

Wylie Parks and Recreation Board Regular Meeting

July 11, 2022 – 6:30 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

PRESENTATIONS

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Board regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Board requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Board is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

REGULAR AGENDA

1. Consider, and act upon, the election of the Parks and Recreation Board Chair for the 2022-2023 term.
2. Consider, and act upon, the election of the Parks and Recreation Board Vice-Chair for the 2022-2023 term.
3. Consider, and act upon, approval of the June 13, 2022, Regular Parks and Recreation Board Meeting Minutes.
4. Consider, and act upon, approval of the Park Event Application from North Star Dance Project to hold a Fall Dance Fest event at Olde City Park on October 9, 2022.

WORK SESSION

WS1. Board Member Orientation.

WS2. Projects update.

WS3. Future Agenda Items.

RECONVENE INTO REGULAR SESSION

EXECUTIVE SESSION

RECONVENE INTO OPEN SESSION

Take any action as a result from Executive Session.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on July 8, 2022, at 5:00 p.m. on the outside bulletin board at Wylie

City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

Stephanie Storm, City Secretary

Date Notice Removed

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.071 – Private consultation with an attorney for the City.

§ 551.072 – Discussing purchase, exchange, lease or value of real property.

§ 551.073 – Discussing prospective gift or donation to the City.

§ 551.076 – Discussing deployment of security personnel or devices or security audit.



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation
Prepared By: Janet Hawkes

Account Code: _____

Subject

Consider, and act upon, the election of the Board Chair for the 2022-2023 Term.

Recommendation

Motion to approve Item as presented.

Discussion



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Hawkes

Subject

Consider, and act upon, the election of the Board Vice-Chair for the 2022-2023 Term.

Recommendation

Motion to approve Item as presented.

Discussion



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation

Account Code: _____

Prepared By: Janet Hawkes

Subject

Consider, and act upon, approval of the June 13, 2022 Regular Parks and Recreation Board Meeting Minutes.

Recommendation

Motion to approve Item as presented.

Discussion

The minutes are attached for your consideration.



Wylie Parks and Recreation Board Minutes

June 13, 2022 – 6:30 pm

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098

CALL TO ORDER

Board Chair Joni Robinson called the regular meeting to order at 6:30 pm. The following Parks and Recreation Board members were present: Board Co-Chair Gloria Suarez, Board Member Brett Swendig, Board Member Craig Allen, Board Member Kim Mullis, and Board Member Kevin Stewart. Board Member Brian Willeford was absent.

Staff present included: Parks Manager Brent Stowers, Recreation Manager Carmen Powlen, and Parks and Recreation Administrative Assistant II Janet Hawkes.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No Citizens came forward.

REGULAR AGENDA

1. **Consider, and act upon, approval of the May 9, 2022, Regular Parks and Recreation Board Meeting Minutes.**

Board Action

A motion was made by Board Member Mullis, seconded by Board Member Swendig, to approve the May 9, 2022, Regular Parks and Recreation Board Meeting Minutes. A vote was taken, and the motion passed 6-0 with Board Member Willeford absent.

2. **Consider, and act upon, approval of a Park Event Application for the Connection Point Church to hold a 5K/walk for the Fatherless and Fun Run event at Founders Park on November 19, 2022.**

Representative of Connection Point Church, Megan Williams, addressed the Board explaining the event details and goals.

Board Action

A motion was made by Board Member Mullis, seconded by Board Member Stewart, to approve the Park Event Application for the Connection Point Church to hold a 5K/walk for the Fatherless and Fun Run event at Founders Park on November 19, 2022. A vote was taken, and the motion passed 6-0 with Board Member Willeford absent.

3. **Consider, and act upon, approval of a Park Event Application for the Wylie Independent School Council of PTAs to hold the Back to the Future Back to School fundraiser event at Olde City Park on September 17, 2022.**

Board Action

A motion was made by Board Member Swendig, seconded by Board Vice-Chair Suarez, to approve the Park Event Application for the Wylie Independent School Council of PTAs to hold the Back to the Future Back to School fundraiser event at Olde City Park on September 17, 2022. A vote was taken, and the motion passed 6-0 with Board Member Willeford absent.

WORK SESSION**WS1. Project Updates.****Staff Comments on Parks and Recreation management and reorganization updates:**

Parks Manager Stowers announced the recent promotion of Carmen Powlen to Parks and Recreation Director. Other reorganization updates are to come at a later date.

Staff Comments on the Splash Pads and Dog Park Design:

Mr. Stowers stated that Dunaway and Associates completed surveys for the splash pads and dog park locations. Dunaway is now in the process of completing the schematic designs for both. A review of the schematic designs will occur during an upcoming joint work session with City Council, possibly during the July 26 or August 9 Council meeting. Mr. Stowers advised that staff recently gave a presentation to the Public Art Advisory Board, which included plans for the splash pads and dog park. The Public Art Advisory Board offered feedback that they would like to see staff incorporate the Blackland Prairie into the dog park's schematic design.

Board Comments on Splash Pads and Dog Park Design:

Board Member Allen expressed concern about a recent news story that two area splash pads closed down due to an outbreak of water quality-related illnesses this summer. Mr. Stowers responded that the Parks and Recreation Department will have two staff members licensed as Certified Pool Operators, trained in water-quality maintenance according to TCEQ guidelines.

Staff Comments on the Wylie Senior Recreation Center Renovations Design:

Mr. Stowers stated that the Wylie Senior Recreation Center renovations are still in the design phase. Focus group meetings with staff and the center's patrons took place to gain input on project priority preferences. Both staff and the center's patrons agreed the focus should remain, first and foremost, on updating the facility's restrooms to meet ADA compliance, then relocation of staff offices, floor renovations, exterior renovations, and HVAC replacement.

Staff Comments on the Brown House Welcome Center:

Mr. Stowers updated the Board that the Brown House Welcome Center's ADA handrail is now complete and awaiting inspection. Director Powlen stated that the museum displays, which include various Collin County and City of Wylie items, are arriving and being installed within the facility. Mr. Stowers advised that staff will soon begin extensive landscaping improvements to the facility's exterior. The Brown House Welcome Center's hours of operation remain limited due to the lack of staffing.

Staff Comments on the Valentine Park Playground:

Mr. Stowers stated that the Valentine Park playground is still incomplete due to the vendor's equipment availability and delivery delay. The vendor advised staff they anticipate delivery to be in late September 2022.

Board Comments on the Wylie Parks and Rec Foundation Update:

Board Member Swendig advised that he and his wife would be stepping down from the Board due to work and family-related conflicts. They are now looking for other citizens to step in and take the lead.

Board Comments on the Cemetery Advisory Board Update:

Board Member Suarez stated that the Cemetery Advisory Board's June meeting was canceled. She commented that staff sent the Board an email that included the draft transitional documents which are being reviewed by the Wylie Cemetery Association at this time.

Board Comments on the Envision Comprehensive Plan Advisory Committee Update:

Board Member Mullis advised that the Comprehensive Plan is in the final draft phase, which City Council will review during the June 14 meeting. She stated that any adjustments made by City Council on June 14 would go back for final revision and then be brought again to City Council in July for the plan's final approval.

Board and Staff Comments on Outgoing Board Members:

The Parks and Recreation Board and staff recognized outgoing Parks and Recreation Board Chair Joni Robinson and Board Member Kevin Stewart, expressing appreciation for their years of service.

WS2. Future Agenda Items.**Board Comments on Parks and Recreation Department upcoming events:**

Parks Manager Stowers stated that the annual Summer Kick-Off event on June 3 had a large turnout and was a success. The 3rd annual Juneteenth event will take place on June 18 and is this year being co-sponsored by the City of Wylie. Preparations and planning are underway for the annual Blue Grass on Ballard event, which is scheduled for June 25. Mr. Stowers advised that July is National Parks and Recreation Month, and staff has scheduled many related events, including a proclamation to be read by Mayor Porter during the June 28 City Council meeting.

Board Comments on the Reception for outgoing and incoming board members:

Mr. Stowers advised that all citizens are invited to attend a reception for outgoing and incoming board members, scheduled for June 28 at 5:30 pm, before the City Council meeting. The two newly appointed Parks and Recreation board members will attend their first meeting on July 11. A new Parks and Recreation Board Chair and Vice-Chair appointment will also occur during the July 11 meeting.

