

Wylie Parks and Recreation Board Regular Meeting

July 14, 2025 – 5:30 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

PRESENTATIONS

PR1. Incoming Board Member Welcome and Introduction.

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

- [1.](#) Consider and act upon approval of the June 9, 2025 Parks and Recreation Board Regular Meeting Minutes.
- [2.](#) Consider and act upon the election of the Parks and Recreation Board Chair for the 2025-2026 term.
- [3.](#) Consider and act upon the election of the Parks and Recreation Board Vice-Chair for the 2025-2026 term.

WORK SESSION

[WS1.](#) PARB Reminders.

RECONVENE INTO REGULAR SESSION

EXECUTIVE SESSION

RECONVENE INTO OPEN SESSION

Take any action as a result from Executive Session.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on July 8, 2025, at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.072 – Discussing purchase, exchange, lease or value of real property.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Wylie Parks and Recreation Board

AGENDA REPORTDepartment: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper**Subject**

Item 1. Consider and act upon approval of the June 9, 2025 Parks and Recreation Board Regular Meeting Minutes.

Recommendation

Motion to approve Item as presented.

Discussion

The minutes are attached for your consideration.

Wylie Parks and Recreation Board Regular Meeting Minutes

June 9, 2025 – 5:30 pm

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

Board Vice-Chair Nick Puente called the regular meeting to order at 5:38 p.m. The following Parks and Recreation Board members were present: Board Member Gloria Suarez, Board Member Brian Arnold, Board Member Tarah Harrison, and Board Member C'Ne Turner. Board Member Scott Hevel was absent from the meeting.

Staff present included: Parks and Recreation Director Carmen Powlen, Assistant Parks and Recreation Director Brent Stowers, Recreation Programmer Jeni Lambert, and Parks and Recreation Administrative Assistant Janet Pieper.

PRESENTATIONS

- PR1.** Outgoing Board Member Gloria Suarez was recognized for her six years of service on the Parks and Recreation Board.
- PR2.** Recreation Programmer Jeni Lambert led a presentation recognizing July as Parks and Recreation Month.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No citizens came forward.

REGULAR AGENDA

- 1. Consider and act upon approval of the June 9, 2025, Parks and Recreation Board Regular Meeting Minutes.**

Board Action

A motion was made by Board Member Suarez and seconded by Board Member Harrison to approve the June 9, 2025, Regular Parks and Recreation Board Meeting Minutes. A vote was taken, and the motion passed 5-0 with Board Member Hevel absent.

- 2. Consider and act upon approval of the Fourth Annual Run for the Fatherless 5K/Fun Run event on November 22, 2025, at Founders Park.**

Board Action

A motion was made by Board Member Arnold and seconded by Board Member Turner to approve the Fourth Annual Run for the Fatherless 5K/Fun Run event on November 22, 2025. A vote was taken, and the motion passed 5-0 with Board Member Hevel absent.

- 3. Consider and act upon approval of the non-profit Back the Future event at Olde City Park on September 20, 2025.**

Board Action

A motion was made by Board Member Arnold and seconded by Board Member Suarez to approve the non-profit Back the Future event at Olde City Park on September 20, 2025. A vote was taken, and the motion passed 5-0 with Board Member Hevel absent.

WORK SESSION**WS1. Project Updates.**

Assistant Director Stowers provided updates on the department's current and future projects.

WS2. Program and Event Updates.

Programmer Jeni Lambert provided updates on the department's recent and upcoming programs and events.

WS3. Fiscal Year 2025/2026 Project Recommendations.

Assistant Director Stowers discussed the staff's recommended projects for the upcoming fiscal year 2025/2026.

WS4. July Meeting Chair/Vice-Chair Election and Tour.

Administrative Assistant Janet Pieper reminded Board Members of the July meeting agenda and annual tour, which will include nominations for the 2025/2026 board chair and vice-chair elections. The annual tour will take place after the regular meeting at 6:00 p.m.

ADJOURNMENT

A motion was made by Board Member Suarez and seconded by Board Member Harrison to adjourn the meeting at 6:41 pm. A vote was taken, and the motion passed 5-0 with Board Member Hevel absent.

Nick Puente, Board Vice-Chair

ATTEST:

Janet Pieper, Administrative Assistant



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Item 2. Consider and act upon the election of the Parks and Recreation Board Chair for the 2025-2026 term.

Recommendation

Motion to approve Item as presented.

Discussion



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Pieper

Subject

Item 3. Consider and act upon the election of the Parks and Recreation Board Vice-Chair for the 2025-2026 term.

Recommendation

Motion to approve Item as presented.

Discussion



Wylie Parks and Recreation Board

AGENDA REPORT

Department:

Parks and Recreation

Account Code:

Prepared By:

Janet Pieper

Subject

WS1. PARB Reminders.

Recommendation

N/A

Discussion

Staff will provide a brief update on the upcoming PARB Bootcamp scheduled for August 11, 2025, at 4:30 p.m., prior to the Regular Meeting.

An overview of the updated PARB Guide, which was distributed to all Board Members on June 30, will also be shared.

As a reminder, the Annual Tour is set to begin at approximately 6:00 p.m., following the Regular Meeting on July 14.