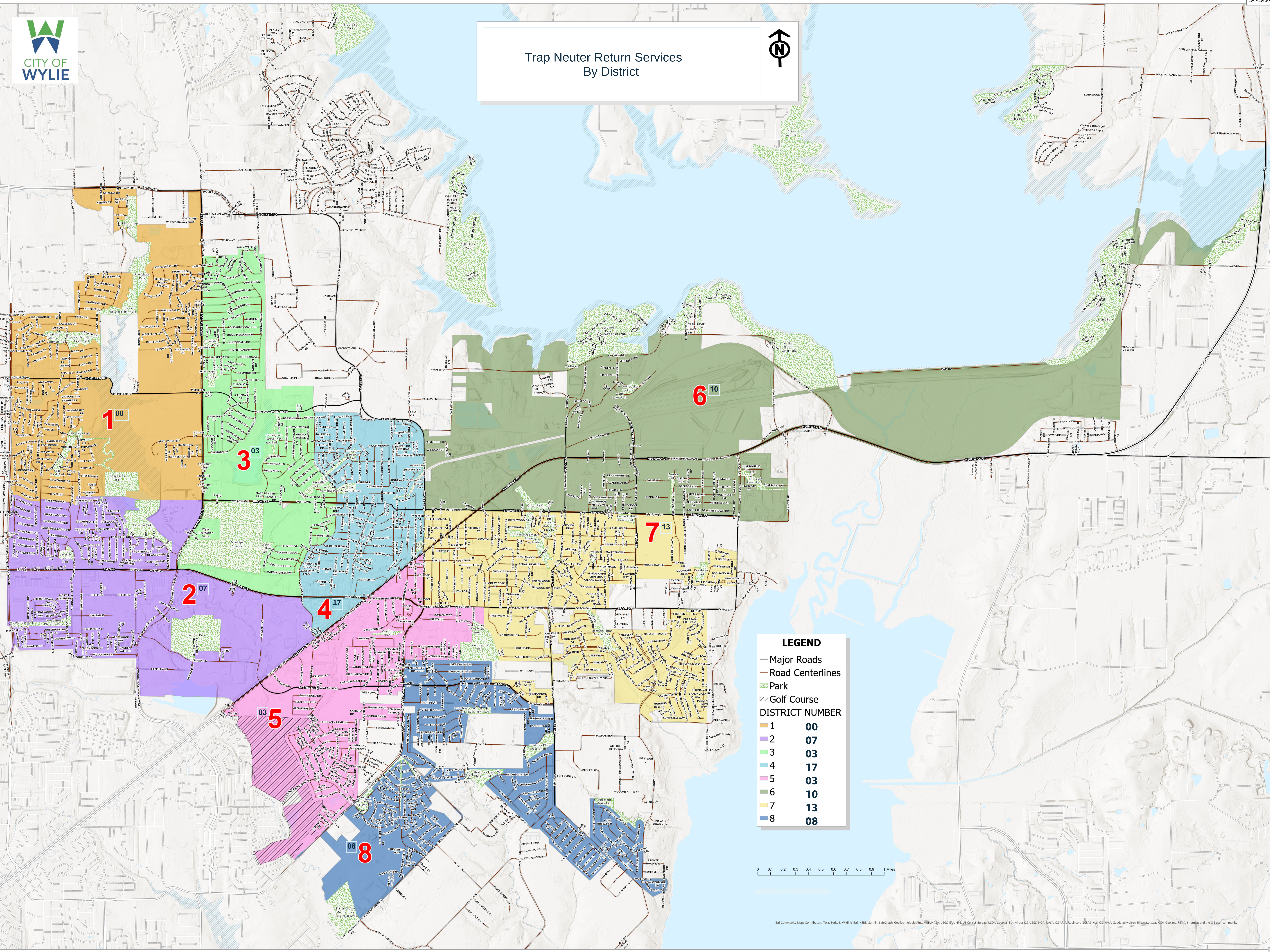
Behavioral	0
Medical	1
Policy- H.R.R.C	0
Wild Animal	0
FeLV	0