RECONVENE INTO REGULAR SESSION**ADJOURNMENT**

A motion was made by Board Member Stewart, seconded by Board Vice-Chair Suarez, to adjourn the meeting at 7:17 pm. A vote was taken, and the motion passed 6-0 with Board Member Willeford absent.

Gloria Suarez, Board Vice-Chair

ATTEST:

Janet Hawkes, Administrative Assistant II



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation
Prepared By: Janet Hawkes

Account Code: _____

Subject

Consider, and act upon, approval of the Park Event Application from North Star Dance Project to hold a Fall Dance Fest event at Olde City Park on October 9, 2022.

Recommendation

Motion to approve Item as presented.

Discussion

This is a new event being requested by the Royse City applicant, Alexa Guajardo, to hold a community dance performance and interactive event where she plans to offer 1-2 free dance classes and hand out free pamphlets and bottled water to patrons. The applicant also intends to sell prepackaged snacks, sodas, t-shirts, and stickers. Please note that this organization is not non-profit. Staff will work with the applicant on event support as needed if approved by PARB and City Council.



Parks & Recreation Department
 949 Hensley Lane, Building 200
 972-516-6340 | Parks@wylietexas.gov

Park Event Application

This application must be submitted a minimum of eight weeks prior to your event date. Special events, meetings, and gatherings (other than typical parties or picnics) will require submission of a Park Event Application prior to reservation approval. Please call the Parks Administration at 972-516-6340 if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

North Star Dance Project (Alexa Guajardo)

Website

northstardanceproject.com

Are you a non profit? *

☐ Yes ☒ No

Contact Information

Primary Contact Name *

Alexa Guajardo

Event Information

Event Name/Title *

Fall Dance Fest

Event Type *

Other

If other, please explain *

A community dance performance & interactive event

Purpose of event *

We want to spread joy through dance. We would be sharing dance knowledge through a class or two on the grass (low-impact, no high injury risk), and offer an opportunity to young dance groups to join us in a performance in the evening.

Event Location *

Olde City Park

112 S Ballard Avenue

Proposed Event Date *

10/09/2022

Alternative Event Date *

10/15/2022

Start Time*

03:00:00 PM

Include Setup

End Time*

08:00:00 PM

Include Cleanup

Do you plan to sell items of any kind?

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☒ Yes ☐ No**Please specify all items you plan to sell**

We plan to sell prepackaged snacks and sodas (all shelf-safe), t-shirts and stickers, and have some local dancers pass out free pamphlets and water bottles to patrons.

Will there be food items provided?☐ Yes ☒ No**Anticipated number of Participating Vendors***

3

Anticipated Event Attendance*

75

Event Target Audience*

any community members - family friendly

Event Details*

We would be sharing dance knowledge through a class or two on the grass (low-impact, no high injury risk), and offer an opportunity to young dance groups to join us in a performance in the evening. We are trying to grow and facilitate a dance community in Wylie for people (young & old) to enjoy. This is a proposal before any other details are set in stone. I would be happy to meet with any community leaders necessary through email, conference call, or in person for further questions and conversations about the benefits of a community event of this sort.

Event Announcement and/or Flyers**NOTE:**

If food is prepared on site or off-site and brought to the event location to be offered to the public, free or at cost, the vendor applicant must contact the Collin County Environmental Services Office in McKinney in order to inquire whether a Temporary/Short-Term Event Food Service/Health permit is required prior to the event. It is possible that a health inspector must examine food preparation and storage equipment to assure the health and safety of customers. Please contact the Environmental Services Specialist at 972-548-5528 or 972-548-5585. The Collin County website is www.collincountytx.gov.

Sec. 78-105 of the City Code of Ordinances states: It shall be unlawful for any person to solicit for sale, vend, peddle, sell or offer to sell any cold drinks, cigars, tobacco, cigarettes, fruits, candies, goods, wares or merchandise of any kind or nature whatsoever within the municipal parks or recreation or community center facility; provided, however, that this section shall not apply to any person, organization, firms or corporations, or the agents of any person, or organization, firm or corporation, or employee of any person who are recommended by the Parks and Recreation Board and approved by the City Council to operate a concession or concessions for the sale of specified goods, wares, and merchandise within the municipal parks or recreation or community center facilities of the city.

Signature

Date*

07/05/2022



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation
Prepared By: Janet Hawkes

Account Code: _____

Subject

Parks and Recreation Board Member Orientation.

Recommendation

N/A

Discussion

Parks and Recreation Board Informational presentation by Parks and Recreation Director Carmen Powlen and Parks Manager Brent Stowers.

Welcome! **BOARD MEMBER ORIENTATION**

WYLIE PARKS & RECREATION BOARD



ABOUT WYLIE PARKS & RECREATION

Mission

It is our mission to spark connection with self, family, and community through meaningful park and recreation experiences.

The Mission Statement describes why we exist. The Parks and Recreation Department's purpose.

Vision

Set the standard for connection, service, and quality in parks and recreation.

The Vision Statement describes the future we want to create. Where we are going. Where we want to be.

Unique Value Prop

Connection moves us because it moves you.

The Unique Value Proposition (UVP) is our defining characteristic. What Guests value most about us. A culmination of Image, Uniqueness, and Important Benefit. Addresses a void, can appeal to prospective Guests, can be zealously talked about, is simple, and decided by Guests. It is not a product, stuff, equipment, tasks, nor facilities.

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SERVICE COMMUNITY QUALITY



Guiding Philosophy

The Guiding Philosophy is the collection of values that determine the correctness of our decisions.

Service

Inspire and deliver attentive and constructive internal and external service.

Community

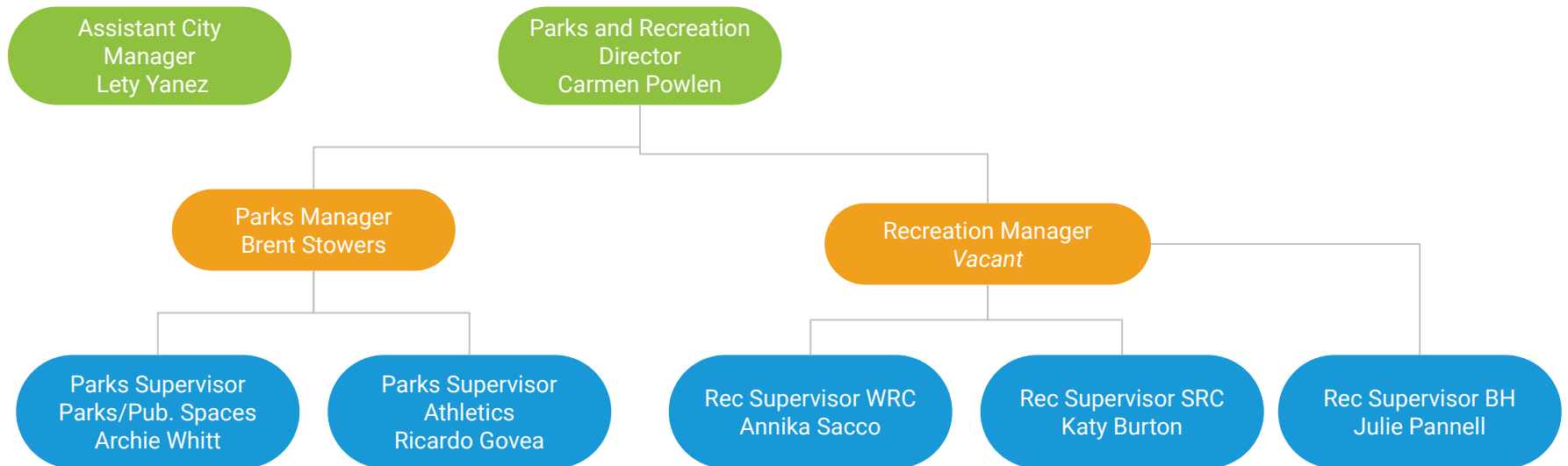
Support for a community that has common life-goals for an enhanced quality of life, diversity, and meaningful relationships.

Quality

Commitment to kindness, expertise, creativity, and attention to detail.

PARKS & RECREATION ORG CHART

07/11/2022 Item WS1.



**120 ACTIVE FULL TIME
AND PART TIME EMPLOYEES**

MARKETING

Activity Menu

Seasonal printed brochure that includes activity registrations, Rec Pass sales, and reservation bookings for the Parks and Recreation Department.