EU: TNR Caretaker assistance District 7

Head Trauma: Second Quarter



Trap Neuter Return Services By District

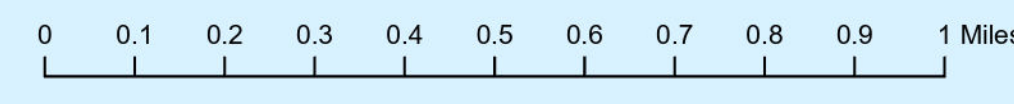


LEGEND

- Major Roads
- Road Centerlines
- Park
- Golf Course

DISTRICT NUMBER

1	00
2	07
3	03
4	17
5	03
6	10
7	13
8	08





Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services

Account Code: _____

Prepared By: Shelia Patton

Subject

Consider and place on file the 2023 State Inspection.

Recommendation

Motion to approve Item as presented.

Discussion

Consider and place on file the attached 2023 Texas Department of State Health Services Inspection of Rabies Quarantine Facility completed November 16, 2023.

Inspection for Animal Shelter, Impoundment, and Rabies Quarantine Facilities

02/07/2024 Item 4.

Date 11-16-23 Name of Manager Shelia Patton Registration No. 03-025
 Name of Establishment Wylie Animal Control Inspector N Ferguson
 Location of Establishment 949 Hensley Building Mailing Address _____
 City Wylie State TX Zip Code 75098
 Phone 972 429 8047 County Collin

Note to Inspector: Put Yes, No, or N/A (Not Applicable) in the columns to the right of the question.

A. General - [TAC Section 169.26(a)]		Heating	
Structural Strength		14. Are animals protected from cold and inclement weather and direct effects of wind, rain, and snow?	
1. Is the facility structurally sound and maintained in good repair in order to protect the animals from injury, contain them, and prevent transmission of diseases?	Yes	Yes	
Water and Electric Power		15. Is auxiliary heat or bedding provided if the temperature is below 50°F when animals are present?	
2. Does the facility have reliable and adequate electricity to comply with other requirements?	Yes	Yes	
Storage		Cooling and Ventilation	
3. Does the facility have fresh, clean water available?	Yes	16. Are animals protected from any form of overheating and from direct rays of the sun?	
4. Are food and bedding stored to protect them against infestation or contamination by vermin?	Yes	17. Are fresh air and adequate ventilation to minimize drafts, odors, and moisture condensation provided?	
5. Is a refrigerator available for perishable foods?	Yes	18. Is extra ventilation, such as fans or air conditioning, provided in indoor facilities if the temperature is 85°F or above when animals are present?	
Waste Disposal		Lighting	
6. Are there provisions for the removal and disposal of animal and food wastes, bedding, dead animals, and debris?	Yes	19. Is lighting adequate to permit routine inspection and cleaning?	
7. Are disposal facilities operated in a manner that minimizes vermin infestations, odors, and disease hazards?	Yes	20. Are primary enclosures situated to protect the animals from excessive illumination (man-made or natural)?	
Washrooms and Sinks		Construction	
8. Is there a suitable method for rapidly and safely removing water and other liquid wastes?	Yes	21. Is the facility constructed to protect the animals and not create a health risk or public nuisance?	
9. Are there facilities (such as washrooms, basins, or sinks) for employees to wash their hands?	Yes	22. Are building surfaces constructed and maintained so that they are impervious to moisture and can be readily sanitized?	
Management		23. Is the floor made of durable, nonabsorbent material?	
10. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.003:		Primary Enclosures	
a. Are animals separated by species and by sex?	Yes	24. Are primary enclosures structurally sound, maintained, and constructed with surfaces that are impervious to moisture and can be readily sanitized?	
b. If not related to one another, are animals of relatively the same size sharing cages/pens?	Yes	25. Do primary enclosures enable the animal to remain dry and clean and protect the animal's feet and legs from injury?	
c. Are sick or injured animals segregated from healthy animals?	Yes	26. Do the cages and kennels provide enough space for each animal to make normal postural adjustments without touching the top of the enclosure, including turning freely, standing easily, sitting, stretching, moving its head, lying in a comfortable position with limbs extended, and moving and assuming a comfortable posture for feeding, drinking, urinating, and defecating?	
11. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.005:		B. Feeding - [TAC Section 169.26(b)]	
Has the governing body of the city or county in which the shelter is located established an advisory committee to assist in compliance with THSC Chapter 823?	Yes	27. Are dogs and cats fed at least once a day or more often as appropriate for the age and condition of the animal, except as directed by a veterinarian? Are other animals fed as described on packaging of a commercial, species-specific food or as directed by a veterinarian (see #32 for ferret requirements)?	
Records			
12. Does the facility keep records on each animal?	Yes		
13. Do records document animal description, impoundment and disposition dates, and method of disposition?	Yes		

Facility: Wylie Animal Shelter

Registration No: 03-025

02/07/2024 Item 4.

Feeding (cont.)		Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.27(a)]	
28. Is food wholesome, palatable, free from contamination, of sufficient nutritive value to meet daily requirements, and accessible to animals?	<u>Yes</u>	38. Is there documentation of twice-daily observations of quarantined animals?	<u>Yes</u>
29. Are food pans kept clean and sanitary, and if disposable food pans are used, are they discarded after each feeding?	<u>Yes</u>	Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.28(a) and THSC Section 826.042(g)]	
C. Watering - [TAC Section 169.26(c)]		39. Does the facility have a written Standard Operating Procedure (SOP)?	<u>Yes</u>
30. Do animals have convenient access to fresh water and is it offered at least twice daily for at least an hour (except as directed by a veterinarian)?	<u>Yes</u>	40. Is the SOP specific for the facility?	<u>Yes</u>
31. Are the water bowls clean and sanitary?	<u>Yes</u>	41. Is the SOP posted or otherwise readily available to all employees?	<u>Yes</u>
32. Do domestic ferrets have 24-hour access to water in a drinking bottle and to food?	<u>Yes</u>	42. Is the SOP designed to ensure effective and safe quarantine procedures?	<u>Yes</u>
D. Sanitation - [TAC Section 169.26(d)]		43. Do enclosures have solid walls to prevent physical contact between animals?	<u>Yes</u>
33. Are excreta removed from primary enclosures often enough to prevent contamination of the animals (at least once a day)?	<u>Yes</u>	44. Are the primary enclosures enclosed on all sides, including the top, to prevent escape?	<u>Yes</u>
34. Are cages, rooms, and pens maintained in a sanitary condition?	<u>Yes</u>	45. Does each quarantine run, cage, and kennel containing a quarantined animal have a "Rabies Quarantine" placard/sign posted on it?	<u>Yes</u>
35. Are the building and premises kept clean?	<u>Yes</u>	For Facilities Subject to THSC Chapter 829 (Located in Non-exempt County) - (Sections 829.002 and 829.007)	
E. Pest Control - [TAC Section 169.26(e)]		46. This standard is for purposes of meeting requirements set forth in THSC Chapter 829 only. Are all employees whose primary job is to enforce animal control laws in compliance with training requirements (Sec. 829.002)? If so, this inspection form serves as a certificate of compliance per Section 829.007.	<u>Yes</u>

This facility has approximately 26 cat cages and 28 dog cages/pens.

When the facility was inspected today, it was housing approximately 11 cats and 17 dogs.

Inspector Comments:

☐ Check here if additional inspector comments are attached

Facility Rating: Satisfactory ✓ Unsatisfactory _____ Probation _____

If applicable, timeline for probationary period _____

As the inspector, I certify that I have personally inspected this facility and that it conforms to the statements above.

B. M. T.
Inspector Signature

11-16-23
Date

The signatures below acknowledge completion and receipt of the inspection form:

Shellic Patta
Manager (retain pink copy after signature)

11-16-23
Date

Anapine Hale DM
Regional Zoonosis Control (ZC) Veterinarian

12-29-23
Date

White original and yellow copy to DSHS Regional Office after Inspector's and Manager's signatures. Regional Office retains yellow copy after ZC Veterinarian's signature and returns original with all signatures to facility.