Winter (Jan - March) - December 1

Spring (April - June) - March 1

Summer (July - Sept) - June 1

Fall (Oct - Dec) - September 1

Camp Catalog

Special printed brochure that includes all summer camp activities for the Recreation Center.

Summer Camps (May - August) - March 1

View the online Flip Book at, [Issuu.com/WylieRecreation](https://issuu.com/WylieRecreation)



MARKETING

Website

wylietexas.gov/parks



Social Media



Instagram
@WylieRecreation

Facebook
Wylie Recreation and City of Wylie, TX

Twitter
@WylieRecreation and @WylieParks

Registration Drives

Wellness Month
Summer Kick-Off
National Park and Rec Month



Regular PROMOTIONS

Special pricing on most activities for Rec Pass Holders.

Early Bird Online Registration (EBOR) - 5% off most activity registrations

Camp Early Registration - 10% off camp registrations

Camp Promo Registration - 5% off camp registrations

Wylie Residents receive a discount off Rec Passes and rentals

Rec Pass discount does not expire

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EARLY BIRD ONLINE REGISTRATION (EBOR) occurs during the first week of open registration.

Winter
December 1 - 7

Summer
June 1 - 7

Spring
March 1 - 7

Fall
September 1 - 7

CAMP EXCLUSIVE PROMOTIONS

Early Registration
March 1 - April 15

Promo Registrations
April 16 - May 7



LOCATION FINDER

Parks, Trails, Open Spaces, and facilities listed seasonally in the Activity Menu.



07/11/2022 Item WS1.

LOCATE&CONNECT

RECREATION

Wylie Recreation Center
300 Country Club Road - 200
Located center of Wylie Municipal Complex
972-516-6340
Recreation@WylieTexas.gov

PUBLIC HOURS
Monday - Thursday 5 am - 9 pm
Friday 5 am - 5 pm
Saturday 8 am - 8 pm
Sunday 1 pm - 5 pm

Wylie Senior Recreation Center
800 Thomas Street - 100
Located in Community Park
972-516-6340
Recreation@WylieTexas.gov

PUBLIC HOURS
Monday - Friday 8 am - 4 pm

Welcome Center at Brown House
301 North Ballard Avenue
Historical Downtown Wylie
972-516-6340
Recreation@WylieTexas.gov

COMING SOON!
Currently by appointment only.

ADMINISTRATION

Parks and Recreation Administration & Maintenance
949 Hensley Lane - 200
972-516-6340
Parks@WylieTexas.gov

PUBLIC HOURS
Monday - Friday 8 am - 4 pm

DIGITAL

Registration
<https://apm.activecommunities.com/wylie>

Email
Recreation@WylieTexas.gov

City of Wylie
WylieTexas.gov

Digital Flip Book
[Issuu.com/WylieRecreation](https://issuu.com/WylieRecreation)

Instagram
@WylieRecreation

Facebook
Wylie Recreation and City of Wylie, TX

Twitter
@WylieRecreation and @WylieParks

POLICIES & GUIDELINES

To access Activity Registration, Withdraw and Refund Information, Enhancement Request's, Rec Pass Registration Terms of Use, Qualifications for Residency, and Rental Terms and Condition, visit our website.

www.WylieTexas.gov/Facilities > Forms, Rules & FAQs
QUESTIONS? Recreation@WylieTexas.gov

PARK AND REC BOARD

Meets the second Monday of each month.
Information available at www.WylieTexas.gov

SPORTS LEAGUES

Independently managed sports leagues are not coordinated by the City of Wylie.
Contact available at www.WylieTexas.gov

PARKS / TRAILS / OPEN SPACES

- 1 **Avalon Park**
1312 East Brown Street
- 2 **Birmingham Farms Park**
725 Odenville Drive
- 3 **Bozeman Park**
1330 Valley Stream Drive
- 4 **Braddock Park**
1300 Elm Drive
- 5 **Community Park**
800 Thomas Street
- 6 **Creekside Estates Park**
3105 Hinnant Court
- 7 **Dodd Park**
1501 Selma Lane
- 8 **East Meadow Trail**
1450 West Brown Street
- 9 **Eureka Park**
351 Rutherford Avenue
- 10 **Founders Park**
851 Hensley Lane
- 11 **Friendship Park**
1621 White Ibis Way
- 12 **Grayhawk Park**
2301 Ray Hubbard Way
- 13 **Joel Scott Memorial Park**
424 Westgate Way
- 14 **Kings Bridge Park**
2600 Irene Drive
- 15 **Kirby Park**
300 Masters Avenue
- 16 **Kreymer Estates Park**
101 Lyndhurst Drive
- 17 **Lakeside Estates Park**
300 Lakehurst Drive
- 18 **Lewis Ranch Park**
4050 Wylie East Drive
- 19 **Meadowview Estates Park**
406 Carver Drive
- 20 **Muddy Creek Preserve**
5351 Pleasant Valley Road



- 21 **Municipal Complex Trail**
300 Country Club
- 22 **Olde City Park**
112 S. Ballard Avenue
- 23 **Oncor/Lavon Park**
961 E. Brown Street
- 24 **Parkside Park**
2106 Lakefield Drive
- 25 **Pheasant Creek Park**
2700 Lake Terrace Drive
- 26 **Reta Allen Park**
1414 Worthington Way
- 27 **Riverway Park**
1200 Riverway Lane
- 28 **Sage Creek Park**
2906 Ryan Drive
- 29 **Sage Creek Trail**
2906 Ryan Drive
- 30 **Southbrook Park**
231 Shadybrook Drive
- 31 **Stone Ranch Park**
803 Moreno Court
- 32 **Trinity Trailhead**
1815 Skyview Drive
- 33 **Twin Lakes Park**
326 Canyon Lake Drive
- 34 **Valentine Park**
1202 Birmingham Street
- 35 **Woodbridge Park**
230 Springwell Parkway
- 36 **Wooded Creek Park**
2616 Spanish Oak Trail
- 37 **Wylie Lakes Park**
2124 Colby Lane

FUNDING

Zone Map included in your meeting packet.

GENERAL FUND

Property tax. Supports the majority of park operations.

USER FEES

Fees paid by participants for classes, passes, and rentals. Supports recreation operations. Athletic fees, support the General Fund.

SALES TAX

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½ cent sales tax collected in Wylie. Supports operation of Wylie Rec Center, Senior Rec Center, Welcome Center at Brown House, and some park operations.

A&I DEVELOPER FEES

Fees paid by developers. Supports zoned park projects and development.

GRANTS

Awarded intermittently and support park projects.

HOTEL / MOTEL

Tax revenue collected from hotel and motel bookings in Wylie. Supports historic projects at Welcome Center at Brown House and Stonehaven House.

QUESTIONS?

RECREATION@WYLIETEXAS.GOV
PARKS@WYLIETEXAS.GOV





Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation
Prepared By: Janet Hawkes

Account Code: _____

Subject

Project Updates.

Recommendation

N/A

Discussion

Updates to the Board:

- Recognition of incoming Parks and Recreation Board.
- Review of Robert's Rules, PARB Bylaws, and Chapter 78 Parks and Recreation Ordinances.
- Review project update spreadsheet.
- Wylie Parks and Rec Foundation update.
- Cemetery Advisory Board update.
- Public Art Advisory Committee update.

The Basics of Robert's Rules of Order

http://gsa.uusa.vt.edu/roberts_rules/Roberts_Rules.html

General Order of Meetings

1. Call to Order
2. Approval of Minutes
3. Officers Reports
4. Unfinished (Old) Business
5. New Business
6. Adjournment

Procedure to Make a Motion

1. Member raises hand and stands after recognition from the presiding officer.
2. The member gives their name and states the motion. e.g. "I move that we _____."
3. Member may give a brief explanation for introducing the motion.
4. Another member must second the motion to continue.
5. Presiding officer calls for discussion on this motion.

The member who introduced the motion has the right to speak first. Members wishing to discuss the motion raise their hands and wait for recognition from the presiding officer before speaking, enabling everyone to share their opinions.

6. Presiding officer calls for a vote on the motion.
7. Presiding officer states results of vote and resulting action.

Members may "call the question" to end discussion on the motion if discussion seems to be dragging on or becoming redundant; however, it is NOT acceptable to call the question in order to prevent someone from expressing their opinion or while someone is speaking. If a member calls the question, a second and a 2/3 majority vote are required (no discussion) to close discussion and proceed to voting on the motion.

Procedure to Amend a Motion

During discussion, it may become apparent that an amendment (modification) to the original motion is necessary. Anyone may request to amend the original motion, but the proposed amendment must be related to the subject of the main motion.

1. Member raises hand and stands after recognition from the presiding officer.
2. Member states the amendment (e.g. striking and/or adding words/phrases).
3. Amendment must be seconded.
4. Presiding officer calls for discussion on the amendment.
5. Presiding officer calls for a vote on the amendment, and announces result.

If the amendment passes, the motion on the floor is now the amended motion. If the amendment fails, the original motion remains on the floor.

Referral to Committee

During discussion, it may become apparent that further information is needed prior to voting on a motion and/or further work is necessary to reword a motion, in which case, the motion may be referred to a committee. If the motion passes, the committee, if not existing, should be appointed immediately or as soon as possible. The committee should report findings at the next meeting, unless specified otherwise.

1. A member makes a motion to refer the motion to committee.
2. Motion must be seconded.
3. Presiding officer calls for discussion.
4. Presiding officer calls for a vote, and states result of the vote and action taken.

Tabling a Motion

Tabling a motion lays aside an item of business temporarily in order to attend other business. A tabled motion cannot be taken from the table until another item of business has been transacted since the tabling. If the tabled motion is not removed from the table by the end of the next meeting, the motion ceases to exist.

1. A member makes a motion to table the motion.
2. Motion must be seconded (No discussion).
3. Presiding officer calls for a vote, and states result of the vote and action taken.

Removing a Motion from the Table

A member may move to remove a motion from the table during the Unfinished Business part of the meeting once all agenda Unfinished Business items are addressed.

1. A member makes a motion to remove a motion from the table.
2. Motion must be seconded.

At this point, the motion has been removed from the table and discussion of the motion proceeds as if the motion had never been tabled in the first place.

3. Presiding officer calls for discussion.
4. Presiding officer calls for a vote, and states result of the vote and action taken.

Motion to Postpone

A member may move to delay action (voting) on a motion to a certain time, usually the next meeting. A postponed motion is considered unfinished business and automatically comes up for further consideration at the next meeting (or designated date).

1. A member makes a motion to postpone the motion to another date (usually the next meeting).
2. Motion must be seconded.
3. Presiding officer calls for discussion.
4. Presiding officer calls for a vote, and states result of the vote and action taken.

CITY OF WYLIE PARKS AND RECREATION BOARD BYLAWS

ARTICLE I

Name

As authorized by the City Charter, City of Wylie and City Ordinance No. 78-18. This body shall be known as the Parks and Recreation Board.

ARTICLE II

Meetings

Section 1. The regular meeting of the Parks and Recreation Board shall be held monthly at the Municipal Complex council conference room unless the Board determines otherwise.

Section 2. Special meetings may be called by the Chair or at the call of any two members of the Board, provided that notice thereof be given to all Board members.

Section 3. A majority of the members shall constitute a quorum at all meetings of the Board.

Section 4. All questions presented for a vote of the Parks and Recreation Board shall be decided by a simple majority of the quorum, including the vote of the Chair.

Section 5. Any member of the Board who misses three consecutive meetings without good cause shall be deemed to have resigned, and the Board will recommend to City Council that a replacement be appointed for the balance of the unexpired term.

Section 6. Robert's Rules of Order (current edition) shall govern the parliamentary procedure of the Board, in cases to which they are applicable and in which they are not inconsistent with these by-laws.

ARTICLE III

Officers

Section 1. The officers of the Board shall be a Chairperson, a Vice-Chairperson and a Secretary (City Staff member will be serving as Secretary).

Section 2. Officers shall be elected and take office at the first regular meeting after new Board members have been appointed and sworn in.

Section 3. Vacancies in office shall be handled as follows:

- (a) In the event of resignation or incapacity of the Chair, the Vice-Chair shall become the Chair for the unexpired portion of the term.
- (b) Vacancies in officers other than the Chair shall be filled for the unexpired term by election from the remaining Parks and Recreation Board Members.

Section 4. Duties of the officers shall be as follows:

- (a) Chair:
 - (i) Preside at all meetings
 - (ii) Represent the Parks and Recreation Board at public functions.
 - (iii) Appoint special committees.
 - (iv) Assist Parks and Recreation staff in establishing the agenda for each meeting. Agenda items can be requested by the Chair at least one week prior to the scheduled meeting. Agenda items requested by any single Board Member will need to be submitted and approved by the Chair first prior to being submitted to the staff liaison. Any two Board Members (not including the Chair) can submit an item to the staff liaison to be placed on the Board Agenda at least one week prior to the scheduled meeting. Agenda items submitted must be made in writing to the staff liaison.
- (b) Vice-Chair:
 - (i) Assist the Chair in directing the affairs of the Board and act in the Chair's absence.

(c) Secretary:

- (i) The City Secretary's office will be responsible for recording and maintaining the minutes. This "Secretary position" will be occupied by a City Staff member and not be an official Board position.
- (ii) The Staff Liaison will be responsible for producing the agenda and distributing the agenda and minutes to the Parks and Recreation Board and City Manager. An official record of attendance will be kept in the minutes. . A yearly calendar of monthly meetings will be approved by the Board at the regular December meeting prior to the next calendar year on an annual basis.

ARTICLE IV

Committees

Section 1. Committees may be appointed for special purposes by the Chair and with the consent of the majority of the Board. All committees will have at least one Parks and Recreation Board member serving on them. These committees are automatically dissolved upon completion of assignment.

Section 2. Progress reports will be given at each Board Meeting and a final report on completion of assignments.

ARTICLE V

Powers and Duties of Board Members

Section 1. Board Members shall:

- (a) Be appointed by the City Council.
- (b) Abide by applicable ordinances of the City of Wylie.
- (c) Act in an advisory capacity to the City Council, City Manager and Parks and Recreation Staff.

- (d) Recommend policies to govern the operation and program of the Parks and Recreation Department.
- (e) Assist in planning and give guidance for expansion of parks and recreation facilities.
- (f) Assist in interpreting the policies and functions of the Parks and Recreation Department to the public. Encourage in every possible way the development and advancement of the Parks and Recreation Department.

ARTICLE VI

Amendments

Section 1. These by-laws may be amended by a majority vote at any regular meeting, provided all members have been notified of the proposed amendments at least three days prior to such meeting. Such amendment would then be subject to approval by City Council.

Section 2. Per Chapter 78 Section 78-23, No member shall serve on the board for more than three consecutive, two-year terms or six consecutive years, whichever is less, unless extended by the affirmative vote of at least three-fourths of the full membership of the city council. Except for a board member whose tenure has been extended by the city council as provided in subsection (b) of this section, a member who has served three consecutive, two-year terms or six consecutive years, whichever is less, on the board may be reappointed to serve on the board after being off the board for at least one year, and upon reappointment, the member is eligible to serve another three consecutive terms or six consecutive years, whichever is less. Such member is eligible, however, for appointment to a different board or commission without waiting.

Chapter 78 PARKS AND RECREATION*

*Charter references: Parks and recreational facilities, art. XI, § 16.

Cross references: Administration, ch. 2; environment, ch. 42; floods, ch. 50; health and sanitation, ch. 54; library, ch. 66; personnel, ch. 86; planning, ch. 90; streets, sidewalks and other public places, ch. 102; zoning, app. A; subdivision regulations, app. B; fee schedule, app. C.

State law references: Authority of municipalities to operate and maintain parks, V.T.C.A., Local Government Code § 331.001; park to be open for public use under rules prescribed by local governing authority, V.T.C.A., Local Government Code § 331.007; home-rule municipality has exclusive control over public grounds, V.T.C.A., Local Government Code § 282.001.

Article I. In General

Sec. 78-1. Standards of care, city youth programs.

Secs. 78-2--78-20. Reserved.

Article II. Parks and Recreation Board

Sec. 78-21. Definitions.

Sec. 78-22. Creation.

Sec. 78-23. Composition; appointment and terms of office of members.

Sec. 78-24. Removal of members.

Sec. 78-25. Vacancies.

Sec. 78-26. Officers.

Sec. 78-27. Meetings.

Sec. 78-28. Jurisdiction.

Sec. 78-29. Limitations of authority.

Secs. 78-30--78-50. Reserved.

Article III. Parks and Open Space Master Plan

Sec. 78-51. Adopted.

Sec. 78-52. Park zones.

Secs. 78-53--78-70. Reserved.

Article IV. Parkland Dedication

Sec. 78-71. Purpose of article.

Sec. 78-72. Dedication procedures.

Sec. 78-73. Money in lieu of land.

Sec. 78-74. Comprehensive plan considerations.

Sec. 78-75. Park acquisition and improvement fund; right to refund.

Sec. 78-76. Additional requirements.

Sec. 78-77. Minimum park improvements.

Sec. 78-78. Biennial review.

Sec. 78-79. Offense.

Secs. 78-80--78-100. Reserved.

Article V. Park Regulations

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- Sec. 78-101. Hours open to the public.
- Sec. 78-102. Parking.
- Sec. 78-103. Feeding of animals.
- Sec. 78-104. (Reserved)
- Sec. 78-105. Peddling and vending of articles.
- Secs. 78-106—78-107 (Reserved)
- Sec. 78-108. Disorderly conduct.
- Sec. 78-109. Offense.
- Secs. 78-110. Prohibited acts.
- Sec. 78-111. Penalty
- Secs. 78-112--78-130. Reserved.

Division 2. Parking in Municipal Parks

- Sec. 78-131. Definitions.
- Sec. 78-132. Offense to violate division.
- Sec. 78-133. No parking areas.
- Sec. 78-134. Signs and markers notifying public of no parking zones.
- Sec. 78-135. Enforcement of division.
- Secs. 78-136--78-150. Reserved.

Article VI. Watercraft Regulations

- Sec. 78-151. Public launching sites.
- Sec. 78-152. Watercraft prohibited.
- Sec. 78-153. Water intake structures.
- Sec. 78-154. Lavon Dam inlet and outlet structure.
- Sec. 78-155. Commercial marinas and/or floating concession facilities.
- Sec. 78-156. Endangering life or property prohibited.
- Sec. 78-157. Other areas.
- Sec. 78-158. Offense.

ARTICLE I. IN GENERAL

Sec. 78-1. Standards of care, city youth programs.

The Wylie Youth Program Standards of Care for Wylie Youth Programs, as detailed in Attachment "A" to Ord. No. 2004-06, are hereby adopted by reference.

Secs. 78-2--78-20. Reserved.

ARTICLE II. PARKS AND RECREATION BOARD*

*Charter references: Parks and recreation board, art. VIII, § 2.

Sec. 78-21. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Parks and recreation board means the Wylie Parks And Recreation Board.

(Ord. No. 78-18, art. II, § 1, 6-13-1978; Code 1991, ch. 1, § 7.01; Code 1997, § 78-31)

Cross references: Definitions generally, § 1-2.

Sec. 78-22. Creation.

There is hereby created in and for the city and for the surrounding community, the city parks and recreation board.

(Ord. No. 78-18, art. II, § 1, 6-13-1978; Code 1991, ch. 1, § 7.01; Code 1997, § 78-32)

Sec. 78-23. Composition; appointment and terms of office of members.

The membership and terms of office of the parks and recreation board shall be as provided for in section 2(B) of article VIII of the city's home rule Charter.

(Code 1991, ch. 1, § 7.02; Code 1997, § 78-33)

Sec. 78-24. Removal of members.

The city council may remove from office any member of the parks and recreation board for any cause deemed by the city council to be in the best interest of the city and surrounding community.

(Ord. No. 78-18, art. II, § 4, 6-13-1978; Code 1991, ch. 1, § 7.03; Code 1997, § 78-34)

Sec. 78-25. Vacancies.

Should a vacancy occur in the membership of the parks and recreation board, the city council shall appoint a successor for the unexpired term.

(Ord. No. 78-18, art. II, § 5, 6-13-1978; Code 1991, ch. 1, § 7.04; Code 1997, § 78-35)

Sec. 78-26. Officers.

The parks and recreation board shall be organized by electing one chairman and one vice-chairman. The officers of the board shall serve for one year or until their successors are appointed/elected and qualified. This section shall not operate so as to extend the term of any board member.

(Ord. No. 78-18, art. II, § 6, 6-13-1978; Code 1991, ch. 1, § 7.05; Code 1997, § 78-36)

Sec. 78-27. Meetings.

The parks and recreation board shall hold meetings as may be determined by it and may set regular meeting dates as frequently as the board may desire. Special meetings may be called for the transaction of any business, and a quorum of members of the board at any meeting shall be determined as a minimum of the majority. All meetings of the parks and recreation board shall be open to the public as required by the Texas Open Meetings Act, as amended, but the meeting place may be designated by the parks and recreation board. Meetings do not have to be held at the city hall.

(Ord. No. 78-18, art. II, § 7, 6-13-1978; Code 1991, ch. 1, § 7.06; Code 1997, § 78-37)

Sec. 78-28. Jurisdiction.

(a) The jurisdiction of the parks and recreation board shall be to work with any citizen, individual or group for the development, construction and beautification of any park, parkway, recreation or community center facility, under the jurisdiction of the city, and to advise and counsel with the city council in its development, construction and beautification of any such parks, parkways, recreation and community center facilities under the jurisdiction of the city.

(b) The parks and recreation board shall make recommendations to the city council concerning any rules and regulations that it deems proper for enhancing

the enjoyment of the parks, parkways, recreation and community center facilities and for the regulation of their use.

(Ord. No. 78-18, art. II, § 8, 6-13-1978; Code 1991, ch. 1, § 7.07; Code 1997, § 78-38)

Sec. 78-29. Limitations of authority.

The parks and recreation board shall not have any authority to make contracts or create any legal obligation or liability for the city.

(Ord. No. 78-18, art. II, § 9, 6-13-1978; Code 1991, ch. 1, § 7.08; Code 1997, § 78-39)

Secs. 78-30--78-50. Reserved.

ARTICLE III. PARKS AND OPEN SPACE MASTER PLAN

Sec. 78-51. Adopted.

On January 23, 1996, the parks and open space master plan for the city, as filed with the city secretary, was officially adopted.

(Code 1991, ch. 1, § 8.01; Code 1997, § 78-71)

Sec. 78-52. Park zones.

The park zones necessary for the implementation of the park dedication ordinance are declared to have the boundaries as delineated upon the park zone map, said map being adopted by reference as part of this article for all purposes.

(Ord. No. 87-14, 1-27-1987; Code 1991, ch. 1, § 8.02; Code 1997, § 78-72; Ord. No. 99-8, § 1, 4-14-1999)

Secs. 78-53--78-70. Reserved.

ARTICLE IV. PARKLAND DEDICATION

Sec. 78-71. Purpose of article.

(a) This article is adopted to provide recreational areas in the form of municipal parks as a function of subdivision development in the city. This article is enacted in accordance with the home rule powers of the city, granted under the state constitution, and the statutes of the state including, but not by way of limitation, V.T.C.A., Local Government Code § 54.004, and ch. 212. It is hereby declared by the city council that recreational areas in the form of municipal parks are necessary and in the public welfare, and that the only adequate procedure to provide for municipal parks is by integrating such a requirement into the procedure for planning and developing property or subdivision in the city, whether such development consists of new construction on vacant land or rebuilding and remodeling of structures on existing residential property.

(b) Municipal parks are those parks providing for a variety of outdoor recreational opportunities and within convenient distances from a majority of the residences to be served thereby. The park zones established by the parks and recreation department and shown on the official parks and recreation map for the city shall be prima facie proof that any park located therein is within such a convenient distance from any residence located therein. The primary cost of municipal parks should be borne by the ultimate residential property owners who, by reason of the proximity of their property to such parks, shall be the primary beneficiaries of such facilities. Therefore, this article is adopted to effect the purposes stated.

(Ord. No. 87-15, § 1, 1-27-1987; Code 1991, ch. 1, § 9.01; Code 1997, § 78-106)

Sec. 78-72. Dedication procedures.

(a) Whenever a final plat is filed on record with the county clerk of Collin, Dallas or Rockwall County for development of a residential area in accordance with the subdivision, planning and zoning ordinances of the city, such plat shall contain a clear fee simple dedication of an area of land to the city for park purposes, which area shall equal five acres for each 100 proposed dwelling units.

(b) The city council declares that development of an area smaller than five acres for public park purposes is impractical. Therefore, if fewer than 100 units are proposed by a plat filed for approval, the developer may be required to pay the applicable cash in lieu of land amount provided by section 78-73(c), rather than to dedicate any land area. No plat showing a dedication for park purposes of less than five acres shall be approved unless such plat and dedication is recommended for approval by the city parks and recreation board and subsequently approved by the city council.

(c) In all other instances, the city shall have the right to accept the dedication for approval on the final plat, or to refuse the dedication, after consideration of the recommendation of the planning and zoning commission and the parks and recreation board, and to require payment of cash in lieu of land in the amount provided by section 78-73(c), if the city determines that sufficient park area is already in the public domain in the area of the proposed development, or if the recreation potential for that zone would be better served by expanding or improving existing parks.

(Ord. No. 2004-01, § 2, 1-13-2004)

Sec. 78-73. Money in lieu of land.

(a) Subject to approval of the city council, a land owner responsible for dedication under this article may elect to meet the requirements of section 78-72,

in whole or in part, by a fee payment in lieu of land, in the amount set forth in subsection (c) of this section. Such payment in lieu of land shall be made at or prior to the time of final plat approval. Nonpayment of fee shall constitute grounds sufficient to deny approval of proposed plat.

(b) The city may, from time to time, decide to purchase land for parks in or near the area of actual or potential development. If the city does purchase park land in a park zone, subsequent park land dedications for that zone may be required to be in cash only, and calculated to reimburse the city's actual cost of acquisition and development of such land for parks. The fee amount shall be set out in the fee schedule in appendix C to this Code. Once the city has been reimbursed entirely for all such park land within a park zone, this section shall cease to apply, and the other subsections shall again be applicable.

(c) To the extent that subsection (b) of this section is not applicable, the dedication requirement shall be met by a payment of cash, in lieu of dedication of land, at a per acre price set from time to time by resolution by the city council, sufficient to acquire land and provide for adjacent streets and utilities for a municipal park to serve the park zone in which such development is located or to improve or expand existing park land in the park zone. Unless changed by the city council, such per acre price shall be based on a fee as set out in the fee schedule located in appendix C to this Code. Cash payments may be used only for acquisition or improvement of a municipal park located within the same zone as the development, or, upon recommendation of the park board and approval of the city council, funds from any and all park zones may be combined for special purposes with or without the option to reimburse the contributing zones.

(Ord. No. 2004-01, § 3, 1-13-2004)

Sec. 78-74. Comprehensive plan considerations.

The city shall create and maintain a master park plan for the city and its extraterritorial jurisdiction. The city shall further designate the size of the parks and the zones which are to be supportive of these parks. Dedication of park land shall be in accordance with the master plan. The city will determine, the park location based on land suitability. This plan may be, from time to time, updated and amended at the pleasure of the approving authorities and as the review of proposed plats for development within those zones.

(Ord. No. 2004-01, § 4, 1-13-2004)

Sec. 78-75. Park acquisition and improvement fund; right to refund.

(a) There is hereby established a special fund for the deposit of all sums paid in lieu of land dedication under this article or any preceding article or any preceding ordinance, which fund shall be known as the park acquisition and improvement fund. Such fund may be subdivided to create as many separate funds as become necessary in order to ensure that all funds are separated by park

zone and spent wholly and completely within such park zone. Upon recommendation of the park board and approval of the city council, funds from any and all park zones may be combined for special purposes. Each fund shall be separately audited in the annual audit of the city and shall be available for public review.

(b) The city shall account for all sums paid in lieu of land dedication under this article with reference to individual plats involved. Any funds paid for such purposes must be expended by the city within five years from the date received by the city for acquisition or development of a municipal park. Such funds shall be considered to be spent on a first in, first out basis. If not so expended, the owners of the property, on the last day of such period, shall be entitled to a pro-rata refund of such sum computed on a square footage of area basis. The owners of such property must request such refund within one year of entitlement, in writing, or such right shall be barred.

(c) When residential developments occur in phases, all phases of the development shall meet applicable dedication requirements. If land dedication is to occur in a latter phase of the overall development, the dedication requirement for the initial phases shall be met by placing funds into an escrow account as directed by the city upon acceptance of each phase by the city. When the actual land dedication occurs, the escrowed funds plus interest shall be returned to the depositor. The depositor must request such refund within one year of entitlement, in writing, or such right shall be barred. If land dedication does not occur within five years of completion of the initial phase of the overall development, the escrowed funds plus interest shall be forfeited by the depositor and the funds shall become the property of the city.

(Ord. No. 2004-01, § 5, 1-13-2004)

Sec. 78-76. Additional requirements.

(a) Any land dedicated to the city under this article must be suitable for park and recreation uses. The following characteristics of a proposed area are generally unsuitable:

- (1) Any area primarily located in the 100-year floodplain.
- (2) Any areas of unusual topography or slope which renders same unusable for organized recreational activities.

Such characteristics of a park land dedication area may be grounds for refusal of any preliminary plat. The city parks and recreation board shall consider the usability of any proposed dedications of land in the 100-year floodplain or in any easement on a case-by-case basis. The board's recommendation to accept or deny the proposed dedication shall be forwarded to the city council with supporting justification explaining the recommendation.

(b) Land that is deemed to be unsuitable by the city parks and recreation board as listed in subsection (a) of this section may be accepted by the city council, provided that suitable land in the proper amount is dedicated which is contiguous with the unsuitable land.

(c) Drainage areas may be accepted as part of a park if the channel is constructed in accordance with city engineering standards, and if no significant area of the park is cut off from access by such channel.

(d) Each park must have ready access to a public street.

(e) Unless provided otherwise in this section, an action by the city shall be by the city council, after consideration of the recommendations of the planning and zoning commission and the parks and recreation board and its recommendation to the city council.

(Ord. No. 87-15, § 6, 1-27-1987; Code 1991, ch. 1, § 9.06(a)--(e); Code 1997, § 78-111)

Sec. 78-77. Minimum park improvements.

In cases where land dedication is chosen, the following minimum criteria must be adhered to by the developer, at the developer expense, prior to acceptance of the improvements by the city:

- (1) Grading and clearing of unwanted vegetation, to be determined by the city;
- (2) Installation of sub-grade drainage. No open drainage channels will be permitted on land being dedicated for park purposes;
- (3) Provision of water and sewer service to the site; and
- (4) Provision of adequate accessibility from the adjacent public street in compliance with the Americans with Disabilities Act (ADA) and as approved by the city park and recreation staff.

(Ord. No. 2004-01, § 6, 1-13-2004)

Sec. 78-78. Biennial review.

Prior to one year after the effective date of this ordinance, the park board shall review the park land dedication ordinance and make any recommendations for revision to the city council. Thereafter, at least once every two years, the park board shall review the park land dedication ordinance and make any recommendations for revision to the city council.

(Ord. No. 2004-01, § 7, 1-13-2004)

Sec. 78-79. Offense.

It shall be an offense for any person, firm, corporation or business entity to violate this article. The penal provisions imposed under this Chapter shall not preclude the city from filing suit to enjoin the violation. The city retains all legal rights and remedies available to it pursuant to local, state and federal law.

(Ord. No. 2004-01, § 9, 1-13-2004)

Secs. 78-80--78-100. Reserved.

ARTICLE V. PARK REGULATIONS

DIVISION 1. GENERALLY

Sec. 78-101. Hours open to the public.

(a) The municipal parks shall be open to the general public only between the hours of 6:00 a.m. and 12:01 a.m. unless a ball game or other recreational or community activity unexpectedly exceeds the 12:01 a.m. curfew, in which event the time for closing the particular facilities involved will be extended to 1:00 a.m., at which time all activities in such facilities will cease, and the facilities will be closed to the public until 6:00 a.m. the next morning.

(b) The curfew restrictions as provided in subsection (a) of this section may be waived by the city council, on a case-by-case basis, on the written request of the sponsor of an activity or event, if the council determines that such activity or event will be conducted in such a fashion so as not to cause disruption of the peace of the neighborhood, and not otherwise adversely effect the safety or welfare of citizens or city facilities.

(c) It shall be unlawful for any person except for municipal employees engaged in the performance of their official duties to be in any municipal park between the hours of 12:01 a.m. and 6:00 a.m. unless one of the exceptions of this section apply.

(Ord. No. 78-18, art. I, § 1, 6-13-1978; Code 1991, ch. 1, § 6.01; Ord. No. 93-45, § I(6.01), 10-12-1993; Code 1997, § 78-146)

Sec. 78-102. Parking.

(a) The city parks and recreation staff is hereby authorized to recommend areas in which parking of motor vehicles should be prohibited, and/or hours during which motor vehicle parking should be prohibited in any municipal park.

(b) It is hereby required that signs be erected marking the no parking areas. It shall be unlawful for any person to park a motor vehicle within the designated no parking areas in any municipal park, or recreation or community center facility or to

have a motor vehicle parked in any municipal park or recreation or community center facility other than during designated hours in which parking is allowed.

(Ord. No. 78-18, art. I, § 2, 6-13-1978; Code 1991, ch. 1, § 6.02; Code 1997, § 78-147)

Sec. 78-103. Feeding of animals.

It shall be unlawful for any person to feed any wildlife in any city park, recreation or community center facility, except that breads, fruits, vegetables and nuts may be fed to the birds and squirrels.

(Ord. No. 78-18, art. I, § 3, 6-13-1978; Code 1991, ch. 1, § 6.03; Code 1997, § 78-148)

Sec. 78-104 (Reserved)

Sec. 78-105. Peddling and vending of articles.

It shall be unlawful for any person to solicit for sale, vend, peddle, sell or offer to sell any cold drinks, cigars, tobacco, cigarettes, fruits, candies, goods, wares or merchandise of any kind or nature whatsoever within the municipal parks or recreation or community center facility; provided, however, that this section shall not apply to any person, organizations, firms or corporations, or the agents of any person, or organization, firm or corporation, or employees of any person who are recommended by the parks and recreation board and approved by the city council to operate a concession or concessions for the sale of specified goods, wares, and merchandise within the municipal parks or recreation or community center facilities of the city.

(Ord. No. 78-18, art. I, § 7, 6-13-1978; Code 1991, ch. 1, § 6.06; Code 1997, § 78-150)

Sec. 78-106 to 78-107 (Reserved)

Sec. 78-108. Disorderly conduct.

It shall be unlawful for any person to willfully interfere with, disrupt, or prevent the orderly conduct of any supervised play or amusement program being conducted by the city parks and recreation department or a city sports association in any building, swimming pool, playground or park area located in or on any public property within the city.

(Ord. No. 87-27, 5-26-1987; Code 1991, ch. 1, § 6.09; Code 1997, § 78-153)
State law references: Disorderly conduct, V.T.C.A., Penal Code § 42.01.

Sec. 78-109. Offense.

It shall be an offense to violate the provisions of the fee schedule, or any part thereof. In addition to being subject to penalty provisions an offender shall not be allowed the permit, privilege or license to which the fee pertains.

(Ord. No. 99-8, § 2, 4-14-1999)

Secs. 78-110. Prohibited acts.

It shall be unlawful for any person to commit any one or more of the following acts in a park unless authorized by city staff in writing:

- (1) To hitch, fasten, lead, drive or let loose, any animal, reptile or fowl of any kind, provided that this shall not apply to domestic animals as defined by the Animal Control Code when led by a static cord or chain not more than ten (10) feet long or a retractable cord not more than fifteen (15) feet long, except in designated areas.
- (2) To ride or drive any horse or other animal, except in designated areas.
- (3) To ride, drive or go at a rate of speed greater than the posted speed limit, upon any bicycle, motorcycle, in-line skates, automobile or any other vehicle whatsoever, upon any parking lot or area, drive or street in any park, provided however bicycles and in-line skating are allowed on park trails;
- (4) To ride, drive or park any motorcycle, automobile, motorized scooter, or other motorized vehicle upon, over or across any park, curb, sidewalk, grass, lawn, hike or jogging trail or park land, except authorized City vehicles, and in designated areas.
- (5) To carry a firearm, except those persons who are duly licensed by the State of Texas to carry a concealed handgun in accordance with the provisions of the Texas Concealed Weapons Act, as amended.
- (6) To carry, (unless permitted under (5) above), or discharge firearms, fireworks, bb guns, airguns, bows

and arrows, slingshots, blowgun, rockets or paint-ball guns.

- (7) To hit golf balls.
- (8) To damage, move, cut, break, injure, deface or disturb any tree, shrub, plant, rock, building, monument, fence, bench, equipment or other structure, apparatus or property, or to pluck, pull up, cut, take or remove any shrub, bush, plant or flower, or to mark or write upon, paint or deface in any manner any building, monument, fence, bench, equipment or other structure.
- (9) To cut or remove any wood, turf, grass, soil, rock, sand, gravel, wood chips or fertilizer.
- (10) To pollute the water of any fountain, pond, lake or stream.
- (11) To make or kindle a fire, except in picnic stoves, braziers, fire pits or designated areas provided for that purpose.
- (12) To place, abandon or leave garbage, cans, bottles, papers, or other refuse in any public park except in proper waste receptacles.
- (13) To participate or engage in any activity or any public park area when such activity will create a danger to the public, a public nuisance, or cause damage to public park property (i.e., playing on fields deemed not fit for play by city staff).
- (14) To camp, sleep or stay overnight in any park.
- (15) To remain, stay or loiter in any park between the hours of 12:01 a.m. and 6 a.m. of the same day, or remain, stay, or loiter in any park except during the posted hours of operation.
- (16) To possess or consume any alcoholic beverages.
- (17) To disturb in any manner any picnic, meeting, service, concert, exercise or exhibition.

- (18) To distribute, post, place or erect any static or mobile advertising, handbill, circular bill, notice, paper or other advertising device.
- (19) To practice, carry on, conduct or solicit for any trade, occupation, business or profession, or to circulate any commercial petition.
- (20) To place or dump any trash, refuse, solid waste, grass clippings, leaves, or other objectionable or unsightly matter in any park.
- (21) To allow a domestic animal to defecate in any park without immediate removal and disposal of such feces in proper waste receptacles.
- (22) To abandon, place, remove or injure any animal, domestic or wild, including but not limited to dogs, cats, cows, horses, birds, mammals, reptiles, fowls, and livestock; to catch and remove any fish when the person is required to obtain a fishing license from the Texas Parks and Wildlife Department, such persons being restricted to catch and release only.
- (23) Use of mechanical loudspeakers or amplified music, sound, or voices except when authorized by the parks and recreation staff, or in connection with use of the any amphitheater provided the amplified music or sound is within the prescribed levels governed by State or local law, measured at the property boundary.
- (24) To conduct or participate in any tournament, camp, or organized sporting activity which has not been specifically authorized by the parks and recreation staff or which conflicts with a scheduled activity or event authorized by the parks and recreation staff.
- (25) To use glass containers.
- (26) To violate any Park Rules which are conspicuously posted at or near the main entrance to a park or park facility.
- (27) To operate any vehicle in a park facility parking lot after normal hours of operation.

- (28) To park or operate a commercial vehicle in park facility parking lots except on official business or when attending a park function.
- (29) To park or operate any truck-tractor, trailer, semi-trailer, pole-trailer in a park facility parking lot at any time, unless there on official business.

Sec. 78-111 Penalty.

- (a) Whenever in this Chapter or in any ordinance of the city an act is prohibited or is made or declared to be unlawful, an offense or a misdemeanor, or wherever in this Chapter or ordinance the doing of an act is required or the failure to do any act is declared to be unlawful, and no specific penalty is provided therefor, the violation of any such provision of this Chapter or any such ordinance shall be punished by a fine of not exceeding \$500.00, except for:
 - (1) Violations of municipal ordinances that govern fire safety, zoning, public health and sanitation, including dumping of refuse, in which case the maximum fine shall be \$2,000.00 for each offense; and
 - (2) Violations of traffic laws and ordinances which are punishable as a class C misdemeanor shall be punished by a fine not to exceed \$200.00.

No penalty shall be greater or less than the penalty provided for the same or a similar offense under the laws of the state.

- (b) Each day any violation of this Code or of any ordinance shall continue shall constitute a separate offense.

(Code 1991, ch. 1, § 1.06; Code 1997, § 1-9)

State law references: Ordinance, rule or regulation necessary to carry out other powers, V.T.C.A., Local Government Code § 51.001; amount of fine or penalty imposed by the city, V.T.C.A., Local Government Code § 54.001; abatement of health nuisances, V.T.C.A., Health and Safety Code § 341.011 et seq.; jurisdiction of municipal court, V.T.C.A., Government Code § 29.003.

Sec. 78-112--78-130. Reserved.

DIVISION 2. PARKING IN MUNICIPAL PARKS

Sec. 78-131. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

No parking means an area designated for unobstructed access on a street, path or road.

(Ord. No. 96-26, § 1, 7-9-1996; Code 1997, § 78-186)
Cross references: Definitions generally, § 1-2.

Sec. 78-132. Offense to violate division.

It shall be an offense to violate any provision of this division.
(Ord. No. 96-26, § 5, 7-9-1996; Code 1997, § 78-187)

Sec. 78-133. No parking areas.

No parking shall occur where designated no parking signs are placed within municipal parks. Only emergency vehicles will be allowed in these designated areas.

(Ord. No. 96-26, § 2, 7-9-1996; Code 1997, § 78-188)

Sec. 78-134. Signs and markers notifying public of no parking zones.

The city manager, or his designee, shall be responsible for installing markers and, if necessary, signs to properly notify the public of the location of the no parking zones.

(Ord. No. 96-26, § 3, 7-9-1996; Code 1997, § 78-189)

Sec. 78-135. Enforcement of division.

The no parking zone provided in this division shall in no way be obstructed. The police department is authorized to issue citations and/or remove or cause to be removed any material or vehicle other than an emergency vehicle which is obstructing a no parking zone at the expense of the owner of such material or vehicle.

(Ord. No. 96-26, § 4, 7-9-1996; Code 1997, § 78-190)
Secs. 78-136--78-150. Reserved.

ARTICLE VI. WATERCRAFT REGULATIONS*

*State law references: Local regulation of public waters and lakes, V.T.C.A., Parks and Wildlife Code § 31.092.

Sec. 78-151. Public launching sites.

(a) Each of the public launching sites including, but not limited to, East Fork Park, East Fork Marina, Avalon Park, Lavonia Park, Mallard Park, Little Ridge Park and Pebble Beach Park, on Lake Lavon, City of Wylie, Collin County, are zoned "No Wake Areas" and will be properly identified as such, by placement of at least two "can" type buoys displaying "No Wake" encircled, 200 feet out from the launching ramps and 200 feet apart.

(b) All public launching sites are zoned "No Swimming Areas" and will be identified as such by placement of a sign which reads "Swimming and Bathing Prohibited in Approaches to or on the Boat Ramps" or equivalent at each launching site.

(Ord. No. 2002-4, § 2, 10-22-2002)

Sec. 78-152. Watercraft prohibited.

(a) Each of the swimming areas on Lake Lavon, City of Wylie, Collin County, including, but not limited to Little Ridge, East Fork, Avalon, Mallard and Pebble Beach Parks are zoned "No Boating Area" and will be identified as such by placement of "can" type buoys marked "Swimming Area -- Keep Out" 200 feet out and along the perimeter of the swimming area which will be further identified by placement of a "capsule" buoy line outlining the perimeter of the designated swimming area.

(b) In any area zoned a "No Boating Area", all watercraft are prohibited, including, but not limited to, power boats, motor boats, personal watercraft, any motor-driven craft and any wind- or man-powered crafts.

(Ord. No. 2002-4, § 3, 10-22-2002)

Sec. 78-153. Water intake structures.

(a) Two North Texas Municipal Water Utilities intake structures. The water area 300 feet in front of both water intake structures owned and operated by North Texas Municipal Water Utilities, is zoned as "Danger Areas" will be identified as such by placement of a sign on the face of the structures which reads "Dangerous Current -- Stay 300 Feet Away," and/or buoys displaying the universal markings of a diamond with inner cross and the words "Danger -- Keep Out."

(b) Garland Power Plant, inlet and outlet channels. The water area 300 feet in front of the Garland Electric Power Plant intake structure and 300 feet below the end of the outlet structure are zoned "Danger Areas" and will be identified by

placement of "can" type buoys displaying the universal markings of a diamond with inner cross and words "Danger -- Keep Out" on a perimeter of 300 feet on the water side of both structures.

(c) East Fork and Avalon intake structures. The water area 300 feet in front of the water intake structures known as East Fork and Avalon are zoned as "Danger Areas" will be identified as such by placement of a sign on the face of the structures which reads "Dangerous Current -- Stay 300 Feet Away," and/or buoys displaying the universal markings of a diamond with inner cross and the words "Danger -- Keep Out."

(Ord. No. 2002-4, § 4, 10-22-2002)

Sec. 78-154. Lavon Dam inlet and outlet structure.

(a) The water area 300 feet upstream on the Lavon Dam gate facilities is zoned a "Danger Area" and will be identified as such by placement of "can" type buoys displaying the universal markings of a diamond with inner cross and the words "Danger -- Keep Out" on a perimeter of 300 feet upstream from the face of the gate facilities.

(b) Also, due to the slippery surfaces and strong water current and undertow, the immediate shoreline adjacent to the gate facilities is zoned a "Danger Area" and will be so marked by signs reading "Restricted Area -- Keep Out."

(c) The water area below the dam to the railroad bridge approximately 400 feet downstream, is zoned a "Danger Area" and will be so identified by signs reading "Danger No Floats, Boats or Wading Beyond This Point" located to face downstream and adjacent bank fishing areas.

(Ord. No. 2002-4, § 5, 10-22-2002)

Sec. 78-155. Commercial marinas and/or floating concession facilities.

The water areas of marinas and/or concession areas under license agreement with the U.S. Army Corps of Engineers on Lavon Lake are zoned "No Wake Areas" and will be so identified by placement of "can" type buoys displaying "No Wake" encircled, as prescribed by the Universal State Waterways marking system, on the perimeter of the controlled area and/or upon approaches to the controlled area, whichever is more practical.

(Ord. No. 2002-4, § 6, 10-22-2002)

Sec. 78-156. Endangering life or property prohibited.

It shall be unlawful for any person to operate any boat or other watercraft on any portion of Lake Lavon lying within the corporate limits of the city in such a manner as to endanger life or property

(Ord. No. 2002-4, § 7, 10-22-2002)

Sec. 78-157. Other areas.

Other areas where the city identifies a hazard to life or property may be designated as "No Boating Area" or "No Wake Area" with installation of appropriate markings. These areas may include future marina sites, barge areas, shoals, shoreline abutments, and other water hazards.

(Ord. No. 2002-4, § 8, 10-22-2002)

Sec. 78-158. Offense.

It shall be an offense to violate any portion of this article.

(Ord. No. 2002-4, § 9, 10-22-2002)

Project	Update	Completion Date	Park Zone	Budget	Funded From
Splash pads and dog park	Dunaway Associates have finished surveying for the splash pads and dog park. Currently working on schematic design.	Summer 2023		\$ 2,000,000.00	General Fund/4B
Design				\$ 300,000.00	4B
Wylie Senior Recreation Center Renovations	Meetings with architect.	TBA	Central	\$ 750,000.00	General Fund/4B
Design				\$ 150,000.00	4B
Brown House Welcome Center	Waiting on inspection. Museum displays are arriving and being installed.	Spring 2022		\$ 70,000.00	Hotel/Motel
Valentine Park playground	In progress. Possible delivery will be September of 2022	Fall 2022	Central	\$ 70,000.00	4B

Notes:

City Dashboard for City project updates will highlight roads, downtown, dog park, splash pads, Wylie Senior Recreation Center

Project updates for PARD specific projects on PARD website: http://cms2.revize.com/revize/wylienew/parks/special_projects_and_plans.php



Wylie Parks and Recreation Board

AGENDA REPORT

Department: Parks and Recreation
Prepared By: Janet Hawkes

Account Code: _____

Subject

Future Agenda Items

Recommendation

N/A

Discussion

The listed items below can be discussed to comply with the Open Meetings Act requirements.

For this meeting, the items to be discussed are as follows:

- Parks and Recreation Month July 2022.
- Parks and Recreation Board 2022 Calendar.
- Parks and Recreation Board Tour.

Parks and Recreation Board Meeting and Tour Calendar

2022

January						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
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30	31					

February						
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March						
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April						
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May						
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June						
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July						
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31						

August						
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September						
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October						
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November						
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December						
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24	25	26	27	28	29	30
31						

CITY HOLIDAYS:

April 15 – Good Friday
 May 30 – Memorial Day
 July 4 – Independence Day
 September 5 – Labor Day
 November 24 & 25 – Thanksgiving
 December 23 & 26 – Christmas
 January 2, 2023 – New Year's



PARB Meeting Schedule

6:30 pm, 2nd Monday of each month
 Board term ends June 13
 Board term begins July 11

Deadline for PARB Agenda Submissions

PARB Tour
 9:00 am, twice annually

City Council Meetings