TAC=Texas Administrative Code, THSC=Texas Health and Safety Code
DSHS=Texas Department of State Health Services



TEXAS
Health and Human
Services

Texas Department of State
Health Services
Zoonosis Control

08/18 Stock No. Z-3



Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services

Account Code: _____

Prepared By: Shelia Patton

Subject

Veterinarian Rabies Quarantine Facility Inspection

Recommendation

Motion to approve Item as presented.

Discussion

Consider and place on file the attached 2023 Veterinarian Rabies Quarantine Facility Inspection completed December 12, 2023.

Inspection for Animal Shelter, Impoundment, and Rabies Quarantine Facilities

02/07/2024 Item 5.

Date 12/12/2023 Name of Manager Shelia Patton Registration No. 03-025
 Name of Establishment Wylie Animal Control Inspector Brad Abraham DVM
 Location of Establishment 949 Hensley Lane Building 100 Mailing Address 949 Hensley Lane Building 100
 City Wylie State TX Zip Code 75098
 Phone 972-429-8047 County Collin

Note to Inspector: Put Yes, No, or N/A (Not Applicable) in the columns to the right of the question.

A. General - [TAC Section 169.26(a)]		Heating	
Structural Strength		14. Are animals protected from cold and inclement weather and direct effects of wind, rain, and snow?	Y
1. Is the facility structurally sound and maintained in good repair in order to protect the animals from injury, contain them, and prevent transmission of diseases?	Y	15. Is auxiliary heat or bedding provided if the temperature is below 50°F when animals are present?	Y
Water and Electric Power		Cooling and Ventilation	
2. Does the facility have reliable and adequate electricity to comply with other requirements?	Y	16. Are animals protected from any form of overheating and from direct rays of the sun?	Y
3. Does the facility have fresh, clean water available?	Y	17. Are fresh air and adequate ventilation to minimize drafts, odors, and moisture condensation provided?	Y
Storage		18. Is extra ventilation, such as fans or air conditioning, provided in indoor facilities if the temperature is 85°F or above when animals are present?	Y
4. Are food and bedding stored to protect them against infestation or contamination by vermin?	Y		
5. Is a refrigerator available for perishable foods?	Y	Lighting	
Waste Disposal		19. Is lighting adequate to permit routine inspection and cleaning?	Y
6. Are there provisions for the removal and disposal of animal and food wastes, bedding, dead animals, and debris?	Y	20. Are primary enclosures situated to protect the animals from excessive illumination (man-made or natural)?	Y
7. Are disposal facilities operated in a manner that minimizes vermin infestations, odors, and disease hazards?	Y	Construction	
8. Is there a suitable method for rapidly and safely removing water and other liquid wastes?	Y	21. Is the facility constructed to protect the animals and not create a health risk or public nuisance?	Y
Washrooms and Sinks		22. Are building surfaces constructed and maintained so that they are impervious to moisture and can be readily sanitized?	Y
9. Are there facilities (such as washrooms, basins, or sinks) for employees to wash their hands?	Y	23. Is the floor made of durable, nonabsorbent material?	Y
Management		Primary Enclosures	
10. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.003:		24. Are primary enclosures structurally sound, maintained, and constructed with surfaces that are impervious to moisture and can be readily sanitized?	Y
a. Are animals separated by species and by sex?	Y	25. Do primary enclosures enable the animal to remain dry and clean and protect the animal's feet and legs from injury?	Y
b. If not related to one another, are animals of relatively the same size sharing cages/pens?	Y	26. Do the cages and kennels provide enough space for each animal to make normal postural adjustments without touching the top of the enclosure, including turning freely, standing easily, sitting, stretching, moving its head, lying in a comfortable position with limbs extended, and moving and assuming a comfortable posture for feeding, drinking, urinating, and defecating?	Y
c. Are sick or injured animals segregated from healthy animals?	Y		
11. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.005:		B. Feeding - [TAC Section 169.26(b)]	
Has the governing body of the city or county in which the shelter is located established an advisory committee to assist in compliance with THSC Chapter 823?	Y	27. Are dogs and cats fed at least once a day or more often as appropriate for the age and condition of the animal, except as directed by a veterinarian? Are other animals fed as described on packaging of a commercial, species-specific food or as directed by a veterinarian (see #32 for ferret requirements)?	Y
Records			
12. Does the facility keep records on each animal?	Y		
13. Do records document animal description, impoundment and disposition dates, and method of disposition?	Y		

Facility:

Wylie Animal Control

Registration No:

03-025

02/07/2024 Item 5.

Feeding (cont.)

28. Is food wholesome, palatable, free from contamination, of sufficient nutritive value to meet daily requirements, and accessible to animals?

Y

29. Are food pans kept clean and sanitary, and if disposable food pans are used, are they discarded after each feeding?

Y

C. Watering - [TAC Section 169.26(c)]

30. Do animals have convenient access to fresh water and is it offered at least twice daily for at least an hour (except as directed by a veterinarian)?

Y

31. Are the water bowls clean and sanitary?

Y

32. Do domestic ferrets have 24-hour access to water in a drinking bottle and to food?

Y

D. Sanitation - [TAC Section 169.26(d)]

33. Are excreta removed from primary enclosures often enough to prevent contamination of the animals (at least once a day)?

Y

34. Are cages, rooms, and pens maintained in a sanitary condition?

Y

35. Are the building and premises kept clean?

Y

E. Pest Control - [TAC Section 169.26(e)]

36. Is there a regular program in place for control of insects, ectoparasites, and other pests?

Y

37. Is the facility free of visible signs of rodents and are other vermin infestations kept to a minimum at all times?

Y

Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.27(a)]

38. Is there documentation of twice-daily observations of quarantined animals?

Y

Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.28(a) and THSC Section 826.042(g)]

39. Does the facility have a written Standard Operating Procedure (SOP)?

Y

40. Is the SOP specific for the facility?

Y

41. Is the SOP posted or otherwise readily available to all employees?

Y

42. Is the SOP designed to ensure effective and safe quarantine procedures?

X

43. Do enclosures have solid walls to prevent physical contact between animals?

Y

44. Are the primary enclosures enclosed on all sides, including the top, to prevent escape?

Y

45. Does each quarantine run, cage, and kennel containing a quarantined animal have a "Rabies Quarantine" placard/sign posted on it?

Y

For Facilities Subject to THSC Chapter 829 (Located in Non-exempt County) - (Sections 829.002 and 829.007)

46. This standard is for purposes of meeting requirements set forth in THSC Chapter 829 only. Are all employees whose primary job is to enforce animal control laws in compliance with training requirements (Sec. 829.002)? If so, this inspection form serves as a certificate of compliance per Section 829.007.

Y

This facility has approximately 12 cat cages and 28 dog cages/pens.

When the facility was inspected today, it was housing approximately 4 cats and 11 dogs.

Inspector Comments:

☐ Check here if additional inspector comments are attached
Facility Rating: Satisfactory ☒Unsatisfactory ☐Probation ☐

If applicable, timeline for probationary period _____

As the inspector, I certify that I have personally inspected this facility and that it conforms to the statements above.

Inspector Signature

Date

The signatures below acknowledge completion and receipt of the inspection form:

Manager (retain pink copy after signature)

Date

Regional Zoonosis Control (ZC) Veterinarian

Date

White original and yellow copy to DSHS Regional Office after Inspector's and Manager's signatures. Regional Office retains yellow copy after ZC Veterinarian's signature and returns original with all signatures to facility.

TAC=Texas Administrative Code, THSC=Texas Health and Safety Code



TEXAS
Health and Human
Services

Texas Department of State
Health Services
Zoonosis Control



Animal Shelter Advisory Board

AGENDA REPORT

Department: Animal Services

Prepared By: Shelia Patton

Account Code: _____

Subject

Facility Update

Recommendation

Discussion

Discussion

Discuss the status of the Board's recommendations related to current and future facility needs